

Summary of Proceedings
Meeting of the Board of Trustees
Tuesday, May 11, 2021
5:00 p.m., via Zoom

Trustees Present: Koral Booth (Student Alumni Representative); Joseph Doria; Karen Fahrenholz (Secretary/Treasurer); Adamarys Galvin; Pamela Gardner; Roberta Kenny; Bakari Lee (Vice Chair); William Netchert (Chair); Jeannette Peña; Christopher Reber; Harold Stahl.

Trustee Absent: Silvia Rodriguez

Comments from the Public: There were no comments from the public.

1. *Student Government Association President's Report*

Student Government Association President Christian Rodriguez offered the following report.

Good Evening, President Reber, Board of Trustees, faculty, students, staff and guests.

It is my honor to continue to provide an SGA report as the SGA President. SGA has been working hard on getting the next SGA Executive Board ready for the Fall 2021 and Spring 2022 semesters. We already have many candidates who are interested in taking a position. Submissions end June 1. We also received some amazing recommendations by teachers and can't wait to welcome the students.

SGA is also trying to wrap up our initiatives that we have worked on this semester so that the new E Board can get ready to take them up next semester. Thank you for your time. It has been an honor to speak at these meetings and be the student voice for HCCC. I will accept any questions or ideas you may have.

Trustee Netchert offered the following remarks.

Christian, this being your last report as SGA President, and on behalf of the Board of Trustees, thank you for your time and service.

2. All College Council President's Report

All College Council President Lauren Drew offered the following report.

Good evening, everyone. I have a few important announcements to share with you this evening.

First, I am excited to announce that a significant set of Charter revisions has recently passed through the All College Council with a unanimous 62-0 vote. These Charter revisions center around the creation of an "Academic Senate," a reimagined version of the Academic Affairs Committee, which features strong connections to the College's academic divisions through a system of elected representation, as well as connections to the Student Government Association, Adjunct Faculty Federation, and academic committees and councils outside of the ACC, including the General Education Committee, Curriculum and Instruction Committee, Assessment Committee, and Online Learning Advisory Council. We believe these changes will strengthen the ACC by increasing representation and fostering communication, trust, and transparency. I would like to thank the members of the ACC Subcommittee on Charter Review for their significant work over the past two years, as well as Dr. Reber, Dr. Jones, Lisa Dougherty, and Heather DeVries for their collaboration, input, and support.

Later this week, the ACC will hold a Special May Meeting to consider proposed changes to the Children on Campus policy as well as an updated Accessibility Services syllabus statement. We are encouraging all interested members of the College community to attend and participate in this important discussion.

Finally, it is my pleasure to announce the results of the election for the next ACC Steering Committee. Dr. Peter Cronrath, Assistant Professor of Business and current Chair of the Academic Affairs Committee, has been elected as the next Chair of the All College Council. As Chair of the Academic Affairs Committee, Peter has led numerous initiatives supporting student success, equity, and inclusion. He has stepped up again and again, volunteering as the ACC's representative on the Return to Campus Task Force as well as being instrumental to the development and success of the recently passed Charter revisions.

Sharon Daughtry, College Lecturer in Business, and current Chair of the College Life Committee, has been elected as Vice Chair. As Chair of the College Life Committee, Sharon has worked collaboratively with HR, ITS, the Center for Teaching, Learning, and Innovation, and others to bring a flurry of in-person and remote events, workshops, discounts, and wellness initiatives to the College.

Karen Galli, Instructor of English and current Secretary of the Space and Facilities Committee, has been elected Secretary of the ACC. In addition to serving as the Secretary of the Space and Facilities Committee, Karen is also currently chairing its ad hoc Subcommittee on Office Space Allocation and is well-known as a "techie" within her Division.

These three individuals are passionate, dedicated, and innovative, and I am very much looking forward to seeing what they will bring to the next chapter of the ACC. Peter, Sharon, and Karen, is there anything that you would like to say?

Peter Cronrath offered the following remarks.

Lauren, I want to first say, thank *you*, for your two years of service as Chair. You've done amazing work and have been very organized. We appreciate everything you've done for the College. I look forward to reporting out to the Board and to continue making HCCC a college of best practices.

Sharon Daughtry offered the following remarks.

I echo Peter's words and I'm truly grateful for this opportunity. I look forward to working with everyone.

Karen Galli offered the following remarks.

I, too, echo everyone's thoughts. Thank you, Lauren, for your great work. I look forward to our upcoming two years.

Lauren Drew resumed her remarks.

Thank you very much. I'm truly looking forward to what you will bring next to the All College Council. That concludes my final report. If there are any questions I can answer, please don't hesitate to ask.

Trustee Netchert offered the following remarks.

Lauren, we thank you for the above and beyond in service to the College. We know how dedicated you and your colleagues are to the College, and the world sees the results.

3. *President's Report*

President Reber offered the following remarks.

Lauren and Christian, thanks so much for your remarks and your leadership!

Christian, you have done a great job as SGA President, and we look forward to your continued involvement in the life of the College. Your future is clearly very bright!

Lauren, on behalf of our entire College community, thank you for your outstanding leadership of the All College Council over the past two years, and thanks also to outgoing ACC officers Angela Tuzzo and Kathleen Smith-Wenning!

And to the new officers of the All College Council – Peter Cronrath, Sharon Daughtry, and Karen Galli, welcome! We all look forward to working with you next year!

Last week, we were all so pleased to learn that two HCCC students have been awarded 2021 Jack Kent Cooke Foundation Undergraduate Transfer Scholarships.

We congratulate Adoum Allamine and Pedro Moranchel for this transformative achievement. Pedro and Adoum are two of just 72 community college students – out of millions of students at 1,200 community colleges across the nation – to have been selected as this year's Cooke Scholars. Adoum and Pedro will each receive up to \$40,000 per year toward tuition, living expenses, books and required fees, for up to three years, in order to complete their bachelor's degrees. They will also be eligible to apply for \$70,000 in scholarship funding to pursue graduate study.

We celebrate these outstanding students, and we thank Professor Lai, HCCC's Phi Theta Kappa Chapter Advisor, for his exemplary mentorship and support of our students in HCCC's five-star PTK chapter, and beyond. This marks the third consecutive year in which HCCC students have been selected as Cooke Scholars, and the first time our College has had two students selected in the same year.

*Summary of Proceedings of the Board of Trustees Meeting
May 11, 2021*

Adoum is unable to be here today, but Pedro and Professor Lai have joined us, and I would like to invite each to say a few words.

Pedro Moranchel offered the following remarks.

Good evening, everyone.

I was so excited when I heard that Adam won as well. We initially didn't know who would have won. This is something that's wonderfully unexpected and is a testament to the support and the resources that the College provides you. I am only one example of the life-changing proof that Hudson can give to students, for those who are parents, those who are from a military background, or for those who are immigrants. It took a village to get to this position. I would personally like to thank Professor Lai, our PTK Advisor. If it wasn't for his continued support, messaging and updates, honestly, I don't even know if I would have submitted that application in the first place.

Thanks to all the professors who have given me a chance to share my ideas and to try new things. I see Professor Cronrath and Professor Galli are here. I thank them for all their wonderful support and the knowledge that they have instilled in me. I'm so grateful for what Hudson has given me, and I hope to be able to support Hudson and its values and missions going forward. Thank you.

Professor Ted Lai offered the following remarks.

I wanted to help Adoum and Pedro as much as possible with the application process. Some students give up because it requires the submission of several essays. I'm very happy to be working with students on this scholarship and many others. The next scholarship application is due by August 1. I am reaching out to students now so that we can get started. Hopefully, many more students will apply. I'm glad I have a chance to work with students and to see the great results when they graduate from a four-year school, a graduate school or a professional school.

President Reber resumed his remarks.

Pedro, and Ted, thank you so much!

Pedro, you and Adoum make all of us at Hudson County Community College exceptionally proud!

As you all are aware, many members of our College community have been working with consultants over the past two years on a complete redesign and modernization of the College's entire web site. We will launch the new site in the next few days, and we will then continue to develop and refine the site going forward. This work has truly "Taken a Village."

I thank all who have been involved, with a very special thanks to Vice President Lisa Daugherty, Director of Communications Jen Christopher, Website Manager Omar Williams, and Part-time Web Developer, Kristofer Fontanez.

I have asked Lisa to share with us a brief glimpse of the new site this evening, and Omar and Kristofer will also offer brief remarks.

Lisa Dougherty provided a brief overview of the new website.

Thank you, and good evening, everyone. I am very happy to present to you what is almost final, although it will never be final because we have lots of changes and edits, of course, ongoing. The goal of the website is to be transparent and to have everything available publicly. As a public college, we want our community to be able to see everything that we can see unless it requires a password.

I want to thank all of the staff, administrators, faculty and students, the Website Committee, and the core planning and implementation group: Omar Williams, Kristofer Fontanez and Jennifer Christopher, who really made this come to life. In about 72 hours, you will be able to go to HCCC.edu and you will see a beautiful new website.

The contents from the following pages were displayed on the new website.

Homepage - "Dream. Excel. Inspire."

➤ Main Menu

- About HCCC
- Programs and Courses
- Admission
- Paying for College
- Student Success
- Community

Thank you, Omar, Kristofer, Jennifer and the entire Website Committee that worked on this from the beginning. The real brains behind this operation are Omar Williams and Kristofer Fontanez, so I will turn it over to them to say a word or two.

Omar Williams offered the following remarks.

Thank you, Lisa. Thank you everybody for inviting us to speak. First, I want to echo what Lisa said, I want to thank the HCCC community. I know that this is not everybody's arena and a lot was asked of you. This is very much a group effort, a community effort.

There have been a lot of long hours, which Lisa can definitely attest to. I want to thank her, as well as Jen Christopher, Heather DeVries, Trisha Clay and Kristofer Fontanez for helping to get us across the finish line. There have been countless emails, and revisions upon revisions. I also want to thank Dr. Reber for his early emails and observations.

But, like Lisa said, the website is never really complete. It's almost like a living, breathing thing. Even when we go live, there's always going to be something to update, something to change, and this is why I bring up the College community. As we've all created this, it's our job to maintain it, even though Kristofer and I will be doing the physical part of it. Every department that has added to this website has to take it upon themselves to make sure that their information is up to date. The website is as much for the community as it is for those of us who are already here – students, faculty and staff. This website is primarily for those who aren't here yet. We want to attract those students and professionals that we hope to educate for the future. After the new website is launched, there will be discussions on how to maintain the site and keep it up to date so that we are more proactive.

Kristofer Fontanez offered the following remarks.

Hello everyone. This project has been such an amazing experience for me. Considering, from my standpoint, I, too, was a student here at Hudson County Community College. I graduated from the Class of 2016. I earned my Associate Degree in Computer Science. I transferred to NJCU to continue my Bachelor's degree in computer science. I didn't expect this to happen, but I went throughout my entire college experience and graduated from NJCU and earned my Bachelor's degree, graduating *Summa Cum Laude*, and I did not have to pay a single dime. I am a student who is completely debt free. I came back to Hudson and I am now working as a Web Developer under my supervisor, Omar Williams. I've always loved working with computers. Being a part of creating this new website is an overwhelming experience for me. This is something we all did together. This new website is something that will benefit the community and the College.

President Reber resumed his remarks.

Thank you so much Lisa, Omar, Kristofer, Jen Christopher and all who have contributed to this phenomenal achievement that will serve our College and our community exceedingly well for years to come. Hudson really is home and is family, and I think you can see that in the comments tonight. We're so proud of this really huge step forward.

I would like to congratulate our valued, long-serving faculty colleagues, Joseph Caniglia and Dr. Patrick Moore, who have been recommended for promotion from Associate Professor to Full Professor of Academic Foundations English, and Psychology, respectively. This recommendation is included on this evening's agenda for Trustee action, with the full support of the Promotion Committee, Vice President Darryl Jones, and the Board Personnel Committee.

Joseph and Patrick, thank you for your dedicated teaching, scholarship, and service, and your tireless support of our students and our College.

And, finally, this evening's agenda includes the appointment of Yeury Pujols to the inaugural position of Vice President for Diversity, Equity and Inclusion at Hudson County Community College. The creation of this leadership position, and the establishment of an Office of Diversity, Equity and Inclusion, represent milestone outcomes of best-practice work across the college and community.

Trustees, on behalf of all members of our HCCC community, thank you for your leadership, advocacy and support of this work. I particularly thank Trustees Lee and Gardner, who are members of the President's Advisory Council on Diversity, Equity and Inclusion, and the 40 students, faculty, staff, and community leaders who serve the College on PACDEI.

Trustees, this concludes my report.

As always, I would be happy to entertain any questions or comments you might have.

Trustee Lee offered the following remarks.

Chris, this is fantastic work on the website and everything that you reported on. It looks great. Congratulations to you, Omar, Kristofer, and everyone that worked on it. Congratulations to Ted Lai and to the Jack Kent Cooke scholarship recipients Adoum Allamine and Pedro Moranchel. You all make us look good. You not only elevate yourselves, but you elevate this institution, and I just want to thank you for that.

Trustee Netchert offered the following remarks.

Kristopher Fontanez is the Hudson County Community College story. We could sit here for two hours and share an HCCC story. He came here looking for assistance, we gave it to him, and he excelled. He went on and got more assistance and excelled, and he's come back, and he's giving back. That's what we are all about. And to see our students want to come back and contribute to the College and the success that it has afforded them, as Bakari said, is what makes it all worth while for us. Congratulations to Kistopher, Omar, Lisa, and the entire team that worked on the website. And, Mr. President, congratulations to you. It's all happening under your leadership, and so, you deserve credit as well.

Regular Monthly Reports and Recommendations

1. The Minutes of the Regular Meeting of April 13, 2021 were approved.

2. Gifts, Grants, and Contracts Report

Hudson County Community College has been informed of our allocation for the following grant:

Title: Perkins V – Strengthening Career and Technical Education for the 21st Century Act

Agency: New Jersey Department of Education

Purpose of grant: HCCC received notice of our FY'22 allocation to be utilized for direct instructional support for HCCC CTE programs and CTE students.

College Administrator: Nydia James

College Contribution: \$0

Award Amount: \$1,250,825.00

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee.

1. Resolution Approving Engineering and Construction Administration Services for 119 Newkirk Street Building Roof Repairs from DiCara Rubino Architects of Wayne, New Jersey, at a cost not to exceed \$18,000.00, was approved.
2. Resolution Authorizing Purchase of Plexiglass Shields from Action Services Group of Aston, Pennsylvania, to be funded by Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant at a cost not to exceed \$54,850.00, was approved.
3. Resolution Approving Payment for Emergency Equipment Maintenance and Repairs from Malachy Parts & Services of Bayonne, New Jersey, at a cost not to exceed \$75,000.00, was approved.
4. Resolution Authorizing Purchase of Demo Dose SimCartRx from Pocket Nurse of Monaca, Pennsylvania, to be funded by the Carl D. Perkins Grant, at a cost not to exceed \$22,069.00, was approved.

*Summary of Proceedings of the Board of Trustees Meeting
May 11, 2021*

5. Resolution Authorizing Purchase of Culinary Equipment from MAP Restaurant Supplies of Newark, New Jersey, to be funded by the Carl D. Perkins Grant, at a cost not to exceed \$66,183.00, was approved.
6. Resolution Authorizing Purchase of Textbooks for the Early College Program from Follett Corporation of Jersey City, New Jersey, to be funded by the Carl D. Perkins Grant at a cost not to exceed \$37,440.00, was approved.
7. Resolution Authorizing Purchase of STEM Laboratory Supplies and Accessories from Fisher Science Education of Hanover Park, Illinois, to be funded by the Carl D. Perkins Grant at a cost not to exceed \$13,346.00, was approved.
8. Resolution Amending Flik Agreement was approved.
9. Resolution Amending Agreement with Follett Higher Education Group, Inc. for Bookstore Operations was approved.
10. Resolution Amending Resolution #12 from November 24, 2020 Board of Trustees Meeting, awarding a contract to Heartland Merchant Services of Jeffersonville, Indiana, for a period of two (2) years, was approved.
11. Resolution Awarding Contract for Professional Architectural and Engineering Services from NK Architects of New York, New York, at a cost not to exceed \$16,800.00, was approved.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee.

1. The retirement of two Professors; an Assistant Professor; and a Director of Library Instruction were accepted.
2. The resignation of an Admissions Advisor was accepted.
3. Staff appointed to the following full-time positions were approved: Instructional Designer; Financial Aid Specialist; Vice President for Diversity, Equity and Inclusion.
4. The following full-time faculty received promotion.

<i>First Name</i>	<i>Last Name</i>	<i>From</i>	<i>To</i>	<i>Discipline</i>	<i>Increase Added to Base Salary (Per Contract)</i>
Joseph	Caniglia	Associate Professor	Professor	English and ESL	\$3,500
Patrick	Moore	Associate Professor	Professor	Psychology	\$3,500

5. Authorizations of Part-time Staff through May 2022, as needed, were approved.
6. Appointments of New Hire Adjunct Instructors were approved.

7. The following Staffing Table modification was approved.

Current Approved Title	New Title/ Deleted Title (if applicable)	Incumbent (If applicable)	Salary Adjustment (If applicable)	Effective Date
Associate Director, Continuing Education and Workforce Development	Director, Continuing Education and Workforce Development	Chastity Farrell	From: \$62,400 To: \$75,000	May 12, 2021

8. A new Policy on Accommodations was approved.

The following actions were taken regarding **academic and student affairs** as brought forward by the Academic and Student Affairs Committee.

1. Resolution Authorizing Renewal of Dual Admissions Agreement Between Hudson County Community College and New Jersey City University to Offer an A.S. in Nursing to B.S. in Nursing Degree Pathway, was approved.
2. Resolution Authorizing Renewal of Articulation Agreement Between Hudson County Community College and New Jersey City University to Offer an A.S. in Nursing to B.S. in Nursing Degree Pathway, was approved.
3. Resolution Authorizing Agreement Between Hudson County Community College and New Jersey Institute of Technology to Offer Business and Finance Degree Pathways, was approved.
4. Resolution Authorizing Agreement Between Hudson County Community College and Jersey City Board of Education for the Delivery of Credit Instruction and Non-Credit Development of Curricula, was approved.

The following action was taken concerning **new business**:

1. Resolution of the Board of Trustees of Hudson County Community College Approving an Agency Agreement with the Hudson County Economic Development Corporation for an NJ Grow Application and Related Financing of the New Academic Building, was approved.
2. African-American Outreach Committee

Trustee Lee reported that the African-American Outreach Committee met virtually last week with President Reber. He noted that he had participated, but was unable to remain until the end of the meeting. He asked President Reber and Trustee Gardner to give an update.

President Reber stated that Trustee Gardner has led the development of the African-American Outreach Committee. It is a committed group of African-American clergy and other African-American leaders in the community, who, like our Latino Advisory Council, are very interested in working in partnership with the College to help get the word out to more members of the community about the financial aid tools we have and the educational opportunities here. Several quarterly meetings have been held with an abundance of enthusiasm. One of our colleagues, Royal Mainor, another example of a former HCCC student who has done exceedingly well and is now working at the College, has spoken about her experience. She has really inspired members of the African-American College community and beyond. Thank you, Trustee Gardner, for your leadership and participation on this important committee.

Trustee Gardner thanked President Reber and the Trustees for the opportunity to serve on the Committee. She noted that many of the members are clergy, but there are also other members who represent the NAACP, the Urban League and other organizations. They are really excited about the opportunity to work with the College and get the word out. Especially at this time, after coming out of this pandemic, we need to encourage our community members to further their education. We need to be involved with Workforce Development. We need to get the word out about all of the opportunities at the College and that's what we intend to do. She added that she was expecting great things from the Committee because they are excited and inspired by the College.

The **meeting was adjourned** at 5:40 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office, and on the College website.