



Adjunct Faculty – Sociology and Anthropology

Hudson County Community College is an award-winning, comprehensive urban college with two campuses located just minutes from Manhattan in Jersey City and Union City, NJ. The Journal Square campus sits at the center of Journal Square in the center of Jersey City, next to a major PATH station and transportation hub, while the Union City campus sits adjacent to a vital light rail station.

Fully accredited by the Middle States Commission on Higher Education, the College offers courses and classes in a wide variety of disciplines to the people and businesses of Hudson County, one of the most historic and ethnically diverse areas of the United States. The College was recognized with the 2012 Association of Community College Trustees (ACCT) Northeast Regional Equity Award, was a finalist for the American Association of Community Colleges' (AACC) Student Success Award, and was presented with the New Jersey Business & Industry Association's Good Neighbor Awards in 2009 for the Culinary Arts Conference Center and in 2012 for the North Hudson Campus Project, and in 2015 for the state-of the art, award-winning Glen Gabert Library Building.

The College is currently seeking Adjunct Faculty to teach Sociology and Anthropology to join our team. Under the general supervision of the Division's Dean and the specific course coordinator, the Adjunct Instructor is responsible for teaching the assigned credits (no more than 11), per semester of day, evening and weekend classes.

Position Responsibilities:

- Integrate modern technology and other instructional aids that will contribute to effective student learning.
- Integrate research, writing and the resources of the Library/LRC in classroom instruction.
- Prepare and distribute to students and submit to the division dean at the beginning of each semester a syllabus for each assigned course section indicating the course description and requirements, textbook(s) and supplementary materials, assignments, test dates, grading and attendance, among other important items. (Faculty must adhere to the official course outline provided by the division when preparing course syllabus).
- Maintain a record of student attendance on a weekly basis. Submit student midterm/final grades on specified dates.
- Refer to the Counseling Office students in assigned classes who miss two consecutive class sessions. Maintain ongoing contact with academic support services personnel and refer students for tutoring, organized study groups, and counseling, as appropriate.
- Resolve, with the assistance of the coordinator and/or division dean, any student problems that arise regarding assigned courses.

- Participate in professional development activities, including faculty orientation and college service day scheduled at the beginning of each semester.
- Participate in division and college wide meetings and committees

Requirements: Master's Degree in specified discipline Sociology or closely related discipline. Minimum of 2-3 year's higher education (preferably community college) teaching experience in the discipline. Demonstrated knowledge of and ability to integrate modern technology into classroom instruction. Experience in distance education is highly desirable. Demonstrated ability to utilize diverse teaching methods that respond to student learning styles. Strong interpersonal and oral/written communication skills. Understanding of and commitment to the role of a comprehensive community college in an urban multi-cultural setting.

To Apply: Send letter of application, resume, salary requirements and names/contact information of three professional references to:

Nabil Marshood, Ph.D.
Professor of Sociology
Coordinator of Sociology and Anthropology
Email: nmarshood@hccc.edu

For additional information and employment opportunities at HCCC, please visit:

www.njhrc.org, www.higheredjobs.com and www.latinosinhighered.com

As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.

HCCC IS AN EEO/AA EMPLOYER