



**Posting Date: 03-28-2019**

**College Lecturer, English**

**Note: This position is 50% teaching and 50% administration**

Hudson County Community College is an award-winning, comprehensive urban college with two campuses located just minutes from Manhattan in Jersey City and Union City, NJ. The Journal Square campus sits at the center of Journal Square in the center of Jersey City, next to a major PATH station and transportation hub, while the Union City campus sits adjacent to a vital light rail station.

Fully accredited by the Middle States Commission on Higher Education, the College offers courses and classes in a wide variety of disciplines to the people and businesses of Hudson County, one of the most historic and ethnically diverse areas of the United States. The College was recognized with the 2012 Association of Community College Trustees (ACCT) Northeast Regional Equity Award, was a finalist for the American Association of Community Colleges' (AACC) Student Success Award, and was presented with the New Jersey Business & Industry Association's Good Neighbor Awards in 2009 for the Culinary Arts Conference Center and in 2012 for the North Hudson Campus Project, and in 2015 for the state-of-the-art, award-winning Glen Gabert Library Building.

The College seeks an experienced **College Lecturer of English**. Reporting to the Associate Dean of English and ESL, **The College Lecturer of English is a full-time, thirty-five (35) hour per week, twelve month (12) confidential, professional educator and administrative position.** The College Lecturer will perform his/her duties during a consecutive five-day work week that does not exceed seven hours per day. The College Lecturer will teach college composition and English classes and perform various administrative duties to assist with the various components of the English and ESL Division in support of the College's mission statement, program policies and procedures, and in accordance with established goals and objectives, policies, and procedures of the Academic Affairs Division.

**Requirements:** Demonstrate an understanding of an urban community college and experience working with a culturally diverse community. Demonstrable knowledge of andragogic best practices, educational technology, strong interpersonal and communication skills. Must be able to teach students from diverse academic, socioeconomic, cultural, and ethnic backgrounds. Comprehensive knowledge and understanding of the principles, methods, and techniques in program and course design, assessment, and administration required. Strong interpersonal and communication skills and an ability to work collaboratively required. Effective organization, time management, and prioritization skills.

**Education Requirements:** Minimum of a master's degree in Composition or Rhetoric, English or closely related field from a regionally accredited institution of higher education, as well as a minimum of three years of work in the field.

**Preferred qualifications:** Experience teaching traditional and online classes. Ability to think conceptually, develop and implement policies and procedures, and make administrative/procedural decisions and judgments. Ability to interact effectively with a wide range of constituencies and the academically under prepared in a multi-cultural community. Effective organization, time management, and prioritization skills. Proficiency with various computer software programs, assessment software such as WEAVE, and the use of Ellucian-Colleague or similar higher education platform.

**To Apply:** Send letter of application, resume, salary requirements and names/contact information of three professional references.

Department of Human Resources  
70 Sip Avenue, 3<sup>rd</sup> Floor  
Jersey City, NJ 07306

E-mail: [Resumes@hccc.edu](mailto:Resumes@hccc.edu)

For additional information and employment opportunities at HCCC. Please visit:  
[www.njherc.org](http://www.njherc.org), [www.hiherediobs.com](http://www.hiherediobs.com) and [www.latinosinhighered.com](http://www.latinosinhighered.com)

*As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.*

**HCCC IS AN EEO/AA EMPLOYER**

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