

Summary of Proceedings at the Meeting of the

Board of Trustees

April 10, 2012

5:00 p.m.

Mary T. Norton Room, 70 Sip Avenue

Jersey City, New Jersey

Trustees present were: Karen Fahrenholz, James Fife; Dr. Glen Gabert (ex officio); Joanne Kosakowski; Bakari Gerald Lee, (Vice Chair); William Netchert (Chairman); Adrienne Sires, Katia Stack and Alfred Zampella.

Trustees not present were: Roberta Kenny

Call to order: The meeting was called to order by Chairman Netchert at 5:00 p.m.

Comments from the Public:

- Dr. Lloyd Kahn, Professor of Life Science and President of the Professional Association (faculty) congratulated Professor Raffaella Pernice on her promotion to full Professor. Trustee Bakari Lee expressed the concurrence of the Board in Dr. Kahn's congratulations of Professor Pernice. Dr. Kahn then went on to express the desire of the faculty to continue with negotiations despite the fact that the union has filed a notice impasse.
- Pamela Norris Littles, Associate Dean, Financial Aid and President of the Academic Administrative Association, noted that the County Board of School Estimate met and approved the county appropriation for the College earlier in the day and expressed the hope that coming to closure on the FY2013 operating budget would make it easier to move forward with negotiations.
- Dr. Eric Friedman, Academic Vice President, noted that the trustees were about to approve an Occupational Therapy Assistant Program and also a Baking and Pastry Option with the AAS Culinary Arts Program. He explained that these recommendations reflected considerable work on the part of faculty and administrators within those divisions, and he thanked them for their contributions.

(continued...)

- Cathy Siedman, Assistant Professor Humanities, expressed her disapproval of the way the College Administration had handled communications following a violent incident adjacent to Pathside during the spring break. She also criticized the accommodations made during construction in 83-87 Sip. Both instances, in her opinion, reflect a lack caring for students and faculty.

Awards, Recognitions and Special Reports:

- Dr. Gabert reported that the College will be awarded the New Jersey Business Association 2012 Good Neighbor Award for the North Hudson Center Project.
- The President invited trustees to the Annual Student Phi Theta Kappa Day in Trenton on May 3rd, and he reminded the trustees that graduation will be on May 23rd.
- Dr. Paula Pando, Vice President for Student Affairs and the North Hudson Center, and Christopher Wahl, Associate Dean ESL/Bilingual & Developmental Education, reported on some of the things being done in the Student Services and Academic Foundations to promote student success. (A copy of their PowerPoint presentation is attached.)
- The President and trustees then discussed the initiatives that were being taken to “go green” so that the Board could conduct much of its business on a paperless basis. Russel Taboso, Telecommunications Service Manager, answered technical questions from the trustees.

The trustees **approved the minutes** of the Regular Meeting of March 13, 2012 and two grant applications were acknowledged and accepted for information.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration:

- The transfer of \$2,300,000 from the unrestricted fund balance to the plant fund was approved.
- The purchase of five multi-media presentation systems from Video Corporation of Somerset, New Jersey, was approved in the amount of \$75,595.
- The upgrading of the CISCO Voice Communication System through Johnston Communications or Kearny, New Jersey was approved for a cost not to exceed \$47,442.80.

(continued...)

The following actions were taken concerning **personnel recommendations** brought forward by the Administration:

- The resignation of the EOF Director was accepted.
- Appointments were made for two full-time vacancies on the staffing table: Director of Academic Foundations and Executive Director of the Center for Business and Industry.
- A member of the faculty was promoted from Associate Professor to Professor.
- Additional names were added to the authorized list for part-time employment.

The following actions were taken concerning Academic and Student Affairs:

- A new associate in science degree program was approved (Occupational Therapist Assistant) and a baking and pastry option was added to the associate in applied science program in Culinary Arts.

Under **new business**, the board authorized a three year contract for cleaning services to Maverick Building Services of Rutherford, New Jersey for an aggregate cost over three years not to exceed \$4,607,551.20.

The Board then went into **closed session** to discuss legal and personnel matters. The board went back into public session at 6:45, and no actions were taken.

The **meeting was adjourned** at 6:50 p.m.

The minutes of the Board of Trustees, upon approval, are available in the College Library, the President's Office and on the College website.

Comments from the Public: