

HUDSON COUNTY COMMUNITY COLLEGE
Culinary Conference Center
161 Newkirk Street
Jersey City, NJ
5:00 P.M.

Regular Meeting--Board of Trustees
Tuesday, May 13, 2014

AGENDA

- I. CALL TO ORDER - FLAG SALUTE** Mr. Netchert
- Ia. SWEAR IN NEW TRUSTEES – Harold Stahl**
- II. ROLL CALL AND RECOGNITION OF VISITORS**
- Trustees:**
- Kevin G. Callahan
Karen A. Fahrenholz, Secretary/Treasurer
Glen Gabert - President
Roberta Kenny
Joanne Kosakowski
Bakari Gerard Lee, Vice Chair
William J. Netchert, Chair
Ramsey Olivencia, Student Alumni Representative
Jeanette Peña
Adrienne Sires
Harold G. Stahl
- III. COMMENTS FROM THE PUBLIC** Mr. Netchert
- IV. CLOSED SESSION** (The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)
- V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS** Dr. Gabert
1. Minutes of Previous Meetings
2. Gifts, Grants, and Contracts
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** Dr. Gabert
- VIII. PERSONNEL RECOMMENDATIONS** Dr. Gabert
- IX. ACADEMIC AND STUDENTS AFFAIRS** Dr. Gabert
- X. NEW BUSINESS** Mr. Netchert
- XI. ADJOURNMENT** Mr. Netchert

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

CALL TO ORDER

I. FLAG SALUTE

Ia. SWEAR IN NEW TRUSTEES

Harold Stahl

OATH OF OFFICE

*I, Harold Stahl, do solemnly swear that I will support the constitution of the United States and
(state your name)*

*The Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and
that I will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Hudson County
Community College, according to pertinent New Jersey statutes and the New Jersey Administrative Code
and to the best of my ability, so help me god.*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

CALL TO ORDER

I. FLAG SALUTE

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>PRESENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Ramsey Olivencia, Student Alumni Representative, ex officio	<u>ABSENT</u>
Jeanette Peña	<u>PRESENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 25 Journal Square, 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Higher Education Center, Union City, New Jersey stating the date, time and place of said meeting.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

III. COMMENTS FROM THE PUBLIC

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

IV. CLOSED SESSION

NONE

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

Deborah Kanter, Faculty Co advisor, The Orator - The Orator's renaissance and its success at the New Jersey Collegiate Press Awards, including this year's award of second place, Editorial Writing, Two Year College Division, to one of the paper's staff writers, Isai Ortiz.

Alexa Beshara, Associate Dean of Research and Planning - Status report on assessment at HCCC

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETINGS

The Minutes of the Regular Meeting of April 15, 2014 are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of April 15, 2014.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

The College has made the following grant & contract proposals:

TITLE: *Setting the Stage: Providing Pathways to Hispanic Degree Completion*

AGENCY: *U.S. Department of Education – Office of Post-Secondary Education*

PURPOSE OF GRANT: *This grant, submitted under the USDOE Title V Program, is a collaborative grant between Middlesex County College, Hudson County Community College, and New Jersey City University designed to support the retention, graduation, and transfer to four year programs of Hispanic and low-income students by creating a cohort based Homeland Security Program while funding activities designed to support students in this program, including student mentorship, faculty and staff development, new articulations, and transfer services.*

COLLEGE ADMINISTRATOR: *Ryan Martin*

COLLEGE CONTRIBUTION: *0*

AWARD AMOUNT: *\$3.1 million among the three colleges over five years*

TITLE: *Express Remediation at Union City HS*

AGENCY: *TD Bank Foundation*

PURPOSE OF GRANT: *This grant is designed to cover the costs of offering express remediation to the Union City HS Students that need the assistance in reaching college-ready status with the goal of enrolling them in the LEAP program.*

COLLEGE ADMINISTRATOR: *Ryan Martin*

COLLEGE CONTRIBUTION: *0*

AWARD AMOUNT: *\$ 13,500*

RESOLUTION:

Now, therefore, be it resolved that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations #1 and #2.

INTRODUCED BY: Bakari Lee

SECONDED BY: Karen Fahrenholz

DATE: May 13, 2014

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley
Signature of Recorder

5-13-14
Date

ATTACHMENT A
ITEM VI

HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees Meeting
Mary T. Norton Room
Jersey City, NJ

REGULAR MEETING --- BOARD OF TRUSTEES
April 15, 2014

MINUTES

PRESENT: Kevin Callahan, Karen Fahrenholz, Glen Gabert, (ex officio), Joanne Kosakowski, Bakari Lee, William Netchert, and Ramsey Olivencia

ABSENT: Roberta Kenny, Jeanette Peña, and Adrienne Sires

Counsel to the Board: Sheri Seigelbaum, Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present were: Christopher Amato, Yasser Barrera, Tom Brodowski, Shalinna Cureton, Jennifer Dudley, Jenny Duron, Paul Felts, Carlos Gutierrez, Alpha Kanate, Lloyd Kahn, Patrick Kelleher, Pamela Littles, Lisa McAllister, Frank Mercado, Ramsey Montanez, Jennifer Oakley, William O'Dea, Nitisha N. Oglesby, Ferdinand Orock, Ismael Randazzo, John Sommer, Carla Thomas, Chris Wahl, and Marcella Williams.

I. CALL TO ORDER - FLAG SALUTE 5:00 PM

II. ROLL CALL AND RECOGNITION OF VISITORS

The regular meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

III. COMMENTS FROM THE PUBLIC

Dr. Lloyd Kahn, Professor of Life Science and President of the Professional Association, wished everyone a "meaningful" Easter. He added that he hoped to garner more team work to serve students because all students are important.

Freeholder William O'Dea, freeholder liaison to HCCC; Lisa McAllister, representative for 32 BJ Service Employee Union and Ramsey Montanez addressed the Board of Trustees concerning issues regarding contracted security services and other members of the audience made supporting comments.

Trustee Netchert responded that the trustees would be sensitive to the issues raised. He also went on to add that the trustees were appointed to represent the College including its students which was a different focus than that of elected officials. The trustees are concerned that legislation that could result in higher costs, entail tuition increases, or impede the ability to address compensation issues of staff.

Trustee Lee thanked the Freeholder and those who had made comments from the floor. He stressed that the College wanted to be fair to contracted employees and provide for campus safety. He said that bringing these issues to the attention of the College was helpful.

IV. CLOSED SESSION - None

V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS

President Gabert invited trustees to a College-wide Staff Recognition event scheduled for May 1st, 12-2:00 pm, at Culinary Conference Center. He also reported that the construction of the new library is on schedule and that the August In-Service will be held in the Dineen/Hull Gallery.

Trustee Lee reported on the recent AACC Convention and the joint AACC/ACCT meeting. He encouraged trustees to attend the NJCCC Annual Trustee Conference scheduled for Wednesday, April 16th at Mercer County College.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. Minutes of the Regular Meeting of March 11, 2014.
2. Gifts, Grants and Contract Reports

The College has made the following grant & contract proposals:

TITLE: Card D. Perkins Career and Technical Education Grant

AGENCY: New Jersey Department of Education – Office of Career and Technical Education (NJDOE-OC TE)

PURPOSE OF GRANT: To support and improve outcomes for designated career and technical education programs at HCCC and to more accurately reflect the needs of these programs in the current fiscal year while adhering to the NJDOE - OC TE published guidelines, the HCCC Grants Office has submitted a budget amendment to the NJDOE-OC TE to reflect these changes in the budget.

COLLEGE ADMINISTRATOR: Ryan Martin

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$754,724

Introduced by: Bakari Lee

Seconded by: Karen Fahrenholz

5 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

- 1) Purchase of a 3D Scanner for the Arts Laboratory,
- 2) Purchase of Content Management Software for Center for Online Learning,
- 3) Purchase Computers for the New Library,
- 4) Purchase of Signal Generators for EET & CTC courses, and
- 5) Purchase of Student Planning Licenses for Student Affairs.

Introduced by: Karen Fahrenholz

Seconded by: Bakari Lee

5 Ayes.....0 Nays

Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Nereida Rodriguez	Administrative Assistant, Controller's Office	8/1/2014

2. RESIGNATION

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Samuel Casimir	Admissions Recruiter	4/4/2014

3. APPOINTMENT OF STAFF

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Lilisa Williams	Assistant to the VP for Academic Affairs	04/15/2014	\$52,000 (pro-rated)
Vanessa Martinez	Assistant Registrar	04/15/2014	\$45,000 (pro-rated)
Emir Rois	PC Technician	04/15/2014	\$32,000 (pro-rated)
Hardik Sanghavi	PC Technician	04/15/2014	\$32,000 (pro-rated)

4. REAPPOINTMENT OF NON-TENURED FULL-TIME FACULTY ACADEMIC YEAR 2014-2015

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>
Bach	Alison	Instructor, English
Bel Haj Abdallah	Mohamed	Instructor, Computer Science
Caruana	Shannonine	Instructor, ESL
Delgado	Claudia	Instructor, AF Math
Drew	Christopher	Instructor, Criminal Justice
Eaton	Joseph	Instructor, Chemistry
Foster	Allen	Instructor, Business
Gallo	Joseph	Instructor, Humanities/Theatre
Gilchrist	Sivijini	Instructor, Environmental Studies

Hamer	Robert	Instructor, Hospitality Management
Hedhli	Nadia	Instructor, Biology
Joasil	Velino	Instructor, Biology
Mahood	Azar	Instructor, Chemistry
McLaughlin	Craig	Instructor, Psychology
McRae	Lester	Instructor, Accounting
Mittleman	Marc	Instructor, Accounting
Nutakor	John	Instructor, Physics
Plukett	Brian	Instructor, AF English
Stephenson	Linda	Instructor, ESL
Rossilli	Denise	Instructor, Human Services
Van Gehnt	Johanna	Instructor ESL
Ye	Xiojin	Instructor AF Math

**5. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:
APRIL 16 – JUNE 30, 2014.**

Last Name	First Name	Department	Title	Position ID
McMichael	Mariah	Academic Foundation	Student Assistant	STUAST-101040
Pacheco	Aja	Academic Foundation	Student Assistant	STUAST-101040
Ritchwood	Michelle	Allied Health	Office Assistant	OFFAST-101015
Hamer	Robert	Center for Business & Industry	Instructor	PTINST-605003
Vasquez	Huascar	Culinary Arts	Dishwasher	CULDDW-101030
Rivera	Justin	Culinary Arts	Dishwasher	CULDDW-101030
Casildo	Indira	Culinary Arts	Dishwasher	CULDDW-101030
Jackson-Colston	Leverette	Disability Support Services	Notetaker	READER-101015 READER-101020 READER-101030 READER-101040 READER-101041
Mahadeva	Amalan	ITS	PC Technician	PTTECH-253025
Rodriguez	Emma	ITS	Lab Assistant	ISTLAB-253025
Roman	Samuel	Non Credit	Dishwasher	CACEDW-102020
Young	Thaddeus	Non Credit	Instructor	PTINST-102005
Taylor	Beatrice	ADJ Academic Support	Tutor	TUTOR-150505
Deliberato	Daniel	Student Activities	Office Assistant	OFFAST-701000

Introduced by: Bakari Lee

Seconded by: Joanne Kosakowski

5 Ayes.....0 Nays

Resolution Adopted

IX. ACADEMIC AND STUDENT AFFAIRS

1. *Proposed Academic Calendar 2015-2016*
2. *Proposed Changes to Existing AAS Culinary Arts Program and its Degree Option.*

Introduced by: Karen Fahrenholz

Seconded by: Kevin Callahan

5 Ayes.....0 Nays

Resolution Adopted

X. NEW BUSINESS - None

XI. ADJOURNMENT 5:45 P.M.

Introduced by: Bakari Lee

Seconded by: Karen Fahrenholz

5 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

VII. FISCAL, ADMINISTRATIVE, LEASE AND CAPITAL RECOMMENDATIONS

1. PURCHASE AND INSTALLATION OF A SURVEILLANCE CAMERA SYSTEM FOR THE NEW LIBRARY BUILDING

REPORT/BACKGROUND:

There is a need to purchase and install a camera surveillance system for the new Library Building at 71 Sip Avenue.

A bid request was advertised in the Jersey Journal and The Star Ledger on Thursday, March 20 and Friday March 21, 2014. Nineteen (19) bid packages were dispersed and Six (6) bids were received and opened on Thursday, April 10, 2014.

The results were as follows:

<u>VENDOR</u>	<u>LOCATION</u>	<u>BID AMOUNT</u>
Johnston Communications	N. Arlington, NJ	\$ 215,561.00
Lomax Security	Jersey City, NJ	\$ 223,729.10
Sal Electric	Jersey City, NJ	\$ 269,644.25
Kratos Security	Fair Lawn, NJ	\$ 274,686.22
Tutela Total Security	Brunswick, GA	\$ 283,465.43
Integrated Micro Systems	Haledon, NJ	\$ 298,200.00

This Purchase is approved by the Vice President Administrative Services.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve Johnston Communication of North Arlington, New Jersey as the vendor to install the Surveillance Camera System for the College at a total cost, not to exceed \$ 215,561.00; to be funded from capital funds allocated to this project.

2. AWARD OF VENDOR FOR THE PURCHASE OF FURNITURE FOR THE NEW LIBRARY BUILDING

REPORT/BACKGROUND:

There is a need to purchase furniture for the new Library Building. This acquisition consists of lecterns and other furniture essential to the operations of the new Library at 71 Sip Avenue.

The purchase is being coordinated through W B Wood of Basking Ridge, NJ who is in the process of procuring other furniture and equipment for this project. The proposed vendor is Vanerum Stelter – pursuant to State contract Number 83752. The total cost of this furniture is \$ 80,192.26.

This Purchase is approved by the Vice President Administrative Services.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee of the Board of Trustees recommend that the Board of Trustees approve WB Wood of Basking Ridge, New Jersey as the vendor to purchase the furniture through Vanerum Stelter for the new Library at a total cost not to exceed \$80,192.26; to be funded from capital funds allocated to this project.

3. AWARD OF VENDOR FOR THE PURCHASE NETWORKING EQUIPMENT FOR THE NEW LIBRARY BUILDING

REPORT/BACKGROUND:

There is a need to purchase networking equipment at the New Library Building. The New Library Building will house multiple computer labs, MAC Labs, faculty and staff offices. The networking equipment is needed to support the new building occupants. This project will be provided by Cisco's hardware through Johnston Communications, a NJ State Contract Vendor (WSCA Contract #M-7000/73979). The Chief Information Officer approves this purchase.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve the project with Johnston Communications, a NJ State Contract Vendor, to provide to the College at a total cost not to exceed \$288,173.85; to be funded from the capital funds allocated to this project. The contract is awarded pursuant to a fair and open process.

4. AWARD OF VENDOR FOR THE PURCHASE WIRELESS TECHNOLOGY FOR THE NEW LIBRARY BUILDING

REPORT/BACKGROUND:

One of the College's goals is to make all the facilities/buildings "Technology Smart". In order to accomplish this task, the College will need to expand its wireless capabilities, at The New Library. ITS will work with Johnston Communications to provide wireless access for students, faculty and staff at The New Library. This will give Students, Faculty, Staff and Administration wireless access from any location within the building. This project will be provided by Cisco's hardware through Johnston Communications, a NJ State Contract Vendor (WSCA Contract #M-7000/73979). The Chief Information Officer approves this purchase.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve the project with Johnston Communications to provide to the College at a cost not to exceed \$99,901.00; to be funded from the capital funds allocated to this project. The contract is awarded pursuant to a fair and open process.

5. AWARD OF VENDOR FOR THE PURCHASE OF COMPUTERS FOR THE NEW LIBRARY BUILDING

REPORT /BACKGROUND:

One of the college's goals is to expand our facilities to serve our students better. In order to accomplish this task, the college is adding new computer labs to the New Library Building. The ITS department will complete the installation of the computer equipment. The ITS department is proposing to purchase this equipment for the New Library. The ITS department has solicited a quote from Dell (State Contract Number WSCA -M0483), for a grand total of \$326,390.30. The Chief Information Officer approves this purchase.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve the purchase of 275 Optiplex computers from Dell, of Round Rock, TX at a total cost not to exceed \$326,390.30; to be funded from the capital funds allocated to this project.

6. AWARD OF VENDOR FOR THE PURCHASE OF PRINTERS FOR THE NEW LIBRARY BUILDING

REPORT /BACKGROUND:

The Hudson County Community College ITS Department have identified a need to purchase 16 printers from CDWG WIS# B2716470262. The ITS department will complete the installation of the computer equipment. To best serve the electronic information access needs of HCCC's students, the ITS Department is proposing to purchase this equipment for the new Library.

The Chief Information Officer approves this purchase.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve the purchase of 16 printers from CDWG at a total cost not to exceed \$44,170.80; to be funded from the capital funds allocated to this project.

7. AWARD OF VENDOR FOR THE PURCHASE OF COMPUTERS FOR LABS IN THE NEW LIBRARY BUILDING

REPORT /BACKGROUND:

The Hudson County Community College Library and ITS Department have identified a need to purchase Apple iMacs for Computer Labs, collaborative study rooms, and state of the art information kiosk station. The ITS department will complete the installation of the computer equipment. To best serve the electronic information access needs of HCCC's students, the ITS Department is proposing to purchase this equipment for the new Library.

The Chief Information Officer approves this purchase.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve the purchase of 48 Apple iMacs at a total cost not to exceed \$128,143.19; to be funded from the capital funds allocated to this project. The ITS department has solicited a quote from Apple (State Contract Number WSCA MPA: B27158). The contract is awarded pursuant to a fair and open process.

8. AWARD OF VENDOR FOR THE PURCHASE OF COMPUTERS FOR PODIUMS IN THE NEW LIBRARY BUILDING

REPORT /BACKGROUND:

The Hudson County Community College Library and ITS Department have identified a need to purchase 35 podium computers and 5 Kiosk computers to be deployed in classrooms throughout the new Library building. The ITS department will complete the installation of the computer equipment.

The Chief Information Officer approves this purchase.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve the purchase of 40 HP Computers at a total cost not to exceed \$63,640.35 to be funded from the capital funds allocated to this project. The ITS department has solicited a quote from HP (State Contract Number WSCA/NASPO = 70262). The contract is awarded pursuant to a fair and open process.

9. AGREEMENT BETWEEN HCCC AND KEARNY BOARD OF EDUCATION FOR USE OF KEARNY HIGH SCHOOL CLASSROOMS FOR EVENING CLASSES DURING ACADEMIC YEAR 2013 – 2014

REPORT/BACKGROUND:

*For over twenty- five (25) years, HCCC has utilized Kearny High School (KHS) for evening classes on Tuesdays and Wednesday during the Fall and Spring semesters. For academic year 2013 – 2014. The rental cost for the year was approximately \$4,000.00.
The Vice President for Academic Affairs recommends this transaction.*

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve the agreement with Kearny Board of Education of Kearny, New Jersey for instructional use of classrooms in the evening at Kearny High School, at a total annual rental cost of \$4,000.00 to be funded from the operating budget.

10. AGREEMENT BETWEEN HCCC AND BAYONNE BOARD OF EDUCATION FOR USE OF BAYONNE HIGH SCHOOL CLASSROOMS FOR EVENING CLASSES FOR ACADEMIC YEAR 2013 – 2014.

REPORT/BACKGROUND:

*For nineteen (19) years, HCCC has utilized classrooms at Bayonne High School for evening classes during the Fall and Spring semesters. Up until Academic Year 2008 there was no rental fee. Bayonne Board of Education permitted HCCC to use the facility free of cost. Four years ago the Board of Education determined it was necessary to charge rental for use of facilities.
The annual cost for rental was \$8,300 (i.e. \$ 4,150.00 per semester).
Bayonne Board of Education has agreed there will be no increase in room rental for the upcoming Academic Year 2013 – 2014.*

The Vice President for Academic Affairs recommends this transaction.

RECOMMENDATION:

The President, the Administration, the Facilities Committee and the Finance Committee recommend that the Board of Trustees approve the agreement with Bayonne Board of Education of Bayonne, New Jersey, for instructional use of classrooms in the evening at Bayonne High School, at a total annual rental cost of \$8,300.00 to be funded from the operating budget.

11. AWARD OF PURCHASE AND INSTALLATION OF 3M GATES DETECTION SYSTEM FOR THE NEW LIBRARY, 71 SIP AVENUE, JERSEY CITY

WHEREAS, the College has a need for a gate detection system to prevent theft of library collection materials, pursuant to the Business Entity Disclosure Process; and the cost includes 15 months warranty/service agreement and installation and

WHEREAS, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500; and

WHEREAS, the anticipated term is fiscal year 2015; and

WHEREAS, **3M Center**, of St. Paul, MN is the proposed vendor to provide the gates at a total cost not to exceed \$24,370.00 ;(Note: this price includes a 15 months warranty/service agreement), and

WHEREAS, **3M Center**., has completed and submitted Business Entity Disclosure Certifications which certifies that **3M Center**, has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit **3M Center** from making any reportable contributions through the term of the contract; and

WHEREAS, the cost of these services will be funded from the capital budget; and

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve **3M Center**, of St. Paul, MN as a pay-to-play certified vendor as described herein and;

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process

12. AWARD OF INSTALLATION OF BURGLAR ALARM SYSTEM AND MONITORING SERVICES FOR THE NEW LIBRARY AND OTHER CAMPUS LOCATIONS (70 Sip Ave, 161 Newkirk, 81-87 Sip Ave and 2 Enos Place)

WHEREAS, the College has a need for a burglar alarm monitoring service company for multiple locations during the year pursuant to the Business Entity Disclosure Process; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500; and

WHEREAS, the anticipated term is fiscal year 2015; and

WHEREAS, **Lomax Security Systems, Inc.**, of Jersey City, New Jersey is the proposed vendor to provide these services at a cost not to exceed \$25,000.00; (Note: this resolution reflects a yearly cost of \$14,000.00 for the above locations) and

WHEREAS, **Lomax Security Systems, Inc.** , has completed and submitted Business Entity Disclosure Certifications which certifies that **Lomax Security Systems, Inc.**, has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit **Lomax Security Systems, Inc.**, from making any reportable contributions through the term of the contract; and

WHEREAS, the cost of these services will be funded from the operating budget; and

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve **Lomax Security Systems, Inc.** of Jersey City, New Jersey as a pay-to-play certified vendor as described herein and;

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process

13. RENEWAL OF DENTAL CARE INSURANCE FOR FY 15, FY 16 & FY 17

REPORT/BACKGROUND:

There is a need to renew the College Dental Care Plan. For the past fifteen (15) years, the College has been served by Delta Dental. There are approximately 280 employees, including three (3) unions in the plan, and the annual cost is \$285,190. Delta Dental proposed a three (3) year contract renewal with no change in premium rates. The rates would begin July 1, 2014:

Rates

One party	\$ 44.87
Two Party	\$ 80.28
Three Party	\$ 147.73

RECOMMENDATION:

The President, the Administration, the Finance Committee and the Personnel Committee recommend that the Board of Trustees approve a contract renewal with Delta Dental for the three (3) year period commencing July 1, 2014 through June 30, 2017, at the above rates. The costs will be funded through the operating budget.

14. AWARD OF MEDIA SERVICES FOR BILLBOARD ADVERTISEMENTS FY 15

WHEREAS, as part of the plan to increase visibility and create a media image, it is proposed that the college continue an outdoor billboard campaign for twelve (12) months. Signs will be placed on billboards throughout Hudson County at two (1) location in Jersey City and one (1) bilingual in north Hudson; and

WHEREAS, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year and the College has solicited a quote; and

WHEREAS, CBS OUTDOOR INC. of Fairfield, New Jersey has submitted a quote indicating that they will provide the bill board media advertising for the sum of \$78,519.00; Note, This is a sole source vendor and the design for the campaign will be provided by the College's Communication Department; and

WHEREAS, CBS OUTDOOR INC. has completed and submitted Business Entity Disclosure Certifications which certifies that CBS OUTDOOR INC. has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit CBS OUTDOOR INC. from making any reportable contributions through the term of the contract; and

WHEREAS, the cost of these services will be funded from the operating budget; and

NOW, THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to enter into a contract with CBS OUTDOOR INC., Fairfield, New Jersey, as described herein and;

BE IT FURTHER RESOLVED that the Business Entity Disclosure Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process

RESOLUTION:

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration, the Facilities Committee and the Finance Committee as outlined above in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1 - 14:** 1) Purchase and Installation of a Surveillance Camera System for the New Library Building, 2) Award of Vendor for the Purchase of Furniture for the New Library Building, 3) Award of Vendor for the Purchase Networking Equipment for the New Library Building, 4) Award of Vendor for the Purchase Wireless Technology for the New Library Building, 5) Award of Vendor for the Purchase of Computers for the New Library Building, 6) Award of Vendor for the Purchase of Printers for the New Library Building, 7) Award of Vendor for the Purchase of Computers for Labs In the New Library Building, 8) Award of Vendor for the Purchase of Computers for Podiums in the New Library Building, 9) Agreement Between HCCC And Kearny Board of Education for Use of Kearny High School Classrooms for Evening Classes during Academic Year 2013 – 2014, 10) Agreement Between HCCC and Bayonne Board of Education for use of Bayonne High School Classrooms for Evening Classes for Academic Year 2013 – 2014, 11) Award of Purchase and Installation of 3M Gates Detection System for the New Library, 71 Sip Avenue, Jersey City, 12) Award of Installation of Burglar Alarm System and Monitoring Services for the New Library and other Campus Locations (70 Sip Ave, 161 Newkirk, 81-87 Sip Ave and 2 Enos Place), 13) Renewal of Dental Care Insurance for FY 15, FY 16 & FY 17, and 14) Award of Media Services for Billboard Advertisements FY 15.

INTRODUCED BY: Bakari Lee

SECONDED BY: Karen Fahrenholz

DATE: May 13, 2014

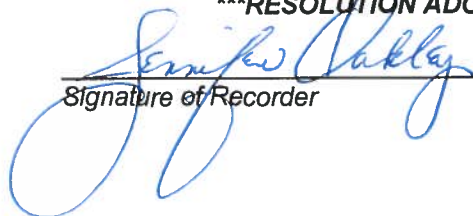
Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Signature of Recorder

Date

 5-13-14

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Joan Rafter	Professor, Psychology	9/1/2014

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.

2. APPOINTMENT OF STAFF

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Robert Kahn	Instructional Designer and Technologist	05/14/2014	\$57,000 (pro-rated)

Note: This is a replacement for Vivian Lynn.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Tammy Hunter	HHS Site Coordinator	5/14/2014	\$40,000 (pro-rated)

Note: This is a replacement for Alice Frazier. This is a grant funded approved position.

RECOMMENDATION: *The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 2.*

3. PROMOTIONS FULL-TIME FACULTY ACADEMIC YEAR 2014-2015

REPORTS/BACKGROUND

Effective Academic Year 2014-2015

Faculty members may apply for promotion to a higher academic rank with commensurate salary to the Promotion Committee. Criteria shall include but not be limited to teaching effectiveness, contributions to the College, scholarly and professional achievement, and contributions to the community. A faculty member may not be promoted within three (3) years of the effective date of the last promotion. The Promotion Committee shall forward its recommendations through the Academic Vice President to the President for approval and presentation to the Board of Trustees.

From Instructor to Assistant Professor

<u>Name</u>	<u>Discipline</u>	<u>Increase added to base salary</u> (per contract)
Salim Bendaoud	Biology	\$2,500.00
Kewal Krishnan	AF (Math)	\$2,500.00
Patrick Moore	Psychology	\$2,500.00
Ara Karakashian	Hospitality Management	\$2500.00

Note: Promotions effective August 15, 2014.

From Associate Professor to Professor

<u>Name</u>	<u>Discipline</u>	<u>Increase added to base salary</u> (Per contract)
Sami Khouzam	Culinary Arts	\$3,500.00

Note: Promotion effective August 15, 2014.

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Promotions of Faculty Academic Year 2014-2015 as outlined above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES: MAY 13 – JUNE 30, 2014.

Last Name	First Name	Department	Title	Position ID
Churik	Jaclyn	Allied Health	Lab Assistant	LABAST-101015
Ciely	Christopher	Communications	Communications Assistant	OFFAST-254055
Merriweather	Seniesha	CE-Non-Credit Programs	Dishwasher	CACEDW-102020
Davis	Khadijah	CE-Non-Credit Programs	Dishwasher	CACEDW-102020
Helmy	Mohamed	Evening/Weekend & Off-site Programs	Administrator	EWKADM-252010
Vargas	Ernestina	Library	Library Clerical Assistant	OFFAST-150510

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No. 4.

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-4:** (1) Retirement, (2) Appointment of Staff, (3) Promotions of Full-Time Faculty Academic Year 2014-2015, and (4) Appointment of Additional New Part-Time Hires.

INTRODUCED BY: Joanne Kosakowski

SECONDED BY: Jeanette Peña

DATE: May 13, 2014

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Janifer Valles
Signature of Recorder

5-13-14
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

IX. ACADEMIC AND STUDENT AFFAIRS

1. Termination of HCCC Certificate program in Early Childhood Education/Child Care

REPORT/BACKGROUND

In its 40 years of existence, HCCC has implemented over 63 degree and certificate programs. Over the years, for varying reasons such as declining enrollments, diminishing job market demand for entry level employment and program costs, the College has suspended recruitment, placed on inactive status or terminated a number of programs.

Effective Fall 2014, HCCC proposes termination of the Certificate Program in Early Childhood Education/Child Care (32 credits). The closing of this program has been prompted by the 2007 Head Start Act.

Head Start Act – Section 648A : Staff Qualification and Development

"The Secretary shall ensure that not later than September 30, 2013 all Head Start education coordinators, including those that serve as curriculum specialists, nationwide in center-based programs have at least a child development associate credential... and be enrolled in a program that leads to an associate or baccalaureate degree or be enrolled in a child development associate credential program to be completed within 2 years"

The Child Care certificate program is no longer applicable in New Jersey as a means to employment. Jersey City Public Schools and surrounding school districts are now requiring an Associate Degree as the minimum qualification for the position of Teacher Assistant.

The majority of students who matriculated into the Child Care certificate have often moved on to enroll in an Associate Degree program instead of completing a certificate, as evident in the graduate trends shown in table 1. Students who are currently enrolled in the Certificate Program are being contacted to make a transition to a suitable alternate program without any loss of credits. These students can benefit from an alternative program, such as AAS-Early Childhood Education (64 credits), as they would be earning an Associate Degree which is a viable path toward employment upon graduation.

Table 1: Enrollment and Graduation Trends – Certificate in Early Childhood Education/Child Care

Program	Enrollments					Graduates			
	Fall 2009	Fall 2010	Fall 2011	Fall 2012	Fall 2013	AY 09-10	AY 10-11	AY 11-12	AY 12-13
Early Childhood/ Child Care Certificate	19	24	33	23	30	0	0	0	2

Recommendation:

The President and Administration recommend the Board of Trustees approve the termination of the Certificate Program in Early Childhood Education/Child Care, effective Fall 2014.

2. Implementation of two Professional Development Certificates – Child Development Associate (CDA) in Infant/Toddler and Pre-school

Following the termination of HCCC Certificate Program in Early Childhood Education and in response to national and statewide attention that is given towards advancing training in the area (see box), HCCC proposes implementation of two professional development certificates which result from revising and expanding the existing HCCC Child Development Associate (CDA).

Head Start Act – Section 648A : Staff Qualification and Development

“The Secretary shall ensure that not later than September 30, 2013 all Head Start education coordinators, including those that serve as curriculum specialists, nationwide in center-based programs have at least a child development associate credential... and be enrolled in a program that leads to an associate or baccalaureate degree or be enrolled in a child development associate credential program to be completed within 2 years”

- *Early Head Start staff must have an Infant/Toddler CDA and have coursework in infant/toddler care and development that accrues toward a two-year degree.*
- *Early Head Start staff must have a Preschool CDA and have coursework in preschoolers care and development that accrues toward a two-year degree.*

Many community colleges across the State of New Jersey have informally banded together in order to create highly effective professional development programs that bring together the best research and practices available to date and builds on the national CDA program and the state-awarded Infant Toddler Certificate. Currently these community colleges are working alongside the Office of Head Start, and the New Jersey Department of Education. Hudson County Community College is part of this initiative.

Infant/Toddler CDA Professional Development Certificate (11 credits) – Attachment I

This certificate program provides the necessary professional development (120 class hours) for those interested in pursuing this entry-level position. By obtaining the Infant/Toddler CDA Credential, these candidates will be eligible to work as a caregiver in an Infant/Toddler setting, with infants and toddlers from birth to thirty-six months. The 120-hour Infant/Toddler Field Experience will provide practical, on-site experience working with children of this age. This will prepare the candidate for the final review with the Professional Specialist who conducts the final assessment for the Council for Professional Recognition, the national organization that awards the credential.

Preschool CDA Professional Development Certificate (11 credits) – Attachment II

This certificate program provides the necessary professional development (120 class hours) for those interested in pursuing this entry-level position. By obtaining the Preschool CDA Credential, these candidates will be eligible to work as a Group Teacher in a Preschool setting, with children from 3 to 5 years old. The 120-hour Field Experience in a Preschool Setting will provide practical, on-site experience working with children of this age. This will prepare the candidate for the final review, by a Professional Specialist, assigned by The Council for Professional Recognition to conduct the final assessment.

Credits earned in these two certificates can be applied to HCCC associate degrees (AAS & AS) in Early Childhood Education.

RECOMMENDATION:

The President and Administration recommend the Board of Trustees approve the implementation of the two Professional Development Certificates – Child Development Associate in Infant/Toddler and Preschool, effective Fall 2014.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept the recommendation of the President and the Academic and Student Affairs Committee as outlined above in **Item IX. Academic and Student Affairs 1-2:** (1) Termination of a Certificate Program in Early Childhood Education/Child Care (2) Implementation of the two Professional Development Certificate – Child Development Associate (CDA) in Infant/Toddler and Preschool, effective Fall 2014.

INTRODUCED BY: Karen Fahrenholz

SECONDED BY: Joanne Kosakowski

DATE: May 13, 2014

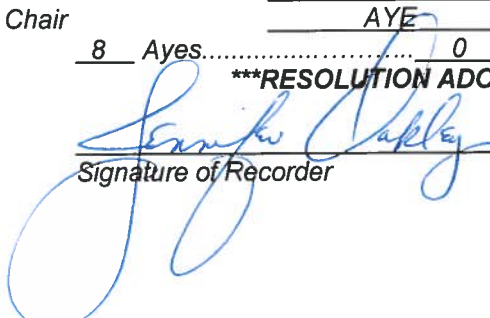
Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

RESOLUTION ADOPTED

Signature of Recorder

Date

 5-13-14

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

X. NEW BUSINESS

1. Conferral of Emeritus Title on Former Trustee James Fife

BACKGROUND

James Fife served as an active member of the Hudson County Community College Board of Trustees from June 2005 to February 2014 when he resigned to become Mayor of Harrison. He served on the Facilities Committee and Chaired the Personnel Committee and the Middle States Accreditation Ad Hoc Committee. James Fife worked actively in the service of public education in Hudson County for more than forty years as a teacher, a school administrator, and a member of school boards and special committees.

RECOMMENDATION

The members of the Board Executive Committee and College Administration recommend that this long and extraordinary service to the College and to public education be given special recognition.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that James Fife be granted the honorific title of Trustee Emeritus in recognition of his service to public education in Hudson County and his long and active membership on the Hudson County Community College Board of Trustees, said resolution to become effective immediately.

INTRODUCED BY: Board as a Whole

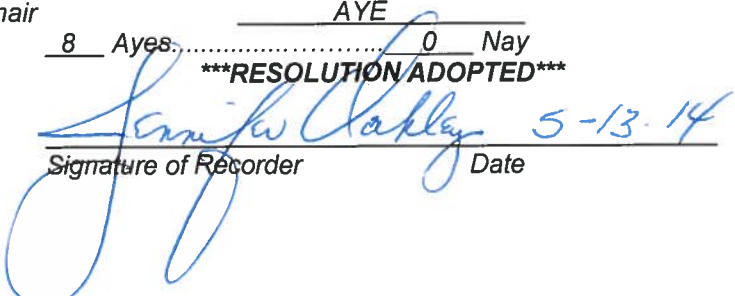
SECONDED BY: Board as a Whole

DATE: May 13, 2014

Callahan, Kevin	<u>AYE</u>
Fahrenheit, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****


Signature of Recorder

5-13-14
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

X. NEW BUSINESS

**2. *Acceptance of the Periodic Review Report to be submitted to the Middle States
Commission on Higher Education***

BACKGROUND:

The Periodic Review Report (PRR), due five years after the decennial self-study and reaffirmation of accreditation, is a retrospective, current, and prospective analysis of the institution. As an essential phase of the accreditation cycle, the PRR should demonstrate that the institution meets the standards by which the Commission reaffirms or denies accredited status. The requirement of this report is routine and expected of all institutions.

The PRR has been a recurring topic of discussion at meetings of the Trustee Academic and Student Affairs Committee.

The report is due to the Commission on June 1, 2014. The report was vetted with the entire College community in April with opportunities to provide feedback. The feedback received was incorporated into the final report. The PRR steering committee was made up of the following members of the college community:

Co-Chairs:

Alexa Beshara, Associate Dean for Institutional Research

Paula Pando, Vice President for the North Hudson Higher Education Center and Student Affairs

Members:

John Sommer, Chief Financial Officer

Michael Reimer, Dean of Student Services

Eric Friedman, Vice President for Academic Affairs

Katie Sweeting, Faculty, English

Ryan Martin, Director of Grants

Joseph Caniglia, Faculty, Developmental Education

Peter Vida, Associate Dean of Enrollment

Velino Joasil, Faculty, Life Science

Diane Strasz, Jones & Associates

Mojdeh Tabatabaie, Acting Associate Dean, Science Technology Engineering and Mathematics

Timothy Peacock, Faculty, Developmental English

Christopher Wahl, Dean of Arts and Sciences

Alison Friars, Faculty, Education

Jennifer Dudley, Dean of Non-Traditional Programs

Nancy Booth, Faculty, ESL

Pamela Bandyopadhyay, Associate Dean of Academic Support Services

Alison Bach, Faculty, English

Approximately 40 additional members of the college community were formally and actively involved in the process by gathering information, collecting documentation, and providing critical feedback at all stages of the process.

RECOMMENDATION:

The President and the PRR Steering Committee Co-Chairs recommend that the Board of Trustees accept the Periodic Review Report and authorize its submission to the Middle States Commission on Higher Education. (Separate Attachment - HCCC Periodic Review Report for Submission to Middle States - the report will be posted on the Institutional Research page of the College Portal under Periodic Review Report. It will also be available in the electronic format with fully functional links to the appendix documents).

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees approve the above recommendation and authorize the President to submit the Hudson County Community College Periodic Review Report to the Middle States Commission on Higher Education.

INTRODUCED BY: Joanne Kosakowski

SECONDED BY: Jeanette Peña

DATE: May 13, 2014

Callahan, Kevin	<u>AYE</u>
Fahrenheit, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Oakley
Signature of Recorder

5-13-14
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

X. NEW BUSINESS

3. *Designation of Interfaith Reflection Room*

BACKGROUND:

It has been brought to the attention of the College Administration that there is a need for space for students of various religious traditions to meet from time to time for prayer and reflection. Some students have asked that the College attempt to accommodate this need. The issue was brought by students to the All College Council for consideration.

The College Administration considers this request an appropriate one. The College will continue to permit students to make appropriate use of available spaces across the campus as needed. The designation of a specific space, however, assures that there will always be a location available to meet this need.

RECOMMENDATION:

The Administration recommends the designation of an interim space to serve as an Interfaith Reflection Room pending the action of the All College Council.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees approve Room B108 in the Pathside Building be designated the HCCC Interfaith Reflection Room, said resolution to become effective immediately.

INTRODUCED BY: Kevin Callahan

SECONDED BY: Karen Fahrenholz

DATE: May 13, 2014

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Samira Oakley
Signature of Recorder

5-13-14
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
May 13, 2014**

XI. ADJOURNMENT

THAT, the meeting be adjourned at 6:05 P.M.

INTRODUCED BY: Bakari Lee

SECONDED BY: Karen Fahrenholz

DATE: May 13, 2014

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Signature of Recorder

Date