



September 10, 2020

Dear HCCC community,

We hope your fall semester is off to a good start!

So far our return to campus has gone very well and we thank everyone for their cooperation and flexibility. Although we are hopeful everyone in our community will remain healthy, we also want you to be aware of the communication process if a member of our community, who has been on campus, tests positive for COVID-19.

This process ensures the privacy of members of our community.

Students – If you become aware of a student who has been on campus and has tested positive for COVID-19, please contact Associate Dean of Student Affairs, Dr. David Clark (dclark@hccc.edu) and VP for Student Affairs/Co-Chair of the Return to Campus Task Force, Lisa Dougherty (ldougherty@hccc.edu). David and/or Lisa will contact the student with further instructions, in adherence to the [Positive COVID-19 Test Results Guidelines](#) developed by the Health and Safety Group of the RTC Task Force. David and/or Lisa will also facilitate necessary communication with faculty members or other members of the College community.

Employees – If you become aware of an employee who has been on campus and has tested positive for COVID-19, please contact VP for Human Resources, Anna Krupitskiy (akrupitskiy@hccc.edu) and Associate Dean for Academic Affairs/Co-Chair of the Return to Campus Task force, Heather DeVries (hdevries@hccc.edu). Anna and/or Heather will contact the employee with further instructions, in adherence to the [Positive COVID-19 Test Results Guidelines](#) developed by the Health and Safety Group of the RTC Task Force. Anna and/or Heather will also facilitate necessary communication with supervisors or other members of the College community.

David, Lisa, Anna, and Heather will confer with members of the Health and Safety Group and the local Department of Health on all cases.

Thank you, in advance, for your cooperation. If you have any questions, please do not hesitate to ask.

Take care,

HCCC's Return to Campus Task Force

Lisa Dougherty
Co-Chair, RTC Task Force

Heather DeVries
Co-Chair, RTC Task Force