

**HUDSON COUNTY COMMUNITY COLLEGE**  
**Mary T. Norton Room**  
**70 Sip Avenue, 4<sup>th</sup> Floor**  
**Jersey City, NJ**  
**5:00 P.M.**

**Regular Meeting--Board of Trustees**  
**February 7, 2017**

**AGENDA**

**I. CALL TO ORDER - FLAG SALUTE** Mr. Netchert

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

Kevin G. Callahan  
Karen A. Fahrenholz, Secretary/Treasurer  
James Fife, Trustee Emeritus  
Glen Gabert - President  
Roberta Kenny  
Joanne Kosakowski  
Bakari Gerard Lee, Vice Chair  
William J. Netchert, Chair  
Jeanette Peña  
Adrienne Sires  
Harold Stahl  
Jahrell Thompson – Student Alumni Representative  
Monica Tone

**III. COMMENTS FROM THE PUBLIC** Mr. Netchert

**IV. CLOSED SESSION** (The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

Dr. Gabert

1. Minutes of Previous Meetings
2. Gifts, Grants, and Contracts

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** Dr. Gabert

**VIII. PERSONNEL RECOMMENDATIONS** Dr. Gabert

**IX. ACADEMIC AND STUDENTS AFFAIRS** Dr. Gabert

**X. NEW BUSINESS** Mr. Netchert

**XI. ADJOURNMENT** Mr. Netchert

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**CALL TO ORDER**

**I. FLAG SALUTE**

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>ABSENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>ABSENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>
Jahrell Thompson, Student Alumni Representative	<u>PRESENT</u>
Monica Tone	<u>ABSENT</u>

*This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 25 Journal Square, 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey stating the date, time and place of said meeting.*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**III. COMMENTS FROM THE PUBLIC**

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**IV. CLOSED SESSION**

NONE

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

*President Gabert reported that County Executive Thomas DeGise will give his State of the County Address, Thursday, February 9<sup>th</sup> at 5:00 pm. At the event, he will make an announcement regarding the establishment of the Hudson County Community College Police Training Academy.*

*Dr. Gabert invited trustees to attend the Hudson Employer Legislative Committee (ELC) Lunch Meeting on Wednesday, February 22<sup>nd</sup>, 12:00 pm at the Culinary Conference Center. Speakers will include Hudson and Bergen County Executives Thomas DeGise and James Tedesco.*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

**1. MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Regular Meeting of January 17, 2017 are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of January 17, 2017.

**2. GIFTS, GRANTS, AND CONTRACTS REPORT - None**

**RESOLUTION:** Now, therefore, be it resolved that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations #1 and #2.

**INTRODUCED BY:** Bakari Lee

**SECONDED BY:** Kevin Callahan

**DATE:** February 7, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Tone, Monica	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Jennifer Oakley  
Signature of Recorder

2-7-17  
Date

**ATTACHMENT A  
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE  
Board of Trustees Meeting  
Mary T. Norton Room  
Jersey City, NJ**

**REGULAR MEETING --- BOARD OF TRUSTEES  
January 17, 2017**

**MINUTES**

**PRESENT:** Kevin Callahan, Glen Gabert, (ex officio), Roberta Kenny, Joanne Kosakowski, Bakari Lee, William Netchert, Harold Stahl and Jahrell Thompson, Student Alumni Representative, and Monica Tone.

**ABSENT:** James Fife, Trustee Emeritus, (ex officio), Karen Fahrenholz, Jeanette Peña, and Adrienne Sires.

Counsel to the Board: John G. Gepphert, Jr., Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present were: Eric Friedman, Dorothea Graham-King, Patrick J. Moore, Jennifer Oakley, Paula Pando, Vivyen Ray, Joseph Sansone, Jerry Trombella, and Marcella Williams and Veronica Zeichner.

**I. CALL TO ORDER - FLAG SALUTE 5:00 PM**

**II. ROLL CALL AND RECOGNITION OF VISITORS**

The regular meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

**III. COMMENTS FROM THE PUBLIC – None**

**IV. CLOSED SESSION - None**

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

President Gabert gave an update on enrollment. Spring 2017 enrollments are trending down 8-10% in credit hours and 8% in headcounts.

Dr. Eric Friedman, Senior Vice President, Academic Affairs, gave a presentation on new programs for Spring/Fall 2017 created by the Inter-Divisional New Programs Task Force (Attached).

Trustee Lee announced that the Association of Community College Trustees (ACCT) National Legislative Summit will be held in Washington from February 13<sup>th</sup> – 16<sup>th</sup>.

Trustee Lee also referenced plans for ACCT to hold a retreat for its board of directors in Jersey City from July 13<sup>th</sup> – 16<sup>th</sup>, which will include activities on the Journal Square campus.



**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

1. Minutes of the Reorganization and Regular meeting of November 22, 2016.
2. Gifts, Grants and Contract Reports - None

Introduced by: Bakari Lee

Seconded by: Kevin Callahan

7 Ayes.....0 Nays

Resolution Adopted

**VI. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

1. Award for Construction Management Services Extension,
2. Resolution Approving Change Orders for RSC Architect's,
3. Affiliation Agreement between University Hospital and HCCC – Nursing Program,
4. Award of Temporary Grant Writing and Editing Services,
5. Award of Media Services for Billboard advertisements,
6. Resolution Approving Articulation Agreement between HCCC and Fairleigh Dickinson University,
7. Resolution Approving Reverse Transfer Articulation Agreement between HCCC and Saint Peter's University,
8. Resolution Approving Insurance Rate Level Agreement,
9. Resolution Awarding Contract for Elevator Maintenance Services to Thyssenkrupp Elevator Corporation,
10. Award of General Counsel Legal Services for 2016-2017,
11. Resolution Authorizing the College to Enter into an Inter-local Services Agreement with the County of Hudson and the Hudson County Improvement Authority to Share Services Related to Certain Capital Development Projects.

Introduced by: Bakari Lee

(Trustee Callahan abstained from Resolution #7.)

Seconded by: Harold Stahl

7 Ayes.....0 Nays

Resolution Adopted

**VIII. PERSONNEL RECOMMENDATIONS**

**1. NOTICE OF THE DEATH OF PATRICIA MURPHY**

**2. RETIREMENT**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Lloyd Khan	Professor, Biology	1/1/2017

**3. RESIGNATIONS**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Mayelin Torres	Coordinator, Evening/ Weekend Off-site Programs, Non-Traditional Programs	1/13/2017



**4. APPOINTMENT OF STAFF**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Timothy Brown	Admissions Recruiter	1/18/2017	\$38,000 (pro-rated)
Christine Cacnio	Admissions Advisor	1/18/2017	\$38,000 (pro-rated)
Nadege Sanon	TAACCCT Job Developer, Center for Business & Industry, Non-Traditional Programs	1/18/2017	\$38,000 (pro-rated)

**5. TEMPORARY FULL-TIME ASSIGNMENT**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Luis Rafael Sosa Santiago	Coordinator, Evening/Weekend & Off-Site Programs Non-Traditional Programs	1/18/2017	\$22,108.50 (pro-rated)

**6. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Fatma Benchouk	Instructor, Criminal Justice	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Jacqueline Brody	Instructor, English	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Bernadette Constanzo	Instructor, Romance Languages	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Peter Cronrath	Instructor, Business	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Carlos Abel Gomez	Instructor, Chemistry	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Kasaun Henry	Instructor, History	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Geoffrey Knight	Instructor, English as a Second Language	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Jedediah Palmer	Instructor, English as a Second Language	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Soviesky Pujols	Instructor, English	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Gilda Reyes	Instructor, English	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Ali Rohafza	Instructor, Physics	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Tazio Ruffilo	Instructor, English	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Meenu Sharma	Instructor, Academic Foundations Math	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)
Kyle Woolley	Instructor, Academic Foundations Math	1/18/2017 5/30/2017	\$22,108.50 (pro-rated)

**7. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:  
JANUARY 18, 2017 – JUNE 30, 2017**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>POSITION ID</b>	<b>SUPERVISOR</b>
ALTAMIRANO	GEOVANNY	ITS	INSTRUCTIONAL LAB ASST	ISTLAB-253025	D. PEREZ
D'SOUZA	GODWIN	ITS	PT PC TECHNICIAN	PTTECH-253025	I. CHICAS
D'SOUZA	NIKITH	ITS	PT PC TECHNICIAN	PTTECH-253025	I. CHICAS
ASIF-HUSSAIN	TUHAID	ADJ/ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	C. CALEDRINO
DAOUD	AYA	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
KHALID	MUHAMMAD	ADJ/ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	C. CALEDRINO
GOMEZ	MATTHEW	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
LAGE	GABRIELA	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MARMOL	JOSEPH	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MCRAE	LESTER J.	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
NASRI	SOUMEYA	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PATON	DERKYL	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PEREZ	CHRISLENNY	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
RAMIREZ	ERIKA	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
TELLEZ	BIANELLY	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
VOHRA	NAMRA	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY

**CONTINUING PART TIME HIRES**

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
NAKHLA	GIHAN	GRANTS	TAACCCT INSTRUCTOR	GRAINS-601077	C. MIRASOL
RAZA	QAMAR	COMMUNITY EDUCATION	PT INSTRUCTOR	PTINST-102010	J. NAVAS
VIDAL	JONATHAN	ITS	PT WEB DEVELOPER	PTWBDEV-253025	I. CHIA
JAVED	AISHA	ENROLLMENT SVCS	OFFICE ASSISTANT	OFFAST-200525	C. SMITH
CHAHINE	ALAIN	CTR FOR BUS & IND	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
COUSAR	EBONY	SECURITY	OFFICE ASSISTANT	OFFAST-253040	R. NIVAR
CONTLA	HAIDE	ALLIED HEALTH	OFFICE ASSISTANT	OFFAST-101016	C. SIRANGELO
GOODING	DANIELLA	ALLIED HEALTH	OFFICE ASSISTANT	OFFAST-101016	C. SIRANGELO
CONTLA	HAIDE	DOI/ARTS	OFFICE ASSISTANT	OFFAST-101005	C. WAHL
KRESS	SALLY ANN	DOI/ARTS	TEST SCORER	SCORER-101005	C. WAHL
ABAZEID	ASIA	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
CACERES	LUIS	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
KOLBINGER	RONALD	ADJ/ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ADEWUMI	AMINATA	STEM	OFFICE ASSISTANT	OFFAST-101015	J. MARLINE
AGUIRRE	MAURICIO	STEM	PT LAB ASSISTANT	LABAST-101015	J. MARLIN
CID	ALEXANDER	STEM	PT LAB ASSISTANT	LABAST-101015	J. MARLIN
COLON	CAMELLE	STEM	OFFICE ASSISTANT	OFFAST-101015	J. MARLIN
DRIBKI	YASSINE	STEM	OFFICE ASSISTANT	OFFAST-101015	J. MARLIN
HEDHLI	AMJED	STEM	PT LAB ASSISTANT	LABAST-101015	J. MARLIN
LEONOVA	YULIA	STEM	PT LAB ASSISTANT	LABAST-101015	J. MARLIN
PATEL	SHRUSHTI	STEM	PT LAB ASSISTANT	LABAST-101015	J. MARLIN
RODRIGUEZ	MARLENI	STEM	OFFICE ASSISTANT	OFFAST-101015	J. MARLIN
SIVARAM	SHOBIKA	STEM	PT LAB ASSISTANT	LABAST-101015	J. MARLIN

**8. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS SPRING 2017.**

LAST NAME	FIRST NAME	DEPT
SAMUELSEN	LAURA	ACADEMIC FOUNDATIONS – MATH
WILLIAMS	STEPHANIE	ALLIED HEALTH
RODIGER-RADOVIC	SONJA	ENGLISH
PANETTA	PATRICIA	ESL
NURCE	MIMOZA	ESL
PEREZ	PRISCILA	ESL
DIGENIO	NATASHA	SOCIAL SCIENCES
INGOGLIA	ROBERT	SOCIAL SCIENCES
ANJUM	NADEEM	STEM

Introduced by: Joanne Kosakowski  
Seconded by: Harold Stahl  
7 Ayes.....0 Nays

Resolution Adopted

**IX. ACADEMIC AND STUDENT AFFAIRS**

- 1. Proposed Two New Academic Degree Programs  
Associate in Applied Science (AAS) in Construction Management  
Associate in Arts (AA) in Media & Communications**

*Introduced by: Kevin Callahan*

*Seconded by: Monica Tone*

*7 Ayes.....0 Nays*

*Resolution Adopted*

**X. NEW BUSINESS - None**

**XI. ADJOURNMENT 5:45 P.M.**

*Introduced by: Bakari Lee*

*Seconded by: Kevin Callahan*

*7 Ayes.....0 Nays*

*Resolution Adopted*



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

**1. Bid Award for Waste Removal**

**REPORT/BACKGROUND:**

A bid request was advertised from Nov 10<sup>th</sup> – Nov 21<sup>th</sup> for waste removal for the College. Two bid packages were received and the results are the following:

<u>Vendor</u>	<u>Location</u>	<u>Bid Amount</u>
Allegro Sanitation Corp	Secaucus, NJ	\$198,588.00

This contract is for three years. The annual amount is \$66,196. Funding will be provided from the operating budget.

**RECOMMENDATION:**

The Administration, Finance Committee and Capital Project Advisory Committee recommend that the Board of Trustees approve the waste removal to be done by Allegro Sanitation Corp. of Secaucus, New Jersey, the lowest responsible bidder, at a cost not to exceed \$198,588.00 (\$66,196.00 annually).

**2. Resolution Approving Energy Load Response Program**

**WHEREAS**, the College has a need to participate in Demand Response Program to reduce energy use in response to emergencies that threaten electrical grid stability; and

**WHEREAS**, this service is pursuant to the Business Entity Disclosure Process; and

**WHEREAS**, the service is exempt for bidding Pursuant to N.J.S.A 18 A:64A-25.5(3); and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present anticipated value will not exceed \$17,500.00; and

**WHEREAS**, EnerNOC of Boston, MA is the proposed vendor to provide these service; and

**WHEREAS**, the cost of these services will be funded from the operating budget; and

**WHEREAS**, the Administration, Finance Committee and the Capital Projects Advisory Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Purchasing Agent to approve the agreement with EnerNOC of Boston, MA as described herein at no additional cost to the college, pending legal review.

**3. Purchase of Furnishings for STEM Building**

**WHEREAS**, the College has a need to purchase furnishings for the STEM Building; and

**WHEREAS**, this service is pursuant to the Business Entity Disclosure Process; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500.00; and

**WHEREAS**, WB Wood of Basking Ridge, New Jersey, NJ State Contract#: G-2004, has quoted a price for the furnishings at a cost not to exceed \$615,181; and

**WHEREAS**, the cost of the furnishings will be funded from the STEM project funds; and

**WHEREAS**, the Administration, Finance Committee and the Capital Projects Advisory Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Purchasing Agent to approve the purchase with WB Wood of Basking Ridge, New Jersey, NJ State Contract#: G-2004, as described herein at a cost not to exceed \$615,181.

**4. Contract for Employee Benefit Vision Insurance**

**WHEREAS**, the College has a need to enter into a new contract for vision insurance for the employee benefits; and

**WHEREAS**, the service is exempt for bidding Pursuant to N.J.S.A 18 A:64A-25.5(11); and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500; and

**WHEREAS**, the anticipated term is three years; and

**WHEREAS**, National Vision Administrators LLC of Clifton, New Jersey is the proposed vendor to provide this insurance at a cost not to exceed \$35,346 annually; and

**WHEREAS**, the cost of this insurance will be funded from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve the purchase of the insurance provided by National Vision Administrators of Clifton, New Jersey as described herein at a cost not to exceed \$35,346 annually, pending legal review.

**5. Resolution to Authorize Transcript Outsourcing**

**WHEREAS**, the College has a need to outsource transcript processing in order to provide a more efficient and immediate delivery; and

**WHEREAS**, while there will be no cost to the college, the transcript fee to the student will rise from \$5 to \$10; and



**WHEREAS**, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5(24); and

**WHEREAS**, this service is pursuant to the Business Entity Disclosure Process; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present/anticipated value will not exceed \$17,500; and

**WHEREAS**, National Student Clearinghouse of Herndon, Virginia is the proposed vendor to provide these services at no additional cost to the college, but at a \$10 cost to the student per transcript, where \$4 will be disbursed to the college and National Student Clearinghouse will keep \$6; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve National Student Clearinghouse of Herndon, Virginia as the vendor to provide these services as described herein at no additional cost to the college, but at a \$10 cost to the student per transcript.

**RESOLUTION:**

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration, and the Finance Committee as outlined above in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1-5:** 1) Bid Award for Waste Removal, 2) Resolution Approving Energy Load Response Program, 3) Purchase of Furnishings for STEM Building, 4) Contract for Employee Benefit Vision Insurance, and 5) Resolution to Authorize Transcript Outsourcing

**INTRODUCED BY:** Bakari Lee

**SECONDED BY:** Joanne Kosakowski

**DATE:** February 7, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Tone, Monica	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Joanne Kosakowski  
Signature of Recorder

2-7-17  
Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**VIII. PERSONNEL RECOMMENDATIONS**

**1. APPOINTMENT OF STAFF**

**REPORTS/BACKGROUND**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Michael Vaughn	Admissions Recruiter	2/7/2017	\$38,000 (pro-rated)

**Note:** This is a replacement for Phoebe Michail.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Wajia Zahur	Admissions Advisor	2/7/2017	\$38,000 (pro-rated)

**Note:** This is a new position.

**RECOMMENDATION:**

*The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 1.*

**2. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:  
February 7, 2017 – JUNE 30, 2017**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>POSITION ID</b>	<b>SUPERVISOR</b>
CHUNG	ADAM	ADJ ACADEMIC SUPPORT SERVICES	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
REARDON	MATTHEW	ADJ ACADEMIC SUPPORT SERVICES	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
YOUSEFF	EVELYN	STUDENT AFFAIRS	OFFICE ASSISTANT	OFFAST-252030	P. PANDO
BOWMAN	JONATHAN	CAREER DEVELOPMENT	ADVISOR	ADVISOR- 200531	A. SAINI
ELLIS-JONES	BREONA	CAREER DEVELOPMENT	OFFICE ASSISTANT	OFFAST-200510	A. SAINI
CARDO	STEPHANIE	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-200520	S. MENDOZA
NNAMANI	PETER	CUSTOMER SERVICE	OFFICE ASSISTANT	OFFAST-253035	G. DARIAS- HERSHBERGER
EL SALEH	SAMAR	STEM	LAB ASSISTANT	LABAST-101015	J. MARLIN

### CONTINUING PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
SALEH	DOUA	ADVISEMENT & COUNSELING	PT ADVISOR	ADVISOR-200510	S. MAGLIULO
SORTO	KATHERINE	NO. HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-252030	Y. PUJOLS
ALKUINO	MICHAELANGELO	COMMUNITY EDUCATION	PT INSTRUCTOR	ESLC-102010	J. NAVAS
ALPHONSE	PEGGY	BUSINESS, CULINARY & HOSPITALITY	RECEIVING CLERK	RECLERK-101030	P. DILLON
OGBURN	AMAALAH	STUDENT AFFAIRS	OFFICE ASSISTANT	OFFAST-252025	A. RIANO
GOODING	DANIELLA	ALLIED HEALTH	OFFICE ASSISTANT	OFFAST-101016	C. SIRANGELO
PACHECO	AJA	ENGLISH	STUDENT ASSISTANT	STUAST-101040	E. NESIUS

#### **RECOMMENDATION:**

*The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No. 2.*

### 3. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS SPRING 2017.

LAST NAME	FIRST NAME	DEPARTMENT
MCGINNIS-AIELLO	DAWN	ACADEMIC FOUNDATIONS - MATH
PANYKO	ANDREW	ACADEMIC FOUNDATIONS – MATH
MAZZULA-ADAMES	ANDREA	CASS
ALMANZAR	MARSELLY	CASS
KOURA	FATIMA	ENGLISH
OWENS	LATASHA	ESL
IBRAHIM	WAFAA	ESL
FRENCH	EDWARD	ESL
SOTO	PAMELA	ESL
TOMKINS	BARRY	HUMANITIES
KUCKS	KRISTEN	HUMANITIES
KNUETTEL-RIPLEY	SONYA	SOCIAL SCIENCES
MILTON	BARBARA	SOCIAL SCIENCES

#### **RECOMMENDATION:**

*The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Hire Adjuncts Spring FY 2015 listed above as Personnel Recommendation Item No 3.*



**4. Resolution Authorizing the Award of Campus Safety and Security Consultant Services at Hudson County Community College**

*WHEREAS, the College has convened a Campus Safety and Security Committee to review safety resources and security on campus, assess their effectiveness and ease of access in case of emergency, and make recommendations about safety and security needs of an urban institution.*

*WHEREAS, the College developed and administered a survey to the entire college community with significant participation and feedback from students, faculty, and staff.*

*WHEREAS, the consultant services provided involved helping the college assess its current safety and security resources and make recommendations on a safety model best suited for an urban institution of our size, location, unique characteristics, and resources.*

*WHEREAS, the College would like to extend the engagement of Edwin Moss to provide continuing services through June 30, 2017 at rate of \$50.00 per hour, not to exceed a total of \$5,000.00.*

*NOW THEREFORE, BE IT RESOLVED that the Board of Trustees approve Edwin Moss, Consultant – at a rate of \$50.00 per hour, not to exceed \$5,000.00.*

**5. Resolution Authorizing the Award of Title V – Picking up the Pace Grant**

*WHEREAS, the College has a need to fulfill the stipulated activities of the collaborative Title V grant, Picking up the Pace.*

*WHEREAS, the purpose of this resolution is to accelerate more English and ESL students to college level courses at a faster pace and to facilitate transfer of participating students.*

*WHEREAS, the College is currently in the 4<sup>th</sup> year of this 5 year agreement in partnership with NJCU at approximately 3.5 million dollars.*

*WHEREAS, the consultant services provided involves taking on the duties of assisting the College with the oversight, assessment, reporting, and implementation of the activities outlined in the grant.*

*WHEREAS, the College would like to assign Elizabeth Nesius, Director of English, to provide services through June 30, 2017 at rate of \$37.55 per hour, not to exceed a total of \$5,000.00.*

*NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the Hudson County Community College approve the consulting services of Elizabeth Nesius at a rate of \$37.55 per hour, not to exceed 5,000.00.*

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in Item VIII. Personnel Recommendations 1-5: 1) Appointment of Staff (2) Appointment of Additional New Part-Time Hires (3) Appointment of Additional New Hire Adjunct Spring 2017 (4) Resolution Authorizing the Award of Campus Safety and Security Consultant Services at Hudson County Community College and (5) Resolution Authoring the Award of Title V – Picking up the Pace Grant.

**INTRODUCED BY:** Kevin Callahan

**SECONDED BY:** Joanne Kosakowski

**DATE:** February 7, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Tone, Monica	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Jennifer Oakley  
Signature of Recorder

2-17-17  
Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**IX. ACADEMIC AND STUDENT AFFAIRS**

**None**



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**X. NEW BUSINESS**

**None**

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
February 7, 2017**

**XI. ADJOURNMENT**

**THAT**, the meeting be adjourned at 5:20 P.M.

**INTRODUCED BY:** Bakari Lee

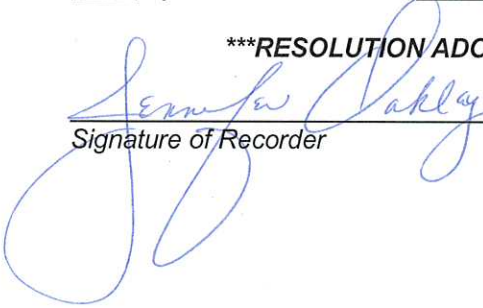
**SECONDED BY:** Harold Stahl

**DATE:** February 7, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Tone, Monica	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

  
Signature of Recorder

2-17-17  
Date