

**HUDSON COUNTY COMMUNITY COLLEGE**

**Board of Trustees  
Mary T. Norton Room  
70 Sip Avenue, 4<sup>th</sup> Floor  
Jersey City, NJ**

**Reorganization Meeting**

**November 21, 2017  
5:00 P.M.**

**AGENDA**

**I. CALL TO ORDER - FLAG SALUTE**

**II. ROLL CALL**

**Trustees:**

Kevin G. Callahan  
Karen A. Fahrenholz, Secretary/Treasurer  
James Fife, Trustee Emeritus  
Glen Gabert - President  
Pamela E. Gardner  
Roberta Kenny  
Joanne Kosakowski  
Bakari Gerard Lee, Vice Chair  
William J. Netchert, Chair  
Jeanette Peña  
Hamza Saleem – Student Alumni Representative  
Adrienne Sires  
Harold Stahl

**III. CLOSED SESSION**

**IV. ELECTION OF OFFICERS - CHAIRMAN, VICE CHAIRMAN, SECRETARY & TREASURER**

**V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**VI. APPOINTMENT OF COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE**

**VII. APPOINTMENT OF COMMITTEES**

**VIII. ADJOURN BEGIN REGULAR MEETING OF THE BOARD**

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES -- REORGANIZATION MEETING  
November 21, 2017**

**I. FLAG SALUTE**

- Ia. SWEAR IN TRUSTEES** – Pamela E. Gardner  
Hamza Saleem, Student Alumni Representative, ex-officio

**II. ROLL CALL**

**Trustees:**

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>PRESENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Pamela E. Gardner	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>ABSENT</u>
Hamza Saleem, Student Alumni Representative, ex officio	<u>PRESENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>

*This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College, 25 Journal Square, and 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey stating the date, time and place of said meeting.*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
November 21, 2017**

**CALL TO ORDER**

**Ia. SWEAR IN NEW TRUSTEES**

*Pamela E. Gardner  
Hamza Saleem, Student Alumni Representative*

**OATH OF OFFICE**

*I, \_\_\_\_\_, do solemnly swear that I will support the constitution of the United States and the  
(state your name)  
Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and that I  
will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Hudson County  
Community College, according to pertinent New Jersey statutes and the New Jersey Administrative Code  
and to the best of my ability, so help me god.*

**HUDSON COUNTY COMMUNITY COLLEGE**  
**Board of Trustees --Reorganization Meeting**

**November 21, 2017**

**III. CLOSED SESSION**

**NONE**

**HUDSON COUNTY COMMUNITY COLLEGE  
Board of Trustees -- Reorganization Meeting**

**November 21, 2017**

**IV. ELECTION OF OFFICERS - CHAIRMAN, VICE CHAIRMAN, SECRETARY AND TREASURER**

A Committee of the whole met to discuss reorganization and the nomination officers.

Recommendation

It is the recommendation of the Committee of the whole that the following trustees be nominated and elected to the office indicated:

Nominated by: Kevin Callahan

Seconded by: Joanne Kosakowski

Chair	-	William Netchert
Vice Chair	-	Bakari Lee
Secretary & Treasurer	-	Karen Fahrenholz

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees nominate and elect the individuals recommended above to serve until the next reorganization meeting of the Board of Trustees takes place and elected successors take office.

**INTRODUCED BY:** Kevin Callahan

**SECONDED BY:** Joanne Kosakowski

**DATE:** November 21, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Jennifer Oakley  
Signature of Recorder

11-21-17  
Date

**HUDSON COUNTY COMMUNITY COLLEGE**

**Board of Trustees -- Reorganization Meeting**

**November 21, 2017**

**V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES**

**WHEREAS**, the Board of Trustees establishes the following calendar for their regular monthly meetings to be held:

December	-	No Meeting
January 16, 2018	-	Mary T. Norton Room, 4 <sup>th</sup> Floor, 70 Sip Avenue, Jersey City, NJ
February 20, 2018	-	Library, 71 Sip Avenue, Jersey City, NJ
March 13, 2018	-	Mary T. Norton Room, 4 <sup>th</sup> Floor, 70 Sip Avenue, Jersey City, NJ
April 10, 2018	-	Mary T. Norton Room, 4 <sup>th</sup> Floor, 70 Sip Avenue, Jersey City, NJ
May 8, 2018	-	Culinary Conference Center, 161 Newkirk Street, Jersey City, NJ
June 12, 2018	-	Mary T. Norton Room, 4 <sup>th</sup> Floor, 70 Sip Avenue, Jersey City, NJ
July	-	No meeting
August 14, 2018	-	Mary T. Norton Room, 4 <sup>th</sup> Floor, 70 Sip Avenue, Jersey City, NJ
September 11, 2018	-	Mary T. Norton Room, 4 <sup>th</sup> Floor, 70 Sip Avenue, Jersey City, NJ
October 9, 2018	-	North Hudson Campus, 4800 Kennedy Boulevard, Union City, NJ
November 20, 2018	-	Mary T. Norton Room, 4 <sup>th</sup> Floor, 70 Sip Avenue, Jersey City, NJ (The Reorganization Meeting and the Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above.

**WHEREAS**, meetings shall begin at 5:00 p.m. After the commencement of the Public Meeting, the Board may call a Closed Session according to the provisions of the Open Public Meetings Act. At the time such meeting is called, the general nature of the matter of discussion will be announced as well as the anticipated length of the meeting;

**NOW, THEREFORE, BE IT RESOLVED**, that the above list of regular monthly meeting dates are approved by the Hudson County Community College Board of Trustees.



**BE, IT FURTHER RESOLVED**, that all meetings are called in conformance with the "Open Public Meetings Act." Notices of the meetings of the Board of Trustees are transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County municipal clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at the North Hudson Campus, Union City, and 70 Sip Avenue, Jersey City, New Jersey stating the date, time and place of said meeting.

**INTRODUCED BY:** Bakari Lee

**SECONDED BY:** Karen Fahrenholz

**DATE:** November 21, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

\*\*\***RESOLUTION ADOPTED**\*\*\*

Jennifer Valley 11-21-17  
Signature of Recorder Date

**HUDSON COUNTY COMMUNITY COLLEGE**  
**Board of Trustees**  
**Reorganization Meeting**  
**November 21, 2017**

**VI. APPOINTMENT OF COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE FOR 2017-2018.**

**1. Award of General Counsel Legal Services for 2017-2018**

*WHEREAS, the Hudson County Community College has determined to contract for a general counsel legal services for the College; and*

*WHEREAS, the College has used a business certification process to award this contract for general counsel legal services for the; and*

*WHEREAS, the College has reviewed and approved of the proposal from Scarinci Hollenbeck to provide general counsel legal services for the Hudson County Community College; and*

*WHEREAS, Scarinci Hollenbeck executed and submitted the business certification that allows the College to award this contract pursuant to N.J.S.A.19:44A-20.5; and the Administration and Finance Committee recommends this contract; and*

*WHEREAS, the cost of these services will be funded from operating budget; and*

***NOW THEREFORE, BE IT RESOLVED** the Board of Trustees does hereby authorize the College to enter into an agreement with Scarinci Hollenbeck to provide general counsel legal services for Hudson County Community College, in accordance with the proposal for these services. The contract shall commence on November 1, 2017 and end on October 31, 2018; and*

***BE IT FURTHER RESOLVED**, that the President is hereby authorized to execute the agreement for these services;*

***NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration, and the Finance Committee as outlined above in **Item VI. Appointment of Counsel to Hudson County Community College for 2017-2018: 1. Award of General Counsel Legal Services for 2018.***

**2. Real Estate Counsel Services for Fiscal Year 2018**

*WHEREAS, the College has a need to contract for real estate counsel services; and*

*WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5a(1); and*

*WHEREAS, this service is pursuant to the Business Entity Disclosure Process; and*

*WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and*

*WHEREAS, the anticipated term is from November 1, 2017 to October 31, 2018; and*

*WHEREAS, John Curley LLC is the proposed vendor to provide these services; and*

*WHEREAS, the cost of these services will be funded from the operating budget; and*

*WHEREAS, the Administration and Finance Committee recommends this award; and*



**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College does hereby authorize the College to enter into an agreement with John Curley, LLC to provide real estate counsel services for Hudson County Community College, in accordance with the proposal for these services.

**INTRODUCED BY:** Bakari Lee

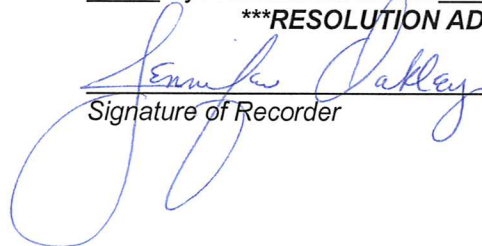
**SECONDED BY:** Karen Fahrenholz

**DATE:** November 21, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

 11-21-17  
Signature of Recorder Date

***Reorganization Meeting -- Board of Trustees  
November 21, 2017***

**MEMBERS OF STANDING COMMITTEES AND AD HOC COMMITTEES OF THE BOARD OF TRUSTEES FOR 2018.**

<p><b>STANDING COMMITTEES:</b></p> <p><b>EXECUTIVE COMMITTEE</b>  William Netchert (Chair)  Bakari Lee (Vice Chair)  Karen Fahrenholz (Secretary &amp; Treasurer)</p> <p><b>ACADEMIC &amp; STUDENT AFFAIRS COMMITTEE</b>  Karen Fahrenholz (Chair)  Hamza Saleem, Student Alumni Representative  Roberta Kenny  Jeannette Peña  Pamela Gardner</p> <p><b>CAPITAL PROJECT ADVISORY COMMITTEE</b>  William J. Netchert (co-Chair)  Adrienne Sires (co-Chair)  Harold Stahl</p> <p><b>FINANCE COMMITTEE</b>  Bakari Lee, (Chair)  Kevin Callahan  Adrienne Sires</p>	<p><b>PERSONNEL</b>  Joanne Kosakowski (Chair)  Kevin Callahan  Karen Fahrenholz  Harold Stahl</p> <p><b>COLLEGE COMMENCEMENT COMMITTEE</b>  Bakari Lee, Trustee Liaison to College Committee  Hamza Saleem, Student Alumni Representative</p> <p><b>FOUNDATION LIAISON</b>  Karen Fahrenholz</p> <p>AD HOC Committees will be formed as needed.</p>
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**HUDSON COUNTY COMMUNITY COLLEGE  
Reorganization Meeting -- Board of Trustees**

**November 21, 2017**

**VIII. ADJOURNMENT REORGANIZATION MEETING AND REGULAR MEETING**

***THAT**, the reorganization meeting be adjourned at 5:20 P.M.  
and the Regular Meeting of the Board of Trustees convened.*

**INTRODUCED BY:** Bakari Lee

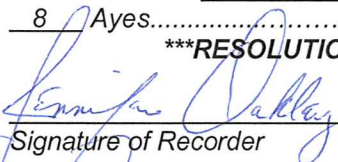
**SECONDED BY:** Karen Fahrenholz

**DATE:** November 21, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

  
Signature of Recorder

11-21-17  
Date