



**VACANCY NOTIFICATION**

**Posting Date: February 21, 2020**

**Librarian- Digital Learning (FT)**

Hudson County Community College is an award-winning, comprehensive urban college with two campuses located just minutes from Manhattan in Jersey City and Union City, NJ. Fully accredited by the Middle States Commission on Higher Education, the College offers courses and classes in a wide variety of disciplines to the people and businesses of Hudson County, one of the most historic and ethnically diverse areas of the United States. The College was recognized with the 2012 Association of Community College Trustees (ACCT) Northeast Regional Equity Award, was one of just five finalists in the U.S. for the American Association of Community Colleges' (AACC) Student Success Award, and was presented with the New Jersey Business & Industry Association's Good Neighbor Awards in 2009 for the Culinary Arts Conference Center and in 2012 for the North Hudson Campus Project, and in 2015 for the Library Building. The Libraries were awarded the ACRL Excellence in Academic Libraries award in 2016, the first New Jersey academic library to win the award. We are proud to offer this exciting opportunity to fulfill one's career goals in a progressive, vibrant, urban environment.

The College invites applications for an innovative, user-focused, team-oriented **Full-Time Digital Learning Librarian** to lead the libraries' online and distance instruction, reference, and information services. This position will provide outreach and equitable access to library services and resources to all HCCC students and faculty. The incumbent will take an active role in liaison, reference, instruction, and collection development duties. Specific hours to be determined according to library service needs and in consultation with the successful candidate. Occasional travel between campuses required.

**Job Description:**

- Provide leadership for the creation, maintenance and assessment of instructional videos, tutorials, and other innovative online learning tools.
- Network, organize and promote library information literacy services to online learners and educators.
- Develop online materials that are ADA compliant and follow Universal Design for Learning (UDL) principals.
- Maintain knowledge of emerging online learning initiatives such as OER and /or ZTC, new technologies, and best practices in online instructional design.
- Participate in curriculum development and serve on department, division, and college committees as necessary to maintain and improve the instructional program; participate in appropriate professional development activities.

**Responsibilities:**

- Coordinate the library's e-learning initiatives by working with campus faculty and staff to integrate electronic learning materials and information resources into course curricula.

- Create video content, online interactive tutorials and other instructional materials which support student and curricular needs.
- Evaluate accessibility of online library resources.
- Collaborate with faculty, library staff, and academic departments to develop collections and services to support online programs.
- Participate in co-curricular activities, including planning, implementing, and teaching in special programs designed to support student success.
- May be called upon to supervise support staff and student workers in library operations including night and weekend service to ensure quality patron service.

**Requirements:**

- Master's degree in Library Science, Library and Information Science from an A.L.A. accredited college or university or equivalent.
- Minimum of two (2) years recent professional experience in an academic library, with an emphasis in instruction; OR
- For recent library school graduates, a specialization in library instruction and/or academic librarianship.
- Experience developing online tutorials and other e-learning materials.
- Available to work evenings and weekends at either the Union City or Jersey City campus.
- Knowledge of best practices, issues, and trends in teaching and learning in online learning, information tools, and resources and assessment of student learning
- Excellent technical, oral and written communication skills.

**Preferred:**

- Experience with online course management systems.
- Experience with and knowledge of copyright and intellectual property laws
- Experience with providing library services and materials that support and develop culturally relevant course content, culturally responsive pedagogical techniques, and effective practices for engaging students who are diverse and/or are students who are historically underserved.

**To Apply:** Email cover letter, résumé, and names/contact information of three professional references in a single PDF to [libraryjobs@hccc.edu](mailto:libraryjobs@hccc.edu).

For additional information and employment opportunities at HCCC, please visit:

[www.njherc.org](http://www.njherc.org), [www.higheredjobs.com](http://www.higheredjobs.com) and [www.latinosinhighered.com](http://www.latinosinhighered.com)

As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.

**HCCC IS AN EEO/AA EMPLOYER**

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