

HUDSON COUNTY COMMUNITY COLLEGE

**Board of Trustees
Mary T. Norton Room
70 Sip Avenue, 4th Floor
Jersey City, NJ**

Reorganization Meeting

November 20, 2018

5:00 P.M.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Ia. SWEAR IN NEW TRUSTEE – Alexandra Kehagias, Student Alumni Representative, ex-officio

II. ROLL CALL

Trustees:

Kevin G. Callahan
Karen A. Fahrenholz, Secretary/Treasurer
James Fife, Trustee Emeritus
Pamela E. Gardner
Alexandra Kehagias – Student Alumni Representative
Roberta Kenny
Joanne Kosakowski
Bakari Lee, Vice Chair
William J. Netchert, Chair
Jeanette Peña
Christopher Reber - President
Adrienne Sires
Harold Stahl

III. CLOSED SESSION

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, SECRETARY & TREASURER

V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

VI. APPOINTMENT OF COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE

VII. APPOINTMENT OF COMMITTEES

VIII. ADJOURN AND BEGIN REGULAR MEETING OF THE BOARD

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES -- REORGANIZATION MEETING
November 20, 2018**

I. FLAG SALUTE

Ia. SWEAR IN TRUSTEES – Alexandra Kehagias, Student Alumni Representative, ex-officio

II. ROLL CALL

Trustees:

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>PRESENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Pamela E. Gardner	<u>PRESENT</u>
Alexandra Kehagias, Student Alumni Representative, ex officio	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>PRESENT</u>
Christopher Reber - President, ex officio	<u>PRESENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, and filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board which the Board considers obscene, harassing, or meant to incite will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
November 20, 2018**

CALL TO ORDER

Ia. SWEAR IN NEW TRUSTEES

Alexandra Kehagias, Student Alumni Representative

OATH OF OFFICE

*I, Alexandra Kehagias, do solemnly swear that I will support the Constitution of the United States and the
(state your name)
Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and that I
will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Hudson County
Community College, according to pertinent New Jersey statutes and the New Jersey Administrative Code
and to the best of my ability, so help me God.*

**HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees --Reorganization Meeting**

November 20, 2018

III. CLOSED SESSION

None

**HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees -- Reorganization Meeting**

November 20, 2018

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, SECRETARY AND TREASURER

A Committee of the whole met to discuss reorganization and the nomination officers.

Recommendation

It is the recommendation of the Committee of the whole that the following trustees be nominated and elected to the office indicated:

Nominated by: Kevin Callahan

Seconded by: Jeanette Peña

Chair	- William Netchert
Vice Chair	- Bakari Lee
Secretary & Treasurer	- Karen Fahrenholz

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees nominate and elect the individuals recommended above to serve until the next reorganization meeting of the Board of Trustees takes place and elected successors take office.

INTRODUCED BY: Bakari Lee

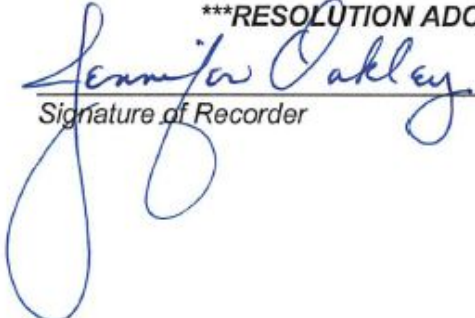
SECONDED BY: Kevin Callahan

DATE: November 20, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****


Signature of Recorder 11-20-18 Date

HUDSON COUNTY COMMUNITY COLLEGE

Board of Trustees -- Reorganization Meeting

November 20, 2018

V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

WHEREAS, the Board of Trustees establishes the following calendar for their regular monthly meetings to be held:

December	-	No Meeting
January 15, 2019	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
February 19, 2019	-	Gabert Library, 71 Sip Avenue, Jersey City, NJ
March 12, 2019	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
April 9, 2019	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
May 14, 2019	-	Culinary Conference Center, 161 Newkirk Street, Jersey City, NJ
June 11, 2019	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
July	-	No meeting
August 13, 2019	-	North Hudson Campus, 4800 Kennedy Boulevard, Union City, NJ
September 10, 2019	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
October 8, 2019	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
November 26, 2019	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ (The Reorganization Meeting and the Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above.

WHEREAS, meetings shall begin at 5:00 p.m. After the commencement of the Public Meeting, the Board may call a Closed Session according to the provisions of the Open Public Meetings Act. At the time such meeting is called, the general nature of the matter of discussion will be announced as well as the anticipated length of the meeting;

NOW, THEREFORE, BE IT RESOLVED, that the above list of regular monthly meeting dates are approved by the Hudson County Community College Board of Trustees.

BE IT FURTHER RESOLVED, that all meetings are called in conformance with the "Open Public Meetings Act." Notices of the meetings of the Board of Trustees are transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, and filed with each Office of the Hudson County municipal clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at the North Hudson Campus, Union City, and 70 Sip Avenue, Jersey City, New Jersey stating the date, time and place of said meeting.

INTRODUCED BY: Bakari Lee

SECONDED BY: Pamela Gardner

DATE: November 20, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

RESOLUTION ADOPTED

Jennifer Oakley 11-20-18
Signature of Recorder Date

**HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees
Reorganization Meeting
November 20, 2018**

VI. APPOINTMENT OF COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE FOR 2018-2019

1. Resolution to Approve Real Estate Counsel Services for Fiscal Year 2019

WHEREAS, the College needs to contract for real estate counsel services; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5a (1); and,

WHEREAS, the term of the agreement is from November 1, 2018 through October 31, 2019; and,

WHEREAS, John Curley, LLC is the proposed vendor to provide these real estate counsel services; and,

WHEREAS, the proposed hourly rate is \$150 and consistent with the prior year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby awards a contract for real estate legal counsel services to John Curley, LLC for the period of November 1, 2018 through October 31, 2019, by the terms of the proposal submitted by the law firm;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the College President and his designee(s) to execute the contract on behalf of the College.

2. Resolution to Approve General Legal Counsel Services for Fiscal Year 2019

WHEREAS, the College needs to contract for general legal counsel services; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5a (1); and,

WHEREAS, the term of the agreement is from November 1, 2018 through October 31, 2019; and,

WHEREAS, Scarinci Hollenbeck, LLC is the proposed vendor to provide these general legal counsel services; and,

WHEREAS, the proposed hourly rate is \$185 and is an increase of 5.71% from the prior year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby awards a contract for general legal counsel services to Scarinci Hollenbeck, LLC for the period of November 1, 2018 through October 31, 2019, by the terms of the proposal submitted by the law firm;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the College President and his designee(s) to execute the contract on behalf of the College.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration, and the Finance Committee as outlined above in **Item VI. Appointment Of Counsel To Hudson County Community College For 2018-2019 1-2:** 1) Real Estate Counsel Services for Fiscal Year 2019, and 2) General Legal Counsel Services for Fiscal Year 2019.

INTRODUCED BY: Bakari Lee

SECONDED BY: Harold Stahl

DATE: November 20, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley 11-20-18
Signature of Recorder Date

<p>STANDING COMMITTEES:</p> <p>EXECUTIVE COMMITTEE <i>William Netchert (Chair)</i> <i>Bakari Lee (Vice Chair)</i> <i>Karen Fahrenholz (Secretary & Treasurer)</i></p> <p>ACADEMIC & STUDENT AFFAIRS COMMITTEE <i>Karen Fahrenholz (Chair)</i> <i>Alexandra Kehagias, Student Alumni Representative</i> <i>Roberta Kenny</i> <i>Jeannette Peña</i> <i>Pamela Gardner</i></p> <p>CAPITAL PROJECT ADVISORY COMMITTEE <i>William J. Netchert (co-Chair)</i> <i>Adrienne Sires (co-Chair)</i> <i>Harold Stahl</i></p> <p>FINANCE COMMITTEE <i>Bakari Lee, (Chair)</i> <i>Kevin Callahan</i> <i>Adrienne Sires</i></p>	<p>PERSONNEL <i>Joanne Kosakowski (Chair)</i> <i>Kevin Callahan</i> <i>Karen Fahrenholz</i> <i>Harold Stahl</i></p> <p>COLLEGE COMMENCEMENT COMMITTEE <i>Bakari Lee, Trustee Liaison to College Committee</i> <i>Alexandra Kehagias, Student Alumni Representative</i></p> <p>FOUNDATION LIAISON <i>Karen Fahrenholz</i></p> <p><i>AD HOC Committees will be formed as needed.</i></p>
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**HUDSON COUNTY COMMUNITY COLLEGE
Reorganization Meeting -- Board of Trustees**

November 20, 2018

VIII. ADJOURNMENT OF REORGANIZATION MEETING AND CONVENING OF REGULAR MEETING

INTRODUCED BY: William Netchert

SECONDED BY: Karen Fahrenholz

DATE: November 20, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

 11-20-18
Signature of Recorder Date