

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, October 11, 2022
5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/99748720500?pwd=OWw4OURsMU84MEpNWDhxMkFyZ2w4dz09>

Passcode: 115387

Telephone: (301) 715 8592

Webinar ID: 997 4872 0500

Passcode: 115387

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Mr. Netchert

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Joseph Doria

Karen Fahrenholz, Secretary/Treasurer

Pamela Gardner

Frank Gargiulo

Roberta Kenny

Bakari Lee, Vice Chair

William Netchert, Chair

Jasmine Ngin – Student Alumni Representative

Jeanette Peña

Christopher Reber, President

Silvia Rodriguez

Harold Stahl

- III. COMMENTS FROM THE PUBLIC** *Mr. Netchert*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Elwir*
2. *All College Council Chair's Report* *Ms. Daughtry*
3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Mr. Netchert*
- XI. ADJOURNMENT** *Mr. Netchert*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

II. ROLL CALL

Trustees:

- Joseph Doria _____
- Karen Fahrenholz, Secretary/Treasurer _____
- Pamela Gardner _____
- Frank Gargiulo _____
- Roberta Kenny _____
- Bakari Lee, Vice Chair _____
- William Netchert, Chair _____
- Jasmine Ngin, Student Alumni Representative, ex officio _____
- Jeanette Peña _____
- Christopher Reber, President, ex officio _____
- Silvia Rodriguez _____
- Harold Stahl _____

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

III. COMMENTS FROM THE PUBLIC

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

IV. CLOSED SESSION

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

V. REPORTS

1. *Student Government Association President's Report (S. Elwir)*
2. *All College Council Chair's Report (S. Daughtry)*
3. *President's Report (C. Reber)*

STEM Updates

Dr. Burl Yearwood, Dean of STEM

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of September 13, 2022 are herewith submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of September 13, 2022.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

Hudson County Community College has received the following grants:

TITLE: Congressionally Directed Community Project (Earmark)

AGENCY: New Jersey Department of Education

PURPOSE OF GRANT: The Congressionally Directed Community Project will fund technology upgrades in seven classrooms at the North Hudson Campus.

COLLEGE ADMINISTRATOR: Patricia Clay

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$980,000.00

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.

INTRODUCED BY:

SECONDED BY:

DATE:

October 11, 2022

Doria, Joseph

Fahrenholz, Karen

Gardner, Pamela

Gargiulo, Frank

Kenny, Roberta

Lee, Bakari

Peña, Jeanette

Rodriguez, Silvia

Stahl, Harold

Netchert, William, Chair

_____ Aye

_____ Nay

ATTACHMENT A
ITEM VI - Minutes of the Previous Meeting
Page | 1

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, September 13, 2022
5:00 P.M., In-person and via Zoom

MINUTES

PRESENT: *Joseph Doria; Karen Fahrenholz (Secretary/Treasurer); Pamela Gardner; Frank Gargiulo; Roberta Kenny; Bakari Lee (Vice Chair); William Netchert (Chair); Christopher Reber; Silvia Rodriguez; and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Jasmine Ngin (Student Alumni Representative); Jeanette Peña*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC

Dr. Ara Karakashian offered the following remarks.

Board of Trustees, Dr. Reber, and HCCC community, good evening.

My name is Dr. Ara Karakashian, Dean of Business, Culinary Arts, and Hospitality Management. Thank you for the opportunity to speak to you today. It's great to be back on the ground for these board meetings.

"We're glad you're here." These were the words of our beloved Chef, Associate Dean, mentor, and friend, Paul Dillon.

Tonight, you will review and adopt Paul as the inaugural Emeritus employee at the college. The idea of creating Emeritus status at HCCC was indeed his, as he had been a dedicated employee for this institution for over 37 years.

The Culinary Arts Institute enrolled its 40th year of students this month. In many ways, we owe this achievement to Paul's leadership and charisma, as he helped garner a new era for our program. After great success as a tenured faculty member, Paul began serving as Director of the Culinary Arts Institute in 2007, just as the latter half of the Culinary Conference Center was completed. He also became Associate Dean for Business, Accounting, and Supply Chain Management, as he took on further leadership roles.

Many of us have benefitted from Paul's dedication to students, colleagues, and the hospitality industry. His positive attitude resonated with all of us.

On behalf of all current and former colleagues, hundreds of students and alumni, family, and friends, we thank the Board of Trustees and Dr. Chris Reber for memorializing Paul Dillon's legacy with this posthumous granting of Emeritus status.

May his memory guide our future and give us the strength to expand on his legacy.

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 2

Thank you.

Lauren Drew offered the following remarks.

Good evening, everyone.

How great it is to see so many of you back in person! I'm happy to be here in person.

I am Lauren Drew, the new Vice President of the Professional Association. Many of you know me as the former chair of the All College Council. The other new executive officers of the Professional Association are Michael Ferlise continuing as president, myself as vice president, Gilda Reyes as recording secretary, Sirhan Abdullah as our corresponding secretary, and Claudia Delgado as treasurer. We'll do our best to be here in person for these meetings, and, again, thank you for being back in person. It's great to see you.

IV. CLOSED SESSION – None

V. REPORTS

1. Student Government Association President's Report

Student Government Association President, Sally Elwir, offered the following report.

Thank you, President Reber, and hello, Trustees.

It is an honor to be speaking here today. I may look familiar to some, as I filled in for the previous president, Angel Beebe, last semester. Today starts my new journey as the Student Government Association President. In addition to Dr. Reber's introduction, I want to share that I grew up in North Bergen, and lived in Palestine for three years. I always had plans to go to a community college, since it is affordable, and I am so happy with the decision to come to HCCC. This is my second year at Hudson and I have met some inspiring professors such as Professor Jonathan Cabrera who has been a great role model and who has helped me grow my love for the criminal justice field. I plan to transfer to a four-year university and become a drug court lawyer.

This coming year for the Student Government Association (SGA), we are hosting more on-campus events, supporting the growth of our student-led clubs, and continuing to serve as the students' voice, all while moving into the updated SGA and Clubs suite in the Student Center.

All subcommittees of the All College Council have an SGA representative who attended the first meeting this past week. The faculty and staff were welcoming, and our SGA members shared their student voices on matters discussed. SGA representatives are on the Enrollment Management Council and PACDEI. Additionally, we implemented a new executive board position, Director of Intercollegiate Athletics, which is being served by Brian Rivera. He will be working with Dr. David Clark and others in helping to develop the athletics program at HCCC. We look forward to more opportunities that ensure students' voices are heard and involved in important conversations and decisions.

We are bringing back our monthly Inter-Club Council Meetings. Also returning is the SGA Town Hall meeting, and during this week's meeting, we will introduce ourselves to the student body and answer questions and concerns. We would like to extend an invitation to the administrators, faculty and staff to our meetings. Most importantly, our goal is to be as transparent as President

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 3

Reber is with the students. Our SGA members have been recording videos for social media content such as a tour of our campuses and interviews with President Reber; Hudson Scholar Academic Counselor, Mackenzie Johnson; Omar Hamza from Enrollment Services; and Doreen Pontius from Counseling and Wellness. We plan on interviewing students who attend Pizza with the President for feedback. On Friday, we will have our Back-to-School Outdoor movie night where we will be watching "Sixteen Candles". During a recent community service event, we packed 120 school supply kits to donate to our own Hudson Helps Resource Center and other organizations. In honor of National Gaming Day, our Vice President of North Hudson Roberto Gomez hosted a gaming day at the North Hudson Campus yesterday. Later in the semester, we are hosting a Halloween Dance and Winter Festival. Our SGA members will also volunteer in the International Fashion Show that I will organize alongside Yasmeen Abdelaziz and Paulina Sonza.

Lastly, we aim to bring together all the New Jersey Community College SGAs throughout the semester, continuing what we have done over the past several years. These meetings allow us to connect with other student leaders throughout the state, share our best practices, and amplify the students' voices on statewide initiatives.

I look forward to answering any questions you may have, and thank you for your time.

2. All College Council Chair's Report

All College Council Chair, Dr. Peter Cronrath, offered the following report.

Good evening, Trustees, Dr. Reber, and the HCCC Community.

The first All College Council (ACC) General Meeting occurred after College Service Day events on August 24 with presentations by the Academic Senate on Remote Modality guidelines and an update on the HCCC Strategic Plan by Dr. Devries.

Currently, the ACC's six standing committees have membership totaling 104 committee members including faculty, staff, administrators, and students.

At the September 28 meeting, held after Convocation activities, Dr. Jones will present further on the topic of "Schools" vs. "Divisions," while Dr. Dougherty will provide data-informed ideas regarding the Add/Drop period.

Committee Meeting Reports:

Academic Senate

Members presented the remote attendance guidelines Governance Recommendation (GR) to the ACC. The committee will explore whether the Middle States Commission on Higher Education released any further guidelines regarding the remote modality before a vote on the GR would occur. They are also continuing to work on wording regarding remote class etiquette for faculty and students.

Lastly, they are looking into the Faculty Advising Policy to see if improvements can be made.

College Life Committee

Members discussed a staff/faculty/student mentoring program. Student leaders Roberto Gomez and Mikell Quiroga came up with the idea, and the committee will look to implement the initiative this academic year.

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 4

Development and Planning Committee

Members discussed fundraising events with a focus on increasing contacts within the community to have a larger community impact.

The recipients of the Johanna Van Gandt Scholarship will be announced at the Convocation on September 28.

The committee is also supporting the Counseling and Wellness Center's Suicide Prevention event sponsored by Attitude in Reverse on September 29 from 11 a.m. to 2 p.m. at North Hudson Campus.

Space and Facilities Committee

Members will work on putting together a request form and a FAQ list for each reservable space within the college.

As the college continues to implement the Honorlock software, students can take proctored online tests. The committee will explore designated quiet spaces to accommodate students taking such tests.

They are also continuing the exploration into additional parking ideas at the Journal Square Campus.

Student Life Committee

The Student Government Association in collaboration with Student Life and Leadership and the Student Life Committee held a school supply community service event to pack kits to be distributed in Hudson County.

A Student-Parent survey and a VA Work-Study Student survey are being conducted to determine needs and required future funding.

The committee is still looking into how childcare costs can currently be reimbursed for student parents needing daycare.

Technology Committee

The Technology Committee is looking into the online proctored exam space and led the discussion at the first meeting. A student reservation system may be needed for those spaces. Alternatively, the college has a supply of laptops and webcams for students to borrow for use at home instead of taking the exams on campus.

Additional training for faculty and staff on SharePoint and Teams will be planned and administered as a new initiative, with dates to be announced soon.

This ends my report. I am happy to answer any questions. Thank you for your attention.

3. President's Report

President Reber offered the following remarks.

Good evening, Trustees and colleagues.

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 5

It's so nice to be back on ground for the first time in two and a half years! And to those joining us via Zoom, welcome to you also. This is our first attempt at offering Board meetings in a hybrid format.

Sunday marked the 21st anniversary of 9/11. I ask you to join me in a moment of silence for all of the victims of the horrific events of September 11, 2001, including those lost, their families and loved ones, and all in our local and world communities who are victims of oppression, violence, racism, and injustice.

Moment of Silence

Thank you.

Sally Elwir and Dr. Peter Cronrath, thank you for your reports.

Sally, welcome to your new role as President of the Student Government Association!

Trustees, Sally is a very talented and dedicated student leader. Sally is majoring in criminal justice and is starting her second year at Hudson County Community College. As she indicated, her future career goal is to become a drug court lawyer, hoping to help people gain a second chance at life. In addition to serving as SGA President, Sally is Vice President of HCCC's Five-star chapter of Phi Theta Kappa. Last month, she received the prestigious Phi Theta Kappa International Honor Society's Coca-Cola Leaders of Promise Scholarship.

Sally, we look forward to your reports at our monthly Board of Trustee meetings, and to your leadership of what I know will be another year of vibrant SGA programs, events, activities, services, and advocacy in support of our students and our College.

Dr. Karakashian, I thank you for your comments about our loved and cherished colleague, the late Paul Dillon. I want to take this opportunity on behalf of the college community to thank the trustees for their approval of a new policy that provides a process for seeking nominations and selecting candidates for emeritus status to be brought to the Board for review. Emeritus status recognizes the contributions of long-serving and distinguished faculty and staff upon retirement from Hudson County Community College. We thought we should begin with Paul Dillon, by granting him, posthumously, the title of Associate Dean of Business, Culinary Arts, and Hospitality Management Emeritus. We all miss Paul and are so pleased to have him recognized in this way – in perpetuity – for the indelible mark he has left on HCCC.

Trustees, as you are aware, we have benefited greatly from the leadership, advocacy, and support of community members including clergy, educators, public servants, human services professionals, business leaders, and others on our African American Outreach Committee and our Latino Advisory Council. These organizations share our goal of doing all we can, together, to increase the postsecondary educational attainment rates among those we serve in our community. Together, we are working hard to get the word out in our community about the phenomenal programs, financial aid resources, holistic support services, and culture of care for those who study and work at Hudson County Community College. We thank Trustee Pamela Gardner for her leadership of the African American Outreach Committee, and Trustee Bakari Lee for his involvement and leadership for DEI. We will offer an update on the work of the African American Outreach Committee at an upcoming meeting of the Board.

This evening, I have invited Latino Advisory Council Chair, Wendy Martinez, and Vice President for Diversity, Equity and Inclusion, Yeury Pujols, to share an overview of the work of the Latino

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 6

Advisory Council over the last two years, and our goals and directions going forward. Wendy also serves as our consultant for Latino outreach to community members and media.

Wendy and Yeurys, thanks so much for joining us this evening.

Wendy Martinez and Yeurys Pujols offered remarks and presented [HCCC Latino Advisory Council Summary Report 2019-2022 Years-In-Review](#).

Yeurys Pujols began the presentation with the following remarks.

Thank you, Dr. Reber.

Good afternoon, Chairman Netchert, members of the board, students, faculty, staff and community members.

Wendy Martinez and I would like to provide you with an overview of the work over the last two years, including the formation of the Latino Advisory Council.

We want to focus on the various ways we have reached out, brought in, and engaged the Latino community. We want to provide you with a snapshot and highlight the work we've done in order to address needs in a competent, linguistically, and culturally appropriate manner.

The purpose is to increase the connection between the college and the community we serve and provide educational opportunities that we offer here at the college. The first engagement was a Meet and Greet with the Latino clergy. We had thirty-three of the most influential Latino clergy across various denominations including representatives of all twelve Hudson County municipalities. They received an introductory information folder containing a directory and bilingual information for people who speak Spanish. We were able to establish our partnerships and follow-up meetings.

Most members joined us in the following event, the Latino Community Networking Reception attended by over one hundred guests. We invited them to participate in our Latino Advisory Council. Since the spring of 2020, we have held various meetings. Volunteer members send us information and provide us with input.

The Latino Advisory Council's mission identifies areas of need within the Latino community, assessing existing resources, and suggesting new strategies to accomplish HCCC's overall mission. The Council for the upcoming year consists of thirty members who are engaged. One of the series we are proud of is Café con Chris (Coffee with Chris). The idea is to meet regularly with the members of the Latino Advisory Council to tell us about the work they do, how they serve the community, and, ultimately, how we can do the same to provide an educational opportunity to local members.

One important highlight is the agreement signing reception to formalize a partnership to support the growth of Latino small businesses in Hudson County with the Statewide Hispanic Chamber of Commerce of NJ. We served as a resource to Grupo Latinoamericano de Consules en NJ (GLACO) in their commitment to promoting higher education. At the seventh annual gala of the Salvadorian Parade of New Jersey, Hudson County Community College was presented the Community Partner Award for that year. We also participated in Poder Hispano's Multicultural Health Fair which was held at our North Hudson Campus. The first New Jersey visit from the United States Ambassador of El Salvador was organized to include top businesses, civic and corporate leaders, and Dr. Reber was one of the featured speakers.

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 7

In order to raise awareness in the community, we make sure that the content is comprehensive by translating the information. In the presentation are some samples of flyers, press releases, and advertising that we've been able to translate. In addition, we've created a directory and contact information in Spanish. We also listed some of the Spanish-speaking local media partners that we work with which are highly connected to the community. We have conducted interviews with Nuestra Gente Digital, El Kan TV, New Jersey Hispano, and Univision, among others. Dr. Reber had an interview with Carlos Medina for ¿Que Pasa? about the educational opportunities of HCCC, including the Community College Opportunity Grant.

We held our ten-year anniversary of the North Hudson Campus with over 300 attendees and media coverage. We met with the Hudson County Chamber of Commerce, where we talked about entrepreneurship opportunities. At the "Hudson es Casa" Education and Community Fair, we were able to bring multiple exhibitors from the community to showcase health services and all the other community services available. We received a congressional delegation visit from the Republic of El Salvador and the Honorable Ambassador of El Salvador to the United States, Milena Mayorga.

Wendy Martinez offered the following remarks.

First of all, thank you so very much for the opportunity to address you. It's truly been an honor and a pleasure. As a first-generation Latina, I can identify with what we're doing here. I pour my heart and soul into it because I know the struggles. I remember being that student, not speaking English, not having the resources, and my parents being factory workers, and it's truly an honor to be able to give back in this fashion. I'm very proud of the work that we're doing. I'm extremely thankful to you all for the support and definitely thanks to Dr. Reber and the leadership at the College for their support. We look forward to continuing to make you all proud. Our goal is to now develop a forward-thinking plan to further engage the Latino community in the success of the College. Thank you.

President Reber resumed his remarks.

Wendy and Yeurys, thank you for this inspirational report and for your leadership in the vitally important work of promoting increased educational attainment in the Latino community and beyond, and for your support of the many Latino members of the HCCC Family.

We are enormously proud to be an Hispanic Serving Institution, and proud of our strong partnerships throughout Hudson County's Latino communities.

Trustees, this concludes my report.

Wendy, Yeurys and I would be happy to entertain any questions or comments you might have.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of August 9, 2022, were approved.*
2. *Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grants:

Title: The Ellucian Path Scholarship

Agency: Ellucian Foundation

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 8

Purpose of Grant: The charitable purpose of this grant is to help higher education institutions support students experiencing economic hardship by providing scholarship awards to individual student recipients.

College Administrator: Dr. Lisa Dougherty

College Contribution: \$0

Award Amount: \$25,000.00

Title: College Readiness Now IX

Agency: New Jersey Office of the Secretary of Higher Education (OSHE)

Purpose of Grant: The College Readiness Now IX focuses on college readiness, expands student eligibility, allows for career pathways elements to be incorporated, and allows for two types of college credit.

College Administrator: Cristhian Altamirano

College Contribution: \$0

Award Amount: \$53,255.00

Introduced by: Bakari Lee
Seconded by: Pamela Gardner

9 Ayes.....0 Nays

Resolutions Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-9:

1. Resolution Authorizing Bidding for General Contractor for Tower Building Project, to be funded from internal and external sources, was approved.
2. Resolution Authorizing Implementation of Server Colocation, to be funded by the American Rescue Plan (ARP) Grant at a cost not to exceed \$323,559, was approved.
3. Resolution Authorizing Purchase of Monitors, to be funded by the American Rescue Plan (ARP) Grant at a total cost of \$64,075, was approved.
4. Resolution Authorizing Purchase of Printers, to be funded from the operating budget at a total cost not to exceed \$25,010, was approved.
5. Resolution Authorizing Renewal of Network Support Software, to be funded from the operating budget at a cost not to exceed \$16,162, was approved.
6. Resolution Authorizing Renewal of Security Software, to be funded from the operating budget at a cost not to exceed \$24,000, was approved.
7. Resolution Authorizing Renewal of Public Relations Support, to be funded from the operating budget at a cost not to exceed \$98,520, was approved.

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 9

8. Resolution Authorizing Renewal of Subscription Service for Gabert Library, to be funded from the operating budget at a cost not to exceed \$81,411, was approved.
9. Resolution Authorizing Renewal of Cooperative with County of Hudson was approved.

Introduced by: Bakari Lee
Seconded by: Karen Fahrenholz

9 Ayes.....0 Nays

Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-8:

1. RETIREMENT

First Name	Last Name	Title	Effective Date
Mei	Xie	Technical Service Librarian	August 31, 2022

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Trianne	Harabedian Flores	Instructional Technologist	September 2, 2022
Sean	Kerwick	Grants Officer	September 14, 2022
Alena	Magay	Student Success Coordinator, Operating Engineers (Grant-funded)	August 18, 2022
Samantha	Moran	Financial Aid Advisor	August 26, 2022
Pegah	Sorour	Administrative Assistant, Academic Affairs	August 22, 2022

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF STAFF

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
Anita	Belle	Director, Workforce Pathways	September 14, 2022	N/A	\$ 82,400.00
Marian	Betancourt	Student Success Coach, Reentry Students (Grant-funded)	September 14, 2022	August 31, 2023	\$ 46,096.00
Tatiana	Gaona	Director of Career Services	September 14, 2022	N/A	\$ 72,100.00
Machli	Joseph	Student Success Coach, Local 825 Operating Engineers Dual Education Program (Grant-funded)	September 14, 2022	August 31, 2023	\$ 46,096.00
Sean	Kerwick	Program Manager, Supply Chain and Logistics, Center for Workforce Innovation (Grant-funded)	September 14, 2022	December 31, 2022	\$ 77,000.00

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 10

Fabiola	Occean	Student Success Coach, Incarcerated Students (Grant-funded)	September 14, 2022	August 31, 2023	\$ 46,096.00
Mary Ellen	Piel	Technical Services Librarian	September 15, 2022	N/A	\$ 69,063.00
Melanie	Suarez	Admissions Advisor	September 14, 2022	N/A	\$ 46,096.00
Meghry	Tutunjian	Student Success Coach, Secaucus Center	September 19, 2022	N/A	\$ 46,096.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
Michelle	DeLaFleur	Interim Director of Patron Services	September 15, 2022	February 15, 2023	\$ 66,958.00
Alexandra	Plante	Director of Library Instruction	September 15, 2022	February 15, 2023	\$ 72,800.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH SEPTEMBER 2023, AS NEEDED

FIRST NAME	LAST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Dean	Noble	Accessibility Services	Notetaker/ Reader	READER-150525	Jacqueline Safont/ Karine Davis
Destiny	Rivera	Accessibility Services	Notetaker/ Reader	READER-150525	Jacqueline Safont/ Karine Davis
Victoria	Rodriguez	Accessibility Services	Notetaker/ Reader	READER-150525	Jacqueline Safont/ Karine Davis
Bryan	Sierra	Accessibility Services	Notetaker/ Reader	READER-150525	Jacqueline Safont/ Karine Davis
Marwa	Abdelgowad	ADJ Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Samantha	Ramirez	Advisement and Transfer	Office Assistant	OFFAST-200510	Jenny Henriquez
Emily	Arowosaye	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Alison	Blumenfeld	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Ricardo	Camacho Jr.	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-601515	Samaya Yashayeva/ Anita Belle
Cherise	Dawson	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Carmen	Diaz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Mariam	Elkholy	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Patricia	Gonzalez Feliz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Eduardo Antonio	Gutierrez Ramirez	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Hydah	Kilonzo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 11

Bola	Ladeji-Kuku	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-601515	Samaya Yashayeva/ Anita Belle
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Melissa	Molinerio	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Jose	Montalvo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Cynthia	Morrison	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Mandanna	Naleyanda	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Abiodun	Oladeji	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Laverne	Ploom	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Angelo	Soto	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-601515	Anita Belle
Kerry L.	Weinstein	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Mike	Luna	College Libraries	Library Associate	150510	John Hernandez
Patel	Prachi	Culinary Arts	Office Assistant	OFFAST-101030	Karakashian, Ara
Concepcion	Marquez	Culinary Arts	Receiving Clerk	RECLERK-101030	
Salma	Abdelwahed	Cultural Affairs	Gallery Educator	GALEDU-255011	Michelle Vitale
Victoria	Migochi	English as a Second Language (ESL)	Tutor	PTTUT-601011	Patrizia Barroero
Montaha	Osman	English as a Second Language (ESL)	Tutor	PTTUT-601011	Patrizia Barroero
Larry	Anderson	EOF	PT Assistant	PT Assistant-150515	Jose Lowe
Lisa	Miranda	EOF	PT Assistant	PT Assistant-603001	Jose Lowe
Amareese	Forty	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Mariam	Ibrahim	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Erika	Andal	Grants Department	CTE Academic Coach	CTE Academic Coach- 601021	Kenny Fabara
Stev	Lewis	Grants Department	CTE Academic Coach	CTE Academic Coach- 601021	Kenny Fabara
Olivia	Na	Grants Department	CTE Academic Coach	CTE Academic Coach- 601021	Kenny Fabara
James	Pereira Shorey	Grants Department	CTE Academic Coach	CTE Academic Coach- 601021	Kenny Fabara
Manesha	Singh	Grants Department	CTE Academic Coach	CTE Academic Coach- 601021	Kenny Fabara
Selena	Suarez	Grants Department	CTE Academic Coach	CTE Academic Coach- 601021	Kenny Fabara
Rebekah	Isaac	Human Resources	PT COVID Office Assistant	OFFAST-601510	Anna Krupitskiy
Shivam	Chauhan	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Hardik	Darji	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ashish	Duggal	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 12

Ronnie	Feliz	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Johanne	Neus	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ravi	Panagar	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Dev	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Keyur	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Rahul	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Romil	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Kevin	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Priyansh	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Suri	Hidalgo	North Hudson Campus	Office Assistant	OFFAST-252030	Joseph Caniglia
Juan	Rodriguez Estrella	North Hudson Campus	Office Assistant	OFFAST-252030	Joseph Caniglia
Fabiola	Josaphat	Nursing and Health Sciences	PT Skills Lab Tutor	TUTOR-101016	Geraldine Kiefer-Necklen
Miral	Shah	Nursing and Health Sciences	PT Skills Lab Tutor	TUTOR-10107	Carol Fasano
Sweta	Sanghavi	Purchasing	Office Assistant	OFFAST	Jeff Roberson Jr.
Suton	Jordan	STEM	Lab Assistant	LABAST-101015	Burl Yearwood

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	Department
Jason	Thomas	Business, Culinary Arts and Hospitality Management
Bushra	Munawar	English
Joseph	Schreck Jr.	English
Kameron Blake	Ackerman	English
Bryan	Cunningham	English
Kevin	Hall	English
Nancy	Jubran	English
Willmaria	Miranda	English
Denise	Phillips	English
Nicole A.	Boone	ESL
Mahsad	Davoodifard	ESL
Denise	Phillips	ESL
Deirde	Prendergast	ESL
Gary	Sasala	ESL
Gale	Shangold Honts	ESL
Ida	Gomez-Sekiya	ESL
Suzanne	Selengut	ESL
Paul T.	Cameron	Humanities and Social Sciences
Matthew	Kickey	Humanities and Social Sciences

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 13

Daniel	Lauri	Humanities and Social Sciences
Basil	Mohamad	Humanities and Social Sciences
Ann	Forbes	Nursing and Health Sciences
Latarsha	Manigo	Nursing and Health Sciences
Gabriel	Drouet	STEM
Al	Elbanna	STEM
Yogesh	Joshi	STEM
Amar	Khooukhi	STEM
Debra	Kwapich	STEM
Mastouri	Reda	STEM
Purmina	Srinivasan	STEM
Mfon	Umana	STEM

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 6.*

7. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Deleted Title (if applicable)	Incumbent (If applicable)	Salary Adjustment (If applicable)	Effective Date
N/A	Director of Libraries, North Hudson Campus	N/A	N/A	September 13, 2022
N/A	Director of Foundation and Government Grants	N/A	N/A	September 13, 2022

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Modifications to Staffing Table listed above as Personnel Recommendation Item No 7.*

8. RESOLUTION TO GRANT EMERITUS STATUS

WHEREAS, *the Board of Trustees (“Board”) approved a Policy on Emeritus/Emerita Status to recognize contributions of long-serving and distinguished faculty and staff upon retirement from Hudson County Community College; and,*

WHEREAS, *Paul Dillon, formerly Associate Dean of Business, Culinary Arts and Hospitality Management, served the College from August 1984 until his retirement in August 2021 with evidence of substantive contributions and distinguished service to the College; and,*

WHEREAS, *Paul Dillon passed away in August 2022; and,*

WHEREAS, *the President, Administration, and Personnel Committee recommend granting Emeritus Status to Paul Dillon, posthumously;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees grant Emeritus Status to Paul Dillon, former Associate Dean of Business, Culinary Arts and Hospitality Management.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.*

*The Board of Trustees approved the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-8.***

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 14

1) Retirement; 2) Resignations; 3) Appointment of Staff; 4) Appointment of Temporary Full-time Staff; 5) Authorization of Part-time Staff, as Needed; 6) Appointment of New Hire Adjunct Instructors; 7) Modifications to Staffing Table; and 8) Resolution to Grant Emeritus Status.

Introduced by: Karen Fahrenholz
Seconded by: Harold Stahl

10 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-18:

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Rutgers, The State University of New Jersey, for HCCC to Serve as a Clinical Practicum Setting for Students in Rutgers' Department of Psychiatric Rehabilitation and Counseling Professions was approved.
2. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in HCCC's Radiography Program was approved.
3. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in HCCC's Radiography Program was approved.
4. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in HCCC's Radiography Program was approved.
5. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Richmond University Medical Center for Clinical Experiences in HCCC's Radiography Program was approved.
6. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in HCCC's Registered Nursing (RN) Program was approved.
7. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in HCCC's Registered Nursing (RN) Program was approved.
8. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in HCCC's Registered Nursing (RN) Program was approved.
9. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and North Hudson Community Action Corporation for Clinical Experiences in HCCC's Registered Nursing (RN) Program was approved.
10. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and University Hospital for Clinical Experiences in HCCC's Registered Nursing (RN) Program was approved.

ATTACHMENT A
ITEM VI - Minutes of September 13, 2022
Page | 15

11. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Regional Hospital for Clinical Experiences in HCCC’s Registered Nursing (RN) Program as approved.
12. Resolution Authorizing Affiliation Agreement Between Hudson County Community College and Optima Care Fountains for Clinical Experiences in HCCC’s Practical Nursing (PN) and Registered Nursing (RN) Programs was approved.
13. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Montclair Radiology for Clinical Experiences in HCCC’s Radiography Program was approved.
14. Resolution Authorizing Agreement Between Hudson County Community College and CarePoint Health Systems was approved.
15. Resolution Authorizing Memorandum of Understanding Between Hudson County Community College and Jersey City Housing Authority was approved.*
16. Resolution Authorizing Agreement Between Hudson County Community College and Jersey City Board of Education for the Delivery of Dual Credit Instruction in Supply Chain Management was approved.
17. Resolution Authorizing Renewal of Agreement Between Hudson County Community College and Jersey City Board of Education for the Delivery of Credit Instruction and Non-Credit Development of Curricula in Marketing was approved.
18. Resolution Authorizing Renewal of Agreement Between Hudson County Community College and Orange Public School District for the Delivery of Early College Courses was approved.

*Introduced by: Pamela Gardner
 Secoded by: Karen Fahrenholz*

***Trustee Bakari Lee Abstained from Resolution #15**

9 Ayes.....0 Nays *Resolutions Adopted*

X. NEW BUSINESS - None

XI. ADJOURNMENT at 5:44 p.m.

*Introduced by: Bakari Lee
 Secoded by: Joseph Doria*

9 Ayes.....0 Nays *Resolution Adopted*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Purchase of Furniture Partitions for New Continuing Education and Workforce Development Workstations

WHEREAS, Hudson County Community College (“College”) needs to purchase sixteen (16) furniture partitions for the creation of new workstations for the Office of Continuing Education and Workforce Development; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through an approved cooperative; and,

WHEREAS, Commercial Furniture Interiors (part of OMNIA Partners, Public Sector Cooperative/Contract #R191801) has quoted a price for furniture with labor to deliver, receive, and install at a cost not to exceed \$16,635; and,

WHEREAS, the cost of these services will be funded from Chapter 12 funds; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Commercial Furniture Interiors of Mountainside, New Jersey, to provide Furniture partitions as described herein at a cost not to exceed \$16,635.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Purchase of Room Scheduling and Course Catalog Management Software

WHEREAS, Hudson County Community College (“College”) needs to purchase Room Scheduling and Course Catalog Management Software; and,

WHEREAS, pursuant to N.J.S.A. 18:64A 25.5 (a) (2), the purchase is exempt from public advertisement; and,

WHEREAS, the College conducted a fair and open process and issued a Request for Proposal (“RFP”) for the services for a term not to exceed two (2) years; and,

WHEREAS, the College received one (1) proposal in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Coursedog, Inc.	New York, NY	\$270,577

WHEREAS, the College has determined that the proposal submitted by Coursedog, Inc. (“Coursedog”) is responsive to the requirements of the RFP and is in the best interests of the College, price and other factors considered; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Coursedog, Inc. of New York, New York, to provide room scheduling and catalog management software as described herein for a two (2) year term at a total cost not to exceed \$270,577, subject to legal review and approval by the Administration.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Purchase of Chromebooks for Student Laptop Loan Program to be Funded by the American Rescue Plan (ARP) Grant

WHEREAS, Hudson County Community College (“College”) needs to purchase seven hundred fifty (750) Chromebooks with ChromeOS Management Service perpetual licenses (“computers”) for the Student Laptop Loan Program (“Program”) in connection with remote instruction and to support future online instruction; and,

WHEREAS, with the purchase, the total number of computers allotted for the Program will be two thousand six hundred (2,600); and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.19, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, SHI International Corp. (State Contract #269EMCPS-21-001-EM-SHI) has quoted a price for the computers at a cost not to exceed \$298,658; and,

WHEREAS, the cost of these services will be funded from the American Rescue Plan (ARP) Grant; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to SHI International Corp. of Somerset, New Jersey, to provide the computers as described herein at a cost not to exceed \$298,658.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Purchase of Audio Receiver Systems to be Funded by the American Rescue Plan (ARP) Grant

WHEREAS, Hudson County Community College (“College”) needs to purchase thirty-three (33) audio receiver systems for STEM and Culinary ITV rooms to assist individuals with hearing difficulties for remote instruction; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.19, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, Aspire Technology Partners (New Jersey State Contract # A87720) has quoted a price for the audio receivers at a cost not to exceed \$159,864; and,

WHEREAS, the cost of these services will be funded from the American Rescue Plan (ARP) Grant; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Aspire Technology Partners of Eatontown, New Jersey, to provide audio receiver systems as described herein at a cost not to exceed \$159,864.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Purchase of Desktops and Webcams to be Funded by the American Rescue Plan (ARP) Grant

WHEREAS, Hudson County Community College ("College") needs to purchase fifty (50) desktop systems and fifty (50) webcams for remote instruction and services to support future online instruction; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A:25.19, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, Dell (New Jersey State Contract #89967) has quoted a price for the computer systems at a cost not to exceed \$74,742; and,

WHEREAS, the cost of these services will be funded from the American Rescue Plan (ARP) Grant; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Dell of Round Rock, Texas, to provide the computers and webcams as described herein at a cost not to exceed \$74,742.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of Association of College and University Educators (ACUE) Partnership

WHEREAS, Hudson County Community ("College") needs to renew the partnership with the Association of College and University Educators ("ACUE"); and,

WHEREAS, ACUE will provide proprietary educational software and related services to meet the goals for student success through scalable programs of faculty development and credentialing; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (3), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for materials or supplies that are not available from more than one potential bidder, including without limitation materials or supplies that are copyrighted; and,

WHEREAS, ACUE submitted a proposal for the software and services at a total cost not to exceed \$45,000, which represents no increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community

College award a contract to the Association of College and University Educators of New York, New York, for educational software and related services as described herein at a cost not to exceed \$45,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Renewal of Document Imaging Software

WHEREAS, Hudson County Community College (“College”) needs to renew the license for Laserfiche document imaging software that provides enterprise content management and enables quick integration with College systems; and,

WHEREAS, Laserfiche software allows for an automated process, the elimination of manual data entry, and supports integration with Ellucian Ethos for seamless connection to the College’s colleague system; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware, are exempt from bidding; and,

WHEREAS, Accelerated Information Systems, the sole provider of the Laserfiche software, submitted a proposal to provide the service at a total cost not to exceed \$86,110, which represents no increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Accelerated Information Systems of Hicksville, New York, for document imaging software as described herein at a cost not to exceed \$86,110.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Awarding Renewal of Maintenance Agreement for Sharp Multifunctional Printers/Copiers

WHEREAS, Hudson County Community College (“College”) needs to renew a maintenance agreement for thirty-four (34) Sharp multifunctional printers/copiers; and,

WHEREAS, the College owns the printers/copiers and needs maintenance services only; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (19), specialized machinery or equipment of a technical nature that will not reasonably permit the drawing of specifications, and the procurement thereof, without advertising, is in the public interest and exempt from public bidding; and,

WHEREAS, Sharp Business Systems submitted a proposal to deliver these services at a total cost of \$70,435, which represents a 28% increase from the prior year due to an increase in volume and usage post-COVID; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to Sharp Business Systems of Montvale, New Jersey, to provide the maintenance services as described herein at a total cost of \$70,435.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Agreement for Staff and Faculty Monthly Parking at Harrison Parking Center

WHEREAS, Hudson County Community College ("College") needs to provide additional parking for faculty and staff; and,

WHEREAS, the College wishes to acquire the right to use fifty (50) monthly parking spaces for a garage in Harrison, New Jersey as part of a pilot program; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-12 (l), the board of trustees of a county college may acquire, lease and use property that is necessary for college purposes; and,

WHEREAS, Harrison Parking Center has submitted a proposal to provide fifty (50) parking spaces for a total cost not to exceed \$45,000 for a six-month period; and,

WHEREAS, the anticipated term is six (6) months; and,

WHEREAS, the cost of the parking spaces will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the agreement with Harrison Parking Center of Harrison, New Jersey for the use of fifty (50) parking spaces at a cost not to exceed \$45,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Approving OSHE Funding

Resolution approving and authorizing the undertaking and implementation of the Tower Project (the "Project") consisting of an 11-story, 153,186 square foot structure that will include new and expanded spaces for student services, expanded and centralized offices for Continuing Education and Workforce Development (CEWD), full size NCAA gymnasium and fitness center, twenty-four (24) state of the art classrooms, a new CEWD Healthcare lab and a new exercise science lab, black box theater, student common spaces, and administrative offices; authorizing the financing of all or a portion of the project through programs made available by the State of New Jersey for New Jersey Institutions of Higher Education and other available funding resources; approving and authorizing the form of the application to the Secretary of Higher Education for participating in such program[s] as are applicable to the projects with such changes as are approved by the officers of the institution designated herein and the submission of the application to the Secretary of Higher Education and delivery of any and all agreements in connection with undertaking, implementing and financing the projects in the form(s) approved by the officers of the institution executing such agreements(s); and designating and authorizing the officers of the institution to take the aforementioned actions and to take any and all such other actions deemed necessary or desirable to undertake, implement and finance the project(s).

WHEREAS, The Board of Trustees (the “Board”) of Hudson County Community College (the “Institution”) desires to approve the undertaking, implementation and financing of the Project, which is anticipated to be procured through the following four separate sub-projects (collectively, the Project and Sub-Projects are referred to as the “Project”):

1. Sub-Project 1 – CEWD Classrooms, Health Laboratories and Offices;
2. Sub-Project 2 – Classrooms and Learning Laboratory;
3. Sub-Project 3 – Fitness/Wellness Center and Fitness Laboratory;
4. Sub-Project 4 – Technology and Infrastructure for the Project; and,

WHEREAS, The Board commits to using the grant funds for the purposes set forth in the Program-Specific Project Eligibility Criteria; and,

WHEREAS, The Board desires to approve the aggregate costs of the Project paid and/or financed through all sources in an amount not to exceed \$91,000,000; and,

WHEREAS, The Board desires to finance all or a portion of the Project through one or more of the hereinafter defined Programs made available by the State of New Jersey (the “State”) for certain projects of New Jersey institutions of higher education (the “Programs”); and,

WHEREAS, The Programs are the Higher Education Fund Capital Improvement Fund Act, N.J.S.A. 18A:72A-72 et seq. (“CIF”); the Higher Education Facilities Trust Fund Act, N.J.S.A. 18A:72A-49 et seq. (“HEFT”); the Higher Education Technology Infrastructure Trust Fund Act, N.J.S.A. 18A: 72A-59 et seq. (“HETI”); and the Higher Education Equipment Leasing Fund Act, N.J.S.A. 18A: 72A-40 et seq. (“ELF”); and,

WHEREAS, The Board has determined that the Project will assist in serving the needs of its students and providing a benefit to the Institution; and,

WHEREAS, The Board desires to approve financing of all or portion of the Project through HEFT, HETI, and/or ELF; and,

WHEREAS, Portion(s) of the Project may also be financed by bonds issued by the New Jersey Educational Facilities Authority which bear tax-exempt interest for federal income tax purposes (“Tax-Exempt Bonds”), commercial loans, or funds otherwise available to the Institution; and,

WHEREAS, In order to provide maximum flexibility and most efficient borrowing costs, the Board wishes to authorize financing the Project through HEFT, HETI, and/or ELF, issuance of Tax-Exempt Bonds, commercial loans, and funds otherwise available to the Institution or any combination thereof (the “Financing Structure”); and,

WHEREAS, The Board wishes to approve the form of the Application to be submitted to the Secretary of Higher Education (the “Secretary”) for the Proposed Programs for the Project, and to designate and authorize officers of the Institution to take necessary and desirable actions to undertake, implement, and submit to the Secretary the Application for the Project; and,

WHEREAS, The Board hereby approves the Long-Range Facilities Plan of the Institution in the form attached hereto as Exhibit A and authorizes and directs the officers designated in the resolution to include the Long-Range Facilities Plan in the Application(s) approved herein; and,

WHEREAS, The Board desires to authorize certain officers of the Institution to determine the Financing Structure that is most economically advantageous to the Institution provided the Financing Structure includes utilization of the Proposed Programs, and take all action necessary or beneficial to accomplish the financing of the Project including the financing of capitalized interest, if any, and other costs of issuing any debt, including Tax-Exempt Bonds or other financings (“Financing Costs”); and,

WHEREAS, The Board reasonably expects to reimburse expenditures for costs of the Project paid prior to issuance of any Tax-Exempt Bonds or any debt bearing interest that is exempt from gross income for federal income tax purposes, which will fund an applicable Project and/or Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF HUDSON COUNTY COMMUNITY COLLEGE AS FOLLOWS:

SECTION 1. The Board approves the Project (including all sub-projects) and authorizes the undertaking, implementation, and financing of the Project in a maximum aggregate amount not to exceed \$91,000,000.00 (including Financing Costs). The Board approves the Long-Range Facilities Plan of the Institution in the form attached hereto as Exhibit A.

SECTION 2. The Board approves the financing of all or any portion of the Project and sub-projects through the HEFT, HETI and/or ELF. The Board approves the Application for funding of the Project and subprojects through such Programs[s] in the form submitted to the Board and authorizes and directs the herein defined Designated Officers to submit such Application to the Secretary with such changes, modifications, and additions as are approved by the Designated Officers, and such changes, modifications, and additions shall be conclusively evidenced by the submission of the Application to the Secretary. The Board expressly directs and authorizes the Designated Officers to submit the Long-Range Facilities Plan in the Application for any Program for which it is required. The Board acknowledges and agrees that the approval of the Application and receipt of funds pursuant to the Program(s) will obligate the Institution to: (a) provide funds for the operation and maintenance of the Project; (b) contribute to the cost of the Project; (c) pay all or a portion of debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) as applicable, and (d) fulfill other conditions imposed under the Program(s), and hereby directs and authorizes the Designated Officers to certify such acknowledgment and agreement as part of the submitted Application. The Designated Officers are hereby authorized and directed to fulfill all conditions of the Proposed Program(s) including without limitation providing for the operation and maintenance of the Project and using available funds of the Institution to pay for such operation and maintenance and to satisfy conditions of the Proposed Program(s) to contribute to the cost of Projects and/or debt service on Tax-Exempt Bonds issued to fund the Proposed Program(s) from available funds of the Institution.

SECTION 3. The Board further authorizes the financing of all or any portion of the Project with Tax-Exempt Bonds, commercial loans, and other funds available to the Institution and through the Financing Structure determined to be most economically advantageous to the Institution by Board of Trustee Chairman William Netchert and President Christopher Reber (the "Designated Officers"). The Designated Officers are expressly authorized and directed to determine such Financing Structure provided that the Financing Structure includes utilization of Programs that are approved by the Secretary for financing the Project.

SECTION 4. Chairman William Netchert, Trustee Karen Farenholz, CFO Veronica Zeichner, and Board Secretary Alexa Riano, each an "Authorized Officer," are each hereby authorized and directed to approve, execute, and deliver any and all agreements necessary to undertake, implement and finance the Project and any and all other financing documents and instruments in the form approved by the Authorized Officers executing the same in the name of and on behalf of Hudson County Community College, in as many counterparts as may be necessary, and to affix or impress the official seal of the Institution thereon and to attest the same and such execution and attestation will be conclusive evidence of the approval of the form and content of such agreements and other documents and instruments necessary to undertake, implement, and finance the Project and to pay Financing Costs including through the financing thereof. The Authorized Officers are further authorized and directed to do and perform such other acts and to take such other actions as may be necessary or required, or which may be deemed to be appropriate to implement the purposes of this resolution to undertake, implement and finance the Project and Financing Costs and the payment and/or repayment thereof.

SECTION 5. This Resolution is a declaration of the official intent of the Institution that the Institution reasonably expects and intends to reimburse expenditures for costs of the Project[s] paid prior to

issuance of Tax-Exempt Bonds or other tax-exempt debt issued to fund the Projects/Programs ["Applicable Tax-Exempt Debt"] in accordance with Treasury Regulation Section 1.150-2, and that the maximum principal amount of the Applicable Tax-Exempt Debt expected to be issued to finance costs of the Project[s] including amounts to be issued to reimburse expenditures for such costs paid prior to the issuance of such Applicable Tax-Exempt Debt is \$ (_____).

SECTION 6. All resolutions, orders and other actions of the Board of the Institution in conflict with the provisions of this resolution to the extent of such conflict are hereby superseded, repealed or revoked.

SECTION 7. This resolution shall take effect immediately; and,

BE IT FURTHER RESOLVED THAT NO FURTHER APPROVALS BY THE BOARD ARE NECESSARY TO IMPLEMENT THIS RESOLUTION.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-10.**

1) Resolution Authorizing Purchase of Furniture Partitions for New Continuing Education and Workforce Development Workstations; 2) Resolution Authorizing Purchase of Room Scheduling and Course Catalog Management Software; 3) Resolution Authorizing Purchase of Chromebooks for Student Laptop Loan Program to be Funded by the American Rescue Plan (ARP) Grant; 4) Resolution Authorizing Purchase of Audio Receiver Systems to be Funded by the American Rescue Plan (ARP) Grant; 5) Resolution Authorizing Purchase of Desktops and Webcams to be Funded by the American Rescue Plan (ARP) Grant; 6) Resolution Authorizing Renewal of Association of College and University Educators (ACUE) Partnership; 7) Resolution Authorizing Renewal of Document Imaging Software; 8) Resolution Awarding Renewal of Maintenance Agreement for Sharp Multifunctional Printers/Copiers; 9) Resolution Authorizing Agreement for Staff and Faculty Monthly Parking at Harrison Parking Center; and 10) Resolution Approving OSHE Funding.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: October 11, 2022

Doria, Joseph	_____
Fahrenheit, Karen	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Kenny, Roberta	_____
Lee, Bakari	_____
Peña, Jeanette	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Netchert, William, Chair	_____

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

VIII. PERSONNEL RECOMMENDATIONS

1. APPOINTMENT OF STAFF

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
Karina	Arango	Student Success Coach, Incarcerated Students, Academic and Workforce Pathway Program (Grant-funded)	October 12, 2022	August 31, 2023	\$ 46,096.61
Rimsha	Bazaid	Career and Academic Advisor, Gateway to Innovation (Grant-funded)	October 12, 2022	June 30, 2023	\$ 46,096.61
Glennis	Ehi	Senior Accountant	October 17, 2022	N/A	\$ 80,000.00
Curtis Lee	Mincey Jr.	Financial Counselor, Gateway to Innovation (Grant-funded)	October 12, 2022	August 31, 2023	\$ 46,096.61
Juan	Peralta	Student Services Assistant (Grant-funded; CCOG Grant)	October 12, 2022	N/A	\$ 38,000.00
Iqra	Usmani	Financial Aid Advisor	October 12, 2022	N/A	\$ 46,096.61

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Effective Date	Anticipated End Date	Annual Salary
Maryann	Connelly	Instructor, Education (Non-tenured)	August 31, 2022	December 31, 2022	\$ 55,434.92

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 2.*

3. AUTHORIZATION OF PART-TIME STAFF THROUGH OCTOBER 2023, AS NEEDED

FIRST NAME	LAST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Jennifer	Cruz-Marulanda	Academic Affairs	Office Assistant	OFFFAST- 252010	Pamela Bandyopadhyay
Amira	Griffith	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis/ Jacqueline Safont
Mohamed	Makalou	Accessibility Services	Notetaker/ Reader	READER-150525	Karine Davis/ Jacqueline Safont
Sarah	Nesheweit	Accessibility Services	Notetaker/ Reader	READER-150525	Karine Davis/ Jacqueline Safont
Gabriele	Rosado	Accessibility Services	Notetaker/ Reader	READER-150525	Karine Davis/ Jacqueline Safont
Nelson	Lovera	ADJ Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Dhruvi	Patel	ADJ Academic Support Services Department	Tutor	Tutor-252010	Kenny Fabara
Jessica	Cortez	Advisement	Advisor	200510	Jenny Henriquez
Luz	Tellez	Advisement	Advisor	200510	Jenny Henriquez
Oscar	Alvarez	English and ESL	Academic Coach	PTTUT-601011	Patrizia Barroero
Marta	Bialkowski	English and ESL	Academic Coach	PTTUT-601011	Patrizia Barroero
Christopher	Gabriel	English and ESL	Tutor	TUTOR-601011	Patrizia Barroero

Diego	Gonzalez	English and ESL	Office Assistant	OFFAST-101040	Alison Wakefield
Scott	Gutterman	English and ESL	Academic Coach	PTTUT-601011	Patrizia Barroero
Melissa	Ip	English and ESL	Academic Coach	PTTUT-601011	Patrizia Barroero
Athar	Javaid	English and ESL	Academic Coach	PTTUT-601011	Patrizia Barroero
Christine	Olukere	English and ESL	Academic Coach	PTTUT-601011	Stephanie Calo
Leila	Saint-Amand	English and ESL	Academic Coach	PTTUT-601011	Stephanie Calo
Maryam	Syed	English and ESL	Academic Coach	PTTUT-601011	Patrizia Barroero
Adrian	Toro	English and ESL	Academic Coach	PTTUT-601011	Patrizia Barroero
Hajar	Murray	Financial aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Rabah	Saleh	Financial aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Dimarie	Pagan	Grants	CTE Academic Coach	601021	Kenny Fabara
Ariana	Calle	Hudson Helps	Career Closet Coordinator	CACLCO-603055	Katherine Morales
Mary	Long	Hudson Helps	Administrative Assistant	PTADMAT-603055	Katherine Morales
Felipe	Nunes	Information Technology Services	PC Technician	PCTECH-253025	Kenneth Melewski
Ely	Amaya	Library	Library Associate	11-150510-505410	Michelle DeLaFleurs
Yadeline	Tineo	North Hudson Campus	Office Assistant	OFFAST-252030	Joseph Caniglia
Mary Ellen	Cvek	Nursing	Skills Lab Assistant	101017	Carol Fasano
Fabiola	Josaphat	Practical Nursing	Skills Lab Tutor	TUTOR-101016	Geraldine Kiefer-Necklen
Amjed	Hedhli	STEM	Lab Assistant	LABAST-101015	Faiza Fayyaz
Janna	Roberts	Student Life and Leadership	Student Center Information Desk	Student Center Information Desk	Veronica Gerosimo

RECOMMENDATION: The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 3.

4. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	Department
Roberto	Defina	Humanities and Social Sciences
Gina	Milano	Humanities and Social Sciences
Leslie	Feinholtz	Humanities and Social Sciences
Ryan	Mauro	Humanities and Social Sciences
Diego	Velez	Humanities and Social Sciences
Priya	Vattappallil	Nursing and Health Sciences
Brahim	Moro	STEM

RECOMMENDATION: The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 4.

5. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Deleted Title (if applicable)	Incumbent (If applicable)	Salary Adjustment (If applicable)	Effective Date
N/A	Program Coordinator for Holistic Supports (Grant-funded; CCOG Grant)	N/A	N/A	October 12, 2022

Student Success Coach, Incarcerated Students	Student Success Coordinator, Incarcerated Students (Grant-funded)	Fabiola Ocean	N/A	October 12, 2022
--	---	---------------	-----	------------------

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Modifications to Staffing Table listed above as Personnel Recommendation Item No 5.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-5.**

1) Appointment of Staff; 2) Appointment of Temporary Full-time Faculty; 3) Authorization of Part-time Staff, as Needed; 4) Appointment of New Hire Adjunct Instructors; and 5) Modifications to Staffing Table.

INTRODUCED BY:

SECONDED BY:

DATE:

October 11, 2022

- Doria, Joseph
- Fahrenheit, Karen
- Gardner, Pamela
- Gargiulo, Frank
- Kenny, Roberta
- Lee, Bakari
- Peña, Jeanette
- Rodriguez, Silvia
- Stahl, Harold
- Netchert, William, Chair

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS

1. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Pay It Forward NJ, LLC

WHEREAS, Pay It Forward NJ, LLC, a Delaware limited liability company (“Funder”), seeks training providers who are engaged in the business of delivering high-quality learning programs to teach workforce skills; and,

WHEREAS, the Funder is engaged in the business of facilitating the financing of individuals to attend accelerated learning programs; and,

WHEREAS, Hudson County Community College (“College”) offers a Registered Nursing (RN) Program (“Program”) through its Division of Nursing and Health Sciences that meets the requirements of the Funder; and,

WHEREAS, as a Training Provider, the College (“Training Provider”) seeks to enter into an Agreement (“Agreement”) with the Funder (collectively referred to as the “Parties”) to implement the New Jersey Pay It Forward Program (the “OBL Program”) to promote and provide educational opportunities and access for prospective students in New Jersey through social impact-oriented, outcome-based loans (each a “OBL”), provided by a third-party loan originator and purchased by the Funder, in order to remove access barriers that have traditionally locked out low-income and underserved populations from high-quality educational programs; and,

WHEREAS, the Training Provider desires to agree to certain eligibility criteria and enrollment procedures set forth herein for the OBLs; and,

WHEREAS, Funder will purchase the certified OBLs pursuant to a Loan Origination and Sale Agreement (the “Loan Purchase Agreement”) between Funder and Funding University (“Originator”), a third-party provider; and,

WHEREAS, the Parties agree that for the purposes of implementing the Program, certain governance and learner engagement processes should be followed by all Parties; and,

WHEREAS, this Agreement will remain in effect unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and Pay It Forward NJ, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Pay It Forward NJ, LLC, effective October 11, 2022.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Suspension of Enrollment in Occupational Therapy Assistant Program Pursuant to Action of Receiving Program

WHEREAS, Hudson County Community College (“College”) aims to provide high-quality educational opportunities that promote student success and meet the needs of the College’s community; and,

WHEREAS, the College partners with receiving programs at four-year institutions in order to facilitate transfer; and,

WHEREAS, the objectives of the Occupational Therapy Assistant Program (“OTA Program”) are no longer aligned with the objectives of the receiving program; and,

WHEREAS, the College proposes suspending new enrollment in the OTA Program; and,

WHEREAS, students who are currently enrolled in the OTA Program will have the opportunity to complete the program; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the suspension of enrollment in the Occupational Therapy Assistant Program effective Winter/Spring 2023 Academic Term;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approve the suspension of enrollment in the Occupational Therapy Assistant Program.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing New Proficiency Certificate in Health Science {CIP Code: 51.2208}

WHEREAS, Hudson County Community College (“College”) aims to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

WHEREAS, the College seeks to expand its offerings to meet student and market demand; and,

WHEREAS, the College has developed a Proficiency Certificate in Health Science to address student and market demand; and,

WHEREAS, the Proficiency Certificate in Health Science prepares graduates for entry-level opportunities in the field of healthcare; and,

WHEREAS, the Proficiency Certificate in Health Science is suitable for individuals who are interested in the field of healthcare and need a general understanding of the field; and,

WHEREAS, the Proficiency Certificate in Health Science curriculum articulates into the College’s Associate of Applied Science in Health Science degree program; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the Proficiency Certificate in Health Science effective January 2023;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby authorize the Proficiency Certificate in Health Science.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Clara Maass Medical Center (CMMC) for Clinical Experiences in HCCC's Registered Nursing (RN) Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing (RN) Program ("Program") through its Division of Nursing and Health Sciences; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Clara Maass Medical Center ("CMMC") has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with CMMC whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Clara Maass Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Clara Maass Medical Center, retroactive to October 1, 2022.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Newark Beth Israel Medical Center (NBIMC) for Clinical Experiences in HCCC's Registered Nursing (RN) Program

WHEREAS, Hudson County Community College ("College") offers a Registered Nursing (RN) Program ("Program") through its Division of Nursing and Health Sciences; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Newark Beth Israel Medical Center ("NBIMC") has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with NBIMC whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Newark Beth Israel Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Newark Beth Israel Medical Center, effective December 1, 2022.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Fit Foundry for Internship Experiences in HCCC's Personal Fitness Training and Exercise Science Programs

WHEREAS, Hudson County Community College ("College") offers Personal Fitness Training and Exercise Science Programs ("Programs") through its Division of Nursing and Health Sciences; and,

WHEREAS, the Programs include an internship experience component; and,

WHEREAS, the Programs require additional sites at which its students can fulfill the requisite internship experiences; and,

WHEREAS, Fit Foundry has the capacity to meet the needs of the Programs; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Fit Foundry whereby students enrolled in the Programs will be able to complete internship experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and Fit Foundry;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Fit Foundry, retroactive to September 1, 2022.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital for Internship Experiences in HCCC's Human Services Pre-Social Work and Human Services Pre-Social Work Option in Addictions Counseling Programs

WHEREAS, Hudson County Community College ("College") offers a Human Services Pre-Social Work Degree Program and a Human Services Pre-Social Work Option in Addictions Counseling Degree Program ("Programs") through its Division of Humanities and Social Sciences; and,

WHEREAS, the Programs include an internship experience component; and,

WHEREAS, the Programs require additional sites at which its students can fulfill the requisite internship experiences; and,

WHEREAS, Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital (“Christ Hospital”) has the capacity to meet the needs of the Programs; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Christ Hospital whereby students enrolled in the Programs will be able to complete internship experiences; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital, effective upon the last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Engage NJ

WHEREAS, Hudson County Community College (“College”) provides its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, EngageCorps VISTA Program (“Program”), which is an Engage NJ AmeriCorps VISTA Project, requires sites at which its clients can complete internships; and,

WHEREAS, the College’s Division of Continuing Education and Workforce Development (“CEWD”) has the capacity to meet this need of the Program through the provision of an internship in which the student gains experience in capacity building within CEWD’s Healthcare Team; and,

WHEREAS, Hudson County Community College seeks to enter into a Memorandum of Understanding (“MOU”) with Engage NJ whereby clients enrolled in the Program will be able to complete internship experiences; and,

WHEREAS, this MOU will remain in effect unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Memorandum of Understanding between Hudson County Community College and Engage NJ;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Engage NJ, effective upon the last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Hudson County Community College's Application for the U.S. Department of Labor Employment and Training Administration's Strengthening Community Colleges Training Grant (SCC3) and Additional Strengthening Community Colleges Training Grant (SCC3) Evaluation Funding

WHEREAS, Hudson County Community College ("College") aspires to offer consistently best-practice, transformative educational and economic opportunities for our students and all residents of Hudson County; and,

WHEREAS, the College offers academic and workforce training programs that promote student success and upward social and economic mobility; and,

WHEREAS, the U.S. Department of Labor Employment and Training Administration ("U.S. DOL") has announced a third round of funding through the Strengthening Community Colleges Training Grant ("SCC3") and Additional SCC3 Evaluation Funding; and,

WHEREAS, the objectives of the SCC3 and the Additional SCC3 Evaluation Funding align with the College's Mission and 2021-24 Strategic Plan insofar as the SCC3 and the Additional SCC3 Evaluation Funding aim to increase the capacity and responsiveness of community colleges to address identified equity gaps and to meet the skill development needs of employers serving in-demand industries and career pathways, as well as the skill development needs of marginalized and underrepresented workers; and,

WHEREAS, Hudson County Community College desires to submit an application for SCC3 and Additional SCC3 Evaluation Funding that amplifies its work in the areas of workforce development, non-credit-to-credit pathways, and diversity, equity and inclusion; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the College's application for the U.S. Department of Labor Employment and Training Administration's Strengthening Community Colleges Training Grant and Additional Strengthening Community Colleges Training Grant Evaluation Funding, which is due October 14, 2022;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize Hudson County Community College's application for the U.S. Department of Labor Employment and Training Administration's Strengthening Community Colleges Training Grant and Additional Strengthening Community Colleges Training Grant Evaluation Funding.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-9:**

(1) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Pay It Forward NJ, LLC; (2) Resolution Authorizing Suspension of Enrollment in Occupational Therapy Assistant Program Pursuant to Action of Receiving Program; (3) Resolution Authorizing New Proficiency Certificate in Health Science {CIP Code: 51.2208}; (4) Resolution Authorizing Renewal of Affiliation Agreement

Between Hudson County Community College (HCCC) and Clara Maass Medical Center (CMMC) for Clinical Experiences in HCCC’s Registered Nursing (RN) Program; (5) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Newark Beth Israel Medical Center (NBIMC) for Clinical Experiences in HCCC’s Registered Nursing (RN) Program; (6) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Fit Foundry for Internship Experiences in HCCC’s Personal Fitness Training and Exercise Science Programs; (7) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital for Internship Experiences in HCCC’s Human Services Pre-Social Work Program; (8) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Engage NJ; and, (9) Resolution Authorizing Hudson County Community College’s Application for the U.S. Department of Labor Employment and Training Administration’s Strengthening Community Colleges Training Grant (SCC3).

INTRODUCED BY: _____

SECONDED BY: _____

DATE: October 11, 2022

<i>Doria, Joseph</i>	_____
<i>Fahrenheit, Karen</i>	_____
<i>Gardner, Pamela</i>	_____
<i>Gargiulo, Frank</i>	_____
<i>Kenny, Roberta</i>	_____
<i>Lee, Bakari</i>	_____
<i>Peña, Jeanette</i>	_____
<i>Rodriguez, Silvia</i>	_____
<i>Stahl, Harold</i>	_____
<i>Netchert, William, Chair</i>	_____

_____ Aye _____ Nay

Supporting Documents

[Click here for Supporting Documents](#)

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

X. NEW BUSINESS

INTRODUCED BY: _____

SECONDED BY: _____

DATE: October 11, 2022

Doria, Joseph _____

Fahrenheit, Karen _____

Gardner, Pamela _____

Gargiulo, Frank _____

Kenny, Roberta _____

Lee, Bakari _____

Peña, Jeanette _____

Rodriguez, Silvia _____

Stahl, Harold _____

Netchert, William, Chair _____

_____ Aye _____ Nay

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

October 11, 2022

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED THAT the October 11, 2022 meeting of the Hudson County Community College Board of Trustees be adjourned at ____P.M.

INTRODUCED BY: _____

SECONDED BY: _____

DATE: October 11, 2022

Doria, Joseph	_____
Fahrenheit, Karen	_____
Gardner, Pamela	_____
Gargiulo, Frank	_____
Kenny, Roberta	_____
Lee, Bakari	_____
Peña, Jeanette	_____
Rodriguez, Silvia	_____
Stahl, Harold	_____
Netchert, William, Chair	_____

_____ Aye _____ Nay