



Posting Date: January 28, 2019

**Associate Director of Advisement and Counseling
(12-Month, Administrative Position)**

Hudson County Community College is an award-winning, comprehensive urban college with two campuses located just minutes from Manhattan in Jersey City and Union City, NJ. The Journal Square campus sits at the center of Journal Square in the center of Jersey City, next to a major PATH station and transportation hub, while the Union City campus sits adjacent to a vital light rail station.

Fully accredited by the Middle States Commission on Higher Education, the College offers courses and classes in a wide variety of disciplines to the people and businesses of Hudson County, one of the most historic and ethnically diverse areas of the United States. The College was recognized with the 2012 Association of Community College Trustees (ACCT) Northeast Regional Equity Award, was a finalist for the American Association of Community Colleges' (AACCC) Student Success Award, and was presented with the New Jersey Business & Industry Association's Good Neighbor Awards in 2009 for the Culinary Arts Conference Center and in 2012 for the North Hudson Campus Project, and in 2015 for the state-of-the-art, award-winning Glen Gabert Library Building.

Hudson County Community College, a fast-growing mid-sized urban community college, is searching for an experienced clinician with a strong interest in higher education for the position of the **Associate Director of Advisement and Counseling**. The Associate Director will assist the Associate Dean of Student Success with the management of the overall operations of the College's Advisement & Counseling Center specifically as it relates to personal counseling/crisis response and wellness services provided to students. In addition to this, the Associate Director provides confidential, short-term personal counseling and related support services to students seeking assistance with a range of mental health concerns that impact academic performance. Builds partnerships with community agencies that provide long-term counseling and resources. Develops and conducts various wellness workshops, presentations, group counseling, and other outreach programs to build awareness around services and ways to decrease risk factors and improve quality of life. Leads a behavioral intervention team regarding students of concern. Also performs all general Counselor responsibilities by providing academic advisement and related support services to students to foster academic, professional, occupational, and personal growth.

Position Requirements: Required: Minimum of Master's degree in counseling, mental health, psychology, social work or closely related. Licensure as LPC, LCSW or LMFT from the state of New Jersey. Minimum of two years of prior experience providing culturally competent services to a diverse population in an urban environment. Demonstrated ability to manage a range of administrative responsibilities; which include case management, triage and crisis intervention services, and programming for a diverse population. Knowledge of student development and psychological theories and principles. Effective verbal and written communication, interpersonal and problem solving skills. **Preferred:** Approved Clinical Supervisor certificate preferred and highly desirable, along with experience supervising graduate students. Experience practicing as a clinician in a higher education setting.

To Apply: Send letter of application, résumé, salary requirements and names/contact information of three professional references.

Department of Human Resources
70 Sip Avenue, 3rd Floor
Jersey City, NJ 07306
E-mail: Resumes@hccc.edu
Fax: (201) 714-2509

For additional information and employment opportunities at HCCC, please visit:
www.njherc.org, www.higheredjobs.com and www.latinosinhighered.com

As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.

HCCC IS AN EEO/AA EMPLOYER

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