



June 13, 2020

Dear Members of the HCCC Community,

As Dr. Reber announced in our June 12, 2020 Press Release, HCCC will offer most fall 2020 for-credit, workforce development, and noncredit courses online or remotely, with the balance of lab, Culinary, Nursing and Health Sciences and related courses offered on-ground. On-ground offerings are subject to state approval and will adhere to safety protocols recommended and required by the health care community. Information about the fall 2020 schedule, including the modality of each course section, can be found at www.hccc.edu/schedule.

By offering most classes online and remotely, additional space will be available so that on-ground classes can practice social distancing and take appropriate health precautions. Courses offered on-ground will adhere to specific recommendations including social distancing protocols, personal protective equipment usage, and enhanced cleaning and disinfecting operations.

High-priority student support services and operations are being identified for when a return to campus does begin (upon notification from government agencies and the healthcare community). Student support services and other offices continue to operate remotely. Information regarding how to access remote services can be found at www.hccc.edu/remoteservices.

In order to assist students in registering for the course section that is the best match for them, the Return to Campus (RTC) Task Force has created a webpage that contains all essential information related to HCCC's Return to Campus planning efforts. The webpage can be accessed at www.hccc.edu/ReturntoCampus.

We continue to encourage students to register for upcoming terms, including summer II and fall. Students may register for summer and fall classes even if they have a balance with the Bursar or are waiting for final grades to be posted. If you are a student and need assistance, please do not hesitate to reach out to studentaffairs@hccc.edu.

HCCC is committed to providing a high-quality educational experience for students regardless of modality. As most fall course sections will be offered in a remote or online modality, the Center for Online Learning (COL) invites all full- and part-time faculty to continue to enhance their proficiency with Canvas, the College's Learning Management System. Trainings are offered in two formats. For faculty who are interested in teaching courses developed for fully online teaching and learning, the COL offers a certification course. For faculty who are delivering live remote instruction through an online platform, the COL offers a Faculty Online Orientation. In order to register for either training, faculty should visit <https://hccc.instructure.com/enroll/CH66LB> or send a request to col@hccc.edu.

HCCC's Return to Campus (RTC) Task Force continues to meet every Monday with its smaller Working Groups meeting throughout each week. Below is a brief summary of each group's progress-to-date:

Academic Affairs / Teaching & Learning (D. Jones & I. Williams)

The Academic Affairs / Teaching & Learning Working Group continues to work with the Academic Divisions to adjust and finalize fall course offerings so the schedule accurately reflects the modality through which each course section will be delivered. This working group is also exploring various professional development opportunities for faculty and the student orientation experience for online learning.

Campus Life & Student Support Services (L. Dougherty & J. Pu)

The Campus Life & Student Support Services Working Group is identifying high-priority student support services for when migration back to campus is permitted. These high-priority services include the HCCC libraries and computer labs as well as in-person services such as registration, financial aid, bursar, and testing. This working group is also exploring what types of safety equipment will be needed in spaces like the library and the testing center.

Health & Safety (C. Sirangelo & K. Smith-Wenning)

\The Health & Safety Working Group is keeping the RTC Task Force apprised of the status of COVID-19 in Hudson County as well as treatment and vaccine development. This group has begun to make recommendations for HCCC's Infection Control Plan.

Human Resources (A. Krupitskiy & A. Ogburn)

The Human Resources Working Group continues to explore policy and procedure needs across campus. This working group is also developing educational materials about best practices in hygiene and PPE use.

Space & Facilities (I. Ashmyan & J. Quigley)

\The Space & Facilities Working Group is completing its capacity study of spaces on the Journal Square Campus when social distancing protocols are taken into consideration. A similar capacity study will be conducted for classrooms and spaces at the North Hudson Campus next week. This group continues to work closely with HCCC's Purchasing Department to procure essential items such as hand sanitizers, cleaning supplies, and masks.

If you have any questions, concerns, or information you would like to share with the RTC Task Force, please do not hesitate to reach out to return@hccc.edu.

Take care,

HCCC's Return to Campus Task Force

Lisa Dougherty
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