

HUDSON COUNTY COMMUNITY COLLEGE
Mary T. Norton Room
70 Sip Avenue, 4th Floor
Jersey City, NJ
5:00 P.M.

Regular Meeting--Board of Trustees
January 20, 2015

AGENDA

- I. CALL TO ORDER - FLAG SALUTE** Mr. Netchert
- II. ROLL CALL AND RECOGNITION OF VISITORS**
- Trustees:**
- Kevin G. Callahan
Karen A. Fahrenholz, Secretary/Treasurer
James Fife, Trustee Emeritus
Glen Gabert - President
Roberta Kenny
Joanne Kosakowski
Bakari Gerard Lee, Vice Chair
William J. Netchert, Chair
Jeanette Peña
Adrienne Sires
Harold Stahl
- III. COMMENTS FROM THE PUBLIC** Mr. Netchert
- IV. CLOSED SESSION** (The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)
- V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS** Dr. Gabert
1. Minutes of Previous Meetings
2. Gifts, Grants, and Contracts
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** Dr. Gabert
- VIII. PERSONNEL RECOMMENDATIONS** Dr. Gabert
- IX. ACADEMIC AND STUDENTS AFFAIRS** Dr. Gabert
- X. NEW BUSINESS** Mr. Netchert
- XI. ADJOURNMENT** Mr. Netchert

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

CALL TO ORDER

I. FLAG SALUTE

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>ABSENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>PRESENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 25 Journal Square, 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Higher Education Center, Union City, New Jersey stating the date, time and place of said meeting.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

III. COMMENTS FROM THE PUBLIC

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

RESOLUTION

WHEREAS, the members of the Board of Trustees deem it necessary to suspend the order of the agenda;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees agrees to suspend the order of the agenda.

INTRODUCED BY: Bakari Lee

SECONDED BY: Kevin Callahan

DATE: January 20, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenheit, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley
Signature of Recorder

1-20-15
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

IV. CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 23; P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Hudson County Community College as follows:

1) the public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s)

2) the general nature of such matter(s) to be discussed is as follows:

Litigation

3) it is anticipated at this time that the above stated subject matter(s) will be made public if final action is to be taken, or when the privilege of confidentiality no longer attaches;

4) this resolution shall take effect immediately.

Motion to Return to
Open Session – 6:00 P.M.

INTRODUCED BY:

Bakari Lee

Bakari Lee

SECONDED BY:

Harold Stahl

Kevin Callahan

DATE:

January 20, 2015

Callahan, Kevin
Fahrenholz, Karen
Kenny, Roberta
Kosakowski, Joanne
Lee, Bakari
Peña, Jeanette
Sires, Adrienne
Stahl, Harold
Netchert, William, Chair

AYE
ABSENT
AYE
AYE
AYE
AYE
ABSENT
AYE
AYE

7 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Sanjay Oakley
Signature of Recorder

1-20-15
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETINGS

The Minutes of the Reorganization Meeting and the Regular Meeting of November 25, 2015 are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Reorganization Meeting and the Regular Meeting of November 25, 2015.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

The College has made the following grant & contract proposals:

TITLE: Express Foundation Courses for LEAP Students

AGENCY: TD Bank Foundation

PURPOSE OF GRANT: The HCCC Grants Office was awarded \$7,500 for express remediation for LEAP students that do not pass the College Placement Test, allowing qualified students to register for dual enrollment status with the College upon successful completion of the express program.

COLLEGE ADMINISTRATOR: Ryan Martin

COLLEGE CONTRIBUTION: 0

AWARD AMOUNT: \$ 7,500

TITLE: New Jersey Health Professions Pathways to Regional Excellence Project (NJ-PREP)

AGENCY: United States Department of Labor-Trade Adjustment Assistance Community College and Career Training Grant Program (TAACCCT).

PURPOSE OF GRANT: To train displaced and long-term unemployed workers in any of the Allied Health programs available at the College.

COLLEGE ADMINISTRATOR: Ryan Martin

COLLEGE CONTRIBUTION: 0

AWARD AMOUNT: \$822,910

RESOLUTION: Now, therefore, be it resolved that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations #1 and #2.

INTRODUCED BY:

Joanne Kosakowski

SECONDED BY:

Bakari Lee

DATE:

January 20, 2015

Callahan, Kevin

AYE

Fahrenholz, Karen

ABSENT

Kenny, Roberta

AYE

Kosakowski, Joanne

AYE

Lee, Bakari

AYE

Pefia, Jeanette

AYE

Sires, Adrienne

ABSENT

Stahl, Harold

AYE

Netchert, William, Chair

AYE

7 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Signature of Recorder

Date

**ATTACHMENT A
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees Meeting
Mary T. Norton Room
Jersey City, NJ**

**November 25, 2014
Reorganization Meeting**

MINUTES

PRESENT: Kevin Callahan, Karen Fahrenholz, Glen Gabert, (ex officio), Roberta Kenny, Joanne Kosakowski, Bakari Lee, William Netchert, and Harold Stahl

Counsel to the Board: Sheri Seigelbaum, Esq. for Scarinci & Hollenbeck

ABSENT: Jeanette Peña, Adrienne Sires

HCCC Staff and Visitors present were: J.V. Delgado, Paul Dillon, Eric Friedman, Thomas Gamble, Cory Kettleman, Kenny Lester, Richard Maluta, Randi Miller, Patrick Moore, Patricia Murphy, Paula Pando, Ralph Pessah, Daniel Riggle, Ismael MI Randazzo, Qamar Raza, D. Rolden, Derrick Romero, Catherine Sirangelo, Joanne Van Horn, Sharome Wiggins, Lilisa J. Williams, Marcella Williams, Natalie Williams, and Astul Velasquez, Jr.

I. CALL TO ORDER - FLAG SALUTE 5:00 PM

II. ROLL CALL AND RECOGNITION OF VISITORS

The reorganization meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

III. CLOSED SESSION – None

IV. ELECTION OF OFFICERS - CHAIRMAN, VICE CHAIRMAN, SECRETARY & TREASURER

NOMINATED &
INTRODUCED BY: Kevin Callahan
SECONDED BY: Harold Stahl

**Chair - William Netchert
Vice Chair - Bakari Lee
Secretary & Treasurer - Karen Fahrenholz**

Introduced by: Kevin Callahan
Seconded by: Harold Stahl
7 Ayes.....0 Nays

Resolution Adopted

V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

	<u>LOCATION</u>
December	-No Meeting
January 20, 2015	-Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
February 17, 2015	- Library, 71 Sip Avenue, Jersey City, NJ
March 10, 2015	-Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
April 14, 2015	-Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
May 12, 2015	-Culinary Conference Center, 161 Newkirk Street, Jersey City, NJ
June 9, 2015	- Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
July	-No meeting
August 11, 2015	-Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
September 15, 2015	-Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
October 13, 2015	-North Hudson Center, 4800 Kennedy Boulevard, Union City, NJ
November 24, 2015	-Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ (The Reorganization Meeting and the Regular Monthly Meeting will be held on this date.)

Board Meetings begin at 5:00 p.m. and are held at the location listed above.

Introduced by: Kevin Callahan

Seconded by: Harold Stahl

7 Ayes.....0 Nays

Resolution Adopted

VI. APPOINTMENT OF COMMITTEES - Chairman Netchert named the following members of standing committees of the Board of Trustees for 2015.

<p>STANDING COMMITTEES:</p> <p>EXECUTIVE COMMITTEE William Netchert (Chair) Bakari Lee (Vice Chair) Karen Fahrenholz (Secretary & Treasurer)</p> <p>ACADEMIC & STUDENT AFFAIRS COMMITTEE Karen Fahrenholz (Chair) Roberta Kenny Jeannette Peña Adrienne Sires</p> <p>CAPITAL PROJECT ADVISORY COMMITTEE William J. Netchert (co-Chair) Adrienne Sires (co-Chair) Bakari Lee Harold Stahl</p> <p>FINANCE COMMITTEE Bakari Lee, (Chair) Kevin Callahan</p>	<p>PERSONNEL Joanne Kosakowski (Chair) Kevin Callahan Karen Fahrenholz Harold Stahl</p> <p>COLLEGE COMMENCEMENT COMMITTEE Bakari Lee, Trustee Liaison to College Committee</p> <p>FOUNDATION LIAISON Karen Fahrenholz</p> <p>AD HOC Committees will be formed as needed.</p>
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VIII. ADJOURNMENT 5:15 P.M. and the Regular Meeting of the Board of Trustees convened.

Introduced by: Karen Fahrenholz

Seconded by: Bakari Lee

7 Ayes.....0 Nays

Resolution Adopted

HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees Meeting
Mary T. Norton Room
Jersey City, NJ

REGULAR MEETING --- BOARD OF TRUSTEES
November 25, 2014

MINUTES

PRESENT: Kevin Callahan, Karen Fahrenholz, Glen Gabert, (ex officio), Roberta Kenny, Joanne Kosakowski, Bakari Lee, William Netchert, and Harold Stahl

Counsel to the Board: Sheri Seigelbaum, Esq. for Scarinci & Hollenbeck

ABSENT: Jeanette Peña, Adrienne Sires

HCCC Staff and Visitors present were: J.V. Delgado, Paul Dillon, Eric Friedman, Thomas Gamble, Cory Kettleman, Kenny Lester, Richard Maluta, Randi Miller, Patrick Moore, Patricia Murphy, Paula Pando, Ralph Pessah, Daniel Riggle, Ismael MI Randazzo, Qamar Raza, D. Rolden, Derrick Romero, Catherine Sirangelo, Joanne Van Horn, Sharome Wiggins, Lilisa J. Williams, Marcella Williams, Natalie Williams, and Astul Velasquez, Jr.

I. CALL TO ORDER - FLAG SALUTE 5:20 PM

II. ROLL CALL AND RECOGNITION OF VISITORS

The regular meeting was called to order by William Netchert at 5:20 p.m. and roll called by Jennifer Oakley.

III. COMMENTS FROM THE PUBLIC –

Jose Victor Delgado, Security Officer, thanked the College Administration on behalf of the security staff for receiving their health care benefits. He also commented on the discrepancy between the regular hours being paid for security officers at Journal Square and North Hudson Center campuses. Chairman Netchert advised Mr. Ricardo to contact the Administration directly with any concerns in the future.

IV. CLOSED SESSION - None

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

President Gabert made the following announcements and reminders:

- An appreciation dinner for Foundation members and donors will be held on December 10th at 6pm.
- Middle States Association has extended the College's accreditation without restrictions through 2018 for 5 years.
- The Administration is in the process of forming a Cultural Affairs Task Force.
- NJCCC honored Trustee Lee at its November meeting for his three years of service as Chairman of its Board of Directors.
- The President also commented on the retirement of Professor Elaine Foster and her years of distinguished service.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. Minutes of the Regular meeting of October 14, 2014.
2. Gifts, Grants and Contract Reports

The College has made the following grant & contract proposals:

TITLE: Express Foundation Courses for LEAP Students

AGENCY: PNC Foundation

PURPOSE OF GRANT: The HCCC Grants Office was awarded \$11,000 for express remediation for LEAP students that do not pass the College Placement Test, allowing qualified students to register for dual enrollment status with the College upon successful completion of the express program.

COLLEGE ADMINISTRATOR: Ryan Martin

COLLEGE CONTRIBUTION: 0

AWARD AMOUNT: \$ 11,000

Introduced by: Joanne Kosakowski

Seconded by: Karen Fahrenholz

7 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Purchase of Toshiba Laptops;
2. General Counsel Services;
3. Real Estate Counsel Services;
4. Dinner Sponsor for Annual College Foundation Dinner 2014;
5. Renewal Services to the Blackboard Learning Management System;
6. A Resolution Adopting County Ordinance No. 720-12-2013; and
7. A Resolution Adopting Retroactive Pay to Contracted Security Personnel to Comply with County Ordinance 720-12-2013.

Introduced by: Bakari Lee

Seconded by: Kevin Callahan

7 Ayes.....0 Nays

Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Elaine D. Foster	Professor of English	1/1/2015

2. RESIGNATIONS

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Jennifer Dudley	Dean of Non-Traditional Programs	11/18/2014
Alexa Beshara	Associate Dean of Research & Planning	12/19/2014
Melba Blanco	EOF Counselor	11/28/2014
Liffny Fuentes	Secretary, Social Sciences	10/10/2014

3. APPOINTMENT OF STAFF

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Christiane Warren	Associate Dean of Social Sciences	11/26/2014	\$90,000
Antonio Acevedo	College Lecturer	11/26/2014	\$55,000 (pro-rated)
Marissa Lontoc	College Lecturer	11/26/2014	\$55,000 (pro-rated)
Steven Mercado	Admission Recruiter	11/26/2014	\$32,000 (pro-rated)
Kadeedra Jennings	Secretary, Center for Online Learning	11/26/2014	\$30,000 (pro-rated)

4. APPOINTMENT OF NEW/CONTINUING PART-TIME HIRES FY 15

New Part-Time Hires Effective November 26, 2014-June 30, 2015

Continuing Part-Time Hires Effective January 1, 2015-June 30, 2015

Introduced by: Joanne Kosakowski
Seconded by: Karen Fahrenholz
7 Ayes.....0 Nays Resolution Adopted

IX. ACADEMIC AND STUDENT AFFAIRS

1. Termination of Associate of Applied Science Degree in Health Information Technology

Introduced by: Karen Fahrenholz
Seconded by: Kevin Callahan
7 Ayes.....0 Nays Resolution Adopted

2. Propose a new degree option – Infant/Toddler Education to the existing AA Liberal Arts program

Introduced by: Karen Fahrenholz
Seconded by: Bakari Lee
7 Ayes.....0 Nays Resolution Adopted

X. NEW BUSINESS

1. An Agreement to Transition the CarePoint Health-Christ Hospital Nursing Program and Radiography Program to Hudson County Community College

Introduced by: Kevin Callahan

Seconded by: Bakari Lee

7 Ayes.....0 Nays Resolution Adopted

2. Declaration of Intent to Develop Agreements to transfer the Radiography Program from CarePoint to HCCC.

Introduced by: William Netchert

Seconded by: Bakari Lee

7 Ayes.....0 Nays Resolution Adopted

3. Declaration of Intent to Develop an Affiliated 2-Year/4-Year Associate's/Baccalaureate Degree Program with Saint Peter's University

Introduced by: Kevin Callahan

Seconded by: Karen Fahrenholz

7 Ayes.....0 Nays Resolution Adopted

4. Adoption of College Focus Goals for 2015

Introduced by: Karen Fahrenholz

Seconded by: Bakari Lee

7 Ayes.....0 Nays Resolution Adopted

5. Middle States Commission on Higher Education Action Notification of Accreditation Status

Introduced by: Joanne Kosakowski

Seconded by: Harold Stahl

7 Ayes.....0 Nays Resolution Adopted

6. Award for Architectural/Engineering Firm for the Follett Bookstore at 162 Sip Avenue

Introduced by: William Netchert

Seconded by: Karen Fahrenholz

7 Ayes.....0 Nays Resolution Adopted

7. Award for Architectural/Engineering Firm for the Construction of the Carepoint Nursing Program in the Cundari Building

Introduced by: Bakari Lee

Seconded by: Joanne Kosakowski

7 Ayes.....0 Nays Resolution Adopted

8. Resolution to Renew President's Contract

Introduced by: Bakari Lee

Seconded by: William Netchert

7 Ayes.....0 Nays Resolution Adopted

XI. ADJOURNMENT 5:40P.M.

Introduced by: Karen Fahrenholz

Seconded by: Bakari Lee

7 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Approving Change Orders for Hall Building Corporation

WHEREAS, there is a need to complete the build out and finishes on the basement level of the new Library building located at 71 Sip Avenue to accommodate the departments of Tutoring Services, Testing Services and Distant Learning Programming (Change Order # 3) and

WHEREAS, the contractor performing the work is Hall Building Corporation; and

WHEREAS, the contractor was awarded a contract through a fair and open process; and

WHEREAS, these change orders emanate from that process; and

WHEREAS, the aforementioned change orders require an increase not to exceed the amount of \$1,200,000.00; and

WHEREAS, the contractor for this work is summarized as follows and is more specifically set forth in the attachment to this resolution entitled "Change Order Log"; and

WHEREAS, the funding for this project and the change orders will be charged to Chapter 12 funds; and

WHEREAS, the Vice President of Administrative Services recommends approving these change orders; and

NOW, THEREFORE BE IT RESOLVED, the President, the Vice President of Administrative Services, the Capital Advisory Committee and the Finance Committee of the Board of Trustees recommend approving the contract amendment requests to increase the contract awarded to Hall Building Corporation in the amount not to exceed \$1,200,000.00, funded by Chapter 12 funds.

2. Resolution Authorizing the Purchase of Dell Servers

REPORT/BACKGROUND:

There is a need to replace the College's Dell servers the current server hardware infrastructure (Dell) is no longer capable of expansion and will soon reach their end of life. The Dell servers run all of the essential services, ERP, email, portal, etc.

Because the College has experienced such growth; there is an urgency to replace the current server hardware and software and software infrastructure. Due to the age of the equipment and hardware limitations, it is no longer functioning at its optimum capacity.

The new Dell servers and software will be purchased from the Dell Marketing LP of Round Rock, Texas (STATE CONTRACT number 70256 and WSCA number M-0483) at a cost not to exceed \$480,000.00 to be funded from the Chapter 12 Funding.

The Vice President of Administrative Services recommends this purchase.

RECOMMENDATION:

The President, the Vice President of Administration Service, the Capital Advisory Committee and the Finance Committee of the Board of Trustees recommend that the Board of Trustees approve Dell Marketing LP of Round Rock, Texas as the vendor to replace the server hardware and software at a cost not to exceed \$480,000.00, funded from Chapter 12 funds.

3. Emergency Notification Resolution for a Scaffolding Vendor for 25 Pathside

WHEREAS, the College had an emergency situation that was affecting the safety and welfare of the students, employees and pedestrians in and around 25 Pathside, Jersey City, New Jersey due to falling parts of the building. (see New Jersey Statutes 18A:64A-25.6) The scaffolding needed to be replaced and reinforced. The project was quoted and the results were: Safeway Atlantic of Carlstadt, New Jersey to replace the existing bridge and rental for the three years (3) was \$167,300.00, Advance Scaffold Services of West Hartford, Ct. to install new scaffolding and rental for three (3) years was \$145,750.00

WHEREAS, this service is pursuant to the Business Entity Disclosure Process; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/ anticipated value will exceed \$17,500; and

WHEREAS, the anticipated term is fiscal years 2015, 2016, 2017; and

WHEREAS, Advance Scaffold Services of West Hartford, Ct., is the proposed vendor to provide these services, at a total cost not to exceed \$145,750.00; and

WHEREAS, Advance Scaffold Services has completed and submitted Business Entity Disclosure Certifications which certifies that Advance Scaffold Services has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit Advance Scaffold Services from making any reportable contributions through the term of the contract/s; and

WHEREAS, the cost of the these services will be funded from the Chapter 12 funds; and

WHEREAS, the Vice President of Administrative Services recommends this award.

NOW THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to ratify an emergency approval of Advance Scaffold Services as a pay to play certified vendor as described herein at a cost not to exceed \$145,750.00 and;

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certifications and the Determination of Value from be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process.

4. Resolution to Award Security Camera System Conversion from Analog to IP System

REPORT/BACKGROUND:

A bid request was advertised in the Jersey Journal and the Star Ledger on Wednesday December 10th and Thursday December 11th. 2014. Thirteen (13), bid packages were requested and seven (7) bids were received and opened on Tuesday December 23, 2014. The results are the following:

<u>Vendor</u>	<u>Location</u>	<u>Bid Amount</u>
Johnston Communications	Kearny, NJ	\$119,409.50
Megaway Voice & Data	Newark, NJ	\$122,155.00
RCS International	Jackson, NJ	\$123,320.00
Cento Solutions	Upper Montclair, NJ	\$139,036.54
ATC Voice Data, Inc.	Atlantic Highlands, NJ	\$149,340.00
SMS Building Systems	Cherry Hill, NJ	\$159,612.60
Advanced Video	Totowa, NJ	\$168,360.00

RECOMMENDATION:

The President, the Vice President of Administrative Services, the Capital Advisory Committee and the Finance Committee of the Board of Trustees recommend that the Board of Trustees approve Johnston Communications of Kearny, New Jersey to provide the Camera System Conversion at a cost not to exceed \$119,409.50, to be funded from the Grants budget.

5. Amendment of October 2014 Resolution for Consulting Management Services to Mast Construction Services, Inc. for additional services

REPORT/BACKGROUND:

There is a need to request additional consulting services to expedite the Follett Bookstore and the Cundari Building Nursing projects. Mast Construction will provide additional resources to expedite programming, construction document(s) development and project management support, at a cost of \$164,712.00. The funding will be from Chapter 12 funds.

The Vice President of Administrative Services recommends this amendment.

RECOMMENDATION:

The President, the Vice President of Administration Services, the Capitals Advisory Committee and the Finance Committee of the Board of Trustees recommend that the Board of Trustees approve the amendment to October 2014 resolution to increase Consulting Management Services to Mast Construction Corporation for the above mentioned projects, at a cost of \$164,712.00 and funded from the Chapter 12 funding.

6. Resolution Authorizing the Award of a Contract for a Cultural Affairs Consultant for Hudson County Community College

WHEREAS, the need for a consultant to assist the College with special projects pertaining to Cultural Affairs exists; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the anticipated value of these services is in excess of \$17,500, and;

WHEREAS, it has been determined that Clifford Brooks of Kearny will provide these services for \$ 5,000 per month plus pre-approved documented expenses; and the anticipated term of this contract is six months beginning on January 1, 2015 through June 30, 2015, and;

WHEREAS, the cost of these services will be funded from the operating budget; and

WHEREAS, the Vice President of Administrative Services recommends this award.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to enter into an agreement with Clifford Brooks of Kearny, N.J. , as a pay to play certified vendor as described herein and;

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process.

7. Resolution to Amend the Tuition and Fee Refund Schedule of Hudson County Community College

WHEREAS, the Board of Trustees is charged with determining tuition and other fees to be paid by students; and

WHEREAS, it has been determined that there is a need to amend the Student Tuition and Fee Refund Policy to ensure that financial resources are adequate to the fiscal operation of the college; and

WHEREAS, the Student Tuition and Fee Refund Policy has been amended to reflect the generally accepted practice by higher education institutions in the State of New Jersey; and

WHEREAS, the Vice President of Administrative Services recommends the amendment of the Tuition and Fee Refund Schedule; and

WHEREAS, the amended Tuition and Fee Refund Schedule is shown on Attachment A below;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees amends the Tuition and Fees Refund Schedule as shown on Attachment A below.

Attachment A

Tuition & Fee Refund Policy

The amount of your refund depends upon your withdrawal date. The withdrawal date is determined by the date your withdrawal is processed through the College's online enrollment system or by the date your withdrawal form is approved and processed in the Enrollment Services Office.

Refunds are based on the official start date of each semester and the date the student officially withdraws from class. This Refund policy applies to 12-15 week semesters.

With the System start date of the Semester as Day 1:

- 100% Refund of Tuition and Fees during Day 1- Day 14
- 50% Refund of Tuition and Fees during Day 15 – Day 28 (Excluding Registration Fee and Deferred Payment Fee)
- 0% Refund of Tuition and Fees from Day 29 to the End of the Semester

**The actual dates are published in the Course Catalog, on the Bursars' Portal Page, and at the Bursars' Office.*

8. Resolution Authorizing the Increase of the Student I.D. Replacement Card Fee

WHEREAS, the Board of Trustees is charged with determining tuition and other fees to be paid by students; and

WHEREAS, it has been determined that there is a need to increase the Student I.D. replacement card fee to \$ 15.00; this fee has remained at \$2.00 for several years, and

WHEREAS, this increase will support the purchase of updated technology necessary to purchase a new Student I.D. system; and

WHEREAS, the Vice President of Administrative Services, recommends approving the increase of the Student I.D replacement card fee; and

NOW THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the increase of the Student I.D. replacement card fee to \$ 15.00

9. Resolution to Award the Purchase of Culinary Equipment

REPORT/BACKGROUND:

A bid request was advertised in the Jersey Journal and the Star Ledger on Thursday, December 5th and Friday, December 6th, 2014. Eight (08), bid packages were requested and five (5) bids were received and opened on Thursday December 18, 2014. The results are the following:

<u>Vendor</u>	<u>Location</u>	<u>Bid Amount</u>
Sam Tell & Son INC.	Farmingdale, NY	\$157,790.04
Singer Equipment	Bellmawr, NJ	\$170,680.00
Sysco Metro	Jersey City, NJ	\$177,000.00
E & A Supply	Plainfield, NJ	Rejected
Todd Devin Food Equipment	Las Vegas, NV	Rejected

The Vice President of Administrative Services recommends this award.

RECOMMENDATION:

The President, the Vice President of Administration Services, and the Finance Committee of the Board of Trustees recommend that the Board of Trustees approve Sam Tell & Son of Farmingdale, New York to provide the Culinary Equipment to be funded from the Grants budget, at a cost not to exceed \$157,790.04.

10. Award of the College's Website Support and Portal Services

REPORT/BACKGROUND:

There is a need to renew the College's Website Support & Portal Services contract with Ellucian. The college's website is maintained and serviced by staff of this contract. This support is outsourced to Ellucian.

The renewal and continuation of this contract is essential in order to continue support and updates to the College's website portal. It also provides the College with additional on-site portal page training.

The Ellucian contract includes a clear and specific scope of work along with service metrics and annual work plan.

The Vice President of Administrative Services recommends this renewal.

RECOMMENDATION:

The President, the Vice President for Administrative Services and the Finance Committee recommend that the Board of Trustees approve the renewal of the College's Website Support & Portal contract for one (1) year, effective January 1, 2015, from Ellucian of Fairfax, VA., at a total cost of \$136,488.00 to be funded from the operating budget.

RESOLUTION:

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration, the Capitals Projects Advisory Committee and the Finance Committee as outlined in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1 - 10:** 1) Resolution approving Change Order for Hall Building Corporation; 2) Resolution Authorizing the Purchase of Dell Servers; 3) Emergency Notification Resolution for a Scaffolding Vendor for 25 Pathside; 4) Resolution to Award Security Camera System Conversion from Analog to IP System; 5) Amendment of October 2014 Resolution for Consulting Management Services; 6) Resolution Authorizing the Award of a Contract for a Cultural Affairs Consultant; 7) Resolution to Amend Tuition and Fee Refund Schedule; 8) Resolution Authorizing the Increase of Student I.D. Replacement Card Fee; 9) Resolution to Award the Purchase of Culinary Equipment; and 10) Award of the College's Website Support and Portal Services.

INTRODUCED BY: Bakari Lee

SECONDED BY: Jeanette Peña

DATE: January 20, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenheit, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley
Signature of Recorder

1-20-15
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Esther Berman	Assistant Professor, Humanities & Social Sciences	1/1/2015

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.

2. RESIGNATIONS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Sarah Khouzam	Administrative Assistant, Registrar	1/30/2015

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Mariam H. Ali	Coordinator, Evening/ Weekend Off-site Programs, Non-Traditional Programs	12/31/2014

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Resignation above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF STAFF

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Veronica Zeichner	Chief Financial Officer	1/21/2015	\$140,000 (pro-rated)

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Elizabeth Nesius	Interim Associate Dean of & STEM	1/21/2015 6/30/2015	\$90,000 (pro-rated)

Note: This is a replacement for Mojdeh Tabatabaie.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Maria Arroyo	Senior Accountant, Controller	1/21/2015	\$80,789 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Mark Murray	Maintenance Manager	1/21/2015	\$68,000 (pro-rated)

Note: This is a replacement for James Sorrentino.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Thomas Page	Instructional Designer & Technologist	1/21/2015	\$57,000 (pro-rated)

Note: This is a replacement for Marina Zamalin.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Homiler Elie Phanor	College Lecturer, Business	1/21/2015	\$55,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Mercy Martinez	Student Accounts Coordinator, Student Accounts	1/21/2015	\$54,500 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Margaret Bellanich	Senior Accountant, Controller	1/21/2015	\$52,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Chenelle Smith	Assistant Registrar, Enrollment Services	1/21/2015	\$45,000 (pro-rated)

Note: This is a replacement for Jennifer Nakanishi

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Robin Singer	Early Childhood Education, Instructor	1/21/2015	40,000 (pro-rated)

Note: This is a replacement for Mary Lynn Townsley. This is an approved tenure track faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Salvador Cuellar	Psychology Instructor	1/21/2015	40,000 (pro-rated)

Note: This is a replacement for Joan Rafter. This is an approved tenure track faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Johnathan Cintron	Library Clerical Assistant, College Libraries	1/21/2015	\$30,000 (pro-rated)

Note: This is an approved position.

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 3.

4. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Richard Albanese	Instructor, Culinary Arts	1/26/2015 5/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Clorinda Loaiza	Instructor, English	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Gilda Reyes	Instructor, English	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Julie Lonon	Instructor, English	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Deborah Kanter	Instructor, English	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Walter Lindsey	Instructor, English	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jeffery Chait	Instructor, Business	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jerry Lamb	Instructor, Criminal Justice	1/26/2015 5/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Evan Gromel	Instructor, Academic Foundations English	1/26/2015 5/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Mary Daane	Instructor, Academic Foundations English	1/26/2015 5/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Iveth Bernandez	Instructor, Academic Foundations Mathematics	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Davanjit Parmar	Instructor, Academic Foundations Mathematics	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Sybil Ponder	Instructor, Academic Foundations English	1/26/2015 5/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Julia Ruskin	Instructor, ESL	01/26/2014 05/30/2014	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Saliha Tahrour-Yagoubi	Instructor, ESL	01/26/2015 05/30/2015	\$20,000 (pro-rated)

Note: This is an approved non- tenure track temporary faculty position.

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Faculty Assignments above as Personnel Recommendation Item No. 4.

**5. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:
JANUARY 21 – JUNE 30, 2015.**

Last Name	First Name	Department	Title	Position Id
Melian	Maria	Community Education	PT Instructor	PTINST-102020
Sosa	Alicia	Community Education	PT Instructor	PTINST-102005
McEwan	Kathleen	Community Education	PT Instructor	PTINST-102020
Kaplan	Michelle	Community Education	PT Instructor	PTINST-102005
Gore	Christopher	Community Education	PT Instructor	PTINST-102005
Zampas	Joanna	Community Education	PT Instructor	PTINST-102005
Faulknor	Mavis	Community Education	PT Instructor	PTINST-102010
Chait	Jeffrey	Community Education	PT Instructor	PTINST-102010
Edwards	Le-Tisha	Community Education	PT Instructor	PTINST-102010
Coleman	Rita	Community Education	C.N.A. Evaluator	PTINST-102010
Enix	Anthony	Culinary Arts	Dishwasher	CULDDW-101030
Olsen	Matthew	Culinary Arts	Dishwasher	CULDDW-101030
Polk	Charles	Evening/Weekend & Off-site Services	PM Coordinator	EWKADM-252010
Jilla	Abilash	STEM	Lab Assistant	LABAST-101015
Marquez	Ron-nie Derick	IT	Lab Assistant	ISTLAB-253025
Chavez	Janet	Student Affairs	Faculty/Staff Development Assistant	FSDAST-252030

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No. 5.

6. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS SPRING 2015.

LAST NAME	FIRST NAME	DEPARTMENT
Cheema	Samia	Allied Health
Torres	Joel	Allied Health
Cronrath	Peter	Business, Culinary, and Hospitality
Gordeeva	Ksenia	ESL
Nurce	Mimoza	ESL
Yuan	Bo	ESL
Zahin	Humayra	ESL
Battle	Sean	Humanities
Comito	Lauren	Humanities
Reilly	Donald	Humanities
Rosenbaum	Scott	Humanities
Lucas	Daryl	Humanities
Ohara	John	Social Sciences
Purcell	Ryan	Social Sciences
Esteves	Erin	STEM
Solomon	James	STEM

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Hire Adjuncts Spring FY 2015 listed above as Personnel Recommendation Item No 6.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-6:** (1) Retirement, (2) Resignation, (3) Appointment of Staff, (4) Appointment of Temporary Full-Time Faculty Assignments, (5) Appointment of Additional New Part-Time Hires, and (6) Appointment of Additional New Hire Adjunct Spring 2015.

INTRODUCED BY: Bakari Lee

SECONDED BY: Kevin Callahan

DATE: January 20, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****


Signature of Recorder

1-20-15
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

IX. ACADEMIC AND STUDENT AFFAIRS

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

X. NEW BUSINESS

1. RESOLUTION AUTHORIZING THE EXECUTION OF A SETTLEMENT AGREEMENT IN THE MATTER KNOWN AS ALBERT MUNICINO V. HUDSON COUNTY COMMUNITY COLLEGE

WHEREAS, the Hudson County Community College, is involved in an arbitration matter filed with the Public Employment Relations Commission captioned Albert Municino v. Hudson County Community College, PERC Docket No. AR-2014-167; and

WHEREAS, the College seeks to resolve this matter to avoid additional costs of litigation and to resolve this matter in the best interests of the College; and

WHEREAS, the College admits to no wrong doing or liability in this matter; and

WHEREAS, the College has settled the litigated matter and the settlement proceeds shall be delivered to the grievant's attorney in accordance with the Settlement Agreement and Release.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Hudson County Community College, that the College Counsel is hereby authorized and directed to take such actions, as are necessary to effectuate the terms of this resolution, including but not limited to the execution of the settlement agreement in a form acceptable to College Counsel for the College and implementation of the executory provisions thereof.

INTRODUCED BY: William Netchert

SECONDED BY: Harold Stahl

DATE: January 20, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley
Signature of Recorder

1-20-15
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 20, 2015**

XI. ADJOURNMENT

THAT, the meeting be adjourned at 6:05 P.M.

INTRODUCED BY: Bakari Lee

SECONDED BY: Jeanette Peña

DATE: January 20, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenheit, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jeanette Peña
Signature of Recorder

1-20-15
Date