Office of the President
70 Sip Avenue
Jersey City, New Jersey

HUDSON
COUNTY
COMMUNITY COLLEGE

Summary of Proceedings
Reorganization Meeting and Regular Meeting of the
Board of Trustees
Tuesday, November 26, 2019
5:00 p.m.
Mary T. Norton Room, 70 Sip Avenue
Jersey City, New Jersey

Trustees present: Joseph Doria; Karen Fahrenholz (Secretary/Treasurer); Adamarys Galvin; Pamela Gardner; Bakari Lee (Vice Chair); William Netchert (Chair); Christopher Reber; Silvia Rodriguez; Abderahim Salhi (Alumni/Student Representative); Harold Stahl

Trustees absent: Roberta Kenny; Jeannette Peña

Annual reorganization meeting call to order: The annual reorganization meeting was called to order by Chairman Netchert at 5:00 p.m.

Alumni/Student Representative: Abderahim Salhi was sworn in as the new Alumni/Student Representative to the Board of Trustees.

The following **trustees were elected as board officers** for the term extending through November 2020: William Netchert, Chair; Bakari Lee, Vice Chair; and Karen Fahrenholz, Secretary/Treasurer.

The board approved its regular meeting schedule through November 2020. Meetings were scheduled for January 21, February 18, March 10, April 14, May 12, June 9, August 11, September 8, October 13, and November 24.

Chairman Netchert announced appointments to the following **Board Committees.**

Members of Standing Committees and Ad Hoc Committees of the Board of Trustees for 2020

Executive Committee

William Netchert (Chair)
Bakari Lee (Vice Chair)
Karen Fahrenholz (Secretary/Treasurer)

Academic & Student Affairs Committee

Pamela Gardner (Chair)
Adamarys Galvin
Roberta Kenny
Silvia Rodriguez
Abderahim Salhi

Capital Projects Advisory Committee

William J. Netchert (Chair)
Bakari Lee
Jeannette Peña
Harold Stahl

Personnel Committee

Karen Fahrenholz (Chair)
Joseph Doria
Pamela Gardner
Harold Stahl

Finance Committee

Bakari Lee (Chair)
Joseph Doria
Karen Fahrenholz
Jeannette Peña

Foundation Liaison

Karen Fahrenholz
Joanne Kosakowski, Trustee Emerita

Trustee Liaisons to College Commencement Committee

Bakari Lee
Adamarys Galvin

Ad Hoc Committees will be formed as needed.

A Resolution Authorizing **General Legal Counsel** Service for Fiscal Year 2020 to Scarinci Hollenbeck, LLC of Lyndhurst, New Jersey, was approved.

The reorganization meeting was then adjourned and the trustees immediately reconvened to conduct the **regular monthly business meeting**.

Comments from the Public:

There were no comments from the public.

Awards, Recognitions and Special Reports

1. *Student Government Association (SGA) President's Report*

   Student Government Association President Warren Rigby gave the following report on the progress of the SGA.

   This will be the second consecutive year for decorating the Culinary Plaza Park by students. It will be completed by December 4, when the official lighting ceremony will be held.

   Proceeds from the ticket sales for the Annual Masgarade Ball will be donated to the Food Pantry.

   Students are excited about the progress being made on the new Student Center.

2. *All College Council (ACC) President's Report*

   All College Council President Lauren Drew gave the following report on current ACC initiatives.

   This month, the ACC passed three governance recommendations.

   The first recommendation came from the Student Affairs Committee. It establishes a standard procedure for recommending changes to the College Hour, including due diligence that should be done and parties that should be consulted before changes are made going forward. Based on thorough research, the committee also proposed moving the time of College Hour from its current time of 12:30 p.m. on Thursdays to a later time of 2 p.m. effective fall 2020. This recommended change would allow more popular late morning and early afternoon classes to run, and it would shift College Hour closer to when most club meetings take place. In addition, the committee recommended changing the name of "College Hour" to "Common Hour," which more effectively describes this free hour when no classes are scheduled.

   Two other governance recommendations were brought forward by the Academic Affairs Committee, the first of which encourages all faculty to post their syllabi online on our learning management system, Canvas. This will make the syllabus available in more accessible formats, and it also may reduce paper consumption and the number of grade appeals based on syllabus discrepancies.

   The second governance recommendation brought by the Academic Affairs Committee recommends increasing the Work/Life Portfolio credit limit from 12 to 13 credits. For professionals such as police officers, this change will help them replace the 4-credit externship requirement with documented work experience, ultimately helping them earn their degrees more expediently. Thanks go to Lecturer Richard Walker for bringing this proposal to the committee.

3. *President's Report*

   President Reber offered the following remarks.

   Good evening, Trustees.

   We were deeply saddened to learn of the passing of Trustee Roberta Kenny's son, Bernard Kenny, last week.

   Please join me in a moment of silence for Bernard; Roberta; her husband, former Senator Bernard Kenny; and their family.

   Moment of Silence.

   Thank you.

   Lauren and Warren, thank you for your reports and your strong leadership.

   On behalf of our entire College community, it is a pleasure to welcome our new Student Alumni Representative to the Board of Trustees, Abderahim Salhi.

Most of you know that Abderahim was an exceptional student here, having graduated Summa Cum Laude last May with an Associate in Science degree in Computer Science.   Subsequently, he was accepted to Columbia University to continue his studies, and he is also concurrently taking several additional courses at HCCC.

An immigrant from Algeria, Abderahim, or Rahim, as his family and friends know him, quickly became an outstanding student and leader at Hudson County Community College. He served as President of HCCC's five-star chapter of the Phi Theta Kappa International Honor Society, and Sigma Kappa Delta, the English Honors Society. He was also Vice President of the College's STEM and Model United Nations Clubs, and he was a Fellow in the America Needs You, and the Goldman Sachs Local College Collaborative, programs.

Rahim received many scholarships and awards while a student at Hudson County Community College, including nationally distinctive scholarships. He was one of just 20 students from across the United States to be named to the All USA Academic Team by Phi Theta Kappa International Honor Society. Further, he was the sole New Century Transfer Scholar for the State of New Jersey; and a recipient of the Hites Transfer Scholarship, the most prestigious scholarship awarded by Phi Theta Kappa. Rahim was also the recipient of the Research and Development Council of New Jersey Scholarship; the Garden State S-STEM Scholarship; and the Pearson Scholarship, among others.

As busy as he is balancing his studies, his family – including his wife, HCCC alumna Sara Hayoune, and his young son, Rayan – Abderahim is a consummate community volunteer. He helps such organizations as the National Multiple Sclerosis Society, Jersey Cares, the American Cancer Society, and the gardening program at Liberty State Park, which our Phi Theta Kappa chapter serves weekly. Very importantly, Rahim helped lead the creation of our HCCC Food Pantries last year, contributing to a legacy that is benefitting and will continue to benefit thousands of our students for years to come.

Rahim, you personify what is so special about our College and our students. We are all proud of your accomplishments and grateful for the inspiration you provide to so many. And we all look forward to your participation on the Board of Trustees during the coming year.

Abderahim Salhi offered the following remarks.

Thank you for allowing me to represent the students who have put their trust in me. I will work hard to bring their voice to the table. I have a lot on my agenda to promote and to advocate for the students. I am looking forward to working with all of you.

President Reber resumed his remarks.

Thanks so much, Abderahim.

This evening we are delighted to welcome our newest HCCC colleague, Dr. Darryl Jones, who began his new position here as Associate Vice President of Academic Affairs just three weeks ago. Dr. Jones will lead our academic programs and will serve on the College Cabinet.

It's my pleasure to invite Executive Vice President and Provost, Dr. Eric Friedman, to introduce Dr. Jones, after which Dr. Friedman will introduce our new partner, Bacari Brown, from the Association of College and University Educators, or ACUE.

Provost Eric Friedman introduced the new Associate Vice President for Academic Affairs, Dr. Darryl Jones.

Please join me in a hearty welcome for Dr. Darryl Jones, who joins us as the new Associate Vice President for Academic Affairs at Hudson County Community College.

Dr. Jones comes to us from HACC (Harrisburg Area Community College) where he had been serving as Vice President for the York Campus. There he provided leadership for faculty, administrators, and staff. He supervised the academic programs, business operations, and student services for a 3,000-student campus. Dr. Jones holds a Ph.D. in Higher Education Leadership from Union Institute and University in Ohio and an M.Ed. in Counseling and Student Development Psychology from Howard University. Before working at HACC, Dr. Jones was the Associate Vice President for Academic Affairs at the College of New Rochelle. Notably, he proudly served in the United States Marine Corps Reserve from 1984 to 1990 and earned an Honorable Discharge. And that seems to have served him well because he has hit the ground running.

Dr. Darryl Jones offered the following remarks.

My initial three weeks have been the best three weeks of onboarding of any opportunity that I've had. Many of the people here have been extremely supportive in ensuring that I am coming up to speed learning everything that I need to know. And I will continue to hit the ground running to ensure that all of the great initiatives that are on the table currently are fulfilled and to add where I feel that I need to. I am very proud to be here and look forward to attending Board meetings and serving and working however I can. Thank you very much.

Provost Eric Friedman Introduced Bacari Brown, Association of College and University Educators.

Bacari Brown is the Partnership Director for the Association of College and University Educators (ACUE).

We have partnered with ACUE to offer a program entitled "Effective Teaching Practices." The first Cohort will participate in Spring 2020, and the second cohort in Spring 2021. We already have sold out for the first cohort. 34 HCCC faculty members have already enrolled, including 19 adjuncts and 15 full-time.

> *Components of the program include:*

> Designing on Effective Course and Class
> Establishing a Productive Learning Environment
> Using Active Learning Techniques
> Promoting Higher Order Thinking
> Assessing to Inform Instruction and Promote Learning

Upon completion all participants will receive a nationally recognized certificate.

This program enriches teaching and learning. It links with our strategic plan and fulfills one aspect of HCCC's professional development goals.

Please welcome Bacari Brown.

Bacari Brown offered the following remarks.

Thank you. We are extremely pleased to be partnering with HCCC. We will be preparing and supporting faculty members in the "Effective Teaching Practices" program. As Dr. Friedman

mentioned, the participating faculty members, upon completion of the program, will receive the only nationally recognized certificate in effective teaching practices endorsed by the American Council on Education. We have numerous efficacy studies, 12 to date. The first 10 have been independently validated. We have demonstrated enhanced engagement, increased retention, and deeper learning among students that are taught by ACUE faculty members. We are partnering with HCCC to support a comprehensive program implementation including working with institutional researchers to evaluate the impact of these efforts on faculty.

Our work started in 2014. A lot of the student success initiatives were focused on things that were important inside and outside of the classroom, such as Guided Pathways, better advising, etc. While all of those things are important and must be supported, we started to look more closely at how faculty are being prepared to teach. Most faculty never received any formal training pedagogy. So we set out to fix that. When we started in 2014, we spent the first two years in research and development. We worked closely with scholars, faculty, and teaching and learning experts. What we developed and published was a framework in effective teaching practices. We shared it with the American Council on Education. They decided that it was the framework that every educator should know to be effective in the classroom. They also chose to endorse it. At this point, we are proud to have 123 partners across 38 states and our efforts are really just beginning. Thank you for embracing the partnership. We look forward to working with you.

President Reber resumed his remarks.

Thanks, Eric, and welcome again, Darryl!

Bacari, we value our new partnership and the opportunities ACUE will provide for many of our outstanding faculty colleagues!

Next, I'd like to call on Dr. Pam Bandyopadhyay, Associate Dean of Academic Development and Support Services, to speak briefly about HCCC's recent receipt of the Frank L. Christ Outstanding Learning Center Award, a major accomplishment that brings highly respected national visibility to the College. The award was presented recently to our Abegail Douglas Johnson Academic Support Learning Center by the National College Learning Association.

Pam Bandyopadhyay offered the following remarks.

On October 6th the Abegail Douglas Johnson Academic Support Services Center was awarded the 2019 National College Learning Center Association (NCLCA) Frank L. Christ Outstanding Learning Center Award for 2-Year Institutions at their annual conference. Each year, this association recognizes just two learning assistance centers for excellence – one community college, and one four-year college or university. The award gives national attention to work done by learning centers in fostering their future growth and development.

Criteria for the award are based on best practices established by Frank Christ, the founder of the College Reading and Learning Association. The criteria fall into nine areas including mission, administration, program evaluation, and staff training.

The Abegail Douglas Johnson Academic Support Services Center provides free tutoring in all subject areas on walk-in and scheduled bases. Individual and small-group sessions are conducted each day by trained tutors. Workshops help students prepare for exams, polish writing skills, and much more. The department wouldn't have received this prestigious award without the hard work and dedication of all of the members of the department. I would like to thank the Head Tutors, Natalia Vazquez Bodkin and Kyle Wooley, for completing and submitting the application. I would also like to thank Dr. Reber, Dr. Friedman, and AVP Wahl for their continuous support.

On behalf of the ADJ Academic Support Services Department, we are proud to present this award to Dr. Reber and the members of the Board.

President Reber resumed his remarks.

Thanks so much, Pam, and thanks also to Assistant Vice President for Academic Affairs, Christopher Wahl; Head Tutor for Math, Science, and Business, Kyle Wooley; North Hudson Campus Head Tutor, Natalia Vazquez-Bodkin; and all of the Center's tutors and staff members.

We are looking forward to the 22nd Annual Foundation Holiday Gala Fundraiser on Thursday, December 5th at the Culinary Conference Center. This year's theme is "Cultures and Diversity." Honorees are Frank Gargiulo, retired Superintendent of Hudson County Schools of Technology; and Gary Greenberg, Executive Director and CEO of Boys & Girls Clubs of Hudson County. I thank our Foundation Board of Directors; Vice President Nicholas Chiaravalloti; Planning and Development Assistant Mirta Sanchez; Dean Paul Dillon; and our faculty, staff and students in the Culinary Arts and Hospitality Management program, for their creative planning and stellar leadership of this exceptional annual program.

Trustees, this concludes my remarks.

Regular Monthly Reports and Recommendations

1. The Minutes of the Regular Meeting of October 8, 2019 were approved.

2. Gifts, Grants, and Contracts Report

    The College has received the following grant awards:

    Title: *Carl D. Perkins Grant for Career and Technical Education (CTE)*

    Agency: *New Jersey Department of Education*

    Purpose of Grant: *HCCC received notice of our FY'20 allocation to be utilized for direct instructional support of HCCC's career and technical education programs.*

    College Administrator: *Nydia James*

    College Contribution: *$0*

    Award Amount: *$861,104*

    Title: *College Readiness Now VI*

    Agency: *NJ Council of County Colleges (NJCCC) in partnership with the NJ Office of the Secretary of Higher Education (OSHE)*

    Purpose of the Grant: *To increase college readiness of high school students prior to graduation.*

    College Administrator: *Jennifer Rodriguez (Project Director)*

    College Contribution: *$0*

    Award Amount: *$50,228.00*

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee.

1. Resolution Authorizing Building Maintenance Services Contract Extension to Maverick Building Services, Inc. of Rutherford, New Jersey, through March 31, 2020, at a cost not to exceed $92,000.00, was approved.

2. Resolution Authorizing Sale of Personal Property was approved.

3. Resolution Authorizing HCCC Sponsorship of Annual Foundation Scholarship Gala at a cost not to exceed $26,000.00, was approved.

4. Resolution Authorizing Real Estate Counsel Service for Fiscal Year 2020 to John Curley, LLC of Jersey City, New Jersey, was approved.

5. Resolution Authorizing Temporary Staffing from Accountemps of Jersey City, New Jersey, until January 31, 2020, at a total cost not to exceed $40,000.00, was approved

6. Resolution Authorizing Temporary Staffing from Robert Half Management Resources, until November 31, 2019, at a total cost not to exceed $30,000.00, was approved.

7. Resolution Authorizing Purchase of Medical Equipment from Pocket Nurse of Monaca, Pennsylvania, at a cost not to exceed $24,430.00, was approved.

8. Resolution Authorizing Purchase of Differential Scanning Calorimetry from PerkinElmer of Shelton, Connecticut, at a cost not to exceed $32,981.00, was approved.

9. Resolution Authorizing Purchase of Epson Projectors from CDW-G of Vernon Hills, Illinois, to provide the projectors through the Education & Institution Services Cooperative at a cost not to exceed $98,400.00, was approved.

10. Resolution Authorizing Installation of Epson Projectors by Office Business Systems of Lincoln Park, New Jersey, at a cost not to exceed $27,885.00, was approved.

11. Resolution Authorizing Purchase of 249 Dell Computer Terminals from Dell Marketing LP of Round Rock, Texas, at a cost not to exceed $203,338.00, was approved.

12. Resolution Authorizing Purchase and Installment of ITV Equipment by Aspire Technology Partners of Eatontown, New Jersey, at a cost not to exceed $538,476.00, was approved.

13. Resolution Authorizing Culinary Banquet Space Upgrades from Aspire Technology Partners of Eatontown, New Jersey, at a cost not to exceed $342,501.00, was approved.

14. Resolution Authorizing Purchase of Webex from Aspire Technology Partners of Eatontown, New Jersey, at a cost not to exceed $44,352.00, was approved.

15. Resolution Authorizing Purchase of Tables from Southern Aluminum of Magnolia, Arkansas, at a cost not to exceed $70,759.00, was approved.

16. Resolution Authorizing Faculty Development Program from the Association of College and University Educators, at a cost not to exceed $75,000.00, was approved.

17. Resolution Authorizing Search Consultant for Vice President for Advancement and Communications to Lois L. Lindauer Associates, LLC of New York, New York, and Boston,Massachusetts, at a cost not to exceed $50,000.00, was approved.

18. Resolution Approving Internship Agreement Between Hudson County Community College and New York University, through September 2021, was approved.

19. Resolution Approving Agreement Between Hudson County Community College and Classroom Au Pair, for the term of one (1) year, was approved.

20. Resolution Approving Agreement Between Hudson County Community College and Robert Wood Johnson Health Network, through October 31, 2021, was approved.

21. Resolution Approving Agreement Between Hudson County Community College and Bergen Community College, through July 14, 2023, was approved.

22. Resolution Authorizing Agreement with New Directions Behavioral Health, for the term of one (1) year, at a total cost not to exceed $15,000.00, was approved.

23. Resolution Approving Agreement between Hudson County Community College and Bayonne Board of Education, effective April 1, 2020, was approved.

24. Resolution Approving Agreement between Hudson County Community College and Kearny School District, effective April 1, 2020, was approved.

25. Resolution Authorizing Approval of the 2019 Audit, performed by Donahue, Gironda & Doria of Bayonne, New Jersey, was approved.

26. Resolution Authorizing Early College Program Discount, through FY 2021, was approved.

27. Resolution Amending Flik Agreement, extending current contract an additional three years through June 30, 2026, was approved.

28. Resolution Amending Resolution #6 from August 13, 2019 Board of Trustees Meeting, was approved.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee.

1. The resignations of a Counselor and Interim Dean of Instruction were accepted.

2. The retirement of a Custodial Supervisor was accepted.

3. The termination of a Digital Marketing Manager was approved.

4. An appointment was made to the following positon: Tenure Track Instructor, Exercise Science.

5. Staff were appointed to the following positions: Student Development Associate; Apprenticeship Coordinator (Grant Funded Position); Human Resources Administrator; Instructional Technologist; Academic Advisor; Communications Assistant; Admissions Recruiter; Perkins Grant Coordinator (Grant Funded Position).

6. Appointments were made to the following Temporary Full-time Faculty Assignments Effective until June 30, 2020: Counselor; Interim Associate Dean of English & ESL; Research Analyst; Coordinator, North Hudson Campus; Interim Director of Library Instruction.

7. Appointment of New & Continuing Part-time Hires through December 2020 were approved.

8. Appointment of New Hire Adjuncts were approved.

9. Modifications of Staffing Table for FY2020 Effective November 27, 2019 were approved.

    Section One:

    Delete Title(s)

    a. *Coordinator, Assessment*

    Section Two:

    Add Title(s)

    a. *Institutional Effectiveness Coordinator*
    b. *Facilities Worker*

    Section Three:

    Change of Title with Incumbents

    Academic Administrative Staff

Name	*Title Change*
Samaya Yashayeva	*From: Coordinator Health Programs CE* *To: Assistant Director, Health Programs,* *Continuing Education and Workforce Development*
Kenny Fabara	*From: Writing Center Coordinator* *To: Assistant Director, Writing Center and Retention Services*

Section Four:

Salaries Impacted by Staff Title Changes

Academic Administrative Staff

Name	Salary Change	
Samaya Yashayeva	*From:*	*$41,116.61*
	To:	*$50,000*
Kenny Fabara	*From:*	*$44,553.60*
	To:	*$50,000*

The following actions were taken regarding **academic and student affairs** as brought forward by the Academic and Student Affairs Committee.

1. Proposed Agreement between Hudson County Community College Early College Program and Bayonne Board of Education was approved.

2. Proposed Agreement between Hudson County Community College Early College Program and Kearny School District was approved. (*The proposed agreement is in effect for four years beginning with the 2020-21 school year.)*

3. Proposed Academic Calendars: Summer 2020 through Summer 2021, were approved. (Attached)

The following actions were taken concerning **new business:**

1. The Amended Employment Agreement of Christopher M. Reber, President of HCCC, was approved.

The **meeting was adjourned** at 5:55 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office, and on the College website.

Academic and Student Affairs - Attachments to Item #3

Proposed Academic Calendar 2020-21 Highlights:

- *For Summer 2020, Summer Session I and Summer Session II are scheduled for May 26 through July 1, and July 13 through August 18, respectively. Summer Online A and Summer Online B are scheduled for May 26 through July 6, and July 8 through August 18, respectively.*

- *Fall 2020 Regular Term at HCCC will start before Labor Day on Wednesday, September 2.*

- *Fall 2019 College Service Day and All College Faculty Orientation are scheduled for Wednesday, August 26 in order to increase camaraderie and collaboration between full- and part-time faculty.*

- *Convocation 2020 is scheduled for Wednesday, September 30, when there will be no day classes and only classes starting at 6 p.m. or later will be in session. Day classes on the Wednesday before Thanksgiving will be in session and there will be no classes beginning at or after 6 p.m. on that day.*

- *Fall 2020 Regular Term is scheduled to end on Monday, December 21.*

- *Winter Intersession 2021 classes start Tuesday, January 5, and end on Wednesday, January 20.*

- *Spring 2021 College Service Day and All College Faculty Orientation are scheduled for Thursday, January 21.*

- *Spring 2021 Regular Term classes at HCCC will start on Monday, January 25. Spring Recess is scheduled for March 29 – April 4. Spring Break encompasses Easter Break (April 2-4).*

- *The Spring 2021 Regular Term is scheduled to end on Monday, May 17.*

- *For Summer 2021, Summer Session I and Summer Session II are scheduled for May 24 through June 30, and July 13 through August 18, respectively. Summer Online A and Summer Online B are scheduled for May 24 through July 3, and July 8 through August 18, respectively.*

HUDSON COUNTY COMMUNITY COLLEGE ACADEMIC CALENDAR ❖ SUMMER 2020

Registration Information:

Wednesday	April	1	Online registration begins for Summer/Fall 2020
Wednesday	April	15	In-person registration begins for Summer/Fall 2020
Thursday	May	21	Late registration begins for Summer I & Summer Online A
Tuesday	July	7	Late registration begins for Summer II & Summer Online B

Summer I: Tuesday, May 26 – Wednesday, July 1, 2020

Tuesday	May	26	Classes begin, Summer I	
Monday,	*May*	*25*	*Memorial Day – College Closed*	**Registration should always occur prior to the first day of class. If a class has already met, registration may be permitted before the class meets for a second time.*
Thursday	May	28	Last day to add*/drop** classes for Summer I	
Thursday	June	18	Last day to complete official withdrawal for Summer I	
Tuesday	June	30	Final Exams for Summer I	Last day to submit grades: July 6, 2020
Wednesday	July	1		
Saturday	*July*	*4*	*Independence Day – College Closed*	***For a complete list of refund dates, please consult the Summer/Fall 2020 Student Refund Calendar.*

Online Session A: May 26 – July 6, 2020

Tuesday	May	26	Classes begin, Online A	
Wednesday	May	27	Last day to add* classes for Online A	
Tuesday	June	2	Last day to drop** classes for Online A	
Thursday	June	18	Last day to Withdraw from Online A	
Monday	July	6	Final Exams for Online A	Last day to submit grades: July 9, 2020

Summer II: Monday, July 13 – Tuesday, August 18, 2020

Monday	July	13	Classes begin, Summer II	
Wednesday	July	15	Last day to add*/drop** classes for Summer II	**Registration should always occur prior to the first day of class. If a class has already met, registration may be permitted before the class meets for a second time.*
Tuesday	August	4	Last day to complete official withdrawal for Summer II	
Monday	August	17	Final Exams for Summer II	Last day to submit grades: August 21, 2020
Tuesday	August	18		***For a complete list of refund dates, please consult the Summer/Fall 2020 Student Refund Calendar.*

Online Session B: July 8 – August 18, 2020

Wednesday	July	8	Classes begin, Online B	
Thursday	July	9	Last day to add* classes for Online B	
Wednesday	July	15	Last day to drop** classes for Online B	
Thursday	July	30	Last day to Withdraw for Online B	
Tuesday	August	18	Final Exams for Online B	Last day to submit grades: August 21, 2020

Special Sessions:

Transitional Programs (Enrichment, Bridge, Boot Camps)	June 3 – August 28, 2020 (*Tentative*)
EOF Summer Program for New Students	July 6 – August 6, 2020 (*Tentative*)

Note: The college reserves the right to modify the calendar.

HUDSON COUNTY COMMUNITY COLLEGE ACADEMIC CALENDAR ❖ FALL 2020

Semester Start-Up Events

Wed.	Aug.	26	College Service Day
Wed.		26	All College Faculty Orientation – 6 p.m.
Wed.	Sept.	30	Convocation

15-Week Terms: Regular, Online Regular/Hybrid, Early College & Culinary Evening: September 2 – December 21

Fri.	Aug.	28	Late Registration begins
Wed.	Sept.	2	**Classes begin** for Regular, Online Regular/Hybrid & Culinary Evening Sessions
Sat.	Sept.	5	*Labor Day Weekend – College closed*
Mon.	Sept.	7	
Tues.	Sept.	8	Classes begin for Early College sessions ("HP") Last day to add*: 9/8 Last day to drop**: 9/21
Wed.	**Sept.**	**9**	**Last day to add* ONR/Hybrid classes**
Wed.		16	Last day to drop** ONR/Hybrid classes
Wed.	Sept.	2	Add*/Drop** Period for 15-Week Regular & Culinary Evening Terms
Wed.		16	
Wed.	Sept.	30	Convocation – no day classes
Thurs.	Oct.	1	Last day to file Degree Audit Application for December 2020 Graduation
Mon.	Oct.	12	Columbus Day – Classes in session
Thurs.	Oct.	22	Midterm exams/Advisement Period
Wed.		28	
Tues.	Nov.	3	Election Day – Classes in session
Wed.	Nov.	4	Last day to submit Midterm Advisory Grades
Wed.	Nov.	11	Veterans' Day – Classes in session
Wed.	Nov.	18	Last day to complete official withdrawal
Wed.	Nov.	25	Day classes in session; no evening classes
Thurs.	Nov.	26	*Thanksgiving Recess – College closed*
Sun.	Nov.	29	
Tues.	Dec.	15	Last classes and/or final exams
Mon.		21	
Thurs.	Dec.	24	Last day to submit final grades

Registration should always occur prior to the first day of class. If a class has already met, registration may be permitted before the class meets for a second time.

**For a complete list of refund dates, please consult the Summer/Fall 2020 Student Refund Calendar.*

Important Dates for Special Sessions

Culinary (Day) Cycles:

Sept. 2 – Oct. 6	**Culinary Cycle I**	Last day to add*: 9/8 Last day to drop**: 9/13 Last day to withdraw: 9/21
Oct. 7 - Nov. 10	**Culinary Cycle II**	Last day to add*: 10/11 Last day to drop**: 10/18 Last day to withdraw: 10/26
Nov. 11 – Dec. 21	**Culinary Cycle III**	Last day to add*: 11/15 Last day to drop**: 11/22 Last day to withdraw: 11/30

7-Week Online Sessions: Online A & Online B

Sept. 2 - Oct. 23	**Online Session A**	Last day to add*: 9/3 Last day to drop**: 9/9 Last day to withdraw: 10/12
Oct. 28 – Dec. 20	**Online Session B**	Last day to add*: 10/29 Last day to drop**: 11/4 Last day to withdraw: 12/7

10-Week College Student Success Courses & 12-Week "Quick Term" & Off-Site Sections

Sept. 2 – Nov. 18	**College Student Success Courses (10-week)**	Last day to add*/drop**: 9/16 Last day to withdraw: 10/26
Sept. 23 – Dec. 6		Last day to add*/drop**: 9/29 Last day to withdraw: 11/15
Sept. 23 - Dec. 21	**"Q" and Off-Site Sections (12-week)**	Last day to add*/drop**: 9/29 Last day to withdraw: 11/18

Registration Information for Winter/Spring 2021:

Registration begins online for eligible students: 11/1   •   Registration begins in-person for students: 11/16

Note: The college reserves the right to modify the calendar. Academic Affairs • ACP Approved 10-29-2019

<ins>HUDSON COUNTY COMMUNITY COLLEGE ACADEMIC CALENDAR ❖ Winter/Spring 2021</ins>

Winter Intersession

Mon.	Jan.	4	Late registration begins for Winter Intersession *only*

Jan. 5 – Jan. 20	**Winter Intersession**	**Last day to add: 1/5/2021 Last day to drop: 1/6/2021**

Semester Start-Up Events

Thurs.	Jan.	21	College Service Day
Thurs.		21	All College Faculty Orientation – 6 p.m.

15-Week Terms: Regular, Online Regular/Hybrid, Early College, & Culinary Evening: January 25 – May 17

December 1, 2020			*Deadline to Apply for May Graduation*
Mon.	Jan.	18	*Martin Luther King, Jr. Day – College closed*
Wed.	Jan.	20	Late Registration begins for Spring 2021 Term
Mon.	Jan.	25	**Classes begin** for Regular, Online Regular/Hybrid, Early College & Culinary Evening Sessions
Fri.	**Feb.**	**1**	**Last day to add* ONR/Hybrid classes**
Sun.	Feb.	7	Last day to drop** ONR/Hybrid classes
Mon.	Jan.	25	Add*/Drop** Period for 15-Week Regular,
Sun.	Feb.	7	Early College & Culinary Evening Terms
Fri.	Feb.	12	Classes in session - Administrative Offices Closed
Mon.	Feb.	15	*Presidents' Day – No classes - College closed*
Mon.	Mar.	15	Midterm exams/Advisement Period
Sun.		21	
Sun.	Mar.	28	Last day to submit Midterm Advisory Grades
Mon.	Mar.	29	**Spring Break – No classes**
Sun.	Apr.	4	
Fri.	Apr.	2	**Easter break**
Sun.		4	
Mon.	Apr.	12	Last day to complete official withdrawal
Tues.	May	12	Last classes and/or final exams
Mon.		17	
Thurs.	May	20	Last day to submit final grades

*Registration should always occur prior to the first day of class. If a class has already met, registration may be permitted before the class meets for a second time.

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**For a complete list of refund dates, please consult the Winter/Spring 2021 Student Refund Calendar.

Important Dates for Special Sessions

Culinary (Day) Cycles:

Jan. 25 – Feb. 25	**Culinary Cycle I**	Last day to add: 1/29 Last day to drop: 2/5 Last day to withdraw: 2/12
Mar. 1 – Apr. 8	**Culinary Cycle II**	Last day to add: 3/5 Last day to drop: 3/12 Last day to withdraw: 3/19
Apr. 12 – May 17	**Culinary Cycle III**	Last day to add: 4/16 Last day to drop: 4/23 Last day to withdraw: 4/30

7-Week Online Sessions: Online A & Online B

Jan. 25 – Mar. 14	**Online Session A**	Last day to add: 1/26 Last day to drop: 2/1 Last day to withdraw: 3/6
Mar. 22 – May 17	**Online Session B**	Last day to add: 3/23 Last day to drop: 3/29 Last day to withdraw: 5/1

10-Week & 12-Week Terms: "Q" Sections, Off-Site Sections & College Student Success Courses

Jan. 25 – Apr. 12	**College Student Success (10-week)**	Last day to add*/drop**: 2/7 Last day to withdraw: 3/22
Feb. 16 – May 3		Last day to add*/drop**: 2/22 Last day to withdraw: 4/12
Feb. 16 – May 17	**"Q" Sections & Off-Site (12-week)**	Last day to add*/drop**: 2/22 Last day to withdraw: 4/12

Registration Information for Summer/Fall 2021:

Registration begins online for eligible students: 4/1 • Registration begins in-person for eligible students: 4/15

Note: The college reserves the right to modify the calendar. Academic Affairs • ACP Approved 10-29-2019

HUDSON COUNTY COMMUNITY COLLEGE ACADEMIC CALENDAR ❖ SUMMER 2021

Registration Information:

Thursday	April	1	Online registration begins for Summer/Fall 2021
Thursday	April	15	In-person registration begins for Summer/Fall 2021
Thursday	May	20	Late registration begins for Summer I & Summer Online A
Wednesday	July	7	Late registration begins for Summer II & Summer Online B

Summer I: Monday, May 24 – Wednesday, June 30, 2021

Monday	May	24	Classes begin, Summer I
Monday,	*May*	*31*	*Memorial Day – College Closed*
Wednesday	May	26	Last day to add*/drop** classes for Summer I
Wednesday	June	16	Last day to complete official withdrawal for Summer I
Tuesday	June	29	Final Exams for Summer I
Wednesday	June	30	
Sunday	*July*	*4*	*Independence Day – College Closed*

Registration should always occur prior to the first day of class. If a class has already met, registration may be permitted before the class meets for a second time.

Last day to submit grades: July 3, 2021

**For a complete list of refund dates, please consult the Summer/Fall 2021 Student Refund Calendar.*

Online Session A: May 24 – July 3, 2021

Monday	May	24	Classes begin, Online A
Tuesday	May	25	Last day to add* classes for Online A
Tuesday	June	1	Last day to drop** classes for Online A
Wednesday	June	16	Last day to Withdraw from Online A
Wednesday	July	3	Final Exams for Online A

Last day to submit grades: July 6, 2021

Summer II: Tuesday, July 13 – Wednesday, August 18, 2021

Tuesday	July	13	Classes begin, Summer II
Thursday	July	15	Last day to add*/drop** classes for Summer II
Wednesday	August	4	Last day to complete official withdrawal for Summer II
Tuesday	August	17	Final Exams for Summer II
Wednesday	August	18	

Registration should always occur prior to the first day of class. If a class has already met, registration may be permitted before the class meets for a second time.

Last day to submit grades: August 21, 2021

**For a complete list of refund dates, please consult the Summer/Fall 2021 Student Refund Calendar.*

Online Session B: July 8 – August 18, 2021

Thursday	July	8	Classes begin, Online B
Monday	July	12	Last day to add* classes for Online B
Thursday	July	15	Last day to drop** classes for Online B
Monday	August	2	Last day to Withdraw for Online B
Wednesday	August	18	Final Exams for Online B

Last day to submit grades: August 21, 2021

Special Sessions:

Transitional Programs (Enrichment, Bridge, Boot Camps)	June 3 – August 27, 2021 (*Tentative*)
EOF Summer Program for New Students	July 12 – August 12, 2021 (*Tentative*)

Note: The college reserves the right to modify the calendar.