

HUDSON COUNTY COMMUNITY COLLEGE
Library
71 Sip Avenue, 6th Floor
Jersey City, NJ
5:00 P.M.

AGENDA

I. CALL TO ORDER - FLAG SALUTE *Mr. Netchert*

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Kevin G. Callahan
Ingrid Rose Cooper
Karen A. Fahrenholz, Secretary/Treasurer
James Fife, Trustee Emeritus
Glen Gabert - President
Roberta Kenny
Joanne Kosakowski
Bakari Gerard Lee, Vice Chair
William J. Netchert, Chair
Jeanette Peña
Adrienne Sires
Harold Stahl
Monica Tone

III. COMMENTS FROM THE PUBLIC *Mr. Netchert*

IV. CLOSED SESSION *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS *Dr. Gabert*
1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS *Dr. Gabert*

VIII. PERSONNEL RECOMMENDATIONS *Dr. Gabert*

IX. ACADEMIC AND STUDENTS AFFAIRS *Dr. Gabert*

X. NEW BUSINESS *Mr. Netchert*

XI. ADJOURNMENT *Mr. Netchert*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016**

CALL TO ORDER

I. FLAG SALUTE

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Kevin Callahan	<u>PRESENT</u>
Ingrid Rose Cooper	<u>PRESENT</u>
Karen A. Fahrenholz	<u>ABSENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>ABSENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>
Monica Tone	<u>ABSENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 25 Journal Square, 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Higher Campus, Union City, New Jersey stating the date, time and place of said meeting.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016**

III. COMMENTS FROM THE PUBLIC

Former ESL Instructor, Ismael Randazzo, spoke about some of his ideas for improving areas around Journal Square campus buildings. President Gabert and Board Chair Netchert thanked him for his continuing interest.

*HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016*

IV. CLOSED SESSION

NONE

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016**

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

President Gabert gave the following reports:

- *The Association of College and Research Libraries named HCCC Library as the #1 library out of 1200 community colleges in the United States with approximately 1600-1700 libraries. The photo of the library taken by Carol Van Houten, Associate Dean, Library, was used for the front cover of the publication of CHOICE, for its February issue of current reviews for academic libraries.*
- *American Association of Community Colleges has named HCCC one of the five finalist in the United States for the CEO Board of Trustees award.*

Trustee Lee, Chair of ACCT Executive Committee, noted that Dr. Gabert and he attended the ACCT National Legislative Summit in Washington, DC, February 8-10th. He invited trustees to attend the ACCT Leadership Congress scheduled for October in New Orleans, where he will be installed as Chair.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016**

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETINGS

The Minutes of the Regular Meeting of January 19, 2016 are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of January 19, 2106 .

2. GIFTS, GRANTS, AND CONTRACTS REPORT - None

RESOLUTION: Now, therefore, be it resolved that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations #1 and #2.

INTRODUCED BY: Joanne Kosakowski

SECONDED BY: Bakari Lee

DATE: February 16, 2016

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Tone, Monica	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley
Signature of Recorder

2-16-16
Date

**ATTACHMENT A
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees Meeting
Mary T. Norton Room
Jersey City, NJ**

**REGULAR MEETING --- BOARD OF TRUSTEES
January 19, 2016**

MINUTES

PRESENT: Kevin Callahan, Glen Gabert, (ex officio), Joanne Kosakowski, Bakari Lee, William Netchert, Jeanette Peña, Harold Stahl and Monica Tone.

ABSENT: Ingrid Rose Cooper, Student Alumni Representative, Karen Fahrenholz, James Fife, Trustee Emeritus, (ex officio), Roberta Kenny, and Adrienne Sires.

Counsel to the Board: Sheri Seigelbaum, Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present were: Ana Chapman, Israel Chia, Michael Ferlise, Eric Friedman, Dorothea Graham King, Jose Lowe, John Marlin, Patrick J. Moore, Jennifer Oakley, Ferdinand Orock, Paula Pando, Ismael MI Randazzo, Vivyen Ray, Qamar Raza, Michael Reimer, Ellen Renaud, Joe Sansone, Pamela Scully, Cathie Seidman, Jerry Trombella, Carol Van Houten, Marcella Williams and Veronica Zeichner.

I. CALL TO ORDER - FLAG SALUTE 5:20 PM

II. ROLL CALL AND RECOGNITION OF VISITORS

The regular meeting was called to order by William Netchert at 5:00 p.m. and roll called by Marcella Williams.

III. COMMENTS FROM THE PUBLIC –

Cathie Seidman, Associate Professor, Criminal Justice, and President, Professional Association, spoke about the cooperative spirit regarding negotiations and thanked the Board on behalf of the faculty. President Gabert said he appreciated Cathie Seidman's comments. He added that although there is an issue with resources, the Board and he are committed to making commensurate salaries a priority.

IV. CLOSED SESSION - None

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

President Gabert gave the following reports:

- The Association of College and Research Libraries named HCCC Library as the #1 library in the United States community college division. Dr. Gabert acknowledged that the College had a great staff in the library.
- Faculty member Joseph Gallo received the Kennedy Center American College Theatre Festival prize for innovative teaching.
- Dr. Gabert and Paula Pando reported that enrollments are down about 4% overall, but higher at the North Hudson Campus.
- Trustees were invited to attend College In-Service, Wednesday, January 20th.

Trustee Lee informed trustees that the ACCT National Legislative Summit is scheduled for February 8-10, 2016 in Washington, DC.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. Minutes of the Reorganization and Regular meeting of November 22, 2015.
2. Gifts, Grants and Contract Reports

The College has made the following grant & contract proposals:

TITLE: Sponsorship for HCCC Foundation Gala
AGENCY: PSEG
PURPOSE OF GRANT: Provide funding for scholarships and gala
COLLEGE ADMINISTRATOR: Joseph Sansone / drafted and submitted by HCCC Grants Office
COLLEGE CONTRIBUTION: 0
AWARD AMOUNT: \$4,000

TITLE: Sponsorship for HCCC Foundation Golf Outing
AGENCY: PSEG
PURPOSE OF GRANT: Provide funding for scholarships and gala
COLLEGE ADMINISTRATOR: Joseph Sansone / drafted and submitted by HCCC Grants Office
COLLEGE CONTRIBUTION: 0
AWARD AMOUNT: \$ 2,200

TITLE: Major Instrumentation Acquisition Grant
AGENCY: National Science Foundation (NSF)
PURPOSE OF GRANT: HCCC supports the collaborative effort led by NJCU to acquire a 500 MHz NMR. HCCC STEM students will have access and collaborative activities will be planned
COLLEGE ADMINISTRATOR: Ryan Martin
COLLEGE CONTRIBUTION: 0
AWARD AMOUNT: TBD

Introduced by: Bakari Lee
Seconded by: Kevin Callahan
7 Ayes.....0 Nays Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Emergency Notification Resolution for Protective Netting Vendor for 25 Journal Square;
2. Emergency Notification Resolution for Replacement of Hot Water Boilers and Storage Tanks at 161 Newkirk Street;
3. Resolution Approving Change Orders for Molba Construction;
4. Resolution Authorizing the Award of Professional Engineering Design services related to pedestrian safety improvements;
5. Renewal of On-Call Professional Services Firms for FY 2016; and
6. Resolution to Authorize contract with FLIK for operation of the Coffee Bar services at 71 Sip Avenue.

Introduced by: Bakari Lee
Seconded by: Jeanette Peña
7 Ayes.....0 Nays Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Colleen Dallavalle	Director of Student Activities	12/10/2015

2. APPOINTMENT OF STAFF

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Otoniel Bolanos	College Lecturer, ESL	1/19/2016	\$40,000 (pro-rated)
Shelia Dynan	Director of Health Related Programs	1/19/2016	\$80,000 (pro-rated)
Idalia Chicas	Help Desk Manager	1/19/2016	\$55,000 (pro-rated)
Zuany Chicas	Payroll Officer	1/19/2016	\$55,000 (pro-rated)
Dedrick Albert	HR Administrator	1/19/2016	\$42,500 (pro-rated)
Keith Raymond	Administrative Assistant	1/19/2016	\$35,000 (pro-rated)
Saba Daud	Bio/Chem Lab Tech	1/19/2016	\$30,000 (pro-rated)
Faiza Fayyaz	Bio/Chem Lab Tech	1/19/2016	\$30,000 (pro-rated)
Chastity Farrell	Coordinator, Outreach	1/19/2016	\$40,000 (pro-rated)
Dayneesa McMillan	Assistant Controller	1/25/2016	\$85,000 (pro-rated)

3. TEMPORARY FULL-TIME ASSIGNMENT

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
David Clarke	Director for Student Activities	11/24/2015- 5/30/2016	\$60,000 (pro-rated)

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Aycha Edwards	Coordinator, CBI	1/19/2016- 6/30/2016	\$38,000 (pro-rated)
Natalie Behman	Transitional Program Coordinator	1/19/2016- 6/30/2016	\$20,000 (pro-rated)

4. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Nicole Rizzuto	Instructor, Social Sciences	1/25/2016 5/30/2016	\$20,000 (pro-rated)
Iveth Bernandez	Instructor, AF Math	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Kyle Wooley	Instructor, AF Math	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Jennifer E. Fleisher	Instructor, ESL	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Jedediah Palmer	Instructor, ESL	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Casey Windisch	Instructor, ESL	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Sybil Ponder	Instructor, AF English	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Jared Pauley	Instructor, AF English	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Bernadette D. Costanzo	Instructor, Humanities	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Joseph Cummins	Instructor, Humanities	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Gilda Reyes	Instructor, Humanities	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Tazio Ruffilo	Instructor, Humanities	1/25/2016- 5/30/2016	\$20,000 (pro-rated)
Ali Rohafza	Physics Instructor/STEM	1/25/2016- 05/30/2016	\$20,000 (pro-rated)

**5. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:
JANUARY 19- JUNE 30, 2016.**

6. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS SPRING 2016.

LAST NAME	FIRST NAME	DEPT
Reis	Leonardo	ESL
Schneck	Lucia	ESL
Williams	Leonard A.	Business, Culinary and Hospitality
Ervin	Doris	Social Science
Spence	Lena	Social Science
Mickens	Erica	Social Science

**7. Award of Consultant Services for Academic Affairs – Consultant for New
Program Evaluation – A.S. Criminal Justice**

Introduced by: Joanne Kosakowski

Seconded by: Harold Stahl

7 Ayes.....0 Nays

Resolution Adopted

**8. Collective Bargaining Agreement Proposal between Hudson County
Community College And The Hudson County Community College
Professional Association.**

Introduced by: The Board as a Whole

Seconded by: The Board as a Whole

7 Ayes.....0 Nays

Resolution Adopted

9. Employee Handbook Update

Introduced by: Bakari Lee

Seconded by: Jeanette Peña

7 Ayes.....0 Nays

Resolution Adopted

IX. ACADEMIC AND STUDENT AFFAIRS - None

X. NEW BUSINESS

**1. RESOLUTION TO APPROVE THE PROPOSED HUDSON COUNTY
COMMUNITY COLLEGE STRATEGIC PLAN FOR FISCAL YEARS 2016
THROUGH 2021**

Introduced by: Jeanette Peña

Seconded by: Kevin Callahan

7 Ayes.....0 Nays

Resolution Adopted

2. RENEWAL OF PRESIDENT'S CONTRACT

Introduced by: The Board as a Whole

Seconded by: The Board as a Whole

7 Ayes.....0 Nays

Resolution Adopted

XI. ADJOURNMENT 5:40 P.M.

Introduced by: Jeanete Peña

Seconded by: Joanne Kosakowski

7 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016**

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution to Amend the Four (4) Year Lease Agreement for Campus-Wide Sharp Copiers

WHEREAS, there is a need to provide 24 copiers campus-wide, to that end, we are amending the Four (4) year lease agreement with Sharp Copiers; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and

WHEREAS, the anticipated term is fiscal year 2016; and

WHEREAS, Sharp Electronics of Mahwah, New Jersey (State Contract Numbers 64040 and 82710) the amendment is for 24 copiers and maintenance agreement at an annual cost of \$149,251; and

WHEREAS, the cost of these services will be funded from the operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW THEREFORE, BE IT RESOLVED, the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve the lease agreement amendment requests to increase the agreement awarded to Sharp Electronics in the amount not to exceed \$149,251 funded from the operating budget.

2. Resolution Authorizing the Award of a Subscription Service for the Library

WHEREAS, the College has a need to use a subscription service for the library during the year; and

WHEREAS, this service is pursuant to the Business Entity Disclosure Process; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and

WHEREAS, the anticipated term is fiscal year 2016; and

WHEREAS, EBSCO Information Services of Tenafly, New Jersey is the proposed vendor to provide these services, at a total cost not to exceed \$28,000; and

WHEREAS, EBSCO Information Services has completed and submitted Business Entity Disclosure Certifications which certifies that EBSCO Information Services has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit EBSCO Information Services from making any reportable contributions through the term of the contract/s; and

WHEREAS, the cost of these services will be funded from the operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve EBSCO Information Services as a pay to play certified vendor as described herein at a cost not to exceed \$28,000; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process.

3. Award of Media Services for Billboard Advertisements FY 16

WHEREAS, as part of the plan to increase visibility and create a media image, it is proposed that the College continue an outdoor billboard campaign for twelve (12) months. A sign will be placed on a billboard at Sip and Bergen Avenues in Jersey City; and

WHEREAS, the service is exempt for bidding Pursuant to N.J.S.A. 18A:64A-25.5(20); and

WHEREAS, this service is pursuant to the Business Entity Disclosure Process; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, OUTFRONT MEDIA INC. of Fairfield, New Jersey has submitted a quote indicating that they will provide the billboard media advertising for the sum of \$57,330. The design for the campaign will be provided by the College's Communication Department; and

WHEREAS, OUTFRONT MEDIA INC. has completed and submitted Business Entity Disclosure Certifications which certifies that OUTFRONT MEDIA INC. has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit OUTFRONT MEDIA INC. from making any reportable contributions through the term of the contract/s; and

WHEREAS, the cost of these services will be funded from the operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to enter into a contract with OUTFRONT MEDIA INC., Fairfield, New Jersey, as described herein at a cost not to exceed \$57,330; and

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process.

4. Resolution for the Purchase of Accuplacer Exams for Fiscal Year 2016

WHEREAS, the Hudson County Community College Testing Department has a need to purchase Accuplacer Exams for Fiscal Year 2016. The needed exams will be purchased from College Board

WHEREAS, this service is exempt for bidding pursuant to N.J.S.A.18 A:64A-25.5(2); and

WHEREAS, this service is pursuant to the Business Entity Disclosure Process; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, College Board of New York, New York is the proposed vendor to provide these services at a total cost not to exceed \$80,000; and

WHEREAS, College Board of New York, New York has completed and submitted Business Entity Disclosure Certifications which certifies that College Board has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit College Board from making any reportable contributions through the term of the contract/s; and

WHEREAS, the cost of these services will be funded from the operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve the award of College Board as described herein at a cost not to exceed \$80,000; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process.

5. Resolution to Authorize Sale of Chevrolet Tahoe to Hudson County

WHEREAS, the Hudson County Community College ("College") currently owns a Chevrolet Tahoe which it no longer needs for College purposes; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.27c. the College may sell personal property no longer needed to Hudson County by private sale without bidding; and

WHEREAS, the College and Hudson County have agreed to the sale of the Chevrolet Tahoe for a price of \$ 37,000; and

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees does hereby authorize an agreement with Hudson County for the sale of the Chevrolet Tahoe for \$ 37,000.

BE IT FURTHER RESOLVED, that Dr. Gabert shall be authorized to execute any documents required for the sale of this vehicle.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration, and the Finance Committee as outlined above in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1 – 5:** 1) Resolution to Amend the Four (4) Year Lease Agreement for Campus-Wide Sharp Copiers; 2) Resolution Authorizing the Award of a Subscription Service for the Library; 3) Award of Media Services for Billboard Advertisements FY 16; 4) Resolution for the Purchase of Accuplacer Exams for Fiscal Year 2016; and 5) Resolution to Authorize Sale of Chevrolet Tahoe to Hudson County.

INTRODUCED BY: Bakari Lee

SECONDED BY: Kevin Callahan

DATE: February 16, 2016

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Tone, Monica	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

RESOLUTION ADOPTED

Jennifer Oakley
Signature of Recorder

2-16-16
Date

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016

VIII. PERSONNEL RECOMMENDATIONS

1. APPOINTMENT OF STAFF

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Otoniel Bolanos	College Lecturer, ESL	1/19/2016	\$55,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Aileen Vega	College Lecturer, Workforce Development Programs	2/16/2016	\$55,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Christine Peterson	Associate Director, Student Financial	2/16/2016	\$53,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Diana J. Perez	Academic Lab Manager	2/16/2016	\$48,338 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Pamela Ubaldo Augustine	Instructor, Chemistry	1/25/2016	\$42,500 (pro-rated)

Note: This is a replacement for Joseph Eaton.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Hardik Sanghavi	Data Network Administrator	2/16/2016	\$40,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Evidence Thomas Finance	Accountant,	2/16/2016	\$38,000 (pro-rated)

Note: This is a replacement for Zuany Chicas.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Alysa L. Antonis	Administrative Assistant, Finance	2/16/2016	\$35,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Victor Figueroa	PC Technician	2/16/2016	\$32,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Ian Powell	PC Technician	2/16/2016	\$32,000 (pro-rated)

Note: This is an approved position.

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 1.

2. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jacqueline Brody	Instructor, Academic Foundations	1/26/2016 5/30/2016	\$20,000 (pro-rated)

Note: This is an approved non-tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Royal Ross	Instructor, Business	01/26/2016 05/30/2016	\$20,000 (pro-rated)

Note: This is an approved non-tenure track temporary faculty position.

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Faculty Assignments above as Personnel Recommendation Item No. 2.

3. MODIFICATION OF THE STAFFING TABLE FOR FY 2016 EFFECTIVE MARCH 1, 2016.

REPORTS/BACKGROUND

DELETE TITLE:

Vice President for Administrative Services <C> Vacant

RECOMMENDATION:

The President and the Personnel Committee recommend that the Board of Trustees approve the Modification of the Staffing Table for FY 2016 as listed above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES: FEBRUARY 16 – JUNE 30, 2016.

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
ALDAZ	CAROLYN	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
AZER	EYRINEY	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
BATOOL	SYEDA	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
CARABALLO	YANIBEL	ADJ ACAD SUP SVCS	SI LEADER	SILEAD- 150505	PAM BANDYOPADHYAY
GONZALEZ	ROBERT	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
HAOSON	DOMINIQUE	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
NAQI	SYED	ADJ ACAD SUP SVCS	SI LEADER	SILEAD- 150505	PAM BANDYOPADHYAY
NOVA	DAVIUSKA	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
OUANIR	HASSAN	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
SOTOMAYOR	CRISTIAN	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
VO	LOAN THI	ADJ ACAD SUP SVCS	TUTOR	TUTOR- 150505	PAM BANDYOPADHYAY
IDROVO	GLADYS	BUS, CUL & HOSP	DISHWASHER	CULDDW- 101030	DAVID GONZALEZ
TABARES	PEDRO	BUS, CUL & HOSP	DISHWASHER	CULDDW- 101030	DAVID GONZALEZ
ZORRILLA	MELISSA	BUS, CUL & HOSP	OFFICE ASST	OFFAST- 103010	PAUL DILLON
GAVIRIA	DORISNEIDA	CTR FOR BUS & IND	INSTRUCTOR	PTINST- 103005	CATHERINA MIRASOL
JORDAN	HERMINIA	CTR FOR BUS & IND	INSTRUCTOR	PTINST- 103005	ANA CHAPMAN
PANOVA	MILENA	CTR FOR BUS & IND	INSTRUCTOR	PTINST- 103005	ANA CHAPMAN
JOSIAH	JASON	CULTURAL AFFAIRS	GALLERY ASST	GALAST- 701000	MICHELLE VITALE
PORTILLO	JACQUELYN	CULTURAL AFFAIRS	ART INTERN	ARTINT- 701000	MICHELLE VITALE

GALANG	NOR THERESA	DISAB SUP SVCS	NOTETAKER/ READER	READER- 101015, 101020, 101030, 101040, 101041	KARINE DAVIS
GREEN	DONYA	DISAB SUP SVCS	NOTETAKER/ READER	READER- 101015, 101020, 101030, 101040, 101041	KARINE DAVIS
DUGAN	MONIQUE	ENROLLMENT SVCS	OFFICE ASST	OFFAST- 200525	PETER VIDA
TORAIN	SHAKIRRA	ENROLLMENT SVCS	OFFICE ASST	OFFAST- 200525	PETER VIDA
BRAVO	KENNY	ITS	LAB ASSISTANT	ISTLAB- 253025	IDALIA CHICAS
FAYYAZ	KOMAL	ITS	LAB ASSISTANT	ISTLAB- 253025	IDALIA CHICAS
PATEL	KIRTAN	ITS	LAB ASSISTANT	ISTLAB- 253025	IDALIA CHICAS
ROJAS	LEONARDO	ITS	LAB ASSISTANT	ISTLAB- 253025	IDALIA CHICAS
SUAREZ	SELENA	ITS	LAB ASSISTANT	ISTLAB- 253025	IDALIA CHICAS
COLEMAN	RITA	PRACTICAL NURSING	CNA EVALUATOR	CNAEVAL- 102010	LINDA SCHULTZ- WHITLOCK
LEONOVA	YULIA	STEM	LAB ASSISTANT	LABAST- 101015	JOHN MARLIN
PATEL	SHRUSHTI	STEM	LAB ASSISTANT	LABAST- 101015	JOHN MARLIN

Continuing PT Hires- January 1-June 30, 2016

LAST NAME	FIRST NAME	DEPARTMEN T	TITLE	POSITION ID	SUPERVISOR
ASHAMALLA	MARCO	ACAD SUP SVCS	SI LEADER	SILEAD- 150505	CONSTANCE CALANDRINO
BEREKA	ABDALLAH	ACAD SUP SVCS	SI LEADER	SILEAD- 150505	CONSTANCE CALANDRINO
KAHOOU	FIDELIS	ACAD SUP SVCS	SI LEADER	SILEAD- 150505	CONSTANCE CALANDRINO
GUILLEN	DIEGO	ACAD SUP SVCS	SI LEADER	SILEAD- 150505	CONSTANCE CALANDRINO
LEON	CHRISTIAN	ACAD SUP SVCS	SI LEADER	SILEAD- 150505	CONSTANCE CALANDRINO
LOPEZ	SAMANTHA	ACAD SUP SVCS	SI LEADER	SILEAD- 150505	CONSTANCE CALANDRINO
NA	OLIVIA	ACAD SUP SVCS	SI LEADER	SILEAD- 150505	CONSTANCE CALANDRINO

PAGAN	DIMARIE	ACAD SUP SVCS	SI LEADER	SILEAD-150505	CONSTANCE CALANDRINO
LOPEZ JR	VICTOR	ADJ ACAD SUP SVCS	TUTOR	TUTOR-150505	PAM BANDYOPADHYAY
SANCHEZ	MELODY	ADJ ACAD SUP SVCS	TUTOR	TUTOR-150505	PAM BANDYOPADHYAY
CRUZ	MICHELLE	AF MATH	OFFICE ASST	OFFAST-101041	CONSTANCE CALANDRINO
NAVEED	KINZA	AF MATH	OFFICE ASST	OFFAST-101041	CONSTANCE CALANDRINO
ABAD-RAMIREZ	DAURI	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
AVILES	LILIAN	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
CANDELARIA	MIGUEL	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
CASTRO	SILVIA	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
CRUZ	FELIX	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
CURIEL	TAMARA	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
HERRADOR	NICOLE	BUS, CUL & HOSP	OFFICE ASST	OFFAST-101030	DAVID GONZALEZ
MARTINEZ	JESSICA	BUS, CUL & HOSP	OFFICE ASST	OFFAST-103010	DAVID GONZALEZ
NOUR	SAMIR	BUS, CUL & HOSP	OFFICE ASST	OFFAST-103010	DAVID GONZALEZ
RODRIGUEZ	DELIA	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
SINGH	SOAMWATTIE	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
TACSA	YISELA	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
TORRES	MAYRA	BUS, CUL & HOSP	DISHWASHER	CULDDW-101030	DAVID GONZALEZ
DAPONTE	MARISA	DISAB SUP SVCS	NOTETAKER/ READER	READER-101015, 101020, 101030, 101040, 101041	KARINE DAVIS
LA RUSSO	FAITH	DISAB SUP SVCS	NOTETAKER/ READER	READER-101015, 101020, 101030,	KARINE DAVIS

				101040, 101041	
AHMED	MARYSTELLA	GRANTS OFFICE	WORKSHOP PRESENTER	GRAWP- 603013	PAM BANDYOPADHYAY
BROWN	THERESA	GRANTS OFFICE	WORKSHOP PRESENTER	GRAWP- 603013	PAM BANDYOPADHYAY
ADAMS	SAMANTHA	STEM	LAB ASST	LABAST- 101015	JOHN MARLIN
ADEWUMI	AMINATA	STEM	OFFICE ASST	OFFAST- 101015	JOHN MARLIN
HEDHLI	AMJED	STEM	LAB ASST	LABAST- 101015	RAFIQ SIDDIQUI
MORRISON	JONATHAN	STEM	LAB ASST	LABAST- 101015	M SIDDIQUI
SIVARAM	SHOBICA	STEM	LAB ASST	LABAST- 101015	JOHN MARLIN

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No. 4.

5. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS SPRING 2016.

LAST NAME	FIRST NAME	DEPARTMENT
BEKKOUCHE	AHMED	ACADEMIC FOUNDATIONS-MATH
ATLIC	NIHAD	ALLIED HEALTH
ORTEGA	KIARA	BUSINESS, CULINARY AND HOSPITALITY
WONG	MARGARET	BUSINESS, CULINARY AND HOSPITALITY
ROMASANTA	LINA	BUSINESS, CULINARY AND HOSPITALITY
BARREIRO	RAUL	BUSINESS, CULINARY AND HOSPITALITY
MALONEY	SANDRA	CASS
SALEH	DOUA	CASS
COSTANTINO	NICHOLAS	HUMANITIES
GRIFFIN	HARDY	HUMANITIES
HODGSON	MIREN	HUMANITIES
SCHINDLER	SHARON	HUMANITIES
DRESSEL	MICHAEL	HUMANITIES
DESTINO	NICHOLAS	HUMANITIES
FARHADI	AFSHEEN	HUMANITIES
TOPLANSKY	EILEEN	HUMANITIES
BROWN	STUART	HUMANITIES
SANZARI	LAURA	SOCIAL SCIENCE
MCMILLIAN	DAVID	SOCIAL SCIENCES
MCINTOSH	LESLIE	SOCIAL SCIENCES
LOK	KIMBERLY	SOCIAL SCIENCES

MOYA	VICTOR	STEM
GOMEZ	CARLOS ABEL	STEM
GOMEZ	EDGAR	STEM
EUSEBIO	ANA	STEM
SULLEY	SAANIE	STEM
ABUTAYEB	MOHAMMAD	STEM

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Hire Adjuncts Spring for FY 2016 listed above as Personnel Recommendation Item No 5.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-5:** (1) Appointment of Staff, (2) Temporary Full-Time Faculty Assignments, (3) Modification of Staffing Table for FY 2016, (4) Appointment of Additional New & Continuing Part-Time Hires: February 16-June 30, 2016, and (5) Appointment of Additional New Hire Adjuncts Spring 2016.

INTRODUCED BY: Joanne Kosakowski

SECONDED BY: Harold Stahl

DATE: February 16, 2016

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Tone, Monica	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley
Signature of Recorder

2-16-16
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016**

IX. ACADEMIC AND STUDENT AFFAIRS

None

*HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016*

X. NEW BUSINESS

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
February 16, 2016**

XI. ADJOURNMENT

THAT, the meeting be adjourned at 5:18 P.M.

INTRODUCED BY: Bakari Lee

SECONDED BY: Roberta Kenny

DATE: February 16, 2016

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Tone, Monica	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Bakley
Signature of Recorder

2-16-16
Date