

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, April 8, 2025

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

Passcode: 980112

Telephone: 1 305 224 1968

Webinar ID: 983 4715 7921

Passcode: 980112

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Lisa Camacho, Student Alumni Representative

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Pamela Gardner, Vice Chair

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
- 1. *Student Government Association President's Report* *Ms. Resurreccion*
 - 2. *All College Council Chair's Report* *Dr. Cody*
 - 3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
- 1. *Minutes of Previous Meetings*
 - 2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

II. ROLL CALL

Trustees:

Lisa Camacho, Student Alumni Representative _____

Edward DeFazio, Secretary/Treasurer _____

Joseph Doria _____

Pamela Gardner, Vice Chair _____

Frank Gargiulo _____

Stacy Gemma _____

Roberta Kenny _____

Vincent Lombardo _____

Jeanette Peña, Chair _____

Christopher Reber, President, Ex Officio _____

Silvia Rodriguez _____

Harold Stahl _____

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING****Tuesday, April 8, 2025****III. COMMENTS FROM THE PUBLIC**

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

IV. CLOSED SESSION

BE IT RESOLVED, that the Board of Trustees go into Executive Session for the purpose of discussing personnel, current litigation matters, and matters of attorney/client privilege.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable. The Board will be in Executive Session for approximately _____ minutes.

Action will be taken.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

V. REPORTS

1. *Student Government Association President's Report (N. Resurreccion)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Model United Nations Presentation

Joseph Caniglia, Executive Director, North Hudson Campus

Leonardo Amador, Student

Lidia Khayrulina, Student

Neivi Nunez, Student

Desiree Page, Student

Sonny Tungala, Student

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of March 11, 2025 are herewith submitted to the Board of Trustees for approval. (Page 10)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of March 11, 2025.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

Hudson County Community College has received the following grant:

TITLE: Strengthening Career and Technical Education for the 21st Century (Perkins V)

AGENCY: NJ Department of Education (NJDOE)

PURPOSE OF GRANT: Hudson County Community College (HCCC) has received notice of its FY 2025 allocation, designated for direct program and instructional support for HCCC Career and Technical Education (CTE) programs. The application will be resubmitted with a budget modification for review and approval by the State.

COLLEGE ADMINISTRATOR: Nydia James

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$1,264,951

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: April 8, 2025

DeFazio, Edward _____
Doria, Joseph _____
Gardner, Pamela _____
Gargiulo, Frank _____
Gemma, Stacy _____

Kenny, Roberta
Lombardo, Vincent
Rodriguez, Silvia
Stahl, Harold
Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, March 11, 2025
5:00 P.M., In Person and Via Zoom

MINUTES

PRESENT: *Lisa Camacho (Alumni Representative); Edward DeFazio (Secretary/Treasurer); Pamela Gardner (Vice Chair); Stacy Gemma; Roberta Kenny; Vincent Lombardo; Jeanette Peña (Chair); Christopher Reber; Silvia Rodriguez; and Harold Stahl.*

Counsel to the Board: Andy Brown, Esq., for Scarinci and Hollenbeck

ABSENT: *Joseph Doria and Frank Gargiulo*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC - None

IV. CLOSED SESSION – None

V. REPORTS

1. Student Government Association President's Report

Student Government Association President Nina Maria Resurreccion offered the following report.

Good evening, Trustees, President Reber, faculty, staff, and guests. As we move closer to the end of the semester, we are also deepening our connections with the student body. I am pleased to share some exciting updates on behalf of the Student Government Association (SGA).

We are preparing for the upcoming two-day American Student Government Association (ASGA) Conference that we will be hosting in the Culinary Conference Center. We are excited to welcome student leaders from various colleges and universities and engage in meaningful discussions on improving our governance on campus.

One of our long-awaited initiatives – the student bulletin board project – is now being installed in the Student Center. Student involvement has progressively decreased after the pandemic, and although we understand the cause of social detachment among our college students, this inspires us even more to strive for creative ideas such as this project. This opens opportunities for students to express their creativity and share it with others, advocate and voice their interests, and gradually rebuild the community through our commonalities.

Updates from Clubs and Organizations:

- **Model United Nations Club:** On February 20-23, Executive Director of the North Hudson Campus and Advisor of the Model UN Club Joseph Caniglia took five HCCC students to participate in and attend the Harvard Model United Nations Conference in Boston. A special thanks to Sonny Tungala, Nievi Nunez, Lidia Khayrulina, Desiree Page, and Leonardo Amador who did an outstanding job at the conference. This year, Hudson was assigned Ecuador as our country to research. HCCC students did an amazing job in collaborating with over 2500 students from across the globe. We invite everyone to attend the April 30, 2025 All College Council Meeting, where they will present their experience.
- **American Chemical Society, PTK and Girls Who Code:** On March 6, these organizations hosted a successful Women in STEM event featuring HCCC alumna Dr. Nadia Dob. The event welcomed 125 attendees.

- **Girls Who Code and Cybersecurity Club** will participate in the upcoming Hackathon competition at Kean University on March 22.
- **Astronomy Class:** Professor Raffi Manjikian's students will attend a Planetarium show at the Liberty Science Center tomorrow, further enriching their academic experience.
- **American Chemical Society:** The induction/graduation ceremony will be on Friday, May 9 at 6:00 p.m. in the Student Center Multipurpose Room.
- **Sisters Empowering Sisters:** Hosted two events – Sisters Brunch on February 10 and a general meeting on February 27 – to foster empowerment and community building.
- **Kultura Club** hosted their first general body meeting and a Black History Month Movie Night screening of *Hidden Figures*.
- **Black Student Union, Environmental Club, Teacher Education Club, and The History of Tomorrow Club** collaborated on Black History Month events, including a children's celebration.
- **Health and Medical Sciences Club** held its first general body meeting.
- **Cybersecurity Club** hosted a Network Mapper (NMAP) Workshop on Master Network Scanning.
- **Girls Who Code** led a "Create Your Own Vision Board" activity.
- **Latin Society** celebrated Dominican Independence with a movie night.
- **It's On Us** hosted a Self-Care Giveaway to promote wellness.
- **Student Programming Board** organized a campus-wide Ice Cream Social to build community and morale.

Finally, we look forward to celebrating Women's History Month with a lineup of empowering events throughout March.

Have an amazing rest of your day, and happy spring, everyone!

2. All College Council Chair's Report

All College Council Chair Dr. Chris Cody offered the following report.

Good evening, Trustees.

Before I begin with my prepared remarks, I would like to take a moment to offer heartfelt congratulations to my coworkers, colleagues, and friends – Daniel Ondieki and Inez Cruz. On behalf of the faculty, staff, administration, and students, I want to say how happy and proud we all are of you. Your achievements are deeply inspiring, and we celebrate this moment with you.

It's a pleasure to see you all again. I'd like to take a moment to highlight a few important updates and events happening at Hudson this March.

We've been celebrating Women's History Month with several impactful events. On March 5, we hosted the *Women in Business* event, where Trustee Stacy Gemma spoke. On the following day, we held a *Women in STEM* event, featuring an inspiring talk from an HCCC alum, who is now a doctor and pharmacist. She shared how Hudson shaped her career. Finally, on March 7, a panel discussion hosted by Human Resources marked our celebration of International Women's Day.

Next, the All College Council (ACC) is currently reviewing a Governance Recommendation (GR) submitted by the Online Learning and Academic Computing (OLAC) Committee regarding syllabus statement templates on AI usage. This will build upon our existing academic integrity policy, providing flexibility for professors to either forbid, allow some, or fully permit the use of AI in their courses. We expect to bring this GR to a vote for approval before the end of the semester, and we'll be sure to keep you updated.

Now, let's turn to some key updates from our standing committees:

- **Academic Senate** - In addition to the Online Learning and Academic Computing (OLAC) Governance Recommendation (GR), which was reviewed and approved by the Academic Senate (AS), the AS is nearing the conclusion of its reviews of the incomplete policy and the universal grading scale policy. We look forward to analyzing these proposed GRs and moving them forward through the approval process. These initiatives will help streamline our academic procedures and improve consistency across the College.
- **College Life** - The launch of the *Hudson Huddles* speaker series is now targeted for fall 2025. This additional time will allow the committee to fully plan and refine this exciting initiative. Additionally, the committee is planning the faculty and staff appreciation Spring BBQ, which is scheduled for May 1 from noon to 2:00 p.m.
- **Space and Facilities** - The committee is exploring the creation of a calming and prayer room on the 5th floor of the North Hudson Campus. In addition, thanks to the Student Parent Task Force, a new baby-changing station has been installed in the Student Center to better support our community. The committee also contributed to last week's ribbon-cutting ceremony for the new car stackers at 119 Newkirk.
- **Development and Planning** - The committee is targeting June for the *Dollars for Scholars* event. Faculty, clubs, and other groups will soon be contacted to participate, and the committee continues to gather scholarship information to share with students. Additionally, they will be supporting the 50th anniversary celebration and the Foundation golf outing.
- **Technology** - The Technology Committee is excited to announce the recent launch of a webpage that aggregates all mobile apps used by the College. This webpage is live and can be found under the Information Technology Services section of the College's website. Promotional materials for the page will be available soon and will be shared college-wide.
- **Student Affairs** - Student Affairs has been gathering valuable information about Continuing Education and Workforce Development (CEWD) students and exploring ways to engage them more fully in the College community. The Hudson Helps graduate interns are also hosting support group sessions for women of color, providing an essential space for community and support.

With that, we conclude our report. I'd like to congratulate my colleagues who are going to be earning their tenure. I'd like to express my gratitude to everyone who contributed to these updates, including ACC Vice Chair Raffi Manjikian, ACC Secretary Sarah Teichman, all the committee chairs, Dr. Reber, and Cabinet. Thank you all for your continued dedication and hard work.

3. **President's Report**

President Reber offered the following report.

Good evening, Trustees.

Chris and Nina, thank you for your reports and your leadership!

Last Thursday, we celebrated our new parking stacker facility that is now open and parking up to 104 cars of students, faculty, and staff. We thank Trustees Pena, Gardner and Gemma for attending, and Chair Pena for offering remarks.

We are looking forward to a public "Topping Out Beam Signing Ceremony" for our new Center for Student Success beginning at noon on Thursday, April 17. Our Center for Student Success has really risen from the ground and is on schedule for fall 2026 completion and occupancy. We are planning a grand opening event for the Center that will conclude our 2025-26 year-long celebration of the 50th anniversary of HCCC's first graduates.

All very exciting!

This evening, I have invited two valued faculty colleagues to join us. They have been recommended to you for the granting of tenure and promotion to Assistant Professor. We welcome Daniel Ondieki, Instructor of

Mathematics; and Inez Cruz, Instructor of Radiography. Daniel and Inez are dedicated to their students and have contributed to the College in multiple ways.

I have asked Vice President for Academic Affairs Dr. Darryl Jones to introduce the faculty, who will offer remarks.

Dr. Jones offered remarks.

Thank you, President Reber, and good evening, trustees.

It is always an honor to present our tenure candidates to the college community. I'm especially proud to say that we identify, hire, and cultivate exceptional faculty in all of our academic disciplines. The work remains a critical component of the progress toward our mission to provide quality education for students and to make a profound impact in our local community.

These are faculty who continue to exemplify high standards of teaching excellence, service to the college and community, professional development, and, of course, scholarly activities. Tenured candidates compile a tenure portfolio, interview with committee members and receive a recommendation from their academic dean. This year, in addition to their many years of higher education and teaching experience, both of our tenure candidates' careers in education began before joining Hudson County Community College.

Both also tutored, taught, and were involved in student success initiatives exemplifying their service and dedication to our students. At this time, I would like to introduce Daniel Ondieki and Inez Cruz.

Daniel Ondieki joined Hudson County Community College as an adjunct instructor in 2016. In 2022 he was hired as a full-time, tenure track Instructor of Mathematics. Prior to joining the college, Daniel taught algebra and geometry at the Newark School of Fashion and Design in New Jersey, where he was a member of the high school student success team. He also tutors students in mathematics at the Newark YMCA and worked as an adjunct instructor at other institutions. Currently he is pursuing his Doctorate in Mathematics at Teachers College, Columbia University. He holds a master's degree in mathematics education from New Jersey City University.

According to his supervisor, Dr. Burl Yearwood, who is here tonight, helping students overcome their fear of math and helping them believe they will be successful is a challenge that Daniel addresses in his classes every day. He has focused on developing his pedagogy to engage students and help them be successful.

Our next faculty member is Inez Cruz. Inez joined Hudson County Community College in January 2021 as a full-time tenure tracker. She also serves as a clinical coordinator. Prior to joining the college, Inez was a special procedures technologist for Mount Sinai Health System. In addition to part of her responsibilities, she taught and evaluated students in the radiography program.

Inez holds a Master of Public Health from New York Medical College and has taught several courses in the Public Health program at our institution. She also advises the Health and Science Club.

Her supervisor, Cheryl Cashell, commented that Inez is a dedicated educator who goes above and beyond to support her students. As coordinator, she has successfully secured and maintained partnerships with several prestigious healthcare facilities, ensuring that our students gain hands-on experience in state-of-the-art health settings.

Trustees, I would also like to take this opportunity to express my gratitude to Dr. Heather DeVries, who chaired the Tenure Review Board. Linda Guastini and Domonique Callens also provided exemplary administrative support during the tenure process, and, of course, we thank those who served on the Tenure Review Board.

It is a particularly important responsibility, and I greatly appreciate the hard work and time contributed to this process by all.

Let me share with you those who served on the Tenure Review Board: Dr. Yeurys Pujols, Dr. Abdallah Matari, Dr. David Clark, Dr. Ara Karakashian, Heather Connors, Dr. Angela Pack, Dr. Sirhan Abdullah, Kewal Krishan, and Courtney Payne.

I now ask our tenured candidates to come forth and offer brief remarks.

Daniel Ondieki offered the following remarks.

“God is good all the time, and all the time, God is good.”

We always say Hudson is home – and it truly is a home, like a family. We have dads, moms, siblings, and grandchildren in a family setup. Hudson has been my home since I arrived, and it has become part of my daughter’s life, too. She is five, turning six soon. I call her a “tenure-track daughter” because she has been here with me since the beginning of this journey in 2019.

I want to thank Dean Yearwood and the STEM team. They’ve been like family – always mentoring me, supporting me, and giving me the flexibility to be both a teacher and a father. Hudson is a place where, if you want to succeed, there is support. That’s what I’m thankful for.

I thank my students. They are my number one priority. In my class, I always say: *“Respect – you give it, and you’ll receive it.”* That is my motto.

My family is back in Kenya. My dad, who never went to school, always said, *“I’m smart up to here,”* and challenged us to go beyond that. He may not have had a job or formal education, but he gave us motivation. That shaped who I am today.

Teaching has always been my passion. Even when I was in seventh grade, I gathered my peers to stay after school and work on math. I’ve always believed in the power of learning together. That’s why I’m now pursuing my doctorate in mathematics education at Teachers College, Columbia University.

Thank you so much. I love Hudson.

Inez Cruz offered the following remarks.

Good evening, everyone.

I feel very grateful to be receiving tenure at this point in my career. I feel so thankful to work at Hudson, to work with the people I work with, and to teach the students I teach.

My family is here this evening, and I’m especially proud that my daughter is here.

I’d like to thank a few people who have made this journey possible: Dean Sirangelo, for believing in me. My Program Director, Cheryl Cashell, for evaluating me every year and supporting me through the tenure binder process. The radiography staff for all of their support, especially as I worked through the five tenure binders! My colleagues Karen Galli, Karen Hosick, and Benedetto “Benny” Youssef for helping me finalize my portfolio with their advice and guidance. Most importantly, my family, for always believing in me and reminding me that there is nothing I cannot achieve. Finally, to my daughter Savannah – thank you for always inspiring me to do better.

Thank you.

President Reber resumed remarks.

Thanks so much, Daniel, Inez, and Darryl!

Daniel and Inez, congratulations! We look forward to your continued strong contributions to – and support of – our students, our college and our community.

Trustees, this concludes my report.

Chair Peña offered the following remarks.

Congratulations on behalf of the Board. It's exciting to have new staff, especially going through this whole process. I know it's not an easy process. But bringing your family and your children is beautiful. There's nothing more beautiful than for you to model what it means to continue being a student at this point in your career. Thank you for sharing your family with us. I love that you brought them over. And thank you for choosing Hudson to be your home.

Vice Chair Gardner offered the following remarks.

Congratulations on a job well done. And we know that you will continue to make Hudson feel like home for the students, to be part of that, to be part of our family. Welcome as tenured faculty!

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of February 18, 2025 were approved.*

*Introduced by: Jeanette Peña
Seconded by: Pamela Gardner*

8 Ayes.....0 Nays Resolutions Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATION 1-5:

1. Resolution Authorizing Renewal of Nutanix Software at a cost not to exceed \$212,648, to be funded from the operating budget, was approved.
2. Resolution Authorizing Renewal of Helpdesk ChatBot Platform for the Offices of Admissions, Financial Aid, and Student Services at a cost not to exceed \$49,460, to be funded from the operating budget, was approved.
3. Resolution to Approve May 21, 2025 Commencement Date and Venue to be funded by the Student Life Fee (SLF) at a cost not to exceed \$84,074 was approved.
4. Resolution Approving Award of "Some College No Degree" Consultant at a cost not to exceed \$62,500, to be funded by a grant, was approved.
5. Resolution Authorizing the Approval of a Seven-Credit, Last-Dollar Free Tuition and Fee Policy for Summer 2025 Courses was approved.

*Introduced by: Pamela Gardner
Seconded by: Edward DeFazio*

8 Ayes.....0 Nays Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-7:

1. RESIGNATION

First Name	Last Name	Title	Salary Grade	Effective Date
Rimsha	Bazaid	Career and Transfer Coach, Career and Transfer Pathways	110	March 14, 2025
Gunes	Senturk	Instructor, Physics	INST	October 3, 2024

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Nancy	Ackerman	Academic Counselor, Secaucus Center	113	March 27, 2025	\$ 58,000.00
Christine	Han	Program Coordinator	112	March 12, 2025	\$ 55,000.00
Anna	Zielinski	Assistant Director, Au Pair Programs	113	March 12, 2025	\$ 56,576.45

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Aires	Gomes	Facilities Worker	105	March 12, 2025	March 11, 2026	\$ 56,804.80

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPROVAL OF FACULTY TENURE

The criteria for tenure include excellence in teaching, scholarly achievement, service to the College and community, and fulfillment of professional responsibilities. Applications for tenure are reviewed by a Tenure Review Board and recommendations are forwarded through the Chief Academic Officer to the President for approval and presentation to the Board of Trustees.

The following faculty are recommended for tenure effective Academic Year 2025-26.

First Name	Last Name	Salary Grade	Title
Inez	Cruz	ASSISTANT	Assistant Professor, Radiography
Daniel	Ondieki	ASSISTANT	Assistant Professor, Mathematics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve tenure for the faculty above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH MARCH 2026, AS NEEDED

First Name	Last Name	Office	Title	Position ID	Supervisor
Katherine	Vera	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Asia	Abazeid	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Anthony	Baskin	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara

Hafeda	Benounane	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Rosanna	Desembrana	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Carmine	Salerno	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Anthony	Angelone	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ximena	Arenas Valle	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Sridevi	Ayloo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Kiri	Bermack	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Vincent	Borrelli	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Maria "Carme"	de Sagun	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Trinidad	Dela Rosa	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Emajonite	Etienne	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Jonathan	Goodman	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
George	Haniotis	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Velia	Hoffman	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Mary	Ibrahim	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Christine	Kelly	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Dionne	Kettl	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Johanna	Mejia	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ashley	Molina	Continuing Education and Workforce Development	PT Program Assistant	PTPRGA-602015	Anita Belle
Joanne	Rivera	Continuing Education and Workforce Development	PT Mentor	MENTOR-603091	Maritza Reyes
Jose	Sanchez	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Norman	Smart	Continuing Education and Workforce Development	PT Coordinator	PTCORD-603095	Maritza Reyes
Rene	Sorto	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Kimberly	Sumpter	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Maryam	Syed	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jessica	Wohlstetter	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Marolla	Youakim	Continuing Education and Workforce Development	PT Mentor	MENTOR-603091	Maritza Reyes
Christian	Johns	Enrollment Services	Enrollment Support Assistant	ENRSUP-200525	Wajia Zahur
Eman	Dasouky	Facilities	PT Administrative Assistant	PTADAS-601505-505455	Ilya Ashmyan
Darali	Garcia	Financial Aid	PT Office Assistant	OFFFAST-200520	Sylvia Mendoza
Sidney	Soogrim	Financial Aid	Office Assistant	OFFFAST-200520	Sylvia Mendoza

Mili	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Meghaben	Chauhan	Information Technology Services	Support Analyst, North Hudson Campus	SUPANL NHC-253025	Kenneth Melewski
Destiny	Roca	Information Technology Services	Customer Service Assistant	CSASST-253035	Frederick Medina
Taryne	Castell	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori Byrd

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff above, as needed, as Personnel Recommendation Item No.5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Giulia	Baldini	Humanities and Social Sciences
Joel	Hanson	Humanities and Social Sciences
Callie	Martin	Humanities and Social Sciences
Joseph	Whelan	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 6.*

7. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Enrollment Support Assistant	International Student Assistant	Sabrina Bullock	105	105	N/A	N/A	March 12, 2025
Admissions and Recruitment Coordinator, Nursing Program	Manager, Admissions and Recruitment, Nursing Program	Lisa Cieckiewicz	112	117	\$ 79,016.49	\$ 86,000.00	March 12, 2025
Senior Support Analyst	Junior Systems Administrator	Malcolm Kornegay	112	112	\$ 53,120.64	\$ 54,461.00	March 12, 2025
Director of Diversity, Equity and Inclusion for Accessibility Services	Director of Accessibility Services	Danielle Lopez	119	119	N/A	N/A	March 12, 2025
Enrollment Support Assistant	Veterans Affairs Assistant	Willie Malone	105	105	N/A	N/A	March 12, 2025
Help Desk Manager	Information Technology Project Manager	Kenneth Melewski	113	113	N/A	N/A	March 12, 2025
Academic Lab Manager	User Services Manager	Diana Perez	112	114	\$ 71,605.34	\$ 78,400.00	March 12, 2025

Vice President for Diversity, Equity and Inclusion	Vice President for Institutional Engagement and Excellence	Yeury's Pujols	Ungraded	Ungraded	N/A	N/A	March 12, 2025
Executive Administrative Assistant, Office of Diversity, Equity and Inclusion	Executive Administrative Assistant, Office of Institutional Engagement and Excellence	Mirta Sanchez	112	112	N/A	N/A	March 12, 2025
Director of Diversity, Equity, and Inclusion for Cultural Affairs	Director of Cultural Affairs	Michelle Vitale	117	117	N/A	N/A	March 12, 2025
Associate Director of DEI Training	Associate Director of Institutional Engagement and Excellence Training	Richard Walker	115	115	N/A	N/A	March 12, 2025
Administrative Assistant, Registrar	Coordinator, Registrar	N/A	108	109	N/A	N/A	March 12, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 7.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in ***Item VIII., Personnel Recommendations 1-7.***

Introduced by: Harold Stahl
Seconded by: Vincent Lombardo

8 Ayes.....0 Nays *Resolutions Adopted*

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-4:

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Saint Michael's Medical Center was approved.
2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Firehouse Fitness was approved.
3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rutgers University-Newark for the CONNECT Program was approved.
4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Dimension Energy was approved.

Introduced by: Pamela Gardner
Seconded by: Edward DeFazio

8 Ayes.....0 Nays *Resolutions Adopted*

X. NEW BUSINESS

1. Resolution Authorizing Right-Of-Entry Agreement with the City of Jersey City for Sip Avenue Intersection Safety Improvements was approved.

Introduced by: Pamela Gardner
Seconded by: Stacy Gemma

8 Ayes.....0 Nays

Resolution Adopted

XI. ADJOURNMENT at 5:35 p.m.

Introduced by: Roberta Kenny
Seconded by: Stacy Gemma

8 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

Tuesday, April 8, 2025

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Approving Award of Insurance Broker and Vendor

WHEREAS, Hudson County Community College (“College”) needs to purchase liability and casualty insurance (“Services”); and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (11), the College may contract for insurance coverage and consulting services in accordance with the requirements for extraordinary unspecifiable services; and,

WHEREAS, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term of one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Fees</u>
Acrisure	Iselin, NJ	Anticipated to be paid as commissions through College’s policies
Conner Strong & Buckelew	Camden, NJ	15%
CBIZ	Ewing, NJ	15%
Fairview	Verona, NJ	15%

WHEREAS, the College has determined that the proposal submitted by Acrisure is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services, if any, will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Acrisure of Iselin, New Jersey for the Services as described herein for one (1) year with the costs to be paid as commissions through the College’s insurance policies.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Approving Award of Consulting Services for Government Affairs

WHEREAS, Hudson County Community College (“College”) requires the services of a consultant for Government Affairs Services (“Services”); and,

WHEREAS, consultant responsibilities include guidance, recommendations and other services in the area of Government Affairs including local, state, and federal governments, services regarding coordination of the College’s Center for Student Success construction project, guidance and expertise in preparing the 2025-2050 Facilities Master Plan, guidance and expertise on other matters as assigned by the President, and attending regular and special meetings at the College as requested and required (“Services”); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), professional consulting services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
ANJ Consulting	Bayonne, NJ	\$90,000

WHEREAS, the College has determined that the proposal submitted by ANJ Consulting (“ANJ”) is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of this service will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to ANJ Consulting of Bayonne, New Jersey for the Services as described herein at a total cost not to exceed of \$90,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Renewal of Canvas Cloud Software

WHEREAS, Hudson County Community College (“College”) needs to renew the contract for a cloud-based education technology platform with advanced Learning Management System functionality; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.10, the Board of Trustees of two or more county colleges may enter into an agreement for the purchasing of work, materials or supplies for their respective colleges; and,

WHEREAS, the Joint Purchasing Consortium (“JPC”) of the New Jersey Council of County Colleges, of which the College is a member, conducted a procurement for Learning Management Systems for all of the JPC’s members and awarded a contract for the Canvas Cloud technology platform to Instructure, Inc.; and,

WHEREAS, Instructure, Inc. has submitted a proposal to the College for the Canvas Cloud platform pursuant to the JPC contract award at a cost not to exceed \$185,000, which represents no increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Instructure, Inc. of Salt Lake City, Utah, for purchase of Canvas Cloud software through the JPC as described herein at a cost not to exceed \$185,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Approving Award of External Evaluator for the School of Continuing Education and Workforce Development

WHEREAS, Hudson County Community College (“College”) requires the services of a qualified external evaluator to provide a summative evaluation of grant activities occurring within the period of March 31, 2025 through April 30, 2027 (“Services”); and,

WHEREAS, the evaluator will work collaboratively with the School of Continuing Education and Workforce Development’s Gateway to Innovation team; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), professional consulting services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost (Annually)</u>
MGT Impact Solutions, LLC	Tampa, FL	\$120,000
Steps To Achieve	North Huntingdon, PA	\$21,750

WHEREAS, the College has determined that the proposal submitted by Steps To Achieve (“STA”) is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is two (2) years; and,

WHEREAS, the cost of this service will be funded from the Strengthening Community Colleges Training Grants (SCCTG); and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Steps To Achieve of North Huntingdon, Pennsylvania, for the Services as described herein at a total cost not to exceed of \$43,500 for two (2) years.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Approving Award of Air Displacement Plethysmography

WHEREAS, Hudson County Community College (“College”) requires the services of a qualified vendor to provide equipment that delivers a validated way to measure body composition for laboratory experiences and potential research opportunities (“Services”) for the Exercise Science and Personal Fitness Training Programs; and,

WHEREAS, the vendor must provide installation of the system and training for Exercise Science and Personal Fitness Training Program faculty members; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (10), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for specialized machinery or equipment of a technical nature which will not reasonably permit the drawing of specifications; and the procurement thereof, without advertising, is in the public interest; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term of one (1) year; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
COSMED	Concord, CA	\$60,750

WHEREAS, the College has determined that the proposal submitted by COSMED is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to COSMED of Concord, California, for the Services as described herein for one (1) year at a total cost not to exceed of \$60,750.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program

WHEREAS, Hudson County Community College ("College") offers an undergraduate program for students pursuing a Registered Nursing Degree ("Program"); and,

WHEREAS, Kaplan Test Prep, a division of Kaplan, Inc. ("Kaplan"), has developed proprietary materials, including the NCLEX-RN Review Course ("Review Course"), to test students' knowledge and help students prepare for the Registered Nursing exam; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (3), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for materials or supplies that are not available from more than one potential bidder, including without limitation materials or supplies that are copyrighted; and,

WHEREAS, the College has determined it is in the best interests of the Program to enter into a contract with Kaplan so that the Program's students will have access to the Review Course including support and maintenance from Kaplan; and,

WHEREAS, Kaplan submitted a proposal to provide materials at a cost not to exceed \$180 per academic term per student, which represents no increase from the prior year; and,

WHEREAS, the cost of these services will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Kaplan, Inc. of Fort Lauderdale, Florida for the Review Course, with fees as set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Cooperative with the County of Union

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, Hudson County Community College (“College”) is authorized to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of the state of New Jersey; and,

WHEREAS, the County of Union has established and offered voluntary participation to other units of government, including county colleges, in the Union County Cooperative Pricing System, a New Jersey approved Cooperative Pricing System for the purchase of goods and services (“8UCCP”) in which the County of Union serves as the Lead Agency for procurement; and,

WHEREAS, the Finance Committee and Administration recommend joining the 8UCCP;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson Community College hereby authorize participation in the 8UCCP effective immediately.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to enter into the Union County Cooperative Pricing Agreement with the County of Union serving as Lead Agency; and,

BE IT FURTHER RESOLVED that the Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

8. Resolution Authorizing Sale of Personal Property

WHEREAS, Hudson County Community College (“College”) owns personal property in the category of computer equipment that is no longer needed for College purposes; and,

WHEREAS, the estimated fair market value of all of the property is less than the College’s bid threshold; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.27, the College may sell personal property no longer needed for College purposes at private sale since the estimated value of property is less than the College’s bid threshold; and,

WHEREAS, GovDeals.com has provided a proposal to sell the property through the Sourcewell National Cooperative, with the amount of the contract anticipated to be less than 20% of the College’s bid threshold; and,

WHEREAS, proceeds collected will be used for HCCC Foundation scholarships; and,

WHEREAS, the Administration and Finance Committee recommend sale of the personal property;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby authorize the sale of personal property set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Sale of Furniture

WHEREAS, Hudson County Community College (“College”) owns personal property in the category of furniture that is no longer needed for College purposes; and,

WHEREAS, the estimated fair market value of all of the property is less than the College’s bid threshold; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.27, the College may sell personal property no longer

needed for College purposes at private sale since the estimated value of property is less than the College's bid threshold; and,

WHEREAS, GovDeals.com has provided a proposal to sell the property through the Sourcewell National Cooperative, with the amount of the contract anticipated to be less than 20% of the College's bid threshold; and,

WHEREAS, proceeds collected will be used for HCCC Foundation scholarships; and,

WHEREAS, the Administration and Finance Committee recommend sale of the personal property;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby authorize the sale of personal property set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendation 1-9.**

1) Resolution Approving Award of Insurance Broker and Vendor; 2) Resolution Approving Award of Consulting Services for Government Affairs; 3) Resolution Authorizing Renewal of Canvas Cloud Software; 4) Resolution Approving Award of External Evaluator for the School of Continuing Education and Workforce Development; 5) Resolution Approving Award of Air Displacement Plethysmography; 6) Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program; 7) Resolution Authorizing Cooperative with the County of Union; 8) Resolution Authorizing Sale of Personal Property; and 9) Resolution Authorizing Sale of Furniture.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: April 8, 2025

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

First Name	Last Name	Title	Salary Grade	Effective Date
JoAnn	Kulpeksa	Student Services Assistant	107	April 1, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	Last Name	Title	Salary Grade	Effective Date
Nicholas	Chiaravalloti	Vice President for External Affairs and Senior Counsel to the President	Cabinet	July 1, 2025
Everett	Mapp	Coordinator, Instructional Technology and Testing	112	April 1, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Salma	Abdelwahed	Coordinator of Cultural Affairs	109	April 9, 2025	\$ 48,335.80
Robert	DiMartino	Vice President for Human Resources	Ungraded	May 5, 2025	\$180,000.00
Zachary	Forrest	Associate Director for Veterans Affairs and International Student Services	115	June 2, 2025	\$ 65,228.18
Dominique	Maynard	Director of Hudson Hub One Stop Student Services Center	119	April 29, 2025	\$ 90,000.00
Lillie	O'Hara	Program Coordinator for Continuing Education	112	April 9, 2025	\$ 55,000.00
Jonathan	Sisk	Director of Athletics	119	April 28, 2025	\$ 95,000.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Mariam	Amer	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93

Perla	De Aza Paniagua	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93
Samantha	Ramirez	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93
Farimah	Mazzotta	Visual Arts and Design Equipment and Labs Manager (Grant-funded)	116	April 9, 2025	June 30, 2025	\$ 72,000.00

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.

5. REAPPOINTMENT OF TENURE-TRACK FACULTY FOR ACADEMIC YEAR 2025-26

First Name	Last Name	Title	School
Annie	Barran	Instructor, Nursing	Nursing and Health Professions
Jonathan	Cabrera	Instructor, Criminal Justice	Humanities and Social Sciences
Christopher	Cody	Instructor, History	Humanities and Social Sciences
Sharon	Daughtry	Instructor, Business	Business, Culinary Arts, and Hospitality Management
Yavuz	Guner	Instructor, Computer Science	Science, Technology, Engineering, and Mathematics (STEM)
Elizabeth	Hallacy	Instructor, ESL	Humanities and Social Sciences
Gabriel	Holder	Instructor, Medical Billing and Coding	Nursing and Health Professions
Marissa	Lontoc	Instructor, Table Service	Business, Culinary Arts, and Hospitality Management
Raffi	Manjikian	Instructor, Chemistry	Science, Technology, Engineering, and Mathematics (STEM)
Steffi	Montenegro	Instructor, Nursing	Nursing and Health Professions
Josue	Perez	Instructor, Philosophy	Humanities and Social Sciences
Sebastian	Pieciak	Instructor, Speech/ Communications	Humanities and Social Sciences
Soviesky	Pujols	Instructor, English	Humanities and Social Sciences
Sonja	Rodiger-Radovic	Instructor, ESL	Humanities and Social Sciences
Keeley	Thornton	Instructor, ESL	Humanities and Social Sciences
Kade	Thurman	Instructor, Sociology	Humanities and Social Sciences
Amanda	Velez	Instructor, ESL	Humanities and Social Sciences
Benedetto	Youssef	Instructor, English	Humanities and Social Sciences

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Reappointment of Tenure-track faculty above as Personnel Recommendation Item No. 5.

6. REAPPOINTMENT OF COLLEGE LECTURERS, NON-TENURED, FOR ACADEMIC YEAR 2025-26

First Name	Last Name	School
Griselda	Frane	Nursing and Health Professions
Carmen	Pelardis	Nursing and Health Professions
Nancy	Saliba	Nursing and Health Professions

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Reappointment of College Lecturers above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH APRIL 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
Ciara	Umali	Accessibility Services	Notetaker/ Reader	READER-150525	Karine Davis
Gabriela	Hoffman	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Sawsan	Sider	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Paula	Pereira Hartmann	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECERK-101030	Ara Karakashian
Tanushree	Srivastava	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECLERK-101030	Ara Karakashian
Ruth	Abadie Alana	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Kenneth	Asah	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Martine	Cadet	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cherise	Dawson	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Belen	Deri	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle

Cynthia	Elliott	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Carlos	Fernandez-Chinchilla	Continuing Education and Workforce Development	PT Instructor	PTINST-103005; PTINST-603091	Anita Belle; Maritza Reyes
Inez	Johnson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Felicia	Kazin Penchina	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Paola	Leon	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Laci	Mancini	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Jorge	Martinez	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Melissa	Molinero	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Maurice	Patterson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Perla	Peralta	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Elizabeth	Santiago	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Karen	Standard	Continuing Education and Workforce Development	PT Instructor	PTINST-102010; PTINST-103005	Chastity Farrell; Anita Belle
Anna	Starzec	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ernesto	Tobar	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Jose	Torre	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Sam	Varghese	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; HCINST-601515	Samaya Yashayeva; Anita Belle
Cynthia	Wilson	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Jamaris	Young	Continuing Education and Workforce Development	PT Instructor	PTINST-603095	Maritza Reyes
Arnoush	Abedian	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Zurisadai R.	Aguirre	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Fayrouz	Raouad	Hudson Helps Resource Center	Food Pantry Manager	PTRYMGR-603055	Katherine Morales
Nyisha	Hall	Human Resources	Office Assistant	OFFAST-253020	Amaalah Ogburn
Rachel	Gapasin	Humanities and Social Sciences	Office Assistant	OFFAST-101021	Betzabe Reyes
Raymond	Miranda	Humanities and Social Sciences	Office Assistant	OFFASST-101035	Matthew Kolbusz
Ail	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nandlall	Ramsarran	Information Technology Services	Customer Service Assistant	CSASST-253035	Frederick Medina
Thomas	Larson	Mental Health Counseling and Wellness	PT Social Worker	PRSW-252033	Doreen Pontius-Molos
Wan Yui	Suazo	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Eva	Quezada	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins
Ja'Nya	Graham	Science, Technology, Engineering, and Mathematics (STEM)	Office Assistant	OFFASST 101015	Burl Yearwood

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No.7.

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Jannat	Perez	Nursing and Health Professions
Cesar B	Otavalo	Science, Technology, Engineering, and Mathematics (STEM)

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.*

9. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Payroll Office Assistant, Part-time (2)	Assistant Director, Payroll	N/A	N/A	113	N/A	N/A	April 9, 2025
Vice President for External Affairs, Special Initiatives, and Senior Counsel to the President	Consultant	Nicholas A. Chiaravalloti	Cabinet	Consultant	\$ 185,200.00	\$ 90,000.00	July 1, 2025
Associate Vice President for Continuing Education and Workforce Development	Vice President for Strategic Initiatives, Continuing Education and Workforce Development	Lori Margolin	122	Cabinet	\$ 164,251.00	\$ 180,000.00	July 1, 2025
Director of Faculty and Staff Development (Director I)	Director of Faculty and Staff Development (Director II)	Amaalah Ogburn	117	119	\$ 77,250.00	\$ 87,250.00	July 1, 2025
Senior Executive Assistant to the President and Board of Trustees	Senior Executive Assistant to the President and Board of Trustees/ Chief of Staff	Alexa Riano	116	116	\$ 95,067.24	\$105,067.24	July 1, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

1) Retirement; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Reappointment of Tenure-track Faculty for Academic Year 2025-2026; 6) Reappointment of

College Lecturers, Non-tenured; 7) Authorization of Part-time Staff, as Needed; 8) Appointment of New Hire Adjunct Instructors; and 9) Modifications to Staffing Table.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: April 8, 2025

DeFazio, Edward _____

Doria, Joseph _____

Gardner, Pamela _____

Gargiulo, Frank _____

Gemma, Stacy _____

Kenny, Roberta _____

Lombardo, Vincent _____

Rodriguez, Silvia _____

Stahl, Harold _____

Peña, Jeanette, Chair _____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

IX. ACADEMIC AND STUDENT AFFAIRS

1. Resolution Authorizing Recognition of April 2025 as Hudson County Community College Month

***WHEREAS**, the more than thirteen hundred community and technical colleges in the United States, public and private, have contributed enormously to the richness and accessibility of American higher education; and,*

***WHEREAS**, by providing educational opportunities at costs and locations accessible to all who are qualified, community and technical colleges have greatly enhanced the opportunity for every ambitious student to enter a postsecondary school program, and as community-based institutions, our schools provide varied programs and offer specialized training for more than one thousand occupations; and,*

***WHEREAS**, Hudson County Community College (“College”) aspires to offer consistently best-practice, transformative educational and economic opportunities for our students and all residents of Hudson County as one of the nation’s leading and most diverse urban community colleges; and,*

***WHEREAS**, the 2017 Equality of Opportunity Project ranked the College in the top 5% of 2,200 educational institutions for improving students’ social mobility; and,*

***WHEREAS**, the College’s Foundation has raised over \$3.5 million for student scholarships to date; and,*

***WHEREAS**, the College awarded over \$2.3 million to 1,186 students through the Community College Opportunity Grant in Academic Year 2024-2025; and,*

***WHEREAS**, the College is the largest of four higher education institutions in Hudson County with an unduplicated enrollment of approximately 20,000 credit and non-credit students, and operates campuses in Jersey City and Union City as well as an off-site location in Secaucus at the Hudson County Schools of Technology Frank J. Gargiulo Campus; and,*

***WHEREAS**, the College has invested in facilities that support students’ learning and overall success such as a state-of-the-art STEM building, an award-winning library building, a signature culinary arts building, a studio theatre classroom, a Bloomberg Finance lab, a park outside of 161 Newkirk Street, a new student center located at 81 Sip Avenue, a comprehensive campus in Union City at which a new café was recently installed, and a forthcoming comprehensive center dedicated to student success; and,*

***WHEREAS**, the College offers more than 90 degree and certificate programs, including nationally recognized and accredited programs in Culinary Arts, a Computer Science Cybersecurity program that has been recognized as a Center of Academic Excellence by the National Security Agency, and a Medical Assisting program that was awarded programmatic accreditation from the Commission on Accreditation of Allied Health Education Programs; and,*

***WHEREAS**, the College has engaged with local K-12, university, and industry partners to provide students with a wide array of academic and career pathways, including Eastern Millwork, Inc. in the field of Advanced Manufacturing, the International Brotherhood of Electrical Workers Local 164 in the field of Construction Management, and the International Union of Operating Engineers Local 825 in the field of Technical Studies; and,*

WHEREAS, 15 students from Bayonne High School's Early College Program and six students from the Hudson County Schools of Technology's Early College Program earned associate degrees ahead of their high school diplomas in May 2024, and in 2025, ten students from Bayonne High School, 12 from Kearny High School, 4 from Lincoln High School, and 19 from the Hudson County Schools of Technology, for a total of 45 students, are expected to earn their associate degree; and,

WHEREAS, the College has developed new academic programs in Pharmacy Technician, Metalworking, Construction Technology, Construction Administration, and Cannabis Studies, and has experienced significant growth in its inventory of courses and programs that are delivered fully online to meet the needs of the local community and labor market; and,

WHEREAS, the School of Nursing and Health Professions received "Insight Into Diversity" Magazine's 2024 Health Professions Higher Education Excellence in Diversity Award; the School of Business, Culinary Arts, and Hospitality Management received "Insight Into Diversity" Magazine's 2025 "Inspiring Programs in Business" Award; and, the College's Libraries received "Insight Into Diversity" Magazine's 2025 Library Excellence in Access and Diversity Award; and,

WHEREAS, the College was awarded a Title V grant through the U.S. Department of Education in the amount of \$3 million to expand educational opportunities and promote academic attainment of students, with a focus on Hispanic and Latino students through "The Golden Door/La Puerta Dorada" project; and,

WHEREAS, to date, 483 students have been awarded the Proficiency Certificate in ESL; and,

WHEREAS, the School of Continuing Education and Workforce Development was awarded a \$1.75 million Strengthening Community Colleges Training Grant by the U.S. Department of Labor to expand its "Gateway to Innovation" Program; and,

WHEREAS, the College has partnered with the Hudson County Department of Family Services and Reintegration and the New Jersey Reentry Corporation (NJRC) to provide education and training programs that lead to gainful employment for individuals who are currently, or were previously, incarcerated; and,

WHEREAS, HCCC has received \$175,000 to date from the All Within My Hands Foundation's Metallica Scholars Initiative Award for its Welding program at NJRC; and,

WHEREAS, in partnership with NJRC, the College received \$388,000 from the New Jersey Council of County Colleges to offer a Summer Training Institute and served 380 court-involved young adults; and,

WHEREAS, the College was awarded a National Science Foundation grant in the amount of \$600,000 to expand its nationally acclaimed Cybersecurity program; and,

WHEREAS, 25 members of the College's faculty and staff have been celebrated for their commitment to professional development as recipients of the 2025 National Institute for Staff and Organizational Development (NISOD) Excellence Award and 25 faculty and staff have been acknowledged with the League for Innovation in the Community College's League Excellence Award in 2025; and,

WHEREAS, members of HCCC's faculty have been celebrated for their commitment to student success as recipients of the American Association of Community College's Dale P. Parnell Faculty Distinction Recognition in 2019, 2020, 2023, 2024, and 2025, and the Association of Community College Trustees' (ACCT) Northeast Regional Faculty Member Award in 2021; and,

WHEREAS, 72 faculty have earned at least one Association of College and University Educators (ACUE) teaching credential to date; and,

WHEREAS, HCCC was named as finalist for seven of 11 American Association of Community Colleges (AACC) 2024 Awards of Excellence and won in three categories: CEO of the Year for Dr. Chris Reber,

Faculty Member of the Year for Dr. Clive Li, and Student Success Award for the Hudson Scholars Program, and in 2025 was named as a finalist for three national award categories; and,

WHEREAS, *three HCCC employees have been selected to participate in the Hispanic Association of Colleges and Universities (HACU) Leadership Programs over the past two years; and,*

WHEREAS, *the College is committed to supporting students beyond the classroom by promoting a culture of care across its campuses that includes food pantries on both campuses, a clothing closet, mental health counseling services, and an emergency fund for students' use, and has been awarded the Campus Prevention Network Seal of Prevention by Vector Solutions; and,*

WHEREAS, *HCCC has received significant grant funding from Aspen Institute's Ascend Parent Advisors, the Ellucian Foundation, and the PSE&G Foundation to advance its culture of care; and,*

WHEREAS, *consistent with its commitment to supporting student parents, HCCC joined Generation Hope's "Family U" Program in 2023 and received the 2024 Generation Hope FamilyU Seal; and,*

WHEREAS, *the College has maintained a commitment to innovation and leadership in higher education by investing federal stimulus funding to create the Hudson Scholars program, which is a developed-to-scale student success program that has received national recognition; and,*

WHEREAS, *the College's Hudson Scholars Program was recognized with the 2023 National Bellwether Award for Instructional Programs and Services, the 2024 National Bellwether Legacy Award, a prestigious \$100,000 signature grant from The Provident Bank Foundation, and the initial Fall 2021 Hudson Scholars cohort earned a 38% three-year graduation rate; and,*

WHEREAS, *through its engagement with the Aspen Institute and American Association of State Colleges and Universities' Transfer Intensive Program, HCCC developed a robust transfer pathway, the CONNECT Program, with New Jersey City University, which is the transfer destination for the largest number of HCCC students, and has continued to expand its CONNECT Program partnerships, most recently with Rutgers University-Newark; and,*

WHEREAS, *the College has maintained a laser-like focus on student success through its engagement with Achieving the Dream and has experienced an increase of 85% in its three-year graduation rate over the past 5 years while anticipating another significant increase in 2025; and,*

WHEREAS, *the College was recognized in February 2024 as a Leader College of Distinction by Achieving the Dream; and,*

WHEREAS, *the College's Center for Teaching, Learning, and Innovation hosted its fourth annual Teaching and Learning Symposium on Social Justice in Higher Education, which consisted of 44 presenters and attracted 2,006 attendees; and,*

WHEREAS, *the College was recognized for its Diversity, Equity and Inclusion initiatives as the recipient of the "INSIGHT Into Diversity" 2024 Higher Education Excellence in Diversity (HEED) Award for the fourth consecutive year; and,*

WHEREAS, *the College was recognized for the third consecutive year as a Most Promising Place to Work in Community Colleges by the National Institute for Staff and Organizational Development (NISOD) and "Diverse: Issues in Higher Education"; and,*

WHEREAS, *the College was recognized as a 2024 "Great College to Work For" by ModernThink and received special designation as a "Great Colleges to Work For" Honor Roll of Distinction institution; and,*

WHEREAS, the College received the Hispanic Association of Colleges and Universities (HACU) Outstanding Member Institution Award and was selected to host a “HACU on the Road” event on its Journal Square Campus; and,

WHEREAS, HCCC students have been celebrated as recipients of the Jack Kent Cooke Foundation Scholarship, the Goldwater Scholarship, the DREAM Scholar recognition, the Harvey Lincoln Student Scholarship, the Phi Theta Kappa Hites Scholarship, and the Kaplan Leadership Scholarship, among others; and,

WHEREAS, the College has a student semi-finalist for the 2025 Jack Kent Cooke Foundation Scholarship; and,

WHEREAS, the HCCC Beta Alpha Phi chapter of Phi Theta Kappa (PTK) International Honor Society has earned the distinction of Five Star Chapter Status, which is Phi Theta Kappa’s highest level of recognition; and,

WHEREAS, Dr. Chris Reber has been recognized as a Phi Theta Kappa (PTK) Honor Society Paragon President and in 2024 received PTK International Honor Society’s most prestigious award, the Shirley B. Gordon Award of Distinction; and,

WHEREAS, College leaders have been recognized with the following awards from PTK: PTK 2022 Distinguished College Administrator Award and PTK 2022, 2023 and 2024 Continued Excellence Award for Advisors; and,

WHEREAS, President Reber was recognized with the Association of Community College Trustees (ACCT) 2022 Northeast Regional Chief Executive Officer Award, the 2022 Education Leader Award by the Hispanic State Parade of New Jersey, the Hudson County Chamber of Commerce 2021 “Legends Spirit Award,” and, for the third consecutive year, was named to the NJBIZ Education Power 50 List; and,

WHEREAS, President Reber was honored in 2023 by Hudson County Latin American Chamber of Commerce as Education Leader of the Year and has the distinction of being the first community college president invited to serve on the national Business Higher Education Forum (BHEF); and,

WHEREAS, the College is committed to serving as the community’s college through continued engagement with its African American Outreach Committee and its Latino Advisory Council; and,

WHEREAS, in recognition of the important contributions of community and technical colleges to our total educational system, the United States Congress authorized and requested then President Ronald Reagan to issue Proclamation 5418 establishing a National Community College Month in 1985; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend recognizing April 2025 as Hudson County Community College Month;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College recognize April 2025 as Hudson County Community College Month.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing New Academic Certificate in Cybersecurity

WHEREAS, Hudson County Community College (“College”) aims to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

WHEREAS, the College seeks to expand its offerings to meet student and market demand; and,

WHEREAS, the College has developed an Academic Certificate in Cybersecurity to address student and market demand; and,

WHEREAS, the Academic Certificate in Cybersecurity provides students with the knowledge and skills required to work within entry-level roles in cybersecurity, including network troubleshooting, network defense, basic computer forensics, and fundamental network management; and,

WHEREAS, the Academic Certificate in Cybersecurity curriculum articulates into the College's Associate of Science in Computer Science Option in Cybersecurity degree program; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the Academic Certificate in Cybersecurity, effective Fall 2025;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Academic Certificate in Cybersecurity.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Bridgeway Behavioral Health Services

WHEREAS, Hudson County Community College ("College") offers a Human Services Program ("Program") through its School of Humanities and Social Sciences; and,

WHEREAS, the Program includes an internship experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite internship experience; and,

WHEREAS, Bridgeway Behavioral Health Services has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Bridgeway Behavioral Health Services whereby students enrolled in the Program will be able to complete an internship experience; and,

WHEREAS, this Agreement will remain in effect for the term listed in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Bridgeway Behavioral Health Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Bridgeway Behavioral Health Services, retroactive to February 14, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and New Jersey Prevention Network for the Award of Credit for Prior Learning in Addictions Counseling

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, the College desires to enter into an Articulation Agreement (“Agreement”) with New Jersey Prevention Network (“NJPN”) whereby NJPN clients will be able to earn credit for prior learning towards academic pathways in Human Services; and,

WHEREAS, the term of the Agreement renewal is three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the Articulation Agreement between Hudson County Community College and New Jersey Prevention Network;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Articulation Agreement between Hudson County Community College and New Jersey Prevention Network, effective May 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Amendment of Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for the Delivery of a General Education Development Test (GED) Preparation Program

WHEREAS, Hudson County Community College (“College”) is committed to providing its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, in service of its mission, the College has partnered with New Jersey Reentry Corporation (“NJRC”) to provide academic and workforce training programs to justice-involved individuals; and,

WHEREAS, NJRC desires to continue to offer GED Instruction for its clients; and,

WHEREAS, the College can continue to meet this need; and,

WHEREAS, the College seeks to amend its agreement (“Agreement”) with NJRC for the provision of GED Instruction, whereby the College will continue to offer a virtual GED program for NJRC clients statewide through GEDWorks™; and,

WHEREAS, the delivery of the GED program will continue to be supported by a Student Success Coach; and,

WHEREAS, through the amendment, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the amendment of the Agreement between Hudson County Community College and New Jersey Reentry Corporation;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this amendment of the Agreement between Hudson County Community College and New Jersey Reentry Corporation, retroactive to January 1, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Optima Care Fountains

WHEREAS, Hudson County Community College ("College") offers an Enhanced Certified Nurse Aide ("CNA") Program through its School of Continuing Education and Workforce Development ("CEWD"); and,

WHEREAS, the CNA Program includes a clinical experience component; and,

WHEREAS, the CNA Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Optima Care Fountains has the capacity to meet these needs of the CNA Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Agreement with Optima Care Fountains whereby students enrolled in the CNA Program will be able to complete clinical experiences at Optima Care Fountains; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and Optima Care Fountains;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Optima Care Fountains, retroactive to March 12, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Peace Care, Inc.

WHEREAS, Hudson County Community College ("College") offers an Enhanced Certified Nurse Aide ("CNA") Program through its School of Continuing Education and Workforce Development ("CEWD"); and,

WHEREAS, the CNA Program includes a clinical experience component; and,

WHEREAS, the CNA Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Peace Care, Inc. continues to have the capacity to meet these needs of the CNA Program; and,

WHEREAS, Hudson County Community College seeks to renew its Agreement with Peace Care, Inc., whereby students enrolled in the CNA Program will be able to complete clinical experiences at Peace Care, Inc.; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the agreement between Hudson County Community College and Peace Care, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Peace Care, Inc., retroactive to March 12, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and MMD

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, MMD shares this vision as it aspires to support HCCC students and community residents in benefitting from Cannabis legalization; and,

WHEREAS, Hudson County Community College ("College") offers non-credit and credit-bearing Cannabis programs ("Programs") through its School of Continuing Education and Workforce Development and its School of Business, Culinary Arts, and Hospitality Management, respectively; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding ("MOU") with MMD whereby the College and MMD will work collaboratively to provide internship, externship, and employment opportunities for HCCC students completing HCCC Cannabis courses; offer Cannabis-related workshops, training programs, and events; leverage resources for the promotion of each organization; contribute to scholarship funds for HCCC students; and, serve on HCCC's Cannabis Advisory Board; and,

WHEREAS, this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and MMD;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and MMD, effective April 9, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Genesis Training, LLC

WHEREAS, Hudson County Community College ("College") offers a Proficiency Certificate in Personal Fitness Training and an Associate of Science degree in Exercise Science ("Programs") through its School of Nursing and Health Professions; and,

WHEREAS, the Programs include an internship experience; and,

WHEREAS, the Programs require additional sites at which students can fulfill the requisite internship experience; and,

WHEREAS, Genesis Training, LLC has the capacity to meet the needs of the Programs; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Genesis Training, LLC, whereby students enrolled in the Programs will be able to complete internship experiences; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Genesis Training, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Genesis Training, LLC, retroactive to April 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-9:**

- 1) Resolution Authorizing Recognition of April 2025 as Hudson County Community College Month;
- 2) Resolution Authorizing New Academic Certificate in Cybersecurity;
- 3) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Bridgeway Behavioral Health Services;
- 4) Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and New Jersey Prevention Network for the Award of Credit for Prior Learning in Addictions Counseling;
- 5) Resolution Authorizing Amendment of Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for the Delivery of a General Education Development Test (GED) Preparation Program;
- 6) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Optima Care Fountains;
- 7) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Peace Care, Inc.;
- 8) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and MMD; and,
- 9) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Genesis Training, LLC.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: April 8, 2025

DeFazio, Edward _____
Doria, Joseph _____
Gardner, Pamela _____
Gargiulo, Frank _____
Gemma, Stacy _____
Kenny, Roberta _____
Lombardo, Vincent _____

Rodriguez, Silvia
Stahl, Harold
Peña, Jeanette, Chair

_____ *Aye* _____ *Nay*

Supporting Documents

[Click Here for Supporting Documents](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

X. NEW BUSINESS

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the April 8, 2025 meeting of the Hudson County Community College Board of Trustees be adjourned at _____P.M.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: April 8, 2025

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay