

**HUDSON COUNTY COMMUNITY COLLEGE**  
**70 Sip Avenue**  
**Jersey City, NJ 07306**

**Regular Meeting – Board of Trustees**

**Tuesday, January 21, 2025**

**5:00 P.M.**

**Mary T. Norton Board Room and Via Zoom**

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

Passcode: 980112

Telephone: 1 305 224 1968

Webinar ID: 983 4715 7921

Passcode: 980112

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

**AGENDA**

**I. CALL TO ORDER - FLAG SALUTE**

*Chair Peña*

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

*Lisa Camacho, Student Alumni Representative*

*Edward DeFazio, Secretary/Treasurer*

*Joseph Doria*

*Pamela Gardner, Vice Chair*

*Frank Gargiulo*

*Stacy Gemma*

*Roberta Kenny*

*Vincent Lombardo*

*Jeanette Peña, Chair*

*Christopher Reber, President (Ex Officio)*

*Silvia Rodriguez*

*Harold Stahl*

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Resurreccion*
  2. *All College Council Chair's Report* *Dr. Cody*
  3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
  2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, January 21, 2025**

**II. ROLL CALL**

**Trustees:**

*Lisa Camacho, Student Alumni Representative*

\_\_\_\_\_

*Edward DeFazio, Secretary/Treasurer*

\_\_\_\_\_

*Joseph Doria*

\_\_\_\_\_

*Pamela Gardner, Vice Chair*

\_\_\_\_\_

*Frank Gargiulo*

\_\_\_\_\_

*Stacy Gemma*

\_\_\_\_\_

*Roberta Kenny*

\_\_\_\_\_

*Vincent Lombardo*

\_\_\_\_\_

*Jeanette Peña, Chair*

\_\_\_\_\_

*Christopher Reber, President, Ex Officio*

\_\_\_\_\_

*Silvia Rodriguez*

\_\_\_\_\_

*Harold Stahl*

\_\_\_\_\_

*This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.*

## **MEETING INTRODUCTION**

*This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.*

*Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.*

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

***Tuesday, January 21, 2025***

**III. COMMENTS FROM THE PUBLIC**

*If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.*

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

*Tuesday, January 21, 2025*

**IV. CLOSED SESSION**

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

***Tuesday, January 21, 2025***

**V. REPORTS**

1. *Student Government Association President's Report (N. Resurreccion)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

*HCCC Libraries: Promoting Diversity, Equity, and Inclusion*

*John Hernandez, Dean of College Libraries*

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, January 21, 2025**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

**1. MINUTES OF PREVIOUS MEETING**

*The Minutes of the Reorganization Meeting and Regular Meeting of November 26, 2024 are herewith submitted to the Board of Trustees for approval. (Page 10)*

Recommendation:

*It is the recommendation of the President that the Board of Trustees accept the Minutes of the Reorganization Meeting and Regular Meeting of November 26, 2024.*

**2. GIFTS, GRANTS, AND CONTRACTS REPORT**

*Hudson County Community College has received the following grants:*

**TITLE:** *Strengthening Career and Technical Education for the 21st Century (Perkins V)*

**AGENCY:** *NJ Department of Education (NJDOE)*

**PURPOSE OF GRANT:** *Hudson County Community College (HCCC) has received notice of its FY 2025 allocation, designated for direct program and instructional support for HCCC Career and Technical Education (CTE) programs. The application will be resubmitted with a budget modification for review and approval by the State.*

**COLLEGE ADMINISTRATOR:** *Nydia James*

**COLLEGE CONTRIBUTION:** *\$0*

**AWARD AMOUNT:** *\$1,264,951*

**TITLE:** *Hudson Oral History Project*

**AGENCY:** *National Endowment for the Humanities*

**PURPOSE OF GRANT:** *The Hudson Oral History Project uses humanities practices and oral history tools to engage students and the community, capturing stories of the city's transformation and integrating them into courses and curricula.*

**COLLEGE ADMINISTRATOR:** *Sean Egan and Antonio Acevedo*

**COLLEGE CONTRIBUTION:** *\$0*

**AWARD AMOUNT:** *\$150,000*

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** *that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.*

**INTRODUCED BY:** \_\_\_\_\_



**SECONDED BY:**

\_\_\_\_\_

**DATE:**

January 21, 2025

*DeFazio, Edward*  
*Doria, Joseph*  
*Gardner, Pamela*  
*Gargiulo, Frank*  
*Gemma, Stacy*  
*Kenny, Roberta*  
*Lombardo, Vincent*  
*Rodriguez, Silvia*  
*Stahl, Harold*  
*Peña, Jeanette, Chair*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ *Aye*      \_\_\_\_\_ *Nay*

**HUDSON COUNTY COMMUNITY COLLEGE**

**Reorganization Meeting and Regular Meeting – Board of Trustees**  
**Tuesday, November 26, 2024**  
**5:00 P.M., In-person and Via Zoom**

**Reorganization Meeting**

**MINUTES**

**PRESENT:** *Lisa Camacho (Student Alumni Representative); Edward DeFazio (Secretary/Treasurer); Pamela Gardner (Vice Chair); Frank Gargiulo; Stacy Gemma; Roberta Kenny; Vincent Lombardo; Jeanette Peña (Chair); Christopher Reber; Silvia Rodriguez; and Harold Stahl.*

*Counsel to the Board: Donald Scarinci, Esq., for Scarinci and Hollenbeck*

**ABSENT:** *Joseph Doria*

**I. CALL TO ORDER - FLAG SALUTE**

**Ia. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES**

*New Student Alumni Representative Lisa Camacho was sworn in. She will serve until the next Reorganization Meeting on November 25, 2025.*

**II. ROLL CALL**

**III. CLOSED SESSION - None**

**IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, AND SECRETARY/TREASURER**

*Chair – Jeanette Peña*

*Vice Chair – Pamela Gardner*

*Secretary/Treasurer – Edward DeFazio*

*Introduced by: Jeanette Peña*

*Seconded by: Roberta Kenny*

*9 Ayes.....0 Nays                      Resolution Adopted*

**V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES**

**LOCATION (In Person and via Zoom)**

<i>December</i>	-	<i>No Meeting</i>
<i>January 21, 2025</i>	-	<i>Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ</i>
<i>February 18, 2025</i>	-	<i>Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ</i>
<i>March 11, 2025</i>	-	<i>Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ</i>
<i>April 8, 2025</i>	-	<i>Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ</i>
<i>May 13, 2025</i>	-	<i>Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ</i>
<i>June 10, 2025</i>	-	<i>Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ</i>

July - No Meeting  
August 12, 2025 - Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ  
September 9, 2025 - Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ  
October 14, 2025 - Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ  
November 25, 2025 - Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ  
(Reorganization Meeting and Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above and via Zoom.

Introduced by: Harold Stahl  
Seconded by: Silvia Rodriguez

9 Ayes.....0 Nays Resolution Adopted

VI. **APPOINTMENT OF COMMITTEES – Chair Peña named the following members to standing and ad hoc committees of the Board of Trustees for 2025.**

**Executive Committee**

Jeanette Peña (Chair)  
Pamela Gardner (Vice Chair)  
Edward DeFazio (Secretary/Treasurer)

**Personnel Committee**

Harold Stahl (Chair)  
Edward DeFazio  
Joseph Doria  
Pamela Gardner

**Academic and Student Affairs Committee**

Pamela Gardner (Chair)  
Lisa Camacho, Student Alumni Representative  
Frank Gargiulo  
Roberta Kenny  
Silvia Rodriguez

**Capital Projects Advisory Committee**

Jeanette Peña (Chair)  
Stacy Gemma  
Harold Stahl

**Finance Committee**

Jeanette Peña (Chair)  
Edward DeFazio  
Joseph Doria  
Vincent Lombardo

**Foundation Liaisons**

Stacy Gemma and Jeanette Peña

**College Commencement Committee**

Pamela Gardner  
Lisa Camacho, Student Alumni Representative

**Ad Hoc Committees will be formed as needed.**

VII. **APPOINTMENT OF 2024-25 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE**

1. Resolution authorizing the renewal of Real Estate Counsel Services for 2025 to Connell Foley LLP of Jersey City, New Jersey, was approved.
2. Resolution authorizing a new contract for 2025 Redevelopment Legal Counsel Services to McManimon, Scotland & Baumann, LLC, was approved.
3. Resolution authorizing the renewal of General Legal Counsel Services for 2025 to Scarinci Hollenbeck, LLC of Little Falls, New Jersey, was approved.

*Introduced by: Pamela Gardner*  
*Seconded by: Frank Gargiulo*

9 Ayes.....0 Nays

*Resolutions Adopted*

**VIII. ADJOURN REORGANIZATION MEETING AND BEGIN REGULAR MEETING OF THE BOARD OF TRUSTEES**

*Introduced by: Jeanette Peña*  
*Seconded by: Stacy Gemma*

8 Ayes.....0 Nays

*Resolution Adopted*

**Regular Meeting – Board of Trustees**  
**Tuesday, November 26, 2024**

**MINUTES**

**I. CALL TO ORDER - FLAG SALUTE**

**II. ROLL CALL**

**III. COMMENTS FROM THE PUBLIC - None**

**IV. CLOSED SESSION – None**

**V. REPORTS**

**1. Student Government Association President's Report**

*Student Government Association President Maria Nina Resurreccion offered the following report.*

Good evening, Trustees, advisors, professors, peers, and honored guests.

My name is Nina Maria Resurreccion, and I have the privilege of serving as President of the Student Government Association (SGA). I am delighted to share the incredible efforts and achievements of our student organizations over the past two months. These events have fostered greater student engagement and played an instrumental role in welcoming and involving the freshman class of 2024.

SGA hosted a Halloween Party on October 29, which saw good participation from freshmen, and a Friendsgiving last Tuesday. During the latter, the Honors Program and Hudson Helps shared resources available to students.

**Student Programming Board:**

- "Ready, Set, Grab, and Go" school supplies event (October 1).
- Fall Fest:
  - North Hudson Campus (October 22).
  - Journal Square Campus (October 23).
- Celebration of Diversity and Culture Fest (November 5).

- First Aid Kit Giveaway (November 20).

**Health and Medical Science Club:**

- “Know Your Number” Event (October 29).
- Men’s Mental Health Challenge and Raffle (November 19).

**HCCC Dreamers Club:**

- Princeton Tour with Career and Transfer Pathways (November 15).
- Major Meets Event (November 6).

**Arab Student Association:**

- Arab Fest (October 29).

**Criminal Justice Club:**

- Eastern State Penitentiary Trip (November 21).
- Register-to-Vote Campaign (October 3).

**LGBTQ+ Club:**

- Transform Your World Festival – A three-day series featuring:
  - Resource Fair (November 13).
  - Educate Yourself Session (November 14).
  - Silent Library Games (November 15).
- Whispers to Your Soul (November 24).

**Environmental Club:**

- Indoor Rock Climbing (November 21).
- Breakfast in the Garden Event (November 21).

**Society of Physics Students:**

- Physics and Media Event in collaboration with the Environmental Club (October 2).
- Physics Seminar in collaboration with the Environmental Club (November 25).
- Additional Indoor Rock Climbing.

**Psychology Club:**

- Movie Night: *The Perks of Being a Wallflower* (November 13).

**Film Club:**

- Afterlife Haunted House in collaboration with the Halloween Party (October 29).

**Cybersecurity Club:**

- Information Sessions (October 25–27).

- Workshops (November 14 and 25).

**Girls Who Code:**

- Workshops (November 8 and 22).
- Study Session (October 23).

**Teacher Education Club:**

- Parenting Workshop (November 26).
- Student-Parent Holiday Celebration (Upcoming on December 8).

**STEM Club:**

- 16th Annual STEM Conference at Rutgers New Brunswick (November 8).
- Careers in STEM Event (December 6).

**Kultura Club:**

- Karaoke Nights
  - North Hudson Campus (November 26).
  - Journal Square Campus (October 16).
- Finders Keepers Event (October 21).

**Model United Nations:**

- Online Courses (November 8 to 22).
- *Noches de Brujas* in collaboration with Active Minds (October 25).

**Nursing Club:**

- Q&A Session with Nursing Students (October 21).

**Active Minds:**

- Painting Workshop (October 10).
- Out of the Darkness Walk (October 20).
- Dia de los Muertos Celebration (October 29).
- A Dictionary Discussion (November 13).

Students have raised a concern about requesting extended hours for the library to accommodate their study schedules.

As I conclude my report, I want to express that this semester has been both rewarding and inspiring. I am thrilled about what lies ahead and look forward to continued collaboration next semester. Wishing you all a joyful Thanksgiving, happy holidays, and a prosperous end to the year. Thank you.

**2. All College Council Chair's Report**

*All College Council Chair, Dr. Chris Cody, offered the following report.*

Hello, Trustees. It is great to see you all this evening.

First, we would like to give a special shoutout to the North Hudson Campus (NHC), which hosted the 3rd Annual Aspiring Student Leadership Conference and STEM Science Fair earlier this month. The event was a tremendous success, with 340 students in attendance from both HCCC campuses and various North Hudson high schools.

Next, we want to congratulate all members of the Center for Online Learning (COL) team for attending the Online Learning Consortium's Accelerate Conference. The COL used this opportunity to present their work, network with industry professionals, and participate in professional development sessions. Additionally, the COL hosted a highly attended "AI in the Classroom" event where HCCC professors shared innovative ways they are incorporating AI into their curriculum.

The ACC will host its final general meeting of the semester on Wednesday, December 4 at 3:30 p.m. in the Journal Square (JSQ) Campus Student Center Multipurpose Room. Following that meeting, the History Department and the Office of Student Life and Leadership will co-lead a trip to visit the Weehawken Dueling Grounds, where the Burr-Hamilton duel occurred, followed by attendance at a Broadway showing of Hamilton.

Please also mark your calendars for the Culinary Plaza Park Lighting Ceremony on Monday, December 2. Finally, ACC will host our annual employee holiday party on Monday, December 9.

#### Committee Reports:

- The Academic Senate is close to completing its reviews of the college-wide Incomplete Policy and Universal Grade Scale Policy. These projects are expected to be finalized in the spring semester. The Senate continues to have a vacancy in the Secretary position, and interested individuals are encouraged to contact Dr. Jeanne Baptiste or Professor Fernando Garcia.
- The College Life Committee reports that plans for the ACC Holiday Party are nearly complete. The party will be held on Monday, December 9 from 4:00 p.m. to 7:00 p.m. in the Culinary Arts Center. The committee recently concluded the eighth week of the Steps for Wellness Program, with over 40 participants this semester. The Hudson Huddles team has drafted a list of potential speakers and plans to schedule the first guest speaker for the middle of next semester.
- The Student Affairs Committee continues to work on strategies to integrate Continuing Education and Workforce Development (CEWD) students more fully into student life, including expanding their access to campus clubs and organizations. The committee welcomed Ronny Martinez, a Student Government Association (SGA) representative, to the committee. Ronny is also a student in Western Civilization. Thank you for your service, Ronny!
- The Space and Facilities Committee is exploring a student request for third-party vending machines on both campuses that would provide items such as band-aids and Ibuprofen. They are identifying potential locations for a dedicated prayer/zen room at NHC. Lactation pods have been installed on both campuses for student parents.
- The Development and Planning Committee will collaborate with the Poetry and Language Collective to host scholarship essay writing events. These events are part of reviving the Dollars for Scholars program, emphasizing that small donations make a big impact. The collective, comprising HCCC English faculty and librarians, will assist students in crafting impactful scholarship essays.
- The Technology Committee is collaborating with Hudson's website development team to create a centralized webpage for all mobile apps used by the college community. The goal is to enhance accessibility by providing a one-stop resource for these tools.

As we conclude our report, we wish our entire community a happy and healthy Thanksgiving holiday. Thank you to everyone who contributed to this report, including ACC Vice Chair Raffi Manjikian, Secretary

Sarah Teichman, all ACC committee chairs and members, Dr. Reber, cabinet members, trustees, and the entire college community.

**3. President's Report**

*President Reber offered the following remarks.*

Good evening, Trustees.

Before I begin, I ask you to join me in a moment of silence for all victims of wars in the Middle East, Russia, Ukraine, and victims of other violence worldwide.

*Moment of Silence*

Thank you.

We condemn violence of all kinds, including antisemitism and Islamophobia. We support one another in times of difficulty and strive to be a community that is respectful of – and safe for – everyone.

Chris and Nina, thank you for your reports and your leadership.

On behalf of the entire HCCC community, it is a pleasure to welcome our 2024 Alumni Representative to the Board of Trustees, Lisa Camacho. Lisa is no stranger to this Board, having attended our meetings last year as Student Government Association President before she graduated last May with an Associate of Science degree in Business Administration. Lisa was also involved in HCCC's chapter of Phi Theta Kappa, the National Society of Leadership and Success, our Educational Opportunity Fund Program, as a peer leader, and in many other activities. Lisa is currently pursuing a bachelor's degree in Marketing at New Jersey City University while she works as an Events Assistant in our Hudson County Community College Office of Student Life and Leadership.

Welcome back to meetings of the Board of Trustees, Lisa! We all look forward to your service on the Board during the coming year. Would you like to offer remarks?

*Lisa Camacho offered remarks.*

Thank you, everyone, for allowing me this opportunity; to all the students and alumni who voted me in; and all those who support me, especially my honored guest, my mother. I look forward to working with you.

*President Reber resumed remarks.*

Thanks so much, Lisa!

For the last four years, Trustee Vice Chair Pamela Gardner has represented the Northeastern United States as a member of the Association of Community College Trustees Committee on Diversity, Equity and Inclusion. Trustee Gardner has completed her four-year term on the committee, and, by ACCT policy, she now leaves the committee for at least one year. She could choose to apply to rejoin this or another ACCT committee in the future. That's a hint, Pam!

During her four-year term as a leader in ACCT, Pam has championed diversity, equity, inclusion and other best practices on the national level, and she has brought visibility and distinction to Hudson County Community College.

Please join me in thanking Trustee Pamela Gardner for her national leadership and service!

Pam, would you like to say a few words?

*Trustee Gardner offered remarks.*



Thank you, Dr. Reber. I thank the board and all of you for supporting me. I could not have held that position without the support of Hudson County Community College, and I especially thank Dr. Reber for suggesting that I become a part of the New Jersey Council of County Colleges (NJCCC).

Joining NJCCC gave me some valuable exposure and I was encouraged to consider joining the Association of Community College Trustees to represent the Northeast region as a Diversity, Equity and Inclusion (DEI) committee member. Both Bakari Lee and Dr. Reber encouraged me.

Bakari Lee has always been a great supporter. As a new trustee, I was unfamiliar with many aspects of the board. Bakari told me, "You have to take classes on governance leadership." So, I did, and he kept encouraging me to take one step at a time.

When the opportunity arose to run for the DEI position representing the Northeast region, Trustee Emeritus Lee nominated me. In 2020, our Leadership Congress was held entirely on Zoom. I was nominated, gave my presentations, and was ultimately voted in virtually. It was a two-year term, and in 2022, I ran again – this time in person in New York – and was successfully re-elected.

Serving on the DEI committee has been an incredible experience. I had the chance to work with so many amazing trustees from across the country. However, we know that DEI is under attack right now. You've seen what has happened with affirmative action. Some committee members I worked with can no longer participate in DEI work because their states have banned it. This includes colleagues in Texas, Florida, and even North Carolina. It's a challenging time, but we know how essential DEI is – not only for this school, but also for the recognition and awards we've received. DEI and student success go hand-in-hand, and we will continue to champion both.

We must keep pressing forward with DEI initiatives in our community colleges. It's about ensuring fairness and providing everyone with an equitable opportunity to succeed. Inclusion is critical, and we've seen its impact here at our own college repeatedly.

I am deeply grateful for the opportunity to serve. Thank you for allowing me to represent Hudson County Community College and for enabling me to share our successes with others.

When I joined the committee, they were discussing best practices and toolkits for DEI. I proudly raised my hand and said, "We're already doing a lot of this at Hudson County Community College." I mentioned the President's Advisory Council on Diversity, Equity and Inclusion (PACDEI), which they were unfamiliar with. They asked, "Can you share that information with us?" Our Vice President of DEI, Dr. Pujols, who wasn't the VP at the time, responded, "Of course." We've always been willing to share our strategies because not every institution has the same resources or approaches. Hudson has consistently led the way, and it's been rewarding to see our work recognized.

It's clear we've made a name for ourselves. We're doing great work, and we need to continue building on that success.

Thank you again for the opportunity, and let's keep moving forward.

*President Reber resumed his remarks.*

Thank you, Pam.

You make us all proud!

This evening, I have invited Associate Professors of Business Elana Winslow and Dr. Peter Cronrath to discuss their pioneering involvement in a nationwide Faculty Innovation Fellows Program sponsored by the Business Higher Education Forum, or BHEF.

Peter and Elana will discuss their project that has led to the development of a badging and leadership program through which students build business skills and connect with community and industry leaders

and representatives. Joining Elana and Peter are two students involved in the “HCCC BEST” Program, who will be introduced shortly.

Vice President for Academic Affairs, Dr. Darryl Jones, nominated Professors Winslow and Cronrath for this Faculty Fellows Program, and I have asked Darryl to introduce our guests and their presentation this evening.

*Dr. Jones offered remarks.*

President Reber and Trustees, good evening. A year ago, we were presented with a great opportunity, to identify faculty to engage, as President Reber mentioned, in the Business Higher Education Forum, and, in particular, the Faculty Innovation Fellowship.

The Fellowship’s goal was to enrich, prepare, and support faculty as they design, develop, and lead innovation in establishing an equitable talent pipeline that expands pathways to student success.

Dr. Peter Cronrath and Elana Winslow were the two faculty members who were identified. Whenever they are asked to do something, they both lend their time and talents to help advance our student success agenda. Thank you very much, Peter and Elana, for your willingness to lean in.

Working with business and industry leaders, they developed a project designed to bridge the gap between education and employment, intended to shape curricula and courses that better prepare students for the future workforce. Their project focuses on supporting our students beyond earning a degree by preparing them to engage in the wider society, whether on campus or in the virtual learning environment.

I would now like to invite Peter and Elana to come forward, along with two student participants, Anuvhuti Bisht and Aadil Ishtiaq, and a faculty alumnus, Stephen John Lewis.

*Dr. Peter Cronrath and Elana Winslow offered [Business Education Supplemental Training \(BEST\) Program Presentation](#).*

*Dr. Cronrath offered remarks.*

Good evening, Trustees, Dr. Reber, Dr. Jones, and HCCC community.

I’m Dr. Peter Cronrath, Associate Professor of Business, and I’m excited to be here with my co-Fellow, Associate Professor Elana Winslow, to talk about the BHEF Innovation Fellowship and our project, the BEST program.

The BHEF is a 45-year-old nonprofit membership organization that connects higher education institutions to business talent market demands. Corporate CEOs and university presidents join BHEF to anticipate skill needs and improve pathways between higher education and the future workforce.

The Faculty Innovation Fellowship is an inaugural cohort representing a diverse field of professionals, perspectives, and institutions. The Fellows are from 13 sponsoring institutions in 10 states and include public state systems, community colleges, independent universities, and public research universities, with nearly half being minority-serving institutions. The cohort includes disciplines ranging from business to hospitality, nursing, geoscience, and social science. The BHEF Innovation Fellows participated in both in-person and virtual meetings to innovate, plan, develop, and implement new educational programs to address the needs of their respective institutions regarding career readiness and student success.

Collaboration between business and higher education is vital to developing curricula and partnerships that lead to good jobs in emerging and high-demand fields. As colleges and universities pursue strong partnerships with industry, faculty can be strong agents of change on their campuses.

I’ll now turn it over to Elana to discuss our journey.

*Elana Winslow offered remarks.*

Hi, everybody!

Peter and I started our BHEF journey in the spring of 2024. We brainstormed and collaborated on a project proposal that was then accepted. Peter traveled to the first BHEF in-person session in Maryland. I joined via Zoom because I was observing Passover, and I appreciated the accommodation.

After that meeting, Peter and I began fleshing out our ideas for the project even more. We recognized there were a lot of skills, experiences, and opportunities we wanted to provide students to bridge them to the workforce and the community beyond the classroom and the curriculum as it stood. At every step of our project process, we've been incredibly well supported by Dr. Ara Karakashian, Dr. Darryl Jones, and President Reber.

During the summer, we began to map out our program and incorporated a badging component into the project model. We were able to meet and collaborate with HCCC's Center for Online Learning to build out a Canvas shell to integrate. Peter very aptly coined the name of our program: BEST – Business Education Supplemental Training. I felt strongly that a mentorship component should be key to the program, and we'll discuss more about that momentarily.

Over the summer, Peter and I traveled to Des Moines, Iowa, for BHEF's second three-day in-person session for the Faculty Innovation Fellows and to meet with our counterparts at other schools. We worked on program mapping, planning, and discussing ways to overcome barriers and challenges during our project planning and implementation. Over the fall, we conducted focus groups with students, faculty, and employers to better understand the gaps that exist between classroom learning and workplace readiness. We worked closely with the Center for Career Development to ensure our program aligns with the college's broader goals for workforce development. We also reached out to our network of local employers to build relationships that could provide students with opportunities for mentorships and internships.

The BEST program is designed to be accessible and adaptable for all students, regardless of their fields of study. Through a combination of workshops, mentorships, and digital badging, we aim to equip students with the skills and experiences they need to succeed in today's job market. One of the most exciting components of the program is its emphasis on mentorship. Students who participate in BEST will be paired with industry professionals who can guide them as they transition from the classroom to the workforce. We also plan to involve alumni who can share their experiences and offer advice to current students.

I'd now like to turn it back over to Peter to share more about the implementation process and our plans for the future

*Dr. Cronrath resumed his remarks.*

As you heard, our proposed solution to the problem of students not being career-ready in business is to offer supplemental training. The HCCC BEST program includes business-themed badges that focus on hard and soft skills in leadership and other business topics. Beyond the training, students are introduced to potential career pathways and one-on-one mentorship opportunities. Elana and I developed a program mantra that follows the BEST acronym: Building Industry Skills, Empowering Potential, Standing Out with BEST Badges Towards Success.

Learning outside the classroom involves many different experiential opportunities. I like to compare our badging system to the board game Trivial Pursuit, where you move around the board collecting different colored pieces to complete your pie. Our badging system works similarly. Students participate in various events and activities to earn points toward their badges. So far, we've established eight badging paths that students can pursue.

Over the summer, about 20 students expressed interest in joining the program. However, due to class and work conflicts, not all could participate in the first cohort. We successfully enrolled 11 students, all of whom

have actively participated in events and activities. I'm pleased to report that we have maintained 100% retention in the program so far.

To date, all 11 students have completed points toward at least four badges, and we expect most of them to complete five to seven badges by May.

*Elana Winslow offered remarks.*

We officially kicked off the BEST program in September. In October, we focused on career development and human resources as our monthly theme.

Some of the activities included a visit to HCCC's Career Closet, part of the Hudson Helps initiative. Our students were able to select professional business attire for future interviews, business meetings, and events. We also hosted Liza Giuliano, Vice President and Program Manager of Global Human Resources Community Partnerships at Bank of America. Liza spoke to our students about her career journey, the human resources function at Bank of America, and what she looks for in job candidates.

Thanks to Dr. Jones and the Office of Academic Affairs, our students had the opportunity to have professional headshots taken. These headshots can be used for their LinkedIn profiles and other professional communications. Students received access to an online gallery to select their preferred photos, and the event was a huge success.

To help build camaraderie and excitement, we created an Instagram account to share updates, photos, flyers, and videos with the HCCC community.

We also partnered with the School of Continuing Education and Workforce Development to take our students to the Chase Financial Summit, which was held here on campus. Most recently, our students attended a virtual presentation by the Federal Reserve Bank.

This fall, our BEST students participated in the Bloomberg Finance Trading Challenge alongside 2,400 university teams from around the world. Our three teams achieved impressive results:

- Team Market Warriors finished in 1,494th place.
- Team Trading Syndicate finished in 956th place.
- Team Blue Masters finished in 528th place, placing them in the top 22% globally with a relative position of \$54,613 at the end of the six-week challenge.

In addition, our students are completing the Bloomberg Market Concepts certification, an eight-module training course that teaches them how to use Bloomberg terminals, analyze information, and make trades.

The success of these activities highlights the dedication and potential of our students. I'd now like to take this opportunity to introduce one of our wonderful students and cohort members, Anuvhuti.

*Anuvhuti Bisht offered remarks.*

Hello, everyone! My name is Anuvhuti Bisht. I'm a first-year accounting student at Hudson County Community College. Thank you for listening as I share the impact the HCCC BEST program has had on my journey, both academically and personally.

Returning to college after 16 years was both thrilling and daunting. I had forgotten how to navigate an academic environment and how to absorb knowledge effectively. The resources provided by the BEST program and Hudson County Community College have not only helped me relearn these skills, but also equipped me to grow and evolve in ways I never imagined.

Today, I want to reflect on a few pivotal experiences through the BEST program that have enriched my understanding of the professional world and its values.

One highlight was the speaking event with Ms. Liza Giuliano, Vice President of Talent Acquisition at Bank of America. Ms. Giuliano shared invaluable insights into human resources and workforce development within the banking and finance industry. She provided practical tips on fair hiring practices and tailoring resumes to align with job requirements. This session gave us tools to stand out as candidates and emphasized the importance of ethical and inclusive recruitment practices.

Another powerful moment was during the Hispanic Heritage Month celebration, where Chair Jeanette Peña inspired us with her story. She spoke about her journey as a child from an immigrant family, a community member, and the first Hispanic Chair of the Board of Trustees at HCCC. Her words emphasized the power of education and diversity in shaping both communities and businesses.

The BEST program has also allowed me to delve into financial markets and invest through the Bloomberg Global Trading Challenge. This experience not only broadened my understanding, but also gave me the confidence to present myself here today, make new friends, and confront the anxiety of stepping out of my comfort zone.

I know there is still so much more to learn and achieve as I continue this journey. To sum it all up, Chair Peña's words, "They can take everything away from you, but they can't take your education," resonate deeply with me. The BEST program has truly embodied this sentiment and has provided me with valuable knowledge and experiences. It also has given me the confidence to grow and evolve in ways I didn't think possible. As I continue my journey with this program, I'm reminded that education, in all its forms, is a tool that no one can take away from us.

With the resources, connections, and opportunities provided by BEST, we are all empowered to shape our futures and continue learning, no matter where life takes us. Thank you.

*Elana Winslow offered remarks.*

One of the most special elements of the BEST program is the assignment of mentors.

Having mentors available for our students to discuss their academic and professional journeys has been invaluable. I truly believe it's like gold, and we were very intentional about ensuring that students had this opportunity.

We've assembled an incredible group of mentors, some of whom are HCCC alumni, which makes it even more special. Others are adjunct faculty members or professionals from the community. We've worked closely with our mentors, providing them with discussion topics and guidelines to ensure meaningful interactions. At a minimum, students are required to meet with their mentors once a month. These meetings can happen remotely via Webex, by phone, or in person, and students are asked to reflect on their meetings within Canvas.

This next part is especially heartwarming for me. Stephen John Lewis, one of our mentors, was actually my student 14 years ago. When I was just starting at HCCC, Stephen was attending a professional networking event in the E Building, and we happened to run into each other. It was such an exciting moment for both of us. I immediately asked, "Would you like to mentor?" and he agreed without hesitation.

Aadil, one of our BEST cohort students, has also been incredible to work with. Watching the mentor-mentee relationship between Stephen and Aadil has been such a joy. They've both shown so much dedication, and it's been inspiring to see their growth.

Now, I'd like to invite Aadil and Stephen to share a few words and reflect on their experiences. Thank you.

*Aadil Ishtiaq offered remarks.*

I'm an EOF scholar, an accounting student, and a proud participant in the HCCC BEST program. It's an honor to share my experiences in this mentorship program, which has had a profound impact on my

academic and professional journey. The program has not only deepened my knowledge of the business world but has also allowed me to form invaluable connections. I've benefited greatly from the close relationships I've developed with my professors, Dr. Cronrath and Professor Winslow, whose guidance and expertise continue to inspire me.

I have truly enjoyed collaborating with my peers in the program. Whether attending engaging speaker sessions, participating in activities, or looking forward to upcoming field trips, it has been incredibly fulfilling to learn alongside such a motivated group of individuals.

One of the most impactful aspects of this program has been my mentorship with Stephen John Lewis. Through our one-on-one discussions, I discovered that the city offers contracting funds to businesses that work with them, an insight I would never have gained otherwise. This information expanded my understanding of business operations and the importance of being informed about local, state, and national opportunities.

The mentorship experience has been truly life-changing. Having a mentor who supports you, not just during the program but beyond, is a rare and priceless gift. For a two-year institution like HCCC to offer such a program is extraordinary. It sets students like me on a smoother path to transferring to a four-year school and achieving the objectives of the program, which is to develop skills that will help us land great jobs in the future.

I am deeply grateful for the opportunity to be a part of the HCCC BEST program. The badges we earn, the professional skills we gain, and the mentorship opportunities provide us with a competitive edge and showcase our commitment to going above and beyond.

This program embodies my personal drive to strive for excellence and achieve more. It has prepared me for future successes, and I am incredibly thankful to the Board of Trustees for supporting such transformative opportunities.

Finally, thank you, Dr. Cronrath and Professor Winslow, for your tireless efforts in creating and leading this program. You have supported us every step of the way as we transition into the workforce. Thank you.

*Stephen John Lewis offered remarks.*

Good evening, everyone. Thank you, Trustees, and Professors Cronrath and Winslow.

It's been an incredible opportunity to be part of the BEST program. From our very first conversation, one that was supposed to last 15 minutes but ended up going for over an hour and a half, it's been clear how impactful this program can be.

As a mentor, my goal is to help guide students past some of the hurdles that many of us faced when we were younger. This program provides the opportunity to fast-track that growth. I often find myself thinking, "I wish something like this existed when I was a student."

My mentee, Aadil, has been a joy to work with. During our first meeting, I tried to figure out where her interests lay, and she was so laser-focused on her goals that it became clear my role was to help her connect with real-world experiences. Recently, she attended a workshop I led, and I encouraged her to talk to as many people as possible because you never know who might provide the opportunity to help take your career to the next level.

Although the program suggests meeting once a month, Aadil and I have connected weekly. We're even meeting for lunch next week. My goal is to pour as much support and knowledge as possible into her journey. This program is phenomenal, and I'm honored to be part of it. Thank you all.

*Elana Winslow offered remarks.*

As we look ahead, we're excited about the opportunities on the horizon.

Next Wednesday, we'll wrap up the semester with an exciting trip to Wall Street, where our students will take part in the Wall Street Experience Tour. Special thanks to Dr. Karakashian, Dr. Jones, and Angela Tuzzo for making this opportunity possible.

The spring semester is shaping up to be just as dynamic. In January, Peter and I will attend the final BHEF in-person session at Central Connecticut State University to present our project. Throughout the spring, we'll also engage in DEI training activities, collaborate with the Social Justice Symposium on campus, and bring in additional speakers.

We're planning to participate in the Rutgers Business School County Case Competition and the Mission 50 Pitch Competition, and host a year-end completion ceremony for our students. At the ceremony, students will receive certificates, and we'll celebrate their achievements with a dinner that includes mentors and supporters. We're even planning a special surprise for the event.

*Dr. Cronrath offered closing remarks.*

Thank you, Elana. One of the last components of the program we're focusing on is collecting feedback from our students through research and reflections on their experiences.

Some quantitative results have shown that students reflected on feeling insecure about getting a job before participating in the program. For example:

- *"My biggest insecurity related to preparing for my career is not knowing exactly what I want to do other than just the general term 'business.'"*
- *"One challenge I've faced when applying for jobs is the intense competition in the job market. Many candidates have similar qualifications, making it difficult to stand out."*
- *"I don't have much work experience, and that tends to turn managers away from hiring me."*

When reflecting on mentorship, students shared:

- *"I hope to find a mentor who can help me transition from community college to my next degree and clarify doubts about my career goals."*
- *"Having a mentor during my college experience would significantly enhance my academic and personal growth. A mentor could serve as a source of encouragement."*

We hope the HCCC BEST program continues to address these gaps and help students overcome these hurdles.

Finally, we're excited to share the BHEF [recruitment video](#) for the next cohort. Applications are now open, and we encourage everyone to watch the screen for the video.

Thank you to everyone for supporting this initiative. We'll be heading to Central Connecticut State University in January to present the final phase of our program.

Thank you all, and Happy Thanksgiving.

*President Reber offered remarks.*

Thank you, Dr. Jones, Professors Cronrath and Winslow, and our inspirational students! Thank you for sharing your experiences and perspectives.

We all are looking forward to the College Foundation's 27<sup>th</sup> Annual Holiday Gala next Thursday, December 5 beginning at 6:00 p.m. in the Culinary Conference Center.

We are delighted to honor HCCC's Beta Alpha Phi Chapter of Phi Theta Kappa Honor Society students, alumni, and Chapter Advisor and Professor of Mathematics Theodore Lai.

Professor Lai has advised the chapter for nearly 30 years and has mentored thousands of HCCC students and alumni, engaging them in college and community service activities and helping them apply for scholarships.

Joining us at the Gala will be President of the Phi Theta Kappa International Honor Society, Dr. Lynn Tincher-Ladner.

As usual, our spectacular Gala will showcase our award-winning Culinary Arts programs, faculty, and students.

Students in other academic areas of the College will also offer displays of their work.

We thank Vice President Nicole Johnson, Dean Ara Karakashian, the faculty and students in our Culinary Arts program, our Foundation Directors, and many others who are working very hard to make this a truly special evening for everyone and to raise funding for scholarships for our deserving students.

Trustees, this concludes my report.

Have a safe and enjoyable Thanksgiving holiday, everyone!

*Chair Peña offered remarks.*

I did have one question: how many mentors do you have in the program right now?

*Elana Winslow responded.*

There are 11 mentors. Each student has one. We wanted to make it a dedicated mentor relationship.

*Chair Peña offered closing remarks.*

That's excellent because mentorship really makes a difference. Sometimes, it's not a planned mentorship, it's just someone you come across in your life who guides you in the direction you're meant to go.

Thank you to our mentors and thank you to our staff for helping the students out. Congratulations to the students as well.

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:**

1. *The Minutes of the Regular Meeting of October 8, 2024, were approved.*

2. *Gifts, Grants, and Contracts Report*

*Hudson County Community College has received the following grants:*

**Title:** JED Campus Collaborative for Student Parents

**Agency:** The Jed Foundation

**Purpose of Grant:** The grant aims to develop mental health programming to support student parents.

**College Administrator:** Doreen Pontius

**College Contribution:** \$0

**Award Amount:** \$5,000.00



**Title:** FY2025 Hunger-Free Campus Grant

**Agency:** Office of the Secretary of Higher Education (OSHE)

**Purpose of Grant:** The funding's purpose is to address student hunger, leverage sustainable solutions to address basic food needs on campus, and continue building strategic partnerships at the local, state, and national levels to address food insecurity among students.

**College Administrator:** Katherine Morales

**College Contribution:** \$0

**Award Amount:** \$56,250.00

**Title:** FY2025 Some College, No Degree (SCND)

**Agency:** Office of the Secretary of Higher Education (OSHE)

**Purpose of Grant:** These funds will enable institutions to build capacity, address institutional barriers to re-enrolling and completing, and foster innovative ways to serve SCND students.

**College Administrators:** Matthew Fessler and Dr. Bernadette So

**College Contribution:** \$0

**Award Amount:** \$100,000.00

*Introduced by: Pamela Gardner*

*Seconded by: Jeannette Peña*

*9 Ayes.....0 Nays*

*Resolutions Adopted*

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-15:**

1. Resolution Authorizing Technical Operations and Project Management Support Services to be funded from the operating budget at hourly fees starting at \$185 was approved.
2. Resolution Approving Award of Sanitation Services to be funded from the operating budget at a total cost not to exceed \$179,548 was approved.
3. Resolution Authorizing Contract for Technical Maintenance of Parking Stackers to be funded from the operating budget at a cost not to exceed \$259,200 was approved.
4. Resolution Authorizing Agreement for Technology Management Services to be funded from the operating budget at a total cost not to exceed \$3,103,440 was approved.
5. Resolution Authorizing Renewal of Cloud Migration and Security Software to be funded from the operating budget at a total cost not to exceed \$260,902 was approved.
6. Resolution Authorizing Renewal of Microsoft Software License Agreement to be funded from the operating budget at a cost not to exceed \$88,853 was approved.
7. Resolution Authorizing Renewal of Smartsheet licenses to be funded from the operating budget at a total cost not to exceed \$74,934 was approved.

8. Resolution Authorizing Renewal of Staff and Faculty Monthly Parking at 511-523 52nd Street, West New York, NJ with the Town of West New York, to be funded from the operating budget at a cost not to exceed \$44,000 annually, was approved.
9. Resolution Awarding Renewal of Maintenance Agreement for Sharp Multifunctional Printers/Copiers to be funded from the operating budget at a cost not to exceed \$80,000 was approved.
10. Resolution Authorizing Renewal of Association of College and University Educators (ACUE) Partnership to be funded from the operating budget at a total cost not to exceed \$55,000 was approved.
11. Resolution Authorizing Sponsorship of Annual Foundation Dinner to be funded from the operating budget at a total cost not to exceed \$26,000 was approved.
12. Resolution Authorizing Approval of the 2024 Audit performed by Donohue, Girona & Doria was approved.
13. Resolution Authorizing Renewal of Bloomberg Terminal Software to be funded by the Carl D. Perkins Grant at a total cost not to exceed \$108,308 was approved.
14. Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program to Kaplan, Inc., to be funded by the Carl D. Perkins Grant at a cost not to exceed \$180 per student, was approved.
15. Resolution Rejecting Proposal for Latino Outreach Services was approved, and authorization to rebid the services was granted.

*Introduced by: Pamela Gardner  
 Seconded by: Edward DeFazio*

*9 Ayes.....0 Nays*

*Resolutions Adopted*

**VIII. PERSONNEL RECOMMENDATIONS 1-8:**

**1. SEPARATION**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>
Jamilah	Moudiab	Director of Veterans Affairs and International Student Services	October 22, 2024

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Separation above as Personnel Recommendation Item No. 1.*

**2. RESIGNATIONS**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>
Brianna	Casagrande	Senior Assistant Director, North Hudson Operations and Development, Advisement	December 31, 2024
Paula	JnoVille Roney	Administrative Assistant, Registrar	November 30, 2024
Shamina	Scriven	Academic Counselor	October 30, 2024
Meghry	Tutunjian	Academic Counselor, Early College Programs and Secaucus Center	November 1, 2024

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

**3. APPOINTMENT OF FULL-TIME STAFF**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Annual Salary</b>
Katy-Ann	Blacker	Assistant Director of Institutional Research	December 1, 2024	\$ 75,000.00
Brianna	Casagrande	Associate Director, Career and Transfer Pathways	January 1, 2025	\$ 67,401.99
Sri Vidya	Chikodi	Data and Reporting Coordinator	December 12, 2024	\$ 60,400.00
Ana	Hernandez	Support Analyst	December 2, 2024	\$ 54,791.06
Paula	JnoVille Roney	Counselor, Educational Opportunity Fund	December 1, 2024	\$ 60,407.15
Rossella	Lopez	Admissions Advisor	November 27, 2024	\$ 48,619.02
Stephanie	Zhou	Support Analyst	December 2, 2024	\$ 50,113.78

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.*

**4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>	<b>Anticipated End Date</b>	<b>Annual Salary</b>
Mariam	Amer	Academic Counselor	113	November 27, 2024	March 31, 2025	\$ 58,000.00
Faizan	Aslam	Administrative Assistant, Registrar	108	December 3, 2024	June 30, 2025	\$ 44,955.17
Luisa	Carranza	Administrative Support Specialist	105	November 27, 2024	June 30, 2025	\$ 40,800.00
Kandi	Ceballos	Human Resources Coordinator	109	November 11, 2024	January 3, 2025	\$47,202.93
Perla	De Aza Paniagua	Academic Advisor	109	November 27, 2024	March 31, 2025	\$ 47,202.93
Andres	Estrella	Accounting Manager	117	December 2, 2024	January 31, 2025	\$ 90,000.00
Rebekah	Isaac	Human Resources Coordinator	108	November 11, 2024	December 6, 2024	\$44,955.17
Machli	Joseph	Assistant Director (Partially Grant-funded)	113	January 1, 2025	September 30, 2027	\$ 65,000.00
Jasmine	Pascua	Equipment Manager (Grant-Funded)		November 27, 2024	June 30, 2025	\$45,000
Manuel	Preciado	Financial Aid Advisor	109	November 27, 2024	May 26, 2025	\$ 51,064.87
Samantha	Ramirez	Academic Advisor	109	November 27, 2024	March 31, 2025	\$ 48,693.00

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

**5.      APPOINTMENT OF TEMPORARY FULL-TIME FACULTY**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Anticipated End Date</b>	<b>Annual Salary</b>
Robert	Maurer	Instructor, Culinary (Non-tenure Track)	January 24, 2025	May 31, 2025	\$57,097.96
Khursheed	Khan	Instructor, Construction Management (Non-tenure Track)	January 24, 2025	May 31, 2025	\$56,320.00

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 5.*

**6.      AUTHORIZATION OF PART-TIME STAFF THROUGH NOVEMBER 2025, AS NEEDED**

<b>First name</b>	<b>Last name</b>	<b>Office</b>	<b>Title</b>	<b>Position ID</b>	<b>Supervisor</b>
Marystella	Ahmed	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Lisa	Bellan-Boyer	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Phill	Carrillo	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Rose	Dalton	ADJ Academic Support Services Department	Head Academic Mentor	MENTOR-252010	Kenny Fabara
Anthony	Davenport	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Natasha	Digenio	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Dalila	Djerroud	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Tahar	Dob	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara

Ernesto	Grassi	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Rose	Grimaldi	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Madelyn	Hoffman	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Athar	Javaid	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Hadeeqa	Khalid	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Michael	Lago	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Gabriel	Manaois	ADJ Academic Support Services Department	Office Assistant	OFFAST-252010	Kenny Fabara
Mark	McCarthy	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Olivia	Na	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Rafael	Osorio	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Dimarie	Pagan	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Saedel	Pensoy	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Laura	Robertson	ADJ Academic Support Services Department	Teaching Assistant	TEACHING ASSISTANT-252010	Kenny Fabara
Heba	Salem	ADJ Academic Support Services Department	Office Assistant	OFFAST-252010	Kenny Fabara

Maria	Soliman	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Selena	Suarez	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Sandra	Valanzola	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Marolla	Youakim	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Darius	Gilmore	Advancement	Office Assistant	PTOFAST-255010	Nicole Johnson
Andrea	Siegel	Advancement	Art Coordinator	PTACORD-255010	Nicole Johnson
Ghaida	Abdoalmogni	Advisement	Office Assistant	OFFAST-200510	Andy Adler
William	Bird	Advisement	Academic Advisor	ADVISOR-200510	Marselly Almanzar
Chrissto	Canales	Advisement	Academic Advisor	ADVISOR-200510	Andy Adler
Lewis	Livesay	Advisement	Academic Advisor	ADVISOR-200510	Marselly Almanzar
Yesenia	Lopez	Advisement	Advisor	ADVISOR-200510	Andy Adler
Nisrine	Mraihiy	Advisement	Office Assistant	OFFAST-200510	Brianna Casagrande
Carlos	Ortiz	Advisement	Advisor	ADVISOR-200510	Andy Adler
Kamelyn	Santos	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Samantha	Alvarez	College Libraries	Library Associate	PTLRASO-150510	Lisa Bogart
Ely	Amaya	College Libraries	Library Associate	PTLRASO-150510	Lisa Bogart
Jaden	Antonacci	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid

Susannah	Aziz	College Libraries	Librarian	PTLRN-150510	Lisa Bogart
Nischal	Bisht	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Nesma	Eladawi	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Sohir	Elgebily	College Libraries	Library Associate	PTTECHS-150510	Mary Ellen Piel
Justin	Epps	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Elliot	Erhunmwosere	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Melissa	Franco	College Libraries	Library Associate	PTLRASO-150510	Lisa Bogart
Marjorie	Lora De La Rosa	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Mike	Luna Mendez	College Libraries	Library Associate	PTLRASO-150510	Lisa Bogart
Douglas	Mckeon	College Libraries	Librarian	PTLRN-150510	Brooke Duffy
Jeanette	Nelson	College Libraries	Library Associate	PTTECHS-150510	Mary Ellen Piel
Hussein	Odeh	College Libraries	Librarian	PTLRN-150510	Brooke Duffy
Wesley	Pena	College Libraries	Library Associate, Technology	PTLRTEC-150510	Lisa Bogart

Robert	Richard	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Ashley	Rinaldi	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Kimberly	Romulus	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Angelita	Tubungbanua	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Alexander	Zarate	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Anne	Hutchinson	College Libraries	Librarian	PTLRN-150510	Brooke Duffy
Priyanka	Mistry	Communications	Office Assistant	OFFAST-254055	Jennifer Christopher
Julieta	Veiga Da Souza	Communications	Office Assistant	OFFAST-254055	Jennifer Christopher
Marwa	Abdelaziz	Continuing Education and Workforce Development	PT Instructor	PTINST-102010; PTINST-103005	Chastity Farrell; Machli Joseph
Andy	Abraham	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; HCINST-605020	Samaya Yashayeva; Anita Belle
Arefa	Ali	Continuing Education and Workforce Development	PT Customer Service Assistant	CSTAST-103005	Lori Margolin
Emmanuel	Ankrah	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Emily	Arowosaye	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva



Hussein	Bakheet	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Monteria	Bass	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Nicole	Behman	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Alison	Blumenfeld	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Sophia	Brooks	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Anthony	Campo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Aya	Daoud	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Omnia	Daoud	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cherise	Dawson	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Cherise	Dawson	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

Belen	Deri	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Alaina	Desjardin	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Abdoulaye	Diallo	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Edna	Fameux	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Samaya Yashayeva
Beverly	Figueroa	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Arlene	Ganess	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Patricia	Gonzalez Feliz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Mohamed	Helmy	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Carmen J.	Hernandez	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Ronald	Hewitt	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

Sheila	James	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Hydah	Kilonzo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Angela	Lenzi	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; PTINST-102010	Samaya Yashayeva; Chastity Farrell
Lilian	Martinez	Continuing Education and Workforce Development	PT Coordinator	PTCORD-103005	Samaya Yashayeva
Joaquin	Melara	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Dan Brookes
Melissa	Molinero	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; PTINST-103005	Samaya Yashayeva; Machli Joseph
Jose	Montalvo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Cynthia	Morrison	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Mandanna	Naleyanda	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva

Abiodun	Oladeji	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Qamar	Raza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Indra	Sanders	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Hyun Joon William	Shin	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Gregory	Simon	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Machli Joseph
Angelo	Soto	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Djadji	Sylla-Samassa	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Marjorie	Taylor	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
George	Testa	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Cynthia	Wilson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Machli Joseph

Hany	Zaky	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Maria	Zaman	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Machli Joseph
Gabriele	Rosado	Diversity, Equity and Inclusion/ Accessibility Services	Note taker/Reader	Reader-150525	Karine Davis
Jacqueline	Garcia	Early College Program	Office Assistant	PTOFCAS-150540	Cristhian Altamirano
Luis	Diaz Jr	Educational Opportunity Fund (EOF)	PT EOF Office Assistant	PTEOFFASST-150515	Jose M. Lowe
Natassja	Freeman	Educational Opportunity Fund (EOF)	PT EOF TUTOR	PTEOFTUT-150515	Jose M. Lowe
Luisa	Gomes	English and ESL	Office Assistant	OFFAST-101040	Christopher Rivera
Diego	Gonzalez	English and ESL	Office Assistant	OFFAST-101040	Christopher Rivera
Hannah	Allen	Enrollment Services	Enrollment Support Assistant	OFFASST-200525	Wajia Zahur
Kadiatou	Camara	Enrollment Services	Enrollment Support Assistant	OFFASST-200525	Wajia Zahur
Richard	Charles	Enrollment Services	Enrollment Support Assistant	OFFASST-200525	Wajia Zahur
Najwa	Essaki	Enrollment Services	Enrollment Support Assistant	OFFASST-200525	Wajia Zahur
Alisha	Lambert	Enrollment Services	Enrollment Support Assistant	OFFASST-200525	Wajia Zahur
Betsaida	Rosario	Enrollment Services	Enrollment Support Assistant	OFFASST-200525	Wajia Zahur

Luisa	Carranza	ESL	Office Assistant, ESL	OFFAST-101035	Christopher Rivera
Wagida	Abdelhalim	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Khulud	Adem	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Claudine	Boros	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Erick	Gamero	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Darius	Gilmore	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Radia	Kassa	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Montaha	Osman	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Angel	Ramos	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Ciro	Romero	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Mariam	Zoair	ESL	ESL Academic Coach	ACDCOH-601011	Alison Wakefield
Michelle	Cruz	Finance	Payroll Office Assistant	OFFAST-253015	Zuany Chicas
Kinza	Naveed	Finance	Payroll Office Assistant	OFFAST-253015	Zuany Chicas
Jennifer	Ramirez	Finance	Accounts Receivable/Burs ar Clerk	PTACBUR-253015	Leslie Lang
Aubrey	West	Finance	Accounts Payable Assistant	PTAPAS-253015	Quintessence Jones
Natalie	Mejia	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Jada	Woods	Hudson Helps Resource Center	Food Pantry Manager	PTRYMGR-603055	Ariana Calle
Carmen	McGuire	Human Resources	HR Benefits Consultant	PTHRBC-253020	Josianne Payoute
Megha	Sanghavi	Human Resources	Office Assistant	OFFAST-253020	Suhani Aggarwal
Anthony	Jenkins	Humanities and Social Sciences	Test Course Instructor	WPCINS-601021	Alison Wakefield

Abanob	Basta	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Mariam	Basta	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Shivam	Chauhan	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Rahul	Chawaria	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Hardik	Darji	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Darshika	Patel	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Dev	Patel	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Jeet	Patel	Information Technology Services	PT Network Technician	PTNWTCH-253025	Hardik Sanghavi
Kevin	Patel	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Dhruv	Patel	Information Technology Services	Instructional Lab Assistant	POSNID 253025	Diana Perez
Dylan	Valencia	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Reina	Vinas	Nursing and Health Professions	Skills Lab Tutor	TUTOR-101017	Lori Byrd
Darshaine	Ramdat	Radiography	Office Assistant	OFFAST-101018	Cheryl Cashell
Anuchit	Pukdeedamrongrit	School of Business, Culinary Arts, and Hospitality Management	PT Additional Assignment, Adjunct	PTAACAI-101030	Ara Karakashian

Rafaella	Rodriguez	School of Business, Culinary Arts, and Hospitality Management	PT Additional Assignment	Assistant-101030	Ara Karakashian
Tonja	Webb	School of Business, Culinary Arts, and Hospitality Management	PT Additional Assignment, Adjunct	PTAACAI-101030	Ara Karakashian
Sebastian	Suazo	School of Human and Social Sciences	Office Assistant	OFFAST-101020	Betzabe Reyes
Brian	Sloan	School of Humanities and Social Sciences	PT Figure Model	Part-Time Figure Model	Eric Lee
Natalie	Betancourt	Student Life and Leadership	Events Assistant	PTEVAST-701000	Veronica Gerosimo

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 6.*

**7. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS**

<b>First Name</b>	<b>Last Name</b>	<b>School/Office</b>
Brianna	Abreau	Humanities and Social Sciences
Noreen	Bi	Nursing and Health Professions
Jasmine	Black-Daniels	Nursing and Health Professions
Jennifer	Germinario	Nursing and Health Professions
Colin	Ibrahim	Science, Technology, Engineering, and Mathematics (STEM)
Nermin	Ibrahim	Science, Technology, Engineering, and Mathematics (STEM)
K Wei-Hsin	Jacobson	Humanities and Social Sciences
Claude	Lewis	Business, Culinary Arts, and Hospitality Management
Hany Samuel	Malek	Science, Technology, Engineering, and Mathematics (STEM)
Emmalee	Mills	Humanities and Social Sciences
Wasif	Mirza	Science, Technology, Engineering, and Mathematics (STEM)
Shannon	Pridgen	Business, Culinary Arts, and Hospitality Management
Alam	Shamsul	Science, Technology, Engineering, and Mathematics (STEM)



Christine	Wacta	Science, Technology, Engineering, and Mathematics (STEM)
-----------	-------	--

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 7.*

**8. MODIFICATIONS TO STAFFING TABLE**

<b>Current Approved Title</b>	<b>New Title/Classification</b>	<b>Incumbent</b>	<b>Current Salary Grade</b>	<b>New Salary Grade</b>	<b>Current Salary</b>	<b>New Salary</b>	<b>Effective Date</b>
Maintenance Manager	N/A	Julio Maldonado	113	N/A	\$90,473.45	\$95,623.00	December 1, 2024
Admissions Advisor	Assistant Director, Enrollment Services (One Stop Student Services Center)	Hamza Saleem	109	113	\$48,903.88	\$60,864.71	December 1, 2024
Accountant	Accounting Manager	N/A	113	117	N/A	N/A	November 27, 2024
N/A	Director, Perkins, Career and Technical Education	N/A	N/A	117	N/A	N/A	November 27, 2024
N/A	Director, One Stop Student Services Center	N/A		119	N/A	N/A	November 27, 2024
N/A	Visual Art and Design Equipment and Lab Manager	N/A	N/A	116	N/A	N/A	November 27, 2024

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 8.*

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-8.**

1) Separation; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Appointment of Temporary Full-time Faculty; 6) Authorization of Part-time Staff, as Needed; 7) Appointment of New Hire Adjunct Instructors; and 8) Modifications to Staffing Table.

*Introduced by: Harold Stahl  
 Seconded by: Pamela Gardner*

9 Ayes.....0 Nays

*Resolutions Adopted*

**IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-10:**

1. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC), Barnabas Health Medical Group, and Robert Wood Johnson Physician Enterprise, P.A., for Clinical Experiences in HCCC's Medical Assisting Program was approved.
2. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Jersey City School District for Clinical Experiences in HCCC's Registered Nursing Program was approved.
3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and The New Jersey Imaging Network (NJIN) Montclair for Clinical Experiences in HCCC's Radiography Program was approved.
4. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hackensack Meridian Health, Inc. for Clinical Experiences in HCCC's Registered Nursing and Radiography Programs was approved.
5. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Engage NJ for HCCC to Serve as an ENGAGECorps VISTA Project Partner Campus Site for 2024-25 was approved.
6. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and New Jersey Council of County Colleges (NJCCC) for College Readiness Now XI was approved.
7. Resolution Authorizing Amendment to the JED Campus Services Agreement Between Hudson County Community College (HCCC) and The Jed Foundation for the JED Campus Collaborative for Student Parents was approved.
8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rose Pan African Education at Popenguine, Senegal was approved.
9. Resolution Authorizing Academic Calendar for the Fall 2025 Term was approved.
10. Resolution Authorizing New Academic Certificate in Pharmacy Technician was approved.

*Introduced by: Pamela Gardner*  
*Seconded by: Silvia Rodriguez*

9 Ayes.....0 Nays

*Resolutions Adopted*

**X. NEW BUSINESS - None**

**XI. ADJOURNMENT at 6:09 p.m.**

*Introduced by: Pamela Gardner*  
*Seconded by: Jeanette Peña*

9 Ayes.....0 Nays

*Resolution Adopted*

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, January 21, 2025**

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

**1. Resolution Awarding Contract for Wayfinding Phase II Services for Journal Square Campus**

**WHEREAS**, Hudson County Community College (“College”) requires the hiring of a contractor to provide wayfinding services, consisting of the fabrication and installation of an LED Marquee Sign and internally illuminated letter wall sign for the Journal Square campus (“Services”); and,

**WHEREAS**, pursuant to N.J.S.A. 18:64A-25.1, et seq., the College publicly advertised and held a public bid opening for the Services; and

**WHEREAS**, the College received bids from the following vendors in response to the advertisement:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
APS Contracting Inc.	Paterson, NJ	\$1,390,000
Forge Signworks, LLC	Mountainside, NJ	\$249,700

**WHEREAS**, Forge Signworks, LLC’s (“FS”) bid contained material defects in that the actual price being bid by FS is ambiguous, and, further, FS’s bid price is impermissibly contingent upon a condition in direct contradiction to the bid specification; and,

**WHEREAS**, the College has determined APS Contracting Inc. to be the lowest responsible bidder; and,

**WHEREAS**, the cost of the Services will be funded through Chapter 12; and,

**WHEREAS**, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby reject the bid of Forge Signworks, LLC on the basis that it contains material defects as set forth above.

**BE FURTHER IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract for the Services to APS Contracting Inc. of Paterson, New Jersey, as described herein at a cost not to exceed \$1,390,000.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**2. Resolution Approving Award of Security Services**

**WHEREAS**, Hudson County Community College (“College”) requires the services of a qualified vendor to manage the College’s security services (“Services”); and,

**WHEREAS**, the Services constitute an extraordinary unspecifiable service, and, pursuant to N.J.S.A. 18A:64A-25.5 (a) (2), are exempt from bidding; and,

**WHEREAS**, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term not to exceed three (3) years; and,

**WHEREAS**, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Allied Universal	Union, NJ	\$13,150,968
Arrow Security Services	Queens, NY	\$14,549,432

**WHEREAS**, the College has determined that the proposal submitted by Allied Universal (“Allied”) is in the best interests of the College, price and other factors considered; and,

**WHEREAS**, the term for these services is three (3) years; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Allied Universal of Union, New Jersey, to provide security services as described herein for a three (3) year term at a cost not to exceed \$13,150,968.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

### **3. Resolution Authorizing Renewal of Consultation Services for Latino Outreach**

**WHEREAS**, Hudson County Community College (“College”) needs to purchase and enhance Latino outreach public relations and marketing consultation services for the Latino community to attract personnel and students (“Services”); and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.5 (a) (20), goods and services for personnel recruitment and advertising are exempt from bidding, including, without limitation, advertising seeking student enrollment; and,

**WHEREAS**, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term not to exceed one (1) year; and,

**WHEREAS**, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Atabey Consulting Group	Wyckoff, NJ	\$72,000
Interact Communications Inc	Lacrosse, WI	\$166,250

**WHEREAS**, the College has determined that the proposal submitted by Atabey Consulting Group (“Atabey”) is in the best interests of the College, price and other factors considered; and,

**WHEREAS**, there is no increase from the prior year; and,

**WHEREAS**, the term for these services is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Atabey Consulting Group of Wyckoff, New Jersey, to provide Latino Outreach consultation services as described herein for a one (1) year term at a cost not to exceed \$72,000.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**4. Resolution Approving Award of Snow Removal Services**

*WHEREAS, Hudson County Community College (“College”) requires snow removal services on an on-call basis (“Services”); and,*

*WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5, et seq., the College publicly advertised for bids for the Services for a term not to exceed two (2) years; and,*

*WHEREAS, the College received the following bid in response to the public advertisement:*

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Broadway Sunoco	Jersey City, NJ	\$21,364 (not including additional \$250 per inch over 18 inches)

*WHEREAS, the College has determined that the proposal submitted by Broadway Sunoco (“Sunoco”) is in the best interests of the College, price and other factors considered; and,*

*WHEREAS, the term for the Services is two (2) years; and,*

*WHEREAS, the cost of the Services will be funded from the operating budget; and,*

*WHEREAS, the Administration and Finance Committee recommend this purchase;*

***NOW, THEREFORE, BE IT RESOLVED*** that the Board of Trustees of Hudson County Community College award a contract to Broadway Sunoco of Jersey City, New Jersey, to provide on-call snow removal services as described herein for a two (2) year term at a cost not to exceed \$21,364, not including an additional rate of \$250 per inch surpassing 18 inches of accumulation.

***BE IT FURTHER RESOLVED*** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**5. Resolution Authorizing Renewal of Document Imaging Software**

*WHEREAS, Hudson County Community College (“College”) needs to renew the license for Laserfiche document imaging software that provides enterprise content management and enables quick integration with College systems; and,*

*WHEREAS, Laserfiche software allows for an automated process, the elimination of manual data entry, and supports integration with Ellucian Ethos for seamless connection to the College’s Colleague system; and,*

*WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College may award a contract without public advertising for bids when the purchase is made through a purchasing cooperative pursuant to the laws of the State of New Jersey; and,*

*WHEREAS, Accelerated Information Systems (ESCNJ Contract #20/21-19) submitted a proposal to provide the service at a total cost not to exceed \$103,258, which represents no increase from the prior year; and,*

*WHEREAS, the anticipated term is one (1) year; and,*

*WHEREAS, the cost of these services will be funded from the operating budget; and,*

*WHEREAS, the Administration and Finance Committee recommend this award;*

***NOW, THEREFORE, BE IT RESOLVED*** that the Board of Trustees of Hudson County Community College award a contract to Accelerated Information Systems of Hicksville, New York, for document imaging software as described herein at a cost not to exceed \$103,258.

***BE IT FURTHER RESOLVED*** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**6. Resolution Rejecting Purchase and Installation of Interactive Projector Systems**

*WHEREAS*, pursuant to N.J.S.A 18A:64A:25.11a, et seq., Hudson County Community College (“College”) awarded a contract for purchase and installation of sixteen (16) interactive projector systems throughout the STEM Building (“Services”) through a cooperative; and,

*WHEREAS*, Howard Technology Solutions (part of OMNIA Partners/Region 14 ESC Contract #01-145) was awarded a contract at the October 4, 2024 Board of Trustees (“BOT”) meeting; and,

*WHEREAS*, upon further review, the cooperative agreement does not include New Jersey wage labor costs as required by New Jersey law; and,

*WHEREAS*, the College wishes to rescind the award since it does not comply with New Jersey law, and conduct a public bid opening for the Services;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby rescind the award of the contract to Howard Technology Solutions of Laurel, Mississippi.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**7. Resolution Authorizing Purchase and Installation of Interactive Projector Systems**

*WHEREAS*, Hudson County Community College (“College”) needs to purchase, replace, and install sixteen (16) interactive projector systems throughout the STEM Building (“Services”); and,

*WHEREAS*, pursuant to N.J.S.A. 18A:64A-25.1, et seq., the College publicly advertised for bids for the Services; and,

*WHEREAS*, the College received three (3) bids in response to public advertisement:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
ESHA AV	East Brunswick, NJ	\$63,235
Howard Technology Solutions	Laurel, MS	\$53,675
Leslie Digital Imaging LLC	Jericho, NY	\$75,946

*WHEREAS*, the College has determined Howard Technology Solutions (“HTS”) to be the lowest responsible bidder; and,

*WHEREAS*, the cost of these services will be funded from the operating budget; and,

*WHEREAS*, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Howard Technology Solutions of Laurel, Mississippi, for the Services described herein at a cost not to exceed \$53,675.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**8. Resolution Authorizing Renewal of Website Redesign Content Management System (CMS) Services**

*WHEREAS*, Hudson County Community College (“College”) needs to renew a Content Management System (“Services”) for the redesigned Website; and,

*WHEREAS*, pursuant to N.J.S.A. 18A:64A-25.5 (a) (2), the College may procure such services without public advertisement since the services constitute an extraordinary, unspecifiable service; and,

**WHEREAS**, Modern Campus submitted a proposal to provide the Service at a total cost not to exceed \$49,792, which represents a 9% increase from the prior agreement due to additional services maintaining and creating the new portal under their platform; and,

**WHEREAS**, the anticipated term is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Modern Campus of Camarillo, California, for Services as described herein at a cost not to exceed \$49,792.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**9. Resolution Authorizing Renewal of Room Scheduling and Course Catalog Management Software**

**WHEREAS**, Hudson County Community College (“College”) needs to renew the license for Coursedog that provides room scheduling and course catalog management software; and,

**WHEREAS**, pursuant to N.J.S.A 18A:64A:25.19, the College may, without public advertisement, purchase goods and/or services through State contracts; and;

**WHEREAS**, Insight Public Sector, Inc. (Contract #T-3121 20-TELE-01512) submitted a proposal to provide the renewal at a total cost not to exceed \$212,830, which represents no increase from the prior agreement; and,

**WHEREAS**, the anticipated term is two (2) years; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Insight Public Sector, Inc. of Chandler, Arizona, for document imaging software as described herein at a cost not to exceed \$212,830.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**10. Resolution Authorizing Contract for Demand Response Services**

**WHEREAS**, Hudson County Community College (“College”) requires the services of a company to help manage electricity demand by reducing or shifting electricity usage throughout all College campuses (“Services”); and,

**WHEREAS**, the College will receive a rebate for underutilized electrical consumption; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.11a, the College may award a contract without public advertising for bids when services are provided through a purchasing cooperative established pursuant to the laws of New Jersey; and,

**WHEREAS**, NRG Curtailment Solutions, Inc. (ESCNJ Contract #23/24-17) submitted a proposal to provide the Service with a rebate of seventy percent (70%) reimbursed to the College; and,

**WHEREAS**, the anticipated term is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to NRG Curtailment Solutions, Inc. of Buffalo, New York, to provide demand response services under the ESCNJ cooperative contract as described herein with a reimbursement rate of seventy percent (70%).

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**11. Resolution Amending Contract for Custodial Services**

**WHEREAS**, on January 23, 2024, after receipt of bids at a public bid opening, Hudson County Community College ("College") awarded a contract to Maverick Building Solutions ("Maverick") for custodial services ("Services"); and,

**WHEREAS**, Maverick claims that the specifications entitle it to invoice the College for payroll taxes; and,

**WHEREAS**, the College disputes Maverick's claim; and,

**WHEREAS**, both parties agreed to settle their dispute as follows:

- 1) all billings starting from November 2024 shall have payroll taxes included as a direct pass through (i.e., with no markup from Maverick);
- 2) there shall be no further increases to the contract sum or rates, excluding any increases in the union contract rates or claims for any additional work above and beyond that required by the contract;
- 3) all invoices through October 2024 have been paid in full and any claims for an increase in fees for invoices prior to November 2024 shall be waived; and,

**WHEREAS**, the Administration and Finance Committee recommend approval of the settlement;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College approve the settlement of the dispute with Maverick Building Services of Jersey City, New Jersey, in general accordance with the provisions set forth above.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution, including the execution of a settlement agreement to be prepared by College Counsel.

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendation 1-11.**

1) Resolution Awarding Contract for Wayfinding Services for Journal Square Campus; 2) Resolution Approving Award of Security Services; 3) Resolution Authorizing Renewal of Consultation Services for Latino Outreach; 4) Resolution Approving Award of Snow Removal Services; 5) Resolution Authorizing Renewal of Document Imaging Software; 6) Resolution Rejecting Purchase and Installation of Interactive Projector Systems; 7) Resolution Authorizing Purchase and Installation of Interactive Projector Systems; 8) Resolution Authorizing Renewal of Website Redesign Content Management System (CMS) Services; 9) Resolution Authorizing Renewal of Room Scheduling and Course Catalog Management Software; 10) Resolution Authorizing Contract for Demand Response Services; and 11) Resolution Amending Contract for Custodial Services.

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_



**DATE:**

January 21, 2025

DeFazio, Edward  
Doria, Joseph  
Gardner, Pamela  
Gargiulo, Frank  
Gemma, Stacy  
Kenny, Roberta  
Lombardo, Vincent  
Rodriguez, Silvia  
Stahl, Harold  
Peña, Jeanette, Chair

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ Aye      \_\_\_\_\_ Nay

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, January 21, 2025**

**VIII. PERSONNEL RECOMMENDATIONS**

**1. SEPARATION**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>
Christopher	Rivera	Director of ESL and Academic Foundations English	December 20, 2024

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Separation above as Personnel Recommendation Item No. 1.*

**2. RESIGNATIONS**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>
Natalie	Brown	Internship Coordinator (Grant-funded)	November 15, 2024
Geraldine	Kiefer-Necklen	Director, Practical Nursing	December 20, 2024
Connie	Silletti-Cafaro	Career and Transfer Specialist (Grant-funded)	January 15, 2025

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

**3. APPOINTMENT OF FULL-TIME STAFF**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Annual Salary</b>
Keann	Braveboy	Assistant Director, Nursing	January 22, 2025	\$ 85,000.00
Kevin	Shah	Support Analyst	January 22, 2025	\$ 51,283.10
Yadeline	Tineo	Student Services Assistant, North Hudson Campus	January 22, 2025	\$ 41,132.64
Abihail	Yisrael	CTE Career and Transfer Specialist (Grant-funded)	January 2, 2025	\$ 54,500.00

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.*

**4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>	<b>Anticipated End Date</b>	<b>Annual Salary</b>
Kandi	Ceballos	Human Resources Coordinator	109	January 3, 2025	January 3, 2026	\$ 48,335.80
Gabriel	Cisneros	Patient Care Technician Training Specialist	INST	January 22, 2025	July 22, 2025	\$ 66,150.00
Jeet	Patel	Data Network Administrator	112	January 3, 2025	February 15, 2025	\$ 52,619.47
Mylz	Wilson	Director, Gateway to Innovation (Grant-funded)	119	February 1, 2025	April 30, 2028	\$ 68,769.03

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

**5. APPOINTMENT OF FULL-TIME FACULTY**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Annual Salary</b>
Steffi	Montenegro	Instructor, Nursing, Medical-Surgical (Tenure-Track)	January 16, 2025	\$ 57,671.68

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 5.*

**6. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Effective Date</b>	<b>Anticipated End Date</b>	<b>Annual Salary</b>
Yusuf	Dag	Instructor, Physics (Non-tenure Track)	January 16, 2025	May 31, 2025	\$ 57,671.68
Donnell	Griffith	Instructor, Academic Foundations English	January 16, 2025	May 31, 2025	\$ 57,671.68
David	Nash	Instructor, Academic Foundations English	January 16, 2025	May 31, 2025	\$ 57,671.68
Shree Vishal	Persaud	Instructor, ESL	January 16, 2025	May 31, 2025	\$ 57,671.68
Carlos	Rosado	Instructor, Nursing, Medical-Surgical	January 16, 2025	May 31, 2025	\$ 57,671.68

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 6.*

**7. AUTHORIZATION OF PART-TIME STAFF THROUGH JANUARY 2026, AS NEEDED**

<b>First name</b>	<b>Last name</b>	<b>Office</b>	<b>Title</b>	<b>Position ID</b>	<b>Supervisor</b>
Aisha	Javed	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Fatima	Javed	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Angelique	Reeves	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Christopher	Capri	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Miguel	Cruz	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara

Gabriela	Melendez	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Soumeya	Nasri	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Jules	Rose	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Kenia	Sandoval	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Madeline	Dyer	Center for Teaching, Learning, and Innovation	Office Assistant	OFFAST-252010	Paula Roberson
Aimee	Aquino	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Genesis	Castro	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Debora	Mumma	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Katie	Rodammer	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Esmeralda	Tamayo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Robert	Wilder II	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jack	Engdall	Cultural Affairs	Gallery Educator	GALEDU-255011	Michelle Vitale
Jacqueline	Garcia	Early College Programs	PT Advisor	ADVISOR-150540	Cristhian Altamirano
Azhane	McDaniel	Early College Programs	Office Assistant	OFFAST-150540	Cristhian Altamirano
Mariana A.	Abdelmalak	Human Resources	Office Assistant	OFFAST-253020	Amaal Ogburn

Megah	Sanghavi	Human Resources	Office Assistant	OFFAST-253020	Suhani Aggarwal
Ciani	Harper	Humanities and Social Sciences	Office Assistant	OFFAST-101025	Laurie Riccadonna
Louisa	Krupp	Office Assistant	Office Assistant	OFFAST-101025	Laurie Riccadonna
Laura	Robertson	Humanities and Social Sciences	ESL Academic Coach	PTESLC-601014	Alison Wakefield
Aubrey	Zich	Humanities and Social Sciences	Office Assistant	OFFAST-101025	Laurie Riccadonna
Alexander	Arellanes	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Bhakti	Gohel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Sarthak	Gohel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Elaine	Gonzalez	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nancy	Kane	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Juliana Paula	Lucila	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jainika	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Neel	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Rahul	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Shreekunj	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nil	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Eduardo	Rivera	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Sylus Evan	Salgado	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez

Caren	Urena Flores	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jose	Rivera	Mental Health Counseling and Wellness	Intake Specialist	PTINTSP-604010	Doreen Pontius-Molos
Mayte C.	Molina	North Hudson Campus	NHC Office Assistant	OFFNHC-252030	Jason Jai Figueroa
Kenneth	Castro	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Jessica	Collado	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Awa	Gueye	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins
LaTonja	Jennings Waul	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Sharmaine	Judge	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Dhrumi	Shah	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Luis	De La Cruz	Science, Technology, Engineering, and Mathematics	Lab Assistant	LABAST-101015	Burl Yearwood
Haley	Puynko	Science, Technology, Engineering, and Mathematics	Office Assistant	OFFAST-101015	Burl Yearwood
Natalie	Betancourt	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Veronica Gerosimo
Lisa	Camacho	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Veronica Gerosimo
Keiry	Hernandez	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Veronica Gerosimo
Joanne	Rivera	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Angela Tuzzo
Paulina	Sonza	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Veronica Gerosimo

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 7.*

**8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS**

<b>First Name</b>	<b>Last Name</b>	<b>School/Office</b>
Abdelmalek	Benaissa	Science, Technology, Engineering, and Mathematics (STEM)
Elizabeth	Bretz	Humanities and Social Sciences
Muhammad	Chohan	Science, Technology, Engineering, and Mathematics (STEM)
Gabriela	Melendez	College Student Success; Academic Affairs
Inas	Saad	Science, Technology, Engineering, and Mathematics (STEM)
Abdelmalek	Benaissa	Science, Technology, Engineering, and Mathematics (STEM)

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.*

**9. MODIFICATIONS TO STAFFING TABLE**

<b>Current Approved Title</b>	<b>New Title/Classification</b>	<b>Incumbent</b>	<b>Current Salary Grade</b>	<b>New Salary Grade</b>	<b>Current Salary</b>	<b>New Salary</b>	<b>Effective Date</b>
Accounts Receivable Clerk, Bursar/ Student Accounts	Student Services Assistant, Hudson Hub	Estefany Ferreira	102	107	\$42,627.59	\$45,627.59	January 22, 2025
Student Services Assistant, Enrollment Services	Student Services Assistant, Hudson Hub	Omar Hamza	105	107	\$42,087.71	\$45,087.71	January 22, 2025
Financial Aid Assistant, Financial Aid	Student Services Assistant, Hudson Hub	Shameka Jennings	105	107	\$48,922.45	\$51,922.45	January 22, 2025
Enrollment Services Assistant, Enrollment Services	Student Services Assistant, Hudson Hub	JoAnn Kulpeksa	105	107	\$47,514.88	\$50,514.88	January 22, 2025
Financial Aid Assistant, Financial Aid	Student Services Assistant, Hudson Hub	Shaniqua Matos	105	107	\$46,565.03	\$49,565.03	January 22, 2025
Student Services Assistant, Advisement	Student Services Assistant, Hudson Hub	Crystal Newton	105	107	\$43,523.62	\$46,523.62	January 22, 2025
Student Services Assistant, Financial Aid	Student Services Assistant, Hudson Hub	Juan Peralta	105	107	\$40,314.20	\$43,314.20	January 22, 2025

Accounts Receivable Clerk, Bursar/ Student Accounts	Student Services Assistant, Hudson Hub	Fernelis Ramirez	102	107	\$44,298.56	\$47,298.56	January 22, 2025
Enrollment Services Assistant, Enrollment Services	Student Services Assistant, Hudson Hub	Christian Sanchez	105	107	\$47,514.88	\$50,514.88	January 22, 2025
Accounts Receivable Clerk, Bursar/ Student Accounts	Student Services Assistant, Hudson Hub	Genny Sanchez	102	107	\$41,740.93	\$44,740.93	January 22, 2025
Enrollment Support Assistant, Enrollment Services	Student Services Assistant, Hudson Hub	N/A	105	107	N/A	N/A	January 22, 2025
Enrollment Support Assistant, Registrar	Student Services Assistant, Hudson Hub	N/A	105	107	N/A	N/A	January 22, 2025

**RECOMMENDATION:**            *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.*

**RESOLUTION:**

***NOW, THEREFORE, BE IT RESOLVED*** that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

*1) Separation; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Appointment of Full-time Faculty; 6) Appointment of Temporary Full-time Faculty; 7) Authorization of Part-time Staff, as Needed; 8) Appointment of New Hire Adjunct Instructors; and 9) Modifications to Staffing Table.*

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**DATE:** January 21, 2025

- DeFazio, Edward \_\_\_\_\_
- Doria, Joseph \_\_\_\_\_
- Gardner, Pamela \_\_\_\_\_
- Gargiulo, Frank \_\_\_\_\_
- Gemma, Stacy \_\_\_\_\_
- Kenny, Roberta \_\_\_\_\_
- Lombardo, Vincent \_\_\_\_\_
- Rodriguez, Silvia \_\_\_\_\_
- Stahl, Harold \_\_\_\_\_
- Peña, Jeanette, Chair \_\_\_\_\_

\_\_\_\_\_ Aye      \_\_\_\_\_ Nay



**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, January 21, 2025**

**IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS**

**1. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and William Paterson University (WPU) for Preceptorship Experiences for WPU Students in WPU Nursing Programs**

*WHEREAS, William Paterson University (“WPU”) offers undergraduate- and graduate-level programs in Nursing (“Programs”) through its College of Science and Health; and,*

*WHEREAS, the Programs require students to complete field learning experiences; and,*

*WHEREAS, the Programs continue to require facilities at which students can complete their field learning experiences; and,*

*WHEREAS, Hudson County Community College (“College”) continues to have the capacity to meet these program needs; and,*

*WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with WPU whereby students enrolled in WPU’s Programs will be able to complete the requisite field learning experiences at the College; and,*

*WHEREAS, this Agreement will remain in effect for the term established in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,*

*WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of this Agreement between Hudson County Community College and William Paterson University;*

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and William Paterson University, effective February 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and The New Jersey Imaging Network (NJIN) Hoboken for Clinical Experiences in HCCC’s Radiography Program**

*WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions that is accredited by the State of New Jersey and the Joint Review Committee on Education in Radiologic Technology (JRCERT); and,*

*WHEREAS, the Program includes a clinical experience component; and,*

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, The New Jersey Imaging Network, located at 59 Newark Street, Hoboken, New Jersey 07030 (“NJIN Hoboken”), has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with NJIN Hoboken whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and The New Jersey Imaging Network located at 59 Newark Street, Hoboken, New Jersey 07030;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and The New Jersey Imaging Network, located at 59 Newark Street, Hoboken, New Jersey 07030, effective February 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**3. Resolution Authorizing Renewal of Shared Services Agreement Between Hudson County Community College (HCCC) and the County of Hudson to Provide Training for the Exclusive Benefit of the County and its Designees**

**WHEREAS**, the County of Hudson (“County”) continues to have a need for the provision of training in various areas of professional/personal development and computer training as part of its curriculum for the benefit of the County and its designees; and,

**WHEREAS**, Hudson County Community College (“College”) has served as the training provider since 2004 and can continue to serve in this capacity; and,

**WHEREAS**, the College seeks to renew its Shared Services Agreement (“Agreement”) with the County to continue to provide training for the benefit of the County and its designees; and,

**WHEREAS**, the term shall be for a period of twelve months commencing on January 1, 2025 through December 31, 2025 and shall be in an amount not to exceed SEVENTY THOUSAND AND 00/100 DOLLARS (\$70,000.00); and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the Shared Services Agreement between Hudson County Community College and the County of Hudson;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Shared Services Agreement between Hudson County Community College and the County of Hudson, retroactive to January 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**4. Resolution Authorizing an Extension of the Agreement Between Hudson County Community College (HCCC) and The Regents of the University of California**

*WHEREAS*, Hudson County Community College's ("College") School of Continuing Education and Workforce Development offers programming for au pairs through a partnership with Classroom Au Pair, LLC ("Classroom Au Pair"); collectively, the parties ("the parties"); and,

*WHEREAS*, the parties desired to expand the programs provided under the joint venture and the locations at which the programs are provided to the state of California; and,

*WHEREAS*, the College, as the provider of the programs, previously entered into an agreement ("Agreement") with The Regents of the University of California dated October 19, 2024 to license space on property belonging to The Regents of the University of California for the purpose of providing programs to au pairs; and,

*WHEREAS*, the College and The Regents of the University of California seek to extend the existing agreement for the term of March 8, 2025 through December 31, 2025; and,

*WHEREAS*, this Agreement will remain in effect for the term listed in the agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

*WHEREAS*, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the extension of the Agreement between Hudson County Community College and The Regents of the University of California;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the extension of the Agreement between Hudson County Community College and The Regents of the University of California, effective March 8, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees hereby authorize extensions of this Agreement for additional terms upon substantially the same terms and conditions so long as the total term of the Agreement plus extensions does not exceed 24 months.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**5. Resolution Authorizing Academic Calendars for the Winter, Spring, and Summer 2026 Terms**

*WHEREAS*, Hudson County Community College ("College") is committed to ensuring students' success, and the College develops an academic calendar that outlines important dates pertinent to academic terms; and,

*WHEREAS*, the Academic Calendar Planning Committee is comprised of individuals from across the College, and the academic calendar planning process is a joint effort between the Offices of Academic Affairs and Student Affairs; and,

*WHEREAS*, academic calendars have been developed for the winter, spring, and summer 2026 terms; and,

*WHEREAS*, these academic calendars comply with all internal and external planning guidelines; and,

*WHEREAS*, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Academic Calendars for the winter, spring, and summer 2026 terms;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Academic Calendar for the winter, spring, and summer 2026 terms.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

#### **6. Resolution Authorizing 2024-29 Strategic Plan**

**WHEREAS**, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

**WHEREAS**, the College is committed to providing its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

**WHEREAS**, building on the success of the College's 2021-24 Strategic Plan, *Hudson is Home!*, a 2024-29 strategic plan has been developed with the goal of positioning the College to reach new levels of excellence; and,

**WHEREAS**, the 2024-29 Strategic Plan was developed through a collaborative and inclusive process that incorporated feedback from internal and external College stakeholders; and,

**WHEREAS**, the 2024-29 Strategic Plan contains six strategic directions that will guide the College's work over the next five years and will be regularly assessed in service of the College's commitment to continuous improvement; and,

**WHEREAS**, the 2024-29 Strategic Plan aligns with other strategic initiatives at the College including the 2024-29 Academic Success Plan; the 2024-29 Diversity, Equity and Inclusion Action Plan; and the 2024-29 Student Success Action Plan; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the 2024-29 Strategic Plan;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby approve the 2024-29 Strategic Plan.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

#### **RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-6:**

1) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and William Paterson University (WPU) for Preceptorship Experiences for WPU Students in WPU Nursing Programs; 2) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and The New Jersey Imaging Network (NJIN) Hoboken for Clinical Experiences in HCCC's Radiography Program; 3) Resolution Authorizing Renewal of Shared Services Agreement Between Hudson County Community College (HCCC) and the County of Hudson to Provide Training for the Exclusive Benefit of the County and its Designees; 4) Resolution Authorizing an Extension of the Agreement Between Hudson County Community College (HCCC) and The Regents of the University of California; 5) Resolution Authorizing Academic Calendars for

the Winter, Spring, and Summer 2026 Terms; and, 6) Resolution Authorizing 2024-29 Strategic Plan.

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**DATE:** January 21, 2025

*DeFazio, Edward* \_\_\_\_\_

*Doria, Joseph* \_\_\_\_\_

*Gardner, Pamela* \_\_\_\_\_

*Gargiulo, Frank* \_\_\_\_\_

*Gemma, Stacy* \_\_\_\_\_

*Kenny, Roberta* \_\_\_\_\_

*Lombardo, Vincent* \_\_\_\_\_

*Rodriguez, Silvia* \_\_\_\_\_

*Stahl, Harold* \_\_\_\_\_

*Peña, Jeanette, Chair* \_\_\_\_\_

\_\_\_\_\_ Aye      \_\_\_\_\_ Nay

# ***Supporting Documents***

***Click Here for Supporting Documents***

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, January 21, 2025**

**X. NEW BUSINESS**

**INTRODUCED BY:**

\_\_\_\_\_

**SECONDED BY:**

\_\_\_\_\_

**DATE:**

January 21, 2025

*DeFazio, Edward*

\_\_\_\_\_

*Doria, Joseph*

\_\_\_\_\_

*Gardner, Pamela*

\_\_\_\_\_

*Gargiulo, Frank*

\_\_\_\_\_

*Gemma, Stacy*

\_\_\_\_\_

*Kenny, Roberta*

\_\_\_\_\_

*Lombardo, Vincent*

\_\_\_\_\_

*Rodriguez, Silvia*

\_\_\_\_\_

*Stahl, Harold*

\_\_\_\_\_

*Peña, Jeanette, Chair*

\_\_\_\_\_

\_\_\_\_\_ Aye      \_\_\_\_\_ Nay

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, January 21, 2025**

**XI. ADJOURNMENT**

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the January 21, 2025 meeting of the Hudson County Community College Board of Trustees be adjourned at \_\_\_\_P.M.

**INTRODUCED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**DATE:** January 21, 2025

DeFazio, Edward \_\_\_\_\_  
Doria, Joseph \_\_\_\_\_  
Gardner, Pamela \_\_\_\_\_  
Gargiulo, Frank \_\_\_\_\_  
Gemma, Stacy \_\_\_\_\_  
Kenny, Roberta \_\_\_\_\_  
Lombardo, Vincent \_\_\_\_\_  
Rodriguez, Silvia \_\_\_\_\_  
Stahl, Harold \_\_\_\_\_  
Peña, Jeanette, Chair \_\_\_\_\_

\_\_\_\_\_ Aye      \_\_\_\_\_ Nay