



**HUDSON
COUNTY
COMMUNITY COLLEGE**
VACANCY NOTIFICATION

Posting Date: May 29, 2018

College Lecturer, English

Hudson County Community College is an award-winning, comprehensive urban college located just across the Hudson River from Manhattan in Jersey City and Union City, NJ. Fully accredited by Middle States Commission on Higher Education, the College offers courses and classes in a wide variety of disciplines to the people and businesses of Hudson County, one of the most historic and ethnically diverse areas of the United States. The College was recognized with the 2012 Association of Community College Trustees (ACCT) Northeast Regional Equity Award, was one of just five finalists in the U.S. for the American Association of Community Colleges' (AACCC) Student Success Award, and was presented with the New Jersey Business & Industry Association's Good Neighbor Awards in 2009 for the Culinary Arts Conference Center and in 2012 for the North Hudson Campus Project, and in 2015 for the Library Building.

The College seeks an experienced **College Lecturer of English**. Reporting to the Associate Dean of English and ESL, The College Lecturer of English is a full-time, thirty-five (35) hour per week, twelve month (12) confidential, professional educator and administrative position. The College Lecturer will perform his/her duties during a consecutive five-day work week that does not exceed seven hours per day. The College Lecturer will teach college composition and English classes and perform various administrative duties to assist with the various components of the English and ESL Division in support of the College's mission statement, program policies and procedures, and in accordance with established goals and objectives, policies, and procedures of the Academic Affairs Division.

Requirements: Demonstrate an understanding of an urban community college and experience working with a culturally diverse community. Demonstrable knowledge of andragogic best practices, educational technology, strong interpersonal and communication skills. Must be able to teach students from diverse academic, socioeconomic, cultural, and ethnic backgrounds.

Broad and comprehensive knowledge and understanding of the principles, methods, and techniques in program management, design, implementation, assessment, and administration required.

Minimum of a master's degree in English or closely related field from a regionally accredited institution of higher education, as well as a minimum of three years of work in the field.

Preferred: Ability to think conceptually, develop and implement policies and procedures, and make administrative/procedural decisions and judgments. Effective verbal and written communication skills. Interpersonal skills, influence and negotiation skills. Ability to interact effectively with a wide range of constituencies and the academically under prepared in a multi-cultural community. Effective organization, time management, and prioritization skills. Proficiency with various computer software programs, assessment software such as WEAVE, and the use of Ellucian-Colleague or similar higher education platform.

To Apply: Send letter of application, resume, salary requirements and names/contact information of three professional references.

Department of Human Resources
70 Sip Avenue, 3rd Floor
Jersey City, NJ 07306
E-mail: Resumes@hccc.edu
Fax:(201)714-2509

For additional information and employment opportunities at HCCC. Please visit:
wAvw.njherc.org, www.hiuherediobs.com and www.latinosinhighered.com

As a New Jersey First Act Employer, new employees must establish a primary residence in New Jersey within one year unless an exemption applies.

HCCC IS AN EEO/AA EMPLOYER