HUDSON COUNTY COMMUNITY COLLEGE 70 Sip Avenue Jersey City, NJ 07306

Reorganization Meeting – Board of Trustees

Tuesday, November 25, 2025 5:00 P.M. Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBI.1

Passcode: 980112

Telephone: 1 305 224 1968 Webinar ID: 983 4715 7921

Passcode: 980112

- I. CALL TO ORDER FLAG SALUTE
- Ia. SWEARING IN OF NEW TRUSTEE AND STUDENT ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES

Lissa Santiago, Trustee Joanne Rivera, Student Alumni Representative

- II. ROLL CALL
- III. CLOSED SESSION
- IV. ELECTION OF OFFICERS CHAIR, VICE CHAIR, AND SECRETARY/TREASURER
- V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES
- VI. APPOINTMENT OF COMMITTEES
- VII. APPOINTMENTS OF 2025-26 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE
- VII. ADJOURN AND BEGIN REGULAR MEETING OF THE BOARD OF TRUSTEES

HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES – REORGANIZATION MEETING

Tuesday, November 25, 2025

- I. FLAG SALUTE
- Ia. SWEARING IN OF NEW TRUSTEE AND NEW STUDENT ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES Joanna Rivera and Lissa Santiago

Joanne Rivera, Student Alumni Representative and Lissa Santiago, Trustee

OATH OF OFFICE

I, (state your name), do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and that I will faithfully, impartially, and justly perform all the duties of (Trustee or Student Alumni Representative) of the Hudson County Community College Board of Trustees according to pertinent New Jersey statutes and the New Jersey Administrative Code, and to the best of my ability, so help me God.

BOARD OF TRUSTEES - REORGANIZATION MEETING

Tuesday, November 25, 2025

CALL TO ORDER

Trustees:	
Edward DeFazio, Secretary/Treasurer	
Frank Gargiulo	
Stacy Gemma	
Roberta Kenny	
Vincent Lombardo	
Jeanette Peña, Chair	
Christopher Reber, President, Ex Officio	
Joanne Rivera, Student Alumni Representative	
Silvia Rodriguez	
Lissa Santiago	
Harold Stahl	

ROLL CALL

Frances Teabout

II.

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger and nj.com; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES – REORGANIZATION MEETING

November 25, 2025

III. CLOSED SESSION

BOARD OF TRUSTEES – REORGANIZATION MEETING

November 25, 2025

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, AND SECRETARY/TREASURER

A Committee of the Whole met to discuss the reorganization and nomination of officers.

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Re	CO	mı	ne	na	ат	lon.

It is the recommendation of the Committee of the Whole that the following trustees be nominated and elected to the office indicated:

ext reorganization meeting of the Board of Trustees and elected
November 25, 2025

BOARD OF TRUSTEES - REORGANIZATION MEETING

November 25, 2025

V. 2026 SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE **BOARD OF TRUSTEES**

LOCATION (In Person and Via Zoom)

December No Meeting January 20, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ February 24, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ March 24, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ April 14, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ May 12, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ June 9, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ July No Meeting August 11, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ September 8, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ October 13, 2026 Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, NJ November 24, 2026 (Reorganization Meeting and Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above and via Zoom.

WHEREAS, meetings shall begin at 5:00 p.m., and, after the commencement of the Public Meeting, the Board may call a Closed Session according to the provisions of the Open Public Meetings Act. At the time such meeting is called, the general nature of the matter of discussion will be announced as well as the anticipated length of the meeting;

NOW, THEREFORE, BE IT RESOLVED that the above list of regular monthly meeting dates is approved by the Hudson County Community College Board of Trustees.

BE IT FURTHER RESOLVED that all meetings are called in conformance with the "Open Public Meetings Act." Notices of the meetings of the Board of Trustees are transmitted to all Board members, advertised in The Star Ledger and ni.com, filed with each office of the Hudson County Municipal Clerks, posted on the College website and on the Public Bulletin Boards of Hudson County Community College at the North Hudson Campus, 4800 John F. Kennedy Boulevard, Union City, New Jersey, and Journal Square Campus, 70 Sip Avenue, Jersey City, New Jersey, stating the date, time and place of said meeting.

INTRODUCED BY:	
SECONDED BY:	
DATE:	November 25, 2025
DeFazio, Edward Gargiulo, Frank	
Gemma, Stacy Kenny, Roberta	
Lombardo, Vincent	
Rodriguez, Silvia	

Stahl, Harold Santiago, Lissa		
Teabout, Frances Peña, Jeanette, Chair		
,	Aye	Nay

BOARD OF TRUSTEES - REORGANIZATION MEETING

November 25, 2025

VI. APPOINTMENT OF COMMITTEES

MEMBERS OF 2026 STANDING COMMITTEES OF THE BOARD OF TRUSTEES

PERSONNEL COMMITTEE
Harold Stahl (Chair)
Edward DeFazio
Vincent Lombardo
Frances Teabout
COLLEGE COMMENCEMENT COMMITTEE
LIAISON
Joanne Rivera, Student Alumni Representative
FOUNDATION LIAISON
Stacy Gemma
NJCCC Trustee Representative
Lissa Santiago
Ad Hoc Committees will be formed as needed.
These assignments will be modify as needed.

INTRODUCED BY:		_
SECONDED BY:		
DATE:	November 25, 2025	_
DeFazio, Edward Gargiulo, Frank Gemma, Stacy Kenny, Roberta Lombardo, Vincent Rodriguez, Silvia Stahl, Harold Santiago, Lissa Teabout, Frances Peña, Jeanette, Chair		
	Aye	Nay

BOARD OF TRUSTEES - REORGANIZATION MEETING

November 25, 2025

VII. APPOINTMENT OF 2025-26 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE

1. Resolution Authorizing General Legal Counsel Services

WHEREAS, Hudson County Community College ("College") requires General Legal Counsel Services; and.

WHEREAS, notwithstanding that the Services constitute a professional service pursuant to N.J.S.A. 18A:64A-25.5 (a)(1) and may be negotiated and awarded directly by the College, the College publicly advertised a Request for Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College solicited proposals from qualified vendors using a fair-and-open-process; and,

WHEREAS, the College received two (2) proposals in response to the advertised RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
DeCotiis, FitzPatrick, Cole & Giblin, LLP	Paramus, NJ	\$205 per hour
Scarinci and Hollenbeck LLC	Little Falls, NJ	\$200 per hour

WHEREAS, after evaluating all proposals received, the College has determined that the proposal submitted by Scarinci and Hollenbeck LLC ("SH") is responsive, reasonable as to price, and is in the best interests of the College, price and other factors considered; and,

WHEREAS, the cost of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for General Legal Counsel Services to Scarinci & Hollenbeck of Little Falls, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Redevelopment Legal Counsel Services

WHEREAS, Hudson County Community College ("College") requires the services of Legal Counsel with expertise in the area of redevelopment to provide legal services to the College in connection with its Center for Student Success Project ("Services"); and,

WHEREAS, notwithstanding that the Services constitute a professional service pursuant to N.J.S.A. 18A:64A-25.5 (a)(1) and may be negotiated and awarded directly by the College, the College publicly advertised a Reguest for Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

WHEREAS, the College received one (1) proposal in response to the advertised RFP:

VendorLocationCostMcManimon, Scotland &
Bauman LLCRoseland, NJ\$225 per hour

WHEREAS, after evaluating all proposals received, the College has determined that the proposal submitted by McManimon, Scotland & Bauman LLC ("MSB") is responsive, reasonable as to price, and is in the best interests of the College, price and other factors considered, recognizing MSB's prior experiences with the College's redevelopment efforts and construction projects, including the College's Center for Student Success; and,

WHEREAS, the cost of the Services shall be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend the award of contract for the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for Redevelopment Legal Counsel Services to McManimon, Scotland & Bauman LLC of Roseland, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., APPOINTMENT OF 2025-26 COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE, Recommendations 1-2**:

1) Resolution Authorizing General Legal Counsel Services; and 2) Resolution Authorizing Redevelopment Legal Counsel Services

INTRODUCED BY:	
SECONDED BY:	
DATE:	November 25, 2025
DeFazio, Edward Gargiulo, Frank Gemma, Stacy Kenny, Roberta Lombardo, Vincent Rodriguez, Silvia Stahl, Harold Santiago, Lissa Teabout, Frances Peña, Jeanette, Chair	

HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES MEETING

November 25, 2025

VIII. ADJOURNMENT OF REOF MEETING	RGANIZATION MEETING A	ND CONVENING OF REGULAR
INTRODUCED BY:		_
SECONDED BY:		_
DATE:	November 25, 2025	_
DeFazio, Edward Gargiulo, Frank Gemma, Stacy Kenny, Roberta Lombardo, Vincent Rodriguez, Silvia Stahl, Harold Santiago, Lissa Teabout, Frances Peña, Jeanette, Chair		