

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, September 10, 2024

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/97566676811?pwd=bXFybEpENHdBT3N6cmVaOEExYmNpQT09>

Passcode: 771689

Telephone: 1 305 224 1968

Webinar ID: 975 6667 6811

Passcode: 771689

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Sally Elwir, Student Alumni Representative

Pamela Gardner, Vice Chair

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Resurreccion*
 2. *All College Council Chair's Report* *Dr. Cody*
 3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
 2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

II. ROLL CALL

Trustees:

- Edward DeFazio, Secretary/Treasurer _____
- Joseph Doria _____
- Sally Elwir, Student Alumni Representative _____
- Pamela Gardner, Vice Chair _____
- Frank Gargiulo _____
- Stacy Gemma _____
- Roberta Kenny _____
- Vincent Lombardo _____
- Jeanette Peña, Chair _____
- Christopher Reber, President, Ex Officio _____
- Silvia Rodriguez _____
- Harold Stahl _____

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE**BOARD OF TRUSTEES MEETING*****Tuesday, September 10, 2024*****III. COMMENTS FROM THE PUBLIC**

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

IV. CLOSED SESSION

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

V. REPORTS

1. *Student Government Association President's Report (N. Resurreccion)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Building AI Literacy Across the College Community

Matthew LaBrake, Executive Director, Center for Online Learning

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of August 13, 2024 are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of August 13, 2024.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

Hudson County Community College has received the following grants:

TITLE: College-Based Center for Adult Transition

AGENCY: Office of the Secretary of Education, New Jersey

PURPOSE OF GRANT: Continuation Funding of HCCC's Adult Transition Center,

COLLEGE ADMINISTRATOR: Lori Margolin

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$202,570

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: September 10, 2024

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, August 13, 2024
5:00 P.M., In Person and Via Zoom

MINUTES

PRESENT: *Edward DeFazio; Sally Elwir (Student Alumni Representative); Frank Gargiulo; Stacy Gemma; Roberta Kenny; Vincent Lombardo; Jeanette Peña; Christopher Reber; Silvia Rodriguez; and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Joseph Doria; Pamela Gardner (Vice Chair)*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC - None

IV. CLOSED SESSION – None

V. REPORTS

1. All College Council Chair's Report

All College Council Vice Chair, Raffi Manjikian, offered the following report.

Good evening, Trustees. It's great to see you all as we prepare for the start of the fall 2024 semester!

I hope the summer months have been restorative and reflective for all. Many members of the All College Council (ACC) took time away from the beach and other summer activities to attend the President's Advisory Council on Diversity, Equity, and Inclusion (PACDEI) retreat with guest speaker Professor Loretta Ross and had the opportunity to interact and reengage. Thank you to Dr. Reber, Dr. Pujols, Professor Raffi Manjikian, and Diana Galvez for planning and hosting this great event!

Subsequently, two weeks after the PACDEI retreat, we had the honor of hosting the ACC retreat here at Hudson. On August 8, the ACC executive board, committee chairs, committee members, executive officers of the College, and students came together to discuss our mission and vision for the future. We reviewed the previous year's accomplishments, set goals for the coming months and semesters, and brainstormed new initiatives. I'd like to thank everyone who attended and contributed!

I'd like to announce several upcoming events happening this fall semester. First, College Service Day will be held on August 21, Convocation on August 27, and the first day of the fall semester will be August 28. We hope these upcoming events help encourage our students and colleagues to have a successful semester.

Next, the North Hudson Campus (NHC) will be hosting an in-service event that will be held on September 19, 2024, from 12:30 p.m. - 4:30 p.m. in the NHC Multi-Purpose Room. Finally, on Sunday, October 20 at 10:00 a.m., the Out of Darkness suicide prevention walk will be held in Hoboken. The event helps raise awareness and funding while sending a strong message that suicide can be prevented and that no one is alone. Please mark your calendars.

Now, onto our ACC committee reports:

- The Academic Senate has made significant progress in working through the Incomplete Policy, and we hope that the project can conclude this semester. Additionally, we are hopeful to move forward with and open new conversations regarding a universal grading scale and plan to start a project involving all instructors inputting grades into Canvas regardless of the teaching modality.
- The Student Affairs Committee has concluded a very successful semester. As you may recall from the last board meeting, the updated Lactation Policy for our student parent population was unanimously approved. We'd like to thank the outgoing chair, Katherine Morales, and welcome the incoming chair, Ariana Calle. This upcoming semester, under Ariana's leadership, the committee will look into new ways to support our continuing education students.
- The Development and Planning Committee will build upon last semester's success by continuing to raise awareness of the importance of giving back to HCCC. Anita Belle, who chairs this committee, reports that the group is in the process of creating visual infographics to demonstrate the effectiveness of small donations on a large scale. Additionally, the committee plans to hold scholarship application events in the future.
- The College Life Committee will resume its leadership of Steps for Wellness and the End of Semester Holiday Party. In addition, committee members Dr. Benny Yusef and Paula JnoVille proposed spearheading TedTalk-like seminars to enrich the College's intellectually engaged atmosphere. They also hope to give attention to employee wellness initiatives.
- The Technology Committee will return in a few weeks to find our community an effective wayfinding technology to navigate our campuses. The committee also has proposed taking up the issue of potentially creating a webpage on which HCCC community members can find all the apps used throughout the College.
- The Space and Facilities Committee reports that the new mural painting on the STEM Building is nearing completion. The committee will continue to work closely with Ilya Ashmyan and his team as the Center for Student Success and other construction projects proceed around us.

That concludes my report. I wish all our students a successful start to the new semester!

I'd also like to thank everyone who made this report possible, including ACC Vice Chair Raffi Manjikian, ACC Secretary Sarah Teichman, all the ACC committee members, President Reber, Cabinet, and the trustees. I look forward to providing more updates in September.

2. *President's Report*

President Reber offered the following report.

Good evening, Trustees.

Before I begin, I ask you to join me in a moment of silence for victims of war and violence in the Middle East, Ukraine, Africa, and throughout the world.

Moment of Silence

Thank you.

We condemn violence and hatred of all kinds, including antisemitism and Islamophobia. We support one another in times of difficulty and strive to be a community that is respectful of – and safe for – everyone.

Dr. Cody, thanks for your report.

We look forward to another substantive and productive year for the All College Council. We thank you, Raffi Manjikian, and Sarah Teichman for your continued stellar leadership of our shared governance organization. It is a pleasure working with you and your colleagues, and we appreciate everything you do for Hudson County Community College!

Trustees, our College community is abuzz with planning, meetings, and excitement as we prepare for the start of our new academic year in just two weeks.

As I have mentioned in several Green Memos, our entire college community will participate in College Service Day on Wednesday, August 21. This year's theme is "Empowering Faculty: A Day of Academic Challenge, Learning, and Reflection."

The day will include workshops and discussions on topics of great importance to our college family in the coming year and beyond, and will celebrate everyone's contributions to our students and our mission. We are expecting over 250 faculty and staff to participate in this annual opening event in the life of the College.

On the following Tuesday, August 27, we will celebrate New Student Convocation, which was reimagined last year – following the advice of our All College Council – to focus on students, and, particularly, incoming new students. Convocation is designed to inspire students to strive for success and help them feel an immediate connection to the HCCC family. This year's Convocation keynote will be offered by Darryl Bellamy, a motivational speaker and founder of "First Year Fearless."

Immediately preceding Convocation will be meetings of students, faculty, and staff in each of our academic schools. The day will conclude with an outdoor lunch and student information fair in the Culinary Plaza Park.

These important events are the outcome of the efforts of our entire Hudson County Community College family. We especially thank Vice President for Academic Affairs Dr. Darryl Jones, and all members of the planning committees, for their leadership.

This evening, I have invited Associate Vice President for Information Technology Services and Chief Information Officer Patricia Clay to speak with us about our ongoing cybersecurity planning and oversight, including risk management and continuous improvement initiatives.

Joining Trisha is Christopher Yula, Vice President of CyberSecOps. Trisha and Christopher, thank you for speaking this evening about this important topic.

Patricia Clay presented on [Cybersecurity and Privacy Program Overview](#).

I'm Patricia (Trisha) Clay, the Associate Vice President and Chief Information Officer. I'm here to share with you our annual cybersecurity update. But, first, I'd like to introduce you to our partner, Christopher Yula, CyberSecOps Vice President of Sales and Strategy. Christopher and his colleagues provide us with virtual cybersecurity services.

Christopher Yula offered remarks.

Thank you very much for having me, and I'm sorry that I'm remote. My schedule didn't allow me to be there in person.

CyberSecOps has been focused on security since 2001. We converted to the name CyberSecOps about six years ago and continued with all the excellent work we had set as a foundation. We're a complete security consulting company. We help organizations within higher education, healthcare, and financial services understand the world of security and its impact on any organization, especially in higher education. One of the things we focus on is trying to help an organization understand the inherent risks that are out there. Things like AI and automation worried some until ChatGPT came out of nowhere and took over the world. But we have been focused on that area and helping organizations, including HCCC, prepare for those kinds of realities, and, as was said, those can be used as a weapon and defensive mechanism.

We have a pool of people working with HCCC, led by our CSO, Michael Sidari, who is directly in touch with Trisha, and, in tandem, they're doing a phenomenal job for the institution. The College understands its current system, threats and opportunities, what the risks are, what the path and journey should be, and how we can help continue to mitigate any oncoming risks in the future. We appreciate the partnership and

are here to do all we can to help the organization. We want the College and its staff, faculty, and students to stay as secure as possible.

Trisha Clay resumed her remarks.

Thank you, Chris.

While we're required by regulation to fulfill certain obligations, we seek to feel safe at home, as Hudson is Home to our students, by ensuring their security and privacy. Our goal remains to go beyond just checking boxes, and provide the best security we can with the resources at our disposal.

First, a bit about what a cybersecurity program is. Cybersecurity programs include policy and technical controls needed to mitigate risks of incidents arising from networks and connected technology. Why do we have a cybersecurity program? It's to prevent incidents such as the unfortunate ransomware attack that affected our partner, NJCU. They're still recovering three months after the attack. The threat actor was able to infiltrate and delete some of their backups. CyberSecOps is here to help us prevent incidents like this and make it harder for attackers to succeed.

As a result, Educause has listed cybersecurity as a key factor for institutional resilience and success. Our doors are open here, and much of our business is online. Our students are online or hybrid. They come in through the door or cyberspace. Therefore, we need to keep them protected.

Often, data breaches go undetected for months, and, in most cases, the initial incident begins with social engineering. They trick us like the breaches of the Democratic National Committee in 2016, which was a phishing incident. There's been a phishing incident against the government of Germany. Recently, we heard about another presidential campaign. It starts with a phishing email. We think it's the real person, and we react to it. The bonus side of this is that it helps make these attacks preventable.

Cybersecurity is a journey, not a destination – much like education, it is constantly evolving. In Information Technology Services (ITS), bad actors only need to be right once, while we have to be right every time to prevent breaches, so we're constantly working to stay ahead.

Our approach at HCCC, supported by our dedicated ITS team and the talented professionals at CyberSecOps, moves forward from looking at technical security controls in enterprise security to more strategic goals of focusing on privacy and ITS risk management. We are leveraging tools like Stellar Cyber, Aptestega, Spy Cloud, SamePage, Ninjio, Knewbe4, and others to give an overview of our preventive technologies, activities, and progress reviews. These tools play a critical role in improving and enhancing our security posture and outcomes, including reviews, testing, and scanning dark web analysis, which help us understand our current posture.

We conduct phishing tests, host security awareness activities and provide training to keep our staff and faculty prepared. We use governance, risk, and compliance systems to monitor our progress on the policies, plans, and technical controls. The CyberSecOps security team and incident responders are available to help us and address issues that arise.

Since most incidents stem from human error, it's crucial to review and emphasize our security awareness, training, and continued progress on security plans. The training is continuous, and we verify our progress monthly. People are clearly engaging with the training, as we often receive responses like, "Sorry, I'm on vacation, but I'll do the training when I get back." The risk assessment gives us results, and then we react to those results and make technical and policy changes as necessary. The policies and plans are required by regulation and sound IT practice. We verify that our practices follow the industry standards to keep us as secure as possible.

The benefits of having proper policies include ensuring the confidentiality, integrity, and availability of data; helping to ensure that vulnerabilities are remediated quickly; ensuring the proper responsibilities, resources, plans, and programs are in place for cybersecurity; preventing inappropriate, insecure, and unauthorized access and use of HCCC resources; helping to reduce successful phishing attempts; ensuring network, systems, and application changes are secure and do not cause problems; ensuring data

are secure and protected at rest, in transit, and in use; ensuring a proper and rapid response to incidents that help keep us safe, secure, and in reliable operation.

Incident response is key to reacting to any suspected security threats. We have the processes and tools in place to react appropriately, and it's important to mention perceived incidents. We've had incidents where a touch screen went haywire, and the user thought their screen was being controlled, but it was just a technical failure. The analysis, reacting to it, and following up with the incident response plan keep us all safe, secure, and in a structured and protective environment.

The Gramm-Leach-Bliley Act (GLBA) is another important reason for our focus on plans and technical controls under the Federal Trade Commission (FTC). This goes back to 1999, but, now, the FTC considers institutions that administer financial aid to be financial institutions. Since we administer financial aid, they consider us like a bank. However, we're not a bank, but that's the way the regulation has progressed. This requires us to keep student information secure by enacting specific security controls that were not previously in place.

Despite these challenges, we have made tremendous progress in meeting the GLBA requirements in just one year and will continue to do so. We have long been conducting internal vulnerability scans, external penetration testing, and incident response, and we will continue to do so. Moving forward, we will also focus on data security, cyber defense, and security assessments. IT risk management and privacy are already underway.

I often say that paying attention to privacy leads to better security. Data that we don't collect are data we don't have to protect. If there is information about students that we don't need, we simply don't collect it. Providing students and employees with choices about their data is a proper thing to do. However, we must also balance that with the institutions' governmental needs and contractual obligations. Vendor risk management is also a key focus of the United States Department of Education. It's often discussed in Higher Ed as a whole and the FTC with GLBA. The data are ours to protect, regardless of what vendors are involved, and we have all the required individual pieces covered. We will continue to evaluate our vendors' cybersecurity and compliance practices as they can directly impact HCCC's security, minimizing HCCC's exposure to preventable risks while performing due diligence on each critical and high-risk vendor. We will refine the risk management program over the coming year to be more proactive.

Our current and future activities are aimed at providing the best protection against the most prevalent threats. We prioritize training, phishing testing, and monitoring. With all those areas covered, we begin to look at web security, managed security operations center services, improved computer protection, and secure browsers, all while we continue to improve in existing areas. In turn, we protect the environmental readiness, which we can control while trying to prevent human error as much as possible.

That's the year in review and our future. Thank you very much. I hope you remember that cybersecurity is a journey, not a destination. Thank you for your time tonight.

President Reber resumed his remarks.

Trisha, we thank you and your team for your strong leadership and proactive measures to ensure the ongoing security of our technology and systems.

Trustees, Hudson is Home!

This concludes my report.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of June 18, 2024 were approved.*
2. *Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grants:

Title: National Voter Registration Day

Agency: National Voter Registration Day

Purpose of Grant: To Conduct National Voter Registration Day Activities at HCCC.

College Administrator: Jamilah Moudiab, Yeurys Pujols

College Contribution: \$0

Award Amount: \$2,700

Introduced by: Jeanette Peña

Seconded by: Frank Gargiulo

8 Ayes.....0 Nays

Resolutions Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATION 1-22:

1. Resolution Approving Change Order No. 1 to the Contract for 119 Newkirk Street Demolition for Parking Stackers to be funded through Chapter 12 at a cost not to exceed \$1,373,182, was approved.
2. Resolution Approving Change Order No. 1 to the Contract for Architectural and Engineering Services for HVAC Upgrades and Replacements at the Culinary Conference Center to be funded through Chapter 12 at a cost not to exceed \$157,300, was approved.
3. Resolution Approving Architectural and Engineering Services On-Call List to be awarded to all proposers was approved.
4. Resolution Authorizing Award of Contract for Ground Maintenance Services at the Journal Square and North Hudson campuses to be funded from the operating budget at a cost not to exceed \$29,225, was approved.
5. Resolution Rejecting Bid for HVAC Repairs and Installation was approved.
6. Resolution Authorizing Purchase of Online Technology Training Certificate Programs to be funded from the operating budget at a cost not to exceed \$100,000, was approved.
7. Resolution Authorizing Purchase of Accuplacer Exams to be funded from the operating budget at a cost not to exceed \$2.05 per unit, was approved.
8. Resolution Authorizing Purchase of Computers, Laptops, and Docking Stations to be funded from the operating budget at a cost not to exceed \$472,998, was approved.
9. Resolution Authorizing Purchase of Monitors to be funded from the operating budget at a cost not to exceed \$46,872, was approved.
10. Resolution Authorizing Renewal of Smart Net Maintenance and Technical Support to be funded from the operating budget at a cost not to exceed \$233,951, was approved.
11. Resolution Authorizing Renewal of Information Security Program to be funded from the operating budget at a cost not to exceed \$136,770, was approved.
12. Resolution Authorizing Renewal of Citrix Virtual Apps and Desktop Software License to be funded from the operating budget at a cost not to exceed \$221,363, was approved.
13. Resolution Authorizing Renewal of Adobe License for Faculty and Staff to be funded from the operating budget at a cost not to exceed \$31,232, was approved.

14. Resolution Authorizing Renewal of Security and Phishing Training and Security Platform to be funded from the operating budget at a cost not to exceed \$42,328, was approved.
15. Resolution Authorizing Renewal of College-Wide Telephone System Services to be funded from the operating budget at a cost not to exceed the rates set forth in the State Contract, was approved.
16. Resolution Authorizing Renewal of Texting Platform for Enrollment Services to be funded from the operating budget at a cost not to exceed \$74,374, was approved.
17. Resolution Authorizing Renewal of Staff and Faculty Monthly Parking at 511-523 52nd Street, West New York, NJ, with the Town of West New York to be funded from the operating budget at a cost not to exceed \$183,200, was approved.
18. Resolution Authorizing Renewal of Contract with WW Grainger for Supplies and Equipment to be funded from the operating budget at a cost not to exceed \$85,000, was approved.
19. Resolution Authorizing Renewal of a Subscription Service for Gabert Library to be funded from the operating budget at a cost not to exceed \$108,111, was approved.
20. Resolution Authorizing Renewal of Achieving the Dream Contract to be funded from the operating budget at a cost not to exceed \$60,500, was approved.
21. Resolution Authorizing Payment of Food Equipment Repair Services to be funded from the operating budget at a cost not to exceed \$95,815, was approved.
22. Resolution Authorizing Renewal of Purchasing Bid Threshold for Fiscal Year 2025 was approved.

Introduced by: Harold Stahl
Seconded by: Frank Gargiulo

8 Ayes.....0 Nays

Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-9:

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Deliana	Acosta	Mental Health Counselor	September 3, 2024
Hiram	Miranda	Au-Pair Coordinator	August 8, 2024
Catherina	Mirasol	Director, Continuing Education and Workforce Development	September 30, 2024
Riddhi	Shah	Au-Pair Coordinator	July 7, 2024
Natalia	Vazquez-Bodkin	Associate Director, Diversity, Equity and Inclusion	August 12, 2024

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Cynthia	Bardales	Academic Counselor, Hudson Scholars	113	August 14, 2024	\$ 72,546.89
Jessica	Cortez	Academic Counselor	113	August 16, 2024	\$ 58,956.82

Ryan	Csordas	Academic Counselor, Hudson Scholars	113	August 14, 2024	\$ 63,576.37
Jacquelyn	DeLemos	Administrative Assistant, Accessibility Services	108	August 16, 2024	\$ 57,542.62
Brooke	Duffy	Director of Library Instruction	117	September 9, 2024	\$ 81,260.28
Diana	Galvez	Associate Director, North Hudson Campus	115	August 16, 2024	\$ 67,795.04
Jenny	Henriquez	Associate Director, Honors Program	115	August 16, 2024	\$ 68,535.23
Junwen	Liu	Academic Counselor, Hudson Scholars	113	August 14, 2024	\$ 58,741.96
Christopher	Rivera	Director of ESL and Academic Foundations English	117	August 14, 2024	\$ 100,000.00
Rebecca	Shaffer	Academic Counselor, Hudson Scholars	113	August 14, 2024	\$ 71,042.85
Luz	Tellez	Academic Advisor, North Hudson Campus	109	August 16, 2024	\$ 51,608.53

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
Yusuf	Dag	Instructor, STEM (Non-tenure Track)	August 16, 2024	December 31, 2024	\$56,320.00
Robert	Maurer	Instructor, Culinary Arts (Non-tenure Track)	August 16, 2024	December 31, 2024	\$56,320.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Karina	Arango	Student Success Coach, Academic and Workforce Pathways Program (Grant-funded)	109	September 1, 2024	May 31, 2025	\$ 48,903.90
Anne	Hutchinson	Librarian	113	September 1, 2024	December 31, 2024	\$ 54,590.00
Matthew	Kolbusz	Associate Director, ESL and Academic Foundations English (Grant-funded)	115	August 14, 2024	September 30, 2026	\$ 76,559.27
Fabiola	Ocean	Student Success Coach, Academic and Workforce Pathways Program (Grant-funded)	109	September 1, 2024	May 31, 2025	\$ 48,904.30

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH AUGUST 2025, AS NEEDED

FIRST NAME	LAST NAME	OFFICE	TITLE	POSITION ID	SUPERVISOR
Jennifer	Cruz-Marulanda	Academic Affairs	Office Assistant	OFFAST-252010	Pamela Bandyopadhyay
Erika	Andal	Academic Support Services Department	Tutor and CTE Academic Coach	Tutor-252010 and GRATUT-601021	Kenny Fabara
Marlenne	Andalia	Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Hafeda	Benounane	Academic Support Services Department	CTE Academic Coach	GRATUT-601021	Kenny Fabara
Elissa	D'Aries	Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Briana	Espinosa	Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Farhan	Khan	Academic Support Services Department	Tutor and CTE Academic Coach	Tutor-252010 and GRATUT-601021	Kenny Fabara
Stev	Lewis	Academic Support Services Department	Tutor and CTE Academic Coach	Tutor-252010 and GRATUT-601021	Kenny Fabara
Nelson	Lovera	Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Matthew	McClintock	Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Olivia	Na	Academic Support Services Department	CTE Academic Coach	GRATUT-601021	Kenny Fabara
Dimarie	Pagan	Academic Support Services Department	CTE Academic Coach	GRATUT-601021	Kenny Fabara
Laura	Robertson	Academic Support Services Department	CTE Academic Coach	GRATUT-601021	Kenny Fabara
Marco	Scherillo	Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Manesha	Singh	Academic Support Services Department	Tutor and CTE Academic Coach	Tutor-252010 and GRATUT-601021	Kenny Fabara
Selena	Suarez	Academic Support Services Department	CTE Academic Coach	GRATUT-601021	Kenny Fabara
Marolla	Youakim	Academic Support Services Department	CTE Academic Coach	GRATUT-601021	Kenny Fabara
Regina	Sevilla	ADJ Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara

Jamar	Johnson	Advisement	Academic Advisor	Advisor-200510	Jenny Henriquez
Chrissto	Canales	Advisement	Academic Advisor	Advisor-200510	Jenny Henriquez
Destiny	Knowles	Business, Culinary Arts, and Hospitality Management	PT Office Assistant	OFFAST-101030	Ara Karakashian
Jasmine	Pascua	Business, Culinary Arts, and Hospitality Management	PT Additional Assignment	PTAACAI-505230	Ara Karakashian
Shelley	Naz	Center for Online Learning	Instructional Technologist	Instructional Technologist	Callie Martin
Nesma	Eladawi	College Libraries	Library Associate, Technology	Library Associate, Technology-150510	Jing Yang
Ruth	Abadie	Continuing Education and Workforce Development	Customer Service Assistant	CSTAST-102010	Chastity Farrell
Marwa	Abdelgowad	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jairo	Borja	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Martine	Cadet	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Ricardo	Camacho Jr.	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; HCINST-601515	Samaya Yashayeva; Anita Belle
Anthony	Choo-Yick	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Gabriel	Cisneros	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-601515	Samaya Yashayeva; Anita Belle
Mariam	Elkholy	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Patricia	Gonzalez Feliz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle

Christina	Lopilato	Continuing Education and Workforce Development	PT Instructor	PT Instructor	Maritza Reyes
Melissa	Molinerio	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-604020	Anita Belle
Laverne	Ploom	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Andres	Pulgarin	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Katherine	Sorto	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Liana	Tabatadze	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Sam	Varghese	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-604020	Anita Belle
Chloe	Fabien	Continuing Education and Workforce Development	Program Assistant	PTPRGA-103005	Anita Belle
Tasneem	Ahmed	Early College Programs	Office Assistant	OFFASST-505410	Christopher Conzen
Jedidiah	Palmer	ESL	ESL Coordinator	PTCORDESLAFFE	Alison Wakefield
Christian	Dominguez	Information Technology Services	PT PC Technician	PTTECH-253025	Kenneth Melewski
Cristina	Paez	Information Technology Services	Instructional Lab Assistant	POSNID-253025	Diana Perez
Reynel	Zamora	Information Technology Services	PT PC Technician	PTTECH-253025	Kenneth Melewski
John	Scanlon	Institutional Research and Planning	Institutional Research Consultant	Consultant	Christopher Reber; Alexa Riano
Heather	Anderson	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M. Byrd
Anabela	Cunha-Almeida	Nursing and Health Professions	Skills Lab Tutor	TUTOR-101017	Lori M. Byrd
Carol	Fasano	Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori M. Byrd
Dhrumi	Shah	Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd

Ana Maria	Botea	School of Nursing and Health Professions	Office Assistant	OFFAST-101017	Lori M. Byrd
Mary Ellen	Cvek	School of Nursing and Health Professions	Skills Lab Assistant	PTSLAS-101017	Lori M. Byrd
Eileen	D'Alessio	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Fabiola	Josaphat	School of Nursing and Health Professions	Skills Lab/Tutor	TUTOR-101017	Lori M. Byrd
Susan	Lipyanka	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Miriam	Masias	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Stanley	Parrales	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Jaymee	Quintal-Brual	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Marcela	Sanchez	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Elvis	Valcarcel	STEM	Office Assistant	OFFAST-505455	Burl Yearwood

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Jed	Arkell	Business, Culinary Arts, and Hospitality Management
Michelle	Boston	Humanities and Social Sciences
Joseph	Dario	Nursing and Health Professions
Eileen	Canavan	Nursing and Health Professions
Oleksandra (Alexa)	Fedorchenko	Humanities and Social Sciences
Farheen	Hussain	Science, Technology, Engineering, and Mathematics
Jillyan	Jones	Academic Affairs
Kaefa	Kanneh	Science, Technology, Engineering, and Mathematics
Amr	Khalil	Humanities and Social Sciences
Cathryn	Lewis	Business, Culinary Arts, and Hospitality Management
Mary	Mercado	Academic Affairs
Walter	Nealy	Humanities and Social Sciences
Matthew	Ona	Nursing and Health Professions
Carolina	Pajaro Ramirez	Nursing and Health Professions
Elizabeth	Pastrana	Nursing and Health Professions
Branden	Rippey	Humanities and Social Sciences
Emma	Russo	Humanities and Social Sciences

Juliet	Uwah	Nursing and Health Professions
Xiaoying	Wu	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 6.*

7. MODIFICATIONS TO STAFFING TABLE

Accounting and Finance

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Accountant	Associate Director, Accounts Payable	Quintessence Jones	113	115	\$ 66,950.00	\$ 72,000.00	August 5, 2024
Accountant	Senior Accountant	Nicole Sanchez	113	117	\$ 60,409.50	\$ 70,291.36	August 16, 2024

Career and Transfer Pathways

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
N/A	Associate Director, Career and Transfer Pathways	N/A	N/A	115	N/A	N/A	August 16, 2024
N/A	Senior Assistant Director, Career and Transfer (Grant-funded)	N/A	N/A	114	N/A	N/A	August 16, 2024
N/A	Career and Transfer Specialist (Grant-funded, Two Positions)	N/A	N/A	110	N/A	N/A	August 16, 2024
Transfer Coordinator	Career and Transfer Coach	Rimsha Bazaid	109	110	\$ 50,963.88	\$ 54,963.88	August 16, 2024
Career Coach	Career and Transfer Coach	Diana Sanchez	109	110	\$ 48,903.25	\$ 52,903.25	August 16, 2024
Perkins Equity Coordinator (Grant-funded)	Career and Transfer Specialist (Grant-funded)	Connie Silletti-Cafaro	109	110	\$ 54,548.92	\$ 58,548.92	August 16, 2024
Career Coach (Grant-funded)	Career and Transfer Specialist (Grant-funded)	Imane Zehaf	109	110	\$ 49,172.71	\$ 53,172.71	August 16, 2024

Communications and Web Management

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Social Media Coordinator	Assistant Director	Jessica Brito	109	113	\$ 61,098.73	\$ 68,907.27	August 16, 2024
Director, Communications	Assistant Vice President	Jennifer Christopher	119	120	\$111,901.74	\$ 123,901.74	August 16, 2024

Manager of Web and Portal Services	Associate Director, Web and Portal Services	Kristofer Fontanez	113	115	\$ 59,969.71	\$ 67,500.00	August 16, 2024
Web Developer (Part-time)	Web Developer	Jay Singh	N/A	111	N/A	\$ 51,821.74	August 16, 2024

Institutional Research

<i>Current Approved Title</i>	<i>New Title/Classification</i>	<i>Incumbent</i>	<i>Current Salary Grade</i>	<i>New Salary Grade</i>	<i>Current Salary</i>	<i>New Salary</i>	<i>Effective Date</i>
Assistant Director, Institutional Research	Director, Institutional Research	Aycha Edwards	113	117	\$ 66,396.23	\$ 78,512.94	August 16, 2024
Assistant Vice President, Institutional Research	Associate Vice President, Institutional Research	John Urgola	122	124	\$ 103,000.00	\$ 125,000.00	July 1, 2024
N/A	Assistant Director, Institutional Research	N/A	N/A	113	N/A	N/A	N/A
N/A	Data and Reporting Coordinator, Institutional Research	N/A	N/A	112	N/A	N/A	N/A

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 7.

8. Resolution Authorizing Temporary Agreement Between Hudson County Community College (HCCC) and the Professional Association for the Development of Zero-Cost Course Materials and Open Educational Resources

WHEREAS, Hudson County Community College (“College”) aims to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

WHEREAS, the College, in support of its mission, has adopted two overarching institutional priorities: student success, and diversity, equity and inclusion, that guide all of the College’s work; and,

WHEREAS, the College believes an increase in the number of courses utilizing zero-cost textbooks and open educational resources can help narrow equity gaps and can work to the benefit of students’ success; and,

WHEREAS, through a collaborative and collegial process, members of the Administration and members of the Professional Association negotiated a Temporary Agreement that provides guidance and outlines appropriate compensation and professional development for faculty to develop zero-cost materials and open educational resources for courses in the College’s inventory; and,

WHEREAS, the term of the Temporary Agreement is from fall semester 2024 through fall semester 2026; and,

WHEREAS, this Temporary Agreement has been ratified by the members of the Professional Association; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Temporary Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Temporary Agreement.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Approving Financial Bonus Compensation to Christopher M. Reber, HCCC President, in Recognition of His Exemplary Leadership and Performance During the 2023-24 Fiscal Year (Approved by Board Executive Committee)

WHEREAS, the Board of Trustees of Hudson County Community College (the "Board") and Christopher M. Reber (the "President") are parties to a Fifth Amended and Restated Employment Agreement; and,

WHEREAS, the President has led for significant positive strategic plan outcomes and local, statewide, and national college recognitions during 2023-24 (see Attachment II); and,

WHEREAS, upon the Recommendation of the Board of Trustees Executive Committee, the Board of Trustees wishes to award a \$15,000 (fifteen thousand dollar) bonus to the President in recognition of his exemplary leadership and performance during the 2023-24 academic year;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approve the award of a \$15,000 bonus to the President for his 2023-24 academic year performance.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

Introduced by: Jeanette Peña
Seconded by: Vincent Lombardo

8 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-10:

1. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Paterson Public Schools (PPS) was approved.
2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hackensack Radiology Group was approved.
3. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and St. Thomas Aquinas College (STAC) for Academic Pathways in Accounting was approved.
4. Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and New York University (NYU) was approved.
5. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Fairleigh Dickinson University (FDU) was approved.
6. Resolution Authorizing Renewal of Agreement Between Hudson County Community College (HCCC) and Equus Workforce Solutions was approved.
7. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Bergen County Job Center (BCJC) was approved.
8. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Pacific Northwest National Laboratories (PNNL) was approved.
9. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Cassandra Consultants, LLC was approved.*
10. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and LiUNA, New Jersey Construction Craft Laborers' Apprenticeship Program (LiUNA NJCCLAP) was approved.

Introduced by: Edward DeFazio
Seconded by: Frank Gargiulo

8 Ayes.....0 Nays

Resolutions Adopted

**Trustee Jeanette Peña Abstained from Resolution 9.*

X. NEW BUSINESS - None

XI. ADJOURNMENT at 5:33 p.m.

Introduced by: Jeanette Peña
Seconded by: Frank Gargiulo

8 Ayes.....0 Nays

Resolution Adopted

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Awarding HVAC Contract Maintenance and Repairs

WHEREAS, on September 6, 2024, Hudson County Community College ("College") held a public bid opening for needs to maintain and repair the HVAC Systems ("Services"); and,

WHEREAS, bidders were required to bid no less than the prevailing wage for various categories of workers, and to provide a percentage mark-up for materials and supplies; and,

WHEREAS, the College received the following proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Estimated Labor Cost</u>	<u>Materials and Supplies</u>	<u>Total Cost</u>
Automated Building Controls	Neptune, NJ	\$405,000	\$220,000	\$625,000

WHEREAS, the Board of Trustees of Hudson County Community College has determined to award the contract for the Services to Automated Building Controls as permitted by N.J.S.A. 18A:64A-25.20; and,

WHEREAS, the term for these services is two (2) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the Services from Automated Building Controls of Neptune, New Jersey, as described herein at a cost not to exceed \$625,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Awarding Contract for Electrical Services and Installations

WHEREAS, on September 6, 2024, Hudson County Community College ("College") held a public bid opening for a contract for electrical services and installations on a time and material basis ("Services"); and,

WHEREAS, bidders were required to bid no less than the prevailing wage for various categories of electrical workers, and to provide a percentage mark-up for materials and supplies; and,

WHEREAS, bidders were also required to bid on wages for emergency and overtime electrical work; and,

WHEREAS, the College received three (3) bids at the public bid opening as follows:

<u>Bidder</u>	<u>Location</u>	<u>Total Base Bid</u>
Magic Touch Construction	Keyport, NJ	\$571,790
Sal Electric	Jersey City, NJ	\$481,790
Troller Electric	Ocean, NJ	\$533,300

WHEREAS, the Board of Trustees of Hudson County Community College has determined to award the contract for the Services to Sal Electric as permitted by N.J.S.A. 18A:64A-25.20; and,

WHEREAS, the term for these services is two (2) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the Services from Sal Electric of Jersey City, New Jersey, as described herein at a cost not to exceed \$481,790.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Renewal of Siteimprove for Website Support

WHEREAS, Hudson County Community College ("College") needs to renew its subscription agreement with Siteimprove ("Service"); and,

WHEREAS, the Service is a platform used to ensure the College's website accessibility, usability, and quality to meet ADA compliance standards; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College may award a contract without public advertising for bids when the purchase is made through a purchasing cooperative established through the State of New Jersey; and,

WHEREAS, SHI International Corp. (State Contract NJEdge #269EMCPS-21-001-EM-SHI) has quoted a price for the Service at a cost not to exceed \$54,215, which represents an 8% increase from the prior year; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to SHI International Corp. of Somerset, New Jersey, for the Service as described herein at a total cost not to exceed \$54,215.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Renewal of Marketing, Advertising and Community Media Relations Services for the Office of Communications

WHEREAS, Hudson County Community College ("College") desires the services of a consultant to provide public relations support ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), professional consulting services are exempt public from bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request for Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Interact Communications	La Crosse, WI	\$420,000
Jones & Associates Communications, Inc.	Jersey City, NJ	\$114,996
Marketsmith, Inc.	Whippany, NJ	Proposal Incomplete
SCG Advertising & Public Relations	Whippany, NJ	\$90,000

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.19, the College has determined that the proposal submitted by Jones & Associates Communications, Inc. is in the best interests of the College, price and other factors considered, including Jones' twenty (20) year tenure with the College resulting in institutional knowledge of the College, students, administration, faculty, staff and partners; location within Jersey City allowing for rapid response to urgent and emergency situations that may arise; and unfettered access Jones allows to the College; and,

WHEREAS, there is a 16% price increase from the prior year; and,

WHEREAS, there has been no increase since 2022; and,

WHEREAS, the term for the Services is one (1) year; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the Services to Jones & Associates Communications, Inc. of Jersey City, New Jersey, as described herein at a cost not to exceed \$114,996.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Renewal of Digital Advertisement Services

WHEREAS, Hudson County Community College ("College") needs to renew Digital Advertisement Services ("Services") for the Office of Communications; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (20), goods and services for personnel recruitment and advertising, including, without limitation, advertising seeking student enrollment, are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Semgeeks	Belmar, NJ	\$51,320
VisionPoint Marketing, LLC	Raleigh, NC	\$113,848

WHEREAS, the College has determined that the proposal submitted by Semgeeks is responsive to the requirements of the RFP and in the best interests of the College, price and other factors considered; and,

WHEREAS, there is a 2% price increase from the prior year; and,

WHEREAS, the term for the Services is one (1) year; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for digital advertisement services to Semgeeks of Belmar, New Jersey as described herein at a cost not to exceed \$51,320.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of Student Services and Advising Platform

WHEREAS, Hudson County Community College ("College") needs to renew its agreement for a platform to assist with student services and advisement ("Platform"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College may award a contract without public advertising for bids when the purchase is made through a purchasing cooperative established through the State of New Jersey; and,

WHEREAS, EAB Global, Inc. (NJEDGE Contract #269EMCPS-23-007-EM-EAB) submitted a proposal for renewal at a total cost of \$243,867, which is a 7% increase from the prior agreement due to additional services; and,

WHEREAS, the term is two (2) years; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to EAB Global, Inc. of Washington, DC, for a student services and advisement platform renewal as described herein at a cost not to exceed \$243,867.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Renewal for Fundraising and Engagement Platform

WHEREAS, Hudson County Community College ("College") needs to renew its license for a platform to assist with fundraising and engagement ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the procurement of the software is exempt from public bidding as the purchase is being made through an approved cooperative; and,

WHEREAS, Carahsoft (part of OMNIA Partners, Public Sector Cooperative/Contract #R191902) submitted a proposal for renewal of Salesforce and Salesforce Marketing Cloud services at a total cost of \$137,984, which is a 1% increase from the prior agreement; and,

WHEREAS, the term of the agreement is two (2) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract with Carahsoft of Reston, Virginia, for the Services consistent with the terms described herein at a cost not to exceed \$137,984.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Bookkeeping Services for the Foundation

WHEREAS, Hudson County Community College (“College”) requires the services of a vendor to provide bookkeeping services (“Services”) for the Foundation; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), professional services are exempt from public bidding; and,

WHEREAS, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Annual Amount</u>
Charles Cho	Edgewater, NJ	\$62,400
Forvis Mazars	New York, NY	\$96,000
Harish Hathiwala, CPA	Jersey City, NJ	\$76,800

WHEREAS, the experience of Charles Cho does not meet the requirements set forth in the RFP and as needed to be sufficient for the foundation and non-profit bookkeeping; and,

WHEREAS, the College has determined that the proposal submitted by Harish Hathiwala, CPA (“Harish”) is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for the Services is one (1) year; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for bookkeeping services to Harish Hathiwala, CPA of Jersey City, New Jersey, as described herein at a cost not to exceed \$76,800.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Baldor Specialty Foods, Inc.

WHEREAS, Hudson County Community (“College”) needs to purchase various specialty dairy, produce, and meat products, as well as paper supplies for the Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies and services; and,

WHEREAS, Baldor Specialty Foods, Inc., the current vendor providing the service, submitted a proposal to supply the specialty foods at a cost not to exceed \$80,000, which represents no increase from the prior year and is within the department’s budget for specialty food purchases; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of various specialty dairy, produce, and meat products, as well as paper supplies, from Baldor Specialty Foods, Inc. of Bronx, New York, at a cost not to exceed \$80,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Driscoll Foods

WHEREAS, Hudson County Community ("College") needs to purchase various specialty food products for the Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies and services; and,

WHEREAS, Driscoll Foods, the current vendor providing the service, submitted a proposal to supply the specialty foods at a cost not to exceed \$50,000, which represents no increase from the prior year and is within the department's budget for specialty food purchases; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of specialty food products from Driscoll Foods of Wayne, New Jersey, at a cost not to exceed \$50,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Purchase of Seafood Products for Culinary Conference Center

WHEREAS, Hudson County Community ("College") needs to purchase various seafood products for the Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies and services; and,

WHEREAS, Blue Ribbon Fish Co., Inc., the current vendor providing the service, submitted a proposal to supply the seafood products at a cost not to exceed \$50,000, which represents no increase from the prior year and is within the department's budget for seafood products; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of seafood products from Blue Ribbon Fish Co., Inc. of Bronx, New York, at a cost not to exceed \$50,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Purchase of Dairy Products for Culinary Conference Center

WHEREAS, Hudson County Community ("College") needs to purchase various dairy products for the

Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies; and,

WHEREAS, Dairyland USA Corporation, the current vendor providing the service, submitted a proposal to supply the dairy products at a cost not to exceed \$80,000, which represents no increase from the prior year and is within the department's budget for dairy products; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of dairy products from Dairyland USA Corporation of Bronx, New York, at a cost not to exceed \$80,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Purchase of Meat Products for Culinary Conference Center

WHEREAS, Hudson County Community ("College") needs to purchase various meat products for the Culinary Conference Center; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies; and,

WHEREAS, Green Tree Packing Co., the current vendor providing the service, submitted a proposal to supply the meat products at a cost not to exceed \$60,000, which represents no increase from the prior year and is within the department's budget for meat products; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the purchase of meat products from Green Tree Packing Co. of Passaic, New Jersey, at a cost not to exceed \$60,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Rejecting Proposal for Pest Control Services

WHEREAS, on August 27, 2024, Hudson County Community College ("College") held a public bid opening for a contract for pest control services ("Services"); and,

WHEREAS, the College received a single bid, from E&G Exterminators Inc. ("E&G"); and,

WHEREAS, E&G's bid substantially exceeded the industry standard cost for the Services and substantially exceeded the price which the College deems reasonable; and,

WHEREAS, the Administration recommends rejecting E&G's bid; and,

WHEREAS, N.J.S.A. 18A:64A-25.15 permits a County College to reject all bids;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community

College hereby reject the bid received for the Services for the reasons set forth herein.

BE IT FURTHER RESOLVED that the Administration is authorized to rebid the Services.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendation 1-14.**

1) Resolution Awarding HVAC Contract Maintenance and Repairs; 2) Resolution Awarding Contract for Electrical Services and Installations; 3) Resolution Authorizing Renewal of Siteimprove for Website Support; 4) Resolution Authorizing Renewal of Marketing, Advertising and Community Media Relations Services for the Office of Communications; 5) Resolution Authorizing Renewal of Digital Advertisement Services; 6) Resolution Authorizing Renewal of Student Services and Advising Platform; 7) Resolution Authorizing Renewal for Fundraising and Engagement Platform; 9) Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Baldor Specialty Foods, Inc.; 10) Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Driscoll Foods; 11) Resolution Authorizing Purchase of Seafood Products for Culinary Conference Center; 12) Resolution Authorizing Purchase of Dairy Products for Culinary Conference Center; 13) Resolution Authorizing Purchase of Meat Products for Culinary Conference Center; and 14) Resolution Rejecting Proposal for Pest Control Services.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: September 10, 2024

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Ifesonye	Emefieh	Clinical Site Coordinator	August 26, 2024
Tania	Martins	Career Advisor, Center for Adult Transition	September 4, 2024
Eric	Okai	EOF Counselor	September 6, 2024
Ashley	Pianko	Instructor, Nursing	August 21, 2024
Dorante	Richards	Instructor, Nursing	August 27, 2024

RECOMMENDATION: The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.

2. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Annual Salary
Annie	Barran	Instructor, Nursing (Tenure-track)	August 16, 2024	\$ 60,744.88

RECOMMENDATION: The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
Mark	Gomes	Instructor, History (Non Tenure-track)	August 16, 2024	December 31, 2024	\$56,320.00
David	Nash	Instructor, English (Non Tenure-track)	August 16, 2024	December 31, 2024	\$56,320.00
Ayca	Palancilar	Instructor, ESL (Non Tenure-track)	August 16, 2024	December 31, 2024	\$56,320.00

RECOMMENDATION: The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Omnia	Daoud	Coordinator, ESL Resource Center (Grant-funded)	109	September 16, 2024	September 16, 2025	\$ 50,000.00
Betzabe	Reyes	Administrative Support Specialist	105	September 16, 2024	June 30, 2024	\$ 39,188.35
Katherine	Sorto	Career Advisor (Grant-funded)	109	September 11, 2024	August 31, 2025	\$ 51,500.00

RECOMMENDATION: The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.

5. AUTHORIZATION OF PART-TIME STAFF THROUGH SEPTEMBER 2025, AS NEEDED

FIRST NAME	LAST NAME	OFFICE	TITLE	POSITION ID	SUPERVISOR
Cecil	Pacheco	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Bryan	Sierra Nunez	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Justin	Cruz	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Perla	De Aza Paniagua	Advisement	Academic Advisor	ADVISOR-200510	Brianna Casagrande
Omega	Dickerson	Career and Transfer Pathways	PT Administrative Assistant	PTADAS-200531	Jennifer Valcarcel
Mina	Abdelmaseeh	Continuing Education and Workforce Development	PT Mentor	MENTOR-603091	Maritza Reyes
Bernard	Adamitey	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Arefa	Ali	Continuing Education and Workforce Development	PT Student Success Coach, CAT	SSCCAT	Maritza Reyes
Haya	Almahdy	Continuing Education and Workforce Development	PT Mentor, CEWD	MENTOR-603091	Maritza Reyes
Emily	Arowosaye	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Alison	Blumenfeld	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Ana	Chkheidze	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Aya	Daoud	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Cherise	Dawson	Continuing Education and Workforce Development	PT Healthcare Instructor; PT Instructor	HCINST-601515; PTINST-103005	Anita Belle; Catherina Mirasol
Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Carlos	Fernandez-Chinchilla	Continuing Education and Workforce Development	PT Academic Coach	ACDCCH-603091	Maritza Reyes

Isak	Gomez	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Khurshed	Khan	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Hydah	Kilonzo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Shahida	Manzoor	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Reda	Mastouri	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Melissa	Molinero	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Jose	Montalvo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Whitney M.	Mora Rivera	Continuing Education and Workforce Development	PT Program Assistant	PTPRGA-603093	Catherina Mirasol
Cynthia	Morrison	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Mandanna	Naleyanda	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Abiodun	Oladeji	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Adrienne	Payne	Continuing Education and Workforce Development	PT Academic Coach	ACDCCH-603091	Maritza Reyes
Joanne	Rivera	Continuing Education and Workforce Development	PT Academic Coach	ACDCCH-603091	Maritza Reyes
Angelo	Soto	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Michelle	Straussberg	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

Shemia	Superville	Continuing Education and Workforce Development	PT Mentor, CEWD	MENTOR-603091	Maritza Reyes
Darnel Laurore	Theard	Continuing Education and Workforce Development	Pt Mentor, CEWD	MENTOR-603091	Maritza Reyes
Kieyeitha	Ward	Continuing Education and Workforce Development	PT Healthcare Instructor; PT Healthcare Instructor	HCINST-103005; HCINST-601515	Samaya Yashayeva; Anita Belle
Sara	Wolfe	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Steven	Wright	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Aubrey	West	Finance	PT Accounts Payable Assistant	PTADAS-253015	Quintessence Jones
Abou	Traore	Hudson Helps Resource Center	PT Food Pantry Manager	PTRYMGR-603055	Ariana Calle
Obniece	Walker	Hudson Helps Resource Center	PT Food Pantry Manager	PTRYMGR-603055	Ariana Calle
Carmen	McGuire	Human Resources	PT Benefits Consultant	PT Benefits	Anna Krupitskiy
Hena	Arshad	Information Technology Services	Instructional lab assistant	POSNID 253025	Diana Perez
Harshal	Patel	Information Technology Services	Instructional lab assistant	POSNID-253025	Diana Perez
Harsh	Patel	Information Technology Services	Instructional lab assistant	POSNID 253025	Diana Perez
Ansh	Patel	Information Technology Services	Instructional lab assistant	POSNID 253025	Diana Perez
Deep	Shah	Information Technology Services	Instructional lab assistant	POSNID 253025	Diana Perez
Luis S.	Reyes Alberto	North Hudson Campus	Office Assistant, NHC	OFFFAST-252030	Jason Jai Figueroa
Yadeline	Tineo	North Hudson Campus	Office Assistant, NHC	OFFFAST-252030	Jason Jai Figueroa
Montaha	Osman	School of Humanities and Social Sciences/ English; ESL	Academic Coach	AC-601013	Alison Wakefield
Tecianna	Velasquez	School of Nursing and Health Professions	Skills Lab/Tutor	TUTOR-101017	Lori M. Byrd
Keiry	Hernandez	Student Life and Leadership	Event Assistant	PTEVAST-701000	Veronica Gerosimo

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 5.

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Freya	Cedeno	Nursing and Health Professions
Ana	Chkheidze	Humanities and Social Sciences
Rita	Geniso	Nursing and Health Professions
Shannon	Mariniello	Nursing and Health Professions
Steffi	Montenegro	Nursing and Health Professions
Safa	Muhanna	Humanities and Social Sciences
Ayca	Palancilar	Humanities and Social Sciences
Rohini	Parikh	Humanities and Social Sciences
Dorante	Richards	Nursing and Health Professions
Patricia	Thompson	Nursing and Health Professions

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 6.*

7. MODIFICATIONS TO STAFFING TABLE

Continuing Education and Workforce Development

The School of Continuing Education and Workforce Development (CEWD) has grown dramatically over the last six years. School staff have created bold partnerships and short-term, industry-recognized credentials nested in credit program pathways; achieved significant and escalating grant funding, and growing net revenue for the College. In order to sustain this remarkable momentum and further grow the School, which now serves approximately 10,000 students, a long-planned and one-time restructuring of School staffing is necessary. Cost of the restructuring will be partially offset with grant funds and net revenue generated through school programming.

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Coordinator I	Coordinator II	Joyce Alvarez	109	112	\$ 48,903.89	\$ 53,125.72	September 16, 2024
Student Success Coach	Student Success Manager (Grant-funded)	Karina Arango	109	113	\$ 48,903.90	\$ 56,247.32	September 16, 2024
Coordinator I	Coordinator II	Dalisay Bacal	109	112	\$ 48,628.36	\$ 53,548.71	September 16, 2024
Director II	Assistant Vice President (Partially Grant-funded)	Anita Belle	119	120	\$ 87,418.16	\$ 100,000.00	September 16, 2024
Student Success Coach	Coordinator II (Grant-funded)	Marian Betancourt	109	112	\$ 48,903.08	\$ 53,721.78	September 16, 2024
Business Developer	Associate Director (Partially Grant-funded)	Dan Brookes	114	115	\$ 73,868.35	\$ 75,345.71	September 16, 2024
Internship Coordinator	Coordinator II (Grant-funded)	Natalie Brown	109	112	\$ 53,177.05	\$ 54,772.36	September 16, 2024
Coordinator I	Coordinator II (Grant-funded)	Denisse Carrasco	109	112	\$ 48,903.89	\$ 53,474.77	September 16, 2024
Associate Director	Director II (Grant-funded)	Laurice Dukes	115	119	\$ 63,654.00	\$ 80,000.00	September 16, 2024
Director I	Assistant Vice President	Chastity Farrell	117	120	\$ 85,232.71	\$ 100,000.00	September 16, 2024
Student Success Coach	Coordinator II (Grant-funded)	Evani Greene	109	112	\$ 48,903.90	\$ 53,466.36	September 16, 2024

Coordinator I	Coordinator II	Carmen Guerra	109	112	\$ 47,479.51	\$ 54,097.64	September 16, 2024
Coordinator I	Coordinator II	Brianna Heim	109	112	\$ 48,903.89	\$ 55,309.73	September 16, 2024
Student Success Coach	Assistant Director (Partially Grant-funded)	Machli Joseph	109	113	\$ 50,963.90	\$ 65,000.00	September 16, 2024
Associate Director	Associate Director	Sean Kerwick	115	115	\$ 82,152.91	\$ 82,974.44	September 16, 2024
Advisor	Manager (Grant-funded)	N/A	109	113	N/A	\$ 56,247.32	September 16, 2024
Coordinator I	Coordinator II	N/A	109	112	\$ 48,903.89	\$ 52,619.46	September 16, 2024
Director I	Director II	N/A	117	119	N/A	\$ 77,000.00	September 16, 2024
Coordinator I	Coordinator II	Alex Muniz	109	112	\$ 50,144.41	\$ 54,580.90	September 16, 2024
Student Success Coach	Student Success Manager (Grant-funded)	Fabiola Ocean	109	113	\$ 48,903.90	\$ 56,247.32	September 16, 2024
Coordinator I	Coordinator II	Priscilla Ochoa	109	112	\$ 54,518.75	\$ 56,097.56	September 16, 2024
Bookkeeper	Administrative Assistant	Prachi Patel	105	108	\$ 40,233.36	\$ 45,831.30	September 16, 2024
Coordinator I	Coordinator II	Qua'fayshia Ransom	109	112	\$ 50,753.46	\$ 55,309.73	September 16, 2024
Associate Director	Director II (Grant-funded)	Maritza Reyes	115	119	\$ 79,567.50	\$ 85,000.00	September 16, 2024
Coordinator I	Coordinator II	Laura Riano Mendez	109	112	\$ 48,903.89	\$ 53,125.72	September 16, 2024
Alumni Manager	Career Services Manager (Grant-funded)	Maria Lita Sarmiento	112	113	\$ 59,501.64	\$ 61,050.50	September 16, 2024
Coordinator I	Assistant Director	N/A	109	113	\$ 48,903.89	\$ 55,250.44	September 16, 2024
Coordinator I	Coordinator II (Partially Grant-funded)	Albert Williams	109	112	\$ 50,536.99	\$ 54,870.74	September 16, 2024
Assistant Director	Associate Director	Samaya Yashayeva	113	115	\$ 64,817.83	\$ 70,905.19	September 16, 2024

Miscellaneous

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Safety and Security Manager	Associate Director, Safety and Security	Gregory Burns	113	115	\$ 71,742.22	\$ 74,574.21	September 16, 2024
Mental Health Counselor	Senior Assistant Director, Mental Health Counseling	N/A	113	114	N/A	N/A	September 11, 2024

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 7.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in ***Item VIII., Personnel Recommendations 1-7.***

1) Resignations; 2) Appointment of Full-time Faculty; 3) Appointment of Temporary Full-time Faculty; 4) Appointment of Temporary Full-time Staff; 5) Authorization of Part-time Staff, as Needed; 6) Appointment of New Hire Adjunct Instructors; and 7) Modifications to Staffing Table.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: September 10, 2024

DeFazio, Edward	_____
Doria, Joseph	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Gemma, Stacy	_____
Kenny, Roberta	_____
Lombardo, Vincent	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Peña, Jeanette, Chair	_____

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS

1. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and Rowan University for Academic Pathways in Construction Management

WHEREAS, Hudson County Community College (“College”) seeks to optimize community engagement through the development of seamless academic pathways with K-20 partners and in support of the College’s mission to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

WHEREAS, Hudson County Community College (“College”) offers an Associate of Applied Science in Construction Management degree program (“Program”); and,

WHEREAS, one goal of the Program is the successful transfer of its students to four-year universities to pursue baccalaureate degrees; and,

WHEREAS, Rowan University (“Rowan”) offers a Bachelor of Arts in Construction Management degree program and a Master of Engineering Management degree program; and,

WHEREAS, the College seeks to enter into an Articulation Agreement (“Agreement”) with Rowan, whereby students who earn an Associate of Applied Science in Construction Management degree at the College will be able to transfer seamlessly into Rowan’s Bachelor of Arts in Construction Management and Master of Engineering Management degree programs; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Rowan University;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Rowan University, effective upon the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Pinnacle Health and Fitness

WHEREAS, Hudson County Community College (“College”) offers a Proficiency Certificate in Personal Fitness Training and an Associate of Science degree in Exercise Science (“Programs”) through its School of Nursing and Health Professions; and,

WHEREAS, the Programs include an internship experience; and,

WHEREAS, the Programs require additional sites at which students can fulfill the requisite internship experience; and,

WHEREAS, Pinnacle Health and Fitness has the capacity to meet the needs of the Programs; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Pinnacle Health and Fitness, whereby students enrolled in the Programs will be able to complete internship experiences; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Pinnacle Health and Fitness;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Pinnacle Health and Fitness, retroactive to September 1, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and the Department of Health, City of Bayonne

WHEREAS, Hudson County Community College (“College”) offers an Academic Certificate in Practical Nursing (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience; and,

WHEREAS, the Program requires sites at which students can fulfill the requisite clinical experience; and,

WHEREAS, the Department of Health, City of Bayonne has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with the Department of Health, City of Bayonne, whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and the Department of Health, City of Bayonne;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and the Department of Health, City of Bayonne, effective September 15, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Cliffside Park Library

WHEREAS, Hudson County Community College (“College”), as one of the nation’s leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, the College offers Customer Service training through its School of Continuing Education and Workforce Development; and,

WHEREAS, the Cliffside Park Library has a need for the provision of this training; and,

WHEREAS, the College can meet this need; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (“MOU”) with the Cliffside Park Library, whereby the College will provide Customer Service training to employees of the Cliffside Park Library; and,

WHEREAS, this Agreement will remain in effect for the term listed in the MOU unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Memorandum of Understanding between Hudson County Community College and the Cliffside Park Library;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and the Cliffside Park Library, effective September 13, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Accessible Community Empowerments, LLC

WHEREAS, Hudson County Community College (“College”) offers the Accessible College and Continuing Education for Student Success (ACCESS) Program through its Center for Adult Transition, which is housed in the College’s School of Continuing Education and Workforce Development; and,

WHEREAS, the purpose of the ACCESS Program at the Center for Adult Transition is to provide educational pathways and training for individuals with intellectual or developmental disabilities ages 17-24; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (“MOU”) with Accessible Community Empowerments, LLC to establish a program, whereby the College will enroll students from Accessible Community Empowerments, LLC into the ACCESS program at the Center for Adult Transition; and,

WHEREAS, this MOU will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Accessible Community Empowerments, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community

College authorize the Memorandum of Understanding between Hudson County Community College and Accessible Community Empowerments, LLC, effective September 11, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hoboken Public School District

WHEREAS, Hudson County Community College ("College") offers the Accessible College and Continuing Education for Student Success (ACCESS) Program through its Center for Adult Transition, which is housed in the College's School of Continuing Education and Workforce Development; and,

WHEREAS, the purpose of the ACCESS Program at the Center for Adult Transition is to provide educational pathways and training for individuals with intellectual or developmental disabilities ages 17-24; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding ("MOU") with Hoboken Public School District to establish a program, whereby the College will enroll students from Hoboken Public School District into the ACCESS program at the Center for Adult Transition; and,

WHEREAS, this MOU will remain in effect for the term listed in the MOU unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Hoboken Public School District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Hoboken Public School District, retroactive to August 14, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Alaris Health at Hamilton Park

WHEREAS, Hudson County Community College ("College") offers an Enhanced Certified Nurse Aide Program ("Program") through its School of Continuing Education and Workforce Development; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires sites at which students can fulfill the requisite clinical experience; and,

WHEREAS, Alaris Health at Hamilton Park has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Alaris Health at Hamilton Park, whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the Affiliation Agreement between Hudson County Community College and Alaris Health at Hamilton Park;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Affiliation Agreement between Hudson County Community College and Alaris Health at Hamilton Park, effective September 10, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hudson County Latin American Chamber of Commerce (HCLACC)

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, the Hudson County Latin American Chamber of Commerce ("HCLACC") shares this vision; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding ("MOU") with HCLACC, whereby the College and HCLACC will work collaboratively to support entrepreneurs and small businesses in Hudson County in ways that may include workshops, business training programs, events to support entrepreneurial and student initiatives, and other collaborative programs; and,

WHEREAS, this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the MOU between Hudson County Community College and Hudson County Latin American Chamber of Commerce;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Hudson County Latin American Chamber of Commerce, effective September 11, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Letter of Agreement Between Hudson County Community College (HCCC) and Brookdale Community College

WHEREAS, through the New Jersey Council of County Colleges ("NJCCC") and the New Jersey Business and Industry Association ("NJBIA"), a Center for Workforce Innovation ("CWI") for Film and TV Production has been established; and,

WHEREAS, Brookdale Community College serves as the lead partner for this CWI; and,

WHEREAS, Brookdale Community College entered into an Access and Use License Agreement, effective May 15, 2024 ("Licensing Agreement"), with Content Talent South Consulting, LLC (CTS) to use certain curriculum materials and as more fully outlined under the terms and conditions of the Licensing Agreement; and,

WHEREAS, Hudson County Community College (“College”) wishes to use and implement the curriculum materials of the Licensing Agreement at Hudson County Community College; and,

WHEREAS, Hudson County Community College seeks to enter into an Agreement (“Agreement”) with Brookdale Community College, whereby it can use and implement the curriculum materials of the Licensing Agreement; and,

WHEREAS, this Agreement will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Brookdale Community College;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Brookdale Community College, effective upon date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Agreement with the County of Hudson for a Second Extension of the Skills Training Academy

WHEREAS, Hudson County Community College (“College”) and the Hudson County Department of Family Services and Reintegration (“HCDFSR”, formerly the Hudson County Department of Housing and Community Reintegration); collectively, the Parties (“Parties”), entered into an Agreement for the delivery of the Skills Training Academy that was executed on May 1, 2023 (the “Agreement”) for a period of one (1) year, which concluded on April 30, 2024; and,

WHEREAS, the Parties previously agreed to extend the term of the Agreement for an additional three (3) months so that the Agreement concluded on July 31, 2024; and,

WHEREAS, the Parties desire to further extend the term of the Agreement for an additional four (4) months so that the Agreement concludes on November 30, 2024 at a cost of SIXTY TWO THOUSAND FIVE HUNDRED FORTY-NINE AND 16/100 DOLLARS (\$62,549.16) to be paid by HCDFSR to the College; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the second extension to the existing Agreement between Hudson County Community College and the Hudson County Department of Family Services and Reintegration;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the second extension to the existing Agreement between Hudson County Community College and the Hudson County Department of Family Services and Reintegration, retroactive to August 1, 2024.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-10:**

1) Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and Rowan University for Academic Pathways in Construction Management; 2) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Pinnacle Health and Fitness; 3) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and the Department of Health, City of Bayonne; 4) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Cliffside Park Library; 5) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Accessible Community Empowerments, LLC; 6) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hoboken Public School District; 7) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Alaris Health at Hamilton Park; 8) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hudson County Latin American Chamber of Commerce (HCLACC); 9) Resolution Authorizing Letter of Agreement Between Hudson County Community College (HCCC) and Brookdale Community College; and 10) Resolution Authorizing Agreement with the County of Hudson for an Extension of the Skills Training Academy.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: September 10, 2024

DeFazio, Edward _____
Doria, Joseph _____
Gardner, Pamela _____
Gargiulo, Frank _____
Gemma, Stacy _____
Kenny, Roberta _____
Lombardo, Vincent _____
Rodriguez, Silvia _____
Stahl, Harold _____
Peña, Jeanette, Chair _____

_____ Aye _____ Nay

Supporting Documents

[Click Here for Supporting Documents](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

X. NEW BUSINESS

INTRODUCED BY:

SECONDED BY:

DATE:

September 10, 2024

DeFazio, Edward

Doria, Joseph

Gardner, Pamela

Gargiulo, Frank

Gemma, Stacy

Kenny, Roberta

Lombardo, Vincent

Rodriguez, Silvia

Stahl, Harold

Peña, Jeanette, Chair

_____ Aye _____ Nay

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, September 10, 2024

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the September 10, 2024 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: September 10, 2024

- DeFazio, Edward _____
- Doria, Joseph _____
- Gardner, Pamela _____
- Gargiulo, Frank _____
- Gemma, Stacy _____
- Kenny, Roberta _____
- Lombardo, Vincent _____
- Rodriguez, Silvia _____
- Stahl, Harold _____
- Peña, Jeanette, Chair _____

_____ Aye _____ Nay