

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Reorganization Meeting – Board of Trustees
Tuesday, November 23, 2021
5:00 P.M., Via Zoom

Download the Zoom app onto a PC, Mac, iPad, iPhone, or Android device. Only members of the public who download the Zoom app and join from a computer or mobile device will be able to participate during the *Comments from the Public* portion of the meeting.

Video functionality is available only to members of the Hudson County Community College Board of Trustees and staff as needed.

Topic: HCCC Board of Trustees Reorganization Meeting and Regular Monthly Meeting

When: November 23, 2021, 5:00 p.m. Eastern Time (US and Canada)

Members of the public may use the following link and join the Zoom Meeting Webinar via Audio-only.

<https://zoom.us/j/94418606138?pwd=b2ttejBQNDNwZUNERkpoMXpFKzRuQT09>

Passcode: 683494

Telephone: 1 (312) 626 6799

Webinar ID: 944 1860 6138

Passcode: 683494

Please note that members of the public who dial-in by telephone will not have the ability to speak during *Comments from the Public* and will be in listen mode only.

All microphones for public participants are muted except during the *Comments from the Public* portion of the meeting. If you wish to make comments, use the "*Raise Hand*" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each speaker will participate via audio-only.

I. CALL TO ORDER - FLAG SALUTE

Ia. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES

Jasmine Ngin, Student Alumni Representative, ex-officio

II. ROLL CALL

III. CLOSED SESSION

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, SECRETARY AND TREASURER

V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

VI. APPOINTMENT OF COMMITTEES

VII. APPOINTMENT OF COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE FOR 2021-22

VII. ADJOURN AND BEGIN REGULAR MEETING OF THE BOARD

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

Tuesday, November 23, 2021

I. FLAG SALUTE

- Ia. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES**
Jasmine Ngin, Student Alumni Representative, ex-officio

II. ROLL CALL

Trustees:

Joseph Doria	<u>PRESENT</u>
Karen Fahrenholz, Secretary /Treasurer	<u>ABSENT</u>
Adamarys Galvin	<u>PRESENT</u>
Pamela Gardner	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Bakari Lee, Vice Chair	<u>PRESENT</u>
William Netchert, Chair	<u>PRESENT</u>
Jasmine Ngin, Student Alumni Representative, ex officio	<u>PRESENT</u>
Jeanette Peña	<u>PRESENT</u>
Christopher Reber - President, ex officio	<u>PRESENT</u>
Silvia Rodriguez	<u>ABSENT</u>
Harold Stahl	<u>ABSENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

Tuesday, November 23, 2021

CALL TO ORDER

Ia. SWEARING IN OF NEW ALUMNI REPRESENTATIVE TO THE BOARD OF TRUSTEES

Jasmine Ngin, Student Alumni Representative

OATH OF OFFICE

I, Jasmine Ngin, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and that I will faithfully, impartially, and justly perform all duties of the Office of Alumni Representative to the Board of Trustees of Hudson County Community College, according to pertinent New Jersey statutes and the New Jersey Administrative Code, and to the best of my ability, so help me God.

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING
November 23, 2021
III. CLOSED SESSION

No Closed Session

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 23, 2021

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, SECRETARY AND TREASURER

A Committee of the Whole met to discuss the reorganization and nomination of officers.

Recommendation

It is the recommendation of the Committee of the Whole that the following trustees be nominated and elected to the office indicated:

Chair - William Netchert

Vice Chair - Bakari Lee

Secretary and Treasurer - Karen Fahrenholz

Nominated by: Joseph Doria

Seconded by: Jeanette Peña

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees nominate and elect the individuals recommended above to serve until the next reorganization meeting of the Board of Trustees and elected successors take office.

INTRODUCED BY: Joseph Doria

SECONDED BY: Jeanette Peña

DATE: November 23, 2021

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay
RESOLUTION ADOPTED

Jennifer Oakley

Signature of Recorder

November 23, 2021

Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 23, 2021

**V. 2022 SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

LOCATION (In Person and Via Zoom)

December	-	No Meeting
January 18, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
February 22, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
March 15, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
April 12, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
May 17, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
June 14, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
July	-	No Meeting
August 9, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
September 13, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
October 11, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
November 22, 2022	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ (The Reorganization Meeting and the Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above and via Zoom.

WHEREAS, meetings shall begin at 5:00 p.m. After the commencement of the Public Meeting, the Board may call a Closed Session according to the provisions of the Open Public Meetings Act. At the time such meeting is called, the general nature of the matter of discussion will be announced as well as the anticipated length of the meeting;

NOW, THEREFORE, BE IT RESOLVED that the above list of regular monthly meeting dates is approved by the Hudson County Community College Board of Trustees.

BE IT FURTHER RESOLVED that all meetings are called in conformance with the "Open Public Meetings Act." Notices of the meetings of the Board of Trustees are transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, and filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of Hudson County Community College at the North Hudson Campus, Union City, and 70 Sip Avenue, Jersey City, New Jersey, stating the date, time and place of said meeting.

INTRODUCED BY: Bakari Lee

SECONDED BY: Pamela Gardner

DATE: November 23, 2021

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>

Stahl, Harold
Netchert, William, Chair

ABSENT
AYE

8 Aye 0 Nay
RESOLUTION ADOPTED

Jennifer Oakley

Signature of Recorder

November 23, 2021

Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 23, 2021

VI. APPOINTMENT OF COMMITTEES

MEMBERS OF STANDING COMMITTEES OF THE BOARD OF TRUSTEES FOR 2022

<p>EXECUTIVE COMMITTEE <i>William Netchert (Chair)</i> <i>Bakari Lee (Vice Chair)</i> <i>Karen Fahrenholz (Secretary and Treasurer)</i></p> <p>ACADEMIC AND STUDENT AFFAIRS COMMITTEE <i>Pamela Gardner (Chair)</i> <i>Adamarys Galvin</i> <i>Roberta Kenny</i> <i>Silvia Rodriguez</i> <i>Jasmine Ngin, Student Alumni Representative</i></p> <p>CAPITAL PROJECTS ADVISORY COMMITTEE <i>William J. Netchert (Chair)</i> <i>Bakari Lee</i> <i>Jeanette Peña</i> <i>Harold Stahl</i></p> <p>FINANCE COMMITTEE <i>Bakari Lee (Chair)</i> <i>Karen Fahrenholz</i> <i>Joseph Doria</i> <i>Jeanette Peña</i></p>	<p>PERSONNEL COMMITTEE <i>Karen Fahrenholz (Chair)</i> <i>Joseph Doria</i> <i>Pamela Gardner</i> <i>Harold Stahl</i></p> <p>COLLEGE COMMENCEMENT COMMITTEE LIAISONS <i>Bakari Lee</i> <i>Adamarys Galvin</i> <i>Jasmine Ngin, Student Alumni Representative</i></p> <p>FOUNDATION LIAISON <i>Karen Fahrenholz</i></p> <p><i>Ad Hoc Committees will be formed as needed.</i></p>
---	---

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES – REORGANIZATION MEETING**

November 23, 2021

VII. APPOINTMENT OF COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE FOR 2021-22

1. Resolution Authorizing Renewal of Real Estate Counsel Services

WHEREAS, Hudson County Community College (“College”) requires real estate counsel services; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), this service is exempt from public bidding as it is a professional service; and,

WHEREAS, John Curley, LLC submitted a proposal to provide these services at a rate of \$150 per hour, which represents no increase from the prior year; and,

WHEREAS, the College conducted a fair and open process to solicit proposals for the services; and,

WHEREAS, the College has determined that the proposal submitted by John Curley, LLC is in the College’s best interests; and,

WHEREAS, the anticipated term is until October 31, 2022; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for real estate legal counsel services to John Curley, LLC of Jersey City, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Renewal of General Legal Counsel Service

WHEREAS, Hudson County Community College (“College”) requires general legal counsel services; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), this service is exempt from public bidding as it is a professional service; and,

WHEREAS, the College solicited proposals from qualified vendors using a fair-and-open-process; and,

WHEREAS, the following firms submitted proposals:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C.	Warren, NJ	\$195 per hour
Scarinci Hollenbeck, LLC	Lyndhurst, NJ	\$185 per hour

WHEREAS, Scarinci Hollenbeck, LLC (“SH”) submitted a proposal to provide the services at the rate of \$185 per hour, which represents no increase from the prior year; and,

WHEREAS, the College has determined that the Scarinci Hollenbeck, LLC ("SH") proposal is responsive, reasonable, and in the best interests of the college; and,

WHEREAS, the term is for one (1) year; and,

WHEREAS, the anticipated term is until October 31, 2022; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for general legal counsel services to Scarinci Hollenbeck, LLC of Lyndhurst, New Jersey, in accordance with the terms of the proposal submitted by the law firm.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., APPOINTMENT OF COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE FOR 2021-22, 1-2:**

1) Resolution Authorizing Renewal of Real Estate Counsel Services; and 2) Resolution Authorizing Renewal of General Legal Counsel Services.

INTRODUCED BY: Bakari Lee

SECONDED BY: Adamarys Galvin

DATE: November 23, 2021

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>

Rodriguez, Silvia
Stahl, Harold
Netchert, William, Chair

<u>ABSENT</u>
<u>ABSENT</u>
<u>AYE</u>

8 Aye 0 Nay
RESOLUTION ADOPTED

Jennifer Oakley

Signature of Recorder

November 23, 2021

Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

November 23, 2021

XI. ADJOURNMENT

VIII. ADJOURNMENT OF REORGANIZATION MEETING AND CONVENING OF REGULAR MEETING

INTRODUCED BY: Joseph Doria

SECONDED BY: Karen Fahrenholz

DATE: November 23, 2021

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay
*****RESOLUTION ADOPTED*****

 _____ Signature of Recorder	November 23, 2021 _____ Date
---	------------------------------------