

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, March 11, 2025

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

Passcode: 980112

Telephone: 1 305 224 1968

Webinar ID: 983 4715 7921

Passcode: 980112

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Lisa Camacho, Student Alumni Representative

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Pamela Gardner, Vice Chair

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Resurreccion*
2. *All College Council Chair's Report* *Dr. Cody*
3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

II. ROLL CALL

Trustees:

Lisa Camacho, Student Alumni Representative _____

Edward DeFazio, Secretary/Treasurer _____

Joseph Doria _____

Pamela Gardner, Vice Chair _____

Frank Gargiulo _____

Stacy Gemma _____

Roberta Kenny _____

Vincent Lombardo _____

Jeanette Peña, Chair _____

Christopher Reber, President, Ex Officio _____

Silvia Rodriguez _____

Harold Stahl _____

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING****Tuesday, March 11, 2025****III. COMMENTS FROM THE PUBLIC**

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

IV. CLOSED SESSION

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

V. REPORTS

1. *Student Government Association President's Report (N. Resurreccion)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Presentation of Newly Tenured Faculty

Inez Cruz, Assistant Professor of Radiography

Daniel Ondieki, Assistant Professor of Mathematics

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of February 18, 2025 are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of February 18, 2025.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: March 11, 2025

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

**Regular Meeting – Board of Trustees
Tuesday, February 18, 2025
5:00 P.M., In Person and Via Zoom**

MINUTES

PRESENT: *Lisa Camacho (Alumni Representative) Edward DeFazio (Secretary/Treasurer); Pamela Gardner (Vice Chair); Frank Gargiulo; Stacy Gemma; Jeanette Peña (Chair); Christopher Reber; and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Joseph Doria; Roberta Kenny; Silvia Rodriguez.*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC - None

IV. CLOSED SESSION – None

V. REPORTS

1. Student Government Association President's Report

Student Government Association President Nina Maria Resurreccion offered the following report.

Good evening, Trustees, faculty, staff, students, and guests. The past month has been interesting for our clubs and organizations, and I am excited to share an update with you.

- The **Involvement Fair** took place at both the Journal Square and North Hudson campuses, allowing clubs and organizations to connect with students and encourage participation.
- The **Model United Nations (UN) Club** began the semester with community service and academic engagement. In December, members volunteered at a local shelter in Jersey City, preparing and serving meals to individuals in need. In preparation for the Harvard National Model UN Conference, Executive Board members participated in a six-week remote course, refining their diplomatic and public speaking skills. Joseph Caniglia, Executive Director of North Hudson Campus (NHC) and Advisor of Model UN, will be taking five Hudson County Community College (HCCC) students to attend the conference in Boston, where they will engage in negotiations and discussions with over 2,500 participants from across the globe between February 20 and 23. This year was assigned Ecuador, and I would like to congratulate the students representing us: Lidia Khayrulina, Sonny Tungala, Neivi Nunez, Leonardo Amador, and Desiree Page.
- The **American Chemical Society (ACS)** continued its commitment to education and outreach. In October, members attended the Regional Environmental Symposium at Hosboro University, gaining insights into current environmental challenges and sustainable solutions. In December, ACS members served as science fair judges at PS 5 Middle School, helping to encourage young students interested in STEM fields.
- On March 6, ACS, Phi Theta Kappa, President's Advisory Council on Diversity, Equity and Inclusion (PACDEI), and Girls Who Code will host a Women in STEM event featuring guest speaker Dr. Nadia Dob, an HCCC alumna and recent Rutgers Pharmacy School graduate.
- The **Environmental Club** hosted a welcome meeting and film screening where members shared ideas for future events.

- The **National Society of Leadership and Success (NSLS)** participated in the Martin Luther King Day event on January 28 and assisted with the New Student Orientation on January 23.
- The **Culinary Club** will resume its Complimentary Soup Tuesdays on March 11, 18, and 25.

The **Sisters Empowering Brunch** provided an opportunity for students and staff to connect in a supportive environment. Attendees participated in a wall of encouragement, where they shared motivational notes and exchanged flowers while listening to uplifting speeches.

Several clubs also hosted events that fostered engagement and community spirit:

- **Active Minds** organized an informational tabling event at the North Hudson and Journal Square campuses to promote mental health awareness and campus wellness resources. In partnership with La Hermanidad and the Jed Foundation, they will host a Self-Love Celebration on February 12, highlighting confidence, self-care, and personal development.
- The **Latin Society Club** held the *Besitos de Amistad* fundraiser, where students donated \$5 in exchange for personalized DIY Valentine's Day telegrams. All proceeds were donated to the HCCC Foundation in support of DACA students.
- The **Student Programming Board** successfully hosted Valentine's Spirit Week, encouraging students and staff to wear red, pink, or twin with their best friends to celebrate the occasion.

SGA recently held elections to fill vacant positions and welcomed new leaders who will support and advocate for students throughout the semester. A training period will take place over the next few weeks to ensure a smooth transition for the newly elected officers.

Finally, SGA members had the privilege of attending the National Legislative Summit (NLS) in Washington, D.C. Composed of student representatives, administrators, and trustees, our delegation met with lawmakers to discuss financial aid, diversity initiatives, and student support resources. We shared our personal experiences as community college students and emphasized the importance of these policies in shaping our academic and professional futures. Connecting with student government leaders from across the country reinforced the idea that, while our journeys may differ, we are united in our goal of advocating a stronger, more accessible higher education system.

That concludes my report. Thank you, and I hope you all stay warm.

Trustee Gardner offered remarks.

I would like to take a moment to commend Nina for the outstanding job at NLS. She and Lisa Camacho represented us in Washington, D.C. with professionalism and dedication. They highlighted the needs of community colleges across the country, and we are incredibly proud of the way they represented themselves and our institution. Thank you.

2. All College Council Chair's Report

All College Council Chair, Dr. Chris Cody, offered the following report.

Good evening, Trustees,

It is great to see you all again, and I hope the semester is off to a smooth start for everyone. Before proceeding to committee reports, I would like to highlight a few key upcoming events and items of importance.

The North Hudson Campus (NHC) will host an information session on Tuesday, February 25 for students to learn about the services available to them. NHC will also be the location of our All College Council (ACC) meeting on Wednesday, March 26. Additionally, the College will hold two open houses this semester: one at the Journal Square Campus (JSQ) on Saturday, March 22, and another at NHC on Saturday, April 26. These events provide valuable opportunities to engage with the community and share information about the resources we offer. Finally, the College's Teaching and Learning Symposium on

Social Justice in Higher Education will take place next week. Each day will feature thoughtful sessions exploring a variety of timely issues and topics. We look forward to seeing you there.

Now, I would like to share an update regarding the ACC. My two-year term as Chair will conclude at the end of this semester, as will the terms of Vice Chair Raffi Manjikian and Secretary Sarah Teichman. Professor Elana Winslow and I will form a committee to facilitate the election of a new executive board, and I look forward to a smooth transition.

Now, let us move to key updates from our committees.

- The Academic Senate is pleased to announce that Sonja Rodiger-Radovic has stepped into the role of Secretary. Co-chairs Jeanne Baptiste and Fernando Garcia continue leading the review of the incomplete policy and the college-wide grading policy. Additionally, the Academic Senate has approved OLAC's Governance Recommendation on AI syllabus statements. These statements align with the existing academic integrity policy and provide guidelines for AI use in the classroom. The recommendation was unanimously approved by the ACC executive board and steering committee. In March, we anticipate an ACC-wide vote, which, if passed, will be forwarded to Dr. Reber. We will keep you posted on the progress.
- The College Life Committee reports that planning is underway for Hudson Huddles, and preparations have begun for the Spring Employee BBQ. These events provide excellent opportunities for community engagement, and we look forward to seeing everyone there.
- The Development and Planning Committee has been collaborating with the 50th Anniversary Committee to support fundraising efforts for the College. We encourage everyone to participate and support this initiative. Additionally, the committee is working with the Poetry and Language Collective to host scholarship essay writing workshops for students.
- The Technology Committee reports that the mobile apps page, which consolidates all apps used by the College, is now live under the ITS section of the College website. The committee is also developing a flyer to promote this resource, which will be distributed soon by Communications.
- The Space and Facilities Committee's current chair, Irma Williams, will conclude her two terms at the end of this semester. Irma has made significant contributions to the College in her role, and we sincerely appreciate her dedication. The committee is in the process of identifying a new chair for the upcoming semester. In other news, the Johnston Room is being converted into two classrooms to accommodate the closure of rooms in the C-D building. Construction is set to begin soon.
- The Student Affairs Committee celebrated the official unveiling of the lactation pods with last week's ribbon-cutting ceremony. The committee is working to ensure information about the lactation pods is included on the Student Parent webpage. Additionally, outreach to Continuing Education and Workforce Development students continues as the committee works to integrate them more holistically into the student body.

With that, we conclude our report. I would like to thank everyone who contributed to these updates, including ACC Vice Chair Raffi Manjikian, ACC Secretary Sarah Teichman, committee chairs, Dr. Reber, Cabinet, and the Board of Trustees. Thank you.

3. *President's Report*

President Reber offered the following report.

Good evening, Trustees.

Before I begin, I ask you to join me in a moment of silence for all victims of war and violence in the Middle East, Ukraine, Russia, Africa, and worldwide, including families of victims and their loved ones.

Moment of Silence

Thank you.

We condemn violence and hatred of all kinds, including racism, antisemitism, and Islamophobia. We support one another in times of difficulty and strive to be a community that is respectful of – and safe for – everyone.

Chris and Nina, thank you for your reports and your leadership!

This evening, I have invited Associate Professor of English Dr. Sean Egan, and Associate Professor of History Antonio Acevedo, to discuss their development of an exciting oral history project focused on Journal Square.

I have asked Vice President for Academic Affairs Dr. Darryl Jones to introduce our faculty and presentation.

Dr. Darryl Jones offered the following remarks.

Thank you, President Rieber. Good afternoon, Trustees.

Tonight's presentation highlights the importance and impact of grant writing in higher education. Our commitment to faculty grant writing gained momentum under the leadership of former Provost and Senior Vice President, Dr. Eric Friedman.

Several years ago, Eric and I engaged in discussions about how we could develop a grant-writing culture at the college, emphasizing the importance of identifying and submitting compelling grant proposals. Specifically, we began incorporating grant-writing skills into faculty position postings and descriptions, reinforcing its role in academic success. Over the years, the college's grant acquisitions have grown significantly thanks to the dedicated work of a talented team led by Vice President for Advancement and Communications Nicole Johnson.

Institutionally, we recognize grant writing as a vital tool for faculty members to obtain financial support for research, curriculum development, and service initiatives. Grants provide the resources needed to fund innovative research, create new academic programs, and implement impactful community engagement projects. These initiatives are at the heart of higher education and allow faculty expertise to extend beyond the college, directly benefiting the communities we serve.

Through grant-funded projects like the one you will hear about shortly, faculty members can address societal challenges and create meaningful change. Grants enable outreach programs, workshops, and partnerships with local organizations. These efforts not only benefit the community but also contribute to faculty growth and development.

By securing funding for service-based projects, colleges integrate more deeply into their surrounding communities. This approach underscores the essential role of higher education – not only in advancing individual success but in fostering collective prosperity within towns, cities, and regions.

With that, I now invite the Oral History Project co-directors, Dr. Sean Egan, Associate Professor of English, and Antonio Acevedo, Associate Professor of History, to share details about this exciting initiative.

[Dr. Sean Egan and Professor Antonio Acevedo presented Journal Square Oral History Project.](#)

Dr. Sean Egan offered the following remarks.

Thank you, Dr. Jones and Trustees, for your time this evening.

There were two key moments that sparked this initiative. First, simply working in Journal Square, I became more aware of how much change is happening around us. Then, a few years ago, Professor Joseph Gallo wrote a play titled *Yuppies Invade My House at Dinnertime*, based on oral histories and interviews from the 1980s and documenting the gentrification of Hoboken. Seeing his work, I thought: *Why wait 50 years to document what is happening now? We need to start recording these stories today.*

Shortly after, Dr. Alison Wakefield invited some faculty members to attend a New Jersey Council for the Humanities convening for community colleges. At that event, I learned about available grants, and that's when the pieces started coming together.

We applied for and received an initial \$15,000 grant to launch this project, which provided funding for faculty release time, equipment, and research support.

Professor Antonio Acevedo continued his remarks.

This first grant was crucial in getting our project off the ground. As a historian, I was familiar with the concept of oral history, but I had never conducted this type of work myself. So, the first thing we did was immerse ourselves in learning the methodology.

With this funding, we brought in an expert to lead a workshop for faculty and students. We also secured student interns who assisted with research, transcription, and interview preparation.

Additionally, we participated in a week-long summer seminar hosted remotely by UC Berkeley, which provided extensive training in oral history methodologies. This experience helped us develop a structured approach to conducting and preserving interviews.

Dr. Sean Egan continued remarks.

Over the past year, we have conducted over a dozen full-length interviews, each ranging from one to two hours. We have spoken with business owners, city officials, longtime residents, and former faculty members.

We also held an on-campus event where we conducted shorter interviews with students, professors, and community members. These oral histories provide firsthand insights into urban development, cultural shifts, and the role of HCCC in shaping Journal Square.

Transcription and archival work have been a major focus, and we have partnered with Rutgers University to explore long-term preservation options for these materials.

This initiative has also been a valuable learning experience for our students. Thanks to Federal Work-Study funding, we have been able to hire student interns who are gaining hands-on experience in historical documentation and digital archiving.

Professor Antonio Acevedo continued his remarks.

Given the success of our early efforts, we applied for additional funding and were awarded a \$150,000 grant from the National Endowment for the Humanities (NEH) – one of only three institutions nationwide to receive this level of support.

We also secured an additional \$9,700 grant from the Hudson County History Partnership Program, which will allow us to expand our work and increase community engagement.

With this funding, we are developing a public exhibition at the Gabert Library, where we will showcase recordings, photographs, and archival materials related to Journal Square's history.

Additionally, we are working to integrate oral history methods into our coursework. Specifically, we are revamping the History of American Ethnicity and Immigration course to include oral history projects where students will collect and analyze personal immigration stories.

Through these efforts, we hope to preserve the voices of those who have shaped Journal Square while also giving students valuable opportunities to engage in historical research.

Vice Chair Pamela Gardner offered remarks.

I love this project.

Journal Square holds so many memories for many of us. When I grew up in the 1960s, we went there every Saturday. The Stanley, Lowe's, and State Theater were always packed for matinees. Shopping was vibrant, and there were iconic restaurants like Boulevard Drinks and the Canton Tea Garden. It is incredible to hear these stories being preserved for future generations.

Chair Jeanette Peña offered remarks.

Although we are a relatively young group of trustees, each of us has witnessed the transformation of Journal Square in our own way.

When I started teaching at Hudson County Community College, our classes were held across the street, on the upper floors of the Jersey Journal building. At the time, that space was filled with classrooms, and it is incredible to think about how much has changed in what feels like a short period.

This project is truly wonderful – it allows us to reflect, reminisce, and appreciate just how far we have come as a community. Thank you for preserving these important stories.

President Reber resumed his remarks.

Thanks so much, Tony and Sean! Congratulations, and thank you for this exciting work that makes us all proud!

Trustees, this concludes my report.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Reorganization meeting and Regular Meeting of January 21, 2025 were approved.*
2. *Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grant:

Title: *FY 2025 Hudson County History Partnership Program (HPP)*

Agency: *Hudson County Office of Cultural and Heritage Affairs/Tourism Development*

Purpose of Grant: *Expansion of the Oral History Project*

College Administrators: *Sean Egan and Tony Acevedo*

College Contribution: *\$0*

Award Amount: *\$9,748.42*

Introduced by: Jeanette Peña

Seconded by: Pamela Gardner

7 Ayes.....0 Nays

Resolutions Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATION 1-4:

1. Resolution Rejecting All Bids for the Award of Contract for STEM Center Renovation Services was approved.
2. Resolution Approving Award of a Career Pathways Consultant to Business-Higher Education Forum (BHEF) for a seven-month term at a cost not to exceed \$70,000 was approved.
3. Resolution Authorizing Purchase of Commencement Regalia with Follett Corporation at a cost not to exceed \$38,620, funded by the Student Life Fee (SLF), was approved.

4. Resolution Authorizing Purchase of a 3D Printer for the Fine Arts Program and awarding a contract to CADimensions at a cost not to exceed \$59,188, funded by the Carl D. Perkins Grant, was approved.

*Introduced by: Edward DeFazio
 Seconded by: Harold Stahl*

7 Ayes.....0 Nays Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-7:

1. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Effective Date	Annual Salary
Kim	Hosmer	CTE Career and Transfer Specialist (Grant-funded)	February 19, 2025	\$ 62,000.00
Douglas	McKeon	Librarian, College Libraries	February 19, 2025	\$ 59,942.75
Jaime	Pardo	Director of CEWD Operations and Business Client Training	March 3, 2025	\$ 77,000.00
Luz	Tellez	CTE Career and Transfer Specialist (Grant-funded)	February 19, 2025	\$ 51,940.20

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Natalie	Mejia	Financial Aid Assistant	105	February 19, 2025	July 18, 2025	\$ 39,765.98

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Annual Salary
Elizabeth	Hallacy	Instructor, ESL (Tenure-Track)	January 16, 2025	\$ 59,306.37
Amanda	Velez	Instructor, ESL (Tenure-Track)	January 16, 2025	\$ 59,229.05

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
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Amanda	Fournier	Instructor, ESL (Non-tenure Track)	January 16, 2025	May 31, 2025	\$ 57,671.68
Ayca	Palancilar	Instructor, ESL (Non-tenure Track)	January 16, 2025	May 31, 2025	\$ 57,671.68

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH FEBRUARY 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
Amreen	Fatima	Accessibility Services	Note taker/ Reader	READER-150525	Karine Davis
Phill	Carrillo	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Joshua	Greenbaum	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Kaitlyn	Flaherty	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECLERK-101030	Ara Karakashian
Hisani	DuBose	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Thelma	Ganguly	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ivan	Garcia Jr.	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Patricia	Gonzalez Feliz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Stephen	Palmer	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Anita Belle
Lissa	Ramirez	Continuing Education and Workforce Development	PT Instructor	PTINST-603091	Maritza Reyes
Connie	Silletti-Cafaro	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Amelvis	Villafane	Hudson Helps Resource Center	Food Pantry Manager	PTRYMGR-603055	Katherine Acosta

Mira	Domadiya	Information Technology Services	Evening/ Weekend PT Supervisor	EVEWKS-253025	Diana Perez
Hetkumar	Naik	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jasmine Drew	Rodriguez	Nursing and Health Professions	Office Assistant	OFFAST-101016	Maritess Wiggins

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No.5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Maha	Asfour	Nursing and Health Professions
Sirnova	Ellis	Humanities and Social Sciences
Alfred	Gjini	Humanities and Social Sciences
Ambar	Grullon	Humanities and Social Sciences
Alina	Poliakaite	Humanities and Social Sciences
Paul	Sinckler	Humanities and Social Sciences
Robyn	Stein	Humanities and Social Sciences
Bingyao	Xie	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 6.*

7. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Financial Aid Advisor	Assistant Director, One Stop Student Services Center	Maribel Alvarado-Bikai	109	113	\$71,129.24	\$74,129.24	February 19, 2025
Transcript Coordinator	Assistant Director, One Stop Student Services Center	Jacqueline Castillo	109	113	\$57,452.55	\$67,110.98	February 19, 2025
Student Accounts Coordinator	Assistant Director, One Stop Student Services Center	Carmen Garcia	109	113	\$58,015.46	\$65,394.83	February 19, 2025
Senior Assistant Director, Advisement, North Hudson Operations and Development	Associate Director of Advisement, North Hudson Campus	N/A	114	115	N/A	N/A	February 19, 2025
Director, DEI of Veterans Affairs and International Student Services	Associate Director of Veterans Affairs and International Student Services	N/A	119	115	N/A	N/A	February 19, 2025

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Renewal of Nutanix Software

WHEREAS, Hudson County Community College (“College”) needs to renew the Nutanix software that assists in supporting both Virtual Desktop Infrastructure (“VDI”) and the College’s production servers; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.10a, the service is exempt from public bidding as the purchase is being made through an approved cooperative; and,

WHEREAS, Aspire Technology Partners (NJEDGE Contract #00278834) submitted a proposal for the renewal at a total cost of \$212,648, which represents no increase from the prior agreement; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Aspire Technology Partners of Eatontown, New Jersey, for the Nutanix software renewal as described herein at a cost not to exceed \$212,648.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Renewal of Helpdesk ChatBot Platform for the Offices of Admissions, Financial Aid, and Student Services

WHEREAS, Hudson County Community College (“College”) seeks to renew its Helpdesk ChatBot platform for the Offices of Admissions, Financial Aid, and Student Services; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College may, without public bidding, purchase goods and services through national cooperatives; and,

WHEREAS, GovConnection, Inc. (part of OMNIA Partners/Region 4 ESC Contract #R210402) has submitted a proposal to provide these services at a total cost of \$49,460, which represents no increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of this service will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to GovConnection, Inc. of Merrimack, New Hampshire, for the renewal of a Helpdesk ChatBot Platform for the Office of Information Technology Services as described herein for a one (1) year term at a cost not to exceed \$49,460.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution to Approve May 21, 2025 Commencement Date and Venue to be Funded by the Student Life Fee (SLF)

WHEREAS, Hudson County Community College (“College”) needs to rent space for the annual Commencement Ceremony to be held at 10:00 a.m. on Wednesday, May 21, 2025; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-12 (l), the College may acquire, own, lease, use and operate property, whether real, personal or mixed, or any interest therein, which is necessary or desirable for college purposes; and,

WHEREAS, Sports Illustrated Stadium (“SIS”) has provided a rental contract for the needed space at a total cost not to exceed \$84,074; and,

WHEREAS, the cost of this rental will be funded from the Student Life Fee; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the rental contract with Sports Illustrated Stadium of Harrison, New Jersey, in accordance with the terms described herein at a cost not to exceed \$84,074.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Approving Award of “Some College No Degree” Consultant

WHEREAS, Hudson County Community College (“College”) requires the services of a qualified vendor to create, design, and execute a county-wide marketing campaign to encourage Some College No Degree (“SCND”) students to attend the College in order to complete their credential (“Services”); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), professional consulting services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a minimal term of five (5) months; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Townsquare Media NJ (“TMNJ”)	Toms River, NJ	\$12,500 per month

WHEREAS, the College has determined that the proposal submitted by TMNJ is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is at least (5) months with the ability to extend further; and,

WHEREAS, the cost of these services will be grant funded; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Townsquare Media NJ of Toms River, New Jersey, for the Services as described herein for a minimal five (5) month term at a cost not to exceed \$12,500 per month with a total cost of \$62,500.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing the Approval of a Seven-Credit, Last-Dollar Free Tuition and Fee Policy for Summer 2025 Courses

WHEREAS, Hudson County Community College (“College”) is committed to helping students achieve their goals and exercising care and concern for their wellbeing, including increasing their academic persistence and accelerating their time-to-completion; and,

WHEREAS, it is necessary to set the tuition and fee policy at this time so that the rates are in place for registration for the Summer 2025 semesters; and,

WHEREAS, the free tuition will apply for up to seven (7) credits; and,

WHEREAS, eligible students must be enrolled in 2024FA and/or 2025SP, credential-seeking, not have an outstanding balance hold, not have their tuition covered by a third party, eligible to register based on academic standing, take courses required for their program of study, and not have already completed an associate’s degree;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve complimentary courses for the Summer 2025 terms.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendation 1-5.**

1) Resolution Authorizing Renewal of Nutanix Software; 2) Resolution Authorizing Renewal of Helpdesk ChatBot Platform for the Offices of Admissions, Financial Aid, and Student Services; 3) Resolution to Approve May 21, 2025 Commencement Date and Venue to be Funded by the Student Life Fee (SLF) (SLF); 4) Resolution Approving Award of “Some College No Degree” Consultant; and 5) Resolution Authorizing the Approval of a Seven-Credit, Last-Dollar Free Tuition and Fee Policy for Summer 2025 Courses.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: March 11, 2025

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATION

First Name	Last Name	Title	Salary Grade	Effective Date
Rimsha	Bazaid	Career and Transfer Coach, Career and Transfer Pathways	110	March 14, 2025
Gunes	Senturk	Instructor, Physics	INST	October 3, 2024

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Nancy	Ackerman	Academic Counselor, Secaucus Center	113	March 27, 2025	\$ 58,000.00
Christine	Han	Program Coordinator	112	March 12, 2025	\$ 55,000.00
Anna	Zielinski	Assistant Director, Au Pair Programs	113	March 12, 2025	\$ 56,576.45

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Aires	Gomes	Facilities Worker	105	March 12, 2025	March 11, 2026	\$ 56,804.80

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPROVAL OF FACULTY TENURE

The criteria for tenure include excellence in teaching, scholarly achievement, service to the College and community, and fulfillment of professional responsibilities. Applications for tenure are reviewed by a Tenure Review Board and recommendations are forwarded through the Chief Academic Officer to the President for approval and presentation to the Board of Trustees.

The following faculty are recommended for tenure effective Academic Year 2025-26.

First Name	Last Name	Salary Grade	Title
Inez	Cruz	ASSISTANT	Assistant Professor, Radiography
Daniel	Ondieki	ASSISTANT	Assistant Professor, Mathematics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve tenure for the faculty above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH MARCH 2026, AS NEEDED

<i>First Name</i>	<i>Last Name</i>	<i>Office</i>	<i>Title</i>	<i>Position ID</i>	<i>Supervisor</i>
Katherine	Vera	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Asia	Abazeid	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Anthony	Baskin	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Hafeda	Benounane	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Rosanna	Desembrana	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Carmine	Salerno	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Anthony	Angelone	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ximena	Arenas Valle	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Sridevi	Ayloo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Kiri	Bermack	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Vincent	Borrelli	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Maria "Carme"	de Sagun	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Trinidad	Dela Rosa	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Emajonite	Etienne	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Jonathan	Goodman	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle

George	Haniotis	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Velia	Hoffman	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Mary	Ibrahim	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Christine	Kelly	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Dionne	Kettl	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Johanna	Mejia	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ashley	Molina	Continuing Education and Workforce Development	PT Program Assistant	PTPRGA-602015	Anita Belle
Joanne	Rivera	Continuing Education and Workforce Development	PT Mentor	MENTOR-603091	Maritza Reyes
Jose	Sanchez	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Norman	Smart	Continuing Education and Workforce Development	PT Coordinator	PTCORD-603095	Maritza Reyes
Rene	Sorto	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Kimberly	Sumpter	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Maryam	Syed	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jessica	Wohlstetter	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Marolla	Youakim	Continuing Education and Workforce Development	PT Mentor	MENTOR-603091	Maritza Reyes

Christian	Johns	Enrollment Services	Enrollment Support Assistant	ENRSUP-200525	Wajia Zahur
Eman	Dasouky	Facilities	PT Administrative Assistant	PTADAS-601505-505455	Ilya Ashmyan
Darali	Garcia	Financial Aid	PT Office Assistant	OFFAST-200520	Sylvia Mendoza
Sidney	Soogrim	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Mili	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Meghaben	Chauhan	Information Technology Services	Support Analyst, North Hudson Campus	SUPANL NHC-253025	Kenneth Melewski
Destiny	Roca	Information Technology Services	Customer Service Assistant	CSASST-253035	Frederick Medina
Taryne	Castell	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori Byrd

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff above, as needed, as Personnel Recommendation Item No.5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Giulia	Baldini	Humanities and Social Sciences
Joel	Hanson	Humanities and Social Sciences
Callie	Martin	Humanities and Social Sciences
Joseph	Whelan	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 6.*

7. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Enrollment Support Assistant	International Student Assistant	Sabrina Bullock	105	105	N/A	N/A	March 12, 2025
Admissions and Recruitment Coordinator, Nursing Program	Manager, Admissions and Recruitment, Nursing Program	Lisa Cieckiewicz	112	117	\$ 79,016.49	\$ 86,000.00	March 12, 2025
Senior Support Analyst	Junior Systems Administrator	Malcolm Kornegay	112	112	\$ 53,120.64	\$ 54,461.00	March 12, 2025
Director of Diversity, Equity and Inclusion for Accessibility Services	Director of Accessibility Services	Danielle Lopez	119	119	N/A	N/A	March 12, 2025

Enrollment Support Assistant	Veterans Affairs Assistant	Willie Malone	105	105	N/A	N/A	March 12, 2025
Help Desk Manager	Information Technology Project Manager	Kenneth Melewski	113	113	N/A	N/A	March 12, 2025
Academic Lab Manager	User Services Manager	Diana Perez	112	114	\$ 71,605.34	\$ 78,400.00	March 12, 2025
Vice President for Diversity, Equity and Inclusion	Vice President for Institutional Engagement and Excellence	Yeury's Pujols	Ungraded	Ungraded	N/A	N/A	March 12, 2025
Executive Administrative Assistant, Office of Diversity, Equity and Inclusion	Executive Administrative Assistant, Office of Institutional Engagement and Excellence	Mirta Sanchez	112	112	N/A	N/A	March 12, 2025
Director of Diversity, Equity, and Inclusion for Cultural Affairs	Director of Cultural Affairs	Michelle Vitale	117	117	N/A	N/A	March 12, 2025
Associate Director of DEI Training	Associate Director of Institutional Engagement and Excellence Training	Richard Walker	115	115	N/A	N/A	March 12, 2025
Administrative Assistant, Registrar	Coordinator, Registrar	N/A	108	109	N/A	N/A	March 12, 2025

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 7.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-7.**

1) Resignation; 2) Appointment of Full-time Staff; 3) Appointment of Temporary Full-time Staff; 4) Approval of Faculty Tenure; 5) Authorization of Part-time Staff, as Needed; 6) Appointment of New Hire Adjunct Instructors; and 7) Modifications to Staffing Table.

INTRODUCED BY:

SECONDED BY:

DATE:

March 11, 2025

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Peña, Jeanette, Chair

_____ *Aye* _____ *Nay*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Saint Michael's Medical Center

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Saint Michael's Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Saint Michael's Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for the term listed in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Saint Michael's Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Saint Michael's Medical Center, effective April 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Firehouse Fitness

WHEREAS, Hudson County Community College ("College") offers a Proficiency Certificate in Personal Fitness Training and an Associate of Science degree in Exercise Science ("Programs") through its School of Nursing and Health Professions; and,

WHEREAS, the Programs include an internship experience; and,

WHEREAS, the Programs require additional sites at which students can fulfill the requisite internship experience; and,

WHEREAS, Firehouse Fitness has the capacity to meet the needs of the Programs; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Firehouse Fitness, whereby students enrolled in the Programs will be able to complete internship experiences; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Firehouse Fitness;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Firehouse Fitness, retroactive to February 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rutgers University-Newark for the CONNECT Program

WHEREAS, Hudson County Community College (“College”) seeks to optimize community engagement through the development of seamless academic pathways with K-20 partners and in support of the College’s mission to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

WHEREAS, Hudson County Community College (“College”) offers credit-bearing academic degree and certificate programs (“Programs”); and,

WHEREAS, one goal of these Programs is the successful transfer of students to a four-year university to pursue baccalaureate degrees; and,

WHEREAS, Rutgers University-Newark offers baccalaureate degree programs in fields that align with the College’s Programs; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (“MOU”) with Rutgers University-Newark to jointly offer the CONNECT Program whereby students who earn an associate degree at the College will be able to transfer seamlessly into mutually-agreed-upon baccalaureate degree programs at Rutgers University-Newark, and, among other benefits, will receive robust advisement from each institution; and,

WHEREAS, this MOU will remain in effect for five (5) years unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of this Memorandum of Understanding;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Memorandum of Understanding between Hudson County Community College and Rutgers University-Newark, effective from the date of signing.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Dimension Energy

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, Dimension Energy engages community partners to deliver Solar Training Programs with the goal of having students obtain gainful employment following completion of the program; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (“MOU”) with Dimension Energy to develop and deliver a Solar Training workforce course; and,

WHEREAS, this Agreement will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Dimension Energy;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Dimension Energy, effective March 12, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-4:**

- 1) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Saint Michael’s Medical Center;
- 2) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Firehouse Fitness;
- 3) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rutgers University-Newark for the CONNECT Program; and,
- 4) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Dimension Energy.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: March 11, 2025

- DeFazio, Edward _____
- Doria, Joseph _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Gemma, Stacy _____
- Kenny, Roberta _____
- Lombardo, Vincent _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Peña, Jeanette, Chair _____

_____ Aye _____ Nay

Supporting Documents

[Click Here for Supporting Documents](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

X. NEW BUSINESS

1. Resolution Authorizing Right-Of-Entry Agreement with the City of Jersey City for Sip Avenue Intersection Safety Improvements

WHEREAS, Hudson County Community College (“College”) seeks to enter into an agreement (“Agreement”) with the City of Jersey City (“JC”) to allow JC entry onto the College’s property to carry out JC’s Sip Avenue Intersection Safety Improvements project (“Project”) for sidewalk and curb reconstruction at the intersection of Sip Avenue and Newkirk Avenue; and,

WHEREAS, JC will design and construct the Project in accordance with Federal, State, and County construction specifications and standards; and,

WHEREAS, JC’s contractors will provide all required and customary insurance for the Project; and,

WHEREAS, JC and/or its contractors will be solely responsible for, and will repair any damage to the College’s property which may result from the Project and activities associated therewith; and,

WHEREAS, JC will be responsible for oversight and all costs of the Project; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the Agreement as described herein with the City of Jersey City.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: March 11, 2025

- DeFazio, Edward _____
- Doria, Joseph _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Gemma, Stacy _____
- Kenny, Roberta _____
- Lombardo, Vincent _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Peña, Jeanette, Chair _____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, March 11, 2025

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the March 11, 2025 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: March 11, 2025

- DeFazio, Edward _____
- Doria, Joseph _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Gemma, Stacy _____
- Kenny, Roberta _____
- Lombardo, Vincent _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Peña, Jeanette, Chair _____

_____ Aye _____ Nay