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HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, May 13, 2025

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

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Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Chair Peña

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Lisa Camacho, Student Alumni Representative

Edward DeFazio, Secretary/Treasurer

Joseph Doria

Pamela Gardner, Vice Chair

Frank Gargiulo

Stacy Gemma

Roberta Kenny

Vincent Lombardo

Jeanette Peña, Chair

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

III. COMMENTS FROM THE PUBLIC*Chair Peña***IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)***V. REPORTS**

- | | | |
|----|--|-------------------------|
| 1. | <i>Student Government Association President's Report</i> | <i>Ms. Resurreccion</i> |
| 2. | <i>All College Council Chair's Report</i> | <i>Dr. Cody</i> |
| 3. | <i>President's Report</i> | <i>Dr. Reber</i> |

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS *Dr. Reber***VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber***IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber***X. NEW BUSINESS** *Chair Peña***XI. ADJOURNMENT** *Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

II. ROLL CALL

Trustees:

<i>Lisa Camacho, Student Alumni Representative</i>	<u>PRESENT</u>
<i>Edward DeFazio, Secretary/Treasurer</i>	<u>PRESENT</u>
<i>Joseph Doria</i>	<u>ABSENT</u>
<i>Pamela Gardner, Vice Chair</i>	<u>PRESENT</u>
<i>Frank Gargiulo</i>	<u>PRESENT</u>
<i>Stacy Gemma</i>	<u>PRESENT</u>
<i>Roberta Kenny</i>	<u>PRESENT</u>
<i>Vincent Lombardo</i>	<u>PRESENT</u>
<i>Jeanette Peña, Chair</i>	<u>PRESENT</u>
<i>Christopher Reber, President, Ex Officio</i>	<u>PRESENT</u>
<i>Silvia Rodriguez</i>	<u>PRESENT</u>
<i>Harold Stahl</i>	<u>ABSENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

III. COMMENTS FROM THE PUBLIC

None

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

IV. CLOSED SESSION

None

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

V. REPORTS

1. *Student Government Association President's Report (N. Resurreccion)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Presentation of Promoted Faculty

Dr. Darryl Jones, Vice President for Academic Affairs

Achieving the Dream Presentation

Dr. Mary Fifield, ATD Leadership Coach

Dr. Rene Garcia, ATD Data Coach

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of April 8, 2025 are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of April 8, 2025.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations.

INTRODUCED BY:

Pamela Gardner

SECONDED BY:

Edward DeFazio

DATE:

May 13, 2025

DeFazio, Edward
Doria, Joseph
Gardner, Pamela
Gargiulo, Frank
Gemma, Stacy
Kenny, Roberta
Lombardo, Vincent
Rodriguez, Silvia
Stahl, Harold
Peña, Jeanette, Chair

AYE

ABSENT

AYE

AYE

AYE

AYE

AYE

AYE

ABSENT

AYE

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

05/13/2025
Date

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, April 8, 2025
5:00 P.M., In Person and Via Zoom

MINUTES

PRESENT: *Pamela Gardner (Vice Chair); Frank Gargiulo; Stacy Gemma; Roberta Kenny; Vincent Lombardo; Jeanette Peña (Chair); Christopher Reber; Silvia Rodriguez; and Harold Stahl.*

Counsel to the Board: Andy Brown, Esq., for Scarinci and Hollenbeck

ABSENT: *Lisa Camacho (Alumni Representative); Edward DeFazio (Secretary/Treasurer); and Joseph Doria.*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC - None

IV. CLOSED SESSION

The Board of Trustees altered the meeting agenda, and a Closed Session was held after Item X. The Board went into closed session at 5:38 p.m. and returned to the public session at 6:41 p.m. (See pages 22-24)

V. REPORTS

1. Student Government Association President's Report

Student Government Association President Nina Maria Resurreccion offered the following report.

Good evening, Trustees, faculty, staff, students, and guests.

As the President of the Student Government Association (SGA), I am pleased to present this monthly report on student involvement. The active participation of our student representatives has ensured that the voices of the student body are heard and considered in the decision-making processes that impact our campus community.

Before I begin, I would like to express my gratitude to my team and to my mother, who flew 8,000 miles to be here with us today. Their unwavering support means the world to me.

The following is a list of events held from March to today:

- **The History of Tomorrow Club:** Trivia Night
- **Starry Eye Dance Team:** Herstory Unleashed Recruitment and Photoshoot
- **Nursing Club:** Coffee Social
- **Health and Medical Sciences Club:** Hands-only CPR
- **LGBTQ+ Club:** Bi the Mic – Karaoke Celebration for Bisexual Awareness
- **Active Minds:**
 - Rock Solid Wellness
 - Cinemania: Inside Out

- **Cybersecurity Club:** Cybersecurity Workshop – Wireshark
- **Sisters Empowering Sisters Club:** Empower Your Dreams
- **Girls Who Code Club:** Mini Python Workshop
- **Student Programming Board:** Women's Care Kits Grab n Go
- **Culinary Club:**
 - The Culinary Club completed its Complimentary Soup events on Tuesdays. The Club is now preparing for its annual Friends and Family event, which will take place on Saturday, May 3 from 4:00 to 7:00 p.m. in the Culinary Arts Center. Tickets are \$50. Dr. Ara Karakashian, Dean of Business, Culinary Arts, and Hospitality Management, has dubbed this event a mini-gala, and it is an event you do not want to miss!
- **Girls Who Code and Cybersecurity Clubs:** Attended the Kean University Hackathon on March 22.

Interclub Collaborative Events:

- **Student Parent Alliance with Mental Health Counseling and Wellness:** Student Parent Focus Group
- **Teacher Education Club, Student Parent Alliance, and HCCC Libraries:** Spanish Storytime and Craft
- **Teacher Education Club, Environment Club, Criminal Justice Club, and Black Student Union:** Dr. Seuss Birthday Bash

Student Government Association:

We closed Women's History Month with a Girl's Dinner yesterday at the Gabert Library Atrium. We heard from Juan Vargas, a self-defense instructor, who taught valuable self-defense techniques. We also took time to discuss womanhood and address the tough conversations that many women face daily, making sure it was a safe space for everyone.

Since this will be the last week of club-held events, I invite everyone in the room to come and show your support!

Upcoming Events:

- **Teacher Education Club, Student Parent Alliance, and HCCC Libraries:**
 - Arabic Storytime in the Library on Sunday, April 13.
 - Movie Night on Friday, April 11: Physics on Screen featuring *Oppenheimer*
- **American Chemical Society:** The induction/graduation ceremony is on May 9 at 6:00 p.m.
- **LGBTQ+ Club:**
 - Herstory Unleashed on April 11 from 6:30 to 9:00 p.m. Students of various genders and sexualities will present in their unique ways to share their talents and express their perceptions of womanhood.

Student Government Association:

I'd like to mention once again that HCCC will be hosting the annual American Student Government Association (ASGA) Conference this year. It will take place on April 12 and 13 in the Banquet Room of the Culinary Conference Center. I am excited to welcome students from various universities and look forward to learning how we can all become more effective leaders on campus.

Finally, most organizations finalized their rosters on March 28, and we will be honoring and officially

handing over positions on April 21. I will be presenting the Student Government Association Executive Board Roster at our next Board of Trustees meeting.

That concludes the student-led events for the 2024-2025 year. It has been a pleasure to share these updates with all of you.

Thank you, and have a blessed evening, everyone!

2. All College Council Chair's Report

All College Council Chair Dr. Chris Cody offered the following report.

Good evening, Trustees.

It's good to be with you again. I hope everyone is well and that our faculty and students enjoyed the recent spring break. Before we move into our standing committee reports, I'd like to take a few moments to share some important updates and highlights from the last few weeks.

First, I'm pleased to share that the All College Council (ACC) has announced the official nominations for our next Executive Board. As you know, our term will be concluding this semester, and we look forward to passing the baton to the next generation of ACC Leadership.

Dean of Business, Culinary Arts, and Hospitality Management Dr. Ara Karakashian is overseeing the election process, for which we thank him. At the most recent ACC general meeting, he announced the following slate of candidates:

- Fernando Garcia for Chair
- Sarah Teichman, Dr. Kade Thurman, and Dr. Benny Youssef for Vice Chair
- Irma Williams for Secretary

We're grateful to all who have stepped forward to serve. Voting began yesterday and will continue until April 23. The winners will be announced at the April 30 ACC election, and I will also announce them at the May 13 Board meeting.

Now, I'd like to highlight two additional items of interest from the recent ACC meeting. A Governance Recommendation developed by the Online Learning and Academic Computing (OLAC) Committee on Artificial Intelligence (AI) syllabus statements was presented to the ACC at our recent meeting and put up for a vote. The proposal, you'll likely remember, recommends that all faculty include a course-specific statement in their syllabi outlining expectations for AI use – whether full, limited, or none. Three templates have been developed to assist faculty in articulating their approach, with the goal of helping students better understand ethical and permissible use of AI. The vote passed with a majority in favor of the GR. This week, the Executive Board will sign off on the election results and forward it to President Reber for his review. Thank you to OLAC for their hard work on this project.

At the same meeting, Dr. Yeurys Pujols introduced a proposed Community Agreement for College hybrid and virtual meetings. This proposal aims to enhance flexibility and engagement in remote work and meeting participation, with clear best practices for hybrid etiquette and virtual communication. Thank you to Dr. Pujols for sharing that with the ACC.

Next, a few community-wide events. On Friday, May 3, the Culinary Club will host a dining event from 4:00 p.m. to 7:00 p.m., showcasing student and faculty talent. If you're interested, you can speak to Dr. Karakashian.

In April, three workshops are scheduled: On April 23 at Journal Square and April 24 at North Hudson, the library will host poetry writing workshops featuring the use of virtual reality headsets, and on April 28 the library will present a virtual workshop for faculty regarding student information literacy.

Now, let's move to key updates from our committees:

- **Academic Senate** reports that they will be working closely with individual schools and deans to gather feedback on the universal grading scale and incomplete policy Governance Recommendations.
- **College Life** is moving ahead with plans for the Faculty Appreciation BBQ, scheduled for May 1 from noon to 2:00 p.m. Chair Doreen Pontius will be concluding her term this semester, and we thank her for her many contributions.
- **Space and Facilities** reports that baby changing stations have arrived, with installations planned for the Library building and the Culinary building. The Johnston Room is currently being divided into two classrooms, and the STEM multipurpose room is being transitioned to a classroom for the fall semester. Chair Irma Williams will also be concluding her term at the end of this semester, and we extend our sincere appreciation for her service.
- **Development and Planning** is preparing for two key events: the Foundation's annual golf outing in June and the Dollars for Scholars event, also in June, which will spotlight student scholarships. The committee is also continuing to support activities related to the College's 50th anniversary.
- **Technology** reports that the mobile apps page is now live on the College website. Chair Lisa Bogart will also be concluding her term this semester as well, and we thank her for her leadership.
- **Student Affairs** has drafted a flyer detailing services available to CEWD students, which will be distributed soon. Summer and Fall registration opened on April 1, and the committee is promoting a summer initiative that allows matriculated students to take up to seven credits for free.

With that, we conclude our report. I'd like to thank everyone who contributed to these updates, including ACC Vice Chair Raffi Manjikian, ACC Secretary Sarah Teichman, committee chairs, Dr. Reber, Cabinet, and, of course, the Board of Trustees. Thank you.

Chair Peña asked a question.

I'm very intrigued by this showcase of staff and the students' cooking. Will it be similar to an Iron Chef-style competition?

Dean Dr. Karakashian responded.

Great question! While it may have that exciting energy, it is not structured as a formal competition. The students have been working hard to prepare dishes that reflect their cultural heritage and personal backgrounds. Faculty and staff have been guiding and supporting them through the process. On the day of the event, it will be more of a celebration than a contest – each student will present their dish as a showcase of their skills and growth. It's more about personal challenge and pride than competing against one another. Thank you for your interest!

3. **President's Report**

President Reber offered the following report.

Good evening, Trustees.

Before I begin, I ask you to join me in a moment of silence for victims of war and violence in the Middle East, Eastern Europe, Africa, and throughout the world.

Moment of Silence

Thank you.

We condemn violence and hatred of all kinds, including racism, antisemitism, and Islamophobia.

We support one another in times of difficulty and are committed to a community that is respectful of – and safe for – everyone.

Chris and Nina, thank you for your reports and your leadership!

April is National Community College Month, which began with a proclamation passed by Congress and signed by President Ronald Reagan in 1985. Throughout April, community colleges across the nation are celebrating the important contributions of our sector to the nation's total educational system.

In your agenda this evening is a resolution requesting recognition of April 2025 as Hudson County Community College Month by the Hudson County Commissioners. The resolution gets longer every year as we include new items from the ever-growing list of HCCC points of pride, and we thank our colleague, Dr. Heather DeVries, for drafting this year's very affirming statement.

Recently, a team of five HCCC students attended the Harvard University Model United Nations (UN) convening in Boston. Leading and supporting them was North Hudson Campus Executive Director and Model UN Advisor Joe Caniglia.

This evening, I have invited Joe and the students to discuss their experience at the Model UN representing their assigned country of Ecuador. I'll turn this over to Joe, who will introduce our students.

Joe Caniglia offered remarks.

Good evening, Board of Trustees, Dr. Reber, Dr. Jones, and the HCCC.

My name is Joe Caniglia. I serve as the Executive Director of the North Hudson Campus and advisor to the Model UN Club at Hudson County Community College.

From February 20 to 23, I had the distinct honor of accompanying five of our students to the National Harvard Model UN Conference in Boston.

Our students interacted with 2,500 students from institutions across the globe. This year, our delegation represented the country of Ecuador.

Throughout the conference, our students demonstrated exceptional skills, dedication, and diplomacy at the Harvard Model UN Conference, showcasing their deep understanding of global issues and their ability to engage in meaningful debates. Through well-researched arguments, persuasive public speaking, and effective collaboration with delegates from around the world, Hudson County Community College students played a pivotal role in crafting resolutions and navigating complex geopolitical challenges.

Their hard work, professionalism, and leadership throughout the conference were truly commendable. Their performance not only reflected their academic excellence, but also highlighted their potential as future leaders in international affairs.

I am incredibly proud of the students who represented us: Sonny Tungala, Lidia Khayrulina, Nievi Nunez, Desiree Page, and Leonardo Amador. Each of them did an excellent job.

I would like to extend my special thanks to the Office of Student Life and Leadership, especially Associate Director Angela Tuzzo, for coordinating travel arrangements and for the encouragement and support that she provides to all students and clubs.

The students have prepared a brief presentation from the conference that we would now like to share with you.

[Harvard Model UN Presentation Video.](#)

Joseph Caniglia resumed remarks.

At this time, two of the participating students would like to share a few reflections from their experience at the conference.

Sonny Tungala offered remarks.

Good evening, Dr. Reber and Trustees. I would like to thank and express our gratitude for giving us the chance, my fellow students and me, to represent our school at this very enlightening event, which is considered the "Super Bowl" of Model UN conferences. This conference is the oldest, largest, and most prestigious of its kind, and for a community college to participate alongside leading global universities, it was just an incredible experience.

Many times during the event, we were asked, "What university are you from?" And we would say, "We're not from a university. We are from a community college." There was a silence, and they'd look at us in disbelief. We proudly stated, "Hudson County Community College, Jersey City, NJ" and that's when they said, "Wow!"

To be there, representing our college at par with universities around the world, including Ivy League schools, to tackle issues of diplomacy – it was a privilege. I was fortunate to be among the few chosen for the Special Crisis Committee, which was the Cuban Crisis Committee. It was a very good experience. So, on behalf of my fellow delegates at the conference, thank you very much. I hope the school continues to foster such activities because this really helps in the development of not only leadership but also diplomacy skills for students. Thank you.

Leonardo Amador offered remarks.

Good afternoon, Board of Trustees and college members. Thank you so much for allowing my peers and me to participate in this amazing opportunity to apply and enhance the skills we practice in class and professional environments. I can say from my experience that I enhanced my communication skills as well as my public speaking skills.

Every day, we had to present in front of large groups, form alliances, and create persuasive arguments. My partner, Desiree Page, and I successfully garnered support from other countries' delegates, which allowed our document to pass. On the final day of this experience, our document was the last one to pass, and because of that, it went above all the other documents.

Many people were surprised and stunned when we mentioned we were from Hudson County Community College. I always said, "We may be small in number, but we are here, and that is what matters."

Thank you to all the staff, advisors, and faculty who provided this opportunity for students like me and my peers. It allows us to enhance our skills and grow professionally and personally. Thank you.

Joseph Caniglia resumed his remarks.

Thank you all so much. At this time, Chris, if you do not mind, we would like to present a small token of appreciation to our students.

Hudson County Community College is proud to recognize their efforts with a commemorative plaque for each student.

Dr. Reber presented awards to the students.

Joseph Caniglia concluded.

Thank you again, everyone. I hope you enjoyed the presentation. We welcome any questions.

Chair Peña offered remarks.

I noticed one of the placards mentioned the Cuban Missile Crisis. As a Cuban, I found that particularly meaningful. Thank you for sharing what you learned and experienced. Keep going. Catch that ball and keep running – you're doing amazing work.

President Reber resumed remarks.

Thanks so much, Joe, Leonardo, Lidia, Neivi, Desiree, and Sonny. You make us all proud!

Just to conclude, our Center for Student Success remains on schedule for fall 2026 completion and occupancy. A reminder that we are planning a “Topping Out Beam Signing Ceremony” on Thursday, April 17 at noon, and we hope many of you can join us.

Trustees, this concludes my report.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of March 11, 2025 were approved.*

Introduced by: Pamela Gardner

Seconded by: Harold Stahl

8 Ayes.....0 Nays

Resolutions Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATION 1-9:

1. Resolution Approving Award of Insurance Broker and Vendor was tabled.

Introduced by: Jeanette Peña

Seconded by: Stacy Gemma

8 Ayes.....0 Nays

Resolution Tabled

2. Resolution Approving Award of Consulting Services for Government Affairs at a cost not to exceed \$90,000, to be funded from the operating budget, was approved.
3. Resolution Authorizing Renewal of Canvas Cloud Software at a cost not to exceed \$185,000, to be funded from the operating budget, was approved.
4. Resolution Approving Award of External Evaluator for the School of Continuing Education and Workforce Development at a cost not to exceed \$43,500 for two years, to be funded from the Strengthening Community Colleges Training Grants (SCCTG), was approved.
5. Resolution Approving Award of Air Displacement Plethysmography at a total cost not to exceed \$60,750, to be funded from the Carl D. Perkins Grant, was approved.
6. Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program at a cost not to exceed \$180 per academic term per student, to be funded from the Carl D. Perkins Grant, was approved.
7. Resolution Authorizing Cooperative with the County of Union was approved.
8. Resolution Authorizing Sale of Personal Property was approved.
9. Resolution Authorizing Sale of Furniture was approved.

Introduced by: Pamela Gardner

Seconded by: Vincent Lombardo

8 Ayes.....0 Nays

Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-9:

1. RETIREMENT

First Name	Last Name	Title	Salary Grade	Effective Date
JoAnn	Kulpeksa	Student Services Assistant	107	April 1, 2025

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.

2. RESIGNATIONS

First Name	Last Name	Title	Salary Grade	Effective Date
Nicholas	Chiaravalloti	Vice President for External Affairs and Senior Counsel to the President	Cabinet	July 1, 2025
Everett	Mapp	Coordinator, Instructional Technology and Testing	112	April 1, 2025

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Salma	Abdelwahed	Coordinator of Cultural Affairs	109	April 9, 2025	\$ 48,335.80
Robert	DiMartino	Vice President for Human Resources	Ungraded	May 5, 2025	\$180,000.00
Zachary	Forrest	Associate Director for Veterans Affairs and International Student Services	115	June 2, 2025	\$ 65,228.18
Dominique	Maynard	Director of Hudson Hub One Stop Student Services Center	119	April 29, 2025	\$ 90,000.00
Lillie	O'Hara	Program Coordinator for Continuing Education	112	April 9, 2025	\$ 55,000.00
Jonathan	Sisk	Director of Athletics	119	April 28, 2025	\$ 95,000.00

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Mariam	Amer	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93
Perla	De Aza Paniagua	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93
Samantha	Ramirez	Academic Advisor	109	April 1, 2025	August 31, 2025	\$ 47,202.93
Farimah	Mazzotta	Visual Arts and Design Equipment and Labs Manager (Grant-funded)	116	April 9, 2025	June 30, 2025	\$ 72,000.00

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.

5. REAPPOINTMENT OF TENURE-TRACK FACULTY FOR ACADEMIC YEAR 2025-26

First Name	Last Name	Title	School
Annie	Barran	Instructor, Nursing	Nursing and Health Professions
Jonathan	Cabrera	Instructor, Criminal Justice	Humanities and Social Sciences
Christopher	Cody	Instructor, History	Humanities and Social Sciences
Sharon	Daughtry	Instructor, Business	Business, Culinary Arts, and Hospitality Management
Yavuz	Guner	Instructor, Computer Science	Science, Technology, Engineering, and Mathematics (STEM)
Elizabeth	Hallacy	Instructor, ESL	Humanities and Social Sciences
Gabriel	Holder	Instructor, Medical Billing and Coding	Nursing and Health Professions
Marissa	Lontoc	Instructor, Table Service	Business, Culinary Arts, and Hospitality Management
Raffi	Manjikian	Instructor, Chemistry	Science, Technology, Engineering, and Mathematics (STEM)
Steffi	Montenegro	Instructor, Nursing	Nursing and Health Professions
Josue	Perez	Instructor, Philosophy	Humanities and Social Sciences
Sebastian	Pieciak	Instructor, Speech/Communications	Humanities and Social Sciences
Soviesky	Pujols	Instructor, English	Humanities and Social Sciences
Sonja	Rodiger-Radovic	Instructor, ESL	Humanities and Social Sciences
Keeley	Thornton	Instructor, ESL	Humanities and Social Sciences
Kade	Thurman	Instructor, Sociology	Humanities and Social Sciences
Amanda	Velez	Instructor, ESL	Humanities and Social Sciences
Benedetto	Youssef	Instructor, English	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Reappointment of Tenure-track faculty above as Personnel Recommendation Item No. 5.*

6. REAPPOINTMENT OF COLLEGE LECTURERS, NON-TENURED, FOR ACADEMIC YEAR 2025-26

First Name	Last Name	School
Griselda	Frane	Nursing and Health Professions
Carmen	Pelardis	Nursing and Health Professions
Nancy	Saliba	Nursing and Health Professions

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Reappointment of College Lecturers above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH APRIL 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
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Ciara	Umali	Accessibility Services	Notetaker/ Reader	READER-150525	Karine Davis
Gabriela	Hoffman	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Sawsan	Sider	ADJ Academic Support Services	Tutor	TUTOR-252010	Kenny Fabara
Paula	Pereira Hartmann	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECERK-101030	Ara Karakashian
Tanushree	Srivastava	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECLERK-101030	Ara Karakashian
Ruth	Abadie Alana	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Kenneth	Asah	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Martine	Cadet	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cherise	Dawson	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Belen	Deri	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Cynthia	Elliott	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Carlos	Fernandez-Chinchilla	Continuing Education and Workforce Development	PT Instructor	PTINST-103005; PTINST-603091	Anita Belle; Maritza Reyes
Inez	Johnson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Felicia	Kazin Penchina	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Paola	Leon	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Laci	Mancini	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Jorge	Martinez	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Melissa	Molinero	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Maurice	Patterson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Perla	Peralta	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Elizabeth	Santiago	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Karen	Standard	Continuing Education and Workforce Development	PT Instructor	PTINST-102010; PTINST-103005	Chastity Farrell; Anita Belle
Anna	Starzec	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ernesto	Tobar	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jose	Torre	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Sam	Varghese	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; HCINST-601515	Samaya Yashayeva; Anita Belle
Cynthia	Wilson	Continuing Education and Workforce Development	PT Instructor	PTINST-603078	Anita Belle
Jamaris	Young	Continuing Education and Workforce Development	PT Instructor	PTINST-603095	Maritza Reyes

Arnoush	Abedian	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Zurisadai R.	Aguirre	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Fayrouz	Raouad	Hudson Helps Resource Center	Food Pantry Manager	PTRYMGR-603055	Katherine Morales
Nyisha	Hall	Human Resources	Office Assistant	OFFAST-253020	Amaalah Ogburn
Rachel	Gapasin	Humanities and Social Sciences	Office Assistant	OFFAST-101021	Betzabe Reyes
Raymond	Miranda	Humanities and Social Sciences	Office Assistant	OFFASST-101035	Matthew Kolbusz
Ail	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nandlall	Ramsarran	Information Technology Services	Customer Service Assistant	CSASST-253035	Frederick Medina
Thomas	Larson	Mental Health Counseling and Wellness	PT Social Worker	PRSW-252033	Doreen Pontius-Molos
Wan Yui	Suazo	Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori M. Byrd
Eva	Quezada	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins
Ja'Nya	Graham	Science, Technology, Engineering, and Mathematics (STEM)	Office Assistant	OFFASST 101015	Burl Yearwood

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No.7.

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Jannat	Perez	Nursing and Health Professions
Cesar B	Otavalo	Science, Technology, Engineering, and Mathematics (STEM)

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.

9. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Payroll Office Assistant, Part-time (2)	Assistant Director, Payroll	N/A	N/A	113	N/A	N/A	April 9, 2025
Vice President for External Affairs, Special Initiatives, and Senior Counsel to the President	Consultant	Nicholas A. Chiaravalloti	Cabinet	Consultant	\$ 185,200.00	\$ 90,000.00	July 1, 2025
Associate Vice President for Continuing Education and Workforce Development	Vice President for Strategic Initiatives, Continuing Education and Workforce Development	Lori Margolin	122	Cabinet	\$ 164,251.00	\$ 180,000.00	July 1, 2025
Director of Faculty and Staff Development (Director I)	Director of Faculty and Staff Development (Director II)	Amaalah Ogburn	117	119	\$ 77,250.00	\$ 87,250.00	July 1, 2025
Senior Executive Assistant to the President and Board of Trustees	Senior Executive Assistant to the President and Board of Trustees/ Chief of Staff	Alexa Riano	116	116	\$ 95,067.24	\$105,067.24	July 1, 2025

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

*Introduced by: Harold Stahl
Seconded by: Pamela Gardner*

8 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-13:

1. Resolution Authorizing Recognition of April 2025 as Hudson County Community College Month was approved.
2. Resolution Authorizing New Academic Certificate in Cybersecurity was approved.

3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Bridgeway Behavioral Health Services was approved.
4. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and New Jersey Prevention Network for the Award of Credit for Prior Learning in Addictions Counseling was approved.
5. Resolution Authorizing Amendment of Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for the Delivery of a General Education Development Test (GED) Preparation Program was approved.
6. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Optima Care Fountains was approved.
7. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Peace Care, Inc., was approved.
8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and MMD was approved.
9. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Genesis Training, LLC., was approved.
10. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Saint Michael's Medical Center was approved.
11. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Firehouse Fitness was approved.
12. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Rutgers University-Newark for the CONNECT Program was approved.
13. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Dimension Energy was approved.

Introduced by: Pamela Gardner
Seconded by: Silvia Rodriguez

8 Ayes.....0 Nays

Resolutions Adopted

X. NEW BUSINESS

None

IV. CLOSED SESSION (See Page 9)

The Board of Trustees went into closed session at 5:38 p.m. and returned to the public session at 6:41 p.m. At the public session the Board of Trustees took the following actions:

1. Resolution Denying Grievance Review by An Employee was approved. (Attachment 1)
2. Resolution Removing Provision from Employment Agreement was approved. (Attachment 2)

XI. ADJOURNMENT at 6:46 p.m.

Introduced by: Jeanette Peña
Seconded by: Pamela Gardner

8 Ayes.....0 Nays

Resolution Adopted

Attachment 1

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

IV. CLOSED SESSION

1. Resolution Denying Grievance Review

WHEREAS, the Board of Trustees has received a grievance from Employee Number 0429280; and,

WHEREAS, the collective negotiations agreement between the College and the Hudson County Community College Academic Administrators Association permits the Board to determine whether to review the grievance; and,

WHEREAS, the Board has considered its options;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees has determined not to review the grievance, meaning that the previous decisions will stand.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

INTRODUCED BY:

Pamela Gardner

SECONDED BY:

Harold Stahl

DATE:

April 8, 2025

DeFazio, Edward

ABSENT

Doria, Joseph

ABSENT

Gardner, Pamela

AYE

Gargiulo, Frank

AYE

Gemma, Stacy

AYE

Kenny, Roberta

AYE

Lombardo, Vincent

AYE

Rodriguez, Silvia

AYE

Stahl, Harold

AYE

Peña, Jeanette, Chair

AYE

8 Aye 0 Nay

RESOLUTION ADOPTED

Alexa Riano
Signature of Recorder

04/08/2025
Date

Attachment 2

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, April 8, 2025

IV. CLOSED SESSION

2. Resolution Removing Provision from Employment Agreement

WHEREAS, Hudson County Community College ("College") and Dr. Christopher Reber ("Dr. Reber") are parties to a Sixth Amended and Restated Employment Agreement ("Agreement") which sets forth the terms and conditions for Dr. Reber's employment as President of the College; and,

WHEREAS, the term of the Agreement is for three (3) years from July 1, 2024 through June 30, 2027; and,

WHEREAS, paragraph 2 of the Agreement has an "evergreen" provision that provides that "[a]n additional year will be added to the Agreement period every June 30th unless the Board provides at least 30 days of notice of its intent not to extend the contract period by an additional year"; and,

WHEREAS, the Board of Trustees of the College ("Board") has determined that it is not good practice or good policy to continue to include an "evergreen" clause in a College employment agreement; and,

WHEREAS, the Board's determination is not related to the service that Dr. Reber has provided as College President, and the Board acknowledges that Dr. Reber has led significant positive strategic plan outcomes during his term as College President and that the College has received various local, statewide, and national college recognitions during this time;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College has determined not to add an additional year to the Agreement.

BE IT FURTHER RESOLVED that the Board directs counsel to prepare the necessary notice under the Agreement for the Board of Trustees Chair's signature.

INTRODUCED BY: _____ Jeanette Peña

SECONDED BY: _____ Vincent Lombardo

DATE: _____ April 8, 2025

DeFazio, Edward	_____ ABSENT
Doria, Joseph	_____ ABSENT
Gardner, Pamela	_____ NAY
Gargiulo, Frank	_____ AYE
Gemma, Stacy	_____ AYE
Kenny, Roberta	_____ AYE
Lombardo, Vincent	_____ AYE
Rodriguez, Silvia	_____ AYE
Stahl, Harold	_____ AYE
Peña, Jeanette, Chair	_____ AYE

_____ 7 _____ Aye _____ 1 _____ Nay

RESOLUTION ADOPTED

Alexa Riano
Signature of Recorder

04/08/2025
Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Approving 2026 Operating Budget

REPORT/BACKGROUND:

The proposed College FY 2026 Operating Budget is \$85,381,697. Following are guiding principles for development of the 2026 budget, which are conservative.

- Continue to reduce, where possible, administrative and operating expenses in all areas of the College.
- Continue to honor all contractual provisions with internal unions, confidential staff, and external service providers.
- Continue to grow enrollment and increase retention informed by outcomes measured under the highly successful and award-winning Hudson Scholars Program.
- Advocate a 4% increase in FY 2025 Hudson County appropriation.
- Project a 5% increase in enrollment based on year-over-year growth trend since 2023.

The proposed Fiscal Year 2026 budget is based on the following assumptions regarding funding sources:

- Tuition and Fees - 6% increase to cover the College's contractual obligations.
- General Fee - \$1.20 increase to support Parking Expenses.
- Student Life Fee - \$1.00 increase to support development of the new HCCC Athletics Program.
- Technology Fee - \$3.56 increase to support cybersecurity mandates and hardware.
- County Appropriation - 4% increase to continue to support the College's operating costs and tuition subsidy.
- State Appropriation - level with 2025 appropriation less \$1,941,523 to address Governor's proposed FY 2026 state operating reduction to community colleges.
- Other Revenue - level from FY 2025.

The proposed FY 2026 budget by funding source is as follows:

FUNDING SOURCE AMOUNT (%):

Tuition and Fees	\$50,444,599	59%
County Appropriation	\$22,603,527	26%
State Appropriation	\$9,325,000	11%
Other Revenue	\$3,008,571	4%
Total	\$85,381,697	100%

This is a conservative budget that reflects a 7% increase over the 2025 operating budget. This budget will meet contractual obligations, increased medical benefits expenses, increased parking expenses, support for athletics program development, support for technology infrastructure, and costs of the Textbook Equity Strategic Plan. The 2026 budget also assumes a 3.25% increase in union contracts subject to union ratification and Board of Trustees approval.

2. Resolution Authorizing Approval to Develop Property in the Journal Square Area for Permanent Use by Hudson County Community College (Chapter 12)

WHEREAS, Hudson County Community College ("College") has previously identified and approved certain parcels of property located in the City of Jersey City, New Jersey, as part of the plan to develop a permanent presence in the Journal Square area; and,

WHEREAS, the State of New Jersey, beginning with the FY 2026 cycle, will make available to the College through the Chapter 12 Program up to Three Million Three Hundred Seventeen Thousand Thirty-One Dollars (\$3,317,031) for capital projects, plus additional funds in an amount up to Three Million Three Hundred Seventeen Thousand Thirty-One Dollars (\$3,317,031) to be provided by County or County Backed Bonds as per Chapter 12 requirements; and,

WHEREAS, the Capital Projects Advisory Committee of the College's Board of Trustees has determined that it is in the best interests of the College, and in conformance with the College's Facilities Master Plan, to use the above-described funds, totaling up to Six Million Six Hundred Thirty-Four Thousand Sixty-Two Dollars (\$6,634,062), to further implement the College's Facilities Master Plan in Journal Square and all costs related thereto; and,

WHEREAS, the Board of Trustees is committed to supporting the annual operating costs and maintenance requirements for any new space to be constructed or acquired as a result of these projects; and,

WHEREAS, the Capital Projects Advisory Committee, Administration, and the Finance Committee of the Board of Trustees have approved this request for funding;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College ("Trustees") approve up to Six Million Six Hundred Thirty-Four Thousand Sixty-Two Dollars (\$6,634,062) to implement the College's Facilities Master Plan in Journal Square.

BE IT FURTHER RESOLVED that the Board of Trustees request the Hudson County Community College Board of School Estimate and Hudson County Board of Commissioners to make such certifications and enter into such agreements with the State of New Jersey for Chapter 12 funds as are required by the College to avail itself of the funds noted above for the undertaking of Capital Projects, including but not limited to: HCCC Center for Student Success, 2 Enos Place, 263 Academy Street, and 161 Newkirk Street, all as listed in the HCCC Master Plan, and any other projects that may be included therein, and also including all work and equipment necessary and incidental to the projects in the Journal Square area of Jersey City, New Jersey for the purpose of further implementing the College's Facilities Master Plan and all costs related thereto.

BE IT FURTHER RESOLVED that the Board of Trustees request the Hudson County Community College Board of School Estimate to endorse, and the Board of County Commissioners to provide, such additional funding as may be required to meet the total cost of the projects described herein.

3. Resolution Approving Award of Insurance Broker and Vendor

WHEREAS, Hudson County Community College ("College") needs to purchase liability and casualty insurance ("Services"); and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (11), the College may contract for insurance coverage and consulting services in accordance with the requirements for extraordinary unspecifiable services; and,

WHEREAS, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal ("RFP") for the Services for a term of one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Fees</u>
Acrisure	Iselin, NJ	Anticipated to be paid as commissions through College's policies
Conner Strong & Buckelew	Camden, NJ	15%
CBIZ	Ewing, NJ	15%
Fairview	Verona, NJ	15%

WHEREAS, the College has determined that the proposal submitted by Acrisure is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services, if any, will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Acrisure of Iselin, New Jersey for the Services as described herein for one (1) year with the costs to be paid as commissions through the College's insurance policies.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Approving Award of Health Care Consultant

WHEREAS, Hudson County Community College ("College") requires the services of a qualified vendor for assisting the College with all aspects of its health insurance consulting/brokerage services and offer advice on topics dealing with the County self-insurance program in the area of comprehensive general and auto liability, and for the management of all aspects of the County's health and welfare insurance programs including, but not limited to, Medical, Prescription, Dental and Vision programs ("Services"); and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (11), the College may contract for insurance coverage and consulting services in accordance with the requirements for extraordinary unspecifiable services; and,

WHEREAS, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal ("RFP") for the Services for a term of one (1) year; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Fees</u>
Fairview Insurance Agency Associates	Verona, NJ	Commission paid from respective insurance carriers
Marsh McLennan Agency	Red Bank, NJ	Commission paid from respective insurance carriers

WHEREAS, the College has determined that the proposal submitted by Fairview Insurance Agency Associates ("Fairview") is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is one (1) year; and,

WHEREAS, the cost of these services will be funded from commission paid from respective insurance carriers; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Fairview Insurance Agency Associates of Verona, New Jersey for the Services as described herein for a one (1) year term by commission paid from respective insurance carriers.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Approving Award of an Employee Recruitment and Applicant Tracking System

WHEREAS, Hudson County Community College ("College") requires the services of a qualified vendor to provide an applicant tracking system to reduce time spent with administrative tasks, provide better and faster resume and document screening, facilitate collaborative hiring, improve the quality of hires, speed up the recruitment cycle, boost the college's brand, and enhance the candidate experience ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18:64A-25.19, personnel recruitment and advertising is exempt from public bidding; and,

WHEREAS, notwithstanding the bid exception, the College publicly advertised a Request for Proposal ("RFP") for the services for a term not to exceed two (2) years; and,

WHEREAS, the College received two (2) proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
NEOGOV	El Segundo, CA	\$52,270
Synkriom Digital	Piscataway, NJ	\$90,000

WHEREAS, the College has determined that the proposal submitted by NEOGOV is in the best interests of the College, price and other factors considered; and,

WHEREAS, the term for these services is two (2) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to NEOGOV of El Segundo, California, to provide an employee recruitment and applicant tracking system as described herein for a two (2) year term at a total cost not to exceed \$52,270.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of Labor Market and Career Assessment Software System

WHEREAS, Hudson County Community College ("College") seeks a vendor to provide a software as a service career platform for helping students and alumni explore careers using labor market information; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware, are exempt from bidding; and,

WHEREAS, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal (“RFP”) for the Services for a term of three (3) years; and,

WHEREAS, the College received the following proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Economic Modeling, LLC (d.b.a., Lightcast)	Moscow, ID	\$76,119
PeopleGrove, Inc.	San Francisco, CA	\$16,060

WHEREAS, the College has determined that the proposal submitted by Economic Modeling, LLC (“Lightcast”) is in the best interests of the College, all factors considered, including Lightcast’s experience connecting career information to the College’s academic programs; providing labor market data that can be embedded onto the College website; supporting robust insights into the labor market, including job posting analytics, professional profile analytics, and traditional labor market data; providing reports on graduates, employment outcomes, and program-to-occupation mapping; and,

WHEREAS, the labor market information provided by the Lightcast platform supports program development and improvement and enhances the information that the College has to support student preparation for the workforce; and,

WHEREAS, the proposal submitted by PeopleGrove, Inc. (“PGI”) is for a product that does not have the robust labor market information offered by Lightcast, which is needed by the College; and,

WHEREAS, the term for these services is three (3) years; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Economic Modeling, LLC (d.b.a., Lightcast) of Moscow, Idaho for the Services as described herein for a three (3) year term at a total cost not to exceed \$76,119.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Purchase of Commencement Regalia to be Funded by the Student Life Fee (SLF)

WHEREAS, Hudson County Community (“College”) needs to purchase caps, gowns, tassels, and stoles to be worn by students at the May 21, 2025 Commencement Ceremony; and,

WHEREAS, pursuant to N.J.S.A 18A:64A-25.5 (a) (22), the purchase of graduation caps and gowns is exempt from bidding; and,

WHEREAS, Follett Corporation submitted a proposal to supply the Commencement regalia at a cost not to exceed \$66,378, which is consistent with the prior year; and,

WHEREAS, the cost of these services will be funded from the Student Life Fee; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Follett Corporation of Jersey City, New Jersey, to provide the Commencement regalia as described herein at a cost not to exceed \$66,378.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Additional Services for the Center for Student Success

WHEREAS, Hudson County Community College ("College") requires additional architectural and engineering services, including wayfinding signage/phase 3, owner requested departmental space plan revisions, and audio visual/information technologies upgrades and revisions ("Services") for the Center for Student Success Project ("Project"); and,

WHEREAS, NK Architects ("NK"), the New Jersey licensed architectural/engineering firm under contract to provide architectural services for the Project, submitted a proposal to provide the required Services under their existing contract at a cost not to exceed \$248,500; and,

WHEREAS, pursuant to N.J.A.C. 5:30-11.1, et seq., the College may approve changes to professional service contracts; and,

WHEREAS, the cost of these services will be funded through Chapter 12; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend approving the Services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the change to the contract with NK Architects of Morristown, New Jersey, to provide the Services as described herein at a cost not to exceed \$248,500.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Amending Resolution #4 from August 13, 2024 Board of Trustees Meeting

WHEREAS, on August 13, 2024, after receipt of bids at a public bid opening, Hudson County Community College ("College") awarded a contract for ground maintenance services for the installation and maintenance of planters and plants throughout the Journal Square and North Hudson campuses ("Services") to Hufnagel Landscape ("Hufnagel") for an amount not to exceed \$29,225; and,

WHEREAS, the College needs to replace plants which have expired throughout the campuses; and,

WHEREAS, the College wishes to amend its prior resolution to reflect that the cost of the Hufnagel contract is an annual cost of \$37,550, an increase of \$8,325; and,

WHEREAS, the costs of the Services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend approval of the amendment;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College amend resolution #4 from August 13, 2024 awarding a contract for ground maintenance services for the installation and maintenance of planters and plants throughout the Journal Square and North Hudson campuses to Hufnagel Landscape of Saddle Brook, New Jersey, by changing the contract sum to an amount not to exceed \$37,550 for the reasons set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendation 1-9.**

1) Resolution Approving 2026 Operating Budget; 2) Resolution Authorizing Approval to Develop Property in the Journal Square Area for Permanent Use by Hudson County Community College (Chapter 12); 3) Resolution Approving Award of Insurance Broker and Vendor; 4) Resolution Approving Award of Health Care Consultant; 5) Resolution Approving Award of an Employee Recruitment and Applicant Tracking System; 6) Resolution Authorizing Renewal of Labor Market and Career Assessment Software System; 7) Resolution Authorizing Purchase of Commencement Regalia to be Funded by the Student Life Fee (SLF); 8) Resolution Authorizing Additional Services for the Center for Student Success; and 9) Resolution Amending Resolution #4 from August 13, 2024 Board of Trustees Meeting

INTRODUCED BY:Vincent Lombardo**SECONDED BY:**Pamela Gardner**DATE:**May 13, 2025

DeFazio, Edward
Doria, Joseph
Gardner, Pamela
Gargiulo, Frank
Gemma, Stacy
Kenny, Roberta
Lombardo, Vincent
Rodriguez, Silvia
Stahl, Harold
Peña, Jeanette, Chair

AYEABSENTAYEAYEAYEAYEAYEAYEABSENTAYE

8 Aye 0 Nay
*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

05/13/2025
Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

First Name	Last Name	Title	Salary Grade	Effective Date
Kevin	Taylor	Facilities Worker	105	June 1, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	Last Name	Title	Salary Grade	Effective Date
Michelle	DeLaFleur	Librarian	113	May 1, 2025
Katherine	Sorto	Career Advisor, Center for Adult Transition (Grant-funded)	109	May 3, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Carlos	Alvarez	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 65,434.43
Faizan	Aslam	Registrar Coordinator	109	May 16, 2025	\$ 50,394.90
Belinda	Austin	Associate Director, Advisement, North Hudson Campus	115	May 19, 2025	\$ 77,000.00
Karyn	Barrera	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 58,503.82
Kelvin	Clark	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 73,685.17
Aires	Gomes	Facilities Worker	105	June 1, 2025	\$ 56,804.80
Gina	Lauria	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 59,045.07
Marna	Mozeff	Associate Director, Advisement, Journal Square Campus	115	May 19, 2025	\$ 80,000.00
Crystal	Newton	Career and Transfer Coach	110	May 19, 2025	\$ 50,752.59
Carlos	Ortiz	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 60,299.72
Manuel	Preciado	Financial Aid Advisor	109	May 16, 2025	\$ 51,064.87
Hannah	Wright	Academic Counselor, Hudson Scholars	113	May 19, 2025	\$ 58,279.40

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Karina	Arango	Student Success Manager (Grant-funded)	113	June 1, 2025	June 30, 2025	\$ 56,247.32
Maryam	Arkkou	Financial Aid Assistant	105	May 16, 2025	November 15, 2025	\$ 39,765.98
Fabiola	Ocean	Student Success Manager (Grant-funded)	113	June 1, 2025	June 30, 2025	\$ 56,247.32
Betzabe	Reyes	Administrative Support Specialist	105	May 25, 2025	December 31, 2025	\$39, 188.35
Victoria	Vasquez	CTE Senior Assistant Director (Grant-funded)	114	May 14, 2025	June 30, 2025	\$ 69,288.00

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.

5. APPROVAL OF FACULTY PROMOTIONS

The purpose of promotion in academic rank is to acknowledge exceptional teaching and learning, scholarly and professional achievements, and service to the College and broader community. Applications for promotion are reviewed by a Promotion Review Committee and recommendations are forwarded through the Chief Academic Officer to the President for approval and presentation to the Board of Trustees.

The following faculty are recommended for promotion to the rank of Professor effective Academic Year 2025-26.

First Name	Last Name	Salary Grade	TITLE
Sirhan	Abdullah	PROFESSOR	Professor of Health Sciences
Peter	Cronrath	PROFESSOR	Professor of Business
Joseph	Gallo	PROFESSOR	Professor of Theatre Arts
Denise	Knapp	PROFESSOR	Professor of Human Services
Azhar	Mahmood	PROFESSOR	Professor of Chemistry

The following faculty are recommended for promotion to the rank of Associate Professor effective Academic Year 2025-26.

First Name	Last Name	Salary Grade	TITLE
Clive	Li	ASSOCIATE	Associate Professor of Engineering Science
Jihan	Nakhla	ASSOCIATE	Associate Professor of Medical Assisting
Fatma	Tat	ASSOCIATE	Associate Professor of Chemistry
Mohammad Abdallah	Qasem	ASSOCIATE	Associate Professor of Physics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Faculty Promotions above as Personnel Recommendation Item No. 5.*

6. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Effective Date	Annual Salary
Nicolas	Barrios	Instructor, Exercise Science and Personal Fitness Training	INST	August 16, 2025	June15, 2026	\$ 57,671.58

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH MAY 2026, AS NEEDED

First name	Last name	Office	Title	Position ID	Supervisor
Fatima Zahra	Boughemar	ADJ Academic Support Services	Office Assistant	OFFAST-252010	Kenny Fabara
Josefa	Flores	Advisement	Office Assistant	OFFAST-200510	Shuang De Jesus
Jamia	Jones	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Esperanza	Robles	Advisement	Academic Advisor	ADVISOR-200510	Andy Adler
Jelani	Scriven	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Cristal	Ventura Flores	Advisement	Office Assistant	OFFAST-200510	Andy Adler
Jasmine "Jude"	Snair	College Libraries	Library Associate	PTLRASO-150510	Saudia Reid
Mahmoud	Abouegila	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Khayala	Aliyeva	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Timothy	Amin	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Anita Belle
Georgette	Batubenge	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Jacquelyn	Bird	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Paul	Brandao	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Gina	Calderon	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ricardo	Camacho Jr.	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Robert	Capelli	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Angela	Delgado	Continuing Education and Workforce Development	PT Instructor	PTINST-603091	Maritza Reyes
Fadoi	Essaoudi	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Anita Belle
Franklin	Estrada	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Alisa	Figueroa	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Gabriela	Fossati	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Stephanie	Ginos	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Henry	Gomez	Continuing Education and Workforce Development	PT Instructor - Healthcare	HCINST-103005	Samaya Yashayeva
Andrea	Goodwin	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Majdi	Hammoudeh	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Anita Belle
William	Jakubowski	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

David	Kay	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Ines	Kinney	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Corazon	Lacsamana	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Gary	Leyva	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Wasif	Mirza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cheyenne	Murray	Continuing Education and Workforce Development	PT Camp Counselor	SUMTA-102010	Chastity Farrell
Joel	Rivera	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Nicholas	Scorza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ezgi	Sirip	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Diego	Velez	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
David	Velez Sisalima	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Maria	Zaman	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Phill	Carrillo	Early College Program	Bridge Program Academic Coach	ACDCOH-150540	Kenny Fabara
Regina	Sevilla	Early College Program	Bridge Program Academic Coach	ACDCOH-150540	Kenny Fabara
Ghania	Ahmed Zaid	Educational Opportunity Fund (EOF)	EOF PT Instructor	EOF PTINST-603052	Jose M. Lowe

Raul	Garcia	Educational Opportunity Fund (EOF)	EOF PT Instructor	EOF PTINST-603052	Jose M. Lowe
Rehab	Bensaid	Hudson Helps Resource Center	Career Closet Coordinator	CACLCO-603055	Katherine Morales
Dina	Botros	Humanities and Social Sciences	Part-Time Office Assistant	OFFAST-101020	Betzabe Reyes
Susannah	Pryce	Humanities and Social Sciences	Part-time Figure Model	OFFAST-101025	Laurie Riccadonna
Marvim	Alas	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Hena	Arshad	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Yaj	Barot	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Abanob	Basta	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Rahul	Chawaria	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Magda	Dimanche	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Yug	Joshi	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ana	Mendoza	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Cristina	Paez	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Diego	Panachi	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
MaanKumar	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ayush	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Darshika	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Dev	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Dhruv	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Keyur	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez

Mansi	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ohm	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Prit	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Dhyey	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Harsh	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Harshal	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jainika	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Nehal	Patel	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jonathan	Ramos	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Sylus	Salgado	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Margie	Tabora	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ana	Velasquez	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Aphyra	Verna	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Reynel	Zamora	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Jeilynn	De Los Santos	North Hudson Campus	NHC Office Assistant	OFFNHC-252030	Jason Jai Figueroa
Shanta	Carter	Nursing and Health Professions	Skills Lab Instructor	PTSKLIN-101017	Lori M. Byrd
Carol	Fasano	Nursing and Health Professions	Tutor	TUTOR-101016	Catherine Sirangelo
Anuvhuti	Bisht	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Dale	Chandler	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Kaysan	Deodat	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo

Aaron	Garcia	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Nour El Houda	Hadjimi	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Emmanuel	Rodriguez	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Gabrielle	Reeves	Testing and Assessment	Testing Assistant/Proctor	TASST-200530	Darlery Franco

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 7.*

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Ayse	Elmali	Science, Technology, Engineering, and Mathematics (STEM)
Brittany	Kirkland	Humanities and Social Sciences
Arun	Srivastava	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.*

9. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
N/A	Educational Opportunity Fund (EOF) Academic Advisor	N/A	N/A	109	N/A	N/A	May 14, 2025
Hudson Scholars Academic Counselor	Hudson Scholars Academic Advisor	N/A	113	109	N/A	N/A	May 14, 2025
Bursar	Office of Student Accounts	N/A	N/A	N/A	N/A	N/A	May 14, 2025
Bursar	Director of Student Accounts	Leslie Lang	117	117	N/A	N/A	May 14, 2025

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

1) Retirement; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Approval of Faculty Promotions; 6) Appointment of Temporary Full-time Faculty; 7) Authorization of Part-time Staff, as Needed; 8) Appointment of New Hire Adjunct Instructors; and 9) Modifications to Staffing Table.

INTRODUCED BY:

Pamela Gardner

SECONDED BY:

Stacy Gemma

DATE:

May 13, 2025

DeFazio, Edward
Doria, Joseph
Gardner, Pamela
Gargiulo, Frank
Gemma, Stacy
Kenny, Roberta
Lombardo, Vincent
Rodriguez, Silvia
Stahl, Harold
Peña, Jeanette, Chair

AYE

ABSENT

AYE

AYE

AYE

AYE

AYE

AYE

ABSENT

AYE

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

05/13/2025
Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

IX. ACADEMIC AND STUDENT AFFAIRS

1. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Richmond University Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Richmond University Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Richmond University Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Richmond University Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Richmond University Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and New Era Hemonc, LLC

WHEREAS, Hudson County Community College ("College") offers a Medical Assisting Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, New Era Hemonc, LLC continues to have the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with New Era Hemonc, LLC whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for the term established in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and New Era Hemonc, LLC;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and New Era Hemonc, LLC, effective July 1, 2025.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Continuing Partnerships Between Hudson County Community College (HCCC) and Hudson County High Schools for the Delivery of Credit Course Instruction for Academic Year 2025-26

WHEREAS, Hudson County Community College ("College") seeks to optimize community engagement through the development of academic pathways with K-20 partners and in support of the College's mission to provide high-quality educational programs and services that promote student success and upward social and economic mobility; and,

WHEREAS, the College offers high school students in Hudson County the opportunity to enroll in credit-bearing college classes through the Early College Program, and the College has agreements with public school districts, charter schools, and private schools in Hudson County to deliver instruction in selected credit courses for high school students on either of the HCCC campuses or at high school sites; and,

WHEREAS, the College seeks to continue to deliver the Early College Program to Hudson County high school students in Academic Year 2025-26; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the authorization of continuing partnerships with Hudson County High Schools for the delivery of credit course instruction for Academic Year 2025-26;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize continuing partnerships with Hudson County High Schools for the delivery of credit course instruction for Academic Year 2025-26.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-6:**

1) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in Radiography; 2) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in Radiography; 3) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in Radiography; 4) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Richmond University Medical Center for Clinical Experiences in Radiography; 5) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and New Era Hemonc, LLC; and 6) Resolution Authorizing Continuing Partnerships Between Hudson County Community College (HCCC)

and Hudson County High Schools for the Delivery of Credit Course Instruction for Academic Year 2025-26.

INTRODUCED BY:

Pamela Gardner

SECONDED BY:

Edward DeFazio

DATE:

May 13, 2025

DeFazio, Edward

AYE

Doria, Joseph

ABSENT

Gardner, Pamela

AYE

Gargiulo, Frank

AYE

Gemma, Stacy

AYE

Kenny, Roberta

AYE

Lombardo, Vincent

AYE

Rodriguez, Silvia

AYE

Stahl, Harold

ABSENT

Peña, Jeanette, Chair

AYE

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano

Signature of Recorder

05/13/2025

Date

Supporting Documents

[*Click Here for Supporting Documents*](#)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

X. NEW BUSINESS

None

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, May 13, 2025

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the May 13, 2025 meeting of the Hudson County Community College Board of Trustees be adjourned at 5:53 P.M.

INTRODUCED BY: Jeanette Peña

SECONDED BY: Pamela Gardner

DATE: May 13, 2025

DeFazio, Edward	<u>AYE</u>
Doria, Joseph	<u>ABSENT</u>
Gardner, Pamela	<u>AYE</u>
Gargiulo, Frank	<u>AYE</u>
Gemma, Stacy	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lombardo, Vincent	<u>AYE</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>ABSENT</u>
Peña, Jeanette, Chair	<u>AYE</u>

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

05/13/2025
Date

AFFILIATION AGREEMENT

This Affiliation Agreement (“**Agreement**”) is made on/about this _____ day of _____, 2025 by and between **Hudson County Community College, located at 70 Sip Avenue, Jersey City, New Jersey 07306 (“College”)** and **IJCG Opco LLC d/b/a CarePoint Health-Bayonne Medical Center, located at 29 East 29th Street, Bayonne, New Jersey 07002 (“Hospital”)**

RECITALS:

- A. College offers a Radiography Program.
- B. Hospital operates a comprehensive inpatient acute care facility licensed in the State of New Jersey ("**State**").
- C. College desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in an acute care facility.
- D. Hospital has agreed to undertake training activities and to make its facility available to identified students of College for such purposes.

Now, therefore, in consideration of the mutual promises contained herein, the parties ~~by~~ agree as follows:

I. Responsibilities of College.

- a. **Clinical Program.** To the extent permitted by law and without waiving and defenses, including governmental immunity, College shall be responsible for the implementation and operation of the clinical component of its program at Hospital ("**Program**"), which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following (i) orientation of students to the clinical experience at Hospital; (ii) provision of classroom theory and practical instruction to students prior to their clinical assignments at Hospital; (iii) preparation of student/patient assignments and rotation plans for each student and coordination of same with Hospital; (iv) continuing oral and written communication with Hospital regarding student performance and evaluation, absences and assignments of students, and other pertinent information; (v) supervision of students and their performance at Hospital;
- (vi) participation, with the students, in Hospital's Quality Assurance and related programs; and
- (vii) Performance of such other duties as may from time to time be agreed to between College and Hospital. The College warrants that each student is enrolled in the College as a radiography student and has completed the educational prerequisites to qualify them for participation in the rotation.

All students, faculty, employees, agents and representatives of College participating in the Program while on Hospital premises ("**Program Participants**") shall be accountable to Hospital's Administrator. College shall be responsible for causing all Program Participants to comply with the terms of this Agreement; with local, state and federal laws and regulations; with accreditation requirements; and with all Hospital policies and procedures. In the event of a conflict between the practices, policies and/or procedures of the College and the Hospital, the Hospital's practices, policies and procedures will prevail.

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b. **Student Statements.** College shall require each Program Participant to sign a Statement of Responsibility in the form attached hereto as **Exhibit A**, and a Statement of Confidentiality in the form attached hereto as **Exhibit B**.

c. **Health of Program Participants.** College shall ensure that Program Participants meet all applicable local, state and federal health requirements. College shall provide to Hospital satisfactory evidence that each Program Participant is free from contagious disease and does not otherwise present a health hazard to Hospital patients, employees, volunteers or guests prior to his or her participation in the Program. Such evidence shall include without limitation the completion of a tuberculin skin test (within the last six months) or evidence that each Program Participant is free of symptoms of pulmonary disease if the skin test is positive, a chest x-ray following a positive TB test result, negative drug screening, physical examination, proof of rubella, and rubella immunity by positive antibody titers or 2 doses of MMR, flu shot, and evidence of completion of the series of three hepatitis B vaccinations (if required by applicable law or Hospital policy). College and/or the Program Participant shall be responsible for arranging for the Program Participant's medical care and/or treatment, if necessary, including transportation in case of illness or injury while participating in the Program at Hospital. College shall provide to Hospital proof of Health Insurance coverage for each program participant. Unless due to the fault of Hospital, in no event shall Hospital be financially or otherwise responsible for said medical care and treatment.

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f. **OSHA Compliance.** College shall be responsible for compliance by Program Participants with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992, and as may be amended or superseded from time to time (the "Regulations"), including, but not limited to accepting the same level of responsibility as "the employer" would have to provide all employees with (1) information and training about the hazards associated with blood and other potentially infectious materials, (2) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (3) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (4) information as to the

reasons the employee should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. College's responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.

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b. Any appointments to faculty or staff by either the College or Hospital in furtherance of this Agreement shall be without entitlement of the individual to compensation or benefits for the appointed party.

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5. **Independent Contractor.** The parties hereby acknowledge that they are independent contractors, and neither the College nor any of its agents, representatives, students or employees or Program Participants shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto. Each party shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

6. **Non-Discrimination.** There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, sexual orientation, veteran status, disability or other legally protected classification in either the selection of students, or as to any aspect of the clinical training; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the student's effective participation in the Program.

7. **Confidentiality.**

a. **Hospital Information.** College recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, College and Program Participants may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. College agrees that neither College nor any Program Participant will at any time, (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without Hospital's express

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prior written consent, except in connection with the performance of College's and Program Participant's duties here under, any confidential or proprietary information of Hospital, including, without limitation, information which concerns Hospital's patients, costs, or treatment methods developed by Hospital, and which is not otherwise available to the public.

b. **Terms of Agreement.** Except for disclosure to College's legal counsel, accountant or financial advisors (none of whom shall be associated or affiliated in any way with Hospital or any of its affiliates), neither College nor any Program Participant shall disclose the terms of this Agreement to any person, unless disclosure thereof is required by law or otherwise authorized by this Agreement or consented to by Hospital in writing. Any unauthorized disclosure of the terms of this Agreement by either party may constitute a material breach of this Agreement and allow the non-breaching party the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminating this Agreement upon written notice to the other party.

c. **Privacy of Health Information.** College acknowledges that Hospital must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**"), and the privacy and security provisions of Public Law 111-005, Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 ("**ARRA**"), also known as Subtitle D of the Health Information Technology for Economic and Clinical Health Act ("**HITECH**"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Parts 160 and 164, and the federal security standards as contained in 45 C.F.R. Parts 160, 162 and 164 (collectively, the "**Regulations**"). Accordingly, Hospital may only disclose Protected Health Information, as defined in 45 C.F.R. 164.501, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a student for purposes of providing treatment to Hospital patients or training the student to be a health care provider. A student may only request or use Protected Health Information about a Hospital patient for treatment and Hospital training program purposes. A student may only disclose Protected Health Information about a Hospital patient for treatment purposes to other health care providers involved in the patient's treatment or to Hospital's workforce members involved in the student's training program for hospital's training program purposes. A student shall not disclose Protected Health Information to College or its faculty, employees, agents or representatives unless direct patient identifiers are removed to create a limited data set in accordance with the limited data set standard at 45 C.F.R. § 164.514 (e) and the disclosure is pursuant to a limited data set use agreement between Hospital and College that satisfies Hospital's obligations under the limited data set standard. A student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to College or its faculty, employees, agents or representatives for College's use in evaluating the student.

College, students and other Program Participants shall not request, use, access, or further disclose any Protected Health Information other than for the treatment and training purposes specified in this Agreement. College and Program Participants will implement appropriate

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administrative, physical and technical safeguards to prevent the request for, use or disclosure of Protected Health Information other than as permitted by this Agreement. College will promptly report to Hospital any uses or disclosures, of which College or Program Participants become aware, of Protected Health Information in violation of this Agreement. In the event that College contracts with any agents or independent contractors to whom College provides Protected Health Information, College shall include provisions in such agreements pursuant to which College and such agents or independent contractors agree to the same restrictions and conditions that apply to College with respect to Protected Health Information. College will make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the United States Department of Health and Human Services to the extent required for determining compliance with HIPAA and the Regulations.

In the event a Hospital patient (or the patient's personal representative) requests access to Protected Health Information in a Designated Record Set (as defined in 45 C.F.R. § 164.501) of Hospital from College or a Program Participant, College or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. If a Hospital patient (or the patient's personal representative) requests an amendment of Protected Health Information in a Designated Record Set of Hospital from College or a Program Participant, then College shall or the Program Participant shall immediately forward such request and any such Protected Health information in its, his or her possession to Hospital. Further, College or Program Participant shall incorporate any amendment approved by Hospital into any amended Protected Health Information in College's or Program Participant's possession.

College will document all disclosures of Protected Health Information as may be reasonably necessary for the Hospital to respond to a request for an accounting of disclosures of Protected Health Information. If College or a Program Participant receives a request for an accounting of disclosures of Protected Health Information from a Hospital patient (or the patient's personal representative), then College or the Program Participant shall within five days forward the request to Hospital. College shall assist Hospital to determine whether any such request for an accounting is a request for an accounting of Hospital's disclosures or of College's disclosures. If Hospital determines that the request is a request for an accounting of College's disclosures and College is a Covered Entity (as defined in 45 C.F.R. § 160.103), then College shall provide the patient with the accounting required by 45 C.F.R. § 164.528. If Hospital determines that the request is a request for an accounting of Hospital's disclosures, then College and Program Participants shall within 10 days forward any information in College's or Program Participants' possession that is required for Hospital to make the accounting required by 45 C.F.R. § 164.528.

College agrees that, if it or a Program Participant has a legal obligation to disclose any Protected Health Information (e.g., subpoena, court order, etc.), it will notify Hospital promptly after it learns of such obligation. If Hospital or the individual objects to the release of such Protected Health Information, College will allow Hospital and/or the individual to exercise any legal rights or remedies Hospital and/or the Individual might have to object to the release of the Protected Health Information, and College agrees to provide such assistance to Hospital and the individual, as they may reasonably request in connection therewith.

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No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by College or Hospital by virtue of this Subsection.

e. **Audit.** College shall, within five business days of a written request from Hospital, make available during normal business hours at College or Hospital all records, books, agreements, systems, policies and procedures relating to the use or disclosure of Protected Health Information for the purpose of allowing Hospital to audit and determine College's compliance with this Section 7. If Hospital discovers any violation of this Section 7, College shall promptly remedy such violation following receipt of written notice describing the violation from Hospital and shall certify in writing that it cured the violation.

f. **Survival.** The provisions set forth in this Section 7 shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

8. **Insurance.**

a. College shall secure and maintain at all times during the Term, at their sole expense, workers' compensation and employers' liability insurance covering their respective employees. Such coverage provided by College may be afforded via commercial insurance or self-insurance at state law limits.

b. College shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure health insurance coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital.

c. College shall secure and maintain at all times during the Term, at its sole expense, professional liability insurance (medical malpractice) covering College and its employees. College shall either provide coverage on behalf of Program Participants (including students) or require Program Participants (including students) to secure such coverage. If Program Participants (including students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by College and/or Program Participants may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per claim/occurrence and \$3,000,000 aggregate. Upon Hospital's request, College shall provide a certificate of insurance evidencing such coverage.

Such insurance shall not be cancelable except upon 30 days' prior written notice to the Hospital. Such coverage shall be primary and non-contributory. This coverage shall be either (1) on an occurrence basis or (2) on a claims-made basis. If the coverage is on a claims-made basis, College hereby agrees that prior to the effective date of termination of insurance coverage, College shall purchase, at its sole expense, either a replacement policy annually thereafter having a retroactive date no later than the Effective Date or tail coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of the current coverage or prior termination of this Agreement. Upon Hospital's request, College shall provide a certificate of insurance evidencing such coverage.

9. **Term.** The term of this Agreement ("**Term**"), shall be two (2) year(s) commencing on the Effective Date unless either party provides the other with written notice of termination as provided herein.

AFFILIATION AGREEMENT

10. **Termination.** Either party may terminate this Agreement at any time without cause upon at least thirty (30) days' prior written notice, provided that all students currently enrolled in the Program at Hospital at the time of notice of termination who have complied with the requirements of this Agreement shall be given the opportunity to complete their clinical Program at Hospital, such completion not to exceed one (1) month.

11. **Entire Agreement.** This Agreement and its accompanying Exhibits contain the entire understanding of the parties with respect to the subject matter hereof and supersede all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.

12. **Severability.** If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

13. **Exclusion Lists Screening.** College shall screen all Program Participants and all of its current and prospective owners, legal entities, officers, directors, employees, contractors, and agents ("Screened Persons") against (a) the United States Department of Health and Human Services/Office of Inspector General List of Excluded Individuals/Entities (available through the Internet at <http://www.oig.hhs.gov>), and (b) the General Services Administration's List of Parties Excluded from Federal Programs (available through the Internet at <http://www.epls.gov>) (collectively, the "Exclusion Lists") to ensure that none of the Screened Persons (y) are currently excluded, debarred, suspended, or otherwise ineligible to participate in Federal healthcare programs or in Federal procurement or nonprocurement programs, or (z) have been convicted of a criminal offense that falls within the ambit of 42 U.S.C. § 1320a-7(a), but have not yet been excluded, debarred, suspended, or otherwise declared ineligible (each, an "Ineligible Person"). If, at any time during the term of this Agreement any Screened Person becomes an Ineligible Person or proposed to be an Ineligible Person, College shall immediately notify Hospital of the same. Screened Persons shall not include any employee, contractor or agent who is not providing services under this Agreement.

14. **Indemnification.** The College shall indemnify and defend Hospital and its directors, officers, employees, medical staff and agents from and against all third-party claims (including reasonable attorneys' fees) to the extent caused by the negligence or breach of this Agreement by Program Participants or the College.

The Hospital shall indemnify and defend the College and its trustees, directors, officers, employees, faculty, staff students and agents from and against all third-party claims (including reasonable attorneys' fees) to the extent caused by negligence or breach of this Agreement by the Hospital or its directors, officers, employees, medical staff and/or agents.

15. **Miscellaneous.** This Agreement may not be assigned by either party but will be binding on the successors of Hospital and College. This Agreement shall be governed by and construed in accordance with the law of the state of New Jersey without regard to conflicts of laws provisions. The Agreement does not create any rights including, without limitation, any third-party rights, in any other individual (including any student) or entity that is not a party to the Agreement.

AFFILIATION AGREEMENT

IJKG Opco LLC d/b/a CarePoint Health Bayonne Medical Center

Name: Alfredo Rabines, Ph.D

Title: Chief Hospital Executive

Date: _ _ _ _ _

HUDSON COUNTY COMMUNITY COLLEGE

Name: Christopher M. Reber, Ph.D

Title: President

Address: 70 Sip Avenue, Jersey City, NJ 07306

Date: _ _ _ _ _

AFFILIATION AGREEMENT

This Affiliation Agreement (“**Agreement**”) is made on/about this _____ day of _____, 2025 by and between **Hudson County Community College, located at 70 Sip Avenue, Jersey City, New Jersey 07306 (“College”)** and **Hudson Hospital Opco LLC d/b/a CarePoint Health-Christ Hospital, located at 176 Palisade Avenue, Jersey City, New Jersey 07306 (“Hospital”)**

RECITALS:

- A. College offers a Radiography Program.
- B. Hospital operates a comprehensive inpatient acute care facility licensed in the State of New Jersey ("**State**").
- C. College desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in an acute care facility.
- D. Hospital has agreed to undertake training activities and to make its facility available to identified students of College for such purposes.

Now, therefore, in consideration of the mutual promises contained herein, the parties ~~by~~ agree as follows:

I. Responsibilities of College.

- a. **Clinical Program.** To the extent permitted by law and without waiving and defenses, including governmental immunity, College shall be responsible for the implementation and operation of the clinical component of its program at Hospital ("**Program**"), which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following (i) orientation of students to the clinical experience at Hospital; (ii) provision of classroom theory and practical instruction to students prior to their clinical assignments at Hospital; (iii) preparation of student/patient assignments and rotation plans for each student and coordination of same with Hospital; (iv) continuing oral and written communication with Hospital regarding student performance and evaluation, absences and assignments of students, and other pertinent information; (v) supervision of students and their performance at Hospital;
- (vi) participation, with the students, in Hospital's Quality Assurance and related programs; and
- (vii) Performance of such other duties as may from time to time be agreed to between College and Hospital. The College warrants that each student is enrolled in the College as a radiography student and has completed the educational prerequisites to qualify them for participation in the rotation.

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a. **Hospital Information.** College recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, College and Program Participants may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. College agrees that neither College nor any Program Participant will at any time, (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without Hospital's express

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prior written consent, except in connection with the performance of College's and Program Participant's duties here under, any confidential or proprietary information of Hospital, including, without limitation, information which concerns Hospital's patients, costs, or treatment methods developed by Hospital, and which is not otherwise available to the public.

b. **Terms of Agreement.** Except for disclosure to College's legal counsel, accountant or financial advisors (none of whom shall be associated or affiliated in any way with Hospital or any of its affiliates), neither College nor any Program Participant shall disclose the terms of this Agreement to any person, unless disclosure thereof is required by law or otherwise authorized by this Agreement or consented to by Hospital in writing. Any unauthorized disclosure of the terms of this Agreement by either party may constitute a material breach of this Agreement and shall be a material breach of this Agreement and allow the non-breaching party the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminating this Agreement upon written notice to the other party.

c. **Privacy of Health Information.** College acknowledges that Hospital must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**"), and the privacy and security provisions of Public Law 111-005, Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 ("**ARRA**"), also known as Subtitle D of the Health Information Technology for Economic and Clinical Health Act ("**HITECH**"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Parts 160 and 164, and the federal security standards as contained in 45 C.F.R. Parts 160, 162 and 164 (collectively, the "**Regulations**"). Accordingly, Hospital may only disclose Protected Health Information, as defined in 45 C.F.R. 164.501, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a student for purposes of providing treatment to Hospital patients or training the student to be a health care provider. A student may only request or use Protected Health Information about a Hospital patient for treatment and Hospital training program purposes. A student may only disclose Protected Health Information about a Hospital patient for treatment purposes to other health care providers involved in the patient's treatment or to Hospital's workforce members involved in the student's training program for hospital's training program purposes. A student shall not disclose Protected Health Information to College or its faculty, employees, agents or representatives unless direct patient identifiers are removed to create a limited data set in accordance with the limited data set standard at 45 C.F.R. § 164.514 (e) and the disclosure is pursuant to a limited data set use agreement between Hospital and College that satisfies Hospital's obligations under the limited data set standard. A student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to College or its faculty, employees, agents or representatives for College's use in evaluating the student.

College, students and other Program Participants shall not request, use, access, or further disclose any Protected Health Information other than for the treatment and training purposes specified in this Agreement. College and Program Participants will implement appropriate

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administrative, physical and technical safeguards to prevent the request for, use or disclosure of Protected Health Information other than as permitted by this Agreement. College will promptly report to Hospital any uses or disclosures, of which College or Program Participants become aware, of Protected Health Information in violation of this Agreement. In the event that College contracts with any agents or independent contractors to whom College provides Protected Health Information, College shall include provisions in such agreements pursuant to which College and such agents or independent contractors agree to the same restrictions and conditions that apply to College with respect to Protected Health Information. College will make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the United States Department of Health and Human Services to the extent required for determining compliance with HIPAA and the Regulations.

In the event a Hospital patient (or the patient's personal representative) requests access to Protected Health Information in a Designated Record Set (as defined in 45 C.F.R. § 164.501) of Hospital from College or a Program Participant, College or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. If a Hospital patient (or the patient's personal representative) requests an amendment of Protected Health Information in a Designated Record Set of Hospital from College or a Program Participant, then College shall or the Program Participant shall immediately forward such request and any such Protected Health information in its, his or her possession to Hospital. Further, College or Program Participant shall incorporate any amendment approved by Hospital into any amended Protected Health Information in College's or Program Participant's possession.

College will document all disclosures of Protected Health Information as may be reasonably necessary for the Hospital to respond to a request for an accounting of disclosures of Protected Health Information. If College or a Program Participant receives a request for an accounting of disclosures of Protected Health Information from a Hospital patient (or the patient's personal representative), then College or the Program Participant shall within five days forward the request to Hospital. College shall assist Hospital to determine whether any such request for an accounting is a request for an accounting of Hospital's disclosures or of College's disclosures. If Hospital determines that the request is a request for an accounting of College's disclosures and College is a Covered Entity (as defined in 45 C.F.R. § 160.103), then College shall provide the patient with the accounting required by 45 C.F.R. § 164.528. If Hospital determines that the request is a request for an accounting of Hospital's disclosures, then College and Program Participants shall within 10 days forward any information in College's or Program Participants' possession that is required for Hospital to make the accounting required by 45 C.F.R. § 164.528.

College agrees that, if it or a Program Participant has a legal obligation to disclose any Protected Health Information (e.g., subpoena, court order, etc.), it will notify Hospital promptly after it learns of such obligation. If Hospital or the individual objects to the release of such Protected Health Information, College will allow Hospital and/or the individual to exercise any legal rights or remedies Hospital and/or the Individual might have to object to the release of the Protected Health Information, and College agrees to provide such assistance to Hospital and the individual, as they may reasonably request in connection therewith.

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No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by College or Hospital by virtue of this Subsection.

e. **Audit.** College shall, within five business days of a written request from Hospital, make available during normal business hours at College or Hospital all records, books, agreements, systems, policies and procedures relating to the use or disclosure of Protected Health Information for the purpose of allowing Hospital to audit and determine College's compliance with this Section 7. If Hospital discovers any violation of this Section 7, College shall promptly remedy such violation following receipt of written notice describing the violation from Hospital and shall certify in writing that it cured the violation.

f. **Survival.** The provisions set forth in this Section 7 shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

8. **Insurance.**

a. College shall secure and maintain at all times during the Term, at their sole expense, workers' compensation and employers' liability insurance covering their respective employees. Such coverage provided by College may be afforded via commercial insurance or self-insurance at state law limits.

b. College shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure health insurance coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital.

c. College shall secure and maintain at all times during the Term, at its sole expense, professional liability insurance (medical malpractice) covering College and its employees. College shall either provide coverage on behalf of Program Participants (including students) or require Program Participants (including students) to secure such coverage. If Program Participants (including students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by College and/or Program Participants may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per claim/occurrence and \$3,000,000 aggregate. Upon Hospital's request, College shall provide a certificate of insurance evidencing such coverage.

Such insurance shall not be cancelable except upon 30 days' prior written notice to the Hospital. Such coverage shall be primary and non-contributory. This coverage shall be either (1) on an occurrence basis or (2) on a claims-made basis. If the coverage is on a claims-made basis, College hereby agrees that prior to the effective date of termination of insurance coverage, College shall purchase, at its sole expense, either a replacement policy annually thereafter having a retroactive date no later than the Effective Date or tail coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of the current coverage or prior termination of this Agreement. Upon Hospital's request, College shall provide a certificate of insurance evidencing such coverage.

9. **Term.** The term of this Agreement ("**Term**"), shall be two (2) year(s) commencing on the Effective Date unless either party provides the other with written notice of termination as provided herein.

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10. **Termination.** Either party may terminate this Agreement at any time without cause upon at least thirty (30) days' prior written notice, provided that all students currently enrolled in the Program at Hospital at the time of notice of termination who have complied with the requirements of this Agreement shall be given the opportunity to complete their clinical Program at Hospital, such completion not to exceed one (1) month.

11. **Entire Agreement.** This Agreement and its accompanying Exhibits contain the entire understanding of the parties with respect to the subject matter hereof and supersede all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.

12. **Severability.** If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

13. **Exclusion Lists Screening.** College shall screen all Program Participants and all of its current and prospective owners, legal entities, officers, directors, employees, contractors, and agents ("Screened Persons") against (a) the United States Department of Health and Human Services/Office of Inspector General List of Excluded Individuals/Entities (available through the Internet at <http://www.oig.hhs.gov>), and (b) the General Services Administration's List of Parties Excluded from Federal Programs (available through the Internet at <http://www.epls.gov>) (collectively, the "Exclusion Lists") to ensure that none of the Screened Persons (y) are currently excluded, debarred, suspended, or otherwise ineligible to participate in Federal healthcare programs or in Federal procurement or nonprocurement programs, or (z) have been convicted of a criminal offense that falls within the ambit of 42 U.S.C. § 1320a-7(a), but have not yet been excluded, debarred, suspended, or otherwise declared ineligible (each, an "Ineligible Person"). If, at any time during the term of this Agreement any Screened Person becomes an Ineligible Person or proposed to be an Ineligible Person, College shall immediately notify Hospital of the same. Screened Persons shall not include any employee, contractor or agent who is not providing services under this Agreement.

14. **Indemnification.** The College shall indemnify and defend Hospital and its directors, officers, employees, medical staff and agents from and against all third-party claims (including reasonable attorneys' fees) to the extent caused by the negligence or breach of this Agreement by Program Participants or the College.

The Hospital shall indemnify and defend the College and its trustees, directors, officers, employees, faculty, staff students and agents from and against all third-party claims (including reasonable attorneys' fees) to the extent caused by negligence or breach of this Agreement by the Hospital or its directors, officers, employees, medical staff and/or agents.

15. **Miscellaneous.** This Agreement may not be assigned by either party but will be binding on the successors of Hospital and College. This Agreement shall be governed by and construed in accordance with the law of the state of New Jersey without regard to conflicts of laws provisions. The Agreement does not create any rights including, without limitation, any third-party rights, in any other individual (including any student) or entity that is not a party to the Agreement.

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HUDSON HOSPITAL OPCO LLC D/B/A CAREPOINT HEALTH-CHRIST HOSPITAL

Name: Marie T. Duffy, DNP, RN, FNP-BC, NEA-BC, FACHE
Title: Executive Vice President

Date: _ _ _ _ _

HUDSON COUNTY COMMUNITY COLLEGE

Name: Christopher M. Reber, Ph.D
Title: President

Address: 70 Sip Avenue, Jersey City, NJ 07306

Date: _ _ _ _ _

AFFILIATION AGREEMENT

This Affiliation Agreement (“**Agreement**”) is made on/about this _____ day of _____, 2025 by and between **Hudson County Community College, located at 70 Sip Avenue, Jersey City, New Jersey 07306 (“College”)** and **HUMCO Opco LLC d/b/a CarePoint Health-Hoboken University Medical Center, located at 308 Willow Avenue, Hoboken, New Jersey 07030 (“Hospital”)**

RECITALS:

- A. College offers a Radiography Program.
- B. Hospital operates a comprehensive inpatient acute care facility licensed in the State of New Jersey ("**State**").
- C. College desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in an acute care facility.
- D. Hospital has agreed to undertake training activities and to make its facility available to identified students of College for such purposes.

Now, therefore, in consideration of the mutual promises contained herein, the parties ~~by~~ agree as follows:

I. Responsibilities of College.

- a. **Clinical Program.** To the extent permitted by law and without waiving and defenses, including governmental immunity, College shall be responsible for the implementation and operation of the clinical component of its program at Hospital ("**Program**"), which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following (i) orientation of students to the clinical experience at Hospital; (ii) provision of classroom theory and practical instruction to students prior to their clinical assignments at Hospital; (iii) preparation of student/patient assignments and rotation plans for each student and coordination of same with Hospital; (iv) continuing oral and written communication with Hospital regarding student performance and evaluation, absences and assignments of students, and other pertinent information; (v) supervision of students and their performance at Hospital;
- (vi) participation, with the students, in Hospital's Quality Assurance and related programs; and
- (vii) Performance of such other duties as may from time to time be agreed to between College and Hospital. The College warrants that each student is enrolled in the College as a radiography student and has completed the educational prerequisites to qualify them for participation in the rotation.

All students, faculty, employees, agents and representatives of College participating in the Program while on Hospital premises ("**Program Participants**") shall be accountable to Hospital's Administrator. College shall be responsible for causing all Program Participants to comply with the terms of this Agreement; with local, state and federal laws and regulations; with accreditation requirements; and with all Hospital policies and procedures. In the event of a conflict between the practices, policies and/or procedures of the College and the Hospital, the Hospital's practices, policies and procedures will prevail.

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b. **Student Statements.** College shall require each Program Participant to sign a Statement of Responsibility in the form attached hereto as **Exhibit A**, and a Statement of Confidentiality in the form attached hereto as **Exhibit B**.

c. **Health of Program Participants.** College shall ensure that Program Participants meet all applicable local, state and federal health requirements. College shall provide to Hospital satisfactory evidence that each Program Participant is free from contagious disease and does not otherwise present a health hazard to Hospital patients, employees, volunteers or guests prior to his or her participation in the Program. Such evidence shall include without limitation the completion of a tuberculin skin test (within the last six months) or evidence that each Program Participant is free of symptoms of pulmonary disease if the skin test is positive, a chest x-ray following a positive TB test result, negative drug screening, physical examination, proof of rubella, and rubella immunity by positive antibody titers or 2 doses of MMR, flu shot, and evidence of completion of the series of three hepatitis B vaccinations (if required by applicable law or Hospital policy). College and/or the Program Participant shall be responsible for arranging for the Program Participant's medical care and/or treatment, if necessary, including transportation in case of illness or injury while participating in the Program at Hospital. College shall provide to Hospital proof of Health Insurance coverage for each program participant. Unless due to the fault of Hospital, in no event shall Hospital be financially or otherwise responsible for said medical care and treatment.

d. **Dress Code; Meals.** College shall require the students assigned to Hospital to dress in accordance with dress and personal appearance standards approved by College. Such standards shall be in accordance with Hospital's standards regarding same. Program Participants shall pay for their own meals at Hospital.

e. **Performance of Services.** All faculty provided by College shall be duly licensed, certified or otherwise qualified to participate in the Program at Hospital. College shall have a specially designated staff for the performance of the services specified herein. College and all Program Participants shall perform its and their duties and services hereunder in accordance with all relevant local, state, and federal laws and shall comply with the standards and guidelines of all applicable accrediting bodies and the bylaws, rules and regulations of Hospital and any rules and regulations of College as may be in effect from time to time. Neither College nor any Program Participant shall interfere with or adversely affect the operation of Hospital or the performance of services therein.

f. **OSHA Compliance.** College shall be responsible for compliance by Program Participants with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992, and as may be amended or superseded from time to time (the "Regulations"), including, but not limited to accepting the same level of responsibility as "the employer" would have to provide all employees with (1) information and training about the hazards associated with blood and other potentially infectious materials, (2) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (3) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (4) information as to the

reasons the employee should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. College's responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.

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g. **Training.** Prior to a student's first assignment at Hospital, the assignment of a College employee, agent or representative to work at Hospital or the first date of service (after the Effective Date) of a faculty member at Hospital, College shall require that the individual receive training regarding Hospital's patient information privacy policies and practices, through materials or web-based training which will be provided to College by Hospital and achieve a passing score (as defined by Hospital from time to time) on a set of questions following the training. College shall maintain training records for a minimum of six years, including, without limitation, the names of those students, College employees, agents, representatives and faculty members that participated in the training, date and time of the training and the score that each received on the questions at the end ("**Training Records**"). Further, College shall make the Training Records available to Hospital promptly, and without charge, upon Hospital's request. College shall redact any information from such records as required by law prior to making them available to Hospital.

h. **Background Verifications.** College shall provide Hospital with a description of its background investigation processes, shall attest to Hospital College has completed a background check for each Program Participant in the form attached hereto as **Exhibit C**, and disclosed to Hospital any positive findings for a Program Participant to the extent permitted by law and shall provide Hospital or its designee access to the background screening results upon reasonable notice. A background check will be considered "completed" if it includes, at a minimum, all of the following elements: (1) 7 year criminal background check in current and previous counties of residence and employment, (2) confirmation that the Program Participant is not listed as sexual offender and, if requested by Hospital, in any child abuse registry (3) evidence that the Program Participant is eligible to participate in all federal and state health programs and verification that the Program Participant is not on the OIG or GSA exclusion list and (4) any other element required by Hospital to meet state or federal law requirements. Hospital shall have the right to require the withdrawal of any Program Participant the event that Program Participant fails to meet the standards established by Hospital for acceptable background.

i. **Drug Screens.** Drug testing of students will only be performed in the event of reasonable suspicion and/or post incident. The screen will be conducted at the facility in which the student is attending.

2. Responsibilities of Hospital.

a. Hospital shall cooperate in the orientation of all Program Participants to Hospital. Hospital shall provide the opportunities for such students, who shall be supervised by College and Hospital, to observe and assist in various aspects of acute care patient care. Hospital shall coordinate College's rotation and assignment schedule with its own schedule and those of other educational institutions. Hospital shall at all times retain ultimate control of the Hospital and responsibility for patient care.

b. Upon the request of College, Hospital shall assist College in the evaluation of each Program Participant's performance in the Program. However, College shall at all times remain solely responsible for the evaluation and grading of Program Participants.

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3. **Mutual Responsibilities.** The parties shall cooperate to fulfill the following mutual responsibilities:

a. Students shall be treated as trainees who have no expectation of receiving compensation or future employment from Hospital or College.

b. Any appointments to faculty or staff by either the College or Hospital in furtherance of this Agreement shall be without entitlement of the individual to compensation or benefits for the appointed party.

4. **Withdrawal of Program Participants.**

a. Hospital may immediately remove from the premises or deny access to any Program Participant who poses an immediate threat or danger to personnel or patients or to the quality of medical services or for unprofessional or disruptive behavior. Hospital shall be responsible for its decision to remove from the premises or deny access to any Program Participant.

b. Hospital may request College to withdraw or dismiss a Program Participant from the clinical site at Hospital when his or her clinical performance is unsatisfactory to Hospital or his or her behavior, in Hospital's sole discretion, is disruptive, unprofessional or detrimental to Hospital and/or its patients or has violated any local, state or federal laws or regulations. In such event, said Program Participant's participation at the clinical site shall immediately cease. Subject to the provisions of Sub section 4.a. above, it is understood that only College can dismiss the Program Participant from the Program. Hospital shall be responsible for its decision to require the removal of a Program Participant from the clinical site.

5. **Independent Contractor.** The parties hereby acknowledge that they are independent contractors, and neither the College nor any of its agents, representatives, students or employees or Program Participants shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto. Each Party shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

6. **Non -Discrimination.** There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, sexual orientation, veteran status, disability or other legally protected classification in either the selection of students, or as to any aspect of the clinical training; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the student's effective participation in the Program.

7. **Confidentiality.**

a. **Hospital Information.** College recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, College and Program Participants may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. College agrees that neither College nor any Program Participant will at any time, (either during or subsequent to the term of this Agreement), disclose to others, use, copy or permit to be copied, without Hospital's express

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prior written consent, except in connection with the performance of College's and Program Participant's duties here under, any confidential or proprietary information of Hospital, including, without limitation, information which concerns Hospital's patients, costs, or treatment methods developed by Hospital, and which is not otherwise available to the public.

b. **Terms of Agreement.** Except for disclosure to College's legal counsel, accountant or financial advisors (none of whom shall be associated or affiliated in any way with Hospital or any of its affiliates), neither College nor any Program Participant shall disclose the terms of this Agreement to any person, unless disclosure thereof is required by law or otherwise authorized by this Agreement or consented to by Hospital in writing. Any unauthorized disclosure of the terms of this Agreement by either party may constitute a material breach of this Agreement and shall allow the non-breaching party the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminating this Agreement upon written notice to the other party.

c. **Privacy of Health Information.** College acknowledges that Hospital must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**"), and the privacy and security provisions of Public Law 111-005, Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 ("**ARRA**"), also known as Subtitle D of the Health Information Technology for Economic and Clinical Health Act ("**HITECH**"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Parts 160 and 164, and the federal security standards as contained in 45 C.F.R. Parts 160, 162 and 164 (collectively, the "**Regulations**"). **Accordingly**, Hospital may only disclose Protected Health Information, as defined in 45 C.F.R. 164.501, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a student for purposes of providing treatment to Hospital patients or training the student to be a health care provider. A student may only request or use Protected Health Information about a Hospital patient for treatment and Hospital training program purposes. A student may only disclose Protected Health Information about a Hospital patient for treatment purposes to other health care providers involved in the patient's treatment or to Hospital's workforce members involved in the student's training program for hospital's training program purposes. A student shall not disclose Protected Health Information to College or its faculty, employees, agents or representatives unless direct patient identifiers are removed to create a limited data set in accordance with the limited data set standard at 45 C.F.R. § 164.514 (e) and the disclosure is pursuant to a limited data set use agreement between Hospital and College that satisfies Hospital's obligations under the limited data set standard. A student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to College or its faculty, employees, agents or representatives for College's use in evaluating the student.

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College agrees that, if it or a Program Participant has a legal obligation to disclose any Protected Health Information (e.g., subpoena, court order, etc.), it will notify Hospital promptly after it learns of such obligation. If Hospital or the individual objects to the release of such Protected Health Information, College will allow Hospital and/or the individual to exercise any legal rights or remedies Hospital and/or the Individual might have to object to the release of the Protected Health Information, and College agrees to provide such assistance to Hospital and the individual, as they may reasonably request in connection therewith.

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c. College shall secure and maintain at all times during the Term, at its sole expense, professional liability insurance (medical malpractice) covering College and its employees. College shall either provide coverage on behalf of Program Participants (including students) or require Program Participants (including students) to secure such coverage. If Program Participants (including students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by College and/or Program Participants may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per claim/occurrence and \$3,000,000 aggregate. Upon Hospital's request, College shall provide a certificate of insurance evidencing such coverage.

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11. **Entire Agreement.** This Agreement and its accompanying Exhibits contain the entire understanding of the parties with respect to the subject matter hereof and supersede all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.

12. **Severability.** If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

13. **Exclusion Lists Screening.** College shall screen all Program Participants and all of its current and prospective owners, legal entities, officers, directors, employees, contractors, and agents ("Screened Persons") against (a) the United States Department of Health and Human Services/Office of Inspector General List of Excluded Individuals/Entities (available through the Internet at <http://www.oig.hhs.gov>), and (b) the General Services Administration's List of Parties Excluded from Federal Programs (available through the Internet at <http://www.epls.gov>) (collectively, the "Exclusion Lists") to ensure that none of the Screened Persons (y) are currently excluded, debarred, suspended, or otherwise ineligible to participate in Federal healthcare programs or in Federal procurement or nonprocurement programs, or (z) have been convicted of a criminal offense that falls within the ambit of 42 U.S.C. § 1320a-7(a), but have not yet been excluded, debarred, suspended, or otherwise declared ineligible (each, an "Ineligible Person"). If, at any time during the term of this Agreement any Screened Person becomes an Ineligible Person or proposed to be an Ineligible Person, College shall immediately notify Hospital of the same. Screened Persons shall not include any employee, contractor or agent who is not providing services under this Agreement.

14. **Indemnification.** The College shall indemnify and defend Hospital and its directors, officers, employees, medical staff and agents from and against all third-party claims (including reasonable attorneys' fees) to the extent caused by the negligence or breach of this Agreement by Program Participants or the College.

The Hospital shall indemnify and defend the College and its trustees, directors, officers, employees, faculty, staff students and agents from and against all third-party claims (including reasonable attorneys' fees) to the extent caused by negligence or breach of this Agreement by the Hospital or its directors, officers, employees, medical staff and/or agents.

15. **Miscellaneous.** This Agreement may not be assigned by either party but will be binding on the successors of Hospital and College. This Agreement shall be governed by and construed in accordance with the law of the state of New Jersey without regard to conflicts of laws provisions. The Agreement does not create any rights including, without limitation, any third-party rights, in any other individual (including any student) or entity that is not a party to the Agreement.

AFFILIATION AGREEMENT

HUMC OPCO, LLC D/B/A CAREPOINT HEALTH HOBOKEN UNIVERSITY MEDICAL CENTER

Name: Anthony Gagliardi, MD, CHE, FACP, FCCP

Title: Chief Hospital Executive

Date: _ _ _ _ _

HUDSON COUNTY COMMUNITY COLLEGE

Name: Christopher M. Reber, Ph.D

Title: President

Address: 70 Sip Avenue, Jersey City, NJ 07306

Date: _ _ _ _ _

AFFILIATION AGREEMENT

This Affiliation Agreement (“**Agreement**”) is made on/about this _____ day of _____, 2025 by and between **Hudson County Community College, located at 70 Sip Avenue, Jersey City, New Jersey 07306 (“College”)** and **Richmond University Medical Center located at 355 Bard Avenue, Staten Island, New York 10310 (“Hospital”)**

RECITALS:

- A. College offers a Radiography Program.
- B. Hospital operates a comprehensive inpatient acute care facility licensed in the State of New York ("**State**").
- C. College desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in an acute care facility.
- D. Hospital has agreed to undertake training activities and to make its facility available to identified students of College for such purposes.

Now, therefore, in consideration of the mutual promises contained herein, the parties ~~by~~ agree as follows:

I. Responsibilities of College.

- a. **Clinical Program.** To the extent permitted by law and without waiving and defenses, including governmental immunity, College shall be responsible for the implementation and operation of the clinical component of its program at Hospital ("**Program**"), which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following (i) orientation of students to the clinical experience at Hospital; (ii) provision of classroom theory and practical instruction to students prior to their clinical assignments at Hospital; (iii) preparation of student/patient assignments and rotation plans for each student and coordination of same with Hospital; (iv) continuing oral and written communication with Hospital regarding student performance and evaluation, absences and assignments of students, and other pertinent information; (v) supervision of students and their performance at Hospital;
- (vi) participation, with the students, in Hospital's Quality Assurance and related programs; and
- (vii) Performance of such other duties as may from time to time be agreed to between College and Hospital. The College warrants that each student is enrolled in the College as a radiography student and has completed the educational prerequisites to qualify them for participation in the rotation.

All students, faculty, employees, agents and representatives of College participating in the Program while on Hospital premises ("**Program Participants**") shall be accountable to Hospital's Administrator. College shall be responsible for causing all Program Participants to comply with the terms of this Agreement; with local, state and federal laws and regulations; with accreditation requirements; and with all Hospital policies and procedures. In the event of a conflict between the practices, policies and/or procedures of the College and the Hospital, the Hospital's practices, policies and procedures will prevail.

AFFILIATION AGREEMENT

b. **Student Statements.** College shall require each Program Participant to sign a Statement of Responsibility in the form attached hereto as **Exhibit A**, and a Statement of Confidentiality in the form attached hereto as **Exhibit B**.

c. **Health of Program Participants.** College shall ensure that Program Participants meet all applicable local, state and federal health requirements. College shall provide to Hospital satisfactory evidence that each Program Participant is free from contagious disease and does not otherwise present a health hazard to Hospital patients, employees, volunteers or guests prior to his or her participation in the Program. Such evidence shall include without limitation the completion of a tuberculin skin test (within the last six months) or evidence that each Program Participant is free of symptoms of pulmonary disease if the skin test is positive, a chest x-ray following a positive TB test result, negative drug screening, physical examination, proof of rubella, and rubella immunity by positive antibody titers or 2 doses of MMR, flu shot, and evidence of completion of the series of three hepatitis B vaccinations (if required by applicable law or Hospital policy). College and/or the Program Participant shall be responsible for arranging for the Program Participant's medical care and/or treatment, if necessary, including transportation in case of illness or injury while participating in the Program at Hospital. College shall provide to Hospital proof of Health Insurance coverage for each program participant. Unless due to the fault of Hospital, in no event shall Hospital be financially or otherwise responsible for said medical care and treatment.

d. **Dress Code; Meals.** College shall require the students assigned to Hospital to dress in accordance with dress and personal appearance standards approved by College. Such standards shall be in accordance with Hospital's standards regarding same. Program Participants shall pay for their own meals at Hospital.

e. **Performance of Services.** All faculty provided by College shall be duly licensed, certified or otherwise qualified to participate in the Program at Hospital. College shall have a specially designated staff for the performance of the services specified herein. College and all Program Participants shall perform its and their duties and services hereunder in accordance with all relevant local, state, and federal laws and shall comply with the standards and guidelines of all applicable accrediting bodies and the bylaws, rules and regulations of Hospital and any rules and regulations of College as may be in effect from time to time. Neither College nor any Program Participant shall interfere with or adversely affect the operation of Hospital or the performance of services therein.

f. **OSHA Compliance.** College shall be responsible for compliance by Program Participants with the final regulations issued by the Occupational Safety and Health Administration governing employee exposure to bloodborne pathogens in the workplace under Section VI(b) of the Occupational Safety and Health Act of 1970, which regulations became effective March 6, 1992, and as may be amended or superseded from time to time (the "Regulations"), including, but not limited to accepting the same level of responsibility as "the employer" would have to provide all employees with (1) information and training about the hazards associated with blood and other potentially infectious materials, (2) information and training about the protective measures to be taken to minimize the risk of occupational exposure to bloodborne pathogens, (3) training in the appropriate actions to take in an emergency involving exposure to blood and other potentially infectious materials, and (4) information as to the

reasons the employee should participate in hepatitis B vaccination and post-exposure evaluation and follow-up. College's responsibility with respect to the Regulations also shall include the provision of the hepatitis B vaccination or documentation of declination in accordance with the Regulations.

AFFILIATION AGREEMENT

g. **Training.** Prior to a student's first assignment at Hospital, the assignment of a College employee, agent or representative to work at Hospital or the first date of service (after the Effective Date) of a faculty member at Hospital, College shall require that the individual receive training regarding Hospital's patient information privacy policies and practices, through materials or web-based training which will be provided to College by Hospital and achieve a passing score (as defined by Hospital from time to time) on a set of questions following the training. College shall maintain training records for a minimum of six years, including, without limitation, the names of those students, College employees, agents, representatives and faculty members that participated in the training, date and time of the training and the score that each received on the questions at the end ("**Training Records**"). Further, College shall make the Training Records available to Hospital promptly, and without charge, upon Hospital's request. College shall redact any information from such records as required by law prior to making them available to Hospital.

h. **Background Verifications.** College shall provide Hospital with a description of its background investigation processes, shall attest to Hospital College has completed a background check for each Program Participant in the form attached hereto as **Exhibit C**, and disclosed to Hospital any positive findings for a Program Participant to the extent permitted by law and shall provide Hospital or its designee access to the background screening results upon reasonable notice. A background check will be considered "completed" if it includes, at a minimum, all of the following elements: (1) 7 year criminal background check in current and previous counties of residence and employment, (2) confirmation that the Program Participant is not listed as sexual offender and, if requested by Hospital, in any child abuse registry (3) evidence that the Program Participant is eligible to participate in all federal and state health programs and verification that the Program Participant is not on the OIG or GSA exclusion list and (4) any other element required by Hospital to meet state or federal law requirements. Hospital shall have the right to require the withdrawal of any Program Participant the event that Program Participant fails to meet the standards established by Hospital for acceptable background.

i. **Drug Screens.** Drug testing of students will only be performed in the event of reasonable suspicion and/or post incident. The screen will be conducted at the facility in which the student is attending.

2. Responsibilities of Hospital.

a. Hospital shall cooperate in the orientation of all Program Participants to Hospital. Hospital shall provide the opportunities for such students, who shall be supervised by College and Hospital, to observe and assist in various aspects of acute care patient care. Hospital shall coordinate College's rotation and assignment schedule with its own schedule and those of other educational institutions. Hospital shall at all times retain ultimate control of the Hospital and responsibility for patient care.

b. Upon the request of College, Hospital shall assist College in the evaluation of each Program Participant's performance in the Program. However, College shall at all times remain solely responsible for the evaluation and grading of Program Participants.

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3. **Mutual Responsibilities.** The parties shall cooperate to fulfill the following mutual responsibilities:

a. Students shall be treated as trainees who have no expectation of receiving compensation or future employment from Hospital or College.

b. Any appointments to faculty or staff by either the College or Hospital in furtherance of this Agreement shall be without entitlement of the individual to compensation or benefits for the appointed party.

4. **Withdrawal of Program Participants.**

- a. Hospital may immediately remove from the premises or deny access to any Program Participant who poses an immediate threat or danger to personnel or patients or to the quality of medical services or for unprofessional or disruptive behavior. Hospital shall be responsible for its decision to remove from the premises or deny access to any Program Participant.
- b. Hospital may request College to withdraw or dismiss a Program Participant from the clinical site at Hospital when his or her clinical performance is unsatisfactory to Hospital or his or her behavior, in Hospital's sole discretion, is disruptive, unprofessional or detrimental to Hospital and/or its patients or has violated any local, state or federal laws or regulations. In such event, said Program Participant's participation at the clinical site shall immediately cease. Subject to the provisions of Sub section 4.a. above, it is understood that only College can dismiss the Program Participant from the Program. Hospital shall be responsible for its decision to require the removal of a Program Participant from the clinical site.

5. **Independent Contractor.** The parties hereby acknowledge that they are independent contractors, and neither the College nor any of its agents, representatives, students or employees or Program Participants shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto. Each Party shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. The provisions set forth herein shall survive expiration or other termination of this Agreement regardless of the cause of such termination.

6. **Non-Discrimination.** There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, sexual orientation, veteran status, disability or other legally protected classification in either the selection of students, or as to any aspect of the clinical training; provided, however, that with respect to disability, the disability must not be such as would, even with reasonable accommodation, in and of itself preclude the student's effective participation in the Program.

7. **Confidentiality.**

a. **Hospital Information.** College recognizes and acknowledges that, by virtue of entering into this Agreement and fulfilling the terms of this Agreement, College and Program Participants may have access to certain information of Hospital that is confidential and constitutes valuable, special and unique property of Hospital. College agrees that neither College nor any Program Participant will at any time, (either during or subsequent to the term of this Agreement), disclose to others, use, copy or

permit to be copied, without Hospital's express

AFFILIATION AGREEMENT

prior written consent, except in connection with the performance of College's and Program Participant's duties here under, any confidential or proprietary information of Hospital, including, without limitation, information which concerns Hospital's patients, costs, or treatment methods developed by Hospital, and which is not otherwise available to the public.

b. **Terms of Agreement.** Except for disclosure to College's legal counsel, accountant or financial advisors (none of whom shall be associated or affiliated in any way with Hospital or any of its affiliates), neither College nor any Program Participant shall disclose the terms of this Agreement to any person, unless disclosure thereof is required by law or otherwise authorized by this Agreement or consented to by Hospital in writing. Any unauthorized disclosure of the terms of this Agreement by either party may constitute a material breach of this Agreement and shall allow the non-breaching party the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminate this Agreement upon written notice to the other party.

c. **Privacy of Health Information.** College acknowledges that Hospital must comply with the applicable provisions of the Administrative Simplification section of the Health Insurance Portability and Accountability Act of 1996 ("**HIPAA**"), and the privacy and security provisions of Public Law 111-005, Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 ("**ARRA**"), also known as Subtitle D of the Health Information Technology for Economic and Clinical Health Act ("**HITECH**"), and the requirements of any regulations promulgated thereunder, including, without limitation, the federal privacy regulations as contained in 45 C.F.R. Parts 160 and 164, and the federal security standards as contained in 45 C.F.R. Parts 160, 162 and 164 (collectively, the "**Regulations**"). **Accordingly**, Hospital may only disclose Protected Health Information, as defined in 45 C.F.R. 164.501, or Individually Identifiable Health Information, as defined in 42 U.S.C. § 1320d(6) (collectively, "Protected Health Information") to a student for purposes of providing treatment to Hospital patients or training the student to be a health care provider. A student may only request or use Protected Health Information about a Hospital patient for treatment and Hospital training program purposes. A student may only disclose Protected Health Information about a Hospital patient for treatment purposes to other health care providers involved in the patient's treatment or to Hospital's workforce members involved in the student's training program for hospital's training program purposes. A student shall not disclose Protected Health Information to College or its faculty, employees, agents or representatives unless direct patient identifiers are removed to create a limited data set in accordance with the limited data set standard at 45 C.F.R. § 164.514 (e) and the disclosure is pursuant to a limited data set use agreement between Hospital and College that satisfies Hospital's obligations under the limited data set standard. A student may disclose a patient's health information that has been de-identified in accordance with the de-identification standard at 45 C.F.R. § 164.514(a) - (c) to College or its faculty, employees, agents or representatives for College's use in evaluating the student.

College, students and other Program Participants shall not request, use, access, or further disclose any Protected Health Information other than for the treatment and training purposes specified in

this Agreement. College and Program Participants will implement appropriate

AFFILIATION AGREEMENT

administrative, physical and technical safeguards to prevent the request for, use or disclosure of Protected Health Information other than as permitted by this Agreement. College will promptly report to Hospital any uses or disclosures, of which College or Program Participants become aware, of Protected Health Information in violation of this Agreement. In the event that College contracts with any agents or independent contractors to whom College provides Protected Health Information, College shall include provisions in such agreements pursuant to which College and such agents or independent contractors agree to the same restrictions and conditions that apply to College with respect to Protected Health Information. College will make its internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of the United States Department of Health and Human Services to the extent required for determining compliance with HIPAA and the Regulations.

In the event a Hospital patient (or the patient's personal representative) requests access to Protected Health Information in a Designated Record Set (as defined in 45 C.F.R. § 164.501) of Hospital from College or a Program Participant, College or the Program Participant shall immediately forward such request and any such Protected Health Information in its, his or her possession to Hospital. If a Hospital patient (or the patient's personal representative) requests an amendment of Protected Health Information in a Designated Record Set of Hospital from College or a Program Participant, then College shall or the Program Participant shall immediately forward such request and any such Protected Health information in its, his or her possession to Hospital. Further, College or Program Participant shall incorporate any amendment approved by Hospital into any amended Protected Health Information in College's or Program Participant's possession.

College will document all disclosures of Protected Health Information as may be reasonably necessary for the Hospital to respond to a request for an accounting of disclosures of Protected Health Information. If College or a Program Participant receives a request for an accounting of disclosures of Protected Health Information from a Hospital patient (or the patient's personal representative), then College or the Program Participant shall within five days forward the request to Hospital. College shall assist Hospital to determine whether any such request for an accounting is a request for an accounting of Hospital's disclosures or of College's disclosures. If Hospital determines that the request is a request for an accounting of College's disclosures and College is a Covered Entity (as defined in 45 C.F.R. § 160.103), then College shall provide the patient with the accounting required by 45 C.F.R. § 164.528. If Hospital determines that the request is a request for an accounting of Hospital's disclosures, then College and Program Participants shall within 10 days forward any information in College's or Program Participants' possession that is required for Hospital to make the accounting required by 45 C.F.R. § 164.528.

College agrees that, if it or a Program Participant has a legal obligation to disclose any Protected Health Information (e.g., subpoena, court order, etc.), it will notify Hospital promptly after it learns of such obligation. If Hospital or the individual objects to the release of such Protected Health Information, College will allow Hospital and/or the individual to exercise any legal rights or remedies Hospital and/or the Individual might have to object to the release of the Protected Health Information, and College agrees to provide such assistance to Hospital and the individual, as they may reasonably request in connection therewith.

AFFILIATION AGREEMENT

No attorney-client, accountant-client or other legal or equitable privilege shall be deemed to have been waived by College or Hospital by virtue of this Subsection.

e. **Audit.** College shall, within five business days of a written request from Hospital, make available during normal business hours at College or Hospital all records, books, agreements, systems, policies and procedures relating to the use or disclosure of Protected Health Information for the purpose of allowing Hospital to audit and determine College's compliance with this Section 7. If Hospital discovers any violation of this Section 7, College shall promptly remedy such violation following receipt of written notice describing the violation from Hospital and shall certify in writing that it cured the violation.

f. **Survival.** The provisions set forth in this Section 7 shall survive expiration or other termination of this Agreement, regardless of the cause of such termination.

8. **Insurance.**

a. College shall secure and maintain at all times during the Term, at their sole expense, workers' compensation and employers' liability insurance covering their respective employees. Such coverage provided by College may be afforded via commercial insurance or self-insurance at state law limits.

b. College shall either provide coverage on behalf of Program Participants (students) or require Program Participants (students) to secure health insurance coverage. If Program Participants (students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital.

c. College shall secure and maintain at all times during the Term, at its sole expense, professional liability insurance (medical malpractice) covering College and its employees. College shall either provide coverage on behalf of Program Participants (including students) or require Program Participants (including students) to secure such coverage. If Program Participants (including students) provide coverage on their own behalf, such coverage must be placed with an insurer approved by Hospital. Such coverage provided by College and/or Program Participants may be afforded via commercial insurance, self-insurance, a captive, or some combination thereof at limits of at least \$1,000,000 per claim/occurrence and \$3,000,000 aggregate. Upon Hospital's request, College shall provide a certificate of insurance evidencing such coverage.

Such insurance shall not be cancelable except upon 30 days' prior written notice to the Hospital. Such coverage shall be primary and non-contributory. This coverage shall be either (1) on an occurrence basis or (2) on a claims-made basis. If the coverage is on a claims-made basis, College hereby agrees that prior to the effective date of termination of insurance coverage, College shall purchase, at its sole expense, either a replacement policy annually thereafter having a retroactive date no later than the Effective Date or tail coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of the current coverage or prior termination of this Agreement. Upon Hospital's request, College shall provide a certificate of insurance evidencing such coverage.

9. **Term.** The term of this Agreement ("**Term**"), shall be two (2) year(s) commencing on the Effective Date unless either party provides the other with written notice of termination as provided herein.

AFFILIATION AGREEMENT

10. **Termination.** Either party may terminate this Agreement at any time without cause upon at least thirty (30) days' prior written notice, provided that all students currently enrolled in the Program at Hospital at the time of notice of termination who have complied with the requirements of this Agreement shall be given the opportunity to complete their clinical Program at Hospital, such completion not to exceed one (1) month.

11. **Entire Agreement.** This Agreement and its accompanying Exhibits contain the entire understanding of the parties with respect to the subject matter hereof and supersede all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.

12. **Severability.** If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

13. **Exclusion Lists Screening.** College shall screen all Program Participants and all of its current and prospective owners, legal entities, officers, directors, employees, contractors, and agents ("Screened Persons") against (a) the United States Department of Health and Human Services/Office of Inspector General List of Excluded Individuals/Entities (available through the Internet at <http://www.oig.hhs.gov>), and (b) the General Services Administration's List of Parties Excluded from Federal Programs (available through the Internet at <http://www.epls.gov>) (collectively, the "Exclusion Lists") to ensure that none of the Screened Persons (y) are currently excluded, debarred, suspended, or otherwise ineligible to participate in Federal healthcare programs or in Federal procurement or nonprocurement programs, or (z) have been convicted of a criminal offense that falls within the ambit of 42 U.S.C. § 1320a-7(a), but have not yet been excluded, debarred, suspended, or otherwise declared ineligible (each, an "Ineligible Person"). If, at any time during the term of this Agreement any Screened Person becomes an Ineligible Person or proposed to be an Ineligible Person, College shall immediately notify Hospital of the same. Screened Persons shall not include any employee, contractor or agent who is not providing services under this Agreement.

14. **Indemnification.** The College shall indemnify and defend Hospital and its directors, officers, employees, medical staff and agents from and against all third-party claims (including reasonable attorneys' fees) to the extent caused by the negligence or breach of this Agreement by Program Participants or the College.

The Hospital shall indemnify and defend the College and its trustees, directors, officers, employees, faculty, staff students and agents from and against all third-party claims (including reasonable attorneys' fees) to the extent caused by negligence or breach of this Agreement by the Hospital or its directors, officers, employees, medical staff and/or agents.

15. **Miscellaneous.** This Agreement may not be assigned by either party but will be binding on the successors of Hospital and College. This Agreement shall be governed by and construed in accordance with the law of the state of New Jersey without regard to conflicts of laws provisions. The Agreement does not create any rights including, without limitation, any third-party rights, in any other individual (including any student) or entity that is not a party to the Agreement.

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Richmond University Medical Center

Name: Daniel J. Messina, Ph.D., FACHE, LNHA
Title: President & Chief Executive Officer

Date: _ _ _ _ _

Richmond University Medical Center

Name: Kathryn Giovinazzo, MBA
Title: Assistant Vice President, Clinical Services

Date: _ _ _ _ _

HUDSON COUNTY COMMUNITY COLLEGE

Name: Christopher M. Reber, Ph.D
Title: President

Address: 70 Sip Avenue, Jersey City, NJ 07306

Date: _ _ _ _ _

**AFFILIATION AGREEMENT
BETWEEN
HUDSON COUNTY COMMUNITY COLLEGE
AND
NEW ERA HEMONC LLC**

Agreement, effective JULY 1, 2025 by and between Hudson County Community College ("College"), located at 70 Sip Avenue Jersey City, New Jersey 07306, and

**The New Era Hemonc LLC, Dr. Renu Lamba, Principle
473 Broadway, Bayonne, New Jersey 07002**

1. **TERMS**

This contract shall be for a period of two years commencing July 1, 2025 and continuing until April 30, 2027 for the **Medical Assisting Program**.

This agreement shall be reviewed at the end of the term and may be renewed by a new written agreement of both parties.

Either party may at any time during the term of this agreement, with or without cause, terminate this agreement upon one hundred twenty (120) days written notice to the other party.

New Era Hemonc (also referred to herein as "Agency") may immediately terminate a student(s) participation in the program established under this agreement, if the Agency believes that the continued participation of the student(s) is unsafe, disruptive, detrimental to client care, or otherwise not in conformity with the Agency's standards, policies, procedures, or health requirements. Agency shall be responsible for its decision to terminate a students participation in the program established under this agreement.

2. **COLLEGE RESPONSIBILITIES**

The College as the sponsoring entity agrees:

- a. To assume full responsibility for the planning and the execution of the curriculum for its students including the administration, curriculum content, and faculty appointments.
- b. To provide an assignment schedule of dates for the affiliation periods throughout the academic year.
- c. That students assigned for extemship experience will receive no compensation.
- d. To advise students that they are required to conform to the rules, regulations, and policies of New Era Hemonc. These rules, regulations and policies will be available and reviewed with the students/Faculty by the Agency.

- e. To require student's statement of health screening to include:
 - 1. physical exam
 - 2. proof of negative reaction to two (2) consecutive Mantoux tests given within three (3) weeks, or if positive reaction, negative chest x-ray result on file
 - 3. rubella, rubeola, varicella and mumps immunity as proven by blood test or written physician's confirmation
 - 4. hepatitis B vaccine or signed waiver, if student refuses to be immunized
 - 5. current CPR certification
 - 6. COVID 19 vaccination
 - f. To provide medical documentation of any special physical needs of students and to provide for any special allergic needs of the students.
 - g. To complete criminal background checks on students, if requested by Agency, and provide the Agency with such evidence upon request.
 - h. To assure that students have their own malpractice insurance and provide the Agency with such evidence upon request.
3. **AGENCY CENTER RESPONSIBILITIES**
- a. To participate in joint evaluation of the effectiveness of the externship experiences through meetings and/or written evaluations of the students and Faculty.
 - b. To provide necessary supplies, facilities, and supervision as may be required to insure quality education for the students without impairing quality client care.
 - c. To provide an orientation of its facilities, policies, and procedures for the College's Faculty and students.
4. **MUTUAL OBLIGATIONS**
- a. The Agency shall at all times retain sole responsibility for all patient/client care, and the extent of participation of the student in assisting with or observing client care. (However, the foregoing statement is not meant to address the issue of ultimate legal liability in the event of a claim.)
 - b. Responsibility for planning the externship experience with the Agency will be jointly shared by the Agency's staff and the College's instructors, subject at all times to the policies, rules, and regulations of New Era Hemonc.
 - c. Student curriculum, attendance, and scheduling shall be under the direction of the College as long as they do not conflict with the Agency's policies, rules, and regulations.

- d. Students are not employees of either party during the hours in which they participate in this program.
- e. The student of the College will start his/her externship experience program as determined by mutual agreement. Minor adjustments in the length of service and the period during which it shall be rendered may be made with the mutual consent of the College and the Agency.

5. **INSURANCE**

During the term of this Agreement, the College shall at all times maintain Professional Liability Insurance including coverage for any acts of negligence of its students, Faculty, officers, or employees with respect to any liability arising out of their participating in the program in amounts of not less than \$1,000,000 per occurrence and \$3,000,000 aggregate per year. The College shall also provide general liability coverage in the minimum amount of \$1,000,000 for personal injury, or property damage and \$3,000,000 in the aggregation.

6. **CONFIDENTIALITY**

Both the College and Agency shall at all times comply with standards mandated by state and federal law of regulatory agencies and accrediting agencies, including those pertaining to confidentiality and documentation.

7. **INDEMNIFICATION**

The College agrees to protect, indemnify, and hold harmless New Era Hemonc, and its respective officers, trustees, employees, Faculty members, students, house staff, and attending physicians from and against any and all third-party claims, demands, causes of action, damages and judgments (including, but not limited to, such on behalf of a client or that client's agent or family) which may be imposed upon, incurred, or brought against the Agency by a third-party as a result of any negligent acts of omission or commission by the College or its officers, directors, employees, students or Faculty members committed in connection with this Agreement, except that such indemnity shall not apply to the extent that a claim, demand, cause of action, damage or judgment arises out of the negligent or wrongful acts or omissions of the Agency, its officers, directors, employees, contractors or by those for whom the Agency is responsible.

New Era Hemonc agrees to protect, indemnify, and hold harmless the College and its officers, trustees, employees, Faculty members and students from and against any and all third-party claims, demands, causes of action, damages, and judgments (including, but not limited to such on behalf of a client or that client's agent or family), which may be imposed upon, incurred, or brought against the College by a third-party as a result of any negligent acts of omission or commission by the Agency or its officers, directors, employees, or Faculty members committed in connection with this agreement, except that such indemnity shall not apply to the extent that a claim, demand, cause of action, damage or judgment arises out of the negligent or wrongful acts or omissions of the College, its officers, directors, employees, students or Faculty.

8. **EMERGENCY MEDICAL CARE**

New Era Hemonc agrees that College personnel assigned the Agency in conjunction with their participation in this agreement shall have access to emergency medical care in the event of illness or injury requiring medical attention. However, such medical care shall be at the individual's own expense.

9. **REGULATORY REQUIREMENTS**

Both parties agree to meet and fulfill all applicable standards as outlined by the State Department of Health and all applicable regulatory requirements.

10. **CHOICE OF LAW**

This Agreement shall be subject to, and interpreted in accordance with, the laws of the State of New Jersey, without regards to New Jersey's conflicts of laws principles or rules.

Signed:

Dr. [] eber, President
Hudson County Community College

Date

Signed:

Dr. Renu Lamba
New Era Hemonc, Principle

Date

**New and On-Going Partnerships with Hudson County High Schools for the
Delivery of Credit Course Instruction for Academic Year 2025-2026
Under the Early College Program.**

Hudson County Community College (HCCC) proposes agreements with school districts, charter, and private schools in Hudson County for the delivery of instruction in selected credit courses and degree programs for high school students on the HCCC or high school campuses. Individual high school students who live in, or attend school in, Hudson County are eligible to enroll in up to a total of 36 credits prior to high school graduation at a reduced tuition rate and receive college credit upon successful completion of courses. Agreements with Bayonne High School, Kearny High School, North Bergen High School, Rising Star Academy, and schools within the Hudson County Schools of Technology and Jersey City Public School District will continue to allow students to exceed 36 credits to obtain an Associate Degree. Students have access to HCCC's academic advising program, tutoring services, library resources and computer laboratories. In order to participate in the Early College Program, students must successfully complete one of the mechanisms for college placement for required prerequisite courses and must have the approval of their parents/guardians and guidance counselors.

The tuition for the Early College Program will be determined on an annual basis by agreement with the individual school districts, charter, or private schools, and based on the type of selected course(s), instructor(s), and location. For the 2025-2026 academic year (Fall/Spring/Summer I/Summer II) the majority of course offerings will be at a discounted rate of 50% of in-county tuition, and will be applied for classes taught by HCCC faculty.

Differentiated tuition per credit of 25% of in-county tuition will be applied for courses taught on the high school campus by the high school faculty during the day. The College will waive all general HCCC fees with the exception of course-specific fees. HCCC will not bill students directly for tuition, unless the school district identifies the students as self-paying students. Any required transportation or textbooks will be provided by the high school or student.

A. Bayonne Board of Education (Bayonne High School)

Bayonne Board of Education has partnered with Hudson County Community College (HCCC) to provide an Associate Degree in Liberal Arts to students selected by Bayonne High School. The agreement began in Academic Year 2020-2021. The instruction will be performed by either HCCC faculty on the Hudson County Community College campus or HCCC-approved High School faculty on the high school campus through at least the 2028-2029 academic year. The high school had its first cohort receiving an Associate Degree in Liberal Arts General Studies in May, 2024 and will start its sixth degree-seeking cohort this academic year.

B. Bergen County Technical Schools

Hudson County Community College and the Bergen County Technical Schools (BCTS) continues an articulation agreement that will permit graduates of the BCTS Culinary Program who matriculate at HCCC will have the opportunity to transfer up to 9 credits towards their Associate Degree.

C. Cranford Board of Education (Cranford High School)

HCCC continues a partnership with the Cranford Board of Education to offer dual credit opportunities in Culinary Arts and Biology for students at Cranford High School in the 2025-2026 academic year. Students will continue to have the opportunity to take CAI-117 (Production Kitchen Skills I), CAI-118 (Pantry and Breakfast Cookery), and BIO-201 (Practical Nutrition) as part of their high school curriculum.

D. Harrison Board of Education (Harrison High School)

Since 2014, the inaugural year of Early College's partnership with Harrison High School, over 150 students have been served and supported. Harrison High School will continue their partnership for the sixth year and will be selecting seniors who are college ready to take Psychology, Sociology, Speech, Political Science, and Precalculus, at the Journal Square Campus of Hudson County Community College taught by HCCC faculty. Our partnership includes a two-year culinary program in which students will earn 10 credits towards in Culinary and Hospitality. The program starts in the junior year and ends their senior year. The courses, in sequential order, are HMT-110 (Introduction to the Hospitality Industry), CAI-115 (Food Sanitation & Culinary Principles), CAI-119 (Bakeshop I), CAI-118 (Pantry and Breakfast Cookery), and CAI-117 (Production Kitchen Skills I). Students in the graduating class of 2018 were part of the first senior class at Harrison to complete the program and receive a certificate of completion on May 11, 2018.

E. Hoboken Charter School

Hoboken Charter School continues to sponsor select students to take courses at Hudson County Community College. This is the seventh year students will enroll in courses.

F. Hudson County Schools of Technology (High Tech and County Prep High Schools)

The partnership with the Hudson County Schools of Technology is the only partnership that allows all students the opportunity to earn a full associate degree upon high school graduation. The program started with select cohorts at High Tech, but has now been expanded to all students attending both high schools. There are currently 150 students following the pathway to possibly earning an Associate Degree in Science and Mathematics.

Students will also be able to continue earning additional dual enrollment pathways in Computer Science, Culinary Arts, Personal Fitness Training, and Wood Technology.

In 2025-2026, students from County Prep will also once again be able to take select courses from the Associate of Applied Science in Early Childhood Education. The students will have the opportunity to earn 11 CDP credits, which will permit them to sit for the Childcare Development Associate (CDA) license upon high school graduation.

Students will continue to have the opportunity to take Intro to Psychology after school in both the fall and spring semesters. These courses are taught by County Prep teachers who are also college adjunct instructors.

G. Jersey City Board of Education (Jersey City Public High Schools)

For the past 10 years, HCCC and Jersey City Board of Education (JCBOE) have collaborated to offer college level courses to high school students from the Jersey City Public Schools. In the 2021-2022 academic year, JCBOE celebrated their second group of students earning an Associate Degree upon graduation. During the 2025-2026 academic year, Dickinson, Ferris, Lincoln, and Innovation High Schools have students pursuing degrees through a variety of dual enrollment pathways. The pathways involve a combination of dual enrollment courses as well as courses taught by HCCC instructors.

Also continuing into the 2025-2026 academic year, up to 32 students from Lincoln High School will enroll in 10 total credits in Culinary Arts. The classes will be taught by HCCC faculty for 12 Fridays in both the fall and spring semesters. Students will earn seven college credits upon successful completion of the program.

H. Kearny Board of Education (Kearny High School)

Beginning in the 2021-2022 academic year, the College began a new partnership with KHS that allows up to 25 students to earn an Associate of Arts in Liberal Arts General upon high school graduation through a combination of dual enrollment classes at the high school and courses taken after school taught by HCCC faculty. This agreement enters its fifth year with a new 9th grade cohort participating and 2025 saw the first graduating cohort from the high school.

I. Marion P Thomas Charter School

HCCC will enter the fifth year of its partnership with the Marion P. Thomas Charter School, located in Newark, to provide dual enrollment instruction in Culinary Arts at the high school's campus. The agreement includes two classes, CAI-117 (Production Kitchen Skills I) and CAI-119 (Bakeshop I) being offered as dual instruction in the Spring 2025 semester. Discussions are ongoing regarding expanding the partnership to include students attending Culinary classes on the HCCC Journal Square Campus.

J. North Bergen Board of Education (North Bergen High School)

HCCC and North Bergen High School (NBHS) will continue to collaborate for 2025-2026 academic year. Students will enroll in various dual enrollment courses in the areas of Social Science, Mathematics, Accounting, and Computer Science. All classes that are offered at the high school are taught by HCCC-approved high school instructors. Courses will be offered for a full academic year, following the high school calendar.

K. Orange Public School District (Orange High School)

HCCC and Orange High School are entering year 4 of a dual enrollment partnership in Culinary Arts. The partnership allows up to 50 students to take CAI-115 (Food Sanitation and Culinary Principles) through a dual enrollment agreement, with an approved high school instructor teaching the course on the high school campus.

L. Rising Star Academy (RSA)

Rising Star Academy, a private school located in Union City, established a partnership with HCCC in 2011 to provide a diverse selection of courses for the high school students. Beginning with the 2025-2026 academic year, approximately 20 students will have the opportunity to earn an associate degree through a combination of dual enrollment classes and those taught at the North Hudson Campus. In the 2025-2026 academic year, the partnership will include sections of CSC-100 (Intro to Computers and Computing), CSC-111 (Computer Science I), BIO-107 (Human Biology), CHP-111 (College Chemistry), MAT-110 (Precalculus), and ENG-112 (Speech).

M. Union City Board of Education (Union City High School)

HCCC and the Union City Board of Education have collaborated for 10 years to offer college-level courses for their high school students. In the 2025-2026 academic year, courses will be offered to students from Union City High School (UCHS) at the high school. The partnership includes allowing 11 high school students to take courses in the Culinary Arts Program. The courses are CAI-115 (Food Sanitation and Culinary Principles), CAI-118 (Pantry and Breakfast Cookery), and CAI-119 (Bakeshop I). Classes are taught by HCCC faculty on the HCCC campus for 12 Fridays in both the Fall and Spring Semesters. Students earn seven (7) college credits upon successful completion of the program. In the 2025-2026 academic year, students funded through a Perkins Grant will enroll in 11 credits, which will qualify them to sit for the examination to earn the Childcare Development Associate (CDA) license upon high school graduation.

N. West New York Board of Education (Memorial High School)

Continuing our partnership for the ninth year, students at Memorial High School are able to enroll in MAT-111 (Calculus), and ENG-101 (College Composition I), all of which are to be offered at the high school and taught by HCCC approved high school instructors. Placement is determined according to College placement requirements.

O. West Orange Board of Education

A partnership began with the West Orange Board of Education in the 2020-2021 academic year to offer seven credits in Culinary Arts through a dual enrollment agreement in CAI-115 (Food Sanitation and Culinary Principles), CAI-117 (Production Kitchen Skills I), and CAI-118 (Pantry and Breakfast Cookery). High school instructors approved by the Dean of Business, Culinary Arts and Hospitality Management teach the classes. The program will continue for its fourth year in the 2025-2026 academic year.

INVENTORY OF SCHOOL DISTRICTS:

Separate agreements have been executed with the following school districts:

I. Bergen County Technical Schools

Updated 4/15/2025

2. Bayonne Board of Education – Bayonne High School
3. Cranford Board of Education – Cranford High School
4. Harrison Board of Education – Harrison High School
5. Hoboken Charter School
6. Hudson County Schools of Technology Board of Education
 - a. County Prep High School
 - b. High Tech High School
7. Jersey City Board of Education
 - a. William L. Dickinson High School
 - b. Henry Snyder High School
 - c. James J. Ferris High School
 - d. Liberty High School
 - e. Innovation High School
 - f. McNair Academy
 - g. Lincoln High School
8. Kearny Board of Education – Kearny High School
9. Marion P Thomas Charter School
10. North Bergen Board of Education – North Bergen High School
11. Orange Public School District – Orange High School
12. Rising Star Academy
13. Union City Board of Education
 - a. Jose Marti STEM Academy
 - b. Union City High School
14. West New York Board of Education – Memorial High School
15. West Orange Board of Education – West Orange High School