

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, February 13, 2024

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/97566676811?pwd=bXFybEpENHdBT3N6cmVaOEExYmNpQT09>

Passcode: 771689

Telephone: 1 305 224 1968

Webinar ID: 975 6667 6811

Passcode: 771689

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Mr. Netchert

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Edward DeFazio

Joseph Doria

Sally Elwir, Student Alumni Representative

Pamela Gardner, Secretary/Treasurer

Frank Gargiulo

Roberta Kenny

Bakari Lee, Vice Chair

William Netchert, Chair

Jeanette Peña

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

- III. COMMENTS FROM THE PUBLIC** *Mr. Netchert*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Camacho*
2. *All College Council Chair's Report* *Dr. Cody*
3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Mr. Netchert*
- XI. ADJOURNMENT** *Mr. Netchert*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

II. ROLL CALL

Trustees:

<i>Edward DeFazio</i>	_____
<i>Joseph Doria</i>	_____
<i>Sally Elwir, Student Alumni Representative</i>	_____
<i>Pamela Gardner, Secretary/Treasurer</i>	_____
<i>Frank Gargiulo</i>	_____
<i>Roberta Kenny</i>	_____
<i>Bakari Lee, Vice Chair</i>	_____
<i>William Netchert, Chair</i>	_____
<i>Jeanette Peña</i>	_____
<i>Christopher Reber, President, Ex Officio</i>	_____
<i>Silvia Rodriguez</i>	_____
<i>Harold Stahl</i>	_____

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; and posted on the College Website on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

III. COMMENTS FROM THE PUBLIC

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

IV. CLOSED SESSION

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

V. REPORTS

1. *Student Government Association President's Report (L. Camacho)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Athletics and Intramurals Planning

Dr. Nicholas Chiaravalloti, Vice President for External Affairs, Strategic Initiatives, and Senior Counsel to the President

Dr. David Clark, Dean of Student Affairs

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of January 23, 2024 are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of January 23, 2024.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations.

INTRODUCED BY:

SECONDED BY:

DATE:

February 13, 2024

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Kenny, Roberta

Lee, Bakari

Peña, Jeanette

Rodriguez, Silvia

Stahl, Harold

Netchert, William, Chair

_____ Aye

_____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, January 23, 2024
5:00 P.M., In-person and Via Zoom

MINUTES

PRESENT: *Edward DeFazio; Sally Elwir (Student Alumni Representative); Pamela Gardner; Frank Gargiulo; Roberta Kenny; Bakari Lee (Vice Chair); William Netchert (Chair); Jeanette Peña; Christopher Reber; Silvia Rodriguez; and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Joseph Doria*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC - None

IV. CLOSED SESSION – None

V. REPORTS

1. Student Government Association President's Report

Student Government Association President, Lisa Camacho, offered the following report.

Good evening, trustees, faculty, staff, students, and guests. I hope everyone had an amazing winter break, wonderful holidays, and a happy new year. In December, I completed my first semester as the Student Government Association (SGA) President. I want to thank everyone: my advisors, peers, and all the members of SGA who helped me. We had a successful fall semester. I would also like to thank new clubs that exceeded all expectations and hosted many beneficial events for the student body.

SGA played a significant role in events and hosted many fun activities for students on campus. Next semester, SGA will shift its role and activities. Since clubs are highly active and host many events in the spring, I decided that SGA should focus on leadership and lectures. We will host workshops that will teach students how to become better leaders. We will touch on various subjects such as club dynamics, self-care, social media marketing, time management, and more. We will teach club leaders and other students skills they can use here and take with them in their future endeavors. Aside from workshops, we will focus on recruitment. We will have a table present more often in the Student Center with incentives. We also will promote using the Student Voice form for students to report issues that will help us advocate student needs.

Although we are scaling down our event operations, we do plan on helping clubs host their events, including financial, physical, or promotional assistance. We will provide resources to set out the best events for the students.

This semester, I will begin training the next executive board members as the term ends. I intend to implement a system where the candidate is matched with the person currently in the position they desire. They will gain practical experience from that person on performing the role.

These are all my updates from SGA, and more information is to come in the next meeting.

As for updates on the clubs on campus, they all have been working hard to put together their event schedules and meetings during the winter break. The Director of the Inter-Club Council will follow up with all club representatives for an update, which I will share with you at the next meeting.

This concludes my report. Thank you for listening, and have a great evening.

Trustee Lee offered the following remarks.

Great report, and well done, as always. I applaud you for your first semester as president. Relative to the workshops you'll be hosting, I'm glad to participate if you need volunteer speakers or anything along those lines. I admire your initiative in finding priority board members as mentors to pair with new e-board members for practical experience. Congratulations to you and the SGA staff.

2. All College Council Chair's Report

All College Council Chair, Dr. Christopher Cody, offered the following report.

Hello, Trustees.

Happy New Year to you all! I hope everyone had a nice holiday season with family and friends.

One quick note from the All College Council (ACC) Executive Committee: Vice Chair Raffi Manjikian is absent tonight as he celebrates his birthday. Happy birthday, Raffi!

Although classes only began recently, Hudson County Community College (HCCC) has been a beehive of activity in the New Year. HCCC's College Service Day featured a compelling and thought-provoking Keynote speech on Artificial Intelligence by an AI subject-matter expert, Dr. Carlo Lipizzi of Stevens Institute of Technology. The following day, the Office of Diversity, Equity and Inclusion (DEI) hosted the 2024 Dr. Martin Luther King Jr. annual memorial. This was truly a day to remember, as those in attendance had the honor and privilege to learn from Nelson Mandela's grandson, Ndaba Mandela. Seeing some of the trustees in attendance was so nice that day. Trustee Gardner, I believe I can speak for everyone here when I say, thank you for your closing remarks at the event. They were an empowering and inspiring call to action and thus functioned as the perfect conclusion to such a profoundly important event.

I'd also like to highlight some important events coming up this semester. First, the North Hudson Campus (NHC) Courtyard Café ribbon-cutting event is scheduled for February 12. Everyone at NHC, including myself, is abuzz with excitement and anticipation. On February 28, the Hudson Helps Resource Center will host a "Career Closet" fashion show event. I'd also like to note that the college will close on April 10 for the Muslim holiday of Eid, one of the newly added holidays to the academic calendar.

And now, as we prepare to begin spring 2024, the ACC committees will return to work on our many initiatives that advance DEI and student success here at HCCC. I will now provide the latest updates from the ACC committees:

- This semester, the Academic Senate's subcommittees will begin their review of the college's incomplete policy and the college-wide grading scale. We anticipate these policy reviews will conclude before the end of this semester and hope to see GRs on the best path forward for both policies.
- The Student Affairs Committee will continue working with HCCC's student parents and returning adult students. Under the leadership of Katherine Morales, Director of the Hudson Helps Resource Center, the committee continues to be engaged with the FamilyU project and the Tepper Foundation grant.
- The Technology Committee is happy to report that Course Dog is now officially live across the college. Additionally, the new Fischer Identity will be going live this week. The HCCC community has been

informed well of both developments via email, and everyone should receive instructions regarding the next steps for implementing Fischer Identity. Course Dog and Fischer Identity will streamline the college's scheduling process and increase security, respectively.

- The Development and Planning Committee polled the college community to understand how to best institute and cultivate a culture of giving among staff, students, and alumni. The committee also did an excellent job at the Gala on December 7. Thanks to the Director of Workforce Pathways, Anita Belle, and all the committee members for their hard work!
- The College Life Committee hosted the employee party on December 14, where we all had much fun. The theme of the party was "Around the World." We had karaoke, a dance competition, and an ugly sweater contest, and we presented the award for the Steps for Wellness program winner, Hussein Udeh, from the library. Thank you to the Director of Mental Health Counseling and Wellness, Doreen Pontius, and the committee for their hard work!
- The Space and Facilities Committee is preparing for the installation of vending machines in the STEM building this semester. Additionally, under Associate Registrar Irma Williams' leadership, the committee is working to secure on-campus ATMS, lactation rooms, and calm/zen spaces, which will benefit students from a mental health standpoint.

As we look ahead, the ACC executive leadership will continue to focus on our tasks of cultivating a community of progress and scholarly success. In closing, I wish everyone a productive and invigorating spring semester. Thanks to everyone who made this speech possible, including all the committee members, Dr. Reber and the Cabinet, ACC Vice Chair Raffi Manjikian, and ACC Secretary Sarah Teichman!

3. *President's Report*

President Reber offered the following remarks.

Good evening, Trustees.

It's great to be back together again for our first meeting in 2024.

Before we begin, I ask you to join me in a moment of silence for victims of war and violence in the Middle East, Eastern Europe, Africa, and throughout the world.

Moment of Silence

Thank you.

We condemn violence and hatred of all kinds, including antisemitism and Islamophobia.

We support one another in times of difficulty and strive to be a community that is respectful of – and safe for – everyone.

Lisa and Chris, thank you for your reports and your outstanding leadership. I appreciate both of you and all you're doing.

Last Thursday, we were honored to welcome Ndaba Mandela, grandson of Nelson Mandela, as the keynote speaker for HCCC's 2024 Martin Luther King, Jr. Annual Memorial Celebration. The Dineen Hull Gallery was packed with college and community members, including many HCCC students and Hudson County high school students. Mr. Mandela fielded many questions from the audience, including great student questions.

We thank Trustee Pamela Gardner for speaking at the event – and she offered beautiful concluding remarks! We also thank Vice President Yeurys Pujols and his colleagues for planning this exceptional program.

We begin 2024 on a very positive note in our student success agenda.

In a few weeks, Hudson County Community College will be recognized with Achieving the Dream's highest honor of "ATD Leader College of Distinction." This is an elevation of our current designation as a "Leader College" achieved just last year. HCCC earned this recognition in the shortest possible period of time as an ATD network college. Like all such honors, this point of pride is the result of innovative and inspirational work that all members of the HCCC Family own.

We thank Associate Vice President for Academic Affairs, Dr. Heather DeVries, and Associate Vice President for Institutional Research and Planning, John Scanlon, who led HCCC's application for this new and exciting distinction and honor.

This evening, I have invited Senior Vice President for Student Affairs and Enrollment, Dr. Lisa Dougherty, to discuss important and growing efforts to support HCCC returning adult students, including our focused work to recruit and retain many former students and adults in the community who have completed some credits previously but have not completed a degree or academic credential.

Trustee Lee, you have been an advocate of our addressing this need, and this evening we are pleased to share some of what we have done and are doing.

This important work aligns with Governor Murphy's and the legislature's statewide priority of increasing postsecondary educational credential attainment statewide. We are pleased to have received grant funding from multiple agencies in support of these initiatives.

Lisa, thank you for your phenomenal leadership!

Dr. Lisa Dougherty presented on [Supporting HCCC Returning Adult Students](#). She offered the following remarks.

Good evening, everyone. Thank you for the opportunity to talk about this exciting program.

We have an excellent team working together and a great example of collaboration among different offices from Student Affairs and Enrollment, Academic Affairs, Continuing Education and Workforce Development, and, of course, our friends from Institutional Research and Planning.

This week, our adult learners initiative was renamed the Hudson Degree Completion Scholars Program, which reflects and embodies its diverse and dynamic components.

We have two different funding partners, which we combined into one, allowing us to make optimal use of our funds. Last year, we were invited to participate in the Adult Learner Economic Mobility Project, funded in partnership with Jobs for the Future and Achieving the Dream. We're fortunate to be working with Mary Fifield, our Achieving Dream coach, because she is familiar with our College. This is an 18-month project in coordination with the New Jersey Council of County Colleges, including Atlantic Cape Community College and Union College of Union County. The project aims to focus on adult learners and apply credit for prior learning such as CLEP tests, AP tests, transfer credits, and subjective credits for prior learning opportunities like work-life portfolio. We will examine students' work experience and award them credits for their degree according to labor market information, helping them choose the right majors with the best earning potential and providing them with early career exploration and advising. This project grant offered us \$50,000.

Our other funding partner, the Office of the Secretary of Higher Education (OSHE), has sponsored the Some College, No Degree initiative. OSHE's goal is to reach 65% of adults having credential attainment by

2025. With Hudson County at about 52%, we are seizing this great opportunity. We decided to focus on HCCC stopout students that are age 25 and over. These adult learners were once at our college, and, for some reason, did not finish. These students came here once, and, somehow, life got in the way, and they were forced to stop their education. We plan to implement the principles of the Hudson Scholars Program to these returning students. As a reminder, the Hudson Scholars Program is solely for new HCCC students. Returning students haven't had the opportunity until now to be part of the program. This project grant offered us \$150,000.

Together, we have \$200,000 to enhance the impact of this work. Our target group is returning HCCC students over the age of 25. We have three strategies. One is to re-engage the students through massive outreach and try to get those students to come back to our college. Dean of Enrollment Matthew Fessler and his team lead this strategy.

Next is how to retain the students. Here, we've applied the Hudson Scholars principles, where advisors work closely with students in small caseloads. Dr. Bernadette So, our Dean of Student Success, and I are working on that.

The last strategy is the enhancement of prior learning credits. The team of people working on this is Dr. Heather DeVries, Associate Vice President for Academic Affairs and Assessment and Accreditation Liaison Officer; Dr. Alison Wakefield, Dean of Humanities and Social Sciences; and Lori Margolin, Associate Vice President for Continuing Education and Workforce Development (CEWD). These are our overarching strategies.

Let me discuss how we plan to do this and how we're going to measure our success.

For re-engaging, OSHE has partnered with ReUp, which does most of the initial outreach to these stopout students. We sent them a list of over 10,000 HCCC stopout students, and they reached out. After the initial reach out, they facilitate a warm transfer back to our college. Then, our goal is to re-enroll these former students. We successfully re-enrolled about 500 students in the fall, and, this spring, we have another 530 students registered so far. By the fall, we strive to increase the number of returning adult HCCC students by 15% compared to last fall.

The retaining part applies the principles of Hudson Scholars: small caseloads, stipends for those high-impact activities, and intrusive advising. The goal is to increase our retention of these students. Traditionally, it's about 47% from spring to fall, but we aim to increase the retention to 56% from spring of 2024 to fall of 2024. We have four advisors working and cross-training among our colleagues, two from Continuing Education and Workforce Development, and two from Enrollment Services. They are learning about the Hudson Scholars program principles and how to conduct the outreach. They'll have caseloads of about 100 to 130 students each. We plan to incorporate and emphasize various career explorations with this group to ensure they pursue careers that lead to family-sustaining wages. Then, for speed to a degree, we have a group of people inventorying all the forms of credit for prior learning that we have right now and then reviewing and revising the policies around that, ultimately reimagining how students can bring their life experiences and work experiences and convert them into credits. Currently, we have only about 6% of our students taking advantage of credit for prior learning, and the goal is to increase that to 15% by fall.

The funding from OSHE must be spent by the end of June, and the funding from Jobs for the Future and Achieving the Dream ends this calendar year. We are disbursing funding for stipends for students, extra assignments for staff, recruitment events, retention events, etc. We're also requesting a proposal for software that will help us maintain a repository of all the forms of credit for prior learning. Students can make quick assessments to determine what they might be eligible for before even coming into or returning to college.

We're very excited about this initiative. We think this is the funding and push we need to bring our goals to fruition. I will be sure to report back to you on the success of our progress when we're finished with the implementation.

Thank you so much.

Trustee Lee offered remarks.

This is a fantastic program. Thank you for developing it.

The grants were funds to kickstart this program, but what's the plan in the future to ensure ongoing viability?

Dr. Lisa Dougherty responded.

With this initial seed funding, we have piloted a project demonstrating a high return on investment so we can build a case and justify its operationalization, similar to the Hudson Scholars Program. We feel that applying those Hudson Scholars principles to this additional group of students is just one more step in the right direction in scaling it to all students for whom it makes sense. We anticipate positive outcomes in retention and graduation. That's the goal.

Thanks so much.

President Reber offered the following remarks.

Thanks so much, Lisa, and all involved in this vitally important work.

Trustees, this concludes my report.

Chairman Netchert offered the following remarks.

Thank you. President Reber.

We're quick to recognize our faculty, our administrators, and the good jobs they are doing, but we have not given enough credit to the job you and this Cabinet have been doing.

When the pandemic came, you operated under stress; not only did you have to keep yourselves healthy, but you also had to keep a whole campus healthy. Then, going from the pandemic to world crises that developed to the present world crises, there's no better place than HCCC. I'm proud to be the chair of Hudson County Community College. I thank you, President Reber and the entire Cabinet.

Trustee Lee offered the following remarks.

I agree with Chairman Netchert and say you are the best President and Cabinet in the country, who kept the institution healthy while trying to keep yourselves healthy.

Chairman Netchert and I probably should have been long gone, but it's hard to leave when being a part of this institution and enterprise has been such a rewarding and enjoyable experience. We are grateful for your leadership, guidance, compassion, and stewardship, as well as that of your cabinet members.

Awesome job!

Trustee Peña offered the following remarks.

I talked with someone this week who I did not know is a faculty adjunct at HCCC. This person said they love being part of Hudson County Community College. I said, "Oh, I didn't know you lived in the area." They said, "No, I live all the way down in South Jersey, but Hudson is Home." This shows that people are willing to travel extremely long distances to be a part of what we have here. There's no other way to say it, but Hudson is Home, and home is where the heart is.

Trustee Gardner offered the following remarks.

Thank you for all that you do and continue to do. It makes a difference.

President Reber offered closing remarks.

Trustees, on behalf of the Cabinet and the College, I thank you for your leadership, guidance, and support. You have helped create a family-like atmosphere where everyone's contributions matter, leading to great outcomes. We appreciate your guidance and support very much.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Reorganization and Regular Meeting of November 21, 2024, were approved.*
2. *Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grants:

Title: FY24 Some College, No Degree (SCND)

Agency: Office of the Secretary of Higher Education (OSHE)

Purpose of Grant: These funds will enable institutions to build capacity, address institutional barriers to re-enrolling and completing, and foster innovative approaches to serving SCND students.

College Administrator: Matthew Fessler

College Contribution: \$0

Award Amount: \$150,000.00

Title: Parent-Powered Solutions Fund

Agency: Aspen Institute

Purpose of Grant: To create a comprehensive support system for student parents that leads to postsecondary credential attainment, pathway to a degree, and gainful employment.

College Administrator: Anita Belle

College Contribution: \$24,462 (In-Kind Support)

Award Amount: \$50,000.00

Title: FY2024 Hunger-Free Campus Grant

Agency: Office of the Secretary of Higher Education (OSHE)

Purpose of Grant: The funding's purpose is to address student hunger, leverage sustainable solutions to addressing basic food needs on campus, and continue building strategic partnerships at the local, state, and national levels.

College Administrator: Katherine Morales

College Contribution: \$0

Award Amount: \$69,124.76

Title: FY 2024 County College-Based Centers for Adult Transition

Agency: State of New Jersey, Office of the Secretary of Higher Education (OSHE)

Purpose of Grant: This funding provides students with intellectual and developmental disabilities the opportunity to hone their skillsets for a more successful transition from secondary school to postsecondary education, adult employment, and independent living.

College Administrator: Maritza Reyes

College Contribution: \$0

Award Amount: \$386,241.49

Introduced by: Bakari Lee
Seconded by: Jeannette Peña

9 Ayes.....0 Nays

Resolutions Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-7:

1. Resolution Authorizing Technical Operations and Project Management Support Services for the Academic Tower to be funded through Chapter 12 at a cost not to exceed \$977,280 was approved.
2. Resolution Authorizing Construction of Parking Stackers to be funded through Chapter 12 at a cost not to exceed \$1,176,260 was approved.
3. Resolution Authorizing Award of Custodial Services to be funded from the operating budget at a markup amount of 27.9% over union wages was approved.
4. Resolution Authorizing Renewal of Nutanix Software to be funded from the operating budget at a cost not to exceed \$175,197 was approved.
5. Resolution Authorizing Renewal of Consultation Services for Latino Outreach to be funded from the operating budget at a cost not to exceed \$72,000 was approved.
6. Resolution Authorizing IT and Data Installation at the North Hudson Campus to be funded by the Federal Earmark Grant at a cost not to exceed \$67,485 was approved.
7. Resolution Modifying the Project to Purchase and Install Camera Kits Necessary for the Technology Upgrades in the Gabert Library to be funded by the Securing Our Children’s Future Bond Act at a cost not to exceed \$545,710 was approved.

Introduced by: Bakari Lee
Seconded by: Harold Stahl

9 Ayes.....0 Nays

Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-7:

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Candice	Peterson	Administrative Assistant, Office of Diversity, Equity and Inclusion	December 15, 2023
Kathleen	Smith-Wenning	Director of Health-Related Programs	January 12, 2024

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Ryan	Brady	Academic Counselor, Hudson Scholars Program	113	January 3, 2024	\$61,696.32
Serina	Gonzalez	Student Experience Communications Specialist	109	January 17, 2024	\$50,743.15
Shaheedah	Johnson	Academic Counselor, Hudson Scholars Program	113	January 3, 2024	\$61,696.32
Amaalah	Ogburn	Director of Faculty and Staff Development	117	January 17, 2024	\$75,000.00
Josianne	Payoute	Director of Benefits and Compensation	117	January 17, 2024	\$93,128.22
Shamina	Scriven	Academic Counselor, Hudson Scholars Program	113	January 3, 2024	\$70,804.08
Connie	Silletti-Cafaro	Academic Counselor, Hudson Scholars Program	113	January 3, 2024	\$61,696.32

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Natalie	Brown	Internship Coordinator (Grant-funded)	109	January 17, 2024	December 31, 2024	\$51,628.20
Gabriel	Cisneros	Patient Care Technician Training Specialist (Grant-funded)	117	January 16, 2024	April 15, 2024	\$81,480.00
Anne	Hutchinson	Librarian	113	January 1, 2024	August 31, 2024	\$53,000.00
Rossella	Lopez	Admissions Advisor	109	January 8, 2024	April 12, 2024	\$47,202.93
Megha	Sanghavi	Accounts Payable Officer	112	January 16, 2024	April 31, 2024	\$52,000.00

RECOMMENDATION: *The President, Administration, and Personnel Committee*

recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY FOR SPRING 2024

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Troy A.	Burris	Instructor, ESL (Non-tenure Track)	INST	January 17, 2024	\$56,320.00
Robert	Maurer	Instructor, Culinary (Non-tenure Track)	INST	January 17, 2024	\$56,320.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH JANUARY 2025, AS NEEDED

FIRST NAME	LAST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Alnoor	Cheema	Academic Support Services	Tutor	TUTOR 11-252010-505460	Kenny Fabara
Kevin	Lata	Academic Support Services	Tutor	TUTOR 11-252010-505460	Kenny Fabara
Gabriel	Manaois	Academic Support Services	Office Assistant	TUTOR 11-252010-505460	Kenny Fabara
Montaha	Osman	Academic Support Services	Tutor	TUTOR 11-252010-505460	Kenny Fabara
Maria	Soliman	Academic Support Services	Tutor	TUTOR 11-252010-505460	Kenny Fabara
Amreen	Fatima	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Ciara	Umali	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Nisrine	Mraihy	Advisement and Counseling	Office Assistant	OFFAST-200510	Brianna Casagrande
Samantha	Alvarez	College Libraries	Part Time Library Associate	PTLRASO-150510	Lisa Bogart
Adefolarin	Bolaji	Continuing Education and Workforce Development	PT Instructor	PTINST-603093	Chastity Farrell/Catherina Mirasol
Sophia	Brooks	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell/Catherina Mirasol
Anthony	Campo	Continuing Education and Workforce Development	PT Instructor	PTINST-603076	Chastity Farrell/Catherina Mirasol

Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	PTINST-603093	Chastity Farrell/Catherina Mirasol
Angela	Lenzi	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell/Catherina Mirasol
Lilian	Martinez	Continuing Education and Workforce Development	PT Coordinator	PTCORD-103005	Chastity Farrell/Catherina Mirasol
Marjorie	Taylor	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell/Catherina Mirasol
Jessica	Paredes	Culinary Arts	Receiving Clerk	RECLERK-101030	Ara Karakashian
Anuchit	Pukdeedamrongrit	Culinary Arts	PT Additional Assignment	PTAACAI-101030	Ara Karakashian
Tonja	Webb	Culinary Arts	PT Additional Assignment	PTAACAI-101030	Ara Karakashian
Teraimée	Wilson	Culinary Arts	PT Receiving Clerk	RECLERK-101030	Ara Karakashian
Wagida	Abdelhalim	English as a Second Language	Academic Coach	AC-601013	Alison Wakefield
Khulud	Adem	English as a Second Language	ESL Academic Coach	AC-21-601013	Alison Wakefield
Darius	Gilmore	English as a Second Language	Academic Coach	AC-601013	Alison Wakefield
Johanna	Mejia	English as a Second Language	Academic Coach	AC-601013	Alison Wakefield
Angel R.	Ramos	English as a Second Language	Academic Coach	AC-601013	Alison Wakefield
Mariam	Zoair	English as a Second Language	Academic Coach	AC-601013	Saliha Yagoubi
Anthony Michael	Molinero	Facilities	HVAC Mechanic	PTHVAC	Ilya Ashmyan
Ciani	Harper	Humanities and Social Sciences	Part-Time Figure Model	OFFAST-101025	Laurie Riccadonna
Michael	Heffez	Humanities and Social Sciences	Part-Time Figure Model	OFFAST-101025	Laurie Riccadonna
Louisa	Krupp	Humanities and Social Sciences	Part-Time Figure Model	OFFAST-101025	Laurie Riccadonna
Marangely	Rivera	Humanities and Social Sciences	Office Assistant	OFFAST-101020	Jacqueline Delemos
Andrew	Shellington	Humanities and Social Sciences	Oral History Project Intern	INTERN	Sean Egan/ Antonio Acevedo
Aubrey	Zich	Humanities and Social Sciences	Part-Time Figure Model	OFFAST-101025	Laurie Riccadonna
Geovanny	Altamirano	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez

Sarthak	Gohel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Gabriel	Lopez	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Juliana Paula	Lucila	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Neel	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jainika	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Mili	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nil	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Rahul	Patel	Information Technology Services	Evening/ Weekend PT Supervisor	ISTLAB-253025	Diana Perez
Eduardo	Rivera	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Sylus	Sylus Salgado	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Caren	Urena	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jose M.	Rivera	Mental Health Counseling and Wellness	Intake Specialist	PT Intake Specialist (Grant-funded)	Doreen Marie Pontius
Helen	Alarcon	Nursing and Health Professions	Skills Lab Instructor	Skills Lab Instructor	Lori Byrd
Awa	Gueye	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins
Dhrumi	Shah	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori Byrd
Darshaine	Ramdat	Nursing and Health Professions (Radiography)	Office Assistant	PTOFFAST-101018	Kathleen Rodriguez
Luis	De La Cruz	STEM	BIO Lab Assistant	BIO Lab Assistant	Faiza Fayyaz
Haley	Puynko	STEM	Office Assistant	OFFAST-101015	Burl Yearwood
Haley	Puynko	STEM	Office Assistant	OFFAST-101015	Burl Yearwood
Kaishena	Shiwnaryan	Testing and Assessment	Testing Assistant/Proctor	TASST-200530	Darlery Franco

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 5.

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Limas	Forte	Business, Culinary Arts, and Hospitality Management
Floyd	Jarvis	Business, Culinary Arts, and Hospitality Management
Nicole	Collette	English and ESL
Mahshad	Davoodifard	English and ESL
Donnell E.	Griffith Jr.	English and ESL
Spencer	Mayo	English and ESL
Laura	Nivar	English and ESL
Yahya	Ward	English and ESL
Kevin	Wong	English and ESL
Niya	Baraka	Humanities and Social Sciences
Stephanie	Brown Tarnowski	Humanities and Social Sciences
Richard	Buchanan	Humanities and Social Sciences
Victor	Llerena	Humanities and Social Sciences
Janice	Marsili	Humanities and Social Sciences
Yoshimi	Valentine	Humanities and Social Sciences
Daniella	Dyevoich	Nursing and Health Professions
Tanya	Green	Nursing and Health Professions
Nancy	Habeb	Nursing and Health Professions
Ruthann	Kelman	Nursing and Health Professions
Ijemoa	Onyeagocha	Nursing and Health Professions
Carina	Santos	Nursing and Health Professions
Kathleen	Smith-Wenning	Nursing and Health Professions
Ethel	Yesli	Nursing and Health Professions
Ahmad	AlHalwani	Science, Technology, Engineering, and Mathematics
Raymond	EI-Khoury	Science, Technology, Engineering, and Mathematics
Antonio	Quinlan	Science, Technology, Engineering, and Mathematics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 6.*

7. MODIFICATIONS TO STAFFING TABLE

The following adjustments in position grades represent refinements to the new Employee Classification and Compensation System.

Current Approved Title	New Title/Classification	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
Administrative Support Specialist, Testing and Assessment	Testing and Assessment Coordinator	Ana Cabrera	Salary Grade From: 105 To: 109 Salary Adjustment From: \$52,319.36 To: \$ 62,214.70	January 16, 2024

Support Analyst	N/A	Manuel Lendorf	Salary Grade From: 107 To: 111 Salary Adjustment From: \$46,338.36 To: \$49,293.23	December 1,2023
Coordinator, NJBIA (Grant-funded)	Training Coordinator, Continuing Education and Workforce Development (Grant-funded)	Laura Riano	N/A	January 16, 2024

The following adjustments represent additional and expanded responsibilities.

Current Approved Title	New Title/Classification	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
Associate Vice President for Continuing Education and Workforce Development	N/A	Lori Margolin	Salary Adjustment From: \$154,467.04 To: \$159,467.04	January 16, 2024

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No 7.

RESOLUTION:

*The Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-7.***

Introduced by: Pamela Gardner

Seconded by: Harold Stahl

9 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-11:

1. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and New Jersey City University (NJCU) for the CONNECT Program was approved.
2. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hudson Pride was approved.
3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Bridgeway Behavioral Health Services Center for Integrated Behavioral Health Care was approved.
4. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Hudson County Schools of Technology (HCST) for Culinary Arts Dual Instruction was approved.
5. Resolution Authorizing Amendment to Existing Agreement Between Hudson County Community College (HCCC) and Montclair State University (MSU) for Academic Pathways in Nursing was approved.

6. Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health, Inc. of New Jersey for a Collaborative Associate of Applied Science Degree Program in Pre-Hospital Medicine: Paramedic Science was approved.
7. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Mana Contemporary was approved.
8. Resolution Authorizing Amended and Restated Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Hudson County Economic Development Corporation (HCEDC) for an Internship Coordinator was approved.
9. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the NJ Administrative District Council of Bricklayers and Allied Craftworkers (BAC) was approved.
10. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Eastern Atlantic States Regional Council of Carpenters (EASRCC) was approved.
11. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the International Brotherhood of Electrical Workers (IBEW) Union, Local 102 was approved.
12. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the International Brotherhood of Electrical Workers (IBEW) Union, Local 269 was approved.
13. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Heat and Frost Insulators and Allied Workers, Local 32 was approved.
14. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the International Union of Operating Engineers (IUOE), Local 825 was approved.
15. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Sheet Metal Workers International Association (SMART), Local 25 was approved.
16. Resolution Authorizing Modification to Number of Required Credits in Proficiency Certificates was approved.

Introduced by: Pamela Gardner
Seconded by: Jeanette Peña

9 Ayes.....0 Nays

Resolutions Adopted

X. NEW BUSINESS

Chairman Netchert congratulated Trustee Peña on her appointment to the New Jersey State Board of Education.

Trustee Lee reminded all trustees about the upcoming National Legislative Summit in Washington, DC, from February 4-7, 2024.

XI. ADJOURNMENT at 5:37 p.m.

Introduced by: Edward DeFazio
Seconded by: Frank Gargiulo

9 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Award of Construction Services for the Academic Tower

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.1, et seq., Hudson County Community College (“College”) held a public bid opening on January 19, 2024, for Construction Services (“Services”); and,

WHEREAS, the College received seven (7) bids for Services as follows:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Dobco Inc.	Wayne, NJ	\$83,500,000
Terminal Construction Corporation	Woodbridge, NJ	\$87,216,000
Ernest Brock & Sons Inc.	Philadelphia, PA	\$89,657,000
Epic Management, Inc.	Piscataway, NJ	\$89,971,000
Hunter Roberts Construction Corp.	New York, NY	\$98,975,000
Delric Construction Company	North Haledon, NJ	\$105,000,000
Prismatic Development Corporation	Fairfield, NJ	\$106,672,000

WHEREAS, after evaluating the proposal received, the College has determined that the proposal submitted by Dobco Inc. (“Dobco”) is the lowest responsible bidder with a bid of \$83,500,000; and,

WHEREAS, the cost of these services will be funded through Chapter 12, Capital Project Reserve, Proceeds from Sale of Properties, New Jersey’s Higher Education Technology Infrastructure Fund Grant, United States Department of Education Grant, and Hudson County bond revenues; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend award of a contract for Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Dobco Inc. of Woodbridge, New Jersey, to provide the Services as described herein at a cost not to exceed \$83,500,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Architectural and Engineering Services for HVAC Upgrades and Replacements

WHEREAS, Hudson County Community College (“College”) requires architectural and engineering services for HVAC and Chiller system upgrades and replacements in the Culinary Conference Center (“Services”); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), the Services are exempt from public bidding as they are professional services; and,

WHEREAS, PS&S, a licensed architectural/engineering firm, approved by the Board of Trustees to provide on-call services in August 2023, submitted a proposal to provide the Services at a cost not to exceed \$157,300; and,

WHEREAS, the cost of these services will be funded through Chapter 12; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend PS&S to provide the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to PS&S of Mountainside, New Jersey, to provide the architectural and engineering services as described herein at a cost not to exceed \$157,300.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Renewal of Nutanix Software

WHEREAS, Hudson County Community College (“College”) needs to expand services for its current Nutanix Software license that provides support for Virtual Desktop Infrastructure (“VDI”) classroom systems and production servers; and,

WHEREAS, the software will apply to the College’s production servers; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, Aspire Technology Partners (State Contract NJEdge #00278834) has submitted a proposal for the expansion of services at a cost not to exceed \$320,047, which represents no increase from the prior agreement; and,

WHEREAS, the anticipated term is two (2) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for expanded services to Aspire Technology Partners of Eatontown, New Jersey, to provide the software license as described herein for a two (2) year term at a cost not to exceed \$320,047.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Temporary Staffing from Robert Half Management Resources for the Office of Advancement and Communications

WHEREAS, Hudson County Community College (“College”) requires the services of a vendor to provide temporary staffing for the position of Development Assistant in the College’s Office of Advancement and Communications; and,

WHEREAS, pursuant to N.J.S.A. 18A:6A-25.5 (a) (20), personnel recruitment and advertising are exempt from public bidding; and,

WHEREAS, Robert Half Management Resources (“RH”) submitted a proposal to provide the services at a total cost not to exceed \$70,000; and,

WHEREAS, the anticipated term is until June 30, 2024; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Robert Half Management Resources of Chicago, Illinois, to provide temporary staffing services for fiscal year 2024 at a cost not to exceed \$70,000.*

***BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

5. Resolution Authorizing Temporary Staffing from Robert Half Management Resources for the Office of Accounting and Finance

WHEREAS, Hudson County Community College (“College”) requires the services of a vendor to provide temporary accounts payable staffing while the College recruits for a full-time Accounts Payable Manager in the College’s Office of Accounting and Finance; and,

WHEREAS, pursuant to N.J.S.A. 18A:6A-25.5 (a) (20), personnel recruitment and advertising are exempt from public bidding; and,

WHEREAS, Robert Half Management Resources (“RH”) submitted a proposal to provide the services at a total cost not to exceed \$40,000; and,

WHEREAS, the anticipated term is until June 30, 2024; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Robert Half Management Resources of Chicago, Illinois, to provide temporary staffing services for fiscal year 2024 at a cost not to exceed \$40,000.*

***BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

6. Resolution Authorizing Purchase of Commencement Regalia to be Funded by the Student Life Fee (SLF)

WHEREAS, Hudson County Community (“College”) needs to purchase caps, gowns, tassels, and stoles to be worn by students at the May 2024 Commencement Ceremony; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (22), the purchase of graduation caps and gowns is exempt from bidding; and,

WHEREAS, Follett Corporation submitted a proposal to supply the Commencement regalia at a cost not to exceed \$40,200, which is consistent with the prior year; and,

WHEREAS, the cost of these services will be funded from the Student Life Fee; and,

WHEREAS, the Administration and Finance Committee recommend this award;

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Follett Corporation of Jersey City, New Jersey, to provide the Commencement regalia as described herein at a cost not to exceed \$40,200.*

***BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps*

necessary to effectuate the terms of this resolution.

7. Resolution to Approve May 16, 2024 Commencement Date and Venue to be Funded by the Student Life Fee (SLF)

WHEREAS, Hudson County Community College (“College”) needs to rent space for the Commencement Ceremony to be held at 11:00 a.m. on May 16, 2024; and,

WHEREAS, Red Bull Arena (“RBA”) has provided a rental contract for the needed space at a total cost not to exceed \$55,488; and,

WHEREAS, the cost of this rental will be funded from the Student Life Fee; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the rental contract with Red Bull Arena of Harrison, New Jersey, in accordance with the terms described herein at a cost not to exceed \$55,488.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Collection Services

WHEREAS, Hudson County Community College (“College”) requires third-party vendors to provide collection services for delinquent student loans (“Services”); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5, (a) (14), the collection of amounts due on student loans, including, without limitation, loans guaranteed by or made with funds of the United States of America, may be made, negotiated or awarded by the College by resolution at a public meeting of the Board of Trustees without public advertisement for bids or bidding therefor; and,

WHEREAS, the College conducted a fair and open process to solicit proposals for the Services; and,

WHEREAS, the College has received proposals from Allied Account Services, Inc. (“Allied”) and Transworld Systems, Inc. (“TSI”) to provide the Services; and,

WHEREAS, both proposals are consistent with the prior year’s contracts and have no fee increases; and,

WHEREAS, the anticipated term is two (2) years; and,

WHEREAS, the Administration recommends awarding contracts for the Services to Transworld Systems, Inc. and Allied Account Services, Inc.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award contracts for the Services to Allied Account Services, Inc. of Bellmore, New York, and Transworld Systems, Inc. of Wilmington, Delaware.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Agreement with County of Hudson

WHEREAS, the County of Hudson (“County”) requires the services of a third party to provide technical and computer training to Hudson County employees; and,

WHEREAS, Hudson County Community College (“College”) is able to provide the technical and computer training; and,

WHEREAS, the parties have negotiated an agreement whereby the County agrees to pay the College an amount not to exceed \$70,000 to provide the training; and,

WHEREAS, the anticipated term of this training will be until December 31, 2024; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve an agreement with the County of Hudson for the College to provide the services described herein, with total fees to the College not to exceed \$70,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Rejecting and Awarding IT and Data Installation at the North Hudson Campus to be Funded by the Federal Earmark Grant

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.1, et seq., Hudson County Community College ("College") held a public bid opening for the purchase and installation of seven (7) ITV systems at the North Hudson Campus for remote work and instruction on December 7, 2023; and,

WHEREAS, Technotime Business Solutions, LLC ("TBS") was awarded a contract at the January 16, 2024 Board of Trustees ("BOT") meeting; and,

WHEREAS, upon legal review, the bid submitted by TBS contained defects, including 1) TBS' subcontractor does not have the required public works certificate, and 2) TBS cannot substitute a different contractor post-bid as that would be a violation of the County College Contracts Law; and,

WHEREAS, the College has determined the defects with TBS' bid are material and not capable of being waived or cured; and,

WHEREAS, the next lowest bid was submitted by Sal Electric ("SE"), with a total cost of \$90,560; and,

WHEREAS, the cost of these services will be funded from the Federal Earmark Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby rescind the award of the contract to Technotime Business Solutions, LLC of West Caldwell, New Jersey.

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Sal Electric of Jersey City, New Jersey to provide the services described herein at a cost not to exceed \$90,560 pending legal review.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution pending legal review.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-10.**

1) Resolution Authorizing Award of Construction Services for the Academic Tower; 2) Resolution Authorizing Architectural and Engineering Services for HVAC Upgrades and Replacements; 3) Resolution Authorizing Renewal of Nutanix Software; 4) Resolution Authorizing Temporary Staffing from Robert Half Management Resources for the Office of Advancement and Communications; 5) Resolution Authorizing

Temporary Staffing from Robert Half Management Resources for the Office of Accounting and Finance; 6) Resolution Authorizing Purchase of Commencement Regalia to be Funded by the Student Life Fee (SLF); 7) Resolution to Approve May 16, 2024 Commencement Date and Venue to be Funded by the Student Life Fee (SLF); 8) Resolution Authorizing Collection Services; 9) Resolution Authorizing Agreement with County of Hudson; and 10) Resolution Rejecting and Awarding IT and Data Installation in the North Hudson Campus to be Funded by the Federal Earmark Grant.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 13, 2024

DeFazio, Edward _____
Doria, Joseph _____
Gardner, Pamela _____
Gargiulo, Frank _____
Kenny, Roberta _____
Lee, Bakari _____
Peña, Jeanette _____
Rodriguez, Silvia _____
Stahl, Harold _____
Netchert, William, Chair _____

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Tatiana	Gaona	Director, Career Services	January 15, 2024
Richard	Remoura	Academic Counselor, Hudson Scholars	January 26, 2024

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Lori	Byrd	Director, Nursing Program	Ungraded	February 16, 2024	\$128,750.00
Eva	Racine	Skills Simulation Lab Coordinator	112	February 16, 2024	\$70,000.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Whitney	Mora Rivera	Customer Service Representative (Grant-funded)	103	February 16, 2024	June 30, 62024	\$36,400.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Diego	Velez	Instructor, ESL	INST	January 22, 2024	June 30, 62024	\$56,320.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH FEBRUARY 2025, AS NEEDED

FIRST NAME	LAST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Nelson	Tungala	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Genesis	Castro	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Chastity Farrell/ Catherina Mirasol
Martine	Cadet	Continuing Education and Workforce Development	PT Instructor	PTINST-606002	Chastity Farrell/ Catherina Mirasol
Andrea	Goodwin	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Chastity Farrell/ Catherina Mirasol
Debora	Mumma	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Chastity Farrell/ Catherina Mirasol
Katie	Rodammer	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Chastity Farrell/ Catherina Mirasol
Jerrell	Sablan	Continuing Education and Workforce Development	PT Program Assistant	PTPRGA-603093	Chastity Farrell/ Catherina Mirasol
Jacquelyn	Sarpong	Continuing Education and Workforce Development	PT Academic Coach	ACDCCH-603093	Chastity Farrell/ Catherina Mirasol
Esmeralda	Tamayo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Chastity Farrell/ Catherina Mirasol
Patrina	Torres	Continuing Education and Workforce Development	PT Academic Coach	ACDCCH-603093	Chastity Farrell/ Catherina Mirasol
Ghania	Ahmed-Zaid	Educational Opportunity Fund	EOF Tutor	EOFTUT-150515	Jose Lowe
Angelyca	Bonilla	Educational Opportunity Fund	EOF Tutor	EOFTUT-150515	Tejal Parekh
Natassja	Freeman	Educational Opportunity Fund	EOF Tutor	EOFTUT-150515	Tejal Parekh
Stephanie	Hernandez	Educational Opportunity Fund	EOF Tutor	EOFTUT-150515	Tejal Parekh
Tyhia	Peters	Educational Opportunity Fund	EOF Tutor	EOFTUT-150515	Jose Lowe
Claudine L.	Boros	Humanities	Academic Coach	ACDCCH-601012	Alison Wakefield
Radia	Kassa	Humanities	Academic Coach	ACDCCH-601012	Alison Wakefield
Aryan	Modi	Information Technology	Instructional Lab Assistant	ISTLAB-253025	Diana Perez

Hemang	Patel	Information Technology	Instructional Lab Assistant	ISTLAB- 253025	Diana Perez
Frank	Cabezas	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Emily	Kurtz	Humanities and Social Sciences
Kathleen	Smith-Wenning	Humanities and Social Sciences
Tiffany	Taofeng He	Humanities and Social Sciences
Heather	Timmons	Humanities and Social Sciences
Wei Mei "Nicolette"	Wong	Humanities and Social Sciences
Sam	Varghese	Nursing and Health Professions

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 6.*

7. MODIFICATIONS TO STAFFING TABLE

The following adjustments in position grades represent refinements to the new Employee Classification and Compensation System.

Current Approved Title	New Title/Classification	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
N/A	Customer Service Representative (Grant-funded)	N/A	103	February 16, 2023
Assistant Director, Early College	Associate Director, Early College	Cristhian Altamirano	Salary Grade Change From: 113 To: 115 Salary Adjustment From: \$58,710.00 To: \$66,952.69	February 16, 2023
Registrar	N/A	Victoria Orellana	Salary Grade Change From: 119 To: 120 No Salary Adjustment	February 16, 2023
Student Success Coach	Academic Counselor	Meghry Tutunjian	Salary Grade Change From: 109 To: 113 Salary Adjustment From: \$47,478.88 To: \$56,159.10	February 16, 2023
Associate Registrar	N/A	Irma Williams	Salary Grade Change From: 115 To: 119 Salary Adjustment From: \$79,120.30 To: \$84,120.30	February 16, 2023

Student Success Coach	Academic Counselor	Jocelyn Wong-Castellano	Salary Grade Change From: 109 To: 113 Salary Adjustment From: \$47,740.50 To: \$60,828.17	February 16, 2023
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RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No 7.*

8. RESOLUTION TO APPROVE AMENDED POLICY ON NON-DISCRIMINATION AND ANTI-HARASSMENT

WHEREAS, the Board of Trustees (“Board”) is committed to ensuring regular review and updates of the College’s policies; and,

WHEREAS, the President, Administration, and Personnel Committee recommend amendments to the Policy on Non-Discrimination and Anti-Harassment; and,

WHEREAS, the Board will delegate to the President the responsibility to develop procedures and guidelines for the implementation of this amended policy;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the attached policy amendments.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VII., Personnel Recommendations 1-8.**

1) Resignations; 2) Appointment of Full-time Staff; 3) Appointment of Temporary Full-time Staff; 4) Appointment of Temporary Full-time Faculty; 5) Authorization of Part-time Staff, as Needed; 6) Appointment of New Hire Adjunct Instructors; 7) Modifications to Staffing Table; and 8) Resolution to Approve Amended Policy on Non-Discrimination and Anti-Harassment.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 13, 2024

DeFazio, Edward _____
Doria, Joseph _____
Gardner, Pamela _____
Gargiulo, Frank _____
Kenny, Roberta _____
Lee, Bakari _____
Peña, Jeanette _____
Rodriguez, Silvia _____
Stahl, Harold _____
Netchert, William, Chair _____

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Imaging Network (NJIN) for Clinical Experiences in HCCC's Radiography Program

WHEREAS, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, The New Jersey Imaging Network, located at 20 High St. #1, Nutley, New Jersey 07110, ("NJIN Nutley"), has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with NJIN Nutley whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and The New Jersey Imaging Network located at 20 High St. #1, Nutley, New Jersey 07110;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and The New Jersey Imaging Network located at 20 High St. #1, Nutley, New Jersey 07110, retroactive to February 1, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and American Dream Mall

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, American Dream Mall shares this vision as it aspires to support the mission of the College; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding ("MOU") with American Dream Mall, whereby the College and American Dream Mall will work collaboratively to provide internship and employment opportunities for students; offer workshops; support mutually beneficial business

arrangements; collect and share data; participate in grant-funded programs; offer events; and leverage resources for the promotion of each organization; and,

WHEREAS, *this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,*

WHEREAS, *the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and American Dream Mall;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize this Memorandum of Understanding between Hudson County Community College and American Dream Mall, effective February 14, 2024.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Marest New Jersey, LLC

WHEREAS, *Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,*

WHEREAS, *Marest New Jersey, LLC shares this vision as it aspires to support HCCC students and community residents in benefitting from Cannabis legalization; and,*

WHEREAS, *Hudson County Community College ("College") offers non-credit and credit-bearing Cannabis programs ("Programs") through its School of Continuing Education and Workforce Development and its School of Business, Culinary Arts, and Hospitality Management, respectively; and,*

WHEREAS, *the College seeks to enter into a Memorandum of Understanding ("MOU") with Marest New Jersey, LLC, whereby the College and Marest New Jersey, LLC will work collaboratively to provide internship, externship, and employment opportunities for HCCC students completing HCCC Cannabis courses; offer Cannabis-related workshops, training programs, and events; leverage resources for the promotion of each organization; contribute to scholarship funds for HCCC students directly or through support of HCCC Foundation events; and, serve on HCCC's Cannabis Advisory Board; and,*

WHEREAS, *this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,*

WHEREAS, *the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Marest New Jersey, LLC;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Marest New Jersey, LLC, effective February 14, 2023.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

4. Resolution Authorizing Renewal of the Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and New Jersey Future

WHEREAS, Hudson County Community College (“College”) and New Jersey Future; collectively, the Parties (“Parties”), entered into a Memorandum of Understanding (“MOU”) that was approved on April 11, 2023 (the “Agreement”); and,

WHEREAS, the Parties desire to renew the agreement through October 31, 2024 to continue to build upon the program; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the renewal of the MOU between Hudson County Community College and New Jersey Future;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Memorandum of Understanding between Hudson County Community College and New Jersey Future, effective April 11, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and St. Joseph’s School for the Blind

WHEREAS, Hudson County Community College (“College”) offers the ACCESS Program through its Center for Adult Transition, which is housed in the College’s School of Continuing Education and Workforce Development; and,

WHEREAS, the purpose of the ACCESS Program at the Center for Adult Transition is to provide educational pathways and training for individuals with intellectual or developmental disabilities ages 17-24; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (MOU) with St. Joseph’s School for the Blind (“St. Joseph’s”) to establish a program, whereby the College will enroll students from St. Joseph’s in the ACCESS program at the Center for Adult Transition; and,

WHEREAS, this MOU will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and St. Joseph’s School for the Blind;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding Between Hudson County Community College and St. Joseph’s School for the Blind, effective February 14, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and The County of Hudson for the County Wide Clean Water Campaign

WHEREAS, the Environmental Protection Agency (“EPA”) has established the Environmental Justice Government-to-Government (“EJG2G”) program, which provides funding to support government activities that improve environmental conditions in overburdened communities through environmental justice focused projects that bring together partners and stakeholders; and,

WHEREAS, the County of Hudson (“County”) has applied for, and was informed that it is being awarded, an EJC2G grant in the funding amount of ONE MILLION DOLLARS (\$1,000,000.00) (“Funding”) to be utilized for an extensive county-wide water quality improvement campaign; and,

WHEREAS, the County will enter into an agreement with the EPA, upon receipt of same, which agreement will provide that Funding will be utilized in accordance with applicable EPA policies and laws; and,

WHEREAS, this grant and campaign will work to improve the quality of waterways within the County that will involve partnerships with the Hackensack Riverkeeper, the Hudson County Improvement Authority (HCIA), and the College; and,

WHEREAS, pursuant to this Memorandum of Understanding (“MOU”), the County and the College have agreed to establish a workforce development training program for green infrastructure jobs to be performed throughout the County; and,

WHEREAS, this MOU will remain in effect for three (3) years, or the term of the EPA grant agreement, whichever expires first, unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and the County of Hudson;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Memorandum of Understanding between Hudson County Community College and the County of Hudson, effective February 14, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Initiation of a Proficiency Certificate in Metalworking [CIP Code: 48.05]

WHEREAS, Hudson County Community College (“College”) aims to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

WHEREAS, the College seeks to expand its offerings to meet student and market demand; and,

WHEREAS, the College has developed a Proficiency Certificate in Metalworking to address student and market demand; and,

WHEREAS, the Proficiency Certificate in Metalworking provides students with the knowledge and skills relevant for entry-level employment in the metal fabrication industry; and,

WHEREAS, the Proficiency Certificate in Metalworking curriculum articulates into the College’s Associate of Applied Science in Advanced Manufacturing degree program; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the Proficiency Certificate in Metalworking, effective for the 2024-2025 Catalog Year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Proficiency Certificate in Metalworking.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Academic Calendars for Winter, Spring, and Summer 2025 Terms

WHEREAS, Hudson County Community College (“College”) is committed to ensuring students’ success, and the College develops an academic calendar that outlines important dates pertinent to academic terms; and,

WHEREAS, the Academic Calendar Planning Committee is comprised of individuals from across the College, and the academic calendar planning process is a joint effort between the Offices of Academic Affairs and Student Affairs; and,

WHEREAS, academic calendars have been developed for the Winter, Spring, and Summer 2025 Terms; and,

WHEREAS, these academic calendars comply with all internal and external planning guidelines; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Academic Calendars for the Winter, Spring, and Summer 2025 Terms;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Academic Calendars for the Winter, Spring, and Summer 2025 Terms.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Endorsing the Creation of an Intercollegiate Athletics and Intramural Sports Program at Hudson County Community College (HCCC)

WHEREAS, Hudson County Community College (“College”) aims to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

WHEREAS, the College, in support of its mission, has adopted two overarching institutional priorities: student success, and diversity, equity and inclusion, that guide all of the College’s work; and,

WHEREAS, the College believes an Intercollegiate Athletics and Intramural Sports Program can increase enrollment and facilitate student engagement; and,

WHEREAS, the College created an Athletics Task Force in June 2022 to study and develop a plan for the reintroduction of an Intercollegiate Athletics and Intramural Sports Program; and,

WHEREAS, the Athletics Task Force, with the advice of a consultant, solicited input from internal and external stakeholders through meetings, town halls, and surveys; and,

WHEREAS, the Athletics Task Force submitted a final report in June 2023 and has amended it with an updated schedule; and,

WHEREAS, the College is preparing to move forward with the construction of the Tower project, which includes an NCAA compliant gymnasium; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the endorsement of the creation of an Intercollegiate Athletics and Intramural Sports Program at Hudson County Community College;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College endorse the creation of an Intercollegiate Athletics and Intramural Sports Program at Hudson County Community College.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-9:**

1) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Imaging Network (NJIN) for Clinical Experiences in HCCC's Radiography Program; 2) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and American Dream Mall; 3) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Marest New Jersey, LLC; 4) Resolution Authorizing Renewal of the Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and New Jersey Future; 5) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and St. Joseph's School for the Blind; 6) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and The County of Hudson for the County Wide Clean Water Campaign; 7) Resolution Authorizing Initiation of a Proficiency Certificate in Metalworking [CIP Code: 48.05]; 8) Resolution Authorizing Academic Calendars for Winter, Spring, and Summer 2025 Terms; and, 9) Resolution Endorsing the Creation of an Intercollegiate Athletics and Intramural Sports Program at Hudson County Community College (HCCC).

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 13, 2024

DeFazio, Edward _____
Doria, Joseph _____
Gardner, Pamela _____
Gargiulo, Frank _____
Kenny, Roberta _____
Lee, Bakari _____
Peña, Jeanette _____
Rodriguez, Silvia _____
Stahl, Harold _____
Netchert, William, Chair _____

_____ Aye _____ Nay

Supporting Documents

[Click Here for Supporting Documents](#)

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

X. NEW BUSINESS

INTRODUCED BY:

SECONDED BY:

DATE:

February 13, 2024

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Kenny, Roberta

Lee, Bakari

Peña, Jeanette

Rodriguez, Silvia

Stahl, Harold

Netchert, William, Chair

_____ Aye

_____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

February 13, 2024

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the February 13, 2024 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 13, 2024

<i>DeFazio, Edward</i>	_____
<i>Doria, Joseph</i>	_____
<i>Gardner, Pamela</i>	_____
<i>Gargiulo, Frank</i>	_____
<i>Kenny, Roberta</i>	_____
<i>Lee, Bakari</i>	_____
<i>Peña, Jeanette</i>	_____
<i>Rodriguez, Silvia</i>	_____
<i>Stahl, Harold</i>	_____
<i>Netchert, William, Chair</i>	_____

_____ Aye _____ Nay