

HUDSON COUNTY COMMUNITY COLLEGE
Culinary Conference Center
161 Newkirk Street
Jersey City, NJ
5:00 P.M.

Regular Meeting--Board of Trustees
May 8, 2018

AGENDA

- I. CALL TO ORDER - FLAG SALUTE** Mr. Netchert
- II. ROLL CALL AND RECOGNITION OF VISITORS**
- Trustees:**
- Kevin G. Callahan
Karen A. Fahrenholz, Secretary/Treasurer
James Fife, Trustee Emeritus
Glen Gabert - President
Pamela E. Gardner
Roberta Kenny
Joanne Kosakowski
Bakari Gerard Lee, Vice Chair
William J. Netchert, Chair
Jeanette Peña
Hamza Saleem – Student Alumni Representative
Adrienne Sires
Harold Stahl
- III. COMMENTS FROM THE PUBLIC** Mr. Netchert
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS** Dr. Gabert
1. Minutes of Previous Meetings
2. Gifts, Grants, and Contracts
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** Dr. Gabert
- VIII. PERSONNEL RECOMMENDATIONS** Dr. Gabert
- IX. ACADEMIC AND STUDENTS AFFAIRS** Dr. Gabert
- X. NEW BUSINESS** Mr. Netchert
- XI. ADJOURNMENT** Mr. Netchert

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

CALL TO ORDER

I. FLAG SALUTE

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>PRESENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Pamela E. Gardner	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>ABSENT</u>
Hamza Saleem, Student Alumni Representative, ex officio	<u>PRESENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 25 Journal Square, 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey stating the date, time and place of said meeting.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

III. COMMENTS FROM THE PUBLIC

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

IV. CLOSED SESSION

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

Presentation by NK Architects – HCCC Master Plan – Tower Phase 1

Sigma Kappa Delta certificate (The English Honor Society for Two-Year Colleges) for Outstanding Service – presented to faculty member Alison Bach

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETINGS

The Minutes of the Regular Meeting of April 10, 2018, Special Meetings of April 13, 2018, April 16, 2018, April 17, 2018 and April 23, 2018 are herewith officially submitted to the Board Trustees for approval.
(Attachments A, B, C, D, and E)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of April 10, 2018, Special Meetings of April 13, 2018, April 16, 2018, April 17, 2018 and April 23, 2018.

2. GIFTS, GRANTS, AND CONTRACTS REPORT - None

RESOLUTION: Now, therefore, be it resolved that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations #1 and #2.

INTRODUCED BY: Kevin Callahan

SECONDED BY: Bakari Lee

DATE: May 8, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

RESOLUTION ADOPTED

Emmeline Oakley
Signature of Recorder

5-8-18
Date

**ATTACHMENT A
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees Meeting
Mary T. Norton Room
70 Sip Avenue
Jersey City, NJ**

**REGULAR MEETING --- BOARD OF TRUSTEES
April 10, 2018**

MINUTES

PRESENT: Kevin Callahan, Karen Fahrenholz, Glen Gabert, (ex officio), Pamela Gardner, Joanne Kosakowski, Bakari Lee, William Netchert, Hamza Saleem, Student Alumni Representative and Harold Stahl.

ABSENT: James Fife, Trustee Emeritus, (ex officio), Roberta Kenny, Jeanette Peña, and Adrienne Sires.

Counsel to the Board: John G. Geppert, Jr., Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present were: John Delooper, Heather DeVries, Lisa Dougherty, Eric Friedman, Veronica Gerosimo, Lawrence Louie, Catherina Mirasol, Lori Margolin, Patrick Moore, Jennifer Oakley, Ismael Randazzo, Vivyen Ray, Quamar Raza, Paula Roberson, Cathie Seidman, Chris Wahl, Lilisa Williams, and Marcella Williams.

I. CALL TO ORDER - FLAG SALUTE 5:00 PM

II. ROLL CALL AND RECOGNITION OF VISITORS

The regular meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

III. COMMENTS FROM THE PUBLIC - None

SUSPEND THE ORDER OF THE AGENDA

Introduced by: Harold Stahl

Seconded by: Bakari Lee

7 Ayes.....0 Nays

Resolution Adopted

IV. CLOSED SESSION 5:30 P.M.

Introduced by: Bakari Lee

Seconded by: Pamela Gardner

7 Ayes.....0 Nays

Resolution Adopted

**MOTION TO RETURN 6:15 PM
FROM CLOSED SESSION**

Introduced by: Bakari Lee

Seconded by: Kevin Callahan

7 Ayes.....0 Nays

Resolution Adopted

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

- *Dr. Eric Friedman, Senior Vice President, Academic Affairs, reported that the nursing accreditation team from ACEN (Accreditation Commission for Education in Nursing), recently on campus, would be recommending accreditation of the HCCC School of Nursing. This would be contingent on ratification at the next meeting of the Nursing Accrediting Association.*
- *Dr. Friedman introduced Maria Nieves, President and CEO, Hudson County Chamber of Commerce. Chairman Netchert presented her with a plaque from the College recognizing her leadership and continued support of College programs.*
- *Dr. Andrea Siegel, Coordinator, HCCC Permanent Collection of Art, presented a video about the College Art Collection. The video is accessible by the following link. <https://www.youtube.com/watch?v=4N8f7NHLabs&feature=youtu.be>*
- *Trustee Pamela Gardner distributed materials to Trustees and shared her experience from attending the ACCT Governance Leadership Institute in March.*
- *Dr. Gabert commented on the proposed "free tuition" plan that is being proposed in Trenton. He expressed concerns about equity that needed to be addressed by the State in order to make the plan work.*
 - a. *The State needs to make the general formula for distribution of state aid more fair. HCCC receives \$856 per full-time equivalent student (lowest in New Jersey). One county college gets \$1,461, and the median award is \$1,098.*
 - b. *Tuition needs to be equalized. At HCCC, the annual cost of tuition and fees is \$4,448 at Hudson. At one nearby college, it is \$9,590. The State median is \$5,499.*
 - c. *Applying the State program after all other financial aid is prejudicial to HCCC students, about eighty percent of whom receive Pell or some other support.*

Monthly Middle States Update



Hudson County Community College Decennial Self Study Update April 10, 2018

- *Steering Committee Co-chairs have submitted the second draft of their standard chapters.*
- *On April 11, Self-Study Co-chairs, Ellen Renaud and Professor Cathie Seidman, and Dr. Jerry Trombella, Dean of Institutional Research, are meeting to review the second drafts.*
- *The Steering Committee will meet as a group on April 18 to discuss any new questions or issues that may need to be addressed.*
- *Later in April, the Co-chairs and Dr. Trombella will meet individually with the Steering Committee Co-chairs to make recommendations for revisions to the chapters.*

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. *Minutes of the Regular meeting of March 13, 2018.*
2. *Gifts, Grants and Contract Reports – None*

Introduced by: Bakari Lee

Seconded by: Harold Stahl

7 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. *Resolution Authorizing the Award of Exterminating Services for Facilities Department*
2. *Resolution Authorizing the Purchase of Climate Control Services and HVAC services for the College*
3. *Purchase of Furnishings for the Foundation learning institute*
4. *Resolution for the Purchase of Accuplacer Exams for Fiscal Year 2018*
5. *Resolution Awarding Contract for Commissioning Services*
6. *Resolution Authorizing Security Services Rate Increase*
7. *New Electronic Whiteboards and Projectors for the English Department*
8. *Resolution Approving HCCC Fees Policy for Fiscal Year 2019*

9. Resolution Authorizing the Award of Tsigonia Paint Sales for Maintenance Department
10. New Dell Computers for the Foundational Learning Institute (North Hudson)
11. New Dell Computers for the Foundational Learning Institute (Journal Square)
12. New Dell Computers for the Foundational Learning Institute (Journal Square)
13. New Dell Computers for the Foundational Learning Institute
14. A Resolution Authorizing the Hudson County Community College to Enter Into a Cooperative Pricing Agreement.

Introduced by: Bakari Lee

Seconded by: Karen Fahrenheit

7 Ayes.....0 Nays

Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATION

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Tim Brown	Admissions Recruiter	3/30/2018

2. APPOINTMENT OF STAFF

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Adriana Calixto	Program Assistant, Academic Affairs	5/1/2018	\$40,000.00 (pro-rated)
Heather DeVries	Director of Curriculum	4/16/2018	\$70,000.00 (pro-rated)
Lotta Sanchez	Library Associate, Technology	4/11/2018	\$30,000.00 (pro-rated)
Natalia E. Vazquez-Bodkin	Head Tutor, North Hudson Campus	4/11/2018	\$40,000.00 (pro-rated)

3. CHANGE OF TITLE FOR INCUMBENT EMPLOYEES

Chastity Farrell FROM: Interim Assistant Director, Continuing Education and Workforce Development
TO: Assistant Director, Continuing Education and Workforce Development

Catherine Mirasol FROM: Interim Director, Continuing Education and Workforce Development
TO: Director, Continuing Education and Workforce Development

4. **APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:
APRIL 10, 2018 – JUNE 30, 2018**

NEW PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
AMER	NEVINE	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-20052	S. MENDOZA
SALEH	SYLVIA	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-20052	S. MENDOZA

CONTINUING PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
RIANO	LAURA	NO. HUDSON CAMPUS	OFFICE ASSISTANT	OFFAST-252030	YEURYS PUJOLS
MITTLEMAN	MARC	GRANTS	TUTOR	GRATUT-601021	P. BANDYOPADHYAY
MONTALVO	JOSE	COMMUNITY EDUCATION	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
PHILLIPUK	CAROLINE	COMMUNITY EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
ROSENBERG	STUART	COMMUNITY EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
WILSON	CYNTHIA	COMMUNITY EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
BISHOP	ANDREW	ENGLISH & ESL DEPT	PT SCORER	SCORER-101040	E. NESIUS
BRODY	JACQUELINE	ENGLISH & ESL DEPT	PT SCORER	SCORER-101040	E. NESIUS
BUCKLEY	KATHRYN	ENGLISH & ESL DEPT	PT SCORER	SCORER-101040	E. NESIUS
CUMMINS	JOSEPH	ENGLISH & ESL DEPT	PT SCORER	SCORER-101040	E. NESIUS
EGAN	SEAN	ENGLISH & ESL DEPT	PT SCORER	SCORER-101040	E. NESIUS
KRESS	SALLY	ENGLISH & ESL DEPT	PT SCORER	SCORER-101040	E. NESIUS

Introduced by: Joanne Kosakowski
Seconded by: Harold Stahl
7 Ayes.....0 Nays Resolution Adopted

IX. ACADEMIC AND STUDENT AFFAIRS

1. Homeland Security Option to AS Criminal Justice degree (61/62 credits)
2. Formation of a new Consortium for Business Growth and Development
3. Agreement between Hudson County Community College and North Bergen Board of Education for the Delivery of Accounting Leap Program Instruction
4. Subcontract with Fairleigh Dickinson University for the purpose of providing Retail, Hospitality and Tourism instruction through the Talent Development Center grant

Introduced by: Karen Fahrenholz
Seconded by: Kevin Callahan
7 Ayes.....0 Nays Resolution Adopted

X. NEW BUSINESS - None

XI. ADJOURNMENT 6:15 P.M.

Introduced by: Kevin Callahan
Seconded by: Bakari Lee
7 Ayes.....0 Nays Resolution Adopted

**ATTACHMENT B
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE
Culinary Conference Center
161 Newkirk Street
Jersey City, NJ
5:00 P.M.**

**Special Meeting–Board of Trustees
April 13, 2018**

MINUTES

PRESENT: Karen Fahrenholz, Roberta Kenny, Joanne Kosakowski, Bakari Lee, William Netchert, Jeanette Peña, and Harold Stahl.

Counsel to the Board: John G. Geppert, Jr., Esq. for Scarinci & Hollenbeck
Search Consultant: Dr. Narcisa A. Polonio
Committee Staff: Roger Jones, Jennifer Oakley

ABSENT: Kevin Callahan, James Fife, Trustee Emeritus, (ex officio), Glen Gabert, (ex officio), Pamela E. Gardner, Hamza Saleem, Student Alumni Representative, and Adrienne Sires.

I. CALL TO ORDER - FLAG SALUTE 5:00 PM

II. ROLL CALL

The special meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

IV. CLOSED SESSION 5:00 P.M. – Personnel

Introduced by: William Netchert

Seconded by: Bakari Lee

7 Ayes.....0 Nays

Resolution Adopted

Dr. Christopher Reber was invited into the meeting. Interview questions were asked by all present. Dr. Reber was given the opportunity to ask questions of the Board.

**MOTION TO RETURN 6:30 PM
FROM CLOSED SESSION**

Introduced by: William Netchert

Seconded by: Bakari Lee

7 Ayes.....0 Nays

Resolution Adopted

The Board opened the meeting. No formal action was taken. The Board adjourned.

XI. ADJOURNMENT 6:30 P.M.

Introduced by: William Netchert

Seconded by: Harold Stahl

7 Ayes.....0 Nays

Resolution Adopted

**ATTACHMENT C
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE
Culinary Conference Center
161 Newkirk Street
Jersey City, NJ
5:00 P.M.**

**Special Meeting–Board of Trustees
April 16, 2018**

MINUTES

PRESENT: Kevin Callahan, Karen Fahrenholz, Pamela Gardner, Roberta Kenny, Joanne Kosakowski, Bakari Lee, William Netchert, Jeanette Peña, Hamza Saleem, Student Alumni Representative, and Harold Stahl.

Counsel to the Board: John G. Geppert, Jr., Esq. for Scarinci & Hollenbeck
Search Consultant: Dr. Narcisa A. Polonio
Committee Staff: Roger Jones, Jennifer Oakley

ABSENT: James Fife, Trustee Emeritus, (ex officio), Glen Gabert, (ex officio), and Adrienne Sires.

I. CALL TO ORDER - FLAG SALUTE 5:00 PM

II. ROLL CALL

The special meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

IV. CLOSED SESSION 5:00 P.M. – Personnel

Introduced by: Bakari Lee

Seconded by: Kevin Callahan

9 Ayes.....0 Nays

Resolution Adopted

Dr. Jowel Laguerre was invited into the meeting. Interview questions were asked by all present. Dr. Laguerre was given the opportunity to ask questions of the Board.

**MOTION TO RETURN 6:14 PM
FROM CLOSED SESSION**

Introduced by: Bakari Lee

Seconded by: Kevin Callahan

9 Ayes.....0 Nays

Resolution Adopted

The Board opened the meeting. No formal action was taken. The Board adjourned.

XI. ADJOURNMENT 6:14 P.M.

Introduced by: Bakari Lee

Seconded by: Kevin Callahan

9 Ayes.....0 Nays

Resolution Adopted

**ATTACHMENT D
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE
Culinary Conference Center
161 Newkirk Street
Jersey City, NJ
5:00 P.M.**

**Special Meeting–Board of Trustees
April 17, 2018**

MINUTES

PRESENT: Kevin Callahan, Karen Fahrenholz, Pamela Gardner, Roberta Kenny, Joanne Kosakowski, Bakari Lee, William Netchert, Jeanette Peña, Hamza Saleem, Student Alumni Representative, and Harold Stahl.

Counsel to the Board: John G. Geppert, Jr., Esq. for Scarinci & Hollenbeck
Search Consultant: Dr. Narcisa A. Polonio
Committee Staff: Roger Jones, Jennifer Oakley

ABSENT: James Fife, Trustee Emeritus, (ex officio), Glen Gabert, (ex officio), and Adrienne Sires.

I. CALL TO ORDER - FLAG SALUTE 5:00 PM

II. ROLL CALL

The special meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

IV. CLOSED SESSION 5:00 P.M. – Personnel

Introduced by: Bakari Lee
Seconded by: Pamela Gardner
9 Ayes.....0 Nays Resolution Adopted

Dr. Joanne Russell was invited into the meeting. Interview questions were asked by all present. Dr. Russell was given the opportunity to ask questions of the Board.

**MOTION TO RETURN 6:15 PM
FROM CLOSED SESSION**

Introduced by: Bakari Lee
Seconded by: Kevin Callahan
9 Ayes.....0 Nays Resolution Adopted

The Board opened the meeting. No formal action was taken. The Board adjourned.

XI. ADJOURNMENT 6:15 P.M.

Introduced by: Bakari Lee
Seconded by: Kevin Callahan
9 Ayes.....0 Nays Resolution Adopted

ATTACHMENT E
ITEM VI

HUDSON COUNTY COMMUNITY COLLEGE
Culinary Conference Center
161 Newkirk Street
Jersey City, NJ
5:00 P.M.

Special Meeting–Board of Trustees
April 23, 2018

MINUTES

PRESENT: Kevin Callahan, Karen Fahrenholz, Pamela Gardner, Roberta Kenny, Joanne Kosakowski, Bakari Lee, William Netchert, Jeanette Peña, Hamza Saleem, Student Alumni Representative, and Harold Stahl.

Counsel to the Board: Shana T. Don, Esq. for Scarinci & Hollenbeck
Search Consultant: Dr. Narcisa A. Polonio
Committee Staff: Roger Jones, Jennifer Oakley

ABSENT: James Fife, Trustee Emeritus, (ex officio), Glen Gabert, (ex officio), and Adrienne Sires.

I. CALL TO ORDER - FLAG SALUTE 5:00 PM

II. ROLL CALL

The special meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

IV. CLOSED SESSION 5:00 P.M. – Personnel

Introduced by: Kevin Callahan

Seconded by: Bakari Lee

9 Ayes.....0 Nays

Resolution Adopted

MOTION TO RETURN 6:50 PM
FROM CLOSED SESSION

Introduced by: Bakari Lee

Seconded by: Kevin Callahan

9 Ayes.....0 Nays

Resolution Adopted

The Board opened the meeting. No formal action was taken. The Board adjourned.

XI. ADJOURNMENT 6:15 P.M.

Introduced by: Bakari Lee

Seconded by: Jeanette Peña

9 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Awarding contract for commissioning services

WHEREAS, the Hudson County Community College ("College") is seeking LEED certification in connection with the new STEM building; and

WHEREAS, as part of the LEED certification process, the College requires the services of a professional engineer in order to provide commissioning services ("Services") for the STEM building; and

WHEREAS, pursuant to N.J.S.A 18A:64A-2.5 (a) (1), such services are exempt from public bidding; and

WHEREAS, Wick Fisher White ("WFW"), Philadelphia, PA, has provided a proposal to provide the Services for the total price of \$42,500.00; and

WHEREAS, the funds to pay for the services will come from STEM building project budget includes a line item for commissioning in the amount of \$50,000.00; and

WHEREAS, the College's Construction Manager has reviewed the proposal, advised that it is reasonable as to scope and price, that WFW has the professional expertise to provide the Services, and recommends an award of contract to WFW to provide the Services.

WHEREAS, the Administration, Finance Committee and Capital Projects Advisory Committee recommends this award; and

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees of Hudson County Community College ("Board") approves the proposal of Wick Fisher White to provide commissioning services for the Stem building in the amount of \$42,500.00 subject to the execution of a contract between the parties; and

BE IT FURTHER RESOLVED, that the Board authorizes the Administration to work with Counsel to negotiate and prepare the contract with WFW for the Services; and

BE IT FURTHER RESOLVED, that the Board authorizes the Administration to take all steps necessary to effectuate the purpose of this resolution.

2. Resolution Authorizing Electrical Services for STEM 1st, 4th and 5th Floor

WHEREAS, the College requires the services of a licensed electrician to make electrical repairs on the 1st, 4th and 5th floors of the Stem building; and

WHEREAS, pursuant to N.J.S.A 18A:64A:25.3, this service is exempt from bidding because it is below the College's bid threshold; and

WHEREAS, the College solicited quotes for the services from Vinler Electric (\$12,325) and Sal Electric (\$22,410); and

WHEREAS, Vinler Electric provided the lowest quote for the electrical alterations repairs and maintains the qualifications necessary to perform the repairs;

WHEREAS, the cost of these services will be funded from the STEM Project Funds; and

WHEREAS, the Administration, Finance Committee and Capital Projects Advisory Committee recommends this award; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College awards a contract to Vinler Electric to perform the electrical repairs noted above, at a cost not to exceed \$12,325; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing installation of stairwell gate in Stem Building

WHEREAS, the College needs to install a safety gate in the Stem Building stairwell; and

WHEREAS, pursuant to N.J.S.A 18A:64A:25.3, this service is exempt from bidding because it is below the College's bid threshold; and

WHEREAS, the College solicited quotes for the services from Abaco (\$7,500) and Guardian Fence Company (\$8,875); and

WHEREAS, Abaco has provided the lowest quote for the installation of this safety gate and maintains the qualifications necessary to provide the services; and

WHEREAS, the cost of these services will be funded from the STEM Project Funds; and

WHEREAS, the Administration, Finance Committee and Capital Projects Advisory Committee recommends this award; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College awards a contract to Abaco to install a safety gate in the Stem Building stairwell, at a cost not to exceed \$7,500; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

4. Purchase of Internet Services FY19

WHEREAS, the College has a need to provide network access and internet services to the College for Instructional and Administrative Services; and

WHEREAS, pursuant to N.J.S.A 18A:64A:25.5(19), this service is exempt from bidding; and

WHEREAS, the anticipated term is one year; and

WHEREAS, NJedge.net of Newark, New Jersey (part of NJ VALE Consortium) will provide the services to the College at a cost not to exceed \$143,844; and

WHEREAS, the cost of these services will be funded from College's the operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College awards a contract to NJedge.net of Newark, New Jersey to provide internet services, at a cost not to exceed \$143,844; and

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

5. Award of Media Services (News 12) for Cable Advertisements for FY 2019

WHEREAS, as part of the plan to increase visibility and create a media image, it is proposed that the College continue a cable television campaign with ads running on the local cable television providers throughout Hudson County; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (20), such services are exempt from public bidding; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, News 12 New Jersey of Edison, New Jersey has submitted a proposal indicating that they will provide the cable advertising for the sum of \$31,703.00 for the entire state of New Jersey; and

WHEREAS, News 12 New Jersey will run the ads designed by the College's Communications Department on their cable station; and

WHEREAS, the cost of these services will be funded from the College's operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to enter into an agreement with News 12 New Jersey of Edison, New Jersey, as a pay-to-play certified vendor as described herein.

6. Award of Media Services (Altice) for Cable Advertisements for FY 2019

WHEREAS, as part of the plan to increase visibility and create a media image, it is proposed that the College continue a cable television campaign with ads running on the local cable television providers throughout Hudson County; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (20), such services are exempt from public bidding; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, ALTICE of Hoboken, New Jersey, will run ads designed by the College's Communications Department on their cable stations, for a total of 6,640 television spots at an annual estimated cost of \$70,770.00; and

WHEREAS, the cost of these services will be funded from the College's operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to enter into an agreement with Cablevision of Hoboken, New Jersey, as a pay-to-play certified vendor as described herein.

7. Award of Media Services (Comcast) for Cable Advertisements for FY 2019

WHEREAS, as part of the plan to increase visibility and create a media image, it is proposed that the College continue a cable television campaign with ads running on the local cable television providers throughout Hudson County; and

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (20), such services are exempt from public bidding; and

WHEREAS, Comcast Cable of Philadelphia, Pennsylvania submitted a proposal in the amount of \$62,119 to run ads designed by the College's Communications Department on their cable stations, including Verizon FiOS; and

WHEREAS, the cost of these services will be funded from the College's operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Administration to enter into a contract with Comcast Cable of Philadelphia, Pennsylvania, as described herein.

8. Award of Media Services for Transit Advertisement FY 2019

WHEREAS, the College proposes to continue its transit sign campaign on buses and the light rail; and

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (20), such services are exempt from public bidding; and

WHEREAS, Intersection (formerly Titan Worldwide) of Fairfield, New Jersey submitted a quote to provide bus and light rail advertising for the sum of \$111,951.33; and

WHEREAS, the cost of these services will be funded from the College's operating budget; and

WHEREAS, the Administration and Finance Committee recommends this award; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to enter into a contract with Intersection (formerly Titan Worldwide) of Fairfield, New Jersey, as described herein.

9. Approval of the Operating Budget for Fiscal Year 2019

REPORT/BACKGROUND:

The proposed College FY19 Operating Budget is \$59,185,178. The budget by funding source is as follows:

<u>FUNDING SOURCE</u>	<u>AMOUNT</u>	<u>%</u>
Tuition & Fees	\$36,798,800	62%
County Appropriations	\$15,182,432	26%
State Appropriations	\$6,603,946	11%
Other Income	\$600,000	1%
	<u>\$59,185,178</u>	<u>100%</u>

The proposed fiscal year 2019 budget would increase 3% over the current year. This budget is based on the following assumptions regarding funding sources:

- a) Tuition & Fees – reflects a flat enrollment and a modest increase in tuition by 5%.
- b) State Appropriations – are determined by a State allocation formula and projected to be flat.
- c) County Appropriations – are estimated to increase 4% from prior year, increase for schools of technology in Secaucus, and support for operational technology.
- d) Other Income – will account for 1% of all revenue and reflects funding derived from rentals, the college bookstore, vending machines, and earned interest.

This is a fiscally conservative budget that will meet the incremental expenditures from both inflationary costs and costs associated with growth and expansion.

The budget also reflects reductions in regular operations expenditures, and it will provide contingencies for possible mid-year revenue reductions as well as the need to provide more students and scholarship support.

RECOMMENDATION:

The Administration and the Finance Committee recommends that the Board of Trustees approve the FY19 Operating Budget in the amount of \$59,185,178.

RESOLUTION:

NOW THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration, and the Finance Committee as outlined above in Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1-9: 1) Resolution Awarding contract for commissioning services, 2) Resolution Authorizing Electrical Services for STEM 1st, 4th and 5th Floor, 3) Resolution Authorizing installation of stairwell gate in Stem Building, 4) Purchase of Internet Services FY19, 5) Award of Media Services (News 12) for Cable Advertisements for FY 2019, 6) Award of Media Services (Altice) for Cable Advertisements for FY 2019, 7) Award of Media Services (Comcast) for Cable Advertisements for FY 2019, 8) Award of Media Services for Transit Advertisement FY 2019, and 9) Approval of the Operating Budget for Fiscal Year 2019.

INTRODUCED BY: Bakari Lee

SECONDED BY: Karen Fahrenholz

DATE: May 8, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

RESOLUTION ADOPTED

Frankie Oakley
Signature of Recorder

5-8-18
Date

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Joseph Colicchio	Associate Professor, English	6/30/2018

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.

2. RESIGNATIONS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Nikith D'Souza	PC Technician	4/23/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Victor Figueroa	PC Technician	4/27/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Oliva Montero	Library Associate	4/27/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Aparna Saini	Director Career Development	5/17/2018

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF STAFF

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jose Acosta	Custodial Worker	5/14/2018	\$32,472.00 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jenny Bobea	College Lecturer – Honors Program	5/16/2018	\$55,000.00 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Estephany Ferreira	Accounts Receivable/Bursar Clerk	5/14/2018	\$32,000.00 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Gihan Nakhla	College Lecturer – Health & Medical Sciences	8/15/2018	\$55,000.00 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Parthkumar Patel	PC Technician	5/14/2018	\$32,000.00 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jeff Roberson Jr.	Director of Contracts & Procurement	5/14/2018	\$98,000.00 (pro-rated)

Note: This is an approved position.

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 3.

4. PROMOTIONS FULL-TIME FACULTY ACADEMIC YEAR 2018-2019

REPORTS/BACKGROUND

Effective Academic Year 2018-2019

Faculty members may apply for promotion to a higher academic rank with commensurate salary to the Promotion Committee. Criteria shall include but not be limited to teaching effectiveness, contributions to the College, scholarly and professional achievement, and contributions to the community. A faculty member may not be promoted within three (3) years of the effective date of the last promotion. The Promotion Committee shall forward its recommendations through the Academic Vice President to the President for approval and presentation to the Board of Trustees.

From Instructor to Assistant Professor

<u>Name</u>	<u>Discipline</u>	<u>Increase added to base salary</u> (Per contract)
Alison Bach	English	\$2,500.00
Denise Rossilli	Human Services	\$2,500.00

From Assistant Professor to Associate Professor

<u>Name</u>	<u>Discipline</u>	<u>Increase added to base salary</u> (Per contract)
Joseph Caniglia	English (AF)	\$3,000.00
Ara Karakashian	Culinary Arts	\$3,000.00

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Promotions of Full-Time Faculty for Academic Year 2018-2019 as outlined above as Personnel Recommendation Item No. 4.

5. REAPPOINTMENT OF FULL-TIME FACULTY ACADEMIC YEAR 2018-2019

REPORTS/BACKGROUND

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>
Abdullah	Sirhan	Instructor, Allied Health
Adamitey	Bernard	Instructor, Academic Foundations Mathematics
Aljamal	Faisal	Instructor, Computer Science
Bishop	Andrew	Instructor, English
Buckley	Kathryn	Instructor, English
Cronrath	Peter	Instructor, Business
Cuellar	Sal	Instructor, Psychology
Drew	Lauren	Instructor, ESL
Payne	Courtney	Instructor, Culinary Arts
Singer	Robin	Instructor, Education

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Reappointment of Full-Time Faculty Academic Year 2018-2019 as outlined above as Personnel Recommendation Item No. 5.

6. NON-REAPPOINTMENT OF NON-TENURED FULL-TIME FACULTY ACADEMIC YEAR 2018-2019

REPORTS/BACKGROUND

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>
Hamer	Robert	Instructor, Hospitality Management

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Non-Reappointment of Non-Tenured Full-Time Faculty Academic Year 2018-2019 as outlined above as Personnel Recommendation Item No. 6.

7. REAPPOINTMENT OF FULL-TIME LECTURERS FACULTY ACADEMIC YEAR 2018-2019

REPORTS/BACKGROUND

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>
Byrd	Lori	Lecturer, Nursing
Cashell	Cheryl	Lecturer, Radiography
Cvek	Mary Ellen	Lecturer, Nursing
Daughtry	Sharon	Lecturer, Business, Culinary Arts, and Hospitality
Frane	Griselda	Lecturer, Nursing
Ledford	Sigma	Lecturer, Nursing
Li	Clive	Lecturer, STEM
Lontoc	Marissa`	Lecturer, Business, Culinary Arts, and Hospitality
Masias	Miriam	Lecturer, Nursing
Nakhla	Gihan	Lecturer, Nursing and Health Science
Pelardis	Carmen	Lecturer, Nursing
Saliba	Nancy	Lecturer, Nursing
Sugrue	Shaun	Lecturer, Radiography
Walker	Richard	Lecturer, Humanities and Social Science
Whelpley	Michael	Lecturer, English

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Reappointment of Full-Time Lecturers Faculty Academic Year 2018-2019 as outlined above as Personnel Recommendation Item No. 7.

8. TEMPORARY FULL-TIME ASSIGNMENTS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Diana Galvez	Office Assistant	7/1/2018 12/31/2018	\$30,000.00 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Royal Ross	Program Assistant	5/1/2018 6/30/2018	\$40,000.00 (pro-rated)

Note: This is an approved position.

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Assignment above as Personnel Recommendation Item No. 8.

9. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Naser Albarghouthi	Instructor, Accounting	8/15/2018 12/19/2018	\$22,108.50 (pro-rated)

Note: This is an approved non-tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Nicholetta Prince	Instructor, Criminal Justice	8/15/2018 12/19/2018	\$22,108.50 (pro-rated)

Note: This is an approved non-tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Gilda Reyes	Instructor, Speech and Modern Languages	8/15/2018 12/19/2018	\$22,108.50 (pro-rated)

Note: This is an approved non-tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Lina Romasanta	Instructor, Culinary	8/15/2018 12/19/2018	\$22,108.50 (pro-rated)

Note: This is an approved non-tenure track temporary faculty position.

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Faculty Assignments above as Personnel Recommendation Item No. 9.

10. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES: MAY 8, 2018 – DECEMBER 31, 2018

NEW PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
ESTONILLO	MARIEL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
HERNANDEZ	JORGE	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
MEDINA	DANIELA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	AKSHIT	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
OSAFO	SYLVIA	GRANTS	PERKINS COORDINATOR	PKCORD-601021	S. KERWICK
BALBI	JOHN	COMMUNITY EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL

FELDER	KAMIERA	CENTER FOR BUS & IND	OFFICE ASSISTANT	OFFAST-103005	C. MIRASOL
FELDER	KAMIERA	COMMUNITY EDUCATION	OFFICE ASSISTANT	OFFAST- 102010	C. MIRASOL
SHAH	RIDHDI	CENTER FOR BUS & IND	OFFICE ASSISTANT	OFFAST-103005	C. MIRASOL

CONTINUING PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
OSAFO	SYLVIA	GRANTS	PERKINS COORDINATOR	PKCORD-601021	S. KERWICK
DESCHAMPS	ANTHONY	INFO TECHNOLOGY	PT PC TECH	PTTECH-253025	P. CLAY
NIEVES	MIGUEL	INFO TECHNOLOGY	PT WEB DEVELOPER	PTWBDEV-253025	P. CLAY
PATEL	PARTHKUMAR	INFO TECHNOLOGY	PT PC TECH	PTTECH-253025	P. CLAY
AGARWAL	SHIVAM	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
ALTAMIRANO	GEOVANNY	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
ARRIAZA	DAN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
BRITO	JONATHAN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
FARUQUE	MAHA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
FAYYAZ	KOMAL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
GHIMIRE	ASMITA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
HARDING	PAULA-KAY	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
INSUASTI	KEVIN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
JANDIK	JUSTIN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
JORNALES	DANECCA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
MEDERO	REINIER	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
NAYEE	JAY	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	AENAL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	DEEP	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	KINNARI	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	NEEL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	NISARG	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	RAJ	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	VIVEK	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
POLANCO	O'NEAL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PUEBLA	EUNICE	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
RAMOS	JONATHAN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
RODRIGUEZ	MARIA G.	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
SHAH	HENIL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
SHETH	MEET	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
SUAREZ	SELENA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
TABORA	HEATHER	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
TRIVEDI	PARTH	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
URIBE	DANIEL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ

VELASQUEZ	ANA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
VELASQUEZ	CAMILA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
VERNA	APHYA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
VILLAMARIN	VALERIA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
ASHAMALLA	MARCO	GRANTS	SI LEADER	SILEAD-601084	P. BANDYOPADHYAY
IMRAN	JAISHA	GRANTS	SI LEADER	SILEAD-601084	P. BANDYOPADHYAY
IMRAN	JAISHA	GRANTS	WORKSHOP PRESENTER	GRAWP-601084	P. BANDYOPADHYAY
PAGAN	DIMARIE	GRANTS	SI LEADER	SILEAD-601084	P. BANDYOPADHYAY
ABAZEID	ASIA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ABDELAZIZ	MARWA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
AHMED	MARYSTELLA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
CARRILLO	PHIL	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DAOUD	AYA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DAVENPORT	ANTHONY	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DIAZ	CLEDYS	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DIGENIO	NATASHA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DUNN-FERNANDEZ	CARLOS	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
EDRIS	MARYAM	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
FANT	NADIRA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
FRENCH	ED STONE	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GALANG	NOR THERESA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GANAPIN	DELFIN	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GARCIA	JESSELYNN	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GOCHUICO	CARLO ANGELO	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GRIMALDI	ROSE	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
HOFFMAN	MADELYN	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
KEHAGIAS	ALEXANDRA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
KUTUBUDDIN	NIPON	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
MARMOL	JOSEPH	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
MCCARTHY	MARK	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
MORENO	ANDREA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
OSORIO	RAFAEL	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
OUANIR	HASSAN	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
PENSOY	SAEDEL	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
RAMIREZ	ERIKA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ROBERTSON	LAURA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
SHAHEEN	YAMIMA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
SMITH	ALYSSA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
TELLEZ	BIANELLY	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
TESONE	CARINA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
VALANZOLA	SANDRA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY

ZAMBRANO	JOSSIE	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ZERNA	MELANNY	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ZULUETA	ISABELITA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
CHAVEZ	JANET	STUDENT AFFAIRS	FAC/STAFF DEV ASST	FSDAST-252030	P. PANDO
OGBURN	AMAALAH	STUDENT AFFAIRS	OFFICE ASSISTANT	OFFAST-252025	P. PANDO
CRUZ	STEPHANY	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-252030	Y. PUJOLS
RIANO	LAURA	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-252030	Y. PUJOLS
VILLALTA	ANGELICA	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-252030	Y. PUJOLS
ALEEM	SIDRA	DEAN OF INSTRUCTION	OFFICE ASSISTANT	OFFAST-101014	P. SOROUR
SIEGEL	ANDREA	DEAN OF INSTRUCTION	ART COORDINATOR	PTART-101014	P. SOROUR
YE	MENGJIAO	DEAN OF INSTRUCTION	OFFICE ASSISTANT	OFFAST-101014	P. SOROUR
SCIARETTA	PATRICIA	NURSING HEALTH SCIENCE	PT INSTRUCTOR	PTINST-101016	L. SCHULTZ-WHITLOCK
STABILE	MARLENE	NURSING HEALTH SCIENCE	SKILLS LAB TUTOR	LABAST-101016	L. SCHULTZ-WHITLOCK
GOODING	DANIELLA	NURSING HEALTH SCIENCE	OFFICE ASSISTANT	OFFAST-101016	C. SIRANGELO
HAFAEEZ	TAYYABA	NURSING HEALTH SCIENCE	OFFICE ASSISTANT	OFFAST-101016	C. SIRANGELO
CANALES	RONNY	STEM	OFFICE ASSISTANT	OFFAST-101015	S. BENDAOU
COLON	CAMELLE	STEM	OFFICE ASSISTANT	OFFAST-101015	S. BENDAOU
DRIBKI	YASSINE	STEM	OFFICE ASSISTANT	OFFAST-101015	S. BENDAOU
POLIT	DIANA	STEM	STUDENT ASSISTANT	STUAST-101015	S. BENDAOU
GONZAGA	CYNTHIA	ENGLISH/ESL	OFFICE ASSISTANT	OFFAST-101035	E. NESIUS
PACHECO (ALVERANGA)	AJA	ENGLISH/ESL	OFFICE ASSISTANT	OFFAST-101040	E. NESIUS
VALCARCEL	PAOLA	ENGLISH/ESL	OFFICE ASSISTANT	OFFAST-101035	E. NESIUS
GRANT	TYQUAN	HUMANITIES/SOC SCI	OFFICE ASSISTANT	OFFAST-101021	J. DELEMOS
ABDULLAH	SIRHAN	CENTER FOR BUS & IND	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
DIAZ	CARMEN	CENTER FOR BUS & IND	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
GETTINGER	MARILYN	COMMUNITY EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ABON	EUSEBIO	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
BORDONE	JAMES	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
BRUCKMAN	LISA	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
COX	JAMES	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
DODDS	JOHN	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
ELGEBILY	SOHIR	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
ENNASRAOUI	ANASS	LIBRARY	PT LIBRARY ASSOC - TECH	PTLRTEC-150510	D. HARDGROVE
EPPS	JUSTIN	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
GAWCHIK	MARTHA	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE

GODBOLE	DEVIKA	LIBRARY	PT LIBRARY ASSOC - TECH	PTLRTEC-150510	D. HARDGROVE
GONSALVES	SHILA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
KEAVEY	AMY	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
LOISEAU	MIKE	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
LUTHER	VICTORIA	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
MOLINA	EILEEN	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
MUHI	AMORFINA	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
NELSON	JEANETTE	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
ODEH	HUSSEIN	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
OUBRAHAM	NOUARA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
PENA	WAYNE	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
PU	JENNIE	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
REYES	RIKKI	LIBRARY	PT LIBRARY ASSOC - TECH	PTLRTEC-150510	D. HARDGROVE
RICHARD	ROBERT	LIBRARY	PT LIBRARY ASSOC - TECH	PTLRTEC-150510	D. HARDGROVE
SAHADEO	KRISHNA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
SIDDIQUI	ZAID	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
SOVA	CATHLEEN	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
TUBUNGBANUA	ANGELITA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
VARGAS	ERNESTINA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No. 10.

11. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS SUMMER 2018.

LAST NAME	FIRST NAME	DEPARTMENT
WILLIAMS	SALENA	HUMANITIES AND SOCIAL SCIENCES
MANN	DANIEL	HUMANITIES AND SOCIAL SCIENCES

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Hire Adjuncts Summer FY 2018 listed above as Personnel Recommendation Item No 11.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-11:** (1) Retirement (2) Resignations (3) Appointment of Staff (4) Promotions Full-Time Faculty Academic Year 2018-2019 (5) Reappointment of Full-Time Faculty Academic Year 2018-

2019 (6) Non-Reappointment Of Non-Tenured Full-Time Faculty Academic Year 2018-2019 (7) Reappointment Of Full-Time Lecturers Faculty Academic Year 2018-2019 (8) Temporary Full-Time Assignments (9) Temporary Full-Time Faculty Assignments (10) Appointment of Additional New and Continuing Part-Time Hires, and (11) Appointment of Additional New Hire Adjuncts Summer 2018.

INTRODUCED BY: Kevin Callahan

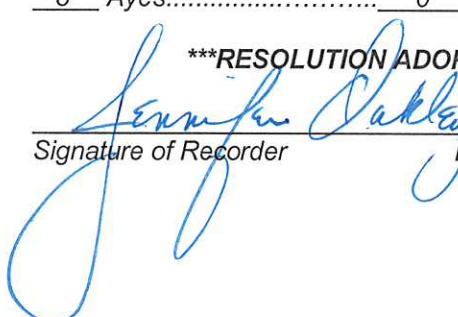
SECONDED BY: Joanne Kosakowski

DATE: May 8, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

RESOLUTION ADOPTED


Signature of Recorder

5-8-18
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

IX. ACADEMIC AND STUDENT AFFAIRS

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

X. NEW BUSINESS

1. FACILITIES MASTER PLAN REVISION

BACKGROUND

Consistent with good management practices and the requirements for eligibility for New Jersey Chapter 12 eligibility, the College has developed a comprehensive master plan for facilities which is from time to time modified as appropriate. A few months ago, NK Architects which designed the College Library were retained to update the master plan to reflect enrollments and programs and also anticipated capital funds from the sale of PATHside (25 Journal Square) as well as Chapter 12 moneys. The revised plan which is attached provides for the development of a mixed use ten story academic tower on the college-owned lot between Enos and Jones Streets south of the Library. The proposed facility would include a gymnasium and wellness center, a student commons area, classrooms, and faculty and administrative offices. Completion is projected sometime in 2020.

On an historical note, within months of the appointment of President Gabert, the Hudson County Community College Board of Trustees formally stipulated that a long term goal for HCCC would be the discontinuation of the use of rental facilities for any regular on-going operations. The completion of this academic tower in 2020 will finally result in the accomplishment of this long term goal.

RECOMMENDATION

The Capital Projects Committee and Administration recommend the adoption of the attached revision to the master plan.

RESOLUTION

NOW THEREFORE BE IT RESOLVED THAT upon the recommendation of the Capital Projects Committee and Administration the adoption of the attached revision of the Facilities Master Plan providing provision of a mixed-use academic tower.

INTRODUCED BY: Bakari Lee

SECONDED BY: Karen Fahrenholz

DATE: May 8, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

RESOLUTION ADOPTED

Jennifer Oakley
Signature of Recorder

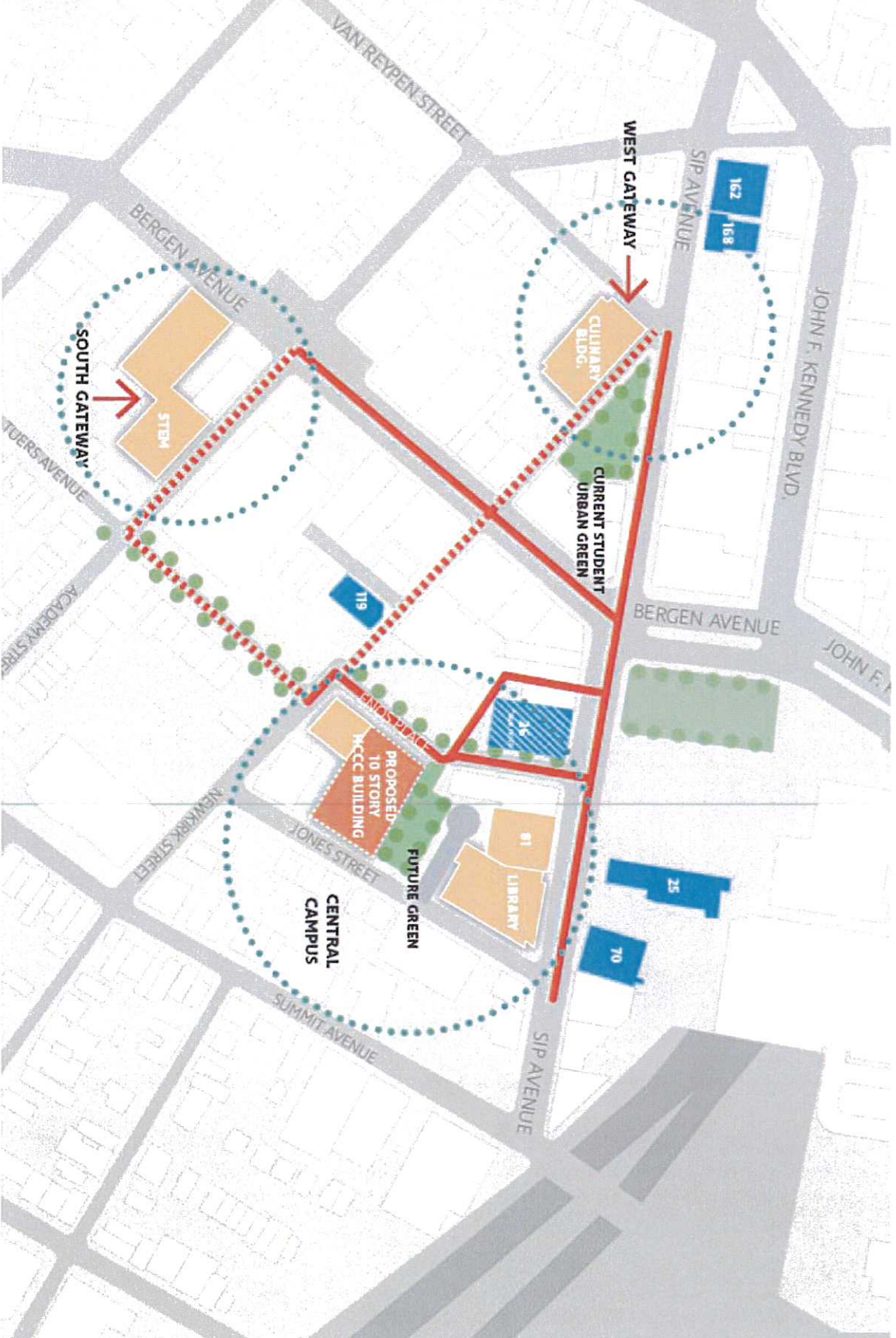
5.8.18
Date

HUDSON COUNTY
COMMUNITY COLLEGE
**NEW MIXED-USE
ACADEMIC BUILDING**

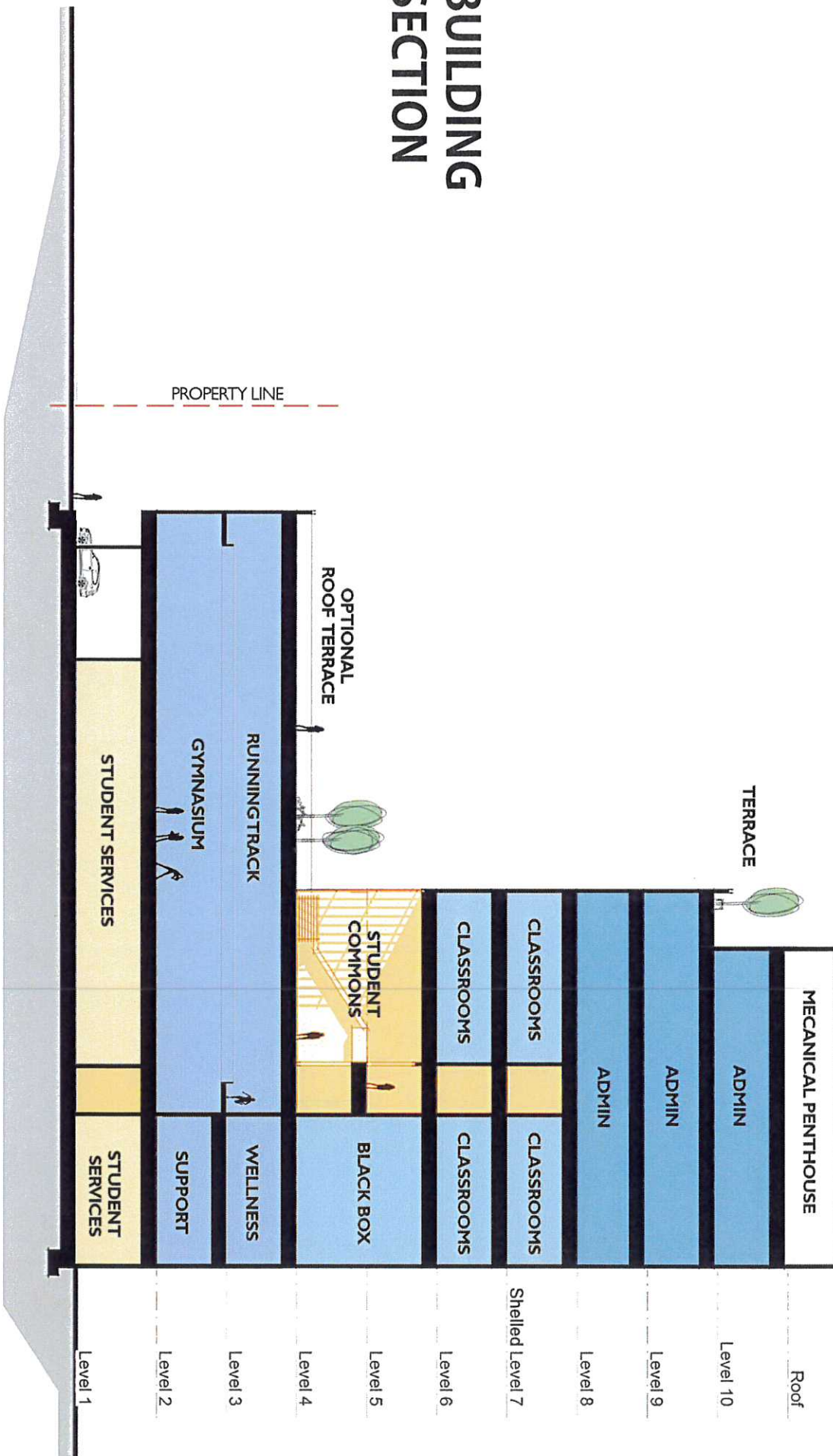
ARCHITECTS



HCCC MASTER PLAN



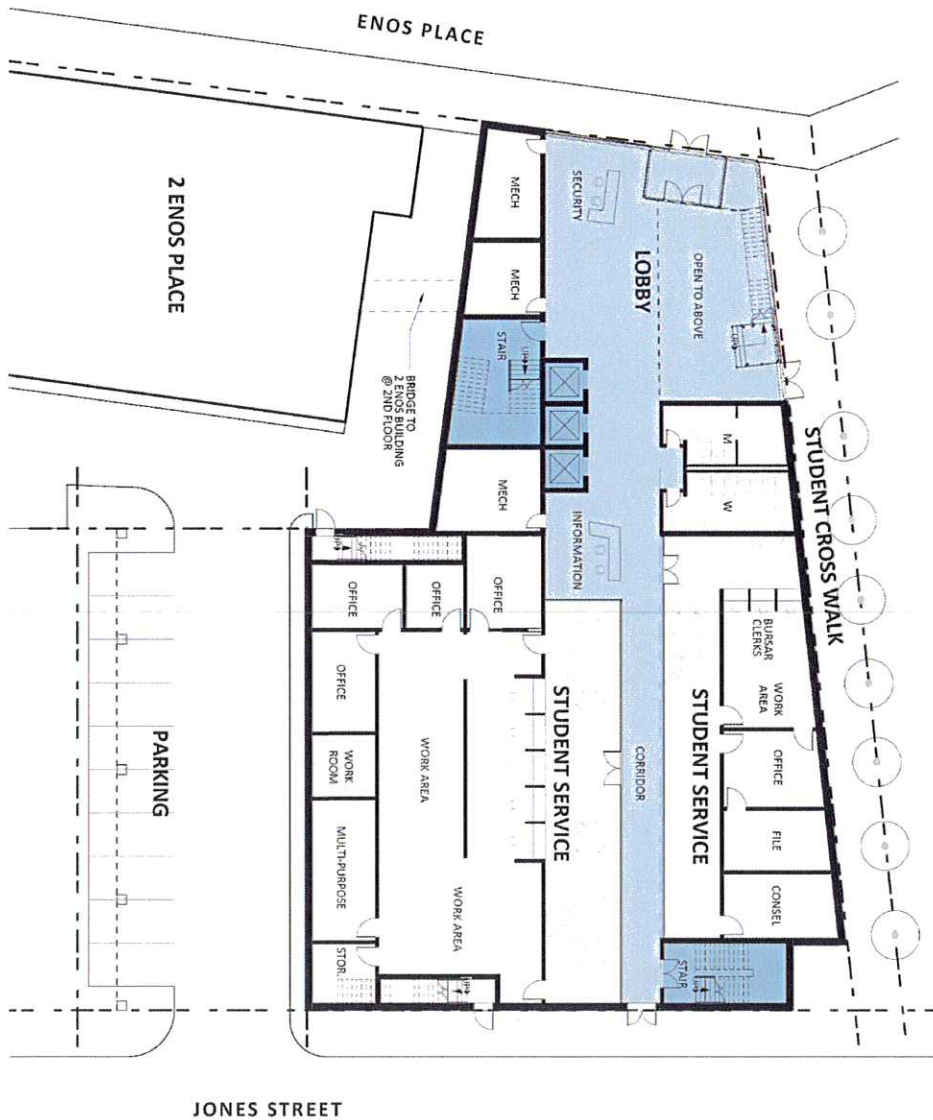
BUILDING SECTION



Administration –	25,000 s.f.
Faculty –	5,500 s.f.
Student Services	9,000 s.f.
Classrooms – (20)	23,000 s.f.
Wellness Program –	4,500 s.f.
Black Box Theater –	2,800 s.f.
Gymnasium -	14,500 s.f.
Student Commons –	4,000 s.f.
Lobby –	4,800 s.f.
TOTAL NET Approx.	93,100 s.f.
Core 35 %	32,585 s.f.
Mech. Penthouse -	5,000 s.f.
TOTAL GROSS Approx.	130,685 s.f.

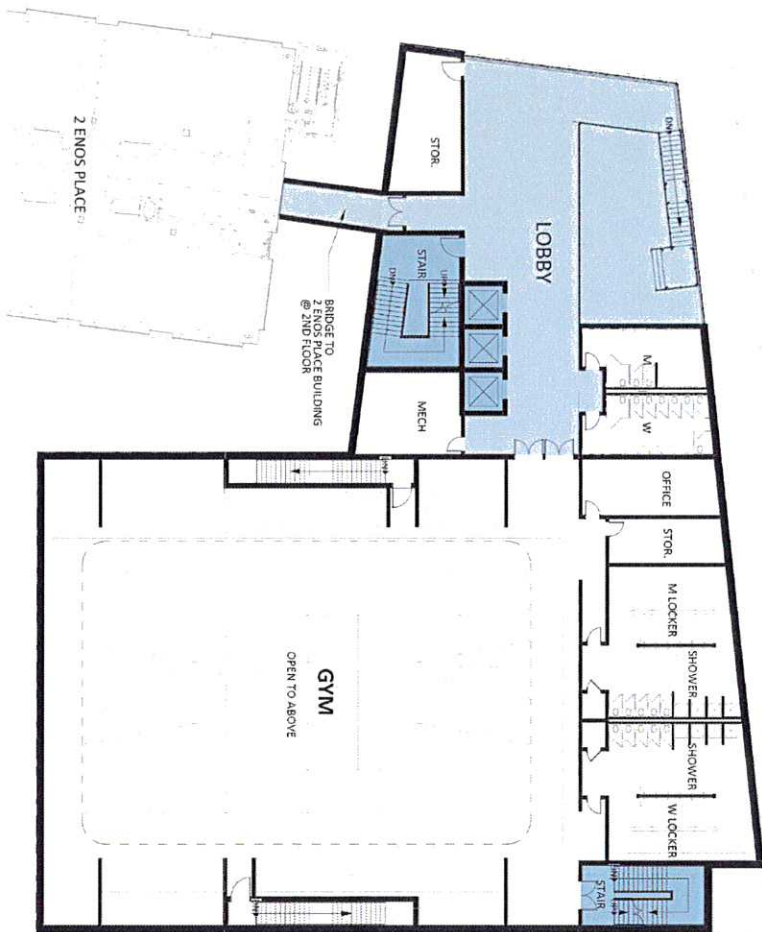


GROUND FLOOR PLAN

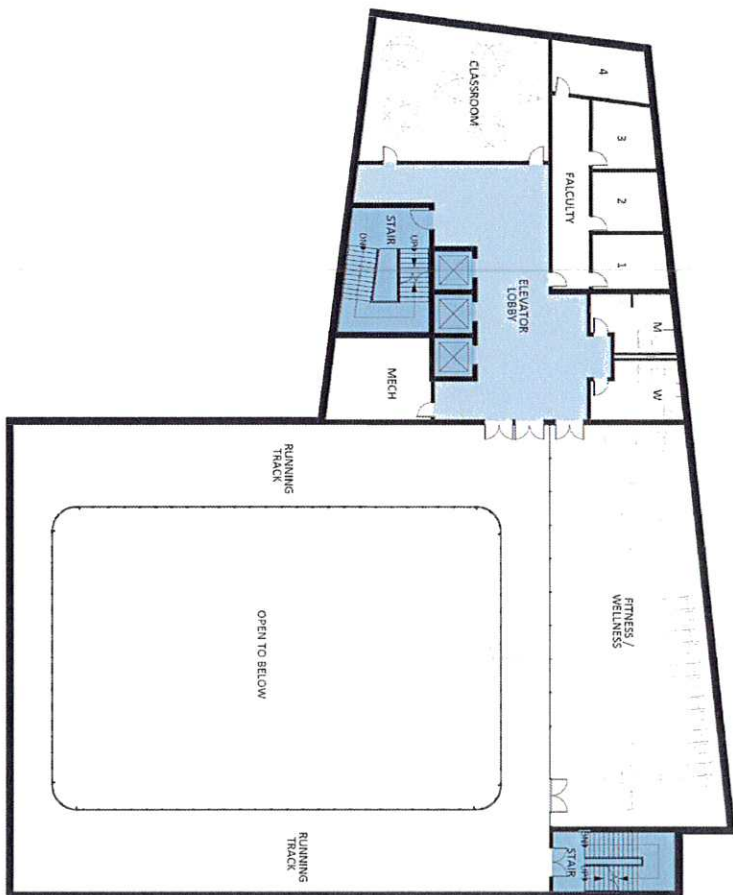




2ND FLOOR PLAN

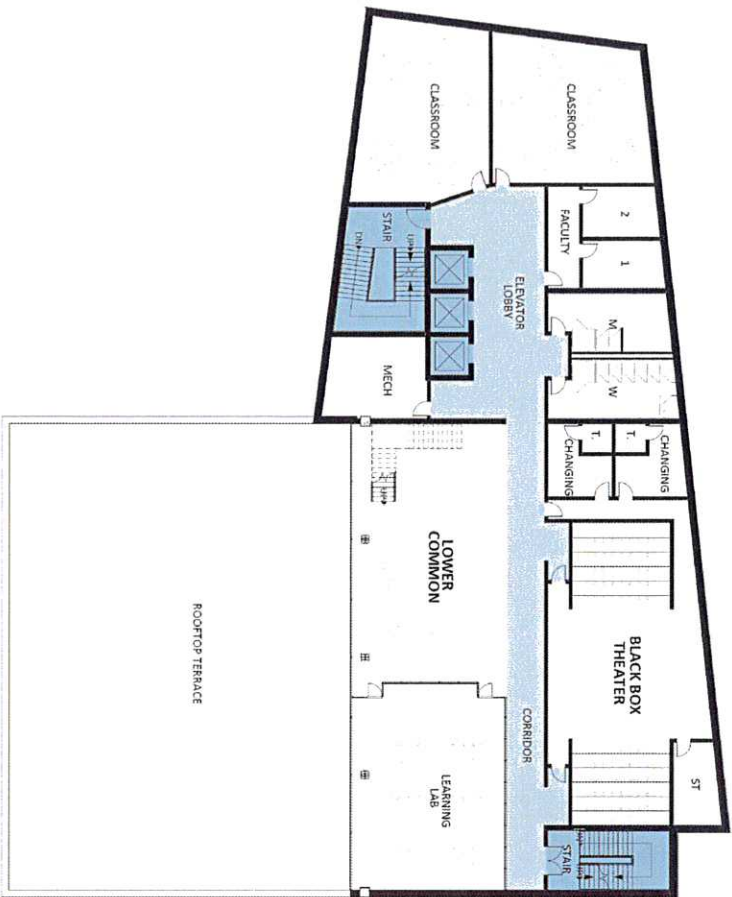


3RD FLOOR PLAN

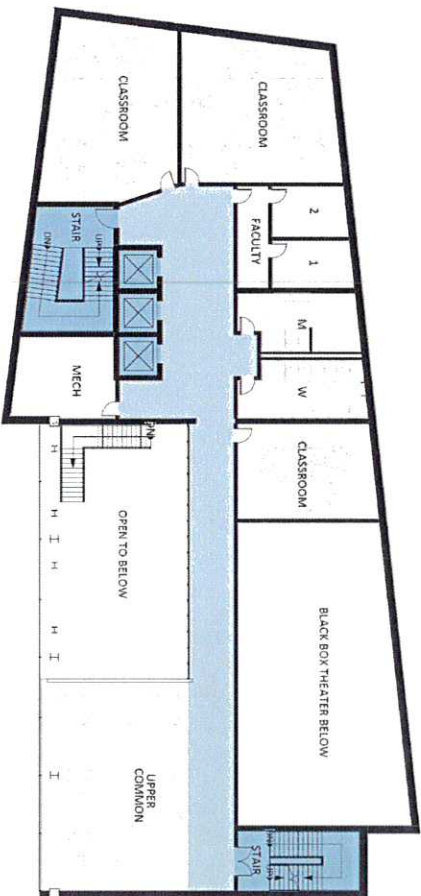




4TH FLOOR PLAN

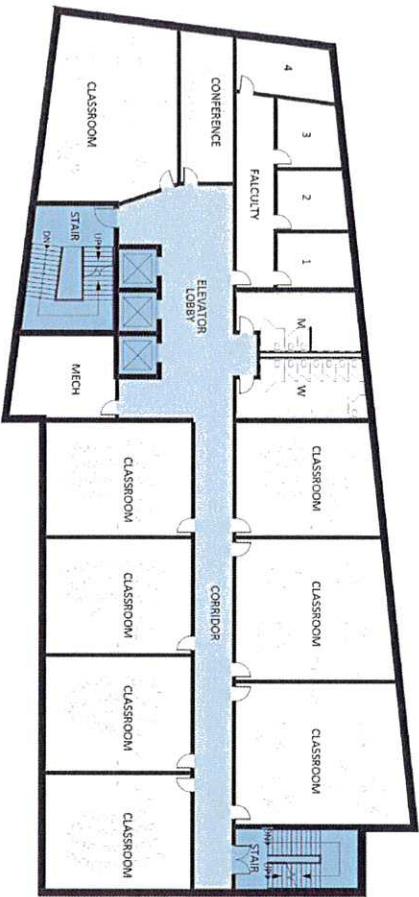


5TH FLOOR PLAN

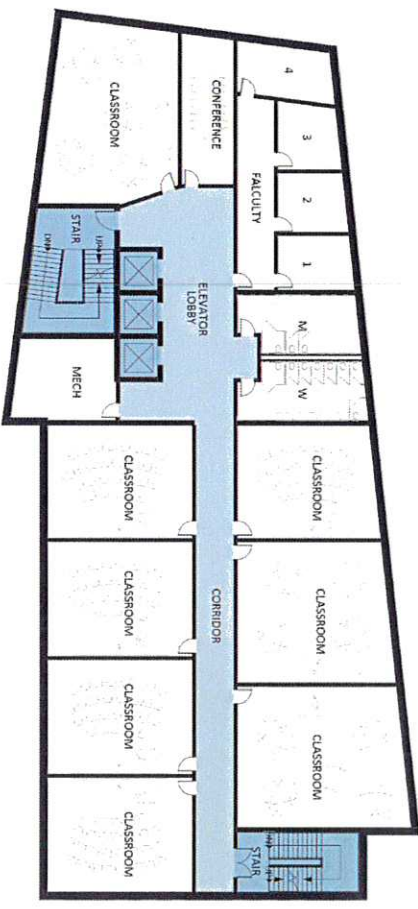




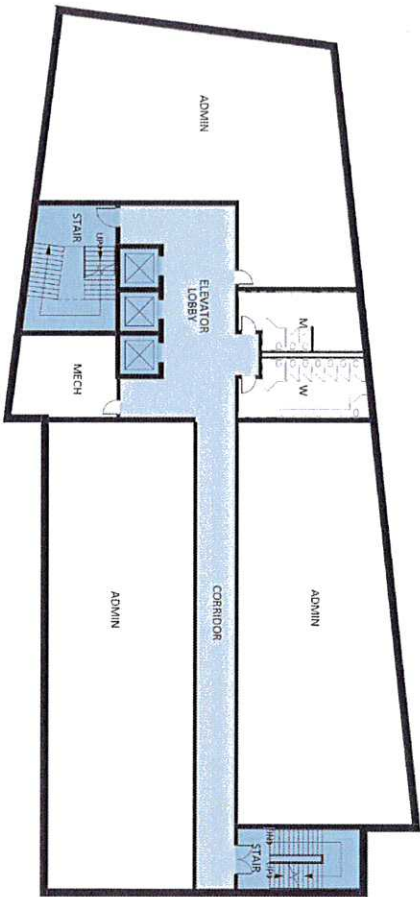
6th FLOOR PLAN



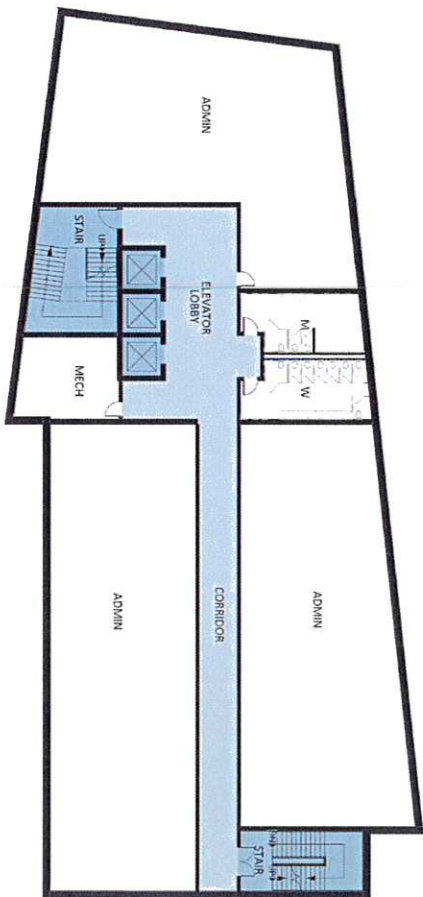
7th FLOOR PLAN



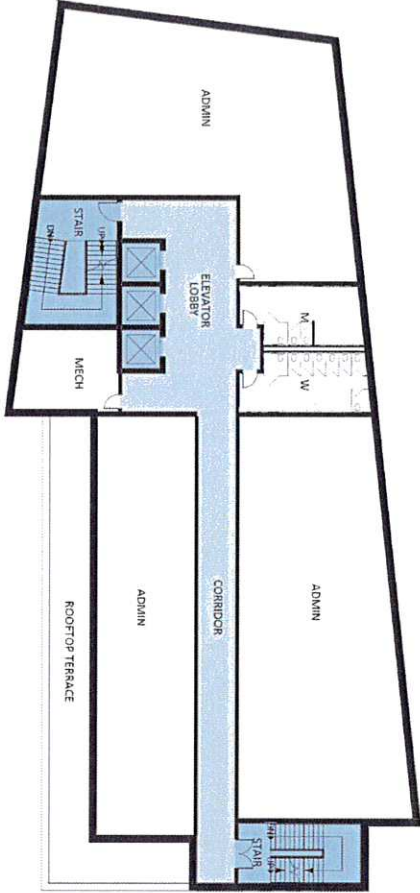
8th FLOOR PLAN



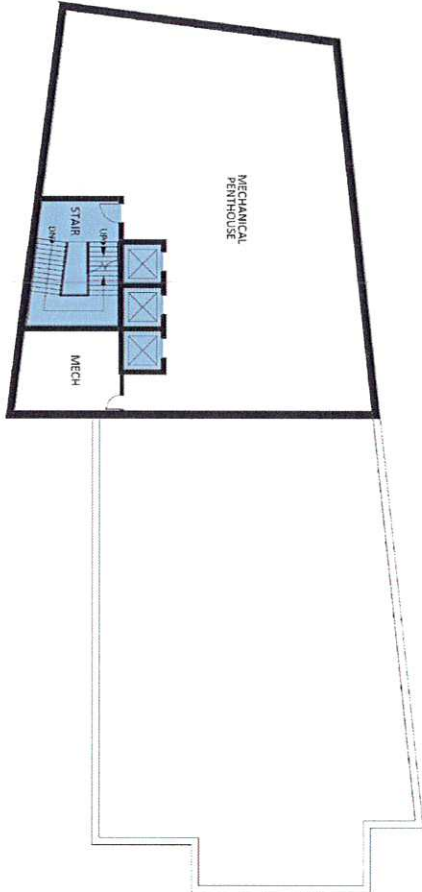
9th FLOOR PLAN



10th FLOOR PLAN



11th FLOOR PLAN



**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

X. NEW BUSINESS

2. EMPLOYMENT SEPARATION AGREEMENT AND RELEASE

THIS AGREEMENT AND RELEASE ("Agreement") is entered into and effective as of this 8th day of May, 2018 (the "Effective Date"), by and between the Board of Trustees of the Hudson County Community College (the "Board") and Glen Gabert, Ph.D. ("Dr. Gabert" or "Employee") (collectively, the "Parties," each a "Party").

WHEREAS, HCCC is a body politic and corporate, organized and existing by virtue of the laws of the State of New Jersey, N.J.S.A. 18A:64A-1, et seq., which is entrusted with maintaining and conducting the public schools of said school district; and

WHEREAS, the Board has its administrative offices located at 70 Sip Avenue, Jersey City, New Jersey; and

WHEREAS, Dr. Gabert desires to retire from his position as College President of Hudson County Community College ("HCCC") effective June 30, 2018 (the "Retirement Date"); and

WHEREAS, the Board desires to accept Dr. Gabert's resignation, via retirement; and

WHEREAS, the Parties have mutually agreed upon the following payments, benefits and other terms and conditions relating to the termination of Dr. Gabert's employment with HCCC; and

NOW, THEREFORE, the Parties hereby agree, in consideration of the mutual covenants and promises contained herein, the legal sufficiency of which is hereby acknowledged, as follows:

1. **Resignation from Office.** Dr. Gabert hereby resigns (due to retirement) from his position as College President of HCCC, effective as of the Retirement Date. The parties hereby agree that Dr. Gabert's employment with HCCC is terminated effective as of the Retirement Date and, except as otherwise specifically provided in this Agreement, neither Dr. Gabert nor HCCC shall have any further rights, obligations or duties under any agreement or arrangement as of the date of this Agreement.

2. **Accrued Obligations and Vested Benefits.**

A. Dr. Gabert is entitled to receive the following accrued obligations, which shall be paid no later than the next regularly scheduled payroll date after the Retirement Date: (i) all salary earned or accrued, but not yet paid, through the Retirement Date; (ii) reimbursement for any and all business expenses incurred, but not yet paid, prior to the Retirement Date, subject to the terms of HCCC's reimbursement policy, (iii) payment for any earned and accrued, but unused sick and vacation days, as allowed by law and HCCC's past practices; and (iv) any other benefits required by law.

B. **Annuity.** The annuity supplement of Five Thousand Dollars (\$5,000.00) payable to Dr. Gabert in September 2018 shall be paid to Dr. Gabert in April 2018.

3. **Severance Benefits.** Provided Dr. Gabert signs and complies with the terms of this Agreement, and does not timely revoke this Agreement, HCCC shall provide Dr. Gabert with the following additional benefits:

A. **President Emeritus.** The Board of Trustees shall bestow the title of President Emeritus upon Dr. Gabert by July 1, 2018.

B. **HCCC's Property.**

1. **Car.** Dr. Gabert will be afforded the opportunity to purchase the 2015 Buick LaCrosse Premium II Sedan 4D that HCCC has provided to him for his use during his tenure as President at the Kelley Blue Book® value as of March 20, 2018 of Sixteen Thousand, Nine Hundred and Forty-Six Dollars (\$16,946.00). See Kelley Blue Book® Auction Breakdown, attached as Exhibit A.
2. **Electronics.** Dr. Gabert will be afforded the opportunity to purchase the Apple iPhone 7, Apple iPad Pro, Dell OptiPlex 960 desktop computer, Lenovo E520 laptop computer and HP Deskjet printer that HCCC has provided to him for his use during his tenure as President at salvage prices determined by IT, attached as Exhibit B.
3. **Chair.** Dr. Gabert will be afforded the opportunity to purchase the desk chair, a photograph of which is attached as Exhibit C, for Fifty Dollars (\$50.00).
4. Notwithstanding 1, 2, and 3 above, Dr. Gabert shall return to the Chief Financial Officer, or his designee, all HCCC property in Dr. Gabert's possession or control, including but not limited to: business reports and records, student reports and records, personally identifiable information relating to others, business strategies, business contracts and proposals, business files, testing or research data, research and development projects, business plans, financial plans, internal memoranda concerning any of the above, and all credit cards, cardkey passes, door and file keys, computer access codes, software, and other physical or personal property which Dr. Gabert received, had access to or had in his possession, prepared or helped prepare, in connection with Dr. Gabert's employment with HCCC. Further, Dr. Gabert shall not make or retain any copies, duplicates, reproductions, or excerpts thereof.
5. **Continued Availability and Cooperation.** Dr. Gabert will make himself reasonably available to HCCC either by telephone or, if reasonably necessary, in person upon reasonable, advanced notice, to assist HCCC in connection with any matter relating to services performed by him on behalf of HCCC prior to the Retirement Date.
6. **Release.** In exchange for the above consideration, Dr. Gabert, his heirs and assigns hereby irrevocably and unconditionally waive, release and forever discharge any and all claims or rights, whether known or unknown, now or in the future, which they have or may have against the Board personally and officially, individually and collectively, its past and present Board members, all officers and administrators, its attorneys, agents and employees, personally and officially, as well as their successors, and assigns, including, but not limited to any and all claims for attorneys' fees, back pay or front pay, any claims for emotional distress or pain and suffering, any and all claims involving tax liability stemming from this Agreement, and any and all claims arising under any federal, state or local ordinance, regulation or law including, but not limited to, the New Jersey and Federal Constitutions; Title VII of the Civil Rights Acts of 1871 and 1991; the Americans with Disabilities Act; the Age Discrimination in Employment Act; the Older Workers Benefit Protection Act of 1990; the Employee Retirement Income Security Act; the Federal Family and Medical Leave Act; the Fair Labor Standards Act; the Equal Pay Act; the Workers' Adjustment and Retraining Notification Act; the New Jersey Law Against Discrimination; the New Jersey Family Leave Act; the New Jersey Conscientious Employee Protection Act; the New Jersey Wage and Hour Law; the Employer-Employee Relations Act; any collective negotiations agreement; any common law claim and any and all other claims, that could be initiated in any venue, for harassment, discrimination or retaliation of any

kind, breach of promise, misrepresentation, negligence, fraud, estoppel, defamation, violation of public policy, wrongful or constructive discharge, or any other tort, contractual or quasi-contractual claim. Specifically exempted from this release are any claims arising under the Workers' Compensation Act, N.J.S.A. 34:15-1 *et seq.*, and for health insurance continuation coverage under and pursuant to Consolidated Omnibus Budget Reconciliation Act (referred to hereinabove as "COBRA").

It is expressly understood that the arrangement herein shall not be construed to represent any policy or procedure of the Board or HCCC.

7. **Non-Disparagement.** The Parties and their agents shall refrain from public negative comments regarding each other, and each other's employees and/or agents. However, nothing in this Agreement shall be construed to limit Dr. Gabert or the Board and its agents' respective obligations to provide accurate information in response to legitimate requests for public information, nor to provide information requested by various State Agencies and/or their agents.

8. **Board Approval.** This Agreement is subject to Board approval. If approved, the Board Chair, or his designee, is fully authorized to execute this Agreement on behalf of the Board.

9. **Assent to Terms.**

A. Dr. Gabert hereby acknowledges that he enters into this Agreement with a full understanding of his rights and that he was fully informed of the implications of this Agreement by his attorney, and does so without duress of his own free will and volition.

B. Dr. Gabert further acknowledges that he was given the opportunity to fully consider this Agreement for a period of up to twenty-one (21) days and was given seven (7) days from the execution of this document to revoke this Agreement, by delivering written notification to:

John G. Geppert, Jr., Esq.
Scarinci Hollenbeck LLC
1100 Valley Brook Avenue
Post Office Box 790
Lyndhurst, New Jersey 07071-0790

It is understood that if this Agreement is revoked, it will not be effective or enforceable and Dr. Gabert will not be entitled to the consideration described herein.

10. **Indemnification.** HCCC shall indemnify Dr. Gabert, to the maximum extent permitted by applicable law, for any act or omission arising out of in in the course of the performance of his duties, against all costs, damages, charges and expenses incurred or sustained by Dr. Gabert, including the cost of legal counsel selected and retained by Dr. Gabert in connection with any action, suit or proceeding to which Dr. Gabert may be made, or has been, a party to by reason of Dr. Gabert being or having been an officer, director, or employee of HCCC.

11. **Successors and Assigns.** This Agreement shall be binding upon, and shall inure to the benefit of, the Parties and their respective successors and assigns.

12. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties with respect to the subject matters herein, and supersedes and integrates any and all prior representations, negotiations, discussions, understandings and agreements, whether oral or written. This Agreement shall not be amended, changed or modified, except in a writing signed by all Parties. Each party acknowledges that the other Party, nor any agent or attorney of the other Party, have not made any promise, representation or warranty whatsoever, express or implied, not contained in this Agreement to induce it to execute this Agreement

13. **Severability.** If any non-material portion of this Agreement shall be determined by any court or agency of competent jurisdiction to be contrary to law, then it shall be deemed to be severed from the remainder of this Agreement, which shall continue in full force and effect. Should any material provision be stricken by a court or agency of competent jurisdiction, then the entire Agreement shall be null and void, ab initio.

14. **Governing Law.** This Agreement and all provisions hereof shall be governed by and construed under the laws of the State of New Jersey.

15. **Execution in Counterparts.** This Agreement may be executed in one or more counterparts, and by the different Parties hereto in separate counterparts, each of which shall be deemed to be an original, but all of which taken together shall constitute one and the same Agreement.

16. **Headings.** The section headings contained in this Agreement are for reference purposes only and shall not affect the meaning or interpretation of this Agreement.

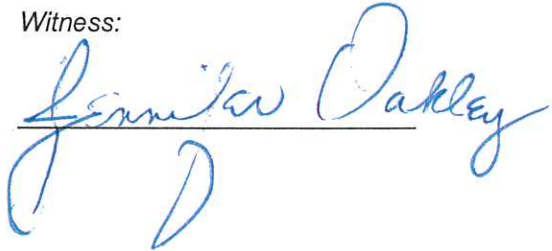
IN WITNESS WHEREOF, the signatures and/or seals of the Parties or their duly authorized representatives have been set forth on the dates indicated below:


Glen Gabert, Ph.D.
Dated: May 8, 2018

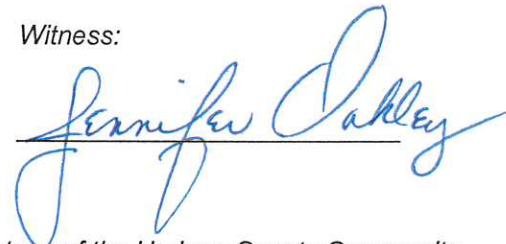
For Hudson County Community College:


William J. Netchert, Chair
Dated: May 8, 2018

Witness:


Jennifer Oakley

Witness:


Jennifer Oakley

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Hudson County Community College hereby approves the separation agreement with Dr. Glen Gabert in the form presented; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Trustees is authorized to execute the separation agreement on behalf of the College.

INTRODUCED BY: Bakari Lee

SECONDED BY: Joanne Kosakowski

DATE: May 8, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenheit, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>

AYE
AYE
ABSENT
ABSENT
AYE
AYE

*****RESOLUTION ADOPTED*****

Date _____

EXHIBIT A

Tuesday, March 20, 2018

Auction Breakdown

Kelley Blue Book 3/13/2018-3/22/2018

2015 Buick LaCrosse Premium II Sedan 4D \$17,111

VIN: 1G4GF5G34FF232063

V6, 3.6 Liter	Included
Auto, 6-Spd Shift Ctrl.....	Included
FWD	Included
Ext. Color Beige.....	Included

*** Equipment ***

Blind-Spot Alert.....	Included	Navigation System.....	Included
Traction Control.....	Included	Bluetooth Wireless.....	Included
StabiliTrak.....	Included	OnStar.....	Included
ABS (4-Wheel).....	Included	Ultrasonic Rear Park Assist.....	Included
Alarm System.....	Included	Backup Camera.....	Included
Keyless Entry.....	Included	Dual Air Bags.....	Included
Keyless Start.....	Included	Side Air Bags.....	Included
Air Conditioning.....	Included	F&R Head Curtain Air Bags.....	Included
Power Windows.....	Included	Heated Seats.....	Included
Power Door Locks.....	Included	Ventilated Seats.....	Included
Cruise Control.....	Included	Dual Power Seats.....	Included
Power Steering.....	Included	Leather.....	Included
Tilt Wheel.....	Included	Moon Roof.....	203
Head-Up Display.....	186	HID Headlamps.....	186
AM/FM Stereo w/IntelliLink.....	Included	Daytime Running Lights.....	Included
CD/MP3 (Single Disc).....	Included	Fog Lights.....	Included
Bose Centerpoint Sound.....	Included	No Alloy Wheels.....	-106
SiriusXM Satellite.....	Included	Premium Wheels.....	225

Condition.....	Fair
Total Value without mileage.....	\$17,805
Mileage adjustment (41000) miles.....	(\$859)

*** KBB Auction Value
\$16,946

Amaral Auto Sales - Neil Amaral

Kelley Blue Book publication for New Jersey 3/13/2018-3/22/2018
Values are subjective opinions. Kelley Blue Book and vAuto, Inc. assume no responsibility for errors or omissions.
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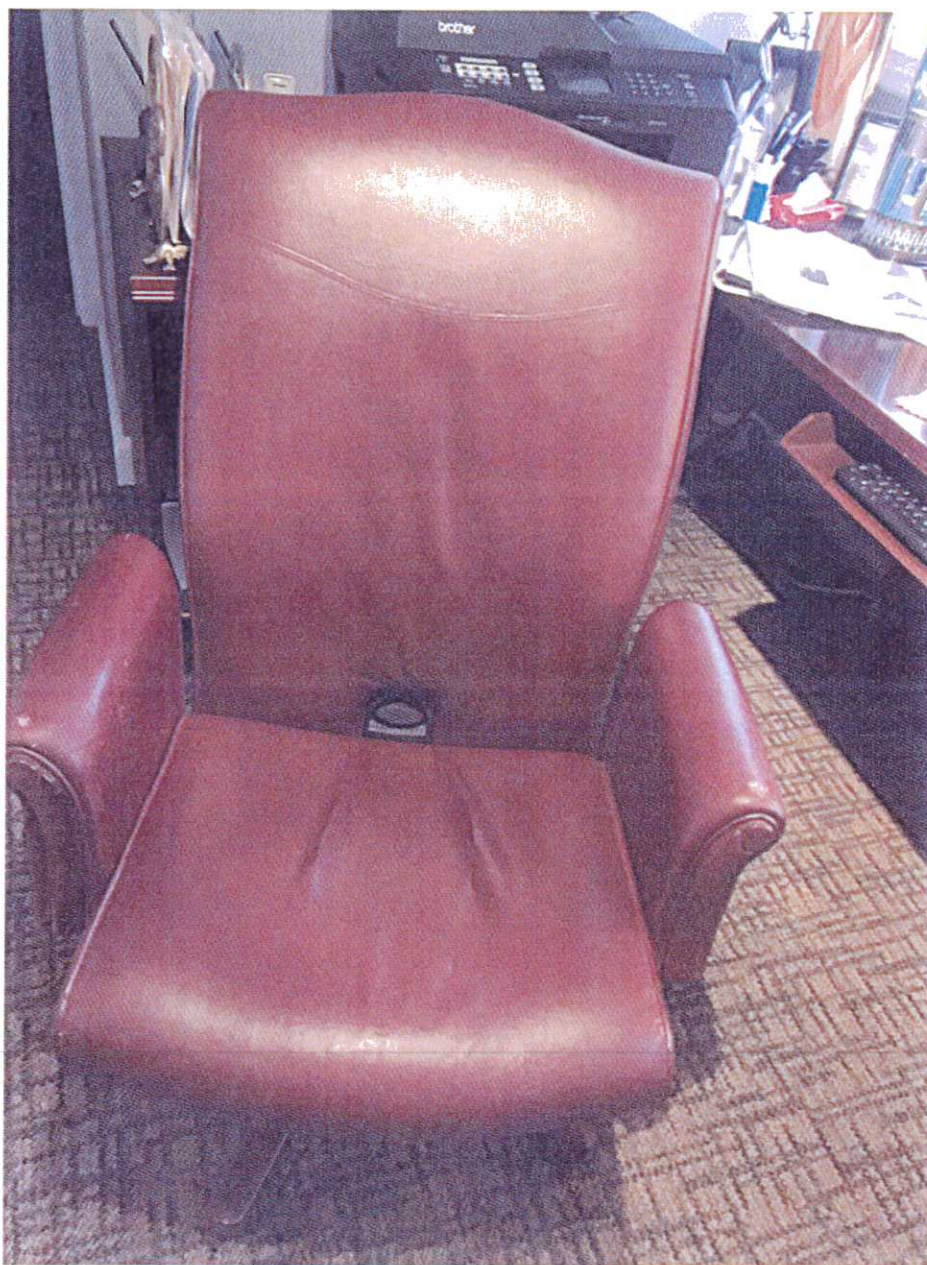
EXHIBIT B

Inventory of ITS Equipment Issued To:

Dr. Glen Gabert

Item	Description	Resale Value	Note
Apple iPhone 7	Cell phone	\$27	Price from Glyde.com
Apple iPad Pro	Tablet	\$80	Price from Glyde.com
Dell OptiPlex 960	Desktop computer	\$61	For hard drive and RAM
Lenovo E520	Laptop computer	\$70	Price from EBay
HP Deskjet	Printer	\$10	Priced for parts

EXHIBIT C



**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

X. NEW BUSINESS

3. RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY

WHEREAS, the Hudson County Community College has the following personal property ("Property") which is no longer needed for College purposes and desires to sell:

2015 Buick LaCrosse, VIN 1G4GF5G34FF232063
Apple iPhone 7
Apple iPad Pro
Dell OptiPlex 960 Desktop Computer
Lenovo E520 Laptop Computer
HP Deskjet Printer; and

WHEREAS, based upon the condition of the Property, the College has determined that the fair value of the property is as follows:

2015 Buick LaCrosse, VIN 1G4GF5G34FF232063	\$16,946
Apple iPhone 7	\$27
Apple iPad Pro	\$80
Dell OptiPlex 960 Desktop Computer	\$61
Lenovo E520 Laptop Computer	\$70
HP Deskjet Printer	\$10
Chair	\$50; and

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.27, the College may, by resolution of the Board of Trustees, authorize the sale of personal property no longer needed for College purposes via private sale without advertising for bids when the value of the property to be sold does not exceed the amount determined by N.J.S.A. 18A:64A-25.3, which amount is currently \$35,300.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees, that the Property is no longer needed for College purposes; and

BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes the sale of the Property via private sale without advertising for bids; and

BE IT FURTHER RESOLVED, that the Board of Trustees hereby authorizes the College's Administration to take such steps as are necessary to effectuate the purposes of this resolution.

INTRODUCED BY: Bakari Lee

SECONDED BY: Pamela Gardner

DATE: May 8, 2018

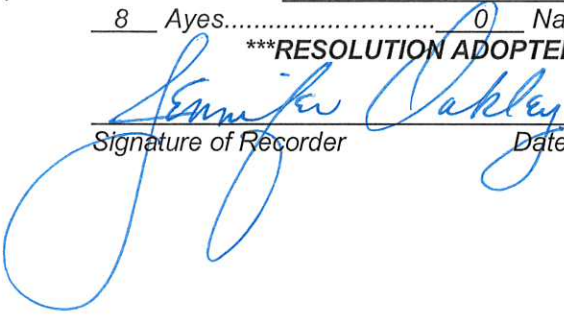
Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>

Lee, Bakari
Peña, Jeanette
Sires, Adrienne
Stahl, Harold
Netchert, William, Chair

_____	AYE
_____	ABSENT
_____	ABSENT
_____	AYE
_____	AYE

8 Ayes..... 0 Nay

RESOLUTION ADOPTED



Signature of Recorder

5-8-18

Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

X. NEW BUSINESS

4. GABERT LIBRARY AND GLEN GABERT, Ph.D, PRESIDENT EMERITUS

***WHEREAS,** Glen Gabert, Ph.D., has served as President of the Hudson County Community College (HCCC) since September 14, 1992 and is currently the longest serving community college president in New Jersey, and*

***WHEREAS,** under his leadership, HCCC has become an institution of first choice for local residents seeking a college education, and it has also become the largest college in Hudson County, and*

***WHEREAS,** over the past 25 years, he has worked with the County, the State, and the Board of Trustees to raise more than \$300 million to develop the Journal Square and Union City campuses, a state-of-the-art science facility in Journal Square, a third campus to open in Secaucus in 2018, and planning for a new eight-story classroom pavilion with a gymnasium, planned for opening in Journal Square in 2020, and*

***WHEREAS,** under his leadership the College continues to receive recognition for its fine programs and services. The American Association of Community Colleges (AACC) has twice named HCCC as one of the five best colleges in the U.S. for promoting student success. The MetLife Foundation named HCCC one of the nation's leading urban institutions. The Association of Community College Trustees presented the prestigious Charles Kennedy Award to HCCC in recognition of its student equity programs. AACC similarly recognized the College's for its exemplary diversity programs. In 2016, the Association of College and Research Libraries named HCCC's Library the best community college library in the United States. The success rate of HCCC nursing graduates taking licensure examination places the College among the top ten in New Jersey. The HCCC Culinary Arts Institute was recently name among the six best programs in the country. In 2016, AACC recognized President Gabert and the HCCC Board of Trustees among the five most effective among U.S. community colleges.*

***WHEREAS,** Glen Gabert received his Ph.D. from Loyola University, he holds a post-doctoral M.B.A. from the School of Management of Rockhurst University, a master's degree from Notre Dame, and a bachelor's degree from Benedictine University.*

***WHEREAS,** he is a member of Alpha Sigma Nu, the honor society for Jesuit university alumni, and a recipient of the Phi Delta Kappa Honor Society Service Key, and*

***WHEREAS,** Glen Gabert has been active in several professional and community organizations, he was a recipient of the Hudson County Chamber of Commerce Legends Award, the Hudson County Boys and Girls Clubs Community Service Award, the Dante Alighieri Society Man of the Year, and Grand Marshall of the Saint Patrick's Day Parade.*

***WHEREAS** of all these accomplishments Dr. Gabert takes the greatest pride, however, in the success of the students of Hudson County Community College. They are his real legacy.*

***NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of the **Hudson County Community College** on this eighth day of May, Twenty Thousand Eighteen that the College Library located at 71 Sip Avenue in Jersey City be now and forever after designated **GABERT LIBRARY** and that this designation be noted appropriately on the exterior of the building, and*

BE IT FUTHER RESOLVED that Glen Gabert, Ph.D. be named the first President Emeritus of the Hudson County Community College.

INTRODUCED BY: Board as a Whole

SECONDED BY: Board as a Whole

DATE: May 8, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

RESOLUTION ADOPTED

Lenora Oakley
Signature of Recorder

5-8-18
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018**

X. NEW BUSINESS

5. APPOINTING PRESIDENT OF HUDSON COUNTY COMMUNITY COLLEGE

WHEREAS, the Presidential Search Committee, made up of 14 members including trustees, faculty, student representative, staff, business and community representatives, having conducted an extensive search for a President of Hudson County Community College with technical assistance from ACCT and Dr. Narcisa Polonio; and

WHEREAS, having followed the procedures and evaluated the applications for said appointment; and

WHEREAS, the Board having interviewed selected candidates upon the recommendation of the Presidential Search Committee; and

WHEREAS, having considered each candidate's qualifications, backgrounds and capabilities as applicable to the needs of Hudson County Community College;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Hudson County Community College appoints Dr. Christopher M. Reber, President of Hudson County Community College, effective July 1, 2018, at an annual salary of \$229,000.00, and that he be offered an Employment Contract for the period from July 1, 2018 to June 30, 2021, in accordance with the terms of said Employment Contract prepared by College Counsel; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Trustees is authorized to execute the Employment Agreement on behalf of the College.

INTRODUCED BY: Board as a Whole

SECONDED BY: Board as a Whole

DATE: May 8, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay
RESOLUTION ADOPTED

Jennifer Oakley
Signature of Recorder

5-8-18
Date

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 8, 2018

XI. ADJOURNMENT

THAT, the meeting be adjourned at 6:00 P.M.

INTRODUCED BY: Bakari Lee

SECONDED BY: Pamela Gardner

DATE: May 8, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

RESOLUTION ADOPTED

Jennifer Dalley
Signature of Recorder

5-8-18
Date