

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, February 18, 2025

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

Passcode: 980112

Telephone: 1 305 224 1968

Webinar ID: 983 4715 7921

Passcode: 980112

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Lisa Camacho, Student Alumni Representative

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Pamela Gardner, Vice Chair

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
- 1. *Student Government Association President's Report* *Ms. Resurreccion*
 - 2. *All College Council Chair's Report* *Dr. Cody*
 - 3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
- 1. *Minutes of Previous Meetings*
 - 2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

II. ROLL CALL

Trustees:

Lisa Camacho, Student Alumni Representative

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Pamela Gardner, Vice Chair

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President, Ex Officio

Silvia Rodriguez

Harold Stahl

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING****Tuesday, February 18, 2025****III. COMMENTS FROM THE PUBLIC**

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

IV. CLOSED SESSION

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

V. REPORTS

1. *Student Government Association President's Report (N. Resurreccion)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Hudson Oral History Project

Antonio Acevedo, Associate Professor of History

Sean Egan, Associate Professor of English

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of January 21, 2025 are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of January 21, 2025.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

Hudson County Community College has received the following grants:

TITLE: *FY 2025 Hudson County History Partnership Program (HPP)*

AGENCY: *Hudson County Office of Cultural and Heritage Affairs/Tourism Development (HCOCHA/TD)*

PURPOSE OF GRANT: *Expansion of the Oral History Project*

COLLEGE ADMINISTRATOR: *Sean Egan and Tony Acevedo*

COLLEGE CONTRIBUTION: *\$0*

AWARD AMOUNT: *\$9,748.42*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.*

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 18, 2025

- DeFazio, Edward _____
- Doria, Joseph _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Gemma, Stacy _____
- Kenny, Roberta _____
- Lombardo, Vincent _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Peña, Jeanette, Chair _____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, January 21, 2025
5:00 P.M., In Person and Via Zoom

MINUTES

PRESENT: *Lisa Camacho (Alumni Representative) Edward DeFazio (Secretary/Treasurer); Pamela Gardner (Vice Chair); Frank Gargiulo; Roberta Kenny; Stacy Gemma; Jeanette Peña (Chair); Christopher Reber; and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Joseph Doria; Vincent Lombardo; Silvia Rodriguez.*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC

Michael Ferlise offered the following remarks.

Greetings Chair Peña, Vice Chair Gardner, Trustees, President Reber, and guests. It's my pleasure to be here with you today. I'm Michael Ferlise, Assistant Professor of Sociology and president of the Professional Association, which is the union of all full-time faculty.

I'd like to share a few brief union announcements. I have submitted electronically to you our December newsletter called "The Union Forward" for you to peruse. It contains articles about our faculty members' ongoing commitment to their and our students' education, and their recent work and contributions to the college.

The Professional Association now has a matching fund providing student awards up to a total of \$6,000. The purpose is to provide incentives for the proliferation of various financial student awards and prizes initiated by faculty groups that independently raise funds through payroll deductions. We are currently working on a student award for female students in STEM and anticipate more to follow.

We have begun our contract negotiations with the college's administrative team and look forward to productive collaborations. We have had a uniquely collaborative relationship with President Reber and his administration, resulting in better proposals and contracts that have resolved many problems.

Finally, I would like to invite you to our upcoming event called "Beyond the Lectern," where several HCCC faculty will share their insights, teaching philosophies, and issues they've encountered in the classroom and beyond. This is a college-wide event, and we would love to have our trustees there with us.

I'd also like to introduce Dr. Benedetto Youssef (Benny), a fellow faculty member and the chairperson of our planning committee, to provide more information on this event. Benny is in his second year as a tenure-track Instructor of English at our college. He is a passionate educator and an exceptional colleague. Benny and his wife are expecting an addition to their family in March.

Benny Youssef offered the following remarks.

Hello, everyone. This is my second year at Hudson. I have been thinking of an event to engage our students with the faculty, to offer more transparency into what it is like to be an educator. Many students ask me about becoming a professor and what it entails. I remember feeling that professors were unreachable when I was an undergrad student.

There is a shortage of educators in this country. We have a robust education program at HCCC. The idea for this event is to have a panel of esteemed professors from different schools and offer a Q&A opportunity for students to engage with them. This will strengthen the learning community and build trust in the classroom.

Please mark your calendars for February 5 from 11:00 a.m. to 1:00 p.m. There will be lunch, and we hope to see you there. Our moderator will be the student government president, Nina Maria Resurreccion, which will further strengthen the relationship between students and faculty.

Chair Peña thanked Michael Ferlise and Benny Youssef for their remarks.

IV. CLOSED SESSION – None

V. REPORTS

1. Student Government Association President's Report

Student Government Association President Nina Maria Resurreccion offered the following report.

Good evening, Trustees, faculty, staff, students, and guests. It is great to see you again and Happy New Year!

My name is Nina Resurreccion, and I am honored to speak on behalf of the Student Government Association (SGA) as its President. The closing weeks of the previous semester were truly eventful, and I am excited to share some updates from SGA.

- On December 9, we hosted a small karaoke event to celebrate student leaders. It was heartwarming to see a great turnout and be able to give back to those who dedicate their time and effort to making HCCC a vibrant and supportive community. SGA plans to host more of these events as a token of appreciation for our hardworking student leaders.
- On December 13, SGA collaborated with Student Life and Leadership, the Starry Eye Dance Team, and the HCCC Film Club to bring "The Snowball" to life. This event provided students with a much-needed break during finals and a festive way to kick off the winter break. Students enjoyed hot cocoa and cookies, participated in fun activities like a gingerbread house competition, posed for photos at the booth, and joined a raffle.
- We are preparing to hold elections next month to fill vacant positions, recruit new senators, and begin e-board shadowing shortly afterward. More details about these plans will be provided soon.

This concludes my updates for the SGA. Now, I will move on to updates from our clubs and organizations.

With the start of a new semester, I am pleased to announce the formation of a new organization, the Human Services Club. Their first event will be a collaborative effort with the nonprofit organization *Be The Light*, focusing on spreading positivity within the community.

Health and Medical Sciences Club and STEM Club

- Protect Yourself: Tips to Stay Healthy and Safe

Student Programming Board

- Cozy Cafe Hangout

LGBTQ+ Club

- LGBTQ+ Summit

Men of Hudson

- The Brotherhood

CAREERS IN STEM (together with Student Life and Leadership)

- American Chemical Honor Society
- Cybersecurity Club
- Health and Medical Science Club
- STEM Club
- Girls Who Code

STUDENT PARENT HOLIDAY CELEBRATION (together with Student Life and Leadership)

- Teacher Education Club
- National Society of Leadership and Success
- Student Parent Alliance

Teacher Education Club

- HCCC's Little Library Ceremony

La Hermandad

- Fall 2024 Dialogue Series
- Life Transitions, but Staying Grounded: A Dialogue on Transitions We Encounter Throughout our Lives.

Active Minds

- Holiday Movie Night

That concludes all of December's updates and I look forward to what awaits us this semester. Thank you and have an amazing evening!

2. All College Council Chair's Report

All College Council Chair, Dr. Chris Cody, offered the following report.

Good evening, Trustees.

It's nice to see you all, and I hope you had a restful holiday and a happy new year. The new semester is upon us, and we would be remiss to not highlight a few important events.

Tomorrow, College Service Day begins at 9:00 a.m. The theme is *Community Engagement and Civic Responsibility*. We look forward to a day of learning and thoughtful engagement with our colleagues. The all-college adjunct faculty orientation will be held the following day, on Thursday, January 23, at 5:00 p.m. And then the first day of classes will be this upcoming Friday, January 24.

Of the many events scheduled in the early weeks and months of the semester, there are two we'd like to highlight. First, there is the Martin Luther King Jr. Commemoration event on Tuesday, January 28. The guest speaker is Dr. Ilyasah Shabazz, daughter of civil rights leader Malcolm X and an adjunct professor of criminal justice at John Jay College. The second event to highlight is the "Beyond the Lectern" hosted by the Professional Association that will feature five HCCC professors discussing their triumphs, failures, and perspectives on the future of higher education. That event takes place on Wednesday, February 5 from 11:00 a.m. to 1:00 p.m. in the Scott Ring Room. We look forward to seeing you at these and other important functions this semester.

I'll now proceed with the committee reports:

- The Academic Senate this semester continues their analysis and assessment of the incomplete policy and the college-wide grade scale policy. Both projects are near completion, and the Academic Senate leadership foresees that one or both may result in a governance recommendation (GR) this semester.
- The Student Affairs Committee continues its work to engage and educate Continuing Education and Workforce Development (CEWD) students on the in-house services they are eligible for. The committee will work to provide that information to this student population and plans to draft a GR that will clearly state the services available to CEWD students.
- The College Life Committee hosted a successful holiday party. Attendees were treated to delicious food, festive music, and the fun of the annual ugly sweater contest. The committee will plan an end of the semester summer barbeque. And the committee's "Hudson Huddles" speaker series has begun the process of reaching out to potential future speakers.
- The Technology Committee is happy to report on the successful creation of a new webpage that lists and links to all mobile apps currently being used by the college. The webpage is now live and can be found under the ITS option on the college's website.
- The Development and Planning Committee is planning another semester of initiatives aimed at raising awareness around creating a culture of giving. To that end, the committee is planning to work with the Poetry and Language Collective this semester to host scholarship essay writing events for HCCC students.
- The Space and Facilities Committee continues to assist in a variety of ways to ensure a seamless transition to our campus of the future. The committee will also be working this semester to locate a permanent zen space/prayer room at the North Hudson Campus.

With that, we conclude our report and would like to wish our students a successful start to the semester! I'd like to thank everyone who made this report possible, including All College Council (ACC) Vice Chair Raffi Manjikian, ACC Secretary Sarah Teichman, all the ACC committee chairs, committee members, Dr. Reber, Cabinet, Trustees, and the entire college community.

3. *President's Report*

President Reber offered the following report.

Good evening, Trustees.

Before I begin, I ask you to join me in a moment of silence for victims of the devastating fires in California; and all victims of war in the Middle East, Russia, Ukraine, and victims of war and violence worldwide.

Moment of Silence

Thank you.

We condemn violence of all kinds, including antisemitism and Islamophobia. We support one another in times of difficulty and strive to be a community that is respectful of – and safe for – everyone.

Trustees, colleagues, and friends, Happy New Year!

It is wonderful to be back together as we begin 2025 at this inspirational and transformational College.

Chris and Nina, thank you for your reports and your leadership!

This evening, we celebrate the College's new five-year strategic plan.

Entitled "The Community's College: Embracing Our History, Shaping Our Future," the detailed plan builds upon the College's remarkable success and charts specific strategic directions, goals and action steps that will guide HCCC's continued upward trajectory of excellence in service to our students, our community, and the College's mission.

The plan was developed through a collaborative, months-long process in which hundreds of college and surrounding community members were engaged.

Trustees, we thank you and all members of the HCCC family for your guidance, engagement, and support. And we thank Associate Vice President Dr. Heather DeVries for her stellar leadership of the planning process.

Thank you, Heather!

This evening, we have invited Dean of Libraries John Hernandez to discuss new initiatives in the libraries that are supporting student success. I have asked Vice President for Academic Affairs, Dr. Darryl Jones, to introduce John and his report this evening, after which I'll offer a few concluding remarks.

Dr. Darryl Jones offered the following remarks.

Thank you, President Reber. Good evening, Trustees.

Academic librarians are increasingly participating in a national dialogue about higher education effectiveness and quality. They are more than keepers of valuable collections and the monitors of quiet study spaces on campus. Our librarians are campus leaders in adapting to changes, like adopting a student-centered mindset, catalyzing active learning, and championing diversity, equity, and inclusion. Librarians are contributing to higher education assessment work by creating approaches, strategies, and practices that document the value of academic libraries in advancing the goals and mission of our institution. Under Dean Hernandez's leadership, our library staff are doing an amazing job combining library instruction and high-impact educational practices that are aimed at fostering a sense of student belongingness here on campus. I now invite John Hernandez to come forth and share specific details about how our libraries are helping all students get support, build skills, create projects, make connections, and find a career, all in the context of diversity, equity, and inclusion.

[Dean John Hernandez offered HCCC Libraries Supporting Diversity, Equity and Inclusion Presentation.](#)

John Hernandez offered the following remarks.

Thank you very much, Dr. Jones. President Reber, members of the Board of Trustees, I appreciate this opportunity to speak with you this evening.

I'm excited to announce that the Library has been awarded the Library Excellence in Access and Diversity Award (LEAD) by *Insight Into Diversity* magazine. This is the same organization that sponsors the Higher Education Excellence in Diversity (HEED) Award, which the college has won four years in a row. This is only the second year the LEAD award has been offered, and our library is one of several recipients. This award acknowledges academic libraries' efforts to promote diversity, equity, and inclusion. I'll highlight a few initiatives from our application.

The Library is committed to diversity, equity and inclusion and strives to uphold the principles fostered by Hudson County Community College. We adhere to the College's commitment by working closely with other campus units, building a relevant collection of resources and materials, and providing a welcome environment for all of our users that supports teaching, research, and learning, respectful of all perspectives.

One of our recent programs is "Ticket to Culture," our museum pass program. This initiative provides free annual guest passes to cultural institutions, mostly museums. We started our pilot with five institutions: El Museo del Barrio, Museum of the City of New York, Brooklyn Botanic Garden, Newark Museum of Art, and Montclair Art Museum. These passes can be reserved at both North Hudson and Journal Square libraries and are available to all Hudson students, faculty, and staff. The idea is to provide opportunities for our community to experience diverse cultural resources. We hope to expand this program to other institutions.

The library serves as a campus hub for studying, creating, and meeting at both campuses. We strive to make the library a safe and welcoming space by collaborating with many college offices and organizations, including Student Life and Leadership, various student organizations, Hudson Helps, Hudson Pride, and

the Student Parent Alliance. Our goal is to draw our community into the library and expose them to the rich, diverse community at Hudson.

We've also begun engaging in public library partnerships. At Journal Square, we are partnering with the Jersey City Free Public Library, and the North Bergen Public Library. These partnerships provide opportunities for students to sign up for public library cards and build reciprocal relationships with these libraries. One of our librarians, Saudia Reid, recently presented on this topic at the Jersey Academic Libraries Conference.

Other ways we engage at the library include decorating the library space to recognize holidays and celebrations in our diverse community and curate thematic book displays, such as one for Martin Luther King, Jr.'s birthday.

We provide other services, including prayer and meditation rooms, promoted with the help of Doreen Pontius, Director of the Office of Mental Health Counseling and Wellness. We are also housing the lactation pods here at the Gabert Library and providing a private space for lactating members to express and store milk. We also offer study breaks with games, coloring, clay, and therapy dog visits to help students de-stress.

The library focuses on building diverse collections and resources. We celebrate Banned Books Week, recognizing the increasing number of challenges to books. We believe strongly in the freedom to read. We've also acquired databases focused on DEI topics, such as Black Life, Hispanic Life, and Asian Life in America from NewsBank, and the Ethnic Diversity Source database from EBSCO.

Accessibility is another facet of diversity. We provide assistive technology, such as an assistive keyboard for sight-challenged or blind students, and talking books through the New Jersey State Library's Talking Book and Braille Center. These resources are available for users to check out and use.

We've been working closely with Danielle Lopez, our new Director of Diversity, Equity, and Inclusion for Accessibility Services, who has been a wonderful resource. I also want to acknowledge Saudia Reid for her tremendous work in our collaborative programming efforts and partnerships.

Thank you very much. If there are any questions, I'd be happy to answer them.

President Reber resumed his remarks.

Thanks so much, John.

We greatly appreciate all that you and the members of your team do in support of our students and our college mission!

As we prepare for classes to begin on Friday, our College community will meet tomorrow for our spring 2025 College Service Day. We look forward to a day of stimulating discussion, presentations and celebrations. The theme for the day is "Community Engagement and Civic Responsibility."

Finally, I am delighted to share some wonderful late-breaking news.

On the heels of the College's receipt last year of a stunning three national awards of excellence from the American Association of Community Colleges that included the naming of Dr. Clive Li as AACC's 2024 Faculty Member of the Year; the College's receipt of the AACC 2024 Student Success Award of Excellence for the Hudson Scholars Program; and the honor of being named AACC's 2024 CEO of the Year – we celebrate three national finalists for this year's AACC 2025 Awards of Excellence!

These finalists were published in last Friday's AACC national *Community College Daily*.

We congratulate Associate Vice Presidents Lori Margolin and Dr. Heather DeVries for their leadership that has led to the College's selection as one of five finalists for AACC's 2025 Outstanding College/Corporate Partnership Award for HCCC's Incarcerated and Reentry Training Programs; we congratulate Associate Dean of Career and Transfer Pathways Jennifer Valcarcel, who is one of three finalists for AACC's 2025 Rising Star Manager Award of Excellence; and we congratulate Associate Professor of Chemistry and

Coordinator of the Construction Management Program Dr. Azhar Mahmood, who is one of three finalists for AACC's 2025 Faculty Innovation Award of Excellence.

We thank and salute Lori, Heather, Jen and Azhar for their dedication and excellence. They make us all proud!

Happy New Year, everyone! Hudson is Home!

Trustees, this concludes my report.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Reorganization meeting and Regular Meeting of November 26, 2024 were approved.*
2. *Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grant:

Title: *Strengthening Career and Technical Education for the 21st Century (Perkins V)*

Agency: *NJ Department of Education (NJDOE)*

Purpose of Grant: *Hudson County Community College (HCCC) has received notice of its FY 2025 allocation, designated for direct program and instructional support for HCCC Career and Technical Education (CTE) programs. The application will be resubmitted with a budget modification for review and approval by the State.*

College Administrator: *Nydia James*

College Contribution: *\$0*

Award Amount: *\$1,264,951*

Title: *Hudson Oral History Project*

Agency: *National Endowment for the Humanities*

Purpose of Grant: *The Hudson Oral History Project uses humanities practices and oral history tools to engage students and the community, capturing stories of the city's transformation and integrating them into courses and curricula.*

College Administrator: *Sean Egan and Antonio Acevedo*

College Contribution: *\$0*

Award Amount: *\$150,000*

Introduced by: Pamela Gardner

Seconded by: Edward DeFazio

7 Ayes.....0 Nays

Resolutions Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATION 1-11:

1. *Resolution Awarding Contract with APS Contracting, Inc. for Wayfinding Phase II Services for Journal Square Campus was approved at a cost not to exceed \$1,390,000.*

2. Resolution Authorizing Award of Security Services with Allied Universal over a three-year term at a total cost not to exceed \$13,150,968, was approved.
3. Resolution Authorizing Renewal of Consultation Services for Latino Outreach, with Atabey Consulting Group, at a total cost not to exceed \$72,000 for a one-year term, was approved.
4. Resolution Authorizing Award of Snow Removal Services with a cost not to exceed \$21,364, with an additional rate of \$250 per inch beyond 18 inches of accumulation, was approved.
5. Resolution Authorizing Renewal of Document Imaging Software with Accelerated Information Systems at a cost not to exceed \$103,258 was approved.
6. Resolution Rejecting Purchase and Installation of Interactive Projector Systems to rescind the previously awarded contract to Howard Technology Solutions due to non-compliance with NJ labor laws was approved.
7. Resolution Authorizing Purchase and Installation of Interactive Projector Systems and award a contract to Howard Technology Solutions at a cost not to exceed \$53,675 was approved.
8. Resolution Authorizing Renewal of Website Redesign Content Management System (CMS) Services with Modern Campus at a total cost not to exceed \$49,792 was approved.
9. Resolution Authorizing Renewal of Room Scheduling and Course Catalog Management Software with Insight Public Sector, Inc., at a cost not to exceed \$212,830 for a two-year term was approved.
10. Resolution Authorizing Contract for Demand Response Services with NRG Curtailment Solutions, Inc. with a reimbursement rate of 70% was approved.
11. Resolution Amending Contract for Custodial Services to authorize a settlement agreement with Maverick Building Services, resolving disputes regarding payroll tax inclusion, was approved.

*Introduced by: Jeanette Peña
 Seconded by: Stacy Gemma*

7 Ayes.....0 Nays

Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-9:

1. SEPARATION

First Name	Last Name	Title	Effective Date
Christopher	Rivera	Director of ESL and Academic Foundations English	December 20, 2024

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Separation above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Natalie	Brown	Internship Coordinator (Grant-funded)	November 15, 2024
Geraldine	Kiefer-Necklen	Director, Practical Nursing	December 20, 2024
Connie	Silletti-Cafaro	Career and Transfer Specialist (Grant-funded)	January 15, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Effective Date	Annual Salary
Keann	Braveboy	Assistant Director, Nursing	January 22, 2025	\$ 85,000.00
Kevin	Shah	Support Analyst	January 22, 2025	\$ 51,283.10
Yadeline	Tineo	Student Services Assistant, North Hudson Campus	January 22, 2025	\$ 41,132.64
Abihail	Yisrael	CTE Career and Transfer Specialist (Grant-funded)	January 2, 2025	\$ 54,500.00

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Kandi	Ceballos	Human Resources Coordinator	109	January 3, 2025	January 3, 2026	\$ 48,335.80
Gabriel	Cisneros	Patient Care Technician Training Specialist	INST	January 22, 2025	July 22, 2025	\$ 66,150.00
Jeet	Patel	Data Network Administrator	112	January 3, 2025	February 15, 2025	\$ 52,619.47
Mylz	Wilson	Director, Gateway to Innovation (Grant-funded)	119	February 1, 2025	April 30, 2028	\$ 68,769.03

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.

5. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Annual Salary
Steffi	Montenegro	Instructor, Nursing, Medical-Surgical (Tenure-Track)	January 16, 2025	\$ 57,671.68

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 5.

6. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
Yusuf	Dag	Instructor, Physics (Non-tenure Track)	January 16, 2025	May 31, 2025	\$ 57,671.68
Donnell	Griffith	Instructor, Academic Foundations English	January 16, 2025	May 31, 2025	\$ 57,671.68
David	Nash	Instructor, Academic Foundations English	January 16, 2025	May 31, 2025	\$ 57,671.68

Shree Vishal	Persaud	Instructor, ESL	January 16, 2025	May 31, 2025	\$ 57,671.68
Carlos	Rosado	Instructor, Nursing, Medical-Surgical	January 16, 2025	May 31, 2025	\$ 57,671.68

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH JANUARY 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
Aisha	Javed	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Fatima	Javed	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Angelique	Reeves	Accessibility Services	Notetaker/Reader	Reader-150525	Karine Davis
Christopher	Capri	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Miguel	Cruz	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Gabriela	Melendez	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Soumeya	Nasri	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Jules	Rose	ADJ Academic Support Services Center	Tutor	Tutor-252010	Kenny Fabara
Kenia	Sandoval	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Madeline	Dyer	Center for Teaching, Learning, and Innovation	Office Assistant	OFFAST-252010	Paula Roberson
Aimee	Aquino	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle

Genesis	Castro	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Debora	Mumma	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Katie	Rodammer	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Esmeralda	Tamayo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Robert	Wilder II	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jack	Engdall	Cultural Affairs	Gallery Educator	GALEDU-255011	Michelle Vitale
Jacqueline	Garcia	Early College Programs	PT Advisor	ADVISOR-150540	Cristhian Altamirano
Azhane	McDaniel	Early College Programs	Office Assistant	OFFAST-150540	Cristhian Altamirano
Mariana A.	Abdelmalak	Human Resources	Office Assistant	OFFAST-253020	Amaal Ogburn
Megah	Sanghavi	Human Resources	Office Assistant	OFFAST-253020	Suhani Aggarwal
Ciani	Harper	Humanities and Social Sciences	Office Assistant	OFFAST-101025	Laurie Riccadonna
Louisa	Krupp	Office Assistant	Office Assistant	OFFAST-101025	Laurie Riccadonna
Laura	Robertson	Humanities and Social Sciences	ESL Academic Coach	PTESLC-601014	Alison Wakefield
Aubrey	Zich	Humanities and Social Sciences	Office Assistant	OFFAST-101025	Laurie Riccadonna
Alexander	Arellanes	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez

Bhakti	Gohel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Sarthak	Gohel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Elaine	Gonzalez	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nancy	Kane	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Juliana Paula	Lucila	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jainika	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Neel	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Rahul	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Shreekunj	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nil	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Eduardo	Rivera	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Sylus Evan	Salgado	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Caren	Urena Flores	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jose	Rivera	Mental Health Counseling and Wellness	Intake Specialist	PTINTSP-604010	Doreen Pontius-Molos
Mayte C.	Molina	North Hudson Campus	NHC Office Assistant	OFFNHC-252030	Jason Jai Figueroa
Kenneth	Castro	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Jessica	Collado	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Awa	Gueye	Nursing and Health Professions	Office Assistant	OFFFAST-101016	Tess Wiggins

LaTonja	Jennings Waul	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Sharmaine	Judge	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Dhrumi	Shah	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Luis	De La Cruz	Science, Technology, Engineering, and Mathematics	Lab Assistant	LABAST-101015	Burl Yearwood
Haley	Puynko	Science, Technology, Engineering, and Mathematics	Office Assistant	OFFAST-101015	Burl Yearwood
Natalie	Betancourt	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Veronica Gerosimo
Lisa	Camacho	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Veronica Gerosimo
Keiry	Hernandez	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Veronica Gerosimo
Joanne	Rivera	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Angela Tuzzo
Paulina	Sonza	Student Life and Leadership	Part Time Coordinator	PTCOORD-701000	Veronica Gerosimo

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 7.

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Abdelmalek	Benaissa	Science, Technology, Engineering, and Mathematics (STEM)
Elizabeth	Bretz	Humanities and Social Sciences
Muhammad	Chohan	Science, Technology, Engineering, and Mathematics (STEM)
Gabriela	Melendez	College Student Success; Academic Affairs
Inas	Saad	Science, Technology, Engineering, and Mathematics (STEM)
Abdelmalek	Benaissa	Science, Technology, Engineering, and Mathematics (STEM)

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.*

9. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Accounts Receivable Clerk, Bursar/ Student Accounts	Student Services Assistant, Hudson Hub	Estefany Ferreira	102	107	\$42,627.59	\$45,627.59	January 22, 2025
Student Services Assistant, Enrollment Services	Student Services Assistant, Hudson Hub	Omar Hamza	105	107	\$42,087.71	\$45,087.71	January 22, 2025
Financial Aid Assistant, Financial Aid	Student Services Assistant, Hudson Hub	Shameka Jennings	105	107	\$48,922.45	\$51,922.45	January 22, 2025
Enrollment Services Assistant, Enrollment Services	Student Services Assistant, Hudson Hub	JoAnn Kulpeksa	105	107	\$47,514.88	\$50,514.88	January 22, 2025
Financial Aid Assistant, Financial Aid	Student Services Assistant, Hudson Hub	Shaniqua Matos	105	107	\$46,565.03	\$49,565.03	January 22, 2025
Student Services Assistant, Advisement	Student Services Assistant, Hudson Hub	Crystal Newton	105	107	\$43,523.62	\$46,523.62	January 22, 2025
Student Services Assistant, Financial Aid	Student Services Assistant, Hudson Hub	Juan Peralta	105	107	\$40,314.20	\$43,314.20	January 22, 2025
Accounts Receivable Clerk, Bursar/ Student Accounts	Student Services Assistant, Hudson Hub	Fernelis Ramirez	102	107	\$44,298.56	\$47,298.56	January 22, 2025
Enrollment Services Assistant, Enrollment Services	Student Services Assistant, Hudson Hub	Christian Sanchez	105	107	\$47,514.88	\$50,514.88	January 22, 2025
Accounts Receivable Clerk, Bursar/ Student Accounts	Student Services Assistant, Hudson Hub	Genny Sanchez	102	107	\$41,740.93	\$44,740.93	January 22, 2025
Enrollment Support Assistant, Enrollment Services	Student Services Assistant, Hudson Hub	N/A	105	107	N/A	N/A	January 22, 2025

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Rejecting All Bids for the Award of Contract for STEM Center Renovation Services

WHEREAS, Hudson County Community College (“College”) needs to procure services for the fabrication and installation of illuminated wall and marquee signs with all necessary structural and electrical engineering for retrofitting the STEM building (“Project”); and,

WHEREAS, pursuant to N.J.S.A. 18:64A-25.1, et seq., the College advertised and held a public bid opening on January 28, 2025 for services for the Project; and,

WHEREAS, the College received bids from the following vendors in response to the bid advertisement:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
APS Contracting, Inc.	Paterson, NJ	\$388,000
Molba Construction	Little Ferry, NJ	\$389,000

WHEREAS, all bids exceed the Project budget and therefore must be rejected; and,

WHEREAS, the Administration recommends rejecting all bids and again publicly advertising for bids;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby reject all bids received for the Project and determine that the College shall again publicly advertise for bids for the Project.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Approving Award of a Career Pathways Consultant

WHEREAS, Hudson County Community College (“College”) requires the services of a qualified vendor to provide professional consulting services for a career pathways plan that includes a pathway analysis and prioritization, credential selection and skills mapping, and implementation strategy and report with recommendations for two new or evolved career pathways (“Services”); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), professional consulting services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term not to exceed seven (7) months; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Business-Higher Education Forum (“BHEF”)	Washington, DC	\$70,000

WHEREAS, the College has determined that the proposal submitted by BHEF is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is seven (7) months; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Business-Higher Education Forum of Washington, DC, for the Services as described herein for a seven (7) month term at a cost not to exceed \$70,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Purchase of Commencement Regalia to be Funded by the Student Life Fee (SLF)

WHEREAS, Hudson County Community College (“College”) needs to purchase caps, gowns, tassels, and stoles to be worn by students at the May 2025 Commencement Ceremony; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (22), the purchase of graduation caps and gowns is exempt from bidding; and,

WHEREAS, Follett Corporation submitted a proposal to supply the Commencement regalia at a cost not to exceed \$38,620, which is consistent with the prior year; and,

WHEREAS, the cost of these services will be funded from the Student Life Fee; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Follett Corporation of Jersey City, New Jersey, to provide the Commencement regalia as described herein at a cost not to exceed \$38,620.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Purchase of a 3D Printer for the Fine Arts Program to be Funded by the Carl D. Perkins Grant

WHEREAS, Hudson County Community College (“College”) needs to purchase a 3D printer for the Computer Arts and Digital Art and Design programs; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.19, when the cost of a purchase exceeds 20% of the College’s bid threshold but is less than the bid threshold, the College may award a contract on the basis of lowest responsible quotation received, which is most advantageous to the College, price and other factors considered; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the printer; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
CADimensions	East Syracuse, NY	\$59,188

WHEREAS, the College has determined that the proposal submitted by CADimensions is in the best interests of the College, price and other factors considered; and,

WHEREAS, the cost of these services will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to CADimensions of East Syracuse, New York, to provide a 3D printer as described herein at a cost not to exceed \$59,188.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendation 1-4.**

1) Resolution Rejecting All Bids for the Award of Contract for STEM Center Renovation Services; 2) Resolution Approving Award of a Career Pathways Consultant; 3) Resolution Authorizing Purchase of Commencement Regalia to be Funded by the Student Life Fee (SLF); and 4) Resolution Authorizing Purchase of a 3D Printer for the Fine Arts Program to be Funded by the Carl D. Perkins Grant

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 18, 2025

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

VIII. PERSONNEL RECOMMENDATIONS

1. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Effective Date	Annual Salary
Kim	Hosmer	CTE Career and Transfer Specialist (Grant-funded)	February 19, 2025	\$ 62,000.00
Douglas	McKeon	Librarian, College Libraries	February 19, 2025	\$ 59,942.75
Jaime	Pardo	Director of CEWD Operations and Business Client Training	March 3, 2025	\$ 77,000.00
Luz	Tellez	CTE Career and Transfer Specialist (Grant-funded)	February 19, 2025	\$ 51,940.20

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 1.

2. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Natalie	Mejia	Financial Aid Assistant	105	February 19, 2025	July 18, 2025	\$ 39,765.98

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Annual Salary
Elizabeth	Hallacy	Instructor, ESL (Tenure-Track)	January 16, 2025	\$ 59,306.37
Amanda	Velez	Instructor, ESL (Tenure-Track)	January 16, 2025	\$ 59,229.05

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
Amanda	Fournier	Instructor, ESL (Non-tenure Track)	January 16, 2025	May 31, 2025	\$ 57,671.68
Ayca	Palancilar	Instructor, ESL (Non-tenure Track)	January 16, 2025	May 31, 2025	\$ 57,671.68

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 4.

5. AUTHORIZATION OF PART-TIME STAFF THROUGH FEBRUARY 2026, AS NEEDED

<i>First name</i>	<i>Last name</i>	<i>Office</i>	<i>Title</i>	<i>Position ID</i>	<i>Supervisor</i>
Amreen	Fatima	Accessibility Services	Note taker/ Reader	READER-150525	Karine Davis
Phill	Carrillo	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Joshua	Greenbaum	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Kaitlyn	Flaherty	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECLERK-101030	Ara Karakashian
Hisani	DuBose	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Thelma	Ganguly	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ivan	Garcia Jr.	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Patricia	Gonzalez Feliz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Stephen	Palmer	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Anita Belle
Lissa	Ramirez	Continuing Education and Workforce Development	PT Instructor	PTINST-603091	Maritza Reyes
Connie	Silletti-Cafaro	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Amelvis	Villafane	Hudson Helps Resource Center	Food Pantry Manager	PTRYMGR-603055	Katherine Acosta
Mira	Domadiya	Information Technology Services	Evening/ Weekend PT Supervisor	EVEWKS-253025	Diana Perez
Hetkumar	Naik	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jasmine Drew	Rodriguez	Nursing and Health Professions	Office Assistant	OFFAST-101016	Maritess Wiggins

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No.5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Maha	Asfour	Nursing and Health Professions
Sirnoeva	Ellis	Humanities and Social Sciences
Alfred	Gjini	Humanities and Social Sciences
Ambar	Grullon	Humanities and Social Sciences
Alina	Poliakaite	Humanities and Social Sciences
Paul	Sinckler	Humanities and Social Sciences
Robyn	Stein	Humanities and Social Sciences
Bingyao	Xie	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 6.*

7. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Financial Aid Advisor	Assistant Director, One Stop Student Services Center	Maribel Alvarado-Bikai	109	113	\$71,129.24	\$74,129.24	February 19, 2025
Transcript Coordinator	Assistant Director, One Stop Student Services Center	Jacqueline Castillo	109	113	\$57,452.55	\$67,110.98	February 19, 2025
Student Accounts Coordinator	Assistant Director, One Stop Student Services Center	Carmen Garcia	109	113	\$58,015.46	\$65,394.83	February 19, 2025
Senior Assistant Director, Advisement, North Hudson Operations and Development	Associate Director of Advisement, North Hudson Campus	N/A	114	115	N/A	N/A	February 19, 2025
Director, DEI of Veterans Affairs and International Student Services	Associate Director of Veterans Affairs and International Student Services	N/A	119	115	N/A	N/A	February 19, 2025
Associate Director of Diversity, Equity and Inclusion	Coordinator of Cultural Affairs	N/A	115	109	N/A	N/A	February 19, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 7.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in ***Item VIII., Personnel Recommendations 1-7.***

1) Appointment of Full-time Staff; 2) Appointment of Temporary Full-time Staff; 3) Appointment of Full-time Faculty; 4) Appointment of Temporary Full-time Faculty; 5) Authorization of Part-time Staff, as Needed; 6) Appointment of New Hire Adjunct Instructors; and 7) Modifications to Staffing Table.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 18, 2025

<i>DeFazio, Edward</i>	_____
<i>Doria, Joseph</i>	_____
<i>Gardner, Pamela</i>	_____
<i>Gargiulo, Frank</i>	_____
<i>Gemma, Stacy</i>	_____
<i>Kenny, Roberta</i>	_____
<i>Lombardo, Vincent</i>	_____
<i>Rodriguez, Silvia</i>	_____
<i>Stahl, Harold</i>	_____
<i>Peña, Jeanette, Chair</i>	_____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Lenox Hill Radiology and Medical Imaging Associates P.C.

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions that is accredited by the State of New Jersey and the Joint Review Committee on Education in Radiologic Technology (JRCERT); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Lenox Hill Radiology and Medical Imaging Associates P.C. (“Lenox Hill”) has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Lenox Hill whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Lenox Hill;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Lenox Hill Radiology and Medical Imaging Associates P.C., effective April 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Kearny Health Department

WHEREAS, Hudson County Community College (“College”) offers a Registered Nursing Program (“Program”) through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Kearny Health Department has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Kearny Health Department whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Kearny Health Department;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Kearny Health Department, retroactive to January 31, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Paradigm Clinical Services

WHEREAS, Hudson County Community College (“College”) offers a Registered Nursing Program (“Program”) through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Paradigm Clinical Services has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Paradigm Clinical Services whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Paradigm Clinical Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Paradigm Clinical Services, retroactive to January 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Hispanic American Commerce Association of Jersey City (HACA JC)

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, the Hispanic American Commerce Association of Jersey City (“HACA JC”) shares this vision; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (“MOU”) with HACA JC, whereby the College and HACA JC will work collaboratively to support entrepreneurs and small businesses in Hudson County in ways that may include workshops, business training programs, events to support entrepreneurial and student initiatives, and other collaborative programs; and,

WHEREAS, this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Hispanic American Commerce Association of Jersey City;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Hispanic American Commerce Association of Jersey City, effective February 19, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Education Design Lab for the Community College Growth Engine (CCGE) Project

WHEREAS, Hudson County Community College (“College”) provides its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, the College seeks to promote economic mobility by offering credentials that meet labor-market demand and result in family-sustaining wages; and,

WHEREAS, this is a strategic priority for the College; and,

WHEREAS, the College was selected to participate in Education Design Lab’s Community College Growth Engine (CCGE) Project; and,

WHEREAS, participation in the CCGE Project will support and strengthen the College’s ability to develop pathways in high-demand, high-wage sectors; and,

WHEREAS, the College seeks to enter into an Agreement (“Agreement”) with Education Design Lab for its participation in the CCGE Project; and,

WHEREAS, the Agreement will remain in effect for the term described in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the approval of the Agreement between Hudson County Community College and Education Design Lab;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the Agreement between Hudson County Community College and Education Design Lab, effective upon approval.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-5:**

- 1) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Lenox Hill Radiology and Medical Imaging Associates P.C.;
- 2) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Kearny Health Department;
- 3) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Paradigm Clinical Services;
- 4) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the Hispanic American Commerce Association of Jersey City (HACA JC);
- and, 5) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Education Design Lab for the Community College Growth Engine (CCGE) Project.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 18, 2025

- DeFazio, Edward _____
- Doria, Joseph _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Gemma, Stacy _____
- Kenny, Roberta _____
- Lombardo, Vincent _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Peña, Jeanette, Chair _____

_____ Aye _____ Nay

Supporting Documents

[Click Here for Supporting Documents](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

X. NEW BUSINESS

INTRODUCED BY:

SECONDED BY:

DATE:

February 18, 2025

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, February 18, 2025

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the February 18, 2025 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: February 18, 2025

- DeFazio, Edward _____
- Doria, Joseph _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Gemma, Stacy _____
- Kenny, Roberta _____
- Lombardo, Vincent _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Peña, Jeanette, Chair _____

_____ Aye _____ Nay