

**Summary of Proceedings at the
Regular Meeting of the Board of Trustees
January 16, 2018
5:00 p.m.
Mary T. Norton Room
70 Sip Avenue, Jersey City, New Jersey**

Trustees present were: Kevin Callahan, Karen A. Fahrenholz (Secretary/Treasurer), (via conference call), Dr. Glen Gabert (ex officio), Pamela Gardner, Roberta Kenny, Joanne Kosakowski, Bakari Gerald Lee (Vice Chair), William Netchert (Chairman), Jeanette Peña; Hamza Saleem (Student Alumni Representative), Harold Stahl

Trustees not present were: Adrienne Sires

Comments from the Public: There were no comments from the public.

Awards, Recognitions and Special Reports:

1. Chairman Netchert announced President Gabert's retirement beginning July, 2018. He said that the President had been more than gracious in postponing his retirement over the past few years at the request of the Board. The Chair thanked the President for his unwavering dedication and extraordinary leadership for the past 25 years. He informed everyone that at the end of the meeting, the trustees would go into closed session to discuss personnel issues. Netchert then announced that a Presidential Search Committee had been appointed. Trustee Kevin Callahan, Chair of the Committee, said that the first meeting had been held earlier in the day. He added that it was a diverse committee and announced the names of those appointed.

Presidential Search Committee:

Kevin Callahan – HCCC Trustee – Committee Chair
Bakari Lee – HCCC Trustee – Committee Vice Chair
Jeanette Pena – HCCC Trustee – Committee
Denise Rossilli – HCCC Faculty Member and Chair of All College Council

Presidential Search Committee continued:

Antonio Acevedo – HCCC Faculty Member
Nicholas Chiaravalloti – HCCC College Administrator
Veronica Zeichner – HCCC College Administrator
Yeury Pujols – HCCC College Administrator, North Hudson Campus, also HCCC alumnus
Bianelly Tellez – President, HCCC Phi Theta Kappa Chapters
James Egan – Board of Directors, HCCC Foundation
Dorothea Graham-King – Administrative Assistant and President, HCCC Support Staff Union (AFT)
Harry Melendez – Community member

Support for the Committee:

Jennifer Oakley, Senior Executive Administrative Assistant
Roger Jones - President, Jones & Associates Communications
Dr. Narcisa Polonio and Association of Community College Trustees

2. President Gabert announced that In-Service was scheduled for January 17th, 9:00 a.m. at the Culinary Conference Center.
3. Trustee Bakari Lee reported that the ACCT Community College National Legislative Summit is scheduled for February 11-13, 2018 in Washington, DC.
4. Trustee Netchert acknowledged the presence of Joseph Sansone, Vice President for Planning and Development, who is retiring at the end of February 2018. On behalf of the Board of Trustees, he thanked him for doing a great job and reported that there will be an official resolution naming the banquet room at the Culinary Conference Center after him.
5. A Monthly Middle States Update was included with the Board packet as an information item. (Attached)

The trustees approved the **minutes of the Reorganization Meeting & Regular Meeting of November 21, 2017.**

There were no **fiscal, administrative, lease and capital recommendations.**

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

1. The resignations of a Librarian; Help Desk Manager; Environmental Studies Instructor; College Lecturer, Nursing; and Associate Dean of Social Sciences were accepted.
2. The following Modification of Staffing Table FY 2018 was approved.

REMOVE TITLE:

Director of Advisement and Counseling

ADD TITLE:

Associate Dean of Student Services

3. Staff were appointed to the following full-time positions: Accountant; Assistant Director, Admissions; Interim Assistant Director, CEWD; Laboratory Coordinator; Library Associate; Lecturer, STEM; Lecturer, Academic Foundations English.
4. Faculty was appointed to the following position: Instructor, Academic Foundations Math.
5. Staff were appointed to the following Temporary Full-time Assignments: Lecturer, Medical Assisting/Health; School & College Relations Assistant.
6. Staff were appointed to the following Temporary Full-time Faculty assignments: Instructor, ESL; Instructor, Physics/Math; Instructor, Speech & Modern Languages; Instructor, Culinary.
7. Appointment of Additional New & Continuing Part-time Hires: January 1, 2018 – June 30, 2018.
8. Appointment of Additional New Hire Adjuncts Spring 2018.
9. The Resolution Authorizing Stipend for Dayneesa McMillan for Managerial Responsibility for the Perkins Grant was approved.
10. The Award of Title V – Picking Up The Pace Grant Consultant Services was awarded to Elizabeth Nesius, Director of English.

The Board went into **closed session**. No actions were taken when the Board came back into open session.

The meeting was adjourned at 5:20 p.m.

Attachment:

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 16, 2018**

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

Monthly Middles States Update



**Hudson County Community College
Decennial Self Study Update**

DECEMBER:

First drafts of chapters submitted by all seven working groups

Dr. Pando represented the college at the Middle States Annual Meeting in Philadelphia where the focus was the implementation of the new Standards

Steering committee co-chairs began reviewing first drafts

JANUARY-MARCH:

First drafts (with feedback) to be returned to working groups in late January

Second drafts due end of February to be shared with Core Committee for feedback

Evaluation Team Chair will be selected by Middle States this spring - College will have the opportunity to review/approve selection