

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, November 21, 2023

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/91728109546?pwd=dFMrQ1pZaktEV3hSQ2pBeHBBUUt3dz09>

Passcode: 629005

Telephone: 1 309 205 3325

Webinar ID: 917 2810 9546

Passcode: 629005

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Mr. Netchert

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Edward DeFazio

Joseph Doria

Sally Elwir, Student Alumni Representative (Ex Officio)

Pamela Gardner, Secretary/Treasurer

Frank Gargiulo

Roberta Kenny

Bakari Lee, Vice Chair

William Netchert, Chair

Jeanette Peña

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

- III. COMMENTS FROM THE PUBLIC** *Mr. Netchert*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Camacho*
2. *All College Council Chair's Report* *Dr. Cody*
3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Mr. Netchert*
- XI. ADJOURNMENT** *Mr. Netchert*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

II. ROLL CALL

Trustees:

- Edward DeFazio _____
- Joseph Doria _____
- Sally Elwir, Student Alumni Representative, Ex officio _____
- Pamela Gardner, Secretary/Treasurer _____
- Frank Gargiulo _____
- Roberta Kenny _____
- Bakari Lee, Vice Chair _____
- William Netchert, Chair _____
- Jeanette Peña _____
- Christopher Reber, President, Ex officio _____
- Silvia Rodriguez _____
- Harold Stahl _____

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

III. COMMENTS FROM THE PUBLIC

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

IV. CLOSED SESSION

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

V. REPORTS

1. *Student Government Association President's Report (L. Camacho)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Update from the School of Nursing and Health Professions

Lori Byrd, Interim Director, RN Nursing Program

Karen Hosick, Instructor, Personal Fitness Training and Exercise Science

Cristal DeCastro, Alumna, Nursing

Ismail Griffin, Alumnus, Exercise Science

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of October 17, 2023 are herewith submitted to the Board of Trustees for approval. (Page 10)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of October 17, 2023.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

Hudson County Community College has received the following grants:

TITLE: *Mental Health and Wellness Mini-Grant*

AGENCY: *New Jersey Council of County Colleges*

PURPOSE OF GRANT: *The grant aims to support campus-based mental health and wellness events designed to increase awareness about mental health and wellness and reduce stigma for students and other college community members.*

COLLEGE ADMINISTRATOR: *Doreen Pontius*

COLLEGE CONTRIBUTION: *\$0*

AWARD AMOUNT: *\$1,482.00*

TITLE: *College Readiness Now X*

AGENCY: *New Jersey Council of County Colleges*

PURPOSE OF GRANT: *The goal of College Readiness Now is to increase the number of college ready students in math and/or English.*

COLLEGE ADMINISTRATOR: *Cristhian Altamirano*

COLLEGE CONTRIBUTION: *\$0*

AWARD AMOUNT: *\$54,697.00*

TITLE: *Tree Planting Grants for NJ Public Schools, Colleges, and Universities*

AGENCY: *New Jersey Dept. of Environmental Protection (DEP)*

PURPOSE OF GRANT: *Renovation and new planting of trees on campus.*

COLLEGE ADMINISTRATOR: *Ilya Ashmyan*

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$217,400.00

TITLE: Gateway to Innovation

AGENCY: Citizens Philanthropic Foundation

PURPOSE OF GRANT: The Gateway to Innovation program is designed to achieve equitable workforce solutions.

COLLEGE ADMINISTRATOR: Lori Margolin

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$25,000.00

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: November 21, 2023

- DeFazio, Edward _____
- Doria, Joseph _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Kenny, Roberta _____
- Lee, Bakari _____
- Peña, Jeanette _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Netchert, William, Chair _____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, October 17, 2023
5:00 P.M., In-person and via Zoom

MINUTES

PRESENT: *Edward DeFazio; Pamela Gardner (Secretary/Treasurer); Frank Gargiulo; Roberta Kenny; Bakari Lee (Vice Chair); Daniel Menendez (Student Alumni Representative); William Netchert (Chair); Jeanette Peña; Christopher Reber; and Harold Stahl.*

Counsel to the Board: John Geppert, Esq., for Scarinci and Hollenbeck

ABSENT: *Joseph Doria; Silvia Rodriguez*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC – None

IV. CLOSED SESSION – None

V. REPORTS

1. Student Government Association President's Report

Student Government Association President, Lisa Camacho, offered the following report.

Good evening, Trustees, faculty, staff, and students. I am happy to announce that the Student Government Association (SGA) elected four new e-board members these past two weeks. Congratulations to Natalia Amin Montero, Vice President of the Journal Square campus; Abdessamad Belguebli, Director of Intercollegiate Athletics; Destiny Herrera, Director of Communications; and, finally, Jasmine Arriaza, Director of Community Service.

- SGA Executive Board members have continued to attend All College Council (ACC) committee meetings and the newly elected e-board members will attend their first ACC Committee meetings in November.
- We held our first event, the Fall Kickoff, on September 22. I am happy to report that it was a success, with a nice turnout of over 70 students in attendance. Students were highly active and engaging with SGA, peers, fun activities, and enjoying the food.
- For October, SGA will host our most popular annual event, the Halloween party, on Friday, October 27 from 6:00 p.m. to 10:00 p.m. at the Culinary Building. We started promoting the event and have been making good headway with the number of RSVPs we have received. The theme is Glow in the Dark, and the planning, ordering, and reserving for the party is complete.
- We are also hosting a Murder Mystery/Haunted House event on the same day as the Halloween party but in collaboration with the Film Club and Criminal Justice Club. This will occur on October 27 from 5:00 p.m. to 7:00 p.m. in the Culinary Building.

That concludes my updates on SGA. Now, I will update you on what the other clubs on campus have been doing.

- The Art Club held successful events this past month, including their weekly meetings with many members in attendance. They hosted a Friday the 13th Art Creation event and a Scrap Art Challenge event. They also participated in the NYC ComiCon this past Sunday, taking a few of their members there.
- The Latin Society Club held multiple events on the Journal Square and North Hudson campuses. There was one week full of various events for Hispanic Heritage Month from September 18 to 21 at both campuses. The annual Hispanic Heritage Fashion Show, exhibited at the North Hudson campus, highlighted models dressed as famous Hispanic figures worldwide. For future events, they are planning a Noches de Bruja Halloween Party at North Hudson campus on November 2 in collaboration with SGA and the Office of Student Life & Leadership.
- The Film Club is planning to host a karaoke night on Journal Square campus on November 10 in the Student Center.
- The Environmental Club went on a mushroom tour at Lifecap Farms.
- Chemistry Club met earlier today for the first time in the STEM building.
- The Psychology Club had its first meeting with all members in attendance this past week and elected their new e-board.
- The Student Programming Board held the Fall Festival in collaboration with the Office of Student Life & Leadership this past Saturday during the Open House with many attendees, including potential students.

That is all I have for you today. Thank you for listening, and have a great night!

Trustee Lee offered the following remarks.

I think you would make a fantastic news anchor! Very Eloquent! Your presentation is fantastic.

2. All College Council Chair's Report

All College Council Chair, Dr. Christopher Cody, offered the following report.

Hello Trustees,

It's good to see you all. It's been a busy month at Hudson County Community College (HCCC). There have been many important events, such as the Health and Wellness Fair on October 11, where free flu shots were available to faculty, staff, and students. October 1 to 7 was Banned Books Week, and the libraries did a phenomenal job raising awareness of this important issue. There was also the Open House at the Journal Square campus (JSQ) on October 14, and the North Hudson campus (NHC) will have its Open House on November 4. And one last exciting item of note – we are looking forward to hosting our October ACC general meeting at NHC on October 25. As you can see, it's an exciting time to be part of the Hudson family!

Now, I'll provide brief updates from the ACC committees:

- The Technology Committee is exploring options for improving the mapping and wayfinding for students on both campuses. The project entails finding and implementing a digital solution. Additionally, when everyone is logging on to check their emails, they should do their best to switch to an authenticator app. Outlook will soon not allow text to be an authentication option, so please use Microsoft Authenticator or Google Authenticator moving forward. For more information, inquire with Information Technology Services.
- The Student Affairs Committee is working on improving conditions for the student-parent population. As US Secretary of Education Miguel Cardona recently said, it's important to “break down barriers to attaining postsecondary education for parents with young children.” The committee is also focusing on improving conditions for student veterans and active service military populations.

- The Development and Planning Committee continues to build upon the initiative from College Service Day, which emphasized the importance of alumni relations and the reasons for giving back to the college. To that end, the Committee is exploring options for planning alumni events to reignite engagement with HCCC.
- The Academic Senate Committee has a new chair, English Instructor Dr. Jeanne Baptiste, and a new secretary, Program Director of Practical Nursing Geraldine Kiefer-Necklen. The committee updated the academic integrity statement last semester to include verbiage on the AI policy. The committee is currently analyzing topics such as the incomplete policy and the college-wide grade scale.
- The College Life Committee's Steps for Wellness challenge is off and running. We are into the fourth week, and the top contestant, Hussein Odeh, walked almost 80 miles in one week! The committee is also planning a winter holiday party. And, finally, the committee is pleased to report that 50 people have been trained in the life-saving drug Narcan, and there are another 25 signed up for the next workshop.
- The Space and Facilities Committee has been exploring bringing an ATM to campus. The committee is working with Veronica Gerosimo from the Office of Student Life and Leadership to secure free sanitary products for both campus bathrooms. There are also ongoing efforts to place lactation rooms for our student-parent population and zen/calm zones, which will benefit the entire community.

Thanks to everyone who made this speech possible, including all the committee members, Dr. Reber and the executive cabinet, Vice Chair Raffi Manjikian, and Secretary Sarah Teichman! And good luck to the students taking midterms!

Trustee Lee offered the following remarks.

Chris, you had very tough shoes to follow, but you represented yourself well. Congratulations!

3. President's Report

President Reber offered the following remarks.

Good evening, Trustees, colleagues, and students. It's great to be back together again!

Lisa and Chris, thank you for your remarks and your leadership. There is so much good happening here.

As you all are aware, Trustee Bakari Lee was honored with the M. Dale Ensign Trustee Leadership Award at last week's convening of the Association of Community College Trustees Annual Leadership Congress in Las Vegas. We had a full contingent of 11 faculty, staff, students, and trustees. This award is given each year to one trustee in the United States in recognition of their exemplary leadership and service to our nation's community college sector. Bakari was recognized by the nearly 2,000 ACCT attendees at the conference's concluding Gala, including Dale Ensign, now 97 years young!

Congratulations, Bakari, and thank you for your exemplary leadership! Your success is a significant point of pride for Hudson County Community College!

This evening's meeting is the last for Daniel Menendez in his role as 2022-23 Alumni Representative to the Board of Trustees. Daniel, on behalf of all trustees, thank you for serving in this important role over the past year. It has also been a pleasure attending the ACCT National Legislative Summit and ACCT Leadership Congress with you, and we are delighted you have joined the ACCT Student Trustee Advisory Committee. We are so proud of your success at Rutgers on your journey to becoming a surgeon. I am pleased to present you with a token of our appreciation.

Daniel, would you like to say a few words?

Daniel Menendez offered the following remarks.

It's been a pleasure and an honor to serve on the Board of Trustees. I've learned so much from everyone on the board and become a better person. I am grateful to share my story from the student's perspective. I feel as though I succeeded in my role of representing students and helping others. A big priority for me in this role is representation for all students, including individuals with similar stories and backgrounds. Representation is essential; it's the fire that ignites people's futures when they see someone else who went through the same trials and tribulations of a similar background succeed. It means they can do so too. I thank everyone for allowing me to be in this role.

President Reber resumed his remarks.

Thank you, Daniel. You're truly an inspiration. We're very proud of you.

At next month's meeting, we look forward to welcoming Daniel's successor, Sally Elwir, who is also here this evening! Welcome back, Sally!

This evening, I have invited Associate Vice President for Academic Affairs and Assessment, Dr. Heather DeVries, and Associate Vice President for Continuing Education and Workforce Development, Lori Margolin, to offer remarks about our growing programs and support for incarcerated, reentry, and court-involved citizens. Heather and Lori co-chair our Incarcerated and Reentry Training Task Force. They are providing exemplary leadership in this area of priority in service to our mission and our community.

Heather and Lori will introduce HCCC reentry students Joseph Wise and Easkon Walker, who have joined us this evening.

Dr. Heather DeVries and Lori Margolin presented [on Creating Transformational Pathways for Incarcerated and Reentry Students](#) alongside Easkon Walker's testimonial.

Lori Margolin offered opening remarks.

Good evening, Trustees, Dr. Reber, colleagues and students.

My name is Lori Margolin, and together with Dr. Heather DeVries, we are excited to present tonight on creating transformational pathways for incarcerated and reentry students.

We are sharing updates on two programs. The first is the Academic and Workforce Pathway Program, launched in the fall of 2021. However, planning began several years earlier, in 2019. It was a very eventful two years and included the addition of several partners and navigating a way around a pandemic. All of that impacted the program that launched with a very resilient design.

The program is based at the Hudson County Correctional Center, the county jail. It includes workforce training and a degree program option for the students. The program launched with only men, and then women were added in the summer of 2022. Through the summer semester, we had 200 students, and 45 students enrolled in the fall semester. This semester, we're offering various workforce and degree programs.

It takes a village to create a transformational program such as this one. Our primary collaboration is between the College, the Hudson County Department of Housing and Community Reintegration, and the Hudson County Department of Corrections and Rehabilitation, and each partner is important in bringing their best to this program.

There are a few features that are quite distinctive. One is that all the instruction is virtual, allowing us to have a program during the pandemic and for a seamless transition for those released into the community to continue their studies the next day. This makes it possible for these students to enroll in a degree program. We have a dedicated computer lab with internet access. We're able to meet the multiple missions of the organizations in which we collaborate. The last feature is our Student Success Coaches, who work with the students. They're in jail daily, working with these students and working with them once they're released. The coaches become these students' trustworthy individuals who help them continue to achieve their educational goals.

The outcomes have proven to be an excellent model. Out of the 200 students enrolled through the summer, 59% have completed a course in which they were enrolled. Their collective GPA is 3.6. Two students graduated this past May at our Commencement with a degree. For context, nationwide completion rates are about 42%, and we are way above that by 17%.

From the student perspective, we have Joseph Wise, one of our students from the beginning of the program. He was not able to attend this meeting, but we will quote what he said, which was, "I decided: I did jail, now I do education," and one of the first things he did as he was released was come to our campus and enroll as a student.

Dr. Heather DeVries offered remarks.

Thank you so much, Lori. The second program is with the New Jersey Reentry Corporation (NJRC), which former New Jersey Governor James McGreevy chairs. We started partnering with them in 2021 to provide academic and workforce programs that specifically lead to high-demand and high-wage jobs. Our programs' workforce and academics are open to all NJRC clients.

The instruction provided is onsite at the NJRC's facility in Kearny. It is virtual. As for our culinary program, NJRC includes transportation for the students to and from their Kearny site to campus several days a week.

We officially launched our programs in January 2022. We offer several programs other than culinary. We offer a welding course that results in American Welding Society Certification. The phlebotomy program is the first in the State of New Jersey to be open to court or justice-involved individuals, a remarkable accomplishment of this partnership. We also offer courses in computer basics to build digital literacy, particularly for those recently released from incarceration and in dire need. We've started offering GED preparation courses. Last, we partnered with NJRC to deliver their Summer Training Institute for 200 justice-involved youth.

HCCC delivers the programs, and NJRC helps connect the students with employment. The unique feature of this partnership is that the students benefit from both organizations offering all-around holistic services and commitment to supporting students in their training, in their programs, and outside. Students have full access to our Hudson Help Resource Center. NJRC helps students or their clients procure driver's licenses and other forms of documentation that may have lapsed or they may be without.

Our welding program is notable in that it's supported through grant funds. We have received \$150,000 through the All Within My Hands Foundation from the Metallica Scholars program, which aligns with our mission in partnership with NJRC, supporting training in career technical education areas. Through this branch money, we've been able to help support students' welding tuition, including covering the cost of the certification exam, because sometimes that can be a considerable barrier to their completing the training. They need to take the exam, many of which often have a sizable cost. It's been a joy to have joined the Metallica Scholars program.

The outcomes of NJRC are as follows. We've had 138 students enrolled in either an academic or workforce program. Of those, 70% have completed the course or program in which they enrolled. As Lori said, benchmarks are hard to come by with programs provided to justice-involved individuals, but we feel confident and proud of our completion rate. We also had 35 students earn an industry-recognized credential in their program. Our culinary program has the Serve Safe certification in it, and this past May, seven students graduated with a proficiency certificate in Culinary Arts Hot Food and celebrated with us at Red Bull Arena. The Summer Training Institute has served more than 200 justice-involved youth to date. And, again, we've received some sizable investments for this work from NJRC and the Metallica Scholars program.

However, the program's best impact is not necessarily on the numbers but on our students. We invited one of them today, and I am pleased to present Mr. Easkon Walker to share his experience and the impact of this program.

Easkon Walker offered remarks.

Hello, all. My name is Easkon Walker. And I wanted to say that the reentry program is beautiful. It helped me realize I wanted to do better with my life.

It was hard for me to take the initial steps. The Reentry Program opened the doors and provided opportunities for me to obtain my certificate in culinary. I'm now a current student at HCCC and plan to graduate with an associate degree in Culinary.

I want to thank my mother because I wouldn't be here if it weren't for her. She passed away, but she is my influence. She's the person who persuaded me into cooking. I fondly remember when I was a child; she would cook, and we would listen to James Brown, Barry White, and Whitney Houston. We danced and ate, which always made me smile, even through hard times. My father died during my childhood, which left us homeless and hungry. Then, when I was between eight and ten years old, I felt upset and would cry, but my mom managed to put food on the table and put a smile on my face. My whole attitude would change, and it helped me to survive the next day. If it weren't for my mother, I would never consider becoming a chef, even though I love cooking. I'm grateful for that.

Dr. Heather DeVries resumed remarks.

Thank you so much, Mr. Walker.

Again, he completed the proficiency certificate with us, walked across the Red Bull stage and signed right back up for the Associate degree program. We look forward to seeing you at Commencement again soon.

Through this work, we've had many lessons learned. As Lori mentioned, all our internal and external partners are significant. It truly takes a village, because, without them, none of this is possible in silos. This can only work when we all work together when keeping the mission of our why front and center. Identifying why we're doing this work and how central it is to each organization's mission is crucial in keeping the work moving forward, removing barriers, and overcoming challenges.

We learned to ask and not assume. We had several assumptions; each organization had several assumptions about various aspects of the work at specific points, whether it was the transportation schedule that NJRC had, or what holidays they observed. And making sure everyone was in communication.

Lori spoke about how valuable the student success coaches are and that they are mentors who are just an incredible support system for these students. Then, it's about each organization and knowing its why and being able to thrive in doing its work and celebrating its mission. That's when all the pieces come together, and we see success.

We have many people to thank. We have our faculty for both programs. We also have our student success coaches; the Academic Dean of Culinary Arts, Dr. Ara Karkashian; Continuing Education administration; the County of Hudson; and NJRC. We have reached into many corners and come together to serve justice-involved students. We're so pleased to be able to do this.

Thank you, everyone.

President Reber offered closing remarks.

So much inspiration. We are so proud of you. Easkon joined me on my podcast along with Governor McGreevy and Lori. If you want to hear more of his story, the podcast is available on our [website](#).

Thanks so much for your report and leadership, Lori and Heather, and your inspirational remarks, Joseph and Easkon!

Trustees, this concludes my report.

Trustee Lee asked a question.

Although the program is new, we must ensure everything is economic. Everybody needs to earn a living wage. Are there any initial statistics on job placement relative to the program, and what are we doing to contribute to that in terms of internship, job placement, etc., to ensure that people have a reliable income?

Lori Margolin responded.

You're right. In terms of the program in the jail, we don't track that because that's not the immediate outcome goal. However, NJRC is primarily responsible for monitoring that, and we work with them. We wouldn't start any program that doesn't lead to employment.

We're quite aware that individuals who are court involved, justice impacted, look at training programs and see what occupations they lead to, so that's not a barrier for them. We do have statistics and will bring them to the next meeting.

Trustee Peña offered remarks.

This is very interesting. I also think we all feel the same and commend you on the work you've done.

For Mr. Walker, I was so touched when you spoke about your mother. It's beautiful to see how you can come full circle, reflect on that, and give her respect by what you do every day. That's wonderful.

President Reber offered remarks.

They're very short-term certificates that can lead immediately to employment. By design, they could be earning 70K. Governor McGreevy and NJRC are working on the front lines with employers who will agree to hire these graduates as soon as they finish the program. Then, there are other pieces, like pathways. We're trying to get them a job quickly in an area of need, while on a pathway to continue on to their associate degree.

Trustee Lee offered final remarks.

We should track that on an ongoing basis. I want to make sure that we're intentionally doing whatever we can to facilitate placement and keep track of those numbers. This is a fantastic program.

VI. **REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

1. *The Minutes of the Regular Meeting of September 12, 2023, were approved.*
2. *Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grant:

Title: Community to Opportunity: Building Community to Expand Opportunity

Agency: Tepper Foundation and the New Jersey Council of County Colleges

Purpose of Grant: To strengthen provision of basic needs services/non-academic support

College Administrator: Katherine Morales

College Contribution: \$0

Award Amount: \$80,000

Introduced by: Bakari Lee

Seconded by: Pamela Gardner

8 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-5:

1. Resolution Authorizing Award of Network Managed Services to be funded from the operating budget at a cost not to exceed \$205,433 was approved.
2. Resolution Authorizing Renewal of ITV Technical Support to be funded from the operating budget at a cost not to exceed \$215,148 was approved.
3. Resolution Authorizing Renewal of Document Imaging Software to be funded from the operating budget at a cost not to exceed \$103,258 was approved.
4. Resolution Amending Resolution #12 from August 8, 2023 Board of Trustees Meeting to be funded from the operating budget at a cost not to exceed \$79,378 was approved.
5. Resolution Authorizing Award of Healthcare Certification Testing to be funded from the operating budget at a cost not to exceed \$104,000 was approved.

*Introduced by: Bakari Lee
 Seconded by: Pamela Gardner*

8 Ayes.....0 Nays *Resolutions Adopted*

VIII. PERSONNEL RECOMMENDATIONS 1-7:

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Angel	Cardenas	Support Analyst	September 21, 2023
Nicholas	Mangal	Academic Counselor, Hudson Scholars Program	October 2, 2023
Carmen	McGuire	Director, Benefits and Compensation	October 13, 2023
Frans	Moncayo	Academic Counselor, Hudson Scholars Program	September 19, 2023
Sarah	Yagoubi	Internship Coordinator (Grant-funded)	September 29, 2023

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Suhani	Aggarwal	Associate Director, Human Resources (HRIS)	115	October 23, 2023	\$67,000.00
Larry	Anderson	Admissions Recruiter	105	October 16, 2023	\$40,000.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Leymi	Abreu	Administrative Assistant, Human Resources	108	October 16, 2023	June 30, 2024	\$43,901.53
Marian	Betancourt	Student Success Coach, NJ Reentry Corporation (Grant-funded)	109	June 30, 2024	September 1, 2023	\$47,478.88
Candice	Fernandez	Academic Counselor	113	September 16, 2023	June 30, 2024	\$53,955.51
Andrea	Goodwin	Coordinator, Human Resources	109	October 16, 2023	June 30, 2024	\$47,288.81
Esperanza	Robles-Class	Academic Counselor	113	October 16, 2023	June 30, 2024	\$53,955.51
Megha	Sanghavi	Accounts Payable Officer	112	October 23, 2023	January 31, 2024	\$52,000.00
Luz	Tellez	Academic Advisor	109	September 16, 2023	June 30, 2024	\$46,096.61

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Ashley	Pianko	Instructor, Nursing (Tenure-track)	INST	October 16, 2023	\$55,434.92

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH OCTOBER 2024, AS NEEDED

FIRST NAME	LAST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Omina	Daoud	ADJ Academic Support Services/ Tutorial Services	Tutor	TUTOR-252010	Kenny Fabara
Betzabe	Reyes	Academic Affairs/ English and ESL	ESL Office Assistant	OFFFAST-101035	Alison Wakefield
Gabriela	Danta	Academic Affairs/ Humanities and Social Sciences	Oral History Project Intern	STUINTERN	Sean Egan/ Antonio Acevedo
Anais	Vazquez	Academic Affairs/Nursing and Health Professions	Office Assistant	OFFFAST-101017	Lori Byrd
D'Marie	Hamilton	Accessibility Services	Notetaker/ Reader	READER-150525	Karine Davis

Ely	Amaya	College Libraries, North Hudson Campus	PT Library Associate	NHCLAPT-150510	Lisa Bogart
Jaden	Antonacci	College Libraries	PT Library Associate	PTLIBASSOC	Miki DeLaFleur
Samuel	Fernandez	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Douglas	McKeon	College Libraries	Librarian	PTLRN-150510	John Hernandez
Bernard	Adamitey	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Oscar	Alvarez	Continuing Education and Workforce Development	PT Instructor	PTINST-102010 and 103005	Chastity Farrell/ Catherina Mirasol
Tatiana	Balladares	Continuing Education and Workforce Development	PT Customer Service	CSTAST-102010	Chastity Farrell
Adefolarin	Bolaji	Continuing Education and Workforce Development	PT Instructor	PTINST-103005 and 606002	Catherina Mirasol
Cynthia	Carrero	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and 605020	Samaya Yashayeva/ Anita Belle
Yusuf	Dag	Continuing Education and Workforce Development	PT Instructor	PTINST-103005 and 603084	Catherina Mirasol
Aya	Daoud	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Cherise	Dawson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Mohamed	Elagib	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ozden	Ernalbant	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Carlos	Fernandez- Chinchilla	Continuing Education and	PT Academic Coach	ACDCCH-603091	Catherina Mirasol

		Workforce Development			
Ernest	Fiabu	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and 605020	Samaya Yashayeva/ Anita Belle
Isak	Gomez	Continuing Education and Workforce Development	PT Welding Instructor	PTINST-103005	Catherina Mirasol
Jaisha	Imran	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Khurshed	Khan	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Rolando	Lugo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Shahida	Manzoor	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Reda	Mastouri	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Melissa	Moliner	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Whitney M.	Mora Rivera	Continuing Education and Workforce Development	PT Customer Service	CSTAST-603091	Catherina Mirasol
Adrienne	Payne	Continuing Education and Workforce Development	PT Academic Coach	ACDCCH-603091	Catherina Mirasol
Laverne	Ploom	Continuing Education and Workforce Development	PT Healthcare Instructor and PT Instructor	HCINST-103005 and PTINST-102010	Samaya Yashayeva/ Chastity Farrell
Lori	Radcliffe	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and 605020	Samaya Yashayeva/ Anita Belle
Eileen	Ressler	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Mohamed	Sarrouti	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Sarah	Ulloa	Continuing Education and Workforce Development	PT Customer Service	CSTAST-102010	Chastity Farrell
Bessa	Wahba	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Kieyeitha	Ward	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-605020	Anita Belle
Krista	Welz	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Sara	Wolfe	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Steven	Wright	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Danielle	Rizzo	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Roberto	Gomez	North Hudson Campus	Office Assistant	OFFAST-252030	Jason Figueroa
Yadeline	Tineo	North Hudson Campus	Office Assistant	OFFAST-252030	Jason Figueroa
Anabela	Cunha-Almeida	Nursing and Health Professions	Skills Lab Tutor	TUTOR-101017	Lori Byrd
Tytianna	Jackson	Educational Opportunity Fund	EOF Financial Liaison	EOFFINLIAI-150515	Jose M. Lowe
Aqsa	Naveed	Educational Opportunity Fund	EOF Financial Liaison	EOFFINLIAI-150515	Jose M. Lowe
Suton	Jordan	STEM	Lab Assistant	LABAST-101015	Burl Yearwood
Malaya	Allen	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Denifer	Garcia	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Doaa	Hussien	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Veronica	Martinez	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Reda	Mastouri	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Melissa	Molinero	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol

Whitney M.	Mora Rivera	Continuing Education and Workforce Development	PT Customer Service	CSTAST-603091	Catherina Mirasol
Adrienne	Payne	Continuing Education and Workforce Development	PT Academic Coach	ACDCCH-603091	Catherina Mirasol
Laverne	Ploom	Continuing Education and Workforce Development	PT Healthcare Instructor and PT Instructor	HCINST-103005 and PTINST-102010	Samaya Yashayeva/ Chastity Farrell
Lori	Radcliffe	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and 605020	Samaya Yashayeva/ Anita Belle
Eileen	Ressler	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Mohamed	Sarrouti	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Sarah	Ulloa	Continuing Education and Workforce Development	PT Customer Service	CSTAST-102010	Chastity Farrell
Bessa	Wahba	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Kieyeitha	Ward	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-605020	Anita Belle
Krista	Welz	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Sara	Wolfe	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Steven	Wright	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Danielle	Rizzo	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Roberto	Gomez	North Hudson Campus	Office Assistant	OFFAST-252030	Jason Figueroa
Yadeline	Tineo	North Hudson Campus	Office Assistant	OFFAST-252030	Jason Figueroa

Anabela	Cunha-Almeida	Nursing and Health Professions	Skills Lab Tutor	TUTOR-101017	Lori Byrd
Tytianna	Jackson	Educational Opportunity Fund	EOF Financial Liaison	EOFFINLIAI-150515	Jose M. Lowe
Aqsa	Naveed	Educational Opportunity Fund	EOF Financial Liaison	EOFFINLIAI-150515	Jose M. Lowe
Suton	Jordan	STEM	Lab Assistant	LABAST-101015	Burl Yearwood
Malaya	Allen	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Denifer	Garcia	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Doaa	Hussien	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Veronica	Martinez	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Amanda	Velez	English and ESL
Jose	Montalvo	Nursing and Health Professions
Racheal	Tikum	Nursing and Health Professions

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 6.*

7. MODIFICATIONS TO STAFFING TABLE

The following adjustments in position grades represent refinements to the new Employee Classification and Compensation System implemented last year.

Current Approved Title	New Title/Classification	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
Assistant Director, Advisement	Senior Assistant Director, Advisement	Andrew Adler	Salary Grade Change From 113 to 114 Salary Adjustment From: \$55,319.00 To: \$57,562.32	October 16, 2023
Counselor	Counselor	Marselly Almanzar	Salary Grade Change From 110 to 113 Salary Adjustment From: \$57,281.66 To: \$61,453.12	October 16, 2023
Administrative Assistant, Continuing Education and Workforce Development	Administrative Coordinator and Assistant to the Associate Vice President for Continuing Education and Workforce Development	Dalisay Bacal	Salary Grade Change From 108 to 109 Salary Adjustment From: \$45,218.57.00 To: \$47,212.00	October 16, 2023

Counselor	Counselor	Jonathan Bowman	Salary Grade Change From 110 to 113 Salary Adjustment From: \$57,281.66 To: \$61,409.57	October 16, 2023
Assistant Director, Advisement	Senior Assistant Director, Advisement	Brianna Casagrande	Salary Grade Change From 113 to 114 Salary Adjustment From: \$55,923.20 To: \$57,321.48	October 16, 2023
Assistant Director, Advisement	Senior Assistant Director, Advisement	Samantha Ceballo	Salary Grade Change From 113 to 114 Salary Adjustment From: \$56,159.00 To: \$58,015.03	October 16, 2023
Academic Counselor	Academic Counselor	Shuang De Jesus	Salary Grade Change From 110 to 113 Salary Adjustment From: \$49,440.00 To: \$55,476.61	October 16, 2023
Assistant Director, Advisement	Senior Assistant Director, Advisement	Mackenzie Johnson	Salary Grade Change From 113 to 114 Salary Adjustment From: \$56,473.00 To: \$58,183.44	October 16, 2023
Academic Counselor	Academic Counselor	Josh Mariscal	Salary Grade Change From 110 to 113 Salary Adjustment From: \$49,440.00 To: \$55,476.61	October 16, 2023
EOF Counselor	Counselor, EOF	Eric Okai	Salary Grade Change From 110 to 113 Salary Adjustment From: \$49,153.00 To: \$54,365.96	October 16, 2023
Counselor	Counselor	Daryl Osemwota	Salary Grade Change From 110 to 113 Salary Adjustment From: \$64,193.26 To: \$74,313.42	October 16, 2023
Academic Counselor	Academic Counselor	Richard Remoura	Salary Grade Change From 110 to 113 Salary Adjustment From: \$50,923.20 To: \$56,659.69	October 16, 2023
Assistant Director, Advisement	Senior Assistant Director, Advisement	Elizabeth Ryan	Salary Grade Change From 113 to 114 Salary Adjustment From: \$56,473.00 To: \$58,183.44	October 16, 2023
Director of Advisement	Associate Dean, Advisement	Gretchen Schulthes	Salary Grade Change From 119 to 120 Salary Adjustment From: \$78,255.28 To: \$88,255.28	October 16, 2023

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Awarding Contract for Professional Architectural and Engineering Services for Culinary Conference Center Building Roof

WHEREAS, Hudson County Community College (“College”) requires the services of a professional architectural and engineering firm for design and construction of the Culinary Conference Center building roof (“Project”); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), the services required constitute a professional service and are exempt from public bidding; and,

WHEREAS, RSC Architects (“RSC”), an architectural firm approved by the Board of Trustees to provide on-call services, has previously been involved with, and is aware of, the requirements for the Project; and,

WHEREAS, RSC submitted a proposal to provide these services at a total cost not to exceed \$44,000; and,

WHEREAS, the cost of these services will be funded from Chapter 12 Funds; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend payment for these services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for architectural and engineering services for the Project to RSC Architects of Hackensack, New Jersey, as described herein at a cost not to exceed \$44,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Approving a Change Order to the Construction Contract for the North Hudson Campus Café

WHEREAS, the College entered into a construction contract with Molba Construction (“Molba”) for construction of the Café at the North Hudson Campus (“Café”); and,

WHEREAS, the College requires Molba to perform additional work as a result of unforeseen conditions; and,

WHEREAS, Molba has provided proposals to perform the additional work, which has been memorialized in the proposed change order attached hereto; and,

WHEREAS, the cost of such additional work is insubstantial in relation to the cost of the overall project; and,

WHEREAS, the College’s construction manager has advised that the cost for the work is reasonable and recommends the approval of the change order; and,

WHEREAS, the cost of this service will be funded through American Rescue Plan (ARP) Grant; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this change;

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES OF HUDSON COUNTY COMMUNITY COLLEGE HEREBY APPROVE THE FOLLOWING ACTIONS:

1. *The change order attached hereto (Attachment I) in the amount of \$14,955.26 is hereby approved;*
2. *The President is authorized to sign the change order on behalf of the College;*
3. *The construction contract will thereby be amended to increase the Contract Sum and to authorize the work as set forth in the change order; and,*
4. *In all other respects, the construction contract remains unchanged.*

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Purchase of Unified Communications as a Service (UCaaS) Platform

WHEREAS, Hudson County Community College ("College") needs to purchase a Unified Communications as a Service (UCaaS) platform to provide a cloud delivery model that brings unified communications, such as chat, call, file sharing, and video conferencing tools into a single interface or platform ("Services"); and,

WHEREAS, this service will replace the current telephone system provided by Verizon; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College may, without public bidding, purchase goods and services through national cooperatives; and,

WHEREAS, CBTS Technology Solutions LLC ("LM") was awarded a contract through the NJ Edge Cooperative (contract #269EMCPS-19-003), and has submitted a proposal for the Services for a period of two years at a cost not to exceed \$399,789; and,

WHEREAS, the anticipated term is two (2) years; and,

WHEREAS, the cost of this service will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to CBTS Technology Solutions LLC of Cincinnati, Ohio, to provide a Unified Communications as a Service (UCaaS) platform as described herein at a cost not to exceed \$399,789.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Awarding Purchase of Student Recruitment and Engagement Platform

WHEREAS, Hudson County Community College ("College") has an existing contract with Ellucian, whereby Ellucian provides a student recruitment and engagement platform ("Services"); and,

WHEREAS, for security reasons, the College has determined it is in its best interests to move the Services to a cloud-based platform due to security benefits, as well as enhanced functionality; particularly, built-in language translation for the college application; and,

WHEREAS, Ellucian submitted a proposal to move the Services to a cloud-based platform for a period of two years at a total cost of \$124,474; and,

WHEREAS, the term for these Services is two (2) years; and,

WHEREAS, the cost to move the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approve an increase in the contract to Ellucian of Reston, Virginia, to move the student recruitment and engagement platform described herein to a cloud-based platform at a total cost of \$124,474.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Agreement for Career Service Platform

WHEREAS, Hudson County Community College (“College”) needs the services of a Career Service platform to provide communication and outreach with students and alumni for job and event postings, appointments support, and data (“Services”); and,

WHEREAS, the procurement of the Services is exempt from public bidding since the cost of the Services is below the College’s bid threshold established under N.J.S.A. 18A:64A-25.1, et seq.; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Handshake	San Francisco, CA	\$6,500
Symplicity Corporation	Arlington, VA	\$11,850

WHEREAS, the College has determined that the proposal submitted by Handshake is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the Services to Handshake of San Francisco, California, consistent with the terms described herein, at a cost not to exceed \$6,500.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center

WHEREAS, Hudson County Community (“College”) needs to purchase various specialty foods for the Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies and services; and,

WHEREAS, Baldor Specialty Foods, Inc., the current vendor providing the service, submitted a proposal to supply the specialty foods at a cost not to exceed \$85,000, which represents no increase from the prior year and is within the department’s budget for specialty food purchases; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of specialty foods from Baldor Specialty Foods, Inc. of Bronx, New York, at a cost not to exceed \$85,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Purchase of Seafood Products for Culinary Conference Center

WHEREAS, Hudson County Community (“College”) needs to purchase various seafood products for the Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies and services; and,

WHEREAS, Blue Ribbon Fish Co., Inc., the current vendor providing the service, submitted a proposal to supply the seafood products at a cost not to exceed \$75,000, which represents no increase from the prior year and is within the department’s budget for seafood products; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of seafood products from Blue Ribbon Fish Co., Inc. of Bronx, New York, at a cost not to exceed \$75,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Purchase of Dairy Products for Culinary Conference Center

WHEREAS, Hudson County Community (“College”) needs to purchase various dairy products for the Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies; and,

WHEREAS, Dairyland USA Corporation, the current vendor providing the service, submitted a proposal to supply the dairy products at a cost not to exceed \$65,000, which represents no increase from the prior year and is within the department’s budget for dairy products; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of dairy products from Dairyland USA Corporation of Bronx, New York, at a cost not to exceed \$65,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Purchase of Meat Products for Culinary Conference Center

WHEREAS, Hudson County Community (“College”) needs to purchase various meat products for the Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies; and,

WHEREAS, Green Tree Packing Co., the current vendor providing the service, submitted a proposal to supply the meat products at a cost not to exceed \$65,000, which represents no increase from the prior year and is within the department’s budget for meat products; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of meat products from Green Tree Packing Co. of Passaic, New Jersey, at a cost not to exceed \$65,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Awarding Renewal of Maintenance Agreement for Sharp Multifunctional Printers/Copiers

WHEREAS, Hudson County Community College (“College”) needs to renew a maintenance agreement for thirty-four (34) Sharp multifunctional printers/copiers; and,

WHEREAS, the College owns the printers/copiers and needs maintenance services only; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware, are exempt from bidding; and,

WHEREAS, Sharp Business Systems submitted a proposal to deliver these services at a total cost of \$80,000, which represents no increase from the prior year; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to Sharp Business Systems of Montvale, New Jersey, to provide the maintenance services as described herein at a total cost of \$80,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Renewal of Association of College and University Educators (ACUE) Partnership

WHEREAS, Hudson County Community (“College”) needs to renew the partnership with the Association of College and University Educators (“ACUE”); and,

WHEREAS, the ACUE will provide educational software and related services to meet their goals for student success through scalable programs of faculty development and credentialing; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (6), textbooks, copyrighted materials, student produced publications and services incidental thereto, library materials including without limitation books, periodicals, newspapers, documents, pamphlets, photographs, reproductions, microfilms, pictorial or graphic works, musical scores, maps, charts, globes, sound recordings, slides, films, filmstrips, video and magnetic tapes, other printed or published matter and audiovisual and other materials of a similar nature, necessary binding or rebinding of library materials and specialized library services, are exempt from bidding; and,

WHEREAS, ACUE submitted a proposal for the software and services at a total cost not to exceed \$50,000, which represents no increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to the Association of College and University Educators of New York, New York, for educational software and related services as described herein at a cost not to exceed \$50,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Renewal of Staff and Faculty Monthly Parking at 808 Pavonia Avenue

WHEREAS, Hudson County Community College (“College”) needs to provide additional parking for faculty and staff; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-12 (l), the board of trustees of a county college may acquire, lease and use property that is necessary for college purposes; and,

WHEREAS, SP Plus Parking has submitted a proposal to provide parking spaces for a total cost not to exceed \$126,000, which represents a \$2 per day increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of the parking lease will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the lease renewal with SP Plus Parking of Jersey City, New Jersey, at a cost not to exceed \$126,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Renewal of Staff and Faculty Monthly Parking at 511-523 52nd Street, West New York, NJ, with the Town of West New York

WHEREAS, Hudson County Community College ("College") needs to provide additional parking for faculty and staff; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 (l), the board of trustees of a county college may acquire, lease and use property that is necessary for college purposes; and,

WHEREAS, the Town of West New York has submitted a proposal to continue to provide parking spaces at 511-523 52nd Street, West New York, New Jersey, for a total cost not to exceed \$45,800 annually, which represents the same rate and no increase from the prior year; and

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of the parking lease will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the lease renewal with the Town of West New York, New Jersey, at a cost not to exceed \$45,800.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Authorizing Renewal of Bloomberg Terminal Software to be Funded by the Carl D. Perkins Grant

WHEREAS, Hudson County Community College ("College") needs to renew the proprietary Bloomberg Terminal Software for the business labs at the Journal Square Campus; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (3), materials or supplies that are not available from more than one potential bidder, including, without limitation, materials or supplies that are copyrighted, are exempt from bidding; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, Bloomberg Finance L.P. submitted a proposal for the software renewal at a total cost of \$110,000, which represents a 10% increase from the prior agreement due to an increase in licenses; and,

WHEREAS, the cost of the software will be funded through the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the software renewal with Bloomberg Finance L.P. of New York, New York as described herein at a cost not to exceed \$110,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take such other and further steps necessary to effectuate the purposes of this resolution.

15. Resolution Authorizing Sponsorship of Annual Foundation Dinner

WHEREAS, the Hudson County Community College Foundation Board of Directors ("FBD") has asked Hudson County Community College ("College") to sponsor the Annual College Foundation Dinner ("Dinner") to be held on the premises of the Culinary Conference Center on December 7, 2023; and,

WHEREAS, the total cost of the sponsorship will not exceed \$26,000; and,

WHEREAS, the cost of the sponsorship will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this sponsorship;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the College's sponsorship of the annual College Foundation Dinner at the Culinary Conference Center at a cost not to exceed \$26,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

16. Resolution Authorizing Approval of the 2023 Audit

WHEREAS, Hudson County Community College ("College") had an audit conducted by Donohue, Girona & Doria ("DGD") for the fiscal year ending June 30, 2023; and,

WHEREAS, a copy of the Audit (Attachment II) prepared by DGD was reviewed by the Finance Committee and Administration, and a copy was forwarded to the Board of Trustees; and,

WHEREAS, the Administration and Finance Committee recommend the acceptance of the Fiscal Year 2023 Audit;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College accept the Fiscal Year 2023 Audit performed by Donahue, Girona & Doria of Bayonne, New Jersey.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

17. Resolution Amending Resolution #1 from October 19, 2021 Board of Trustees Meeting

WHEREAS, on October 19, 2021, after receipt of bids at a public bid opening, Hudson County Community College ("College") awarded a contract for solid waste disposal ("Services") to Allegro Sanitation ("Allegro") for an amount not to exceed \$78,535; and,

WHEREAS, the College needs to remove services for the 119 Newkirk Street building, add additional pickup services at the North Hudson campus due to the new cafeteria, and add a recycling container at 162 Sip Avenue parking lot; and,

WHEREAS, the College wishes to amend its prior resolution to reflect that the cost of the Allegro contract is an annual cost of \$94,763, an increase of \$16,228; and,

WHEREAS, the costs of the Project will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend approval of the amendment;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College amend resolution #1 from October 19, 2021 awarding a contract for solid waste disposal to Allegro Sanitation of Secaucus, New Jersey, by changing the contract sum to an amount not to exceed \$94,763 for the reasons set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-17:**

1) Resolution Awarding Contract for Professional Architectural and Engineering Services for Culinary Conference Center Building Roof; 2) Resolution Approving a Change Order to the Construction Contract for the North Hudson Campus Café; 3) Resolution Authorizing Purchase of Unified Communications as a Service (UCaaS) Platform; 4) Resolution Awarding Purchase of Student Recruitment and Engagement Platform; 5) Resolution Authorizing Agreement for Career Service Platform; 6) Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center; 7) Resolution Authorizing Purchase of Seafood Products for Culinary Conference Center; 8) Resolution Authorizing Purchase of Dairy Products for Culinary Conference Center; 9) Resolution Authorizing Purchase of Meat Products for Culinary Conference Center; 10) Resolution Awarding Renewal of Maintenance Agreement for Sharp Multifunctional Printers/Copiers; 11) Resolution Authorizing Renewal of Association of College and University Educators (ACUE) Partnership; 12) Resolution Authorizing Renewal of Staff and Faculty Monthly Parking at 808 Pavonia Avenue; 13) Resolution Authorizing Renewal of Staff and Faculty Monthly Parking at 511-523 52nd Street, West New York, NJ, with the Town of West New York; 14) Resolution Authorizing Renewal of Bloomberg Terminal Software to be Funded by the Carl D. Perkins Grant; 15) Resolution Authorizing Sponsorship of Annual Foundation Dinner; 16) Resolution Authorizing Approval of the 2023 Audit; and 17) Resolution Amending Resolution #1 from October 19, 2021 Board of Trustees Meeting.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: November 21, 2023

DeFazio, Edward _____
Doria, Joseph _____
Gardner, Pamela _____
Gargiulo, Frank _____
Kenny, Roberta _____
Lee, Bakari _____
Peña, Jeanette _____
Rodriguez, Silvia _____
Stahl, Harold _____
Netchert, William, Chair _____

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Ruthann	Kelman	College Lecturer	December 22, 2023

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Alexandra	Bonano	Advancement Operations Manager	117	November 22, 2023	\$65,583.25
Malcolm	Kornegay	Senior Support Analyst, North Hudson Campus	112	November 27, 2023	\$51,573.44
Danielle	Lopez	Director of Diversity, Equity and Inclusion for Accessibility	119	December 11, 2023	\$107,000.00
Michelle	Paradies	Grant Project Director (Grant-funded)	117	December 1, 2023	\$80,000.00
Aaron	Patel	Support Analyst	111	November 27, 2023	\$50,198.47
Saudia	Reid	Director of Patron Services	117	November 24, 2023	\$74,000.00
Albert	Velazquez	Support Analyst	111	November 27, 2023	\$50,081.15

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Denisse	Carrasco	Healthcare Coordinator, Gateway to Innovation (Grant-funded)	109	January 1, 2024	April 30, 2024	\$47,479.50
Jessica	Cortez	Academic Advisor	109	December 2, 2023	June 30, 2024	\$47,478.88
Laurice	Dukes	Associate Director, Gateway to Innovation (Grant-funded)	115	January 1, 2024	April 30, 2024	\$61,800.00
Regina	Espino	Receiving Clerk	102	January 3, 2024	June 30, 2024	\$38,000.00
Evani	Greene	Student Success Coach, Gateway to Innovation (Grant-funded)	109	January 1, 2024	April 30, 2024	\$47,479.50
Afrodita	Hernandez	Student Success Coach, Gateway to Innovation (Grant-funded)	109	January 1, 2024	April 30, 2024	\$47,479.50
Maria Lita	Sarmiento	Alumni Manager, Gateway to Innovation (Grant-funded)	112	December 1, 2023	April 30, 2024	\$57,768.58

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY FOR SPRING 2024

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Elizabeth	Hallacy	Instructor, ESL (Non-tenure Track)	INST	January 18, 2024	\$55,434.92
Jasmine	Pascua	Instructor, Culinary (Non-tenure Track)	INST	January 3, 2024	\$55,434.92
Artur	Ujazdowski	Instructor, ESL (Non-tenure Track)	INST	January 18, 2024	\$55,434.92

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 4.

5. AUTHORIZATION OF PART-TIME STAFF THROUGH NOVEMBER 2024, AS NEEDED

FIRST NAME	LAST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Luisa	Gomes	Academic Foundations, English	Office Assistant	OFFAST-101040	Elham Kamali
Deyanira	Flores	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Aisha	Javed	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Fatima	Javed	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Sarah	Nesheiwat	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Gabriele	Rosado	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Asia	Abazeid	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Marystella	Ahmed	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Lisa	Bellan-Boyer	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Marta	Bialkowski	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Phill	Carrillo	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Rose	Dalton	ADJ Academic Support Services	Head Academic Mentor	MENTOR-252010	Kenny Fabara
Anthony	Davenport	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Ma Angelica	Dicioco	ADJ Academic Support Services	CTE Academic Coach and Tutor	CTE Academic Coach-601021; TUTOR-252010	Kenny Fabara
Natasha	Digenio	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara

Dalila	Djerroud	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Tahar	Dob	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Carlo-Angelo	Gochuico	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Matthew	Gomez	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Ernesto	Grassi	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Rose	Grimaldi	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Madelyn	Hoffman	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Athar	Javaid	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Michael	Lago	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Gustavo	Maia de Amorim	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Mark	McCarthy	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Yousef	Mustafa	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Olivia	Na	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Keith	Olkewicz	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Rafael	Osorio	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Dimarie	Pagan	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Dipali	Patel	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Saedel	Pensoy	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Laura	Robertson	ADJ Academic Support Services	Teaching Assistant	TEACHING ASSISTANT-252010	Kenny Fabara
Heba	Salem	ADJ Academic Support Services	Office Assistant	OFFAST-252010	Kenny Fabara
Selena	Suarez	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Shemia	Superville	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Sandra	Valanzola	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Marolla	Youakim	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Mariam	Zoair	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Isabelita	Zulueta	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Darius	Gilmore	Advancement	Office Assistant	PTOFAS-255010	Nicole Johnson
Andrea	Siegel	Advancement	Art Coordinator	PTACORD-255010	Nicole Johnson

William	Bird	Advisement	Advisor	ADVISOR-200510	Jenny Henriquez
Perla	De Aza Paniagua	Advisement	Office Assistant	OFFAST-200510	Jenny Henriquez
Lewis	Livesay	Advisement	Advisor	ADVISOR-200510	Jenny Henriquez
Kamelyn	Santos	Advisement	Office Assistant	OFFAST-200510	Jenny Henriquez
Reda	Agourram	College Libraries	PT Library Associate, Technology	PTLRTEC-150510	Jing Yang
Ely	Amaya	College Libraries	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Jaden	Antonacci	College Libraries	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Suaad Susannah	Aziz	College Libraries	PT Librarian	PTLRN-150510	John Hernandez
Sohir	Elgebily	College Libraries	PT Library Associate	PTLRASO-150510	Mary Ellen Piel
Justin	Epps	College Libraries	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Elliot	Erhunmwosere	College Libraries	PT Library Associate, Technology	PTLRTEC-150510	Jing Yang
Samuel	Fernandez	College Libraries	PT Library Associate, Technology	PTLRTEC-150510	Jing Yang
Melissa	Franco	College Libraries	PT Library Associate	PTLRASO-150510	Lisa Bogart
Martha	Gawchik	College Libraries	PT Librarian	PTLRN-150510	John Hernandez
Sara	Haizoun	College Libraries	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Marjorie	Lora De La Rosa	College Libraries	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Mike	Luna	College Libraries	PT Library Associate	PTLRASO-150510	Lisa Bogart
Douglas	Mckeon	College Libraries	PT Librarian	PTLRN-150510	John Hernandez
Jeanette	Nelson	College Libraries	PT Library Associate	PTLRASO-150510	Mary Ellen Piel
Hussein	Odeh	College Libraries	PT Librarian	PTLRN-150510	John Hernandez
Wesley	Pena	College Libraries	PT Library Associate, Technology	PTLRTEC-150510	Lisa Bogart
Robert	Richard	College Libraries	PT Library Associate, Technology	PTLRTEC-150510	Jing Yang
Ashley	Rinaldi	College Libraries	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Kimberly	Romulus	College Libraries	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Vanessa	Soto	College Libraries	PT Librarian	PTLRN-150510	John Hernandez
Angelita	Tubungbanua	College Libraries	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Julieta	Veiga Da Souza	Communications	Office Assistant	OFFAST-254055	Jennifer Christopher
Marwa	Abdelaziz	Continuing Education and	PT Instructor	PTINST-102010 and PTINST-103005	Chastity Farrell; Catherina Mirasol

		Workforce Development			
Andy	Abraham	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-605020	Samaya Yashayeva; Anita Belle
Arefa	Ali	Continuing Education and Workforce Development	PT Customer Service	CSTAST-103005	Catherina Mirasol
Emmanuel	Ankrah	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Emily	Arowosaye	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Hussein	Bakheet	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Monteria	Bass	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Nicole	Behman	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Alison	Blumenfeld	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Anthony	Campo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Aya	Daoud	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Omnia	Daoud	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cherise	Dawson	Continuing Education and Workforce Development	PT Healthcare Instructor; PT Instructor	HCINST-103005 and PTINST-102010	Samaya Yashayeva; Chastity Farrell
Belen	Deri	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Alaina	Desjardin	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

Abdoulaye	Diallo	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Carmen	Diaz	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Robert	Dowd	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Anass	Ennasraoui	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Edna	Fameux	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Beverly	Figueroa	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Herbert	Forsberg III	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Lilian	Francess	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Arlene	Ganess	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Patricia	Gonzalez Feliz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Mohamed	Helmy	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Ronald	Hewitt	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Sheila	James	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Hydah	Kilonzo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Johnstone	Libutsi	Continuing Education and	PT Healthcare Instructor and PT Instructor	HCINST-103005; PTINST-102010; PTINST-103005	Samaya Yashayeva; Chastity Farrell; Catherina Mirasol

		Workforce Development			
Melissa	Molinero	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Jose	Montalvo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Tatiana	Montesino Garcia	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Cynthia	Morrison	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Mandanna	Naleyanda	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Abiodun	Oladeji	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Samantha	Piedrahita	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Qamar	Raza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Nanda Gopal	Reddy	Continuing Education and Workforce Development	PT Instructor	PTINST-603071	Anita Belle
Indra	Sanders	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Hyun Joon William	Shin	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Gregory	Simon	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Angelo	Soto	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Keith	Stith	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

Djadi	Sylla-Samassa	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
George	Testa	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Artur	Ujazdowski	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cynthia	Wilson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Hany	Zaky	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Maria	Zaman	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Rafaela	Rodriguez	Culinary Arts	Assistant	Assistant-101030	Ara Karakashian
Ian	Teeter	Culinary Arts	Receiving Clerk	101030-505455	Ara Karakashian
Jacqueline	Garcia	Early College Programs	Office Assistant	OFFASST-505410	Hope Guirantes
Salma	Chahiedine	English	Office Assistant, English	OFFAST-101040	Elham Kamali
Diego	Gonzalez	English	Office Assistant	OFFAST-101040	Elham Kamali
Jedediah	Palmer	English and ESL	PT Coordinator, ESL and AF English	PTCORDESLAF E-101035	Alison Wakefield
Kadiatou	Camara	Enrollment Services	Enrollment Services Assistant	ENRSUP-200525	Wajia Zahur
Richard	Charles	Enrollment Services	Enrollment Services Assistant	ENRSUP-200525	Wajia Zahur
Alisha	Lambert	Enrollment Services	Enrollment Support Assistant	ENRSUP-200525	Wajia Zahur
Rossella	Lopez	Enrollment Services	Enrollment Services Assistant	ENRSUP-200525	Wajia Zahur
Betsaida	Rosario	Enrollment Services	Enrollment Services Assistant	ENRSUP-200525	Wajia Zahur
Aya	Daoud	ESL	Lab Assistant	PTLABAS-601013	Alison Wakefield
Omnia	Daoud	ESL	Lab Assistant	PTLABAS-601013	Alison Wakefield
Christopher	Gabriel	ESL	ESL Academic Coach	ACDCOH-601013	Alison Wakefield

Erick	Gamero	ESL	ESL Academic Coach	ACDCOH-601013	Alison Wakefield
Casey	Healy	ESL	ESL Academic Coach	ACDCOH-601013	Alison Wakefield
Velia	La Garda Hoffman	ESL	ESL Academic Coach	ACDCOH-601013	Alison Wakefield
Victoria	Migochi	ESL	ESL Academic Coach	ACDCOH-601013	Alison Wakefield
Ciro	Romero	ESL	ESL Academic Coach	ACDCOH-601013	Alison Wakefield
Liana	Tabatadze	ESL	Lab Assistant	PTLABAS-601013	Alison Wakefield
Luisa	Carranza	ESL	Office Assistant	OFFFAST-101035	Tahrier Ahmad
Betzabe	Reyes	ESL	Office Assistant	OFFFAST-101035	Tahrier Ahmad
Keane	Cadogan	Facilities	Administrative Assistant	PTADAS-601505	Ilya Ashmyan
Jennifer	Ramirez	Finance/ Bursars	Account Receivable/ Bursar Clerk	PTACBUR-253015	Leslie Lang
Michelle	Cruz	Finance	Office Assistant	OFFFAST-253015	Zuany Chicas
Kinza	Naveed	Finance	Office Assistant	OFFFAST-253015	Zuany Chicas
Oliwia	Kozian	Hudson Helps Resources Center	Food Pantry Manager	PTRYMGR-603055	Katherine Morales
Janet	Nieto	Human Resource	Office Assistant, Onboarding	OFFFAST-253020	Anna Krupitskiy
Sebastian	Suazo	Humanities and Social Sciences	Office Assistant	OFFFAST-101020	Jacquelyn DeLemos
Jeet	Patel	Information Technology Services	PT Network Technician	PTNWTCH-253025	Hardik Sanghavi
Rutvik	Patel	Information Technology Services	Evening / Weekend PT Supervisor	POSNID-505455	Diana Perez
Dylan	Valencia	Information Technology Services	Instructional lab assistant	POSNID-253025	Diana Perez
Amani	Davidson	Information Technology Services	PT Support Analyst, JSQ	ITSSUP-253025	Kenneth Melewski
Sara	Haizoun	Library Resources Ctr	PT Library Associate	PTLRASO-150510	Miki DeLaFleur
Dauri	Abad Ramirez	Maintenance	Facilities Worker	PTFWK-300510	Mark Murray
Jason	Altilio	Maintenance	HVAC/ Maintenance Technician	PTHVAC-300510	Mark Murray
Elijah	Gerald	Maintenance	HVAC/ Maintenance Technician	PTHVAC-300510	Mark Murray
Aries	Gomes	Maintenance	Facilities Worker	PTFWK-300510	Mark Murray
Donald	Pace	Maintenance	HVAC/ Maintenance Technician	PTHVAC-300510	Mark Murray
Lawrence	Squicciarri	Maintenance	HVAC/ Maintenance Technician	PTHVAC-300510	Mark Murray

Apolinar	Velez	Maintenance	Facilities Worker	PTFWK-300510	Mark Murray
Luis	Reyes Alberto	North Hudson Campus	Office Assistant	OFFNHC-252030	Jason Figueroa
Natalie	Mejia	Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Natalie	Betancourt	Student Life and Leadership	Event Assistant	PTEVAST-701000	Veronica Gerosimo
Joaziris	Polanco	Student Life and Leadership	Event Assistant	PTEVAST-701000	Veronica Gerosimo
Abou	Traore	Testing and Assessment	Testing Assistant/Proctor	TASST-200530	Darlery Franco

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Prisca	Agombe	Adjunct Faculty, Business
Hilda	Concepcion	Adjunct Faculty, Business
Yun	Kim	Adjunct Faculty, Humanities and Social Sciences
Bianca	Schnarr	Adjunct Faculty, Business

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 6.*

7. MODIFICATIONS TO STAFFING TABLE

The following adjustments in position grades represent refinements to the new Employee Classification and Compensation System implemented last year.

Current Approved Title	New Title/Classification	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
Support Analyst	N/A	Mark Amaker	Salary Grade From: 107 To: 111 Salary From: \$42,317.30 To: \$49,985.73	December 1, 2023
Support Analyst	N/A	Anthony Deschamps	Salary Grade From: 107: To: 111 Salary From: \$43,065.30 To: \$51,223.07	December 1, 2023
Senior PC Technician	Senior Support Analyst	Lawrence Louie	Salary Grade From: 110 To: 112 Salary From: \$55,692.92 To: \$60,704.15	December 1, 2023

Data Network Administrator	N/A	Hardik Sanghavi	Salary Grade From: 112 To: 113 Salary From: \$63,943.74 To: \$67,595.54	December 1, 2023
Senior Audio-Visual Analyst	N/A	Willie Shirer	Salary Grade From: 110 To: 112 Salary From: \$51,938.29 To: \$56,129.84	December 1, 2023

The following adjustments represent additional and expanded responsibilities.

Current Approved Title	New Title/Classification	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
Vice President for External Affairs and Senior Counsel to the President	Vice President for External Affairs and Strategic Initiatives, and Senior Counsel to the President	Nicholas Chiaravalloti	Salary From: \$169,372.68 To: \$175,000	December 1, 2023
Vice President for Student Affairs and Enrollment	Senior Vice President for Student Affairs and Enrollment	Lisa Dougherty	Salary From: \$182,421.75 To: \$195,000	December 1, 2023

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No 7.*

8. RESOLUTION TO APPROVE POLICIES ON STUDENT CODE OF CONDUCT AND INSTITUTIONAL DATA GOVERNANCE

WHEREAS, the Board of Trustees ("Board") is committed to ensuring regular review and updates of the College's policies; and,

WHEREAS, the President, Administration, and Personnel Committee recommend implementation of the Policies on Student Code of Conduct and Institutional Data Governance; and,

WHEREAS, the Board will delegate to the President the responsibility to develop procedures and guidelines for the implementation of these policies;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the attached policies.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-8:**

1) Resignation; 2) Appointment of Full-time Staff; 3) Appointment of Temporary Full-time Staff; 4) Appointment of Temporary Full-time Faculty; 5) Authorization of Part-time Staff, as Needed; 6) Appointment of New Hire Adjunct Instructors; 7) Modifications to Staffing Table; and 8) Resolution to Approve Policies on Student Code of Conduct and Institutional Data Governance.

INTRODUCED BY:

SECONDED BY:

DATE:

November 21, 2023

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Kenny, Roberta

Lee, Bakari

Peña, Jeanette

Rodriguez, Silvia

Stahl, Harold

Netchert, William, Chair

_____ Aye _____ Nay

Supporting Documents

Lisa Dougherty and Nicholas Chiaravalloti
Additional and Expanded Responsibilities
November 1, 2023

Lisa Dougherty

- Lead research of the efficacy of creating an on-campus child care center in collaboration with Vice President Nicholas Chiaravalloti, Generation Hope, and our Generation Hope FamilyU team. Research models, grants, and other partnership and funding opportunities for an on-campus child care center and/or models utilizing partnerships to link student and employee parents to high-quality and affordable child care.
- Lead the continued scale-up of Hudson Scholars resulting in the eventual full implementation of the four Hudson Scholars pillars to all students, including returning adult, online, part-time, culinary, and pre-nursing students. Continue to lead collaboration with the Professional Association to research and expand the Faculty Mentor component of this work.
- In collaboration with Vice President Nicholas Chiaravalloti, lead planning for space refinements in the new Tower to reflect changing circumstances and needs, including coordination of adequate space for the Hudson Helps Resource Center, University Center, etc.
- Lead planning and training for the One Stop Center in the new tower. Train staff to become generalists, working closely with supervisors and unions. Assume dotted-line supervisory responsibility for Bursar.
- In collaboration with Vice President Anna Krupitskiy, lead the development, evaluation, and continuous improvement of hybrid employee working models that reflect best practices nationally.
- In collaboration with North Hudson Campus Executive Director Joseph Caniglia, lead the expansion of support services at the North Hudson Campus as appropriate to meet the holistic needs of students.

Nicholas Chiaravalloti

- Lead the development of an Arabic/Southeast Asian Community Advisory Council similar in format to the Latino Advisory Council and African American Outreach Committee.

- In collaboration with Vice President for Academic Affairs Darryl Jones and Dean of Business, Culinary Arts, and Hospitality Management Ara Karakashian, lead the transition of catering services to involve students in the planning and delivery of catering, including work opportunities and field experiences integrated with Culinary and Hospitality academic programs.
- In collaboration with Vice President for Student Affairs Lisa Dougherty and her colleagues, research the efficacy of creating residential housing to accommodate students from outside the College's service area for niche programs such as Culinary, STEM, the arts, and others; and apartment or suite-style housing for international students.
- Publish a history of HCCC for promulgation and programming during the College's 50th anniversary celebration.

**INFORMATION TECHNOLOGY
INSTITUTIONAL RESEARCH AND PLANNING
POLICY ON INSTITUTIONAL DATA GOVERNANCE**

PURPOSE

The purpose of this Data Governance Policy is to ensure Hudson County Community College (“College”) has a framework for the effective management, protection, and responsible use of institutional data.

POLICY

The College and its Board of Trustees (“Board”) are committed to the accuracy, security, and integrity of the College’s data. This policy applies to all members of the College community, including faculty, students, administrators, staff, alumni, authorized guests, and independent contractors who have access to, handle, or interact with data assets.

The Board delegates to the President the responsibility to develop procedures and guidelines for the implementation of this policy. The Information Technology Services and Finance Office and The Office of Institutional Research and Planning will be responsible for implementing the procedures and guidelines developed for this policy.

Approved: November 2023

Approved By: Board of Trustees

Category: Information Technology and Institutional Research and Planning

Subcategory: Institutional Data Governance

Scheduled for Review: November 2025

Responsible Office: Information Technology and Institutional Research and Planning

STUDENT AFFAIRS

POLICY ON STUDENT CODE OF CONDUCT

PURPOSE

Hudson County Community College (“College”) is committed to creating and maintaining a safe and inclusive learning environment. The Policy on Student Code of Conduct aims to ensure students uphold and advance HCCC’s mission, vision, and values, conduct themselves responsibly and lawfully, and comply with College policies and procedures.

POLICY

The College and its Board of Trustees (“Board”) are committed to establishing the highest standards of excellence for students. While participating in academic and student life (on-campus, remote, or online), students are expected to conduct themselves in a manner consistent with the College’s values, serving as good citizens of the College and the broader community. Any student violating the Student Code of Conduct will be subject to disciplinary procedures outlined in the Student Handbook. In the case of alleged violations of state and/or federal statutes, the student may be reported directly to appropriate authorities. Students are expected to exercise integrity and sound judgment in all they do.

The Board delegates to the President the responsibility to develop procedures and guidelines for implementing this policy. The Office of the Dean of Student Affairs shall be responsible for implementing the procedures and guidelines developed for this policy.

Approved: November 2023

Approved by: Board of Trustees

Category: Student Affairs

Subcategory: Student Code of Conduct

Scheduled for Review: November 2025

Responsible Office: Dean of Student Affairs

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS

1. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hudson River Apiary Society (HRAS)

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, the Hudson River Apiary Society (“HRAS”) shares this vision as it aspires to build a healthy local economy through collaborative partnerships for businesses, organizations, and individuals; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (“MOU”) with HRAS whereby the College and HRAS will work collaboratively to support students and community residents in ways that may include referring or introducing internships/externships for veterans completing the HCCC beekeeping course; providing beekeeping-related workshops, training programs, and other events; referring interested veterans to HCCC beekeeping programs; providing a curriculum, supplies, materials, and equipment for HCCC beekeeping courses; and, referring qualified instructors to HCCC; and,

WHEREAS, this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Hudson River Apiary Society;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Hudson River Apiary Society, effective January 1, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Saint Peter’s University (SPU)

WHEREAS, Hudson County Community College (“College”) seeks to optimize community engagement through the development of seamless academic pathways with K-20 partners and in support of the College’s mission to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

WHEREAS, Hudson County Community College (“College”) offers credit-bearing academic degree and certificate programs (“Programs”); and,

WHEREAS, one goal of these Programs is the successful transfer of its students to a four-year university to pursue baccalaureate degrees; and,

WHEREAS, Saint Peter’s University (“SPU”) offers baccalaureate degree programs in fields that align with the College’s Programs; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (“MOU”) with SPU whereby students who earn an associate degree at the College will be able to transfer seamlessly into mutually-agreed-upon baccalaureate degree programs at SPU, retroactive to August 1, 2023; and,

WHEREAS, this MOU will remain in effect for the term established in the MOU unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of this Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Memorandum of Understanding between Hudson County Community College and Saint Peter’s University, retroactive to August 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Amendment of Agreement Between Hudson County Community College (HCCC) and Robert Wood Johnson Health Network

WHEREAS, Hudson County Community College (“College”) and Robert Wood Johnson Health Network (“Network”); collectively, the Parties (“Parties”), entered into an Affiliation Agreement, effective April 1, 2021 (the “Agreement”); and,

WHEREAS, the Parties desire to amend certain provisions of the Agreement and have agreed to a two (2) year extension of the Agreement, commencing on May 1, 2023, as amended, subject to the terms and conditions of the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the amended Agreement between Hudson County Community College and Robert Wood Johnson Health Network;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the amended Agreement between Hudson County Community College and Robert Wood Johnson Health Network, retroactive to May 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and The Rothman Orthopedic Institute for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, The Rothman Orthopedic Institute has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with The Rothman Orthopedic Institute whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of Agreement between Hudson County Community College and The Rothman Orthopedic Institute;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and The Rothman Orthopedic Institute, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Stanlaw Fitness for Internship Experiences in Personal Fitness Training and Exercise Science

WHEREAS, Hudson County Community College (“College”) offers Personal Fitness Training and Exercise Science Programs (“Programs”) through its School of Nursing and Health Professions; and,

WHEREAS, the Programs include an internship experience component; and,

WHEREAS, the Programs require additional sites at which its students can fulfill the requisite internship experiences; and,

WHEREAS, Stanlaw Fitness has the capacity to meet the needs of the Programs; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Stanlaw Fitness whereby students enrolled in the Programs will be able to complete internship experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Stanlaw Fitness;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Stanlaw Fitness, retroactive to November 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for Internship Experiences in Human Services and Addictions Counseling

WHEREAS, Hudson County Community College (“College”) offers Human Services and Addictions Counseling Programs (“Programs”) through its School of Humanities and Social Sciences; and,

WHEREAS, the Programs include an internship experience component; and,

WHEREAS, the Programs require additional sites at which students can fulfill the requisite internship experiences; and,

WHEREAS, New Jersey Reentry Corporation (“NJRC”) has the capacity to meet the needs of the Programs; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with NJRC whereby students enrolled in the Programs will be able to complete internship experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and New Jersey Reentry Corporation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and New Jersey Reentry Corporation, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Comunidad Unida Rehabilitacion de Adictos (CURA) for Internship Experiences in Human Services and Addictions Counseling

WHEREAS, Hudson County Community College (“College”) offers Human Services and Addictions Counseling Programs (“Programs”) through its School of Humanities and Social Sciences; and,

WHEREAS, the Programs include an internship experience component; and,

WHEREAS, the Programs require additional sites at which students can fulfill the requisite internship experiences; and,

WHEREAS, Comunidad Unida Rehabilitacion de Adictos (“CURA”) has the capacity to meet the needs of the Programs; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with CURA whereby students enrolled in the Programs will be able to complete internship experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Comunidad Unida Rehabilitacion de Adictos;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Comunidad Unida Rehabilitacion de Adictos, retroactive to October 11, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Rutgers Youth Success Program (RYSP) within the Center for Advanced Infrastructure and Transportation (CAIT) at Rutgers, the State University of New Jersey

WHEREAS, Hudson County Community College ("College") and Rutgers Youth Success Program ("RYSP") share a mission to promote student success and social and economic mobility for disconnected and justice-involved youth; and,

WHEREAS, the College seeks to enter into an Agreement with RYSP to provide education and training to disconnected and justice-involved youth; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Rutgers Youth Success Program;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Rutgers Youth Success Program, effective November 22, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Bridgeway Behavioral Health Services (BBHS) for the Delivery of a Phlebotomy Refresher Course for Nurses

WHEREAS, Bridgeway Behavioral Health Services ("BBHS") has a need for the provision of training for its members; and,

WHEREAS, Hudson County Community College's ("College") School of Continuing Education and Workforce Development ("CEWD") can meet this need; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding ("MOU") with BBHS whereby CEWD will provide a phlebotomy refresher course for nurses; and,

WHEREAS, this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Memorandum of Understanding between Hudson County Community College and Bridgeway Behavioral Health Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Memorandum of Understanding between Hudson County Community College and Bridgeway Behavioral Health Services, retroactive to October 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Partner Program Agreement Between Hudson County Community College (HCCC) and CompTIA

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, the CompTIA has an Academic Partner Program; and,

WHEREAS, the College seeks to enter into an Agreement with CompTIA to be an Academic Partner; and,

WHEREAS, this Agreement will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and CompTIA;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and CompTIA, effective upon the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and The Medicine Woman

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, The Medicine Woman shares this vision as it aspires to support HCCC students and community residents in benefitting from Cannabis legalization; and,

WHEREAS, Hudson County Community College ("College") offers non-credit and credit-bearing Cannabis programs ("Programs") through its School of Continuing Education and Workforce Development and its School of Business, Culinary Arts, and Hospitality Management, respectively; and,

WHEREAS, the College seeks to renew its Memorandum of Understanding ("MOU") with The Medicine Woman, whereby the College and The Medicine Woman will work collaboratively to provide internship, externship, and employment opportunities for HCCC students completing HCCC Cannabis courses; offer Cannabis-related workshops, training programs, and events; leverage resources for the promotion of each organization; serve as a member of HCCC's Cannabis Advisory Board; and, contribute to scholarship funds for HCCC students directly or through support of HCCC Foundation events; and,

WHEREAS, this MOU will remain in effect through April 30, 2025 unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the MOU between Hudson County Community College and The Medicine Woman;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this renewal of the Memorandum of Understanding between Hudson County Community College and The Medicine Woman, retroactive to August 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Seraph and Sons, LLC

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, Seraph and Sons, LLC shares this vision as it aspires to support HCCC students and community residents in benefitting from Cannabis legalization; and,

WHEREAS, Hudson County Community College ("College") offers non-credit and credit-bearing Cannabis programs ("Programs") through its School of Continuing Education and Workforce Development and its School of Business, Culinary Arts, and Hospitality Management, respectively; and,

WHEREAS, the College seeks to renew its Memorandum of Understanding ("MOU") with Seraph and Sons, LLC, whereby the College and Seraph and Sons, LLC will work collaboratively to support adult students and community residents in Hudson County to benefit from cannabis legalization; provide internship, externship, and employment opportunities for HCCC students completing HCCC Cannabis courses; offer Cannabis-related workshops, training programs, and events; leverage resources for the promotion of each organization; serve as a member of HCCC's Cannabis Advisory Board; and, contribute to scholarship funds for HCCC students directly or through support of HCCC Foundation events; and,

WHEREAS, this MOU will remain in effect through April 30, 2025 unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the MOU between Hudson County Community College and Seraph and Sons, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this renewal of the Memorandum of Understanding between Hudson County Community College and Seraph and Sons, LLC, retroactive to October 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Golden Door Dispensary, LLC

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, Golden Door Dispensary, LLC shares this vision as it aspires to support HCCC students and community residents in benefitting from Cannabis legalization; and,

WHEREAS, Hudson County Community College (“College”) offers non-credit and credit-bearing Cannabis programs (“Programs”) through its School of Continuing Education and Workforce Development and its School of Business, Culinary Arts, and Hospitality Management, respectively; and,

WHEREAS, the College seeks to renew its Memorandum of Understanding (“MOU”) with Golden Door Dispensary, LLC, whereby the College and Golden Door Dispensary, LLC will work collaboratively to support adult students and community residents in Hudson County to benefit from cannabis legalization; provide internship, externship, and employment opportunities for HCCC students completing HCCC Cannabis courses; offer Cannabis-related workshops, training programs, and events; leverage resources for the promotion of each organization; and, contribute to scholarship funds for HCCC students directly or through support of HCCC Foundation events; and,

WHEREAS, this MOU will remain in effect through April 30, 2025 unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the MOU between Hudson County Community College and Golden Door Dispensary, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this renewal of the Memorandum of Understanding between Hudson County Community College and Golden Door Dispensary, effective December 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and KushKlub NJ

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, KushKlub NJ shares this vision as it aspires to support HCCC students and community residents in benefitting from Cannabis legalization; and,

WHEREAS, Hudson County Community College (“College”) offers non-credit and credit-bearing Cannabis programs (“Programs”) through its School of Continuing Education and Workforce Development and its School of Business, Culinary Arts, and Hospitality Management, respectively; and,

WHEREAS, the College seeks to renew its Memorandum of Understanding (“MOU”) with KushKlub NJ, whereby the College and KushKlub NJ will work collaboratively to support adult students and community residents in Hudson County to benefit from cannabis legalization; provide internship, externship, and employment opportunities for HCCC students completing HCCC Cannabis courses; offer Cannabis-related workshops, training programs, and events; leverage resources for the promotion of each organization; and, contribute to scholarship funds for HCCC students directly or through support of HCCC Foundation events; and,

WHEREAS, this MOU will remain in effect through April 30, 2025 unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the MOU between Hudson County Community College and KushKlub NJ;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this renewal of the Memorandum of Understanding between Hudson County Community College and KushKlub NJ, effective January 1, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

15. Resolution Authorizing Renewal of Agreement Between Hudson County Community College and New Jersey Reentry Corporation for the Provision of GED Instruction

WHEREAS, Hudson County Community College ("College") is committed to providing its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, in service of its mission, the College has partnered with New Jersey Reentry Corporation ("NJRC") to provide academic programs and workforce training programs to justice-involved individuals; and,

WHEREAS, NJRC desires to continue to offer GED Instruction for its clients; and,

WHEREAS, the College can continue to meet this need; and,

WHEREAS, the College seeks to renew its agreement ("Agreement") with NJRC for the provision of GED Instruction, whereby the College will offer a virtual GED program for NJRC clients statewide through GEDWorks™; and,

WHEREAS, the delivery of the GED program will be supported by a Student Success Coach; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the Agreement between Hudson County Community College and New Jersey Reentry Corporation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and New Jersey Reentry Corporation, effective January 1, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

16. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and SciTech Scity, LLC

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, SciTech Scity, LLC shares this vision as it aspires to foster innovation and advance the use of science to find solutions to challenges in the areas of Healthcare, Planetcare, and AI/Enabling Technologies through collaborative partnerships; and,

WHEREAS, the College seeks to enter into an Academic Partner Cooperation Agreement (“Agreement”) with SciTech Scity, LLC whereby the College and SciTech Scity will work collaboratively to support programming in thought leadership; technology showcases; research efforts and grants; joint fellowships or internships; student/public innovation challenges; workforce development; and community impact initiatives; and,

WHEREAS, this Agreement will remain in effect unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and SciTech Scity, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and SciTech Scity, retroactive to September 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

17. Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and the International Brotherhood of Electrical Workers (IBEW) Local 164

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, the College desires to renew its Agreement with the International Brotherhood of Electrical Workers Local 164 (“IBEW Local 164”) to offer an education and training program (“Program”); and,

WHEREAS, the term of the Agreement renewal is three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the renewal of the Agreement between Hudson County Community College and the International Brotherhood of Electrical Workers Local 164;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and the International Brotherhood of Electrical Workers Local 164, effective January 1, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

18. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and the New Jersey Council of County Colleges (NJCCC) for College Readiness Now X

WHEREAS, the New Jersey Council of County Colleges (“NJCCC”) and the Office of the Secretary of Higher Education (“OSHE”) have entered into a Memorandum of Understanding (“MOU”) for the implementation of the College Readiness Now X Project; and,

WHEREAS, Hudson County Community College (“College”) was awarded \$54,697.00 available through College Readiness X to execute a project with selected local school districts to ensure high-school students, with a focus on students who are living below the poverty line, are college ready in math and/or English by the time of high-school graduation, and seeks to enter into a Project Agreement (“Agreement”) with the NJCCC for this purpose; and,

WHEREAS, the term of the Agreement is through August 20, 2024 unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and the New Jersey Council of County Colleges;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and the New Jersey Council of County Colleges, retroactive to July 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

19. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Hudson County Schools of Technology (HCST) for Dual Credit Instruction in Computer Programmer, General

WHEREAS, Hudson County Community College (“College”) desires to enter into an Agreement (“Agreement”) with Hudson County Schools of Technology (“HCST”) for the delivery of dual credit instruction in Computer Programmer, General; and,

WHEREAS, the term of the Agreement is September 1, 2023 through June 30, 2024 unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of this Agreement between Hudson County Community College and Hudson County Schools of Technology;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Hudson County Schools of Technology, effective September 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

20. Resolution Authorizing Academic Calendar for Fall 2024 Term

WHEREAS, Hudson County Community College (“College”) is committed to ensuring students’ success, and the College develops an academic calendar that outlines important dates pertinent to academic terms; and,

WHEREAS, the Academic Calendar Planning Committee is comprised of individuals from across the College, and the academic calendar planning process is a joint effort between the Offices of Academic Affairs and Student Affairs; and,

WHEREAS, an academic calendar has been developed for the fall 2024 term; and,

WHEREAS, this academic calendar complies with all internal and external planning guidelines; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Academic Calendar for the fall 2024 term;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Academic Calendar for the fall 2024 term.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

21. Resolution Authorizing Modification to Number of Required Credits in Proficiency Certificates in Construction Administration, Construction Technology, and Health Science

WHEREAS, Hudson County Community College ("College") is committed to providing its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, the development of short-term academic credentials ("proficiency certificates") is one strategy the College uses to promote student success and equitable outcomes; and,

WHEREAS, Proficiency Certificates in Construction Administration, Construction Technology, and Health Science were previously approved at 13, 14, and 15 credits, respectively; and,

WHEREAS, the College was notified in September 2023 of a change in the Department of Education's Title IV Financial Aid regulations whereby proficiency certificates now must require at least 16 credits to be eligible for Title IV financial aid funding; and,

WHEREAS, the Proficiency Certificates in Construction Administration, Construction Technology, and Health Science have been revised to comply with the 16-credit minimum; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the modification of credits for the Proficiency Certificates in Construction Administration, Construction Technology, and Health Science;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the modification of credits for the Proficiency Certificates in Construction Administration, Construction Technology, and Health Science, effective upon approval.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-21:**

1) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hudson River Apiary Society (HRAS); 2) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Saint Peter's University (SPU); 3) Resolution Authorizing Amendment of Agreement Between Hudson County Community College (HCCC) and Robert Wood Johnson Health Network; 4) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and The Rothman Orthopedic Institute

for Clinical Experiences in Radiography; 5) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Stanlaw Fitness for Internship Experiences in Personal Fitness Training and Exercise Science; 6) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for Internship Experiences in Human Services and Addictions Counseling; 7) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Comunidad Unida Rehabilitacion de Adictos for Internship Experiences in Human Services and Addictions Counseling; 8) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Rutgers Youth Success Program (RYSP) within the Center for Advanced Infrastructure and Transportation (CAIT) at Rutgers, The State University of New Jersey; 9) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Bridgeway Behavioral Health Services (BBHS) for the Delivery of a Phlebotomy Refresher Course for Nurses; 10) Resolution Authorizing Partner Program Agreement Between Hudson County Community College (HCCC) and CompTIA; 11) Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and The Medicine Woman; 12) Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Seraph and Sons, LLC; 13) Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Golden Door Dispensary, LLC; 14) Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and KushKlub NJ; 15) Resolution Authorizing Renewal of Agreement Between Hudson County Community College and New Jersey Reentry Corporation for the Provision of GED Instruction; 16) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and SciTech Scity, LLC; 17) Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and the International Brotherhood of Electrical Workers (IBEW) Local 164; 18) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and the New Jersey Council of County Colleges (NJCCC) for College Readiness Now X; 19) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Hudson County Schools of Technology (HCST) for Dual Credit Instruction in Computer Programmer, General; 20) Resolution Authorizing Academic Calendar for Fall 2024 Term; and, 21) Resolution Authorizing Modification to Number of Required Credits in Proficiency Certificates in Construction Administration, Construction Technology, and Health Science.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: November 21, 2023

DeFazio, Edward _____
Doria, Joseph _____
Gardner, Pamela _____
Gargiulo, Frank _____
Kenny, Roberta _____
Lee, Bakari _____
Peña, Jeanette _____
Rodriguez, Silvia _____
Stahl, Harold _____
Netchert, William, Chair _____

_____ Aye _____ Nay

Supporting Documents

[Click Here for Supporting Materials](#)

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

X. NEW BUSINESS

INTRODUCED BY: _____

SECONDED BY: _____

DATE: November 21, 2023

<i>DeFazio, Edward</i>	_____
<i>Doria, Joseph</i>	_____
<i>Gardner, Pamela</i>	_____
<i>Gargiulo, Frank</i>	_____
<i>Kenny, Roberta</i>	_____
<i>Lee, Bakari</i>	_____
<i>Peña, Jeanette</i>	_____
<i>Rodriguez, Silvia</i>	_____
<i>Stahl, Harold</i>	_____
<i>Netchert, William, Chair</i>	_____

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

November 21, 2023

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the November 21, 2023 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: November 21, 2023

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Kenny, Roberta	_____
Lee, Bakari	_____
Peña, Jeanette	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Netchert, William, Chair	_____

_____ Aye _____ Nay