Hudson County Community College, a fast-growing mid-sized urban community college, is searching for a **full-time Associate Dean of the growing STEM division**. Reporting directly to the Dean of Arts and Sciences, the Associate Dean of STEM will oversee and direct the overall operations, daily activities, staff, and faculty of the College’s Science, Technology, Engineering, and Math programs in support of the College’s mission statement and in accordance with established goals and objectives, policies, and procedures of the Academic Affairs Division. The Associate Dean will define, develop, implement, and monitor effective policies and procedures that support the goals and objectives of STEM programs. He/she will be able to conceptualize and then initiate and implement ideas to enhance the Division’s current and changing program offerings (both credit and non-credit) within a diverse and multi-cultural community. He/she will ensure excellence within course curriculum and instruction through the recruitment, appointment, evaluation, reappointment, and professional development of outstanding full and part-time faculty. Competence with assessment processes (including appropriate software) to assess goal attainment and carry on day-to-day operations. Provide support for the development of grants and their implementation. Provide overall direction and supervision to the staff of the STEM programs. In addition, develop, recommend, and monitor the annual program budget. Actively participate in the strategic initiatives related to STEM programs at the college. Serve as an active member of various internal and external committees that carry out the work of the college and division mission.

A Masters degree is required in one or more of the programs areas of responsibility; Ph.D. preferred. A minimum of five years of teaching at the community college or college level, and relevant administrative experience including curriculum/course development and oversight of faculty and staff. Experience with various computer software programs and the use of Ellucian-Colleague or similar higher education platform and experience with on-line programs required.

**TO APPLY:** Send letter of application, resume, salary requirements and three references to:

Department of Human Resources  
70 Sip Avenue, 3rd Floor  
Jersey City, NJ 07306  
E-mail: Resumes@hccc.edu  
Fax: (201) 714-2509

For additional information and employment opportunities at HCCC, please visit:  
[www.njherc.org](http://www.njherc.org), [www.higheredjobs.com](http://www.higheredjobs.com) and [www.latinosinhighered.com](http://www.latinosinhighered.com)

*As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.*

HCCC IS AN EEO/AA EMPLOYER