

HUDSON COUNTY COMMUNITY COLLEGE
Mary T. Norton Room
70 Sip Avenue
Jersey City, NJ 07306
5:00 P.M.

Regular Meeting--Board of Trustees
January 21, 2020

AGENDA

- | | | |
|--------------|--|---|
| I. | CALL TO ORDER - FLAG SALUTE | <i>Mr. Lee</i> |
| II. | ROLL CALL AND RECOGNITION OF VISITORS | |
| | Trustees:
<i>Joseph Doria</i>
<i>Karen Fahrenholz, Secretary/Treasurer</i>
<i>Adamarys Galvin</i>
<i>Pamela Gardner</i>
<i>Roberta Kenny</i>
<i>Bakari Lee, Vice Chair</i>
<i>William Netchert, Chair</i>
<i>Jeanette Peña</i>
<i>Silvia Rodriguez</i>
<i>Christopher Reber, President</i>
<i>Abderahim Salhi – Student Alumni Representative</i>
<i>Harold Stahl</i> | |
| III. | COMMENTS FROM THE PUBLIC | <i>Mr. Lee</i> |
| IV. | CLOSED SESSION <i>(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)</i> | |
| V. | REPORTS | |
| | 1. <i>Student Government Association President's Report</i>
2. <i>All College Council President's Report</i>
3. <i>President's Report</i> | <i>Mr. Rigby</i>
<i>Ms. Drew</i>
<i>Dr. Reber</i> |
| VI. | REGULAR MONTHLY REPORTS AND RECOMMENDATIONS | <i>Dr. Reber</i> |
| | 1. <i>Minutes of Previous Meetings</i>
2. <i>Gifts, Grants, and Contracts</i> | |
| VII. | FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS | <i>Dr. Reber</i> |
| VIII. | PERSONNEL RECOMMENDATIONS | <i>Dr. Reber</i> |
| IX. | ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS | <i>Dr. Reber</i> |
| X. | NEW BUSINESS | <i>Mr. Lee</i> |
| XI. | ADJOURNMENT | <i>Mr. Lee</i> |

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

CALL TO ORDER

I. FLAG SALUTE

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Joseph Doria	<u>PRESENT</u>
Karen Fahrenholz, Secretary /Treasurer	<u>PRESENT</u>
Adamarys Galvin	<u>ABSENT</u>
Pamela Gardner	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Bakari Lee, Vice Chair	<u>PRESENT</u>
William Netchert, Chair	<u>PRESENT</u>
Jeanette Peña	<u>ABSENT</u>
Christopher Reber - President, ex officio	<u>PRESENT</u>
Silvia Rodriguez	<u>PRESENT</u>
Abderahim Salhi, Student Alumni Representative, ex officio	<u>PRESENT</u>
Harold Stahl	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

III. COMMENTS FROM THE PUBLIC

No comments from the public

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

IV. CLOSED SESSION

No closed session

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

V. REPORTS

1. *Student Government Association President's Report*
2. *All College Council President's Report*
3. *President's Report*
 - *Heading towards HCCC's next Strategic Plan (Eric Friedman, John Scanlon)*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the November 26, 2019 Reorganization and Regular Meetings are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Reorganization and Regular Meetings of November 26, 2019.

2. GIFTS, GRANTS, AND CONTRACTS REPORT – None

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations 1-2.

INTRODUCED BY: Bakari Lee

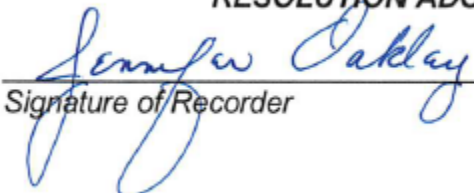
SECONDED BY: Harold Stahl

DATE: January 21, 2020

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Galvin, Adamarys	<u>ABSENT</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

 1-21-2020
Signature of Recorder Date

ATTACHMENT A
ITEM VI - Minutes of Previous Meeting

HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees Meeting
Mary T. Norton Room
70 Sip Avenue, 4th Floor
Jersey City, NJ
5:00 P.M.

REORGANIZATION AND REGULAR MEETINGS --- BOARD OF TRUSTEES
November 26, 2019

Reorganization Meeting

MINUTES

PRESENT: Joseph Doria; Karen Fahrenholz; Adamarys Galvin; Pamela Gardner; Bakari Lee; William Netchert; Christopher Reber (ex officio); Silvia Rodriguez; Abderahim Salhi, Student Alumni Representative (ex officio); and Harold Stahl

ABSENT: Roberta Kenny and Jeanette Peña

Counsel to the Board: Sean Dias, Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present: Damaris Baquerico, Jessica Brito, Joseph Caniglia, Shannonine Caruana, Nicholas Chiaravalloti, Jennifer Christopher, Patricia Clay, Patrick DelPiano, Heather DeVries, Lisa Dougherty, Lauren Drew, Kenny Fabara, Richard Fernandez, Eric Friedman, Veronica Gerosimo, Karen Hosick, Darryl Jones, Jose Lowe, Lori Margolin, Bryanna Mendez, Cindy Ortiz, Steven Peralta, Jack Quigley, Vivyen Ray, Warren Rigby, Paula Roberson, Evely Santana, Kareem Torres, Christopher Wahl, Alison Wakefield, Lilisa Williams, and Marcella Williams

I. CALL TO ORDER - FLAG SALUTE

I a. SWEARING IN OF TRUSTEE

New Student Alumni Representative, Abderahim Salhi, was sworn in. He will serve until the next Reorganization Meeting on November 24, 2020.

II. ROLL CALL

III. CLOSED SESSION – None

IV. ELECTION OF OFFICERS - CHAIR, VICE CHAIR, SECRETARY AND TREASURER

Chair - William Netchert

Nominated by: Harold Stahl

Seconded by: Joseph Doria

Vice Chair - Bakari Lee

Nominated by: Harold Stahl

Seconded by: Pamela Gardner

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Secretary & Treasurer - Karen Fahrenholz

Nominated by: Harold Stahl

Seconded by: Bakari Lee

Introduced by: Committee as a Whole

Seconded by: Committee as a Whole

8 Ayes..... 0 Nays

Resolution Adopted

V. ANNUAL SCHEDULE OF MEETINGS OF THE HUDSON COUNTY COMMUNITY COLLEGE BOARD OF TRUSTEES

The Board of Trustees established the following calendar for their regular monthly meetings:

LOCATION

December	-	No Meeting
January 21, 2020	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
February 18, 2020	-	Gabert Library, 71 Sip Avenue, Jersey City, NJ
March 10, 2020	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
April 14, 2020	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
May 12, 2020	-	Culinary Conference Center, 161 Newkirk Street, Jersey City, NJ
June 9, 2020	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
July	-	No meeting
August 11, 2020	-	North Hudson Campus, 4800 Kennedy Boulevard, Union City, NJ
September 8, 2020	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
October 13, 2020	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ
November 24, 2020	-	Mary T. Norton Room, 4 th Floor, 70 Sip Avenue, Jersey City, NJ (The Reorganization Meeting and the Regular Monthly Meeting will be held on this date.)

Board Meetings will begin at 5:00 p.m. and will be held at the location listed above.

Introduced by: Bakari Lee

Seconded by: Karen Fahrenholz

8 Ayes..... 0 Nays

Resolution Adopted

VI. APPOINTMENT OF COMMITTEES - Chairman Netchert named the following members to standing and ad hoc committees of the Board of Trustees for 2020.

EXECUTIVE COMMITTEE

William Netchert (Chair)

Bakari Lee (Vice Chair)

Karen Fahrenholz (Secretary & Treasurer)

ACADEMIC AND STUDENT AFFAIRS COMMITTEE

Pamela Gardner (Chair)

Adamarys Galvin

Roberta Kenny

Silvia Rodriguez

Abderahim Salhi, Student Alumni Representative

CAPITAL PROJECTS ADVISORY COMMITTEE

William J. Netchert (Chair)

Bakari Lee

Jeanette Peña

Harold Stahl

FINANCE COMMITTEE

Bakari Lee (Chair)

Joseph Doria

Karen Fahrenholz

Jeanette Peña

PERSONNEL COMMITTEE

Karen Fahrenholz (Chair)

Joseph Doria

Pamela Gardner

Harold Stahl

TRUSTEE LIAISONS TO COLLEGE

COMMENCEMENT COMMITTEE

Adamarys Galvin

Bakari Lee

Abderahim Salhi, Student Alumni Representative

FOUNDATION LIAISON

Karen Fahrenholz

VII. APPOINTMENT OF COUNSEL TO HUDSON COUNTY COMMUNITY COLLEGE FOR 2019-20

1. Resolution Authorizing General Legal Counsel Service for Fiscal Year 2020 to Scarinci Hollenbeck, LLC of Lyndhurst, New Jersey.

Introduced by: William Netchert

Seconded by: Bakari Lee

8 Ayes.....0 Nays

Resolution Adopted

VIII. ADJOURNMENT OF REORGANIZATION MEETING AND CONVENING OF REGULAR MEETING

Introduced by: William Netchert

Seconded by: Karen Fahrenholz

8 Ayes.....0 Nays

Resolution Adopted

REGULAR MEETING --- BOARD OF TRUSTEES

November 26, 2019

MINUTES

PRESENT: *Joseph Doria; Karen Fahrenholz; Adamarys Galvin; Pamela Gardner; Bakari Lee; William Netchert; Christopher Reber (ex officio); Silvia Rodriguez; Abderahim Salhi, Student Alumni Representative (ex officio); and Harold Stahl*

ABSENT: *Roberta Kenny and Jeanette Peña*

Counsel to the Board: Sean Dias, Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present: Damaris Baquerico, Jessica Brito, Joseph Caniglia, Shannonine Caruana, Nicholas Chiaravalloti, Jennifer Christopher, Patricia Clay, Patrick DelPiano, Heather DeVries, Lisa Dougherty, Lauren Drew, Kenny Fabara, Richard Fernandez, Eric Friedman, Veronica Gerosimo, Karen Hosick, Darryl Jones, Jose Lowe, Lori Margolin, Bryanna Mendez, Cindy Ortiz, Steven Peralta, Jack Quigley, Vivyen Ray, Warren Rigby, Paula Roberson, Evely Santana, Kareem Torres, Christopher Wahl, Alison Wakefield, Lilisa Williams, and Marcella Williams

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. COMMENTS FROM THE PUBLIC – None**
- IV. CLOSED SESSION – None**
- V. REPORTS**

1. Student Government Association (SGA) President's Report

Student Government Association President Warren Rigby gave the following report on the progress of the SGA.

This will be the second consecutive year for decorating the Culinary Plaza Park by students. It will be completed by December 4, when the official lighting ceremony will be held.

Proceeds from the ticket sales for the Annual Masquerade Ball will be donated to the HCCC Food Pantries.

Students are excited about the progress being made on the new Student Center.

2. All College Council (ACC) President's Report

All College Council President Lauren Drew gave the following report on current ACC initiatives.

This month, the ACC passed three governance recommendations.

The first recommendation came from the Student Affairs Committee. It establishes a standard procedure for recommending changes to the College Hour, including due diligence and parties that should be consulted before changes are made going forward. Based on thorough research, the committee also proposed moving the College Hour from its current time of 12:30 p.m. on Thursdays to a later time of 2 p.m. effective fall 2020. This recommended change would allow more popular late morning and early afternoon classes to run, and it would shift College Hour closer to when most club meetings take place. In addition, the committee recommended changing the name of "College Hour" to "Common Hour," which more effectively describes this free hour when no classes are scheduled.

Two other governance recommendations were brought forward by the Academic Affairs Committee, the first of which encourages all faculty to post their syllabi online on our

learning management system, Canvas. This will make the syllabus available in more accessible formats, and it also may reduce paper consumption and the number of grade appeals based on syllabus discrepancies.

The second governance recommendation from the Academic Affairs Committee recommends increasing the Work/Life Portfolio credit limit from 12 to 13 credits. For professionals such as police officers, this change will help them replace the 4-credit externship requirement with documented work experience, ultimately helping them earn their degrees more expediently. Thanks go to Lecturer Richard Walker for bringing this proposal to the committee.

3. President's Report

President Reber offered the following remarks.

Good evening, Trustees.

We were deeply saddened to learn of the passing of Trustee Roberta Kenny's son, Bernard Kenny, last week.

Please join me in a moment of silence for Bernard; Roberta; her husband, former Senator Bernard Kenny; and their family.

Moment of Silence.

Thank you.

Lauren and Warren, thank you for your reports and your strong leadership.

On behalf of our entire College community, it is a pleasure to welcome our new Student Alumni Representative to the Board of Trustees, Abderahim Salhi.

Most of you know that Abderahim was an exceptional student here, having graduated Summa Cum Laude last May with an Associate in Science degree in Computer Science. Subsequently, he was accepted to Columbia University to continue his studies, and he is also concurrently taking several additional courses at HCCC.

An immigrant from Algeria, Abderahim, or Rahim, as his family and friends know him, quickly became an outstanding student and leader at Hudson County Community College. He served as President of HCCC's five-star chapter of the Phi Theta Kappa International Honor Society, and Sigma Kappa Delta, the English Honors Society. He was also Vice President of the College's STEM and Model United Nations Clubs, and he was a Fellow in the America Needs You, and the Goldman Sachs Local College Collaborative, programs.

Rahim received many scholarships and awards while a student at Hudson County Community College, including nationally distinctive scholarships. He was one of just 20 students from across the United States to be named to the All USA Academic Team by Phi Theta Kappa International Honor Society. Further, he was the sole New Century Transfer Scholar for the State of New Jersey; and a recipient of the Hites Transfer Scholarship, the most prestigious scholarship awarded by Phi Theta Kappa. Rahim was also the recipient of the Research and Development Council of New Jersey Scholarship; the Garden State S-STEM Scholarship; and the Pearson Scholarship, among others.

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As busy as he is balancing his studies, his family – including his wife, HCCC alumna Sara Hayoune, and his young son, Rayan – Abderahim is a consummate community volunteer. He helps such organizations as the National Multiple Sclerosis Society, Jersey Cares, the American Cancer Society, and the gardening program at Liberty State Park, which our Phi Theta Kappa chapter serves weekly. Very importantly, Rahim helped lead the creation of our HCCC Food Pantries last year, contributing to a legacy that is benefitting and will continue to benefit thousands of our students for years to come.

Rahim, you personify what is so special about our College and our students. We are all proud of your accomplishments and grateful for the inspiration you provide to so many. And we all look forward to your participation on the Board of Trustees during the coming year.

Abderahim Salhi offered the following remarks.

Thank you for allowing me to represent the students who have put their trust in me. I will work hard to bring their voices to the table. I have a lot on my agenda to promote and to advocate for the students. I am looking forward to working with all of you.

President Reber resumed his remarks.

Thanks so much, Abderahim.

This evening we are delighted to welcome our newest HCCC colleague, Dr. Darryl Jones, who began his new position here as Associate Vice President for Academic Affairs just three weeks ago. Dr. Jones will lead our academic programs and will serve on the College Cabinet.

It's my pleasure to invite Executive Vice President and Provost, Dr. Eric Friedman, to introduce Dr. Jones, after which Dr. Friedman will introduce our new partner, Bacari Brown, from the Association of College and University Educators, or ACUE.

Provost Eric Friedman introduced the new Associate Vice President for Academic Affairs, Dr. Darryl Jones.

Please join me in a hearty welcome for Dr. Darryl Jones, who joins us as the new Associate Vice President of Academic Affairs at Hudson County Community College.

Dr. Jones comes to us from HACC (Harrisburg Area Community College) where he had been serving as Vice President for the York Campus. There he provided leadership for faculty, administrators, and staff. He supervised the academic programs, business operations, and student services for a 3,000-student campus. Dr. Jones holds a Ph.D. in Higher Education Leadership from Union Institute and University in Ohio and an M.Ed. in Counseling and Student Development Psychology from Howard University. Before working at HACC, Dr. Jones was the Associate Vice President for Academic Affairs at the College of New Rochelle. Notably, he proudly served in the United States Marine Corps Reserve from 1984 to 1990 and earned an Honorable Discharge. And that seems to have served him well because he has hit the ground running.

Dr. Darryl Jones offered the following remarks.

My initial three weeks have been the best three weeks of onboarding of any opportunity that I've had. Many of the people here have been extremely supportive in ensuring that I am coming up to speed learning everything that I need to know. And I will continue to hit the ground running to ensure that all of the great initiatives that are on the table currently are fulfilled and to add where I feel that I need to. I am very proud to be here and look forward to attending Board meetings and serving and working however I can. Thank you very much.

Provost Eric Friedman Introduced Dr. Bacari Brown, Association of College and University Educators.

Bacari Brown is the Partnership Director for the Association of College and University Educators (ACUE). We have partnered with ACUE to offer a program entitled "Effective Teaching Practices." The first Cohort will participate in Spring 2020, and the second cohort in Spring 2021. We already have sold out for the first cohort. 34 HCCC faculty members have already enrolled, including 19 adjuncts and 15 full-time.

Components of the program include:

*Designing an Effective Course and Class
Establishing a Productive Learning Environment
Using Active Learning Techniques
Promoting Higher Order Thinking
Assessing to Inform Instruction and Promote Learning*

Upon completion all participants will receive a nationally recognized certificate. This program enriches teaching and learning. It links with our strategic plan and fulfills one aspect of HCCC's professional development goals. Please welcome Bacari Brown.

Bacari Brown offered the following remarks.

Thank you. We are extremely pleased to be partnering with HCCC. We will be preparing and supporting faculty members in the "Effective Teaching Practices" program. As Dr. Friedman mentioned, the participating faculty members, upon completion of the program, will receive the only nationally recognized certificate in effective teaching practices endorsed by the American Council on Education. We have numerous efficacy studies, 12 to date. The first 10 have been independently validated. We have demonstrated enhanced engagement, increased retention, and deeper learning among students that are taught by ACUE faculty members. We are partnering with HCCC to support a comprehensive program implementation including working with institutional researchers to evaluate the impact of these efforts on faculty.

Our work started in 2014. A lot of the student success initiatives were focused on things that were important inside and outside of the classroom, such as Guided Pathways, better advising, etc. While all of those things are important and must be supported, we started to look more closely at how faculty are being prepared to teach. Most faculty never received any formal training pedagogy. So we set out to fix that. When we started in 2014, we spent the first two years in research and development. We worked closely with scholars, faculty, and teaching and learning experts. What we developed and published was a framework in effective teaching practices. We shared it with the American Council on Education. They decided that it was the framework that every educator should know to be effective in the classroom. They also chose to endorse it. At this point, we are proud to have 123 partners across 38 states and our efforts are

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really just beginning. Thank you for embracing the partnership. We look forward to working with you.

President Reber resumed his remarks.

Thanks, Eric, and welcome again, Darryl!

Bacari, we value our new partnership and the opportunities ACUE will provide for many of our outstanding faculty colleagues!

Next, I'd like to call on Dr. Pam Bandyopadhyay, Associate Dean of Academic Development and Support Services, to speak briefly about HCCC's recent receipt of the Frank L. Christ Outstanding Learning Center Award, a major accomplishment that brings highly respected national visibility to the College. The award was presented recently to our Abigail Douglas Johnson Academic Support Learning Center by the National College Learning Association.

Pam Bandyopadhyay offered the following remarks.

On October 6th the Abigail Douglas Johnson Academic Support Services Center was awarded the 2019 National College Learning Center Association (NCLCA) Frank L. Christ Outstanding Learning Center Award for 2-Year Institutions at their annual conference. Each year, this association recognizes just two learning assistance centers for excellence – one community college, and one four-year college or university. The award gives national attention to work done by learning centers in fostering their future growth and development.

Criteria for the award are based on best practices established by Frank Christ, the founder of the College Reading and Learning Association. The criteria fall into nine areas including mission, administration, program evaluation, and staff training.

The Abigail Douglas Johnson Academic Support Services Center provides free tutoring in all subject areas on walk-in and scheduled bases. Individual and small-group sessions are conducted each day by trained tutors. Workshops help students prepare for exams, polish writing skills, and much more. The department wouldn't have received this prestigious award without the hard work and dedication of all of the members of the department. I would like to thank the Head Tutors, Natalia Vazquez Bodkin and Kyle Wooley, for completing and submitting the application. I would also like to thank Dr. Reber, Dr. Friedman, and AVP Wahl for their continuous support.

On behalf of the ADJ Academic Support Services Department, we are proud to present this award to Dr. Reber and the members of the Board.

President Reber resumed his remarks.

Thanks so much, Pam, and thanks also to Assistant Vice President for Academic Affairs, Christopher Wahl; Head Tutor for Math, Science, and Business, Kyle Wooley; North Hudson Campus Head Tutor, Natalia Vazquez-Bodkin; and all of the Center's tutors and staff members.

We are looking forward to the 22nd Annual Foundation Holiday Gala Fundraiser on Thursday, December 5th at the Culinary Conference Center. This year's theme is "Cultures and Diversity." Honorees are Frank Gargiulo, retired Superintendent of Hudson County Schools of Technology; and Gary Greenberg, Executive Director and CEO of Boys & Girls Clubs of Hudson County. I thank our Foundation Board of Directors; Vice President Nicholas Chiaravalloti; Planning and Development Assistant Mirta Sanchez; Dean Paul Dillon; and our faculty, staff and students in the Culinary Arts and Hospitality Management program, for their creative planning and stellar leadership of this exceptional annual event.

Trustees, this concludes my remarks.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. Minutes of the Regular Meeting of October 8, 2019
2. Gifts, Grants, and Contracts Report

The College has received the following grant awards:

Title: Carl D. Perkins Grant for Career and Technical Education (CTE)

Agency: New Jersey Department of Education

Purpose of Grant: HCCC received notice of our FY '20 allocation to be utilized for direct instructional support of HCCC's career and technical education programs.

College Administrator: Nydia James

College Contribution: \$0

Award Amount: \$861,104

Title: College Readiness Now VI

Agency: NJ Council of County Colleges (NJCCC) in partnership with the NJ Office of the Secretary of Higher Education (OSHE)

Purpose of the Grant: To increase college readiness of high school students prior to graduation.

College Administrator: Jennifer Rodriguez (Project Director)

College Contribution: \$0

Award Amount: \$50,228.00

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Building Maintenance Services Contract Extension
2. Resolution Authorizing Sale of Personal Property
3. Resolution Authorizing Sponsorship of Annual Foundation Dinner

4. *As Amended - Resolution Authorizing General Legal Counsel Service for Fiscal Year 2020 was moved to the Reorganization Meeting Agenda 11-26-19*
5. *Resolution Authorizing Real Estate Counsel Service for Fiscal Year 2020*
6. *Resolution Authorizing Temporary Staffing from Accountemps*
7. *Resolution Authorizing Temporary Staffing from Robert Half Management Resources*
8. *Resolution Authorizing Purchase of Medical Equipment*
9. *Resolution Authorizing Purchase of Differential Scanning Calorimetry*
10. *Resolution Authorizing Purchase of Epson Projectors*
11. *Resolution Authorizing Installation of Epson Projectors*
12. *Resolution Authorizing Purchase of 249 Dell Computer Terminals*
13. *Resolution Authorizing Purchase and Installment of ITV Equipment*
14. *Resolution Authorizing Culinary Banquet Space Upgrades*
15. *Resolution Authorizing Purchase of Webex*
16. *Resolution Authorizing Purchase of Tables*
17. *Resolution Authorizing Faculty Development Program*
18. *Resolution Authorizing Search Consultant for Vice President for Advancement and Communications*
19. *Resolution Approving Internship Agreement between Hudson County Community College and New York University*
20. *Resolution Approving Agreement between Hudson County Community College and Classroom Au Pair*
21. *Resolution Approving Agreement between Hudson County Community College and Robert Wood Johnson Health Network*
22. *Resolution Approving Agreement between Hudson County Community College and Bergen Community College*
23. *Resolution Authorizing Agreement with New Directions Behavioral Health*
24. *Resolution Approving Agreement between Hudson County Community College and Bayonne Board of Education*
25. *Resolution Approving Agreement between Hudson County Community College and Kearny School District*
26. *Resolution Authorizing Approval of the 2019 Audit*
27. *Resolution Authorizing Early College Program Discount*
28. *Resolution Amending Flik Agreement*
29. *Resolution Amending Resolution #6 from August 13, 2019 Board of Trustees Meeting*

Introduced by: Bakari Lee

Seconded by: Karen Fahrenholz

8 Ayes.....0 Nays

Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Deliana	Acosta	Counselor	November 20, 2019
Elizabeth	Nesius	Interim Dean of Instruction	October 31, 2019

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2. RETIREMENT

First Name	Last Name	Title	Effective Date
Luis	Leon	Custodial Supervisor	February 1, 2020

3. TERMINATION

First Name	Last Name	Title	Effective Date
Andres	Valencia	Digital Marketing Manager	November 6, 2019

4. APPOINTMENT OF FACULTY

First Name	Last Name	Title	Effective Date	Annual Salary
Karen	Hosick	Tenure Track Instructor, Exercise Science	January 3, 2020	\$52,000

5. APPOINTMENT OF STAFF

First Name	Last Name	Title	Effective Date	Annual Salary
Diana	Galvez	Student Development Associate	January 21, 2020	\$40,000
Naya Stephanie	Garrido	Apprenticeship Coordinator (Grant Funded Position)	December 2, 2019	\$38,000
Anshuma	Jain	Human Resources Administrator	January 3, 2020	\$48,000
Callie	Martin	Instructional Technologist	November 27, 2019	\$58,000
Doua	Saleh	Academic Advisor	November 27, 2019	\$45,000
Stephanie	Sanchez	Communications Assistant	November 27, 2019	\$40,000
Nakiya	Santos	Admissions Recruiter	November 27, 2019	\$38,000
Connie	Silletti-Cafaro	Perkins Grant Coordinator (Grant Funded Position)	December 9, 2019	\$45,000

6. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS EFFECTIVE UNTIL JUNE 30, 2020

First Name	Last Name	Title	Effective Date	Annual Salary
Carol	Medina	ESL Instructor, Non-tenured	October 30, 2019	\$52,000

7. TEMPORARY FULL-TIME STAFF ASSIGNMENTS EFFECTIVE UNTIL JUNE 30, 2020

First Name	Last Name	Title	Effective Date	Annual Salary
Chrissto	Canales	Counselor	November 27, 2019	\$48,000
Joseph	Caniglia	Interim Associate Dean of English & ESL	January 2, 2020	\$95,000
Parth	Dudeja	Research Analyst	January 2, 2020	\$48,000
Amaal	Ogburn	Coordinator, North Hudson Campus	January 2, 2020	\$40,000
Ellen	Renaud	Interim Director of Library Instruction	January 2, 2020	\$92,880

8. APPOINTMENT OF NEW & CONTINUING PART-TIME HIRES THROUGH DECEMBER, 2020

NEW PART-TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Friedman	Joshua	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Hewitt	Rene	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol

Simon	Gregory	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Soto	Vanessa	Library	Part-Time Librarian	PTLRN150510	E. Renaud
Abad-Ramirez	Dauri	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Ervin	Doris Grace	Grants	Academic Coach	GRATUT-601021	P. Bandyopadhyay
Friedman	Joshua	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Toon	Treasure	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Acosta	Gabriel	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Oliver	Kassandra	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Jain	Anshuma	Human Resources	PT Administrator	OFFAST-253020	A. Krupitskiy
Pina	Stephanie	Human Resources	PT Office Assistant	OFFAST-253020	A. Krupitskiy
Khan	Muhammad	Center for Business & Industry	PT Instructor	PTINST- 103005	C. Mirasol
Molinero	Melissa S.	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Molinero	Melissa S.	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Moya	Victor	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Moya	Victor	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Simon	Gregory	Center for Business & Industry	PT Instructor	PTINST- 103005	C. Mirasol
Mokdessi	Mona	Testing & Assessment	Testing Assistant/Proctor	200530-505455	D. Franco
Ghimire	Anup	ITS	Instructional Lab Assistant	ISTLAB-253025	D. Perez
Iftikhar	Akif	ITS	Instructional Lab Assistant	ISTLAB-253025	D. Perez
Nayee	Jankiben	ITS	Instructional Lab Assistant	ISTLAB-253025	D. Perez
Patel	Vivek	ITS	Instructional Lab Assistant	ISTLAB-253025	D. Perez
Roperos	Matthew	ITS	Instructional Lab Assistant	ISTLAB-253025	D. Perez
Sharaf	Reem	ITS	Instructional Lab Assistant	ISTLAB-253025	D. Perez
Serzer	Ruth	English & ESL Division	Ad-Hoc Scorer	Scorer-101035	J. Caniglia
Talusani	Rishmitha	English & ESL	PT Administrative Assistant	OFFAST - 101035	J. Caniglia
De Sousa	Hak Ja	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Flores	Mariana	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Gonzalez	Camila	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Makalou	Mohamed	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Molina	Jacqueline	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Rosado	Gabriele	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Yempie	Sonia	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan
Karnicka	Joanna	English & ESL Division	Ad-Hoc Scorer	Scorer-101035	J. Caniglia

CONTINUING PART-TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Bakheet	Hussein	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Derteano	Gloria	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Digiacomio	Linda	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz

Elkholy	Mariam	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Garrido	Naya	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Helmy	Mohamed	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
James	Sheila	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Lumbsden	Dwayne	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Lyons	Gerald M.	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Polk	Charles	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Sanders	Indra	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Testa	George	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Wiggins	James	Evening & Weekend Off-Site	Evening & Weekend Off-Site Administrator	EWKADM-252010	A. Muniz
Yagoubi	Saliha	Continuing Education	PT Instructor	PTINST - 102010	C. Mirasol
Avila	Fiordaliza	Associate VP Academic Affairs	Office Assistant	OFFAST-101005	C. Wahl/H. Guirantes
Singh	Adita	Associate VP Academic Affairs	Office Assistant	OFFAST-101005	C. Wahl/H. Guirantes
Dodds	John	Library	Part-Time Librarian	PTLRN150510	E. Renaud
Gawchik	Martha	Library	Part-Time Librarian	PTLRN150510	E. Renaud
Kushner	Scott	Library	Part-Time Librarian	PTLRN150510	E. Renaud
Luther	Victoria	Library	Part-Time Librarian	PTLRN150510	E. Renaud
Muhi	Amorfina	Library	Part-Time Librarian	PTLRN150510	E. Renaud
Odeh	Hussein	Library	Part-Time Librarian	PTLRN150510	E. Renaud
Sova	Cathleen	Library	Part-Time Librarian	PTLRN150510	E. Renaud
Aslam	Rahima	Enrollment Services	PT Enrollment Support	OFFAST-200525	I. Williams
Egan	Sean	English & ESL	Ad-Hoc Scorer	101040-505455	J. Caniglia
Abon	Eusebio	Library	Library Associate	PTLRASO-150510	J. Cox
Bryant	Sarah	Library	Library Associate	PTLRASO-150510	J. Cox
Carmichael	Michaiyla	Library	Library Associate	PTLRASO-150510	J. Cox
Elgebily	Sohir	Library	Library Associate	PTLRASO-150510	J. Cox
Epps	Justin	Library	Library Associate	PTLRASO-150510	J. Cox
Gonslaves	Shila	Library	Library Associate	PTLRASO-150510	J. Cox
Haizoun	Sara	Library	Library Associate	PTLRASO-150510	J. Cox
Miranda	Melanie	Library	Library Associate	PTLRASO-150510	J. Cox
Molina	Eileen	Library	Library Associate	PTLRASO-150510	J. Cox
Nelson	Jeanette	Library	Library Associate	PTLRASO-150510	J. Cox
Nunez	Tahiri	Library	Library Associate	PTLRASO-150510	J. Cox
Romulus	Kimberly	Library	Library Associate	PTLRASO-150510	J. Cox
Sahadeo	Krishna	Library	Library Associate	PTLRASO-150510	J. Cox
Siddiqui	Zaid	Library	Library Associate	PTLRASO-150510	J. Cox
Soriano	Leslie	Library	Library Associate	PTLRASO-150510	J. Cox
Tubungabanua	Angelita	Library	Library Associate	PTLRASO-150510	J. Cox
Zambrano	Katherine	Library	Library Associate	PTLRASO-150510	J. Cox
De Los Santos	Massiel	Social Sciences & Humanities	Office Assistant	OFFAST-101020	J. DeLemos
Grant	Tyquan	Social Sciences & Humanities	Electronic Records/ Office Assistant	OFFAST-101021	J. DeLemos
Orbach	Ryan	Social Sciences & Humanities	Office Assistant	OFFAST-101020	J. DeLemos
Ennasraoui	Anass	Library	Library Associate-Technology	PTLRTEC-150510	J. Yang
Godbole	Devika	Library	Library Associate-Technology	PTLRTEC-150510	J. Yang
Pena	Wayne	Library	Library Associate-Technology	PTLRTEC-150510	J. Yang

Richard	Robert	Library	Library Associate-Technology	PTLRTEC-150510	J. Yang
Ramirez	Jennifer	Finance	PT. Accounts Receivable /Bursar Clerk	PTACBUR-253015	L. Lang
Abazeid	Asia	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Abdelaziz	Marwa	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Ahmed	Marystella	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Amarir	Mohamed	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Ashmalla	Marco	ADJ Academic Support Services Department	SI Leader	SILEAD-150505	P. Bandyopadhyay
Bhatt	Rushi	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Boby Mathews	Ann	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Brown	Amy	Grants	Academic Coach	GRATUT-601021	P. Bandyopadhyay
Byrd	Lori	Grants	Academic Coach	GRATUT-601021	P. Bandyopadhyay
Cacho	Juan	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Caniglia	Joseph	Grants	Academic Coach	GRATUT-601021	P. Bandyopadhyay
Carrillo	Phill	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Chen	Jun	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Colicchio	Joseph	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Cruz	Michelle	Academic Foundations Math Department	Office Assistant	OFFAST-101041	P. Bandyopadhyay
Dalton	Rose	ADJ Academic Support Services Department	Head Academic Mentor	MENTOR-150505	P. Bandyopadhyay
Daoud	Aya	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Davenport	Anthony	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Delgado	Claudia	Grants	Academic Coach	GRATUT-601021	P. Bandyopadhyay
Diaz Castillo	Cledys	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
DiGenio	Natasha	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Djerroud	Dalila	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Docampo-Lopez	Lisandra	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Dunn-Fernandez	Carlos	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Edris	Maryam	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay

Gabinete	Gerald	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Ganapin	Delfin	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Garcia	Jesselynn	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Gochuico	Carlo Angelo	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Gomez	Matthew	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Gonzalez	Robert	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Grassi	Ernesto	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Grimaldi	Rose	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Hayoune	Sarra	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
He	Lanlan	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Hoffman	Madelyn	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Jain	Vishwa	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Jlifi	Karima	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Kaiss	Fatima	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Kapadia	Rushika	Academic Foundations Math Department	Student Assistant	OFFAST-101041	P. Bandyopadhyay
Kutubuddin	Nipon	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Lewis	Steven	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Liebl	Christian	ADJ Academic Support Services Department	Evening/Weekend Administrator	EWKADM-150505	P. Bandyopadhyay
Macavilca	Liliana	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Maia de Amorim	Gustavo	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Marmol	Joseph	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Mastouri	Reda	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
McCarthy	Mark	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
McFarlane-Edwards	Janet	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay

Mendez	Daniel	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Mustafa	Yousef	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Na	Olivia	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Nasri	Soumeya	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Nasri	Soumeya	Grants	Academic Coach	GRATUT-601021	P. Bandyopadhyay
Olkewiez	Keith	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Osorio	Rafael	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Pagan	Dimarie	ADJ Academic Support Services Department	SI Leader	SILEAD-150505	P. Bandyopadhyay
Paton	Derkyl	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Paton	Derkyl	Grants	Academic Coach	GRATUT-601021	P. Bandyopadhyay
Pensoy	Saedel	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Plummer	Angline	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Richardson	Rebecca	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Robertson	Laura	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Romea	Rodrigo	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Ryan	James	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Safsafi	Achraf	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Salem	Heba	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Sambula	Lisa	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Shaaban	Amr	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Smith	Alyssa	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Suarez	Selena	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Tesone	Carina	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Valanzola	Sandra	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Vo	Nghia	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay

Walters	Michael	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Zain	Salah	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Zulueta	Isabelita	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Calara	Ysabelle Mikaela	Associate VP Academic Affairs	Office Assistant	OFFAST-101014	P. Sorour / D. Jones
Gilmore	Darius	Associate VP Academic Affairs	Office Assistant	OFFAST-101014	P. Sorour / D. Jones
Patel	Brigesh	Associate VP Academic Affairs	Office Assistant	OFFAST-101014	P. Sorour / D. Jones
Siegel	Andrea	Associate VP Academic Affairs	PT. Coord. Foundation Art Collection	PTART-101014	P. Sorour / D. Jones
Ye	Mengjiao	Associate VP Academic Affairs	Office Assistant	OFFAST-101014	P. Sorour / D. Jones
Cruz	Stephany	North Hudson Campus	PT Office Assistant	OFFNHC-252030	Y Pujols
Riano	Laura	North Hudson Campus	PT Office Assistant	OFFNHC-252030	Y Pujols
Villalta	Angelica	North Hudson Campus	PT Office Assistant	OFFNHC-252030	Y Pujols
Aggarwal	Suhani	Finance/ Controller	PT Finance Office Assistant	OFFAST-253015	Z. Chicas
Avalos	Camila	Finance/ Controller	PT Payroll Office Assistant	OFFAST-253015	Z. Chicas
Ghimire	Asmita	Finance/ Controller	PT Payroll Office Assistant	OFFAST-253015	Z. Chicas
Canales	Ronny	STEM	Office Assistant	OFFAST-101015	B. Yearwood
Colon	Camelle	STEM	Office Assistant	OFFAST-101015	B. Yearwood
Jordan	Suton	STEM	Bio Lab Assistant	LABAST-101015	B. Yearwood
Rodriguez	Marleni	STEM	Office Assistant	LABAST-101015	B. Yearwood
Aguirre	Mauricio	STEM	EET Lab Assistant	LABAST-101015	B. Yearwood / I. El-Achkar
Morris	Kieran	STEM	Bio Lab Assistant	LABAST-101015	B. Yearwood / R. Pernice
Ostroski	Peter	STEM	Bio Lab Assistant	LABAST-101015	B. Yearwood / R. Pernice
Hedhli	Amjed	STEM	Computer Lab Assistant	LABAST-101015	B. Yearwood / R. Siddiqui
Martinez	Yariza	Nursing & Health Sciences	Office Assistant	OFFAST-101017	C. Fasano
Abdel Azem	Sarah	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Abdelaziz	Marwa	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Abdullah	Sirhan	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Abdullah	Sirhan	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Acosta	Adael	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Ahmad	Tahier M.	Center for Business & Industry	Office Assistant	OFFAST-103005	C. Mirasol
Alkuino	Michaelangelo	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Alkuino	Michaelangelo	Center for Business & Industry	PT Instructor	PTINST- 103005	C. Mirasol
Ankrah	Emmanuel A.	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Arena	Stephanie	Continuing Education	PT Instructor	PTINST-102025	C. Mirasol
Atlic	Nihad	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Atlic	Nihad	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Badivuku	Shkelzen	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol

Badivuku	Shkelzen	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Banks	Donna	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Baxer	Paul	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Baxer	Paul	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Behman	Nicole	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Bolmer	Robert	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Camacho Jr.	Ricardo	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Camacho Jr.	Ricardo	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Carvajal	Juan S.	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Carvajal	Juan S.	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Chaudhry	Sajid	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Chaudhry	Sajid	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Cronrath	Peter	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Daoud	Aya	Continuing Education	PT Instructor	PTINST-103005	C. Mirasol
Daoud	Omnia A.	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Daoud	Omnia A.	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
D'Aries	Elisa	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Dawson	Cherise	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Dawson	Cherise	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Diallo	Abdoulaye	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Edwards	Aycha	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Edwards	Aycha	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
El Khyat	Afraa	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Fiabu	Ernest	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Fiabu	Ernest	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Forsberg	Herbert	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Forsberg	Herbert	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Gaviria	Dorisneida	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Gaviria	Dorisneida	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Gilliam	Tanya	Continuing Education	PT Instructor	PTINST-102025	C. Mirasol
Guerra	Carmen	Continuing Education	PT Coordinator	PTCOORD-102010	C. Mirasol
Heim	Brianna	Continuing Education	Customer Service Assistant	CATAST-102010	C. Mirasol
Khanam	Bushra	Continuing Education	PT Instructor	PTINST- 102010	C. Mirasol
La Spisa	Luisa	Center for Business & Industry	PT Instructor	PTINST- 103005	C. Mirasol
La Spisa	Luisa	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Ladeji-Kuku	Bola	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol

Ladeji-Kuku	Bola	Continuing Education	PT Instructor	PTINST- 102010	C. Mirasol
Le	Kevin	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Le	Kevin	Center for Business & Industry	PT Instructor	PTINST 103005	C. Mirasol
Libutsi	Johnstone O.	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Libutsi	Johnstone O.	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Logossou	Adole (Jeanne)	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Martinez	Gabriel	Continuing Education	Customer Service Assistant	CATAST-102010	C. Mirasol
Meneses	Romulo A.	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Meneses	Romulo A.	Continuing Education	PT Instructor	PTINST- 102010	C. Mirasol
Minaya-Mendez	Noemi	Continuing Education	Customer Service Assistant	CATAST-102010	C. Mirasol
Nakhla	Gihan Z.	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Nakhla	Gihan Z.	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Noubani	Rania	Continuing Education	Customer Service Assistant	CATAST-102010	C. Mirasol
Oden	Ruth B.	Continuing Education	PT Instructor	PTINST- 102010	C. Mirasol
Oden	Ruth B.	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Oladeji	Abiodun (Abby) O.	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Oladeji	Abiodun (Abby) O.	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Ransom	Qua'Fayshia I.	Continuing Education	PT Asst. Coordinator	PTCOORD-102010	C. Mirasol
Raza	Qamar	Continuing Education	PT Instructor	PTINST- 102010	C. Mirasol
Reyes	Tamara	Continuing Education	PT Instructor	PTINST- 102010	C. Mirasol
Richardson	Darnelle L.	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Rojas	Alexandra	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Rojas	Alexandra	Continuing Education	PT Instructor	PTINST - 102010	C. Mirasol
Rubi-Godoy	Lucia	Continuing Education	Customer Service Assistant	CATAST-102010	C. Mirasol
Sarimiento	Maria Lita	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Sarimiento	Maria Lita	Continuing Education	PT Instructor	PTINST - 102010	C. Mirasol
Shah	Ridhidhi	Continuing Education	Customer Service Assistant	CATAST-102010	C. Mirasol
Shah	Ridhidhi	Center for Business & Industry	Customer Service Assistant	CATAST-103005	C. Mirasol
Soto	Angelo	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Soto	Angelo	Center for Business & Industry	PT Instructor	PTINST-603070	C. Mirasol
Sudarsan	Sudio	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Sudarsan	Sudio	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Gutierrez	Melanie	Nursing & Health Sciences	Office Assistant	OFFAST-101016	C. Sirangelo
Hafeez	Tayyaba	Nursing & Health Sciences	Office Assistant	OFFAST-101016	C. Sirangelo
Garcia	Jacqueline	Associate VP Academic Affairs	Office Assistant	OFFAST-101005	C. Wahl/H. Guirantes
Palmer	Jedediah	English & ESL Division	Ad-Hoc Scorer	Scorer-101035	J. Caniglia

Abad	Waskar	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Abad-Ramirez	Dauri	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Cruz	Felix	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Rodriguez	Rafaela	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Rodriguez	Delia	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Singh	Soamwattie	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Tacsa	Yisela	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Tacsa	Michael	Custodial	Dishwasher	DSIHW-300515	J. Maldonado
Stabile	Marlene	Nursing & Health Sciences	Skills Lab Tutor	LABAST-101016	L. Schultz-Whitlock
Bansraj	Ragunath	Maintenance	Facilities Worker	PTFWK-300510	M. Murray
Gomez	Aries	Maintenance	Facilities Worker	PTFWK-300510	M. Murray
Velez	Apolinar	Maintenance	Facilities Worker	PTFWK-300510	M. Murray
Tablada	Olga	Business, Culinary, Hospitality	Receiving Clerk	RECLERK-101030	P. Dillon
Arce	Joseph	Assessibility Services	Notetaker/ Reader	READER-150525	S. Dynan

9. *APPOINTMENT OF NEW HIRE ADJUNCTS*

	<i>First Name</i>	<i>Last Name</i>	<i>Department</i>
1	Rodrigo	Romea	AF-Mathematics (Tutorial)
2	Joan	Castellano	English & ESL
3	Kesha	Cheron	Nursing & Health Sciences
4	Virginia	Ejiofor	Nursing & Health Sciences
5	Elizabeth	Fackina	Nursing & Health Sciences
6	Nataki	Jarrett-Henry	Nursing & Health Sciences
7	Madhuwattie	Parsam	Nursing & Health Sciences
8	Zitsi	Mirakhur	Social Sciences & Humanities
9	Jessica	Wohlstetter	Social Sciences & Humanities
10	Mohammed	Abutayeb	STEM
11	Michael	DeCastro	STEM
12	Erdogen	Dur	STEM

10. *MODIFICATIONS OF STAFFING TABLE FOR FY2020 EFFECTIVE NOVEMBER 27, 2019*

SECTION ONE:

Delete Title(s)

- a. *Coordinator, Assessment*

SECTION TWO:

Add Title(s)

- a. *Institutional Effectiveness Coordinator*
b. *Facilities Worker*

SECTION THREE:

Change of Title with Incumbents

Academic Administrative Staff

Name

Samaya Yashayeva

Title Change

*From: Coordinator Health Programs CE
To: Assistant Director, Health Programs,
Continuing Education and Workforce Development*

Name

Kenny Fabara

Title Change

*From: Writing Center Coordinator
To: Assistant Director, Writing Center and Retention Services*

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11/26/19

SECTION FOUR:

Salaries Impacted by Staff Title Changes

Academic Administrative Staff

<u>Name</u>	<u>Salary Change</u>
Samaya Yashayeva	From: \$41,116.61 To: \$50,000

Kenny Fabara	From: \$44,553.60 To: \$50,000
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PERSONNEL RECOMMENDATIONS 1-10

Introduced by: Karen Fahrenholz
Seconded by: Harold Stahl
8 Ayes.....0 Nays Resolution Adopted

IX. ACADEMIC AND STUDENT AFFAIRS

1. Agreement between Hudson County Community College and Bayonne Board of Education, effective April 1, 2020
2. Agreement between Hudson County Community College and Kearny School District, effective April 1, 2020
3. Academic Calendars Summer 2020 through Summer 2021

Introduced by: Karen Fahrenholz
Seconded by: Pamela Gardner
8 Ayes.....0 Nays Resolution Adopted

X. NEW BUSINESS

1. Amended and Restated Employment Agreement of Christopher M. Reber, President HCCC

Introduced by: Bakari Lee
Seconded by: Pamela Gardner
8 Ayes.....0 Nays Resolution Adopted

XI. ADJOURNMENT 5:55 P.M.

Introduced by: Bakari Lee
Seconded by: Karen Fahrenholz
8 Ayes.....0 Nays Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Marketing of Properties

WHEREAS, Hudson County Community College ("College") has determined to sell the Properties identified in Exhibit A ("Properties") as a component of the facilities master plan and strategy for a proposed new academic tower; and,

WHEREAS, the College has determined to enter into a Memorandum of Agreement ("MOA") with the Jersey City Redevelopment Agency ("JCRA") in order to permit the JCRA to market the Properties pursuant to one or more Requests for Proposal ("RFP") issued by the JCRA pursuant to the Local Redevelopment and Housing Law ("LRHL"); and,

WHEREAS, the initial term of the MOA is three (3) years; and,

WHEREAS, the college will share 3.5% of the net sales proceeds with the JCRA; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the College to enter into a Memorandum of Agreement with the Jersey City Redevelopment Agency of Jersey City, New Jersey;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Review and Testing Course for Practical Nursing Program

WHEREAS, Hudson County Community College ("College") offers an undergraduate program for students pursuing a Practical Nursing Degree ("Program"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (4) and (19), this service is exempt from public bidding; and,

WHEREAS, Kaplan, Inc. has provided a proposal to the College to provide the Review Course, including support and maintenance of the applicable software, for the following tuition fees:

- PN Cohorts scheduled to graduate in 4 semesters: \$165 per semester
- PN Cohorts scheduled to graduate in 3 semesters: \$220 per semester
- PN Cohorts scheduled to graduate in 2 semesters: \$330 per semester
- PN Cohorts scheduled to graduate in 1 semester: \$660
- Any additional PN cohorts not listed above: \$165 per student per academic term based on 4 semesters of use; and,

WHEREAS, the College has determined it is in the best interests of the Program to enter into a contract with Kaplan so that students will have access to the Review Course including support and maintenance from Kaplan; and,

WHEREAS, the cost of these services will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Kaplan, Inc. for the Review Course with tuition and fees set forth above;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Purchase of Automatic Swinging Door Maintenance

WHEREAS, Hudson County Community College ("College") needs to purchase maintenance services for automatic swinging doors; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), the service is exempt from public bidding; and,

WHEREAS, Door Jockey is the current vendor providing maintenance to the College and has quoted a price for the services at a cost not to exceed \$30,000; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for automatic swinging door maintenance services to Door Jockey of Wall, New Jersey, as described herein at a cost not to exceed \$30,000;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing 26 Journal Square Lease Extension

WHEREAS, Hudson County Community College ("College") has a need to extend the lease contract for 26 Journal Square, 14th Floor office space with Journal Master Tenant, LLC ("JMT"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (15), this service is exempt from bidding; and,

WHEREAS, the anticipated extension is until July 31, 2023; and,

WHEREAS, JMT will lease this space at a total cost not to exceed \$693,477; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this lease extension;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the College to enter into a lease extension with Journal Master Tenant, LLC of New York, New York, at a cost not to exceed \$693,477;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Purchase of Shuttle Vans

WHEREAS, Hudson County Community ("College") needs to purchase two (2) shuttle vans for transportation between Journal Square and North Hudson Campuses from Hertrich Fleet Services, Inc. ("HFS"); and,

WHEREAS, Pursuant to N.J.S.A. 64A-25.9, the College may, without public advertisement, purchase goods and/or services pursuant to a contract for such goods and/or services entered into on behalf of the State by the Division of Purchase and Property; and,

WHEREAS, HFS will provide these vehicles at a total cost not to exceed \$60,000; and,

WHEREAS, the cost of these vehicles will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Hertrich Fleet Services, Inc. of Milford, Delaware, to provide these vehicles at a cost not to exceed \$60,000;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Purchase of Rapid Response Vehicle

WHEREAS, Hudson County Community ("College") needs to purchase one (1) rapid response vehicle for the Security Department from Schumacher Chevrolet-Buick ("Schumacher"); and,

WHEREAS, Pursuant to N.J.S.A. 64A-25.9, the College may, without public advertisement, purchase goods and/or services pursuant to a contract for such goods and/or services entered into on behalf of the State by the Division of Purchase and Property; and,

WHEREAS, Schumacher will provide this vehicle at a total cost not to exceed \$30,000; and,

WHEREAS, the cost of this vehicle will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Schumacher Chevrolet-Buick of Boonton, New Jersey, to provide a Rapid Response Vehicle at a cost not to exceed \$30,000;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Renewal of Dell Virtual Server Environment Warranty

WHEREAS, Hudson County Community (“College”) requires warranty support for its virtual server environment from Dell Technologies (“Dell”); and,

WHEREAS, this service is exempt from bidding pursuant to N.J.S.A. 18A:64A-25.5 (6); and,

WHEREAS, the anticipated term is until February 2021; and,

WHEREAS, Dell will provide these services at a total cost not to exceed \$23,212; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Dell Technologies to provide warranty support services at a cost not to exceed \$23,212;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Licensing, Formatting, and Migration of College Wide Imaging Solution

WHEREAS, Hudson County Community (“College”) needs to license, format, and migrate its document imaging system with Hyland, LLC (“Hyland”) to be compatible with new vendor Accelerated Information Systems (“AIS”); and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5 (6); and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, Hyland will provide this service at a total cost not to exceed \$71,000; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Hyland, LLC to format and migrate data at a cost not to exceed \$71,000;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Agreement between Hudson County Community College and Fairleigh Dickinson University

WHEREAS, Hudson County Community College ("College") desires to participate in an agreement with Fairleigh Dickinson University ("FDU") for students to earn a Bachelor of Arts degree in Individualized Studies ("Degree"); and,

WHEREAS, the College will provide office space and dedicated telephone line access for a FDU Coordinator, and the Coordinator will provide on-site supervision of FDU classes and advisement for FDU and HCCC students; and,

WHEREAS, the anticipated term is until June 30, 2020; and,

WHEREAS, FDU will reimburse the College \$122 per credit hour of instruction; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the agreement between Hudson County Community College and Fairleigh Dickinson University;

BE IT FURTHER RESOLVED that the College's Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

10. Resolution Authorizing Agreement between Hudson County Community College and County College of Morris

WHEREAS, Hudson County Community College ("College") desires to participate with County College of Morris ("CCM") in CareerAdvance USA's apprenticeship program ("Program"); and,

WHEREAS, the College is a consortium partner and will create and implement strategies to encourage the goals authorized in the American Competitiveness and Workforce Improvement Act and set forth by the U.S. Department of Labor; and,

WHEREAS, the Program will be funded by the 'Scaling Apprenticeship Through Sector Based Strategies' grant; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the agreement between Hudson County Community College and County College of Morris;

BE IT FURTHER RESOLVED that the College's Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

11. Resolution Authorizing Agreement between Hudson County Community College and DaVita Dialysis Contracting, LLC

WHEREAS, Hudson County Community College ("College") desires to enter into a Student Training Agreement ("Agreement") with DaVita Dialysis Contracting, LLC ("DaVita") for Certified Nurse Aide students; and,

WHEREAS, DaVita conducts, maintains, and carries on a health-related activity and is willing to provide clinical training and/or observation to the College's students, so long as such training does not interfere with the facilities obligations to patients; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the agreement between Hudson County Community College and DaVita Dialysis Contracting, LLC;

BE IT FURTHER RESOLVED that the College's Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

12. Resolution Authorizing Agreement between Hudson County Community College and International Brotherhood of Electrical Workers

WHEREAS, Hudson County Community College's Division of Continuing Education and Workforce Development ("College") desires to enter into a partnership with the International Brotherhood of Electrical Workers Local 164 ("IBEW"); and,

WHEREAS, the College will hold training classes at IBEW's Training Center at 65 West Century Road in Paramus, New Jersey; and,

WHEREAS, the anticipated term is until December 31, 2020; and,

WHEREAS, the cost of the class is \$4,000 per course, not including books and materials; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the agreement between Hudson County Community College and International Brotherhood of Electrical Workers Local 164 of Paramus, New Jersey;

BE IT FURTHER RESOLVED that the College's Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

13. Resolution Approving Affiliation Agreement with Rutgers University

WHEREAS, Hudson County Community College ("College") desires to participate with Rutgers University ("RU") in the development and implementation of field work experience for students in Rutgers' program of education for social work ("Program"); and,

WHEREAS, the Program requires an Affiliation Agreement between the participating entities that sets forth the roles, responsibilities, requirements, and other terms of the agreement covering students and faculty; and,

WHEREAS, the parties desire to enter into an agreement to implement the Program; and,

WHEREAS, the term of the agreement is five (5) years; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the agreement between Hudson County Community College and Rutgers University;

BE IT FURTHER RESOLVED that the College's Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

14. Resolution Authorizing Agreement with Statewide Hispanic Chamber of Commerce of New Jersey

WHEREAS, Hudson County Community College ("College") desires to enter into a Memorandum of Agreement ("MOA") with the Statewide Hispanic Chamber of Commerce of New Jersey ("SHCCNJ"); and,

WHEREAS, the College will provide space for SHCCNJ programs and events, including the Hispanic Entrepreneurship Training Program, at no cost; and,

WHEREAS, SHCCNJ will invite the College's students to either participate or volunteer at all events across New Jersey; and,

WHEREAS, the initial term of the MOA is until December 31, 2022; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the College to enter into a Memorandum of Agreement with the Statewide Hispanic Chamber of Commerce of New Jersey;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

15. Resolution Authorizing the Award of Consultation for Employee Classification and Compensation Study

WHEREAS, Hudson County Community College ("College") has a need for consultant services from Evergreen Solutions, LLC ("Evergreen") to conduct a college-wide employee classification and compensation study; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (15), this service is exempt from bidding; and,

WHEREAS, the anticipated term is six (6) months; and,

WHEREAS, Evergreen will provide this service at a total cost not to exceed \$49,600; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and the Personnel Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to Evergreen Solutions, LLC of Tallahassee, Florida, for consultant services;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

16. Resolution to Approve May 21, 2020 Commencement Date and Venue

WHEREAS, Hudson County Community College ("College") needs to rent space for the Commencement Ceremony to be held at 12 p.m. on May 21, 2020; and,

WHEREAS, Red Bull Arena ("RBA") has provided a rental contract for the needed space at a total cost not to exceed \$80,000; and,

WHEREAS, the cost of this rental will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the rental contract with Red Bull Arena of Harrison, New Jersey, in accordance with the terms described herein at a cost not to exceed \$80,000;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

17. Resolution Amending Resolution #1 from November 26, 2019 Board of Trustees Meeting

WHEREAS, on November 26, 2019, Hudson County Community College ("College") authorized the extension of building maintenance services from Maverick Building Services, Inc. ("Maverick") while the College conducts a procurement for the services; and,

WHEREAS, the quoted price needs to be corrected, as the total cost is approximately \$200,000 per month; and,

WHEREAS, the extension is until March 31, 2020; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this amendment;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College amend the November 26, 2019 resolution #1 for a building maintenance services contract extension to Maverick Building Services, Inc. of Rutherford, New Jersey as described herein at an estimated monthly cost of \$200,000;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

18. Resolution Amending Resolution #10 from August 13, 2019 Board of Trustees Meeting

WHEREAS, Hudson County Community College owns an 81% interest in the North Hudson Higher Education Center Condominium ("Condominium") located at Kennedy Boulevard and 48th Street, Union City, New Jersey; and,

WHEREAS, the County of Hudson owns a 19% interest in the Condominium; and,

WHEREAS, the County of Hudson wishes to lease to Hudson County Community College a portion of the Condominium owned by the County, being approximately 3,220 square feet located on the 7th floor of the Condominium ("Premises"); and,

WHEREAS, Hudson County Community College wishes to lease the Premises from the County of Hudson; and,

WHEREAS, the Board of Trustees of Hudson County Community College has determined that it is in the best interests of the College and in conformance with the College's long range plans to lease the Premises from the County; and,

WHEREAS, the Board of Trustees of Hudson County Community College adopted a Resolution at its August 13, 2019 meeting approving the leasing of the Premises in accordance with a proposed Lease Agreement attached to such Resolution; and,

WHEREAS, following further negotiations with the County of Hudson, the terms of such proposed Lease Agreement have changed in certain respects; and,

WHEREAS, the terms of the negotiated Lease between the County of Hudson and Hudson County Community College are set forth in the Lease Agreement attached to this amendatory Resolution; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this amendment;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hudson County Community College that:

1. The recitations above are incorporated herein as if set forth at length.
2. The President of Hudson County Community College and/or his designee(s) is hereby authorized to finalize the terms of the Lease Agreement attached hereto for the leasing of the Premises in the Condominium and is further authorized to execute the final Lease Agreement so negotiated on behalf of the College.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1-18:**

1) Resolution Authorizing Marketing of Properties; 2) Resolution Authorizing Review and Testing Course for Practical Nursing Program; 3) Resolution Authorizing Purchase of Automatic Swinging Door Maintenance; 4) Resolution Authorizing 26 Journal Square Lease Extension; 5) Resolution Authorizing Purchase of Shuttle Vans; 6) Resolution Authorizing Purchase of Rapid Response Vehicle; 7) Resolution Authorizing Renewal of Dell Virtual Server Environment Warranty; 8) Resolution Authorizing Licensing, Formatting, and Migration of College Wide Imaging Solution; 9) Resolution Authorizing Agreement between Hudson County Community College and Fairleigh Dickinson University; 10) Resolution Authorizing Agreement between Hudson County Community College and County College of Morris; 11) Resolution Authorizing Agreement between Hudson County Community College and DaVita Dialysis Contracting, LLC; 12) Resolution Authorizing Agreement between Hudson County Community College and International Brotherhood of Electrical Workers; 13) Resolution Approving Affiliation Agreement with Rutgers University; 14) Resolution Authorizing Agreement with Statewide Hispanic Chamber of Commerce of New Jersey; 15) Resolution Authorizing the Award of Consultation for Employee Classification and Compensation Study; 16) Resolution to Approve May 21, 2020 Commencement Date and Venue; 17) Resolution Amending Resolution #1 from November 26, 2019 Board of Trustees Meeting; and 18) Resolution Amending Resolution #10 from August 13, 2019 Board of Trustees Meeting.

INTRODUCED BY: Bakari Lee

SECONDED BY: Joseph Doria

DATE: January 21, 2020

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Galvin, Adamarys	<u>ABSENT</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay

RESOLUTION ADOPTED

Jennifer Oakley 1-21-2020
Signature of Recorder Date

ATTACHMENT A
ITEM VIII – Resolution #18

LEASE AGREEMENT

COUNTY OF HUDSON (LANDLORD)
TO
HUDSON COUNTY COMMUNITY COLLEGE (TENANT)

This lease agreement (the “Lease”) made this ____ day of _____, 2020, by and between the **COUNTY OF HUDSON**, a body politic and corporate of the State of New Jersey (the “County”), with offices located at 583 Newark Avenue, Jersey City, New Jersey 07306 and **HUDSON COUNTY COMMUNITY COLLEGE** (the “College”) with offices located at 70 Sip Avenue, Jersey City, New Jersey 07306.

WHEREAS, the County is the owner of a condominium unit located on the sixth floor and part of the seventh floor (the “CDC Unit”) in a building known as the North Hudson Higher Education Center Condominium, a seven story commercial condominium building (the “Condominium”), at Kennedy Boulevard and 48th Street, Union City, Hudson County, New Jersey; and

WHEREAS, the CDC Unit is comprised of certain space on the 6th floor of the Building (the “CDC 6th Floor Space”) and certain space on the 7th floor of the Building (the “CDC 7th Floor Space”), all as more particularly described in the Master Deed for the Condominium (the “Master Deed”), dated October 20, 2011 and recorded November 9, 2011 in the office of the Register of Hudson County in Deed Book 8818, page 425; and

WHEREAS, the County wishes to lease the entire CDC 7th Floor Space it owns (such CDC 7th Floor Space being also referred to herein as the “Premises”) to the College and the College wishes to lease said Premises from the County; and

WHEREAS, the County and the College therefore desire to enter into a Lease of the Premises for the use by the College for purposes consistent with that of a county community college and consistent with the terms of the Condominium Documents (as that term is defined in the Master Deed) for the Condominium;

NOW THEREFORE, in consideration of the mutual promises and covenants made between the County and the College, the terms and conditions of the Lease are hereby agreed as follows:

1. **LEASED PREMISES.** The Premises are more particularly described as approximately 3,220 square feet, being the entire portion of the CDC 7th Floor Space in the Condominium. Said Premises also consist of the County’s interest in the Common Elements of the Building and Land as that interest relates to the CDC 7th Floor Space of the Condominium. Attached as “Schedule A”, is a description of the Premises.

2. **COMMON ELEMENTS.** Common Elements shall have the same meaning as set forth in N.J.S. 46:8B-3d and N.J.S. 46:8B-3k, except as same may be modified by the Master Deed. General Common Elements are described in Section 5.01 of the Master Deed, Limited Common Elements are described in Section 5.02 of the Master Deed and Reserved Common Elements are described in Section 5.05 of the Master Deed.

3. **BASE RENT; ADDITIONAL RENT.** The Annual Base Rent for the Premises during the initial five (5) year Term and any and all Lease Extension Terms shall be as set forth in Schedule B, payable in twelve (12) equal monthly installments as set forth in Schedule B per month, due on the first day of each month. The County and the College hereby acknowledge and agree that the Annual Base Rent was calculated based on the bond debt service attributable to the Premises from the County's \$74,000,000 County of Hudson, State of New Jersey General Obligation Bonds, Series 2014 (Callable) used to finance the Premises.

4. **TERM OF LEASE; OPTIONS TO EXTEND THE TERM.**

(a) The initial term of the Lease shall be for a period of five (5) years, commencing on _____, 2020 and ending on _____, 2025.

(b) The College may extend the Term for additional periods of five (5) years each by written notice of its election to do so given to the County at least sixty (60) days prior to the expiration of the prior Term.

(c) The extended Terms referred to in Section 4(b) above will be on all of the terms and conditions of this Lease applicable at the Expiration Date of the original Term.

5. **COUNTY TRANSFER OF CDC 7TH FLOOR SPACE TO THE COLLEGE.** Once the debt service calculated for the Premises (being the Base Rent referred to in Section 3 above) has been paid in full by the College, the County acknowledges and agrees that it will transfer the CDC 7th Floor Space to the College for a purchase price of One (\$1.00) Dollar. In further consideration of this Lease, both the County and the College hereby agree to amend the Master Deed to permit the CDC 7th Floor Space to be transferred to the College, in accordance with this Lease Agreement, independent of the CDC 6th Floor Space which CDC 6th Floor Space shall remain owned by the County of Hudson. The parties further agree that the amendment to the Master Deed for the aforesaid purpose will be filed with the Register of Hudson County, NJ no later than July 1, 2020.

6. **USE OF PREMISES.** The use of the Premises by the College shall be for purposes consistent with that of a county community college and consistent with the terms of the Condominium Documents (as that term is defined in the Master Deed) for the Condominium.

7. **SIGNS.** Any signs to be placed on the Premises shall be subject to the Condominium Documents; no signs shall be permitted that violate said Condominium

Documents. Any signs placed on the Premises will at all times conform to all municipal ordinances or other laws and regulations applicable thereto.

8. **MAINTENANCE AND REPAIRS.** The College has examined the Premises and has entered into this Lease without any representation on the part of the County as to the condition thereof. The College shall take good care of the Premises and shall, at the College's own cost and expense, make all repairs, and shall maintain the Premises in good condition and state of repair, and at the end or other expiration of the Term hereof, shall deliver up the Premises in good order and condition, wear and tear from a reasonable use thereof, and damage by the elements not resulting from the neglect or fault of the College excepted.

9. **ELECTRICAL, PLUMBING SYSTEMS, AIR CONDITIONING AND HEATING SYSTEMS.** Subject to the Condominium Documents, the College is solely responsible for repair and replacement of all electrical, plumbing, air conditioning and heating systems located within or appurtenant to the Premises and has accepted said systems in their "AS IS" condition.

10. **ALTERATIONS AND IMPROVEMENTS.** No alterations, additions or improvements may be made to the Premises without the written consent of the County, which consent shall not be unreasonably withheld or delayed.

11. **COMPLIANCE WITH LAWS, ETC.** The College shall promptly comply with all laws, statutes, ordinances, rules, orders, regulations, requirements and directives of the Federal, State and Municipal government or Public Authorities, and of any and all their departments and bureaus, applicable to and affecting the Premises or the use and occupancy of the Premises during the Term; and shall also promptly comply with all orders, regulations, requirements and directives of the Board of Fire Underwritings or similar authority and of any insurance companies which have issued or are about to issue policies of insurance covering the Premises and its contents, for the prevention of fire or other casualty, damage or injury, at the College's own cost and expense.

12. **ASSIGNMENT AND SUBLEASE.** The College shall not assign or sublet this Lease without written permission from the County, which consent shall not be unreasonably withheld or delayed. In the event such permission is granted, then the assignee or sublessee shall be subject to all the conditions and obligations of this Lease as if they were the College.

13. **RESTRICTION OF USE.** The College shall not occupy or use the Premises or any part thereof, nor permit or suffer the same to be occupied or used for any purposes other than as herein limited, nor for any purposes deemed unlawful.

14. **INSURANCE COVERAGE.** The College shall procure and maintain, at its own cost and expense, adequate insurance against liability for occurrences within the Premises consistent with that required to be maintained by the College for the HCCC Unit (as defined in the Master Deed) in accordance with Section 12.05 of the Master Deed and the last paragraph of Section 6.02(g) of the By-Laws. The insurance coverages required

under this Section 14 may be carried under a blanket policy covering the Premises and other locations of the College.

15. INSURANCE FOR CONDOMINIUM OWNERS ASSOCIATION.

The condominium association is known as the North Hudson Higher Education Center Condominium Association, Inc. (the "Association"). On request by the County, the College will provide a certificate of insurance naming the Association as an additional insured with respect to the insurance required by Section 14 above.

16. INSPECTION AND REPAIR. The College agrees that the County and the County's agents, employees or other representatives, shall have the right to enter into and upon the said Premises or any part thereof, at all reasonable hours, for the purpose of examining the same or making repairs or alterations therein as may be necessary for the safety and preservation thereof. This clause shall not be deemed to be a covenant by the County to be construed to create an obligation on the part of the County to make such inspection or repairs.

17. INDEMNIFICATION.

(a) The College shall indemnify the County and the Hudson County Board of Chosen Freeholders, their officers, agents, representatives and employees from and against any and all liability, claims, suits, damages, costs, losses and expenses caused by, resulting from, or based upon the negligent or wrongful acts or omissions of the College its officers, agents, representatives, employees or invitees arising out of or relating to College's use or occupancy of the Premises, or performance under this Lease.

(b) The County shall indemnify the College, its officers, agents, representatives and employees from and against any and all liability, claims, suits, damages, costs, losses and expenses caused by, resulting from, or based upon the negligent or wrongful acts or omissions of the County, its officers, agents, representatives, employees or invitees relating to the Premises or this Lease.

18. NON-WAIVER BY COUNTY. The various rights, remedies, options and elections of the County under this Lease are cumulative. The failure of the County to enforce strict performance by the College of the conditions and covenants of this Lease or to exercise any election or option, or to resort or have recourse to any remedy conferred in this Lease or the acceptance by the County of any installment of rent after any breach by the College, in any one or more instances, shall not be construed or deemed to be a waiver or a relinquishment for the future by the County of any such conditions and covenants, options, elections or remedies, but the same will continue in full force and effect.

19. VALIDITY OF LEASE. If any provision of this Lease shall be invalid or unenforceable, the remainder of this Lease shall not be affected thereby. The terms, conditions, covenants and provisions of this Lease will be deemed to be severable. If any provision contained in this Lease is adjudged to be invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable laws, it will not affect the validity

of any other clause or provision in this Lease, but such other clauses or provisions will remain in full force and effect.

20. **NOTICES.** All notices required under the terms of this Lease shall be considered given and delivered if dispatched by registered or certified or mail, postage prepaid, return receipt requested, or delivered by nationally recognized overnight mail carrier at the addresses listed below for each party.

(a) In the case of THE COUNTY OF HUDSON, addressed to:

Abraham Antun
County Administrator
4th Floor
567 Pavonia Avenue
Jersey City, New Jersey 07306

With a copy to:

Donato Battista, Esq.
Office of the County Counsel
County of Hudson
4th Floor
567 Pavonia Avenue
Jersey City, New Jersey 07306

(b) In the case of HUDSON COUNTY COMMUNITY COLLEGE, addressed to:

Dr. Christopher Reber
President
Hudson County Community College
70 Sip Avenue
Jersey City, New Jersey 07306

With a copy to:

John J. Curley, Esq.
John J. Curley, LLC
574 Summit Avenue, Suite 502
Jersey City, NJ 07306

21. **TITLE AND QUIET ENJOYMENT.** The County covenants and represents that the County is the owner of the Premises herein leased and has the right and authority to enter into, execute and deliver this Lease; and does further covenant that the College, on paying the rent and performing the conditions and covenants herein contained, shall and may peaceably and quietly have, hold and enjoy the Premises for the Term set forth herein.

22. **“AS IS” CONDITION.** The College has inspected the Premises and accepts same in an “AS IS” condition.

23. **ENTIRE CONTRACT.** This Lease contains the entire contract between the parties. No representative, agent or employee of the County has been authorized to make any representations or promises with reference to the leasing of the Premises, or to vary, alter or modify the terms hereof. No additions, changes or modifications, renewals or extensions hereof, will be binding unless reduced to writing and signed by the parties hereto.

24. **TERMINATION IN THE EVENT OF DEFAULT.** In the event the College defaults under any term of this Lease, the County may give notice of said default in writing to the College. The College shall have sixty (60) days from the date of the written notice to cure said default. In the event the College fails to cure the default within sixty (60) days, or if incapable of cure within said period to initiate cure and thereafter prosecute same to completion, the County shall have the right to terminate this Lease.

25. **LEASE SUBJECT TO CONDOMINIUM DOCUMENTS.** This Lease shall be subject, in all respects, to the terms and conditions of Master Deed, the By-Laws, the Rules and Regulations, as such documents may now or hereafter be amended, of the North Hudson Higher Education Center Condominium.

26. **ADDITIONAL PROVISIONS.**

(a) In the event that either party institutes an action for enforcement of any term of this Lease, then in addition to any other relief, the prevailing party shall be entitled to an award of reasonable attorney fees and costs incurred in the prosecution of any action against the non-prevailing party.

(b) All references herein to any parties, persons, entities or corporations, the use of any particular gender or the plural or singular number is intended to include the appropriate gender or number as the text of the within instrument may require. All the terms, covenants and conditions herein contained shall be for and shall inure to the benefit of and shall bind the respective parties hereto and their heirs, executors, administrators personal or legal representatives, successors and assigns.

(c) This Lease shall be governed and construed in accordance with the laws of the State of New Jersey. Any legal action for enforcement or any other issue relating to this instrument shall be instituted in the Superior Court of the State of New Jersey located in Hudson County.

(d) A resolution of the County of Hudson authorizing and approving this Lease with Hudson County Community College is attached hereto as “Schedule C”.

(e) A resolution of Hudson County Community College authorizing and approving this Lease with the County of Hudson is attached hereto as “Schedule D”.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals, or caused these presents to be signed by their proper corporate officers and their proper corporate seal to be affixed hereto, the day and year first above written.

TENANT:
Hudson County Community College

By: Dr. Christopher Reber, President

LANDLORD:
County of Hudson

By: Abraham Antun,
County Administrator

STATE OF NEW JERSEY)
**COUNTY OF HUDSON) SS.:
)**

On the ____ day of _____, 2020, before me personally came Christopher Reber, to me known, who, being by me duly sworn, did depose and say that he is the President of Hudson County Community College and that he executed the foregoing instrument on behalf of Hudson County Community College, as the act of Hudson County Community College, and that he was duly authorized to execute and deliver this instrument on behalf of Hudson County Community College.

A Notary Public of the State of New Jersey

STATE OF NEW JERSEY)

) SS.:

COUNTY OF HUDSON)

BE IT REMEMBERED, that on this ____ day of _____, 2020 before me, the subscriber, _____, personally appeared _____, who being by me duly sworn according to law, on her/his oath says that she/he is the Clerk of the Board of Chosen Freeholders of the County of Hudson and that ABRAHAM ANTUN, is the County Administrator, that he knows the corporate seal of said County of Hudson and that the seal affixed to the foregoing instrument is the seal of said county, that the said ABRAHAM ANTUN as County Administrator signed said instrument and affixed said seal thereto as his voluntary act and deed for the uses and purposes therein expressed, in attestation whereof, she/he the said _____, as Clerk, subscribed his name thereto.

Clerk of Board of Chosen Freeholders

Sworn to and subscribed before me
this ____ day of _____, 2020

A Notary Public of the State of New Jersey

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATION

First Name	Last Name	Title	Effective Date
Ferdinand	Orock	Professor	January 15, 2020
Vivyen	Ray	Assistant Vice President for Employee Relations	January 3, 2020

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.

2. TERMINATION

First Name	Last Name	Title	Effective Date
Marc	Morgenstern	Instructional Designer	December 6, 2019

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Termination above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF STAFF

First Name	Last Name	Title	Effective Date	Annual Salary
Ellen	Renaud	Director of Library Instruction	January 22, 2020	\$94,000

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 3.

4. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS SPRING 2020

First Name	Last Name	Title	Effective Date	Annual Salary
Nipon	Kutubuddin	ESL Instructor, Non-tenured	January 24, 2020	\$52,000
Daniel	Ondieki	High Level Mathematics Instructor, Non-tenured	January 24, 2020	\$52,000
Nicholetta	Prince	Criminal Justice Instructor, Non-tenured	January 24, 2020	\$52,000

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Faculty Assignments above as Personnel Recommendation Item No. 4.

5. TEMPORARY FULL-TIME STAFF ASSIGNMENTS EFFECTIVE UNTIL JUNE 30, 2020

First Name	Last Name	Title	Effective Date	Annual Salary
Stephanie	Jimenez	Program Assistant, Early College Program	January 15, 2020	\$40,000

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Staff Assignments above as Personnel Recommendation Item No. 5.

6. APPOINTMENT OF NEW & CONTINUING PART-TIME HIRES THROUGH JANUARY, 2021

NEW PART-TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Pryce	La Toya	Center for Business & Industry	PT Instructor	PTINST-103005-505455	C. Mirasol
Pryce	La Toya	Continuing Education	PT Instructor	PTINST-102010-505455	C. Mirasol
Martinez	Lilian	Continuing Education	Customer Service	CATSAT-102010-505455	C. Mirasol
Suero	Gianny	English & ESL	Office Assistant	101040	J. Caniglia
Fuentes	Mariana	College Libraries	Library Associate – Technology	150510-505455	J. Yang
Brito	Raymond	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Dob	Tahar	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Garcia	Daniel	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Iglesias Gonzalez	Hugo	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Khan	Fatima	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Lopez	Alejandro	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Mercado	David	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Morgan	James Thomas	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Wood	Marjorie	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
De La Cruz	Alena	Advisement & Counseling	PT Advisor	200510	S. Dynan
Mejia	Natalie	Financial Aid	Office Assistant	200520	S. Mendoza
Kilonzo	Hydah	Center for Business & Industry	PT Cert. Nurse Aide Instructor	PTINST-103005	C. Mirasol
Radcliffe	Lori	Center for Business & Industry	PT Cert. Nurse Aide Instructor	PTINST-103005	C. Mirasol
Richardson	Darnelle L.	Continuing Education	PT Instructor	PTINST- 102010	C. Mirasol
Kilonzo	Hydah	Continuing Education	PT Cert. Nurse Aide Instructor	PTINST- 101020	C. Mirasol
Radcliffe	Lori	Continuing Education	PT Cert. Nurse Aide Instructor	PTINST-101020	C. Mirasol
Anderson	Larry	Student Affairs	PT Food Pantry Manager	PTRYMGR-252025	D. Clark
Barnes	Bernadette	Student Affairs	PT Food Pantry Manager	PTRYMGR-252025	D. Clark
Hutchinson	Anne	Library	PT Librarian	PTLRN-150510	E. Renaud
Mistry	Priyanka	Communications	PT Communications Assistant	254055	J. Christopher
Flores	Deyanaria	Accessibilitly Services	Notetaker/Reader	150525	K. Davis
Khalil	Marina	Advisement & Counseling	PT Advisor	200510	S. Dynan
Thompson	Makeya	Advisement & Counseling	PT Advisor	200510	S. Dynan

CONTINUING PART-TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Richardson	Darnelle L.	Center for Business & Industry	PT Instructor	PTINST- 103005	C. Mirasol
Bekkouche	Ahmed	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Criollo	Cynthia	Faculty & Staff Development	PT Office Assistant	252005	L. Williams
Khatiri	Binish	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Segovia Vazquez	Kailyn	ADJ Academic Support Services Department	Tutor	TUTOR-150505	P. Bandyopadhyay
Martinez	David	Advisement & Counseling	Office Assistant	200510	S. Dynan
Livesay	Lewis	Advisement & Counseling	PT Advisor	200510	S. Dynan
Rosario	Betsaida	Enrollment Services	Enrollment Support Assistant	200525	W. Zahur
Suarez	Melanie	Enrollment Services	Enrollment Support Assistant	200525	W. Zahur
Wilson	Cynthia	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Wilson	Cynthia	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Callens	Domonique	Academic Affairs	PT Office Assistant	252010	P. Naik/ L. Guastini
Gotia Jr.	Edward	Advisement & Counseling	Office Assistant	200510	S. Dynan
Rosado	Grace Kelly	Advisement & Counseling	PT Advisor	200510	S. Dynan

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Appointment of New and Continuing Part-Time Hires listed above as Personnel Recommendation Item No. 6.

7. APPOINTMENT OF NEW HIRE ADJUNCTS

	First Name	Last Name	Department
1	Robert	Hamer	Business, Culinary, Hospitality
2	Michele	Wallace	English & ESL
3	Nathalie	Pfeifer	Nursing & Health Sciences
4	Patricia	Pizarro	Nursing & Health Sciences
5	Yolanda	Croswell	Social Sciences & Humanities
6	Steve	Lorenz	Social Sciences & Humanities
7	Zitsi	Mirakhur	Social Sciences & Humanities
8	Simone	Patterson	Social Sciences & Humanities
9	Romanovski	Zephirin	Social Sciences & Humanities

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjuncts listed above as Personnel Recommendation Item No 7.

8. MODIFICATIONS OF STAFFING TABLE FOR FY2020 EFFECTIVE JANUARY 22, 2020

SECTION ONE:

Delete Title(s)

- a. Apprenticeship Coordinator
- b. Program Coordinator (Nursing)

SECTION TWO:

Add Title(s)

- a. Apprenticeship Coordinator, Healthcare (Grant Fuded)
- b. Apprenticeship Coordinator, Advanced Manufacturing (Grant Funded)
- c. Director, Office of Accessibility Services
- d. Assistant Director, Nursing Program
- e. Simulation Lab Coordinator
- f. Admissions and Recruitment Coordinator
- g. Associate Director, Continuing Education & Workforce Development

SECTION THREE:

Change of Title with Incumbents

Academic Administrative Staff

<u>Name</u>	<u>Title Change</u>
Lori Byrd	From: College Lecturer To: Assistant Director, Nursing Program
Lisa Cieckiewicz	From: Program Coordinator To: Admissions and Recruitment Coordinator
Chastity Farrell	From: Assistant Director, Continuing Education & Workforce Development To: Associate Director, Continuing Education & Workforce Development
Naya Stephanie Garrido	From: Apprenticeship Coordinator To: Apprenticeship Coordinator, Healthcare (Grant Funded)
Miriam Masias	From: College Lecturer To: Simulation Lab Coordinator

SECTION FOUR:

Salaries Impacted by Staff Title Changes

Academic Administrative Staff

<u>Name</u>	<u>Salary Change</u>
Chastity Farrell	From: \$55,040 To: \$60,000

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Modifications of the Staffing Table for FY2020 above as Personnel Recommendation Item No. 8.

9. Resolution Authorizing the Award of Consultation for Employee Classification and Compensation Study

WHEREAS, Hudson County Community College ("College") has a need for consultant services from Evergreen Solutions, LLC ("Evergreen") to conduct a college-wide employee classification and compensation study; and,

WHEREAS, pursuant to N.J.S.A. 18 A: 64A-25.5 (15), this service is exempt from bidding; and,

WHEREAS, the anticipated term is until May 1, 2020; and,

WHEREAS, Evergreen will provide this service at a total cost not to exceed \$49,600; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and the Personnel Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to Evergreen Solutions, LLC of Tallahassee, Florida, for consultant services;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Ferdinand Orock Settlement Agreement and Release

WHEREAS, the Board of Trustees of Hudson County Community College (the "College") and Ferdinand Orock ("Orock") desire to enter into a Settlement Agreement and Release to resolve all outstanding issues with respect to Orock's employment; and,

WHEREAS, the College has agreed to enter into a Settlement Agreement and Release with Orock in exchange for Orock's voluntary resignation from employment with the College; and,

WHEREAS, the College and Orock mutually agree to the terms of the Settlement Agreement and Release;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Hudson County Community College hereby approve the Settlement Agreement and Release and authorizes the Chairman of the Board of Trustees to execute the Settlement Agreement and Release on behalf of Hudson County Community College;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration and Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-10:**

1) Resignation; 2) Termination; 3) Appointment of Staff; 4) Temporary Full-Time Faculty Assignments Spring 2020; 5) Temporary Full-Time Staff Assignments Effective Until June 30, 2020; 6) Appointment Of New & Continuing Part-Time Hires Through January 2021; 7) Appointment of New Hire Adjuncts; 8) Modifications of Staffing Table For FY 2020 Effective January 22, 2020; 9) Resolution Authorizing the Award of Consultation for Employee Classification and Compensation Study; and 10) Resolution Authorizing Ferdinand Orock Settlement Agreement and Release.

INTRODUCED BY: Karen Fahrenholz

SECONDED BY: Joseph Doria

DATE: January 21, 2020

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Galvin, Adamarys	<u>ABSENT</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay

RESOLUTION ADOPTED

Jennifer Oakley 1-21-2020
Signature of Recorder Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

IX. ACADEMIC AND STUDENT AFFAIRS

**1. PROPOSED AGREEMENT BETWEEN HUDSON COUNTY COMMUNITY COLLEGE AND
HOBOKEN FAMILY PLANNING**

Report and Background:

In service of its commitment to be a comprehensive, open-access community college that is accessible to all community members regardless of race, color, class, sex, religion, creed, age, life-style, disability, marital status, affectional or sexual orientation, ancestry, national origin, veteran's status, or union membership, the Division of Student Affairs seeks approval of the proposed agreement with Hoboken Family Planning (Attachment I). The proposed agreement defines the terms and conditions under which members of Hoboken Family Planning's medical staff will visit HCCC's Hudson Helps Resource Center. The proposed agreement provides for Hoboken Family Planning to be on HCCC's campus one day per week from January 2020 through December 2020, except for the weeks when school is not in session, for the purposes of screening HCCC students for sexually transmitted infections (STIs).

Recommendation:

The President, the Administration, and the Academic and Student Affairs Committee recommend that the Board of Trustees authorize Hudson County Community College to enter into an agreement with Hoboken Family Planning, effective January 2020, and take all steps necessary to effectuate the terms of this resolution.

**2. PROPOSED AGREEMENT BETWEEN HUDSON COUNTY COMMUNITY COLLEGE AND NEW
YORK UNIVERSITY**

Report and Background:

In service of its commitment to be a comprehensive, open-access community college that is accessible to all community members regardless of race, color, class, sex, religion, creed, age, life-style, disability, marital status, affectional or sexual orientation, ancestry, national origin, veteran's status, or union membership, the Division of Student Affairs seeks approval of the proposed agreement with New York University (Attachment II). The proposed agreement defines the terms and conditions under which graduate students who are enrolled in New York University's Social Work Program will receive field instruction in Social Work while providing related services for HCCC students between September 1, 2019 and September 1, 2021. The proposed agreement allows HCCC to assist more students who are in need of such services.

Recommendation:

The President, the Administration, and the Academic and Student Affairs Committee recommend that the Board of Trustees authorize Hudson County Community College to enter into an agreement with New York University, retroactive to September 1, 2019, and take all steps necessary to effectuate the terms of this resolution.

3. PROPOSED VENUE FOR COMMENCEMENT 2020

Report and Background:

In alignment with Hudson County Community College's commitment to student success, the Divisions of Academic Affairs and Student Affairs propose conducting Commencement 2020 exercises at Red Bull Arena in Harrison, New Jersey. Red Bull Arena affords HCCC's graduates the opportunity to celebrate their accomplishment with an unlimited number of family and friends in attendance. The date of Commencement 2020 is Thursday, May 21, 2020, with the ceremony beginning at noon.

Recommendation:

The President, the Administration, and the Academic and Student Affairs Committee recommend that the Board of Trustees authorize Hudson County Community College to enter into an agreement with Red Bull Arena, and take all steps necessary to effectuate the terms of this resolution.

Resolution:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration, and the Academic and Student Affairs Committee as outlined above in Item **IX. Academic and Student Affairs Recommendations 1-3:** (1) Agreement between Hudson County Community College and Hoboken Family Planning, effective January 2020; (2) Agreement between Hudson County Community College and New York University, retroactive to September 1, 2019; and (3) Proposed Venue for Commencement 2020.

INTRODUCED BY: Pamela Gardner

SECONDED BY: Joseph Doria

DATE: January 21, 2020

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Galvin, Adamarys	<u>ABSENT</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay

RESOLUTION ADOPTED

Jennifer Oakley 1-21-2020
Signature of Recorder Date

HOBOKEN FAMILY PLANNING, INC.

WEST NEW YORK
5305 HUDSON AVE.
(201) 866-8071

MULTI-SERVICE COMMUNITY CENTER
SECOND & GRAND STS.
HOBOKEN, NEW JERSEY 07030
(201) 963-0300

UNION CITY
1206 SUMMIT AVE.
(201) 319-9200



William P. Bullock
EXECUTIVE
DIRECTOR

November 20, 2019

Ms. Lisa Dougherty
Vice President for Student Affairs and Enrollment
HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Dear Ms. Dougherty:

The letter sets forth an Agreement by and between Hudson County Community College, ("HCCC") and Hoboken Family Planning, Inc. ("HFP").

1. HFP's Qualifications: Hoboken Family Planning is a 501C (3) non-profit organization located at 124 Grand Street in Hoboken NJ 07030. We have been providing high quality family planning services from this location for 47 years, and cancer screening services for last 20 years. We generally provide our services to the most vulnerable people in our community, the poor and the uninsured, but all are welcome. Our services help people to manage their reproductive health, diagnose and treat sexually transmitted diseases (STDs), find chronic diseases and refer them for treatment and discover cancers at early and treatable stages. Family planning and STD services are provided on at discounted fees, or at no charge, based on the patient's income. No one is denied services because of an inability to pay. Cancer screenings services are provided free of charge for those who qualify for them based on being uninsured, under insured and having a household income less than 251% of the federal definition of poverty.

We have an excellent reputation in the greater Hudson County community for providing these services, as evidenced by the significant number of instances wherein we have provided them to three generations of women from the same family, grandmother, mother, and daughter. Additionally, the quality of our work is evident in the thank you notes and highly favorable reviews we have received from our patients. We tell the residents of Hudson County NJ to call us at 201-963-0300 if you need a GYN Exam, a Pap smear, birth control contraceptives, a mammogram or diagnosis and treatment of a UTI or an STD and we pride ourselves on being able to make appointments for these services within days of the phone calls.

2. Purpose of the Agreement: The purpose of this Agreement is to define the terms and conditions under which members of HFP's medical staff will visit HCCC's Health and Wellness Center once per week during the school year from January 2020 through May 2021, except for the weeks when school is not in session, and screen HCCC students for sexually transmitted diseases (STDs).

HOBOKEN FAMILY PLANNING, INC.

WEST NEW YORK
5305 HUDSON AVE.
(201) 866-8071

UNION CITY
1206 SUMMIT AVE.
(201) 319-9200

MULTI-SERVICE COMMUNITY CENTER
SECOND & GRAND STS.
HOBOKEN, NEW JERSEY 07030
(201) 963-0300



William P. Bullock
EXECUTIVE
DIRECTOR

3. Services: HFP will test HCCC students that voluntarily present themselves at these regularly scheduled once per week STD clinic sessions for: chlamydia; gonorrhea; and, HIV (using the Rapid Test). HFP will treat or refer for treatment any student (patient) with positive findings.

In addition, subject to HCCC's prior approval, HFP could also provide pregnancy testing and limited family planning services at these STD screening sessions.

4. Financial Considerations: There is no charge or fee from either HFP or HCCC to the other party for conducting these once per week STD screening clinic sessions at HCCC Student Health Center.

However, the STD screening services that HFP will provide in accordance with this Agreement are funded by federal and state grants and the HCCC's students receiving these services will be charged discounted fees in accordance with HFP's fee schedule for the services, based on their ability to pay for them. In addition, HFP is also required by these grants to bill Medicaid or the student's private insurance or school insurance for these services, unless a patient's confidentiality concerns prohibit this insurance billing.

5. Medical License and Malpractice Insurance Coverage: HFP and HCCC shall have a current and appropriate facility license from the State of New Jersey Department of Health and maintain medical malpractice insurance commensurate with the risks associated with their respective medical specialty. HFP and HCCC shall provide each other with copies of their Medical License(s) and Malpractice Insurance Certificate.

6. Patient Confidentiality: Each party understands and agrees that in connection with this Agreement, the parties will have access to confidential patient information that must be protected and kept strictly private in accordance with the latest HIPAA laws and requirements. In this regard, HFP and HCCC will sign each other's HIPAA Business Associates Agreements.

7. Confidentiality of this Agreement: This Agreement shall be strictly confidential and neither party shall disclose its contents or existence to a third party (with the exception of legal and financial advisors or as required by law), and unauthorized disclosure shall be considered a breach of this Agreement.

Each party also understands and agrees that in connection with this Agreement, they may acquire competitively sensitive information which is neither known to nor ascertainable by persons not engaged by the other party and which may cause such other party to suffer competitively or economically if such information became known to persons outside of such other party. Unless legally required to disclose such information, each party agrees to maintain the confidentiality of any confidential information it acquires during the entire term of this Agreement, and for as long as such information remains confidential

8. Term and Termination: This Agreement shall commence on January 15, 2020 and shall be in effect until May 31, 2021, unless extended by mutual agreement of the parties. Notwithstanding anything to the contrary,

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EXECUTIVE
DIRECTOR

either party may terminate this Agreement, at any time, upon thirty (30) days' prior written notice to the other party.

9. Enforceability: Should any provision of this Agreement be deemed illegal or unenforceable, the remainder shall nonetheless be given full force and effect.

10. Indemnification: Each party shall indemnify the other for liabilities and/or damages resulting from their respective acts or omissions in the performance of this Agreement.

11. Entire Agreement. This Agreement constitutes the entire Agreement between the parties regarding the subject matter hereof and supersedes any prior oral or written discussions, agreements, or negotiations. This Agreement may only be amended by written agreement signed by both parties.

12. Independent Contractors: In the performance of this Agreement, it is mutually understood and agreed that HCCC is at all times acting and performing as an independent contractor with, and not an employee or joint venturer of, HFP.

13. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of New Jersey.

14. Waiver: No failure by any party to insist upon the strict performance of any covenant, agreement, term, or condition of this Agreement or to exercise a right or remedy shall constitute a waiver. No waiver of any breach shall affect or alter this Agreement, but each and every covenant, condition, agreement and term of this Agreement shall continue in full force and effect with respect to any other existing or subsequent breach.

15. Assignment: HFP may not assign any of duties or obligations or the benefit of this Agreement to any other person or entity without the prior written approval of Stevens. Stevens may assign the rights, duties, obligations and benefits imposed upon it or accruing to it hereunder to any affiliate or successor in interest.

16. Notices: Notice required or permitted to be given under this Agreement shall be given as follows:

To HCCC: Lisa Dougherty
Vice President for Student Affairs and Enrollment
Hudson County Community College
70 Sip Avenue
Jersey City, N.J. 07306

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(201) 319-9200



William P. Bullock
EXECUTIVE
DIRECTOR

To HFP: Hoboken Family Planning, Inc.
124 Grand St,
Hoboken, NJ 07030

In Witness Whereof, the parties hereto have executed this Agreement as of the day and year indicated below.

Accepted by:

Dated _____

William P. Bullock
Executive Director
Hoboken Family Planning

Accepted by:

Dated _____

Lisa Dougherty
Vice President for Student Affairs and Enrollment
Hudson County Community College

Dated _____

Sheila J. Dynan
Associate Dean of Student Success
Hudson County Community College

Dated _____

Doreen Pontius
Associate Director of Mental Health Counseling and Wellness
Hudson County Community College

AFFILIATION AGREEMENT
NEW YORK UNIVERSITY
SILVER SCHOOL OF SOCIAL WORK

AGREEMENT made as of the 1st day of September, 2019 by and between New York University, on behalf of its Silver School of Social Work, located at 1 Washington Square North, New York, NY 10003-6654 (hereinafter "the University"), and Hudson County Community College (hereinafter "the Affiliate").

WHEREAS, the University has educational programs for undergraduate and graduate students in Social Work leading to a degree in Social Work ("Program");

WHEREAS, the Affiliate has the facilities to provide students in the Program with field instruction in Social Work; and

WHEREAS, the Affiliate and the University desire to affiliate for the purpose of enabling students in the Program to receive field instruction in Social Work;

NOW, THEREFORE, the parties agree as follows:

A. The University agrees:

1. to assume full responsibility for the planning and implementation of the Program.

2. to be responsible for planning the schedule of student assignments and informing the Affiliate of the number of students to be assigned (such number to be agreeable to both parties) and the dates of assignment.

3. to provide faculty members to serve as advisors to the students, to act as liaisons between the University and the Affiliate, and to coordinate each student's field instruction with each student's work in the Program.

4. to instruct all students referred to the Affiliate of their responsibility for complying with all pertinent rules and regulations of the Affiliate.

5. to instruct all students to respect the confidentiality of all patient or client records which may come to them.

6. to keep all records and reports pertinent to the student's field instruction experience.

7. to inform the student of any medical information that is requested by the Affiliate from the student.

8. that professional liability insurance coverage in the amount of not less than \$2,000,000 per occurrence and \$4,000,000 in the annual aggregate shall be maintained for the students assigned to the Affiliate.

9. that the University shall maintain commercial general liability insurance coverage in the amount of not less than \$2,000,000 per occurrence and \$4,000,000 in the annual aggregate.

B. The Affiliate agrees:

1. to provide field instruction for each student which meets the standards of the Program.

2. to permit students to use the Affiliate cafeteria during its normal operating hours, if feasible. Students may be required to pay for their own meals.

3. to arrange for emergency medical care for any student who becomes ill or injured while at the Affiliate, if feasible. The student shall arrange for medical care beyond that of an emergency nature. The student shall be responsible for the cost of such emergency care and for the cost of any additional medical care beyond that of an emergency nature.

4. to provide for supervision of each student's field instruction by a qualified Affiliate staff member.

5. to provide each student with an orientation to the rules, regulations, policies, and procedures of the Affiliate. The Affiliate agrees that, as part of each student's orientation to the rules, regulations, policies, and procedures of the

Affiliate, it shall, if appropriate, instruct the student on infection control procedures, including the OSHA Bloodborne Pathogens Regulations, and on the confidentiality of HIV-related information as required by law.

6. to maintain professional liability insurance coverage for the Affiliate and its employees and agents in the amount of not less than \$2,000,000 per occurrence and \$4,000,000 in the annual aggregate.

7. to maintain commercial general liability insurance coverage for the Affiliate and its employees and agents in the amount of not less than \$2,000,000 per occurrence and \$4,000,000 in the annual aggregate.

C. The University and the Affiliate agree:

1. that prior to the commencement of any fieldwork assignment under this Agreement, each party will provide the other party with a certificate of insurance proving that the coverage required by this Agreement has been obtained.

2. that at no time will they discriminate against any employee, applicant, patient, or student because of race, color, creed, sex, national origin, age, disability, marital status, sexual orientation or veteran status.

3. that no student referred to the Affiliate under this Agreement shall in any way be considered an employee or agent of the Affiliate or the University, nor shall any student, as a result of this Agreement, be entitled to any fringe benefits or other rights normally afforded to employees of the Affiliate or the University.

4. that the University shall withdraw any student from the placement when notified by the Affiliate that the student is unacceptable to the Affiliate for the reasons of health, performance, or other reasonable and lawful causes. Any necessity for such action will be reported immediately to the University.

5. that, notwithstanding any other provision of this Agreement, the Affiliate shall retain ultimate responsibility for the care provided to patients or clients.

6. that all notices required under this Agreement shall be in writing and shall be delivered by messenger or by postage prepaid certified mail, return receipt requested, as follows:

to the University:

Dean Neil Guterman
New York University
Silver School of Social Work
1 Washington Square North
New York, NY 10003-6654

to the Affiliate:

Hudson County Community College
70 Sip Avenue
Jersey City, NJ 07306

Attention: Doreen Marie Pontius

Any notice delivered by messenger shall be deemed to have been given upon receipt by the addressee. Notice by mail shall be deemed to have been given as of the date such notice is properly deposited into the mail. Either party may change its address for notices by giving notice to the other party as provided in this section of the Agreement.

7. that this Agreement becomes effective as of the date first written above and will continue in full force and effect until termination. This Agreement may be terminated by either party by giving sixty (60) days prior written notice to the other party; provided that, any student assigned to the Affiliate for field instruction at the date of termination shall be permitted to complete the assignment.


8. that neither this Agreement nor any obligation or right thereunder may be assigned to any third party without the prior written consent of the other party. Any purported assignment without such consent shall be null and void.

IN WITNESS WHEREOF, authorized representatives of the parties have signed this Agreement in their official capacities as of the day and year first written above.

FOR AND ON BEHALF OF
Hudson County Community College

FOR AND ON BEHALF OF
NEW YORK UNIVERSITY

By _____

By  _____
Sandra Kim
ASSOCIATE DEAN,
ADMINISTRATION & FINANCE
SILVER SCHOOL OF SOCIAL WORK

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

X. NEW BUSINESS

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
January 21, 2020**

XI. ADJOURNMENT

THAT, the meeting be adjourned at 5:30 P.M.

INTRODUCED BY: Joseph Doria

SECONDED BY: Silvia Rodriguez

DATE: January 21, 2020

Doria, Joseph	<u>AYE</u>
Fahrenheit, Karen	<u>AYE</u>
Galvin, Adamarys	<u>ABSENT</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley 1-21-2020
Signature of Recorder Date