HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING

Mary T. Norton Board Room, 4^{th} Floor
70 Sip Avenue, Jersey City, NJ

Regular Meeting
June 9, 2026

SIGN IN SHEET

Name (PLEASE PRINT)	Affiliation/Representing	Time
Irma Williams	Registrar	
Victoria Orellana	Registrar	
Joe Caniglia	N H Campus	445
ARA KARAKASHIAN	BCH	4:41
John Vergola	~~Enrollment~~	4:45
Royal Ross	Enrollment	4:47
Heather DeVries	Academic Affairs	4:52
Raffi Manjikian	STEM	4:55
Jamela Bengy	Academic Affairs	4:55
Michael Whelpley	Acad Adm. Asso	4:55
T. Wiggins	HR	5:00
Emily Martinez	Student Government	4:50
Nicole B. Johnson	Advancement + Comms	
Darrell Jr		–
QAMAR RAZA	STEM	4.55

HUDSON COUNTY COMMUNITY COLLEGE

70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, June 9, 2026

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

https://zoom.us/j/97409869019?pwd=3SrSkkzf4JlXobqAUapI8eNZaYue86.1
Passcode: 702541

Telephone: 1 929 205 6099
Webinar ID: 974 0986 9019
Passcode: 702541

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE *Chair Peña*

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Edward DeFazio, Vice Chair
Frank Gargiulo
Stacy Gemma, Secretary/Treasurer
Roberta Kenny
Vincent Lombardo
Jeanette Peña, Chair
Christopher Reber, President (Ex Officio)
Joanne Rivera, Student Alumni Representative
Silvia Rodriguez
Lissa Santiago
Harold Stahl
Frances Teabout

III.	***COMMENTS FROM THE PUBLIC***	*Chair Peña*
IV.	***CLOSED SESSION*** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*	
V.	***REPORTS***	
	1. President's Report	*Dr. Reber*
VI.	***REGULAR MONTHLY REPORTS AND RECOMMENDATIONS***	
	1. Minutes of Previous Meetings	
VII.	***FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS***	*Dr. Reber*
VIII.	***PERSONNEL RECOMMENDATIONS***	*Dr. Reber*
IX.	***ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS***	*Dr. Reber*
X.	***NEW BUSINESS***	*Chair Peña*
XI.	***ADJOURNMENT***	*Chair Peña*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

II. ROLL CALL

Trustees:

Edward DeFazio, Vice Chair	*PRESENT*
Frank Gargiulo	*ABSENT*
Stacy Gemma, Secretary/Treasurer	*PRESENT*
Roberta Kenny	*PRESENT*
Vincent Lombardo	*PRESENT*
Jeanette Peña, Chair	*PRESENT*
Christopher Reber, President, Ex Officio	*PRESENT*
Joanne Rivera, Student Alumni Representative	*ABSENT*
Silvia Rodriguez	*ABSENT*
Lissa Santiago	*PRESET*
Harold Stahl	*PRESENT*
Francis Teabout	*PRESENT*

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger and NJ.com; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

III. COMMENTS FROM THE PUBLIC

If you are attending via Zoom Meeting Webinar and you wish to make comments, use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each virtual speaker will participate via audio-only.

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

IV. CLOSED SESSION

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

V. REPORTS

1. President's Report (C. Reber)

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of May 7, 2026, are herewith submitted to the Board of Trustees for approval. (Page 9)

Recommendation:

It is the recommendation of the President that the Board of Trustees approve the Minutes of the Regular Meeting of May 7, 2026.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees approve Item VI., Regular Monthly Reports and Recommendations.*

INTRODUCED BY:	*Edward DeFazio*
SECONDED BY:	*Stacy Gemma*
DATE:	*June 9, 2026*
DeFazio, Edward	*AYE*
Gargiulo, Frank	*ABSENT*
Gemma, Stacy	*AYE*
Kenny, Roberta	*AYE*
Lombardo, Vincent	*AYE*
Rodriguez, Silvia	*ABSENT*
Stahl, Harold	*AYE*
Santiago, Lissa	*AYE*
Teabout, Frances	*AYE*
Peña, Jeanette, Chair	*AYE*

8 Aye 0 Nay

******RESOLUTION ADOPTED******

______________________	**06/09/2026**
Signature of Recorder	**Date**

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Thursday, May 7, 2026
5:00 P.M., Via Zoom

MINUTES

PRESENT: *Edward DeFazio (Vice Chair); Frank Gargiulo; Stacy Gemma (Secretary/Treasurer); Roberta Kenny; Vincent Lombardo, Jeanette Peña (Chair); Christopher Reber; Joanne Rivera (Student Alumni Representative); Lissa Santiago; and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Silvia Rodriguez and Frances Teabout*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC

Raffi Manjikian, Instructor of Chemistry, offered comments.

I'd like to highlight four moments of pride from this past week.

First, Professor Fidelis Foda-Kahouo from the Mathematics Department shared his life story with our community. It was inspiring, and several students in attendance can attest to that. I've been encouraging him for about two years to share his journey, and it truly made an impact. For context, Professor Foda-Kahouo began his career here as a security guard and worked his way through the institution into his current faculty role. He also shared that his wife recently earned her Ph.D. It's a remarkable story, and we're very proud of him.

Second, on Monday we hosted the Rutgers Newark CONNECT program in collaboration with Rutgers University Newark. That was another proud moment. This partnership continues to create a seamless pathway for our students to transfer and complete their bachelor's degrees.

Third, on Sunday, we held our best honor society recognition event yet, including our first-ever student-parent graduation ceremony. Joanne, I want to recognize you in particular. The event was incredibly heartfelt. Thank you for the outstanding job you did.

Finally, I want to acknowledge Professor Katie Sweeting from the English Department, who announced her retirement last month. She has been a longtime member of the HCCC faculty and an inspiration to many across disciplines. On behalf of the union and the faculty, she will be deeply missed. Speaking personally, even as someone in STEM, I've benefited from her support since my time as an adjunct. Professor Sweeting, thank you for everything you've given to our community.

IV. CLOSED SESSION - None

V. REPORTS

1. Student Government Association President's Report

2025-26 Student Government Association President Rifaya Dubash Khajamohideen offered the following report.

Good evening trustees, faculty, staff, students, and guests.

As President of the Student Government Association (SGA), I'm pleased to present this month's report on student involvement.

Before I begin, I would like to express my gratitude to my team members, who are here tonight: Vice President Emmanuel Rodriguez and Senator Emily Martinez, as well as my family, my mom and my sister, for their support.

To begin, the American Chemical Honor Society induction ceremony will take place on May 8 at 5:00 p.m. in the STEM Multipurpose Room.

Additionally, SGA recently had the opportunity to attend the National Student Leadership Diversity Convention in Florida, the largest national gathering of student leaders and campus advisors focused on diversity, social justice, and issues affecting college campuses today. Throughout the convention, students participated in experiential workshops, keynote sessions, and roundtable discussions exploring leadership, diversity, and inclusion.

As I deliver my final report as SGA President at Hudson County Community College, I want to take a moment to reflect on my journey here. When I first started college, Hudson was not part of my original plan. I had committed to a four year college in New York City, nearly two hours from home. Everything was set, but deep down, I was scared of the change and unsure if I was ready. At the last minute, I decided to come to Hudson. At the time, I saw it as temporary, just a place to earn my associate degree and move on. I didn't plan to get involved, become a leader, or stand here today as SGA President.

One day, I saw a flyer for the Student Programming Board's first general meeting. I thought it was about computer programming and decided to check it out as a biology major looking to try something new. It turned out to be event programming, not computers, but honestly, it was the best misunderstanding I've ever had. That one meeting changed everything. I began spending more time on campus, meeting people who pushed me out of my comfort zone. I found a community of students, advisors, and professors who genuinely cared about me. Little by little, Hudson stopped feeling temporary and started feeling like home.

Without realizing it, I became more involved. One organization led to another. Soon, I was serving on multiple executive boards, attending events regularly, and eventually became an SGA senator. Even then, becoming president was never part of my plan. I doubted myself often, but the people around me saw something in me before I did. My peers, especially Nina, encouraged me, and my advisors believed in me and pushed me forward until I stepped into this role.

Now, standing here giving my final report as President feels surreal.

I want to thank my advisors, Angela Tuzzo and Veronica Gerosimo, for always keeping their doors open. There were many moments when I walked in overwhelmed and unsure, and I always left feeling better. Thank you for challenging me and helping me grow. To my executive board and fellow student leaders, thank you for your patience, support, and for growing alongside me. To my professors, especially Professor Raffi, thank you for being a support system not just for me, but for so many students who need someone to believe in them. I would also like to recognize Dr. Reber for his years of service and for supporting student leadership during his time here.

I came to Hudson planning to leave as quickly as possible. Instead, it became a defining part of who I am. And a part of me will always remain here, especially since I'll continue working at Hudson. Even after graduation, I will continue to speak about Hudson because this campus gave me more than an education; it gave me community, connection, and friendships I never expected.

While this chapter is ending, a new one begins. I will continue working here at Hudson while starting my next journey at NJIT as a forensic science major.

Although my term as president is ending, Hudson will always be home to me. Hudson is Home!

Now, it is my honor to pass the torch to our newly elected Student Government President, Emily Martinez.

2026-27 Student Government Association President Emily Martinez offered remarks.

Good evening trustees, faculty, staff, and fellow students.

My name is Emily Martinez, and I am currently in my second semester at Hudson County Community College. I am truly honored to stand before you today as your newly elected 2026-27 SGA President.

I would like to extend my sincere thanks to our previous executive board members. It was an honor to work with you and accomplish so much together. I would also like to thank our advisors, Angela Tuzzo and Veronica Gerosimo, for their guidance and support throughout my journey. A very special thank you to our former president for her dedication and for inspiring me to continue serving our student body.

As SGA President, my mission is simple: to ensure every student feels heard, valued, and empowered. Whether that means advocating more resources, creating engaging opportunities, or strengthening communication between students and administration, I am committed to turning student voices into action. I also believe leadership should be approachable. While I stand here today, I am still a student balancing classes and responsibilities, just like everyone else.

I look forward to working alongside all of you to continue building a campus where students not only succeed academically but also feel connected and inspired every day.

Thank you for your time and consideration.

2. ***All College Council Chair's Report***

All College Council Chair Dr. Benny Youssef offered the following report.

Good evening, Trustees. I am pleased to present the final updates from the All College Council (ACC) for the 2025-26 academic year.

It is remarkable how quickly this year has passed. While it has been a personally busy time, it has also been a period of meaningful progress for the ACC.

As of yesterday, the revised ACC Charter has officially reached the required majority vote for approval. This milestone reflects extensive collaboration across the College community, and I would like to thank everyone who contributed to this important work. Implementation of the revised Charter will begin at the ACC Annual Retreat, scheduled for June 17. All members of the community are encouraged to reach out with any questions or feedback.

Below are the committee reports.

For Development and Planning, under the leadership of Dr. Christopher Cody, the committee continues to support Vice President Nicole Johnson and her team in fundraising initiatives. The Development and Planning Operating Procedures Manual remains a model for establishing consistent procedures across committees and the Academic Senate. Dr. Cody is also working closely with the Office of Finance to finalize the ACC budget process for the upcoming academic year.

For Technology, chaired by Dr. Robert Khan, the committee plans to continue the successful Tech Café initiative and establish it as an annual event at both the Journal Square Campus (JSC) and the North Hudson Campus (NHC). The event provided a welcoming and collegial space for students to receive support with technology-related questions. The committee is also collaborating with internal partners to expand professional development opportunities, including training in applications such as Microsoft Office for faculty and staff.

For College Life, under the leadership of Paula JnoVille-Roney, the committee successfully hosted the end-of-year employee mixer, with approximately 100 employees in attendance. This event reflected the strong engagement and thoughtful planning of the College Life team. The committee is also preparing for next year's programming and implementing revisions aligned with the updated ACC structure.

For Academic Senate, they continue to advance several important areas of focus. The Attendance Subcommittee is reviewing the College-wide attendance policy, including expectations across various course modalities. The Course Evaluations Subcommittee is addressing response rates and working with internal partners to improve the evaluation process. The Operating Procedures Subcommittee is also making progress in clarifying Senate leadership roles and formalizing channels for submitting academic matters for consideration.

For Space and Facilities, the committee continues to collaborate with internal partners to provide updates on campus construction and address facility needs, including office and classroom security improvements such as lock installations. In alignment with the revised Charter, this committee will merge with Technology to form the Technology and Infrastructure Committee. Planning and coordination efforts are currently underway to ensure a smooth transition.

For Student Affairs, led by Ariana Calle, the committee will hold its final meeting of the academic year next week. The committee will review candidates for chair and secretary positions, both of which will be open for the upcoming year and begin identifying priorities. These include evaluating findings from the student engagement and involvement survey and exploring opportunities to enhance student participation.

This concludes my report. I would like to extend my sincere gratitude to ACC Vice Chair Irma Williams, ACC Secretary Sarah Teichman, all committee chairs and members, Dr. Reber, Cabinet, and the entire College community for their continued collaboration and support.

Thank you.

3. President's Report

President Reber offered the following report.

Good evening, Trustees.

Rifaya and Benny, thank you for your reports and your leadership!

Hot off the press, I am exhilarated to share the news that our 2026 Valedictorian, Marlon Crespo, has been selected as one of only 60 students from across the nation – out of 1,300 applicants – to receive the Jack Kent Cooke Foundation Undergraduate Transfer Scholarship. The award will provide Marlon up to $55,000 per year for up to three years to complete a bachelor's degree at an accredited U.S. undergraduate institution. Additionally, Cooke Scholars are welcomed into the thriving Jack Kent Cooke community and are eligible to apply for internship and graduate funding from the Foundation.

I was honored to share this good news with Marlon this morning. He has been accepted for baccalaureate study at Columbia University this fall. We look forward to celebrating both of these accomplishments when he is introduced as our Valedictorian at Commencement.

We all are looking forward to Commencement, which is now just around the corner. On Tuesday, May 19, a record more than 1,700 graduates will receive their diplomas at Sports Illustrated Stadium in Harrison. That's over 100 more graduates than last year's record, and this will be the sixth consecutive record graduating class in the history of Hudson County Community College!

We thank Trustee Harold Stahl, who has been most helpful with the Commencement stadium and parking arrangements as he is every year.

Leading up to Commencement, there continue to be daily celebrations of our graduates on campus, which remind all of us of our fundamental, collective priority for supporting our students on their transformative journeys.

This evening, I have asked Vice President for Academic Affairs Dr. Darryl Jones to introduce two faculty who will conduct projects during sabbaticals next fall. Joining us are Associate Professor of English Karen Galli and Associate Professor of Engineering Science Dr. Clive Li.

Dr. Darryl Jones introduced the faculty to discuss Fall Sabbatical Projects.

Thank you, President Reber, and good afternoon, Trustees.

Over the past few months, I have had the opportunity to highlight many moments of celebration for our exceptional faculty, from recognizing colleagues who have earned tenure to honoring those who have been promoted to higher academic rank for their accomplishments and leadership.

This afternoon, those recognitions continue as sabbatical leave is formally awarded to two of our dedicated faculty members. These sabbaticals are granted in support of their professional development through study, travel, scholarly activity, and related pursuits.

The sabbatical leave will commence in the fall 2026 semester. During this time, both faculty members will engage in scholarly and professional work that will further enrich their respective fields of expertise and enhance the academic experience within our institution.

Upon their return, each faculty member will submit a report describing the purpose and outcomes of their sabbatical. They will also be invited to present their work at a future Board of Trustees meeting.

I would like to thank the members of the Sabbatical Review Committee for their time and dedication, and Dr. Pamela Bandyopadhyay for her leadership in chairing the committee.

At this time, I invite Professor Karen Galli to come forward to provide a brief overview of her project, followed by Dr. Clive Li.

Professor Karen Galli offered the following remarks.

Thank you for the opportunity to speak about my sabbatical project.

During my sabbatical, I will be working on my dissertation as a doctoral candidate at Drew University in Madison, New Jersey.

My research examines Chinese American graphic novels and explores how they represent memory, migration, and the experience of living between cultures and generations.

I will also focus on the visual components of these works, particularly how they convey deeper and more complex themes such as inherited trauma, family silence, and cultural displacement, through the lenses of memory, post-memory, and identity.

My research argues that when migration occurs, even under the best of circumstances, it is often accompanied by a sense of melancholy and longing for cultural homelands. This perspective can stand in contrast to dominant public narratives surrounding the pursuit of the American Dream.

My sabbatical will allow me to continue researching, writing, and presenting at academic conferences. This work will directly inform my teaching through the development of new course units centered on immigration and diasporic literature, supporting both academic rigor and student belonging.

The research will also offer theoretical frameworks to design courses where these experiences are not treated as marginal, but rather as central to critical reading, thinking, and writing.

I expect to defend my dissertation around this time next year, and I look forward to sharing progress on my research with the College community before then.

On a lighter note, I anticipate reading approximately 700 pages per week and writing about 25 pages of dissertation research. So, I invite all of you to think of me the next time you are reading for pleasure.

This experience will certainly give me a new appreciation for the level of academic rigor I ask of my students.

I would like to express my sincere appreciation for the College’s commitment to providing inclusive, high-quality educational programs and for investing in faculty development. I am confident that my research will contribute to strengthening the English curriculum.

I am especially grateful to my Dean, Dr. Wakefield, for her support and mentorship throughout my doctoral journey. I would also like to thank my colleagues and the Board for this opportunity and for your continued support.

Thank you.

Trustee Peña asked a question.

Will you only be looking at graphic novels or other types of literature as well?

Karen Galli responded.

Only graphic novels, because in the last 10 years, there's been a huge increase, but only in that genre.

Dr. Clive Lee offered the following remarks.

Good afternoon, everyone. Let me begin with a question: the last time you ate pistachios, what did you do with the shells? Most of us discard them without a second thought. However, what if those shells could contribute to the development of more sustainable plastics?

Currently, most plastics are derived from petroleum, a finite resource that is becoming increasingly difficult to sustain. A large portion of petroleum is used to produce everyday plastics such as bags, packaging, and containers. Reducing our dependence on petroleum is therefore a critical challenge.

My research explores whether we can partially replace traditional plastics with renewable materials; specifically, materials we typically consider waste.

Pistachio shells are a promising candidate. Each year, large quantities of these shells are discarded and end up in landfills. My project focuses on transforming this waste into a useful component within plastic materials.

One challenge is that natural materials like pistachio shells contain moisture and lignin, which can promote mold growth and make them incompatible with plastics, potentially weakening the final product.

To address this, I use a process called torrefaction, which involves heating the shells at high temperatures in the absence of oxygen. This process removes moisture and lignin, improves material stability, and enhances compatibility with plastics.

The goal of my research is to determine whether these treated pistachio shells can be effectively incorporated into polyethylene, one of the most widely used plastics worldwide.

So, the next time you eat pistachios, instead of viewing the shells as waste, you may consider them as part of a more sustainable future.

Thank you.

Trustee Peña offered a comment.

There is a wide range of innovative uses for agricultural waste, noting that walnut shells are currently being used in products such as cat litter.

Dr. Clive Li responded.

I with one of my students worked on a related project last year, which earned second-place recognition in New York City.

President Reber resumed his remarks.

Thanks so much, Darryl.

Karen and Clive, best wishes as you conduct this research. Our trustees and college community look forward to hearing about your projects when you return.

Next, I am pleased to introduce Senior Vice President for Student Affairs and Enrollment Dr. Lisa Dougherty; Dean of Student Success Dr. Bernadette So; and Dean of Business, Culinary Arts, and Hospitality Management Dr. Ara Karakashian. They will discuss a proposed Memorandum of Understanding with the Association of Community College Trustees (ACCT) for a US-UK Community College and Technical Education Student Exchange.

Dr. Lisa Dougherty introduced the US-UK Community College and Technical Education Exchange.

Good evening, Trustees. Thank you for the opportunity to provide additional information and expand upon the resolution that was tabled last month.

A few days ago, Dean Ara Karakashian, Dean Bernadette So and I had the pleasure of meeting with Chair Peña and Trustee Gemma, who encouraged us to share this information with the full Board in advance of your consideration and, hopefully, a favorable vote this evening.

Hudson County Community College has been selected to participate in a study abroad program sponsored by the Association of Community College Trustees (ACCT) and its United Kingdom counterpart, the Association of Colleges. The program will focus on culinary arts and includes a significant sustainability component.

Dean of Business, Culinary Arts, and Hospitality Management Dr. Ara Karakashian, and Dean of Student Success Dr. Bernadette So, have been working closely with program partners throughout the planning process.

At this time, I will turn it over to Dean So to provide some background information. Dean Karakashian will then discuss the curriculum, and I will conclude with details regarding student participation and program costs.

Dr. Bernadette So offered remarks.

This opportunity is designed to build the technical skills and global competencies that our students need to succeed in an increasingly interconnected workforce and world. We were fortunate to be selected through a very competitive process. Out of 36 U.S. colleges that applied over the past two years, we are one of only four selected. Our colleagues at Bergen Community College were part of the first cohort last year, and we've been selected for Cohort 2.

Our selection is the result of a strong alignment between our culinary programs and those at our partner institution, Capital City College. The total award for this project is $18,250. Later in the presentation, Lisa will explain how we plan to fund the remaining balance.

As part of this program, we have several key responsibilities. We were selected in October of last year, and since then we have been meeting regularly with the Association of Community College Trustees (ACCT), the Association of Colleges (AoC), and our partner institution, Capital City College.

In June, there will be a delegation trip where all four college partners will meet with ACCT and AoC. We made the decision to reduce our delegation from five participants to two in order to preserve funds for student chaperone travel.

The expectation is that the student exchange will take place during the next academic year. Capital City College students will come to Hudson in Fall 2026, and Hudson students will travel to Capital City College in Spring 2027.

To provide a bit more context on the June delegation, ACCT has provided travel funding for the U.S. colleges to travel to the UK, while AoC did not provide travel support for the UK colleges. The June trip will serve as a working session, where we will develop technical pathways and align curricula across the partner institutions.

We will focus on identifying shared learning outcomes for the student exchange and will also explore opportunities for longer-term partnerships.

Dr. Ara Karakashian offered remarks.

Good evening, everyone.

We have a number of internal and external activities planned, with the assistance of our advisory board members and alumni of the Culinary Arts Institute. These activities will include meetings and tours within hotels and restaurants, as well as visits to both urban and traditional farms. Yes–there is still farming in New Jersey in November. Apple orchards are being broken down, and there is always livestock present.

There will also be a tour of a food service purveyor warehouse, where students will be able to see food processing in real time, along with many other food- and sustainability-related activities.

The UK delegation will also spend time in our labs, working alongside our faculty and students. As mentioned earlier, HCCC students will then travel to the UK in March 2027. I'll be providing more details on that in the next few slides.

The initial approval of our partnership with Capital City College was made possible through our use of the CAI 206: Introduction to Sustainability course. This is a three-credit lecture course that focuses on sustainability from an entrepreneurial perspective.

A special section of this course will be reserved for students participating in the exchange during Spring 2027. On this slide, you can see the student learning outcomes for the course. The outcomes highlighted in bold will be emphasized during the students' experience in the UK.

Here is a summary of planned experiences for the student delegation traveling in March 2027.

Our students will visit Zero Carbon Farms, where they will learn about hydroponics and urban farming. They will also meet with LeanPath, an organization that uses artificial intelligence to monitor and calculate food waste.

In addition, students will review Capital City College's partnership with Tomorrow's Kitchen, which focuses on efficiency and reducing packaging and supply waste in commercial kitchens. They will also meet with representatives from Culinary Medicine UK, which promotes healthier menu development and more responsible food consumption. Finally, students will meet with representatives from the National Health Service, which is working toward achieving carbon net zero in response to the growing health threats posed by climate change. Students will also spend time in classes and engage directly with Capital City College students, including those who have already visited HCCC. Many of these experiences are truly unique, and they will significantly benefit our programs.

Capital City College is the largest hospitality and culinary arts higher education institution in the United Kingdom. It has more than 12 campuses and serves over 30,000 students. Its Culinary Arts and Hospitality program alone enrolls more than 1,000 students, primarily based at the Westminster Kingsway College campus.

As shown in the photos, the college operates three restaurants, which are largely staffed by students, with managers providing mentorship. Our equivalent to this model is the Foundation Subscription Dining Series, which we host on Fridays at the Culinary Arts Center.

At this time, I will turn it back to Lisa to discuss the student selection process, costs, and additional details.

Dr. Lisa Dougherty offered closing remarks.

As expected, this program is intended for Culinary Arts students, since it is tied to a culinary course.

Students must demonstrate financial need and be eligible for Pell grants. This program is specifically designed for students who might not otherwise have the opportunity to study abroad, so financial need is a key factor. Students must also be over 18 years of age, be able to travel, and need this course as part of their academic program.

We also recognize that many of our students may not yet have passports. We were very fortunate to receive an Institute of International Education (IIE) grant, which will allow us to fund up to 25 students with free passports. While we are not sending 25 students to the UK, this opportunity will be extended to other students as well, helping us further reduce costs for our student population. There are, of course, eligibility requirements to receive the free passport.

We anticipate selecting four to five students for the program, although that number may ultimately depend on funding. In terms of costs, we are committed to implementing this program without using operational funds. On this slide, you can see the estimated cost per student, which includes tuition and fees, airfare and accommodations, and miscellaneous expenses, for a total of approximately $6,000 per student. Many expenses while in the UK will be covered by Capital City College.

Because this program focuses on high-need students, we expect that most of these costs will be covered through financial aid. Based on maximum awards, students would be supported through the Pell Grant, TAG grant, and SEOG. In addition, we have scholarship funds available, including the $6,250 referenced earlier, which can be distributed among participating students.

If fully funded, students may actually have more than sufficient resources to participate. In cases where there is a funding gap; for example, if a student does not receive maximum financial aid, we will offer the opportunity to apply for Foundation scholarships.

I want to pause here briefly to make sure you had a chance to review this.

Again, in situations where there is a gap, students can apply for Foundation scholarships. I would like to recognize Dean Bernadette So for identifying additional scholarship opportunities that will help support our students through this process.

In a worst-case scenario, we could consider reallocating some student life fees; however, we do not anticipate needing to do so. We are confident that financial aid, scholarships, and support from the Foundation will sufficiently cover student costs.

These are a few reflections from previous participants. It was particularly helpful to connect with Bergen Community College, which participated in the program last year, and to learn from their experience and best practices.

One student described the experience as “the experience of a lifetime.” Additionally, Dr. Eric Friedman, now President of Bergen Community College, described the exchange as “the highlight of our year.”

This program represents an opportunity to send four to five students abroad for approximately one week to participate in a fully immersive culinary experience at a partner institution in the United Kingdom.

Thank you. We would be happy to answer any questions.

Trustee Jeanette Peña offered a question.

I appreciate the effort that went into this. It’s a lot clearer on my end. At this point, my only question is: have any students already been identified? And when do you expect to identify them?

Dr. Lisa Dougherty offered remarks.

Not yet. We’re planning to have students identified before the UK students arrive in November, so they can begin integrating and building connections. Most likely, as we enter the fall semester, around August or September, we’ll finalize selections.

We’ll begin marketing the opportunity sooner to build awareness and excitement to inform students. There will be an application process, and we want to make sure students are in good academic standing and able to step away from their other courses for about a week. Then we’ll move forward with selecting the participants.

Trustee Jeanette Peña offered remarks.

This question is actually for Dean Ara–are you also looking at hydroponics locally? I can speak to Union City, since that’s where I work, but there’s a really impressive hydroponic urban farm at Emerson Middle

School. The amount of tomatoes and vegetables they produce is incredible, they actually give it away to the community because there's so much. And it's all in a basement, run by students. Do you plan to incorporate something like that?

Dr. Ara Karakashian offered remarks.

Yes, absolutely. We'll definitely be researching local sites like the one you mentioned. Anything within about an hour of campus would be ideal for student visits.

The goal is to compare what we're doing here in the United States, especially in northern New Jersey, with what's being done in the UK. Not just to compare notes, but to identify practices they may have that we aren't yet implementing here, and see what we can adapt locally. It's really about exchanging best practices and bringing back ideas we can apply here.

Trustee Stacy Gemma offered remarks.

Okay, and I just want to add one comment based on an experience I had. When we send students abroad, we really need to ensure they have health insurance. We can't send them without it in case something happens.

Dr. Lisa Dougherty offered remarks.

That's a great point, thank you for raising that. We'll definitely look into that. And if you have any additional recommendations, we'd welcome them.

President Reber resumed and offered closing remarks.

Thank you, Lisa, Bernadette, and Ara.

Trustees, this concludes my report. Thank you.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:

1. *The Minutes of the Regular Meeting of April 14, 2026 were approved.*

Introduced by: Vincent Lombardo

Seconded by: Stacy Gemma

8 Ayes..............0 Nays *Resolution Adopted*

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-7:

1. Resolution Approving 2027 Operating Budget.
2. Resolution Authorizing Approval to Develop Property in the Journal Square Area for Permanent Use by Hudson County Community College (Chapter 12).
3. Resolution Authorizing Lease Agreement for Hudson County Schools of Technology Gymnasium and Weight Room.
4. Resolution Approving Award of Consulting Services for Government Affairs.
5. Resolution Authorizing Renewal of Canvas Cloud Software.

6. Resolution Amending Resolution #12 from the September 16, 2025 Board of Trustees Meeting.
7. Resolution Amending Resolution #8 from the October 14, 2025 Board of Trustees Meeting.

Introduced by: Edward DeFazio

Seconded by: Roberta Kenny

8 Ayes...............0 Nays Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-10:

1. RETIREMENT

First Name	***Last Name***	***Title***	***Salary Grade***	***Effective Date***
Emanuele	Infurna	Facilities Worker		June 1, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend the Board of Trustees approve the Retirement listed above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	***Last Name***	***Title***	***Salary Grade***	***Effective Date***
Carmen	Pelardis	Instructor	Instructor	May 19, 2026
Christopher	Reber	President	Cabinet	July 1, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations listed above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	***Last Name***	***Title***	***Salary Grade***	***Effective Date***	***Annual Salary***
Crystal	Foster	Benefits and Leave Specialist	110	June 1, 2026	$65,000
Cynthia	Reyes	Director, Talent Management	117	May 18, 2026	$103,000
Cristina	Vazquez	Program Coordinator, Continuing Education	112	May 16, 2026	$ 55,202

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff listed above Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Maryam	Arkkou	Financial Aid Assistant	105	May 16, 2026	November 15, 2026	$ 41, 058
Karina	Arango	Student Success Manager	113	June 1, 2026	May 31, 2027	$ 58, 075
Kadiatou	Camara	Admissions Advisor	109	June 1, 2026	August 30, 2026	$ 49,520
Fabiola	Occean	Student Success Manager	113	June 1, 2026	May 31, 2027	$ 58, 075

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff listed above as Personnel Recommendation Item No. 4.*

5. APPROVAL OF REAPPOINTMENT OF TENURE-TRACK FACULTY FOR ACADEMIC YEAR 2026-27

First Name	Last Name	Program
Sharon	Daughtry	Business
Yavuz	Guner	Computer Science
Sovi	Pujols	English
Dr. Benedetto	Youssef	English
Keeley	Thornton	English as a Second Language
Amanda	Velez	English as a Second Language
Michelle	Vera	English as a Second Language
Bianka	Zeneli	Health and Medical Sciences
Robert	Hamer	Hospitality Management
Gabriel	Holder	Medical Billing and Coding
Annie	Barran	Nursing
Griselda	Frane	Nursing
Steffi	Montenegro	Nursing
Nancy	Saliba	Nursing
Joanie	Scott	Nursing
Sony	Thomas	Nursing
Dr. Josue	Perez	Philosophy
Richard	Morris III	Physics

Dr. Kade	Thurman	Sociology
Sebastian	Pieciak	Speech and Communication
Marissa	Lontoc	Table Service

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Reappointment of Tenure-Track Faculty listed above as Personnel Recommendation Item No. 5.*

6. APPROVAL OF SABBATICAL LEAVE

The 2026 Sabbatical Leave Committee has completed its review and recommended approval of the applications for a one-semester sabbatical leave for a proposed project for the fall 2026 semester.

First Name	***Last Name***	***Proposed Project***	***School***
Karen	Galli	"Completion of Disertation: The Counter-Memory of Chinese American Identity in Graphic Novels through Narratives of Return."	Humanities and Social Sciences
Clive	Li	"Torrefied Pistachio Shell as a Renewable Filler for Petroleum-Based Plastics."	Science, Technology, Engineering, and Mathematics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Sabbatical Leave listed above as Personnel Recommendation Item No. 6.*

7. AUTHORIZATION OF PART-TIME STAFF THROUGH MAY 2027, AS NEEDED

First name	***Last name***	***Office***	***Title***	***Position ID***	***Supervisor***
Urimala	Chawari	Academic Affairs	Office Assistant	OFFAST-255017	Paula Roberson
Jamar	Johnson	Advisement and Counseling	Academic Advisor	ADVISOR - 200510	Marna Mozeff
Jamia	Jones	Advisement and Counseling	Office Assistant	OFFAST-200510	Andy Adler
Esperanza	Robles-Class	Advisement and Counseling	Academic Advisor	ADVISOR - 200510	Marna Mozeff
Jelani	Scriven	Advisement and Counseling	Office Assistant	OFFAST-200510	Andy Adler
Cristal	Ventura Flores	Advisement and Counseling	Office Assistant	OFFAST-200510	Andy Adler
Paula	Pierra Hartmann	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECLERK-101030	Ara Karakashian
Tanushree	Srivastava	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECLERK-101030	Ara Karakashian
Ghania	Ahmed Zaid	Educational Opportunity Fund	Tutor	EOFTUTOR-150515	Jose Lowe

Christy	Alvarez	Educational Opportunity Fund	Peer Leader	EOFPEERLEADER-150520	Jose Lowe
Luis	Diaz Jr	Educational Opportunity Fund	Office Assistant	EOFOFFASST-150515	Jose Lowe
Luis	Diaz Jr	Educational Opportunity Fund	Office Assistant	EOFOFFASST-150515	Jose Lowe
Raul	Garcia	Educational Opportunity Fund	Instructor	EOFPTInstructor-150520	Jose Lowe
Janvi	Patel	Educational Opportunity Fund	Tutor	EOFPTTUTOR-150520	Jose Lowe
Brianna	Vargas	Educational Opportunity Fund	Peer Leader	EOFPEERLEADER-150520	Jose Lowe
Ghina	Hamdam	Financial Aid and Student Financial Assistance	Office Assistant	OFFAST-200520	Sylvia Mendoza
Rehab	Bensaid	Hudson Helps Resource Center	Career Closet Coordinator	CACLCO603055	Katherine Morales
Dina	Botros	Humanities and Social Sciences	Office Assistant	OFFAST-101020	Betzabe Reyes
Ciani	Harper	Humanities and Social Sciences	Figure Model	OFFAST-101025	Laurie Riccadonna
Luisa	Krupp	Humanities and Social Sciences	Figure Model	OFFAST-101025	Laurie Riccadonna
Raymond	Miranda	Humanities and Social Sciences	Office Assistant	OFFAST-11-101040	Matthew Kolbusz
Susannah	Pryce	Humanities and Social Sciences	Figure Model	OFFAST-101025	Laurie Riccadonna
Brian	Sloan	Humanities and Social Sciences	Figure Model	OFFAST-101025	Laurie Riccadonna
Aubrey	Zich	Humanities and Social Sciences	Figure Model	OFFAST-101025	Laurie Riccadonna
Marvin	Alas	Information Technology Services	Instructional Lab Assistant	ISTLAB_253025	Diana Perez
Jonathan	Ramos	Information Technology Services	Instructional Lab Assistant	ISTLAB_253025	Diana Perez
Reynel	Zamora	Information Technology Services	PC Technician	PTTECH-253025	Diana Perez
Samina	Younus	Nursing and Health Professions	Office Assistant	Job Number: 0327261	Kathleen Rodriguez
Samuel	Said	Science, Technology, Engineering, and Mathematics	Laboratory Assistant	Labast-505455	Burl Yearwood
Dejae	Olbert	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Basma	Abdelmalak	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Denise	Rosillo Leon	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo

Emily	Martinez-Peña	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Hagr	Elalfy	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Ivonne	Rimachi Martinez	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Noel	Samonte	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Peter	Velazquez	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Yamileth	Flores	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Jesus	Castillo	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Ryisha	Heusner	Nursing and Health Professions	Office Assistant	OFFAST-101016	Catherine Sirangelo
Eva	Quezada	Nursing and Health Professions	Office Assistant	OFFAST-101016	Catherine Sirangelo
Destiny	Roca	Customer Service	Customer Service Clerk	OFFAST-253035	Frederick Medina
Mahmoud	Abouegila	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Timothy	Amin	Continuing Education and Workforce Development	Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Jacquelyn	Bird	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Gina	Calderon	Continuing Education and Workforce Development	Instructor	HBINST-103005	Jaime Pardo
Ricardo	Camacho Jr.	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Angela	Delgado	Continuing Education and Workforce Development	Instructor	PTINST-603091	Maritza Reyes
Fadoi	Essaoudi	Continuing Education and Workforce Development	Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Alisa	Figueroa	Continuing Education and Workforce Development	Instructor	HBINST-103005	Jaime Pardo
Gabriela	Fossati	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Andrea	Goodwin	Continuing Education and Workforce Development	Instructor	HBINST-103005	Jaime Pardo
Majdi	Hammoudeh	Continuing Education and Workforce Development	Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Corazon	Lacsamana	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Gary	Leyva	Continuing Education and Workforce Development	Instructor	HBINST-103005	Jaime Pardo

Angela	Lopez	Continuing Education and Workforce Development	Customer Service Assistant	CSTAST-102010	Chastity Farrell
Laci	Mancini	Continuing Education and Workforce Development	Office Assistant	OFFAST-102010	Chastity Farrell
Vrunda	Patel	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Thomas	Patierno	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Javier	Paz	Continuing Education and Workforce Development	Office Assistant	OFFAST-102010	Chastity Farrell
Nicholas	Scorza	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Ezgi	Sirip	Continuing Education and Workforce Development	Instructor	HBINST-103005	Jaime Pardo
Norman	Smart	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Diego	Velez	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Maria	Zaman	Continuing Education and Workforce Development	Instructor	PTINST-102010	Chastity Farrell
Dan	Brookes	Continuing Education and Workforce Development	Job Developer	PTJDEV-103005	Anita Belle
Alexandra	Velez	Continuing Education and Workforce Development	Instructor	PTINST-602015	Anita Belle

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff listed above as Personnel Recommendation Item No. 7.*

8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	***Last Name***	***School/Office***
Sherreen	Abdelgwad	Nursing and Health Professions
Alice	Munishi	Nursing and Health Professions
Dyanna	Bruno	Business, Culinary Arts, and Hospitality Management
Brita	Schmitz	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No.8.*

9. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Administrative Support Specialist	Administrative Assistant	Ronny Canales	105	108	$ 41,624	$ 52,300*	May 13, 2026
Associate Registrar, Enrollment Services	N/A	Irma Williams	119	119	$ 89,460	$ 105,000*	June 16, 2026

*Salary increase reflects the current responsibilities and additional duties.

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 9.*

10. RESOLUTION AUTHORIZING AN EXTERNAL CONSULTANT/CHAIR FOR THE 2025-26 TENURE APPEAL COMMITTEE FOR HUDSON COUNTY COMMUNITY COLLEGE

WHEREAS, *Hudson County Community College ("College") requires the services of Dr. Norah Kerr McCurry, Professor of Business and Speech Communications at Brookdale Community College, to act as the External Consultant/Chair of the 2025-26 Tenure Appeal Committee; and,*

WHEREAS, *the Tenure Appeal Committee is composed of an external consultant and two tenured HCCC faculty members chosen by lot from the division alternates in accordance with the Tenure Review Handbook, and the role of the Committee is to assess the fairness and completeness of the original evaluation by the Tenure Review Board of the faculty member who was not recommended for tenure; and,*

WHEREAS, *the anticipated term is through May 2026; and,*

WHEREAS, *the External Consultant will be compensated at a rate of $100.00 per hour, not to exceed $3,000.00 for these services; and,*

WHEREAS, *the External Consultant Chair will review submitted portfolio material, committee notes and conduct remote meetings and interviews via Zoom; and,*

WHEREAS, *the cost of the services will be funded from the Academic Affairs Division budget; and,*

WHEREAS, *the Administration and Personnel Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College award the External Consultancy/Chair of the 2025-26 Tenure Appeal Committee to Dr. Norah Kerr McCurry, Professor of Business and Speech Communications at Brookdale Community College, not to exceed $3,000.00.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in* ***Item VIII., Personnel Recommendations 1-10.***

1) Retirement; 2) Separation; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Reappointment of Tenure-track Faculty; 6) Approval of Sabbatical Leave; 7) Authorization of Part-time Staff, as

Needed; 8) Appointment of New Hire Adjunct Instructors; 9) Modifications to the Staffing Table and 10) Resolution Authorizing an External Consultant/Chair for the 2025-26 Tenure Appeal Committee for Hudson County Community College.

Introduced by: Harold Stahl

Seconded by: Lissa Santiago

8 Ayes...............0 Nays *Resolutions Adopted*

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-9:

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and the New Jersey Judiciary for Internship Experiences in Human Services and Criminal Justice Programs

2. Resolution Authorizing Amendment to Existing Agreement Between Hudson County Community College (HCCC) and Pay It Forward NJ, LLC for Delivery of the Pay It Forward Program

3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Goya Foods, Inc.

4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Saddle Brook Free Public Library

5. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Columbus Hotel Urban Renewal LLC

6. Resolution Authorizing Continuing Partnerships Between Hudson County Community College (HCCC) and Hudson County High Schools for the Delivery of Credit Course Instruction for Academic Year 2026-27

7. Resolution Authorizing New Proficiency Certificate in Computer Forensics [CIP Code: 11.1003]

8. Resolution Authorizing New Proficiency Certificate in Ethical Hacking [CIP Code: 11.1003]

9. Resolution Authorizing Academic Calendars for Winter and Spring 2028 Terms

Introduced by: Stacy Gemma

Seconded by: Frank Gargiulo

8 Ayes...............0 Nays *Resolutions Adopted*

X. NEW BUSINESS

1. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College and the Association of Community College Trustees

Introduced by: Vincent Lombardo

Seconded by: Stacy Gemma

8 Ayes...............0 Nays

2. Resolution Regarding College Travel and Policy Revisions

Introduced by: Jeanette Peña

Seconded by: Edward DeFazio

8 Ayes...............0 Nays *Resolutions Adopted*

IV. CLOSED SESSION – None

XI. ADJOURNMENT at 5:49 p.m.

Introduced by: Stacy Gemma

Seconded by: Roberta Kenny

8 Ayes...............0 Nays *Resolution Adopted*

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Renewal of Internet Services

WHEREAS, *Hudson County Community College ("College") needs to renew network access and internet services for instructional and administrative purposes following the expiration of the College's existing contract with NJEdge.net ("NJEdge"); and,*

WHEREAS, *the renewal encompasses internet service with redundancy and Distributed Denial-of-Service ("DDOS") protection, Dark Fiber (direct) connection to North Hudson Campus, Colocation services at Halsey Street, and membership dues; and,*

WHEREAS, *pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through an approved cooperative; and,*

WHEREAS, *NJEdge (part of the NJ VALE Consortium) submitted a proposal to provide the services at a cost not to exceed $257,676, which represents a 24% increase from the prior year due to the addition of services for redundant network connections, including moving Internet services to the Center for Student Success and Gabert Library, as well as a new redundant link to the North Hudson Campus; and,*

WHEREAS, *the anticipated term is one (1) year; and,*

WHEREAS, *the cost of these services will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this purchase;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College award a contract to NJEdge.net of Newark, New Jersey, to provide internet services as described herein for a one (1) year term at a cost not to exceed $257,676.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

2. Resolution Authorizing Renewal of Altice Media Services Contract for Cable Advertisements

WHEREAS, *Hudson County Community College ("College") needs to renew cable television advertising as part of its plan to increase visibility and create a media image; and,*

WHEREAS, *pursuant to N.J.S.A. 18A:64A-25.5 (a) (20), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for personnel recruitment and advertising seeking student enrollment; and,*

WHEREAS, *Altice has submitted a proposal to run ads designed by the College's Office of Communications on Altice's cable stations for television spots at a cost not to exceed $77,316, which represents a 1% increase from the prior year; and,*

WHEREAS, *the anticipated term is one (1) year; and,*

WHEREAS, *the cost of these services will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College award a contract to Altice of Hoboken, New Jersey, for the purchase of media services as described herein at a cost not to exceed $77,316.*

***BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

3. Resolution Authorizing Renewal of News 12 Media Services Contract for Cable Advertisements

***WHEREAS,** Hudson County Community College ("College") needs to renew cable television advertising as part of its plan to increase visibility and create a media image; and,*

***WHEREAS,** pursuant to N.J.S.A. 18A:64A-25.5 (a) (20), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for personnel recruitment and advertising seeking student enrollment; and,*

***WHEREAS,** News 12 New Jersey has submitted a proposal to run ads designed by the College's Office of Communications on News 12 New Jersey's cable television station at a cost not to exceed $37,707, which represents an 18% increase from the prior year due to an inclusion of services to expand audience reach; and,*

***WHEREAS,** the additional services include a News12 Infobar to be displayed in the lower third for maximum viewer visibility that is great for branding and name recognition and is part of the news content, and display of the College logo 2x per hour/4 hours per day/56x per week, to be on screen for 12-15 seconds; and,*

***WHEREAS,** the anticipated term is one (1) year; and,*

***WHEREAS,** the cost of these services will be funded from the operating budget; and,*

***WHEREAS,** the Administration and Finance Committee recommend this award;*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to News 12 New Jersey of Edison, New Jersey, for the purchase of media services as described herein at a cost not to exceed $37,707.*

***BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

4. Resolution Authorizing Renewal of Effectv Media Services for Cable Advertisements

***WHEREAS,** Hudson County Community College ("College") needs to renew cable television advertising as part of the plan to increase visibility and create a media image; and,*

***WHEREAS,** pursuant to N.J.S.A. 18A:64A-25.5 (a) (20), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for personnel recruitment and advertising seeking student enrollment; and,*

***WHEREAS,** Effectv has submitted a proposal to run ads designed by the College's Office of Communications on Comcast Cable's cable stations, including Verizon FiOS, at a cost not to exceed $50,000, which represents no increase from the prior year; and,*

***WHEREAS,** the anticipated term is one (1) year; and,*

***WHEREAS,** the cost of these services will be funded from the operating budget; and,*

***WHEREAS,** the Administration and Finance Committee recommend this award;*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Effectv of New York, New York, for the purchase of advertising media services as described herein at a cost not to exceed $50,000.*

***BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

5. Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Baldor Specialty Foods, Inc.

WHEREAS, *Hudson County Community ("College") needs to purchase various specialty dairy, produce, and meat products, as well as other supplies necessary for the provision of food services for the Culinary Conference Center ("Supplies"); and,*

WHEREAS, *pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies and services; and,*

WHEREAS, *Baldor Specialty Foods, Inc., the current vendor providing the Supplies, submitted a proposal to supply the Supplies at a cost not to exceed $85,000, which represents a 6% increase from the prior year and is within the department's budget for specialty food purchases; and,*

WHEREAS, *the term of this contract is one (1) year; and,*

WHEREAS, *the cost of the Supplies will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the purchase of Supplies from Baldor Specialty Foods, Inc. of Bronx, New York, at a cost not to exceed $85,000.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

6. Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Driscoll Foods

WHEREAS, *Hudson County Community ("College") needs to purchase various specialty food products for the Culinary Conference Center ("Supplies"); and,*

WHEREAS, *pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies and services; and,*

WHEREAS, *Driscoll Foods, the current vendor providing the Supplies, submitted a proposal to supply the Supplies at a cost not to exceed $60,000, which represents no increase from the prior year and is within the department's budget for the Supplies; and,*

WHEREAS, *the term of this contract is one (1) year; and,*

WHEREAS, *the cost of the Supplies will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the purchase of Supplies from Driscoll Foods of Wayne, New Jersey, at a cost not to exceed $60,000.*

7. Resolution Authorizing Purchase of Seafood Products for Culinary Conference Center

WHEREAS, *Hudson County Community ("College") needs to purchase various seafood products for the Culinary Conference Center ("Supplies"); and,*

WHEREAS, *pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies and services; and,*

WHEREAS, *Blue Ribbon Fish Co., Inc., the current vendor providing the Supplies, submitted a proposal to supply the Supplies at a cost not to exceed $50,000, which represents no increase from the prior year and is within the department's budget for the Supplies; and,*

WHEREAS, *the term of this contract is one (1) year; and,*

WHEREAS, *the cost of the Supplies will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the purchase Supplies from Blue Ribbon Fish Co., Inc. of Bronx, New York, at a cost not to exceed $50,000.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

8. Resolution Authorizing Purchase of Dairy Products for Culinary Conference Center

WHEREAS, *Hudson County Community ("College") needs to purchase various dairy products for the Culinary Conference Center ("Supplies"); and,*

WHEREAS, *pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies; and,*

WHEREAS, *Dairyland USA Corporation, the current vendor providing the Supplies, submitted a proposal to supply the Supplies at a cost not to exceed $80,000, which represents no increase from the prior year and is within the department's budget for the Supplies; and,*

WHEREAS, *the term of this contract is one (1) year; and,*

WHEREAS, *the cost of the Supplies will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the purchase of Supplies from Dairyland USA Corporation of Bronx, New York, at a cost not to exceed $80,000.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

9. Resolution Authorizing Purchase of Meat Products for Culinary Conference Center

WHEREAS, *Hudson County Community ("College") needs to purchase various meat products for the Culinary Conference Center ("Supplies"); and,*

WHEREAS, *pursuant to N.J.S.A 18A:64A-25.5 (a) (7), the College may, without public advertisement, purchase food supplies; and,*

WHEREAS, *Green Tree Packing Co., the current vendor providing the Supplies, submitted a proposal to supply the Supplies at a cost not to exceed $80,000, which represents no increase from the prior year and is within the department's budget for the Supplies; and,*

WHEREAS, *the term of this contract is one (1) year; and,*

WHEREAS, *the cost of the Supplies will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the purchase of Supplies from Green Tree Packing Co. of Passaic, New Jersey, at a cost not to exceed $80,000.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

10. Resolution Authorizing Renewal of Contract with WW Grainger for Supplies and Equipment

WHEREAS, *Hudson County Community College ("College") needs to renew its agreement for operations supplies and equipment; and,*

WHEREAS, *pursuant to N.J.S.A. 18A:64A-25.9, the College may, without public advertisement, purchase goods and/or services through New Jersey State Contracts; and,*

WHEREAS*, WW Grainger (New Jersey State Contract # 79875), the current vendor providing the service, submitted a proposal to provide the necessary equipment and supplies at a cost not to exceed $85,000, which represents no change from the prior year; and,*

WHEREAS, *the term of this contract is one (1) year; and,*

WHEREAS, *the cost of these services will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College award a contract to WW Grainger of Cranford, New Jersey, for the equipment and supplies as described herein at a cost not to exceed $85,000.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

11. Resolution Authorizing Strategic Advisory Services for the Hudson County Community College Board of Trustees

WHEREAS*, Hudson County Community College ("College") Board of Trustees has determined that it is in the College's best interests to contract with a consultant with regard to the strategic responsibilities and goals of the Board of Trustees, including the search for a new College President, Middle States accreditation, and the College's strategic plan ("Services"); and,*

WHEREAS*, Dr. Joel S. Bloom, the former President of the New Jersey Institute of Technology, has provided a proposal to provide the Services in the amount of $1,000.00 per day and an estimated number of 50 days; and,*

WHEREAS*, pursuant to N.J.S.A. 18A:164A:25-5 (a) (15), the Services are exempt from public bidding as they constitute professional consulting services; and,*

WHEREAS*, the term of the agreement shall be through November 30, 2026, with a total estimated cost of $50,000.00; and,*

WHEREAS*, the Administration and Finance Committee recommends awarding a contract for the Services in accordance with Dr. Bloom's proposal.*

NOW, THEREFORE, BE IT RESOLVED*, that the Hudson County Community College Board of Trustees hereby awards a contract for the Services to Dr. Joel Bloom in accordance with the terms and conditions set forth in Dr. Bloom's proposal and for an amount not to exceed $50,000.00.*

BE IT FURTHER RESOLVED *that the Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.*

12. Resolution Approving Naming Policy

WHEREAS, *Hudson County Community College ("College") has determined that it is the College's best interests to have a Naming Policy ("Policy") for assets to ensure a consistent, transparent, and mission-aligned approach to recognizing individuals, corporations, or entities that have made significant contributions to the College, whether it be philanthropic, service-oriented, or otherwise; and,*

WHEREAS, *the College's Administration has developed the Policy, a copy of which is attached hereto; and,*

WHEREAS, *pursuant to N.J.S.A. 18A:64A-1, et seq., the Board of Trustees has oversight of College property and is authorized to use and operate College property as necessary and desirable for College purposes; and,*

WHEREAS, *the College's Administration and Finance Committee recommends approval of the Policy.*

NOW, THEREFORE, BE IT RESOLVED *that the Hudson County Community College Board of Trustees hereby approve the Naming Policy.*

BE IT FURTHER RESOLVED *that the Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.*

13. Resolution Authorizing Renewal of Liability and Casualty Insurance

WHEREAS, *Hudson County Community College ("College") needs to purchase liability and casualty insurance; and,*

WHEREAS, *pursuant to N.J.S.A 18A:64A-25.5 (a) (11), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for insurance coverage and consulting services; and,*

WHEREAS, *the College's insurance broker, the Acrisure LLC ("Acrisure"), has solicited proposals for this insurance for the College to obtain the most favorable premium rates and coverage limits, and has recommended the proposal submitted by Hanover Insurance (general, automobile, and excess liability) and Hartford Insurance Company (property, boiler, and machinery and crime) at a cost not to exceed $568,560 annually, which represents a 1% increase from the prior year; and,*

WHEREAS, *the annual premiums for the coverages are noted below:*

Coverage Cost

Commercial Property Policy $199,000
Crime Included
Boiler and Machinery Included
Commercial Liability $200,304
Commercial Automobile Included
Excess Liability Included
School Leaders $81,000
Special Excess Liability $44,256
Environmental Liability $12,000
Cyber/Data Security Liability $32,000

Total $568,560

WHEREAS, *the anticipated term is one (1) year; and,*

WHEREAS, *the cost of this insurance will be funded from the operating budget; and,*

WHEREAS, *the Administration and Finance Committee recommend this award;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College award a contract for the purchase of insurance policies set forth above procured by Acrisure, LLC. of Iselin, New Jersey through carriers as noted above not to exceed $568,560*

,

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

<u>RESOLUTION</u>:

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in* ***Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-13.***

1) Resolution Authorizing Renewal of Internet Services; 2) Resolution Authorizing Renewal of Altice Media Services Contract for Cable Advertisements; 3) Resolution Authorizing Renewal of News 12 Media Services Contract for Cable Advertisements; 4) Resolution Authorizing Renewal of Effectv Media Services for Cable Advertisements; 5) Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center *from Baldor Specialty Foods, Inc.; 6) Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Driscoll Foods; 7) Resolution Authorizing Purchase of Seafood Products for Culinary Conference Center; 8) Resolution Authorizing Purchase of Dairy Products for Culinary Conference Center; 9) Resolution Authorizing Purchase of Meat Products for Culinary Conference Center; 10) Resolution Authorizing Renewal of Contract with WW Grainger for Supplies and Equipment; and 11) Resolution Authorizing Strategic Advisory Services for the Hudson County Community College Board of Trustees; 12) Resolution Approving Naming Policy; and, 13)Resolution Authorizing Renewal of Liability and Casualty.*

INTRODUCED BY: *Vincent Lombardo*

SECONDED BY: *Roberta Kenny*

DATE: *June 9, 2026*

DeFazio, Edward	*AYE*	
Gargiulo, Frank	*ABSENT*	
Gemma, Stacy	*AYE*	
Kenny, Roberta	*AYE*	
Lombardo, Vincent	*AYE**	*Abstain from Resolution #11*
Rodriguez, Silvia	*ABSENT*	
Stahl, Harold	*AYE*	
Santiago, Lissa	*AYE*	
Teabout, Frances	*AYE*	
Peña, Jeanette, Chair	*AYE*	

8 Aye   0 Nay

******RESOLUTION ADOPTED******

Signature of Recorder   **06/09/2026**
Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

First Name	***Last Name***	***Title***	***Salary Grade***	***Effective Date***
Gary	Bensky	Assistant Professor	Assistant Professor	September 1, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend the Board of Trustees approve the Retirement listed above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	***Last Name***	***Title***	***Salary Grade***	***Effective Date***
Dan	Brookes	Associate Director, Gateway to Innovation	115	April 30, 2026
Josh	Mariscal	Academic Counselor	113	May 14, 2026

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations listed above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	***Last Name***	***Title***	***Salary Grade***	***Effective Date***	***Annual Salary***
Ghaida	Abdoalmogni	Admissions Advisor	109	July 27, 2026	$ 51,000
Joshua	Jones	Facilities Worker	105	June 16, 2026	$ 45,000
Jesus	Rodriguez	Senior Maintenance Mechanic	110	June 16, 2026	$ 75,000

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff listed above Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	***Last Name***	***Title***	***Salary Grade***	***Effective Date***	***Anticipated End Date***	***Annual Salary***
Marian	Betancourt	Student Success Coach	112	July 1, 2026	June 30, 2027	$ 55,468
Gabriel	Cisneros	Patient Care Technician Training Specialist	110	July 1, 2026	June 30, 2027	$ 68,300
Farimah	Mazzotta	Visual Arts, Design Equipment and Labs Manager	116	July 1, 2026	December 31, 2026	$ 74,340

Mark	McCarthy	Coordinator, Academic Support Services	107	July 1, 2026	September 15, 2026	$ 49,520
Natalie	Mejia	Financial Aid Assistant	105	July 16, 2026	January 16, 2027	$ 41,058
Maritza	Reyes	Director, Center for Adult Transition	119	July 1, 2026	June 30, 2027	$ 87,763

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff listed above as Personnel Recommendation Item No. 4.*

5. AUTHORIZATION OF PART-TIME STAFF THROUGH JUNE 2027, AS NEEDED

First Name	***Last Name***	***Office or School***	***Position Title***	***Position Start Date***	***Supervisor or Coordinator Name***
Lidia	Batista	Academic Affairs	Student Assistant	06/16/26	Linda Guastini
Abir	Allam	Academic Support Services	Office Assistant	06/16/26	Kenny Fabara
Victoria	Lenga	Academic Support Services	Tutor	06/16/26	Kenny Fabara
Garrielle	Baldwin	Advisement and Counseling	Office Assistant	06/16/26	Andy Adler
William	Bird	Advisement and Counseling	Academic Advisor	02/19/20	Marna Mozeff
La'Tyra	Danner	Business, Culinary Arts, and Hospitality Management	Office Assistant	06/13/18	Ara Karakashian
Kim	Fong	Business, Culinary Arts, and Hospitality Management	Additional Assignment	07/01/25	Ara Karakashian
Samir	Nour	Business, Culinary Arts, and Hospitality Management	Office Assistant	01/05/11	Ara Karakashian
Matthew	Siciliano	Business, Culinary Arts, and Hospitality Management	Additional Assignment	12/04/19	Ara Karakashian
Manira	Traore	Business, Culinary Arts, and Hospitality Management	Office Assistant	10/09/19	Ara Karakashian
Ebony	Cousar	Campus Safety and Security	Office Assistant	07/01/15	John Quigley
Luis	Aguayo	Continuing Education and Workforce Development	Instructor	06/21/22	Anita Belle
Marcus	Belle	Continuing Education and Workforce Development	Office Assistant	06/16/26	Chastity Farrell
Jairo	Borja	Continuing Education and Workforce Development	Instructor	10/15/25	Chastity Farrell
Gabriel	Cisneros	Continuing Education and Workforce Development	Healthcare Instructor	07/23/25	Samaya Yashayeva
Kaivan	Cuellar	Continuing Education and Workforce Development	Office Assistant	06/21/22	Chastity Farrell
Denise	Dubron	Continuing Education and Workforce Development	Healthcare Instructor	10/01/24	Samaya Yashayeva
Tomas	Garzon	Continuing Education and Workforce Development	Student Success Coach, CAT	08/29/25	Maritza Reyes
Jill	Goldsberry	Continuing Education and Workforce Development	Office Assistant	06/16/26	Chastity Farrell
Larry	Goodin	Continuing Education and Workforce Development	Instructor	01/21/26	Jaime Pardo
Juanita	Hobson	Continuing Education and Workforce Development	Instructor	08/13/25	Jaime Pardo

Khurshed	Khan	Continuing Education and Workforce Development	Instructor	10/18/23	Chastity Farrell
Monben	Mayon	Continuing Education and Workforce Development	Instructor	09/17/25	Jaime Pardo
Hector	Mota	Continuing Education and Workforce Development	Instructor	10/15/25	Chastity Farrell
Jody	Parchment	Continuing Education and Workforce Development	Instructor	06/16/26	Anita Belle
Adrianne	Payne	Continuing Education and Workforce Development	Instructor	08/24/23	Maritza Reyes
Andres	Pulgarin	Continuing Education and Workforce Development	Instructor	09/04/24	Anita Belle
Roxanne	Robinson	Continuing Education and Workforce Development	Instructor	06/16/26	Jaime Pardo
Navin	Shievdayal	Continuing Education and Workforce Development	Instructor	01/26/26	Jaime Pardo
Giovanny	Valencia	Continuing Education and Workforce Development	Instructor	06/16/26	Jaime Pardo
Breanna	Martir	Customer Service	Customer Service Assistant	06/16/26	Frederick Medina
Regina	Sevilla	Early College Program	Bridge Program Academic Coach	07/10/25	Kenny Fabara
Elissa	D'Aries	Early College Program	Bridge Program Instructor	08/31/22	Christopher Conzen
Samara	Ortiz	Educational Opportunity Fund	Peer Leader	06/16/26	Jose Lowe
Kadiatou	Camara	Enrollment Services	Enrollment Support Assistant	12/01/23	Hamza Saleem
Miranda	Cepeda	Financial Aid/ Student Financial Assistance	Office Assistant	06/16/26	Sylvia Mendoza
Shereen	Kirollos	Financial Aid/ Student Financial Assistance	Office Assistant	06/16/26	Sylvia Mendoza
Anthony	Jenkins	Humanities and Social Sciences	WPCINS-CDAC Test Prep Course Instructor	06/09/21	Denise Knapp
Kurolos	Basta	Information Technology Services	Instructional Lab Assistant	09/12/25	Diana Perez
Hardik	Darji	Information Technology Services	Instructional Lab Assistant	09/13/22	Diana Perez
Dipali	Patel	Information Technology Services	Instructional Lab Assistant	0917/25	Diana Perez
Aditi	Patel	Information Technology Services	Instructional Lab Assistant	09/17/25	Diana Perez
Kevin	Patel	Information Technology Services	Instructional Lab Assistant	09/16/22	Diana Perez
Neel	Patel	Information Technology Services	Instructional Lab Assistant	07/01/17	Diana Perez
Ohm	Patel	Information Technology Services	PC Technician	09/09/25	Diana Perez
Eduardo	Rivera	Information Technology Services	Instructional Lab Assistant	06/16/26	Diana Perez
Nicole	Barnes	Institutional Engagement and Excellence/ Accessibility Services	Sign Language Interpreter	07/01/18	Karine Davis
Laura	Brinkley	Institutional Engagement and Excellence/ Accessibility Services	Sign Language Interpreter	09/28/16	Karine Davis
Laura	Burnett	Institutional Engagement and Excellence/ Accessibility Services	Sign Language Interpreter	09/28/16	Karine Davis

Javier	Cabezas	Institutional Engagement and Excellence/ Accessibility Services	Reader	09/28/16	Karine Davis
Angel	Dumencela	Institutional Engagement and Excellence/ Accessibility Services	Reader	09/28/16	Karine Davis
Maria	Figueroa	Institutional Engagement and Excellence/ Accessibility Services	Reader	07/01/19	Karine Davis
Kimberly	Muller	Institutional Engagement and Excellence/ Accessibility Services	Sign Language Interpreter	01/25/16	Karine Davis
Gabrielle	Reeves	Institutional Engagement and Excellence/ Accessibility Services	Reader	07/01/25	Karine Davis
Lisbeth	Romero	Institutional Engagement and Excellence/ Accessibility Services	Reader	04/10/19	Karine Davis
Dhrushna	Vasram	Institutional Engagement and Excellence/ Accessibility Services	Reader	02/20/19	Karine Davis
Vanessa	Viera	Institutional Engagement and Excellence/ Accessibility Services	Sign Language Interpreter	08/13/25	Karine Davis
Jeydi	Gonzalez	Nursing and Health Professions	Office Assistant	06/16/26	Kathleen Rodriguez
Elvis	Valcarcel	Science, Technology, Engineering, and Mathematics	Office Assistant	08/01/23	Burl Yearwood

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff listed above as Personnel Recommendation Item No. 5.*

6. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	***Last Name***	***School/Office***
Beth	Karam Putt	Business, Culinary Arts, and Hospitality Management
Melissa	Eder	Humanities and Social Sciences
Elisabeth	Marchand	Humanities and Social Sciences
Sarah	Teichman	Humanities and Social Sciences

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No.6.*

7. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	***New Title/ Classification***	***Incumbent***	***Current Salary Grade***	***New Salary Grade***	***Current Salary***	***New Salary***	***Effective Date***
Executive Director, Secaucus Center and Early College Programs	Acting Vice President for Student Affairs and Enrollment	Christopher Conzen	122	Same as Current	$ 140,804	Same as * Current	June 10, 2026
Associate Director, Early College Programs	Acting Director, Early College Program	Cristhian Altamirano	115	Same as Current	$ 71,202	Same as * Current	June 10, 2026
Senior Assistant Director	Associate Director	Alexa Yacker	113	115	$ 58,853	$ 69,868	July 1, 2026
N/A	Program Manager, Shipyard Workforce Development and Training (Grant Funded)	Vacant	113	N/A	N/A	N/A	July 1, 2026
N/A	Student Success Coach, Shipyard Workforce Development and Training (Grant Funded)	Vacant	110	N/A	N/A	N/A	July 1, 2026
The following modification was tabled.							
Associate Vice President for Institutional Research and Planning	N/A	John Urgola	124	124	$ 129,063	$ 136,400 **	July 1, 2026

*Stipend to be added for temporary promotion.
**Salary increase reflects equity review and adjustment

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 7.*

8. APPROVAL OF TRAVEL REQUESTS

Employee Name	***Department***	***Conference/Event***	***Location***	***Travel Dates***	***Purpose***
Lisa Dougherty	*Student Affairs*	*NJCCC Summit*	*Atlantic City, NJ*	*6/9-6/11*	*Award Winner*
Antonio Acevedo	*Academic Affairs*	*NJCCC Summit*	*Atlantic City, NJ*	*6/9-6/11*	*Award Winner*
Chris Conzen	*Early College*	*NJCCC Summit*	*Atlantic City, NJ*	*6/9-6/11*	*Panel Discussion*
Lori Margolin	*CEWD*	*NJCCC Summit*	*Atlantic City, NJ*	*6/9-6/11*	*Attendee*
Anita Belle	*CEWD*	*NJCCC Summit*	*Atlantic City, NJ*	*6/9-6/11*	*Attendee*
Katherine Morales	*Hudson Helps*	*NJCCC Summit*	*Atlantic City, NJ*	*6/9-6/11*	*Discussion Lead*
Zachary Forrest	*Institutional Engagement and Excellence*	*US-UK Program*	*London, England*	*6/15-6/19*	*Program Lead*
Sami Khouzam	*Academic Affairs*	*US-UK Program*	*London, England*	*6/15-6/19*	*Program Lead*
Raffi Manjikian	*Academic Affairs*	*SUNY Chemistry Conference*	*Lake George, NY*	*6/10-6/12*	*Attendee*

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the travel request listed above as Personnel Recommendation Item No. 9.*

9. RESOLUTION FOR THE APPOINTMENT OF AN INTERIM PRESIDENT

WHEREAS*, Hudson County Community College (“College”) has the need for an Interim President while the College conducts a search for a full-time President; and,*

WHEREAS*, after considering a number of candidates and options, the Board of Trustees has identified the College’s Senior Vice President for Student Affairs and Enrollment, Dr. Lisa Dougherty, as the best candidate with the necessary background to see the College through this transitional period; and,*

WHEREAS*, the remaining terms and conditions of Dr. Dougherty’s employment with the College shall remain the same; and,*

WHEREAS*, the length of Dr. Dougherty’s appointment shall be until such time as a full-time President is appointed by the Board of Trustees; and,*

WHEREAS*, upon the appointment of a full-time College President, Dr. Dougherty shall resume her position as Senior Vice President for Student Affairs and Enrollment;*

NOW, THEREFORE, BE IT RESOLVED*, that the Board of Trustees of Hudson County Community College hereby appoint Dr. Lisa Dougherty as Interim President of Hudson County Community College effective June 10, 2026 in accordance with the terms and conditions set forth above.*

BE IT FURTHER RESOLVED *that the College Counsel shall prepare an agreement to be executed by the parties consistent with the terms set forth herein.*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in* ***Item VIII., Personnel Recommendations 1-9.***

1) Retirement; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Authorization of Part-time Staff, as Needed; 6) Appointment of New Hire Adjunct Instructors; 7) Modifications to Staffing Table; 8) Approval of Travel Requests; and, 9) Resolution for the Appointment of an Interim President.

INTRODUCED BY: *Vincent Lombardo*

SECONDED BY: *Harold Stahl*

DATE: *June 9, 2026*

DeFazio, Edward	*AYE*
Gargiulo, Frank	*ABSENT*
Gemma, Stacy	*AYE*
Kenny, Roberta	*AYE*
Lombardo, Vincent	*AYE*
Rodriguez, Silvia	*ABSENT*
Stahl, Harold	*AYE*
Santiago, Lissa	*AYE*
Teabout, Frances	*AYE*
Peña, Jeanette, Chair	*AYE*

8 Aye 0 Nay

******RESOLUTION ADOPTED******

Signature of Recorder

06/09/2026
Date

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

VIII. ACADEMIC AND STUDENT AFFAIRS

1. Resolution Authorizing an Addendum to the Existing Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for the Delivery of the Summer Training Institute

WHEREAS*, Hudson County Community College ("College") seeks to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,*

WHEREAS*, the College, and New Jersey Reentry Corporation ("NJRC"; collectively, the Parties, "Parties"), entered into an agreement ("Agreement") dated January 1, 2022, through which the College provides academic programs and workforce training to NJRC clients; and,*

WHEREAS*, the Parties seek to amend the Agreement to terms and conditions related to the Parties' delivery of a Summer Training Institute; and,*

WHEREAS*, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the amendment of this Agreement;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees authorize the amendment of the Agreement between Hudson County Community College and New Jersey Reentry Corporation, effective upon approval.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

2. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Cliffside Park Library

WHEREAS, *Cliffside Park Library ("Cliffside Park Library") has a need for the provision of workplace training during a professional development day; and,*

WHEREAS, *Hudson County Community College ("College") can meet this need; and,*

WHEREAS, *Cliffside Park Library seeks to enter into a Memorandum of Understanding ("MOU") with the College for the delivery of conflict resolution and customer service training; and,*

WHEREAS, *this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,*

WHEREAS, *the Administration, and Academic and Student Affairs Committee, recommend the MOU between Hudson County Community College and Cliffside Park Library;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize this Memorandum of Understanding between Hudson County Community College and Cliffside Park Library, effective June 9, 2026.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

3. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Education Design Lab for the AI + Durable Skills Work-Based Learning Design Challenge

WHEREAS, *Hudson County Community College ("College") provides its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,*

WHEREAS, *the College seeks to promote economic mobility by offering work-based learning experiences that provide students with the skills they need to meet labor-market demand; and,*

WHEREAS, *enhancing students' skills in the utilization of Artificial Intelligence is a strategic priority for the College; and,*

WHEREAS, *the College was selected to participate in Education Design Lab's AI + Durable Skills Work-Based Learning Design Challenge ("Challenge"); and,*

WHEREAS, *participation in the Challenge will support and strengthen the College's ability to enable learners to apply AI tools within authentic workplace contexts while strengthening durable skills; and,*

WHEREAS, *the College seeks to enter into an Agreement ("Agreement") with Education Design Lab for its participation in the Challenge; and,*

WHEREAS, *the Agreement will remain in effect for the term described in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,*

WHEREAS, *the Administration, and Academic and Student Affairs Committee, recommend the approval of the Agreement between Hudson County Community College and Education Design Lab;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College approve the Agreement between Hudson County Community College and Education Design Lab, retroactive to April 1, 2026.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

4. Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Cannabis Connoisseur

WHEREAS, *Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,*

WHEREAS, *Cannabis Connoisseur shares this vision as it aspires to support HCCC students and community residents in benefitting from Cannabis legalization; and,*

WHEREAS, *Hudson County Community College ("College") offers non-credit and credit-bearing Cannabis programs ("Programs") through its School of Continuing Education and Workforce Development and its School of Business, Culinary Arts, and Hospitality Management, respectively; and,*

WHEREAS, *the College seeks to renew its Memorandum of Understanding ("MOU") with Cannabis Connoisseur, whereby the College and Cannabis Connoisseur will continue to work collaboratively to provide internship, externship, and employment opportunities for HCCC students completing HCCC Cannabis courses; offer Cannabis-related workshops, training programs, and events; leverage resources for the promotion of each organization; and, contribute to scholarship funds for HCCC students directly or through support of HCCC Foundation events; and,*

WHEREAS, *this MOU will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,*

WHEREAS, *the Administration, and Academic and Student Affairs Committee, recommend the renewal of the MOU between Hudson County Community College and Cannabis Connoisseur;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the renewal of the Memorandum of Understanding between Hudson County Community College and Cannabis Connoisseur, effective June 10, 2026.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

5. Resolution Authorizing No-Cost Extension of Agreement Between Hudson County Community College (HCCC) and the Hudson County Department of Family Services and Community Reintegration for the Continued Delivery of the Academic and Workforce Pathways Program in Partnership with the Department of Corrections and Rehabilitation

WHEREAS, *Hudson County Community College ("College") and the Hudson County Department of Family Services and Community Reintegration, in partnership with the Department of Corrections and Rehabilitation, propose to amend its existing agreement ("Agreement") dated June 1, 2025 to deliver the Academic and Workforce Pathways Program to provide college credits to those housed in the Hudson County Correctional Center ("Program") at no additional cost; and,*

WHEREAS, *the Program has expanded since its inception, is offered to male and female individuals incarcerated at the Correctional Center, and now HCCC shall offer additional classes and workforce track courses to benefit the participants; and,*

WHEREAS, *through the Program, the College shall continue to offer sixty certificate and degree programs to inmates, a program not found in any other county jail in New Jersey; and,*

WHEREAS, *pursuant to N.J.S.A. 18A:64A-25.5 (b), the proposed agreement may be entered into between the parties without public advertising for bids; and,*

WHEREAS, *the proposed term of the amendment to the existing agreement is June 1, 2026 through September 30, 2026; and,*

WHEREAS, *the Administration, and the Academic and Student Affairs Committee, recommend the amended Agreement;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize the amended agreement between Hudson County Community College and the Hudson County Department of Family Services and Community Reintegration for the Program as described herein, effective June 1, 2026.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

6. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Stanlaw Fitness

WHEREAS, *Hudson County Community College ("College") offers Personal Fitness Training and Exercise Science Programs ("Programs") through its School of Nursing and Health Professions; and,*

WHEREAS, *the Programs include an internship experience component; and,*

WHEREAS, *the Programs require additional sites at which its students can fulfill the requisite internship experiences; and,*

WHEREAS, *Stanlaw Fitness continues to have the capacity to meet the needs of the Programs; and,*

WHEREAS, *Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Stanlaw Fitness whereby students enrolled in the Programs will be able to complete internship experiences; and,*

WHEREAS, *this Agreement will remain in effect for the term listed in the agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,*

WHEREAS, *the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Stanlaw Fitness;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and Stanlaw Fitness, retroactive to June 1, 2026.*

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution*

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in* **Item IX., Academic and Student Affairs Recommendations 1 - 6:**

1) Resolution Authorizing an Addendum to the Existing Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for the Delivery of the Summer Training Institute; 2) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Cliffside Park Library; 3) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Education Design Lab for the AI + Durable Skills Work-Based Learning Design Challenge; 4) Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Cannabis Connoisseur; 5) Resolution Authorizing No-Cost Extension of Agreement Between Hudson County Community College (HCCC) and the Hudson County Department of Family Services and Community Reintegration for the Continued Delivery of the Academic and Workforce Pathways Program in Partnership with the Department of Corrections and Rehabilitation; and, 6) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Stanlaw Fitness.

INTRODUCED BY: *Stacy Gemma*

SECONDED BY: *Frances Teabout*

DATE: *June 9, 2026*

DeFazio, Edward	*AYE*	
Gargiulo, Frank	*ABSENT*	
Gemma, Stacy	*AYE*	
Kenny, Roberta	*AYE*	
Lombardo, Vincent	*AYE*	
Rodriguez, Silvia	*ABSENT*	
Stahl, Harold	*AYE*	
Santiago, Lissa	*AYE*	
Teabout, Frances	*AYE*	
Peña, Jeanette, Chair	*AYE*	*Abstain from Resolution # 4.*

8 Aye 0 Nay

******RESOLUTION ADOPTED******

Signature of Recorder

06/09/2026
Date

Supporting Documents

Click Here for Supporting Documents

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

X. NEW BUSINESS

1. Resolution Amending Resolution #2 from the May 7, 2026, Board of Trustees Meeting

WHEREAS, *at the May 7, 2026 regular meeting, the Board of Trustees of Hudson County Community College approved acceptance of Chapter 12 funds in the amount of Five Million Three Hundred Twenty-Five Thousand Nine Hundred Seventy-Four Dollars ($5,325,974), to further implement the College's Facilities Master Plan in Journal Square and all costs related thereto; and,*

WHEREAS, *since the May 7, 2026, meeting the amount has been approved to include unused funds that increases the total amount to Five Million Nine Hundred Twelve Thousand Four Hundred Forty Dollars ($5,912,440); and,*

WHEREAS, *the State of New Jersey, beginning with the FY 2027 cycle, will make available to the College through the Chapter 12 Program up to Two Million Nine Hundred Fifty-Six Thousand Two Hundred Twenty Dollars ($2,956,220) for capital projects, plus additional funds in an amount up to Two Million Nine Hundred Fifty-Six Thousand Two Hundred Twenty Dollars ($2,956,220) to be provided by County or County Backed Bonds as per Chapter 12 requirements;*

NOW, THEREFORE, BE IT RESOLVED *that the Board of Trustees of Hudson County Community College amend the May 7, 2026 resolution accepting Chapter 12 funds so that the amounts Two Million Nine Hundred Fifty-Six Thousand Two Hundred Twenty Dollars ($2,956,220) to be provided by the State of New Jersey, plus additional funds in an amount up to Two Million Nine Hundred Fifty-Six Thousand Two Hundred Twenty Dollars ($2,956,220) to be provided by County or County Backed Bonds, totaling Five Million Nine Hundred Twelve Thousand Four Hundred Forty Dollars ($5,912,440) in Chapter 12 funding for Fiscal Year 2027.*

.

BE IT FURTHER RESOLVED *that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.*

INTRODUCED BY:	*Frances Teabout*
SECONDED BY:	*Stacy Gemma*
DATE:	*June 9, 2026*
DeFazio, Edward	*AYE*
Gargiulo, Frank	*ABSENT*
Gemma, Stacy	*AYE*
Kenny, Roberta	*AYE*
Lombardo, Vincent	*AYE*
Rodriguez, Silvia	*ABSENT*
Stahl, Harold	*AYE*
Santiago, Lissa	*AYE*
Teabout, Frances	*AYE*
Peña, Jeanette, Chair	*AYE*

8 Aye   0 Nay

RESOLUTION ADOPTED

____________________	06/09/2026
Signature of Recorder	**Date**

HUDSON COUNTY COMMUNITY COLLEGE

BOARD OF TRUSTEES MEETING

Tuesday, June 9, 2026

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED *that the June 9, 2026 meeting of the Hudson County Community College Board of Trustees be adjourned at 5:26 P.M.*

INTRODUCED BY:	*Stacy Gemma*
SECONDED BY:	*Lissa Santiago*
DATE:	*June 9, 2026*
DeFazio, Edward	*AYE*
Gargiulo, Frank	*ABSENT*
Gemma, Stacy	*AYE*
Kenny, Roberta	*AYE*
Lombardo, Vincent	*AYE*
Rodriguez, Silvia	*ABSENT*
Stahl, Harold	*AYE*
Santiago, Lissa	*AYE*
Teabout, Frances	*AYE*
Peña, Jeanette, Chair	*AYE*

8 Aye 0 Nay

******RESOLUTION ADOPTED******

Signature of Recorder

06/09/2026
Date

Agreement Between
Hudson County Community College
and
New Jersey Reentry Corporation
June 10, 2026 – February 28, 2027
Addendum
Summer Training Institute Year 4

This addendum to the parties general partnership agreement (this addendum is hereafter referred to as "Agreement"), effective as of June 10, 2026, is between Hudson County Community College (HCCC) with offices located at 70 Sip Avenue, Jersey City, New Jersey 07306, and the New Jersey Reentry Corporation (NJRC) headquartered at 591 Summit Avenue, 6th Floor, Jersey City, NJ 07306, and operating the Governor's Reentry Training & Employment Center, located at 195 Campus Drive Kearny, New Jersey 07032. (HCCC and NJRC are each individually a "party" and collectively "parties")

In consideration of the mutual promises and covenants set forth herein, and intending to be bound thereby, the parties agree as follows:

Description – Summer Training Institute Year 4

This innovative program will provide 380 court-involved young adults, ages 18-25, with comprehensive job training and industry-recognized credentials in an effort to ready them for a variety of in-demand and family-sustaining careers. Participants will have the opportunity to take courses on general construction and forklift operation while earning OSHA 30 certification. Participants can also take courses on Phlebotomy Technician training, CPR, Solar Installation, Welding, and Peer Recovery Specialist (a professional who has successfully completed the recovery process and now helps others going through the same process). Additionally, they can take courses to learn Microsoft Basics. To the extent that NJ Pathways approves and funding is available, alternate training programs can be offered, with agreement by both HCCC and NJRC.

HCCC will evaluate the training programs to determine if credit can be articulated towards an academic certificate or degree.

Partnership Activity: Administer Funds from NJ Pathways for the Summer Institute

I. Purpose and Goals

The primary objective of the Agreement for the Partnership Activity is to establish a partnership between HCCC's School of Continuing Education and Workforce Development (CEWD) and the NJRC whereby CEWD will be the administrative lead for the NJ Pathways funding for the Summer Training Institute as well as deliver Certified Phlebotomy Technician training, Certified Welder training, and Computer Basics training.

II. Institutional Responsibilities

It is agreed that the following will be the roles and responsibilities of the participating organizations:

NJRC

a) NJRC will provide information required to comply with monthly reporting for NJ Pathways and any additional requests for information.
b) NJRC agrees to provide classrooms for training onsite at the Training and Employment Center for the Summer Institute, provided by Safety4Safety, Solar One, and Mainstream Recovery.
c) HCCC will provide Certified Phlebotomy Training, Certified Welder Training, and Computer Basics at a mutually determined location.
d) NJRC agrees to recruit court-involved young adults for all training classes and to notify clients to assure that members are in attendance during the assigned times for all classes for which they are registered.
e) NJRC agrees to allow HCCC the right to interview clients prior to enrollment and to make the final decision on registration following consultation with NJRC.
f) NJRC agrees to adhere to HCCC's minimum number of students required to run a course and understands that the course may be canceled if this minimum is not met. HCCC will communicate expectations regarding the minimum number of students required for a course to run.
g) NJRC agrees to obtain required documentation for NJ Pathways or other grant documentation requirements.
h) NJRC agrees to provide HCCC with the curriculum for each of the training classes included in the Summer Training Institute for the purposes of determining if credit can be articulated.
i) NJRC shall be responsible for its actions as well as the actions of its members, employees, agents, representatives, and anyone taking classes. NJRC agrees to defend, indemnify and hold HCCC harmless from any and all third-party claims brought against, HCCC, its employees, administrators, trustees, agents, and representatives, to the extent caused by the negligent acts of NJRC, its members and anyone taking classes.

HCCC through CEWD

a) HCCC agrees to consult with NJRC regarding training course schedules.
b) HCCC will provide classroom-based instruction in Certified Phlebotomy and Certified Welder and Computer Basics.
c) HCCC will hold the training classes at a mutually determined location at NJRC.
d) HCCC will develop and/or provide curricula for each HCCC led training class requested.
e) HCCC will record and maintain student attendance for HCCC led courses.

f) HCCC will provide final evaluations and certificate of completion for those who successfully complete HCCC led programs.
g) HCCC will evaluate curriculum of training classes in the Summer Training Institute to determine if credit can be articulated.
h) HCCC shall be responsible for its actions as well as the actions of its members, employees, agents, representatives, and staff conducting the classes. HCCC agrees to defend, indemnify, and hold NJRC harmless from any and all third-party claims brought against, NJRC, its employees, administrators, directors, trustees, agents, and representatives, to the extent caused by the negligent acts of HCCC, its members and staff conducting the classes in performing its responsibilities under this Agreement.

III. Contingency

This Agreement is contingent upon HCCC's receipt of the NJ Pathways funding.

IV. Payment

a. The budget for the Summer Training Institute has been submitted for approval (see Attachment 1).
b. CEWD and NJRC will work collaboratively to use the available funding stream to cover the cost of training and instruction provided by NJ Pathways where possible.
c. NJRC is responsible for the payment of tuition for courses where HCCC is the training provider under this agreement. Fees and/or costs for any training program will be determined in advance of the course.
d. HCCC shall be responsible for payment to NJRC through the NJ Pathways funding for NJRC invoices to HCCC received in accordance with Attachment 1 under this agreement.

V. Shared Responsibilities of Parties

1. HCCC and NJRC will work collaboratively to support and effectively administer this agreement in the best interest of the students.
2. HCCC and NJRC will regularly communicate regarding changes in program requirements and any other relevant issues and / or concerns.
3. HCCC and NJRC agree to promote this Agreement in appropriate publications and at recruitment and outreach activities.
4. NJRC agrees to distribute information provided by HCCC to its clients regarding the educational offerings provided by HCCC.
5. To the extent allowable by applicable law, except as may be set forth elsewhere in this Agreement, each institution hereby assumes all risks of personal injury, property damage, and third-party claims attributable to the negligent acts or omissions of that institution and the officers, employees, agents and clients thereof.
6. NJRC agrees to provide office space for an on-site HCCC representative at the Training and Employment Center to meet with students.

7. The parties agree that HCCC's code of conduct shall be applicable to the courses and instruction offered directly by HCCC under this Agreement as if said code of conduct was developed and implemented for this Agreement, and that HCCC shall be entitled to enforce same against any court-involved young adults who participate in any program and/or course and who violate the code of conduct, including the removal of any court-involved young adults that violated the code of student conduct.

VI. Dispute Resolution

Any and all claims, disputes, or other matters in question between HCCC and the NJRC arising out of or relating to this Agreement, the services provided thereunder, or the alleged breach thereof, exclusively shall be subject to and determined by the Superior Court of New Jersey venued in Hudson County, New Jersey.

VII. Governing Law

This Agreement shall be governed by and in accordance with the laws of the State of New Jersey, without references to any choice of law or conflicts of laws provisions therein.

VIII. Assignment

The rights of HCCC or the NJRC under this Agreement are personal to each party, and neither party shall assign, transfer, hypothecate, or otherwise assign its rights or delegate its duties under this Agreement, whether voluntarily, involuntarily, or by operation of law, without the prior written consent of the other party to this Agreement.

IX. Notices

Any notices required or permitted to be given pursuant to the terms of this Agreement shall be sufficiently given when delivered personally (or receipt refused), by courier services (such as Federal Express) or certified mail, return receipt requested, addressed to each party as follows:

As to NJRC:

NJRC
195 Campus Drive
Kearny, New Jersey 07032
Attention: Michael Hayek, Director, Governor's Training and Employment Center
cc: Rahat A. Chatha, Chief Legal and Compliance Officer
New Jersey Reentry Corporation
591 Summit Avenue, Suite 605B
Jersey City, NJ 07306

As to the College:

Hudson County Community College
26 Journal Square
Jersey City, New Jersey 07306
Attention: Jeff Roberson, Director of Contracts and Procurement

X. Provisions and Amendments

This Memorandum of Understanding contains all provisions agreed upon by the parties. Any amendments to this Memorandum of Understanding must be in writing and signed by both parties or their duly authorized representatives.

XI. Agreement Review

The term of this Agreement shall be for eight months, from June 10, 2026 through February 28, 2027. Prior to the expiration of this Agreement, the Parties shall meet to review the terms of the Agreement for the purposes of entering into a new agreement.

Representatives of HCCC and representatives of NJRC will meet annually to address areas of mutual concern, including but not limited to, sharing of recommendations regarding the content and implementation of this Agreement, and curriculum and programmatic changes.

This agreement represents the entire agreement between HCCC and NJRC through their authorized agents and will be deemed fully executed on the date of the last signature. All negotiations, oral agreements, and understandings are merged herein and any change(s) in the terms must be made in writing and signed by all parties.

This Agreement may be terminated by either Party upon ninety (90) days' written notice to the other Party. All classes then in effect as of the date of termination will be allowed to continue and such termination shall take effect at the end of such classes.

XII. General Provisions:

a. Neither party shall have the right to assign this agreement without the prior written consent of the other party.
b. This agreement constitutes the entire agreement of the parties with respect to the subject matter hereof. No modification hereof shall be binding upon any of the parties hereto unless made in writing and signed by the parties.
c. The parties are not and shall not be considered partners and are not agreeing to a joint venture. The execution of this agreement does not, and shall not, constitute a partnership or a principal/agent relationship between the parties hereto.
d. Each party represents to the other that the persons signing this agreement have the full authority to do so.

e. The parties may execute this agreement in counterparts, each of which shall have full legal force and effect.

f. If any provision of this agreement shall be held invalid by a court of law for any reason, the remaining provisions shall remain in full force and effect.

g. This agreement may not be waived, changed, modified, or altered, except by an instrument signed by both parties, unless otherwise provided for in this agreement

X. Signatures

New Jersey Reentry Corporation	Hudson County Community College
By:______________________________	By:______________________________
Governor James McGreevey, Chairman	Dr. Christopher M. Reber, President
______________________________	______________________________
Date	Date

MEMORANDUM OF UNDERSTANDING
Between
Hudson County Community College
and
Cliffside Park Library
June 9, 2026 – June 8, 2027

Description/Purpose

The purpose of this Memorandum of Understanding ("MOU") is for Hudson County Community College (HCCC) and Cliffside Park Library to establish a professional development day whereby HCCC will deliver a conflict resolution and customer service training.

Roles and Responsibilities

It is agreed that the following will be the roles and responsibilities of the respective organizations:

Cliffside Park Library

a) Will assign an individual to be the main contact for the program.
b) Will consult with HCCC to determine the training schedule.
c) Will provide participants for the professional development day and ensure they complete required registration.
d) Will review the training program proposed by HCCC. Modifications requested by Cliffside Park Library will be implemented by HCCC and billed at a rate of $80 per hour for curriculum development.
e) Cliffside Park Library shall be responsible for its actions as well as the actions of its staff and those for whom Cliffside Park Library is responsible. Cliffside Park Library agrees to defend, indemnify and hold HCCC, its employees, administrators, trustees, agents and representatives harmless from any and all damages and costs incurred by HCCC, its employees, administrators, trustees, agents and representatives, in connection with any third-party claims brought against HCCC, employees, administrators, trustees, agents and representatives based on the alleged actions or omissions Cliffside Park Library, its staff and those for Cliffside Park Library is responsible that result from HCCC's participation in the program or instruction.

Hudson County Community College, (HCCC)

a) Will assign an individual to be HCCC's main contact for the program.
b) Will consult with the Cliffside Park Library regarding the learning outcomes and training needs of staff.
c) Agrees to consult with Cliffside Park Library regarding the professional development day.
d) Will provide instruction virtually in consultation with Cliffside Park Library.
e) Will adhere to the training schedule starting in June of 2026. Any changes will be made in consultation with Cliffside Park Library.
f) All participants shall be subject to HCCC's policies and procedures.
g) Will recruit and hire instructors for the workforce program.
h) Will record and maintain participant attendance.
i) Will provide a certificate of completion for those who successfully complete the program.
j) HCCC shall be responsible for its actions as well as the actions of its staff members. HCCC agrees to defend, indemnify and hold Cliffside Park Library harmless from any and all damages and costs incurred by Cliffside Park Library in connection with any third-party claims brought against Cliffside Park Library based on the alleged actions or omissions of HCCC, its staff and those for whom HCCC is responsible that result from Cliffside Park Library's participation in the program or instruction.

Invoicing

a. Cliffside Park Library agrees to pay HCCC $4,375.00 for the training series as follows: 100% upon signing the agreement.
b. HCCC will submit an invoice for payment according to the terms of the agreement. Payments shall be made within thirty (30) days of Cliffside Park Library's receipt of the invoice. Unpaid invoices (or the outstanding amount of any unpaid invoice) shall be interest at the rate of one-percent (1.0%) per month.

Dispute Resolution

a) Any and all claims, disputes or other matters in question between HCCC and Cliffside Park Library arising out of or relating to this Agreement or alleged breach thereof, exclusively shall be subject to the jurisdiction of the Superior Court of New Jersey venued in Hudson County, New Jersey.

Governing Law

a) This Agreement shall be governed by and in accordance with the laws of the State of New Jersey, without references to any jurisdiction's choice of law or conflicts of laws rules or provisions.

Assignment

a) The rights of HCCC or Cliffside Park Library under this Agreement are personal to each party, and neither party shall assign, transfer, hypothecate or otherwise assign its rights or delegate its duties under this Agreement, whether voluntarily, involuntarily or by operation of law, without the prior written consent of the other party to this Agreement.

Notices

a) Any notices required or permitted to be given pursuant to the terms of this Agreement shall be sufficiently given when delivered personally, by courier services (such as Federal Express) or certified mail, return receipt requested, addressed to each party as follows:

As to Cliffside Park Library:

Cliffside Park Library
505 Palisade Ave,
Cliffside Park, NJ 07010
Attention: Stephanie Bellucci, Director

As to Hudson County Community College:

Hudson County Community College
26 Journal Square
Jersey City, New Jersey 07306
Attention: Jeff Roberson, Director of Contracts and Procurement

Independent Contractors

a) Cliffside Park Library is entering into this Agreement as an independent contractor and not as HCCC's agent, partner or joint venture.

Provisions and Amendments

a) This Memorandum of Understanding contains all provisions agreed upon by the parties. Any amendment to this Memorandum of Understanding must be in writing and signed by either parties or their duly authorized representative. It is further understood that the term of this agreement is for the period of June 9, 2026 – June 8, 2027, and shall not automatically renew. Any continuation, renewal or extension is subject to a new agreement.

Cliffside Park Library: Stephanie Bellucci Director	Hudson County Community College: Dr. Christopher M. Reber President
By: ___________________________	By: ___________________________
Date: _________________________	Date: _________________________

Education Design Lab

AI + Durable Skills Work-Based Learning Design Challenge Agreement

THIS AGREEMENT FOR THE AI + DURABLE SKILLS WORK-BASED LEARNING DESIGN CHALLENGE AGREEMENT, (the "Agreement") is made between [**Institution Name**] an institution of higher education located at [Address] ("College") and **Education Design Lab**, a Virginia nonstock corporation with nonprofit tax status, located at 1717 K Street, NW, Suite 900, Washington, DC 20006 ("the Lab") as of April 1, 2026 (the "Effective Date") through August 31, 2027.

A. Institution's Performance Requirements
This Agreement establishes the following performance requirements and conditions for participation in the AI + Durable Skills Work-Based Learning Design Challenge project.

College will collaborate with employers to create Work-Based Learning (WBL) experiences that enable learners to apply AI tools within authentic workplace contexts while strengthening durable skills. WBL experiences will be deployed on the Riipen platform, where learners will complete employer-designed challenges aligned with real-world job tasks.

Section 1: Participation: College agrees to fully participate in the following:

1. President Forum meetings with college presidents
2. Regularly scheduled team calls with CCGE designers
3. Cross cohort Design Sessions
4. Learn and Share sessions - interactive peer-learning and sharing experience
5. CCGE Convenings
6. Community of Practice activities
7. Impact Evaluation.
8. College design team will provide employer testimonials with direct quotes, feedback, and insights at least once during the design process, at the launch of the micro-pathway(s), and after the hiring process.
9. College design team will provide learner testimonials with direct quotes, feedback and insights during each of the learner journey phases (design, outreach, registration, funding, micro-pathway completion and hiring).
10. College design team will provide other key stakeholders' testimonials with direct quotes, feedback and insights at least twice during the design and launch phases.
11. Other topical, stakeholder-specific engagements (e.g. marketing, data)
12. Design or enhance career pathways that integrate artificial intelligence (AI), work based learning (WBL), technical skills, and durable skills within existing or new programs.
13. Embed high quality, employer aligned work-based learning experiences into at least two micro pathways using the Riipen platform.
14. Partner with employers to co-design real world projects that demonstrate authentic workplace use cases for AI and align with identified technical and durable skills.

15. Build institutional capacity to rapidly innovate curriculum and respond to evolving workforce demands, including integration of emerging technologies and AI applications.
16. Generate replicable, scalable models and design criteria that can be adopted nationally to support future implementation across institutions.
17. Serve a minimum of 50 learners during the program timeline through AI enabled WBL experiences. Colleges should document strategies to meet or exceed this target.
18. Confirm that all participating employers are willing to onboard and actively utilize the Riipen platform for project design, learner engagement, and structured feedback.
19. Oversee the integration of employer feedback and learner evaluation within Riipen to support continuous improvement and program assessment.
20. Contribute program data and participate in impact evaluation as defined by the Lab, including aggregated information on learner participation, completion, skills attainment, and employment outcomes.
21. Provide an annual 500-800 word written reflection summarizing lessons learned, key achievements, and institutional capacity growth from the AI enabled WBL initiative. The Lab will supply templates and editorial support.
22. Share pathway artifacts and results with the Lab to contribute to the open access library of tools and best practices developed for national field building efforts.
23. Engage in other project specific activities (e.g. marketing, communications, data reporting) as needed to support project goals and Lab requirements.

Section 2: Pilot Implementation and Iteration: Colleges agree to assemble a cross-functional design team of campus leaders including workforce development, faculty, student services, and institutional research to launch a high-quality pilot program for AI-integrated work-based learning that is grounded in regional industry needs through deep engagement with local employers, K-12 districts, and community organizations, while applying a human-centered design approach and the Lab's Learner Engagement Framework to prioritize the student's sense of growth, belonging, and agency. Colleges agree to maintain a consistent presence on regular design calls and contribute to shared national products such as white papers and presentations to help build a replicable model that other institutions can learn from.

Section 3: Evaluation: College will be required to participate in the learning agenda for the Community College Growth Engine. The learning agenda will include a third-party evaluation that will support growth, improvement, and evidence-building during CCGE activities. The evaluation will cover the design and implementation phase and include an impact evaluation. It may also involve providing access to program and partner personnel and participants for data collection, including but not limited to surveys, collecting demographic data on learners, baseline and follow-up surveys, quantitative and qualitative research, interviews, focus groups and observation as well as documenting and assessing the design and implementation outcomes and impacts of the CCGE's activities using a mixed method evaluation design.

Section 4: Data Sharing: The College will provide the Lab with program-level and institution-level de-identified aggregate data related to participation, completion, and learner outcomes, including disaggregated information by relevant learner subgroups (e.g., race/ethnicity, gender, credit/non-credit status). All data submitted must be strictly aggregate and disclosure-proofed, with suppression of small cell sizes (e.g., N<5 or as otherwise defined by the College's privacy policy) to prevent re-identification of individual learners. The Lab will use these aggregate data solely and exclusively for research, evaluation, reporting, continuous improvement, and data visualization activities directly related to this initiative, and may publicly share aggregated findings in ways that do not permit the identification of individual learners or sensitive institutional information. The Lab will not request or accept any student-level or personally identifiable information (PII) under this Agreement, and the data-sharing practices outlined herein do not constitute a FERPA violation because only non-PII, aggregate data will be submitted and used.

Section 5: Community of Practice: The CCGE team has developed a robust community of practice to connect colleges and foster greater learning and innovation that includes networking opportunities as well as critical information and updates for CCGE colleges. Additionally, the CCGE team will create regular options for colleges to continue important conversations cohort wide, post questions and findings important to all cohort colleges, and share related research and insights. College is expected to actively contribute to the Lab's community of practice designed to share lessons from the experiences of the Lab staff, college teams, learners, community and business partners supporting their efforts, and connect to other colleges within the cohort to share best practices and learn from others. As part of building a community of practice, the Lab will convene Learn + Share virtual sessions designed as an interactive peer-learning and sharing experience that aims to tell the story of the colleges' innovative work that they created during the design year and share promising practices and lessons learned. CCGE will host a variety of other professional development opportunities for all CCGE colleges to participate in as they continue their work in micro-pathway development and scaling efforts.

Section 6: Communications Strategy: College commits to collaborating with the Lab on storytelling to amplify learnings from this work to promote adoption and scale. This could include publications, webinars, conference presentations, and other opportunities as available at least one year following the official end of the project. The Lab retains the right to share and elevate emerging models developed by the institution. The College will be expected to follow the Lab's and CCGE guidelines related to promotion which will be provided at the launch meeting and partner with the Lab in the collection of learner stories/testimonials, dissemination and presentation of findings. The Lab reserves the right to promote and use information regarding the initiative and this project in news releases, websites, newsletters, mass communications, and other press and public media, whether in hard copy or electronic communications format, to report on activities and participants. In addition, the College agrees to supply information for press and publication, as requested, for use by the Lab in promoting the CCGE.

Section 7: Partnership development: College agrees to develop a robust regional workforce collaborative. The Lab will support the college in developing and enhancing partnerships with stakeholders such as employers, K-12 districts, public agencies, community-based and faith-based organizations, economic development leaders, and local funders to create seamless pathways to employment. The roles of these partners include providing input and feedback on the micro-pathway prototypes and committing to support learners along their journey throughout the micro-pathway. This support could include tuition support, referrals, career counseling, and work-based learning opportunities. College, with the support of the Lab, is expected to seek input and feedback from employers, K-12 systems and other partners on the micro-pathway prototypes during the CCGE design phase. College will work with employers to obtain their input on the technical skills and competencies as well as the 21st century skills for the micro-pathways. College will also obtain feedback from employers to validate the micro-pathway prototypes. The Lab expects that the existing partnerships will be strengthened through the co-design process.

Section 8: Marketing: The College will be tasked to promote their local efforts to build the branding for micro-pathways to elevate the visibility of the initiative as a whole. The Lab will provide resources, templates and strategies on how to design and disseminate appropriate messages regionally and nationally.

Section 9: Payment: An honorarium payment of $10,000 will be issued to the College upon the execution of the agreement, in support of the project.

B. General Contract Terms and Conditions

B.1. Term. This Agreement will commence on the Effective Date and will continue until the final completion of the Design Sprint, unless terminated as provided in paragraph B.5 below ("**Termination**").

B.2.1. Confidential Information. "**Confidential Information**" shall mean any and all information which is disclosed by either party to the other by any means (including verbally, electronically, visually, or in a written or other tangible form) which is either identified by the disclosing party as confidential (and is reasonable to be identified as "confidential") or proprietary or should be reasonably understood to be confidential or proprietary. Confidential Information may include, but is not limited to data, inventions, algorithms, techniques, processes, marketing plans, strategies, forecasts, training materials, personnel information, third party confidential information, and portions of the contents of this Agreement.

a. Each party shall keep Confidential Information in strict confidence and shall not disclose it to any third party or use it for purposes other than evaluating the business relationship. Recipient's internal disclosure of confidential Information shall be only to those employees or agents having a need to know such information in connection with this Agreement and only insofar as such persons are bound by a nondisclosure agreement consistent with this Agreement. Recipient shall promptly notify the disclosing party of any unauthorized disclosure or use of Confidential Information by any person.

b. This Agreement imposes no obligation upon the parties with respect to Confidential Information which either party can establish by legally sufficient evidence: (a) was in the possession of, or was rightfully known by the recipient without an obligation to maintain its confidentiality prior to receipt from the disclosing party; (b) is or becomes generally known to the public without violation of this Agreement; (c) is obtained by recipient in good faith from a third party having the right to disclose it without an obligation of confidentiality; (d) is independently developed by recipient without the participation of individuals who have had access to the Confidential Information; or (e) is required to be disclosed by law, judicial process, or court or governmental authority order provided the disclosing party is provided with notice prior to disclosure and the disclosure is limited to information required to be disclosed.

B.2.2. Use of Artificial Intelligence. Institution shall not, without the prior written consent of the Lab, input, upload, or otherwise disclose any Lab Confidential Information into any artificial intelligence (AI), machine learning, or automated data processing platform, including but not limited to publicly available "chatbot," "copilot," or generative AI systems (e.g., OpenAI ChatGPT, Anthropic Claude, Google Gemini, Microsoft Copilot, etc.), or any similar tool that stores, processes, or uses such information to train or generate outputs accessible to third parties. Institution remains solely responsible for ensuring that no Confidential Information, trade secrets, or personal data of the Lab or its clients are exposed to or processed by any AI system.

The obligations of this Section shall survive termination of this Agreement and are in addition to, and not in limitation of, Institution's confidentiality and data protection obligations set forth elsewhere in this Section.

B.3. Indemnification. Each party (the "**Indemnifying Party**") agrees to defend, indemnify and hold harmless the other party and its directors, officers, employees, and agents from and against any and all liabilities, damages, costs, and all associated expenses (including reasonable attorneys' fees and regulatory penalties) from any third-party claims, demands, suits, proceedings, formal or informal administrative, or regulatory proceedings or inquiries, and other actions arising out of or on account of a claimed or alleged: (a) breach by the Indemnifying Party of its representations, warranties, covenants, and obligations under this Agreement; (b) breach of confidentiality obligations by the Indemnifying Party; (c) violation, infringement, or misappropriation of an intellectual property right or other proprietary right by the Indemnifying Party; or (d) injury of any kind to a person or damage to property resulting in any way from any act, omission, or negligence on the part of the Indemnifying Party or Indemnifying Party's personnel, in the performance or failure to perform any obligation hereunder. These remedies are in addition to any other remedies available to either party at law or in equity.

B.4. Limitation of Liability.

a. EXCEPT FOR LIABILITY RELATED TO INDEMNIFICATION AND CONFIDENTIALITY OBLIGATIONS, IN NO EVENT SHALL A PARTY BE LIABLE TO THE OTHER PARTY OR TO ANY OTHER PERSON OR ENTITY IN CONTRACT, TORT OR ANY OTHER LEGAL THEORY, FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE OR EXEMPLARY DAMAGES OR LOSSES OF ANY NATURE

AND IRRESPECTIVE OF FAULT OR NEGLIGENCE, EVEN IF SUCH PARTY SHALL HAVE BEEN INFORMED OF THE POSSIBILITY OF SUCH DAMAGES.

b. EXCEPT AS SET FORTH IN SECTION B.4.a, SUPRA, A PARTY'S LIABILITY TO THE OTHER PARTY HEREUNDER, IF ANY, SHALL BE STRICTLY LIMITED TO THE AMOUNT(S) PAYABLE OR PAID BY THE LAB TO COLLEGE FOR THE SERVICE(S) GIVING RISE TO A PROVEN CLAIM, AS ESTABLISHED BY FINAL JUDGMENT.

B.5. Termination.

a. This Agreement may be terminated by either party by written notice if the other party materially breaches this Agreement and fails to cure such breach within thirty (30) days after receiving written notice from the non-breaching party.

b. In case of termination by a material breach by (Institution), the Lab shall be entitled to the return of a prorated incentive award, or a partial completion of the CCGE project, and any other services which have been agreed to and completed.

B.6. Force Majeure. Neither party will be liable for any failure or delay in performance under this Agreement due to fire, explosion, earthquake, storm, flood or other weather, a pandemic or epidemic as declared by the U.S. Centers for Disease Control and Prevention, unavailability of necessary utilities or raw materials, war, insurrection, riot, act of God or the public enemy, law, act, order, proclamation, decree, regulation, ordinance, or instructions of government or other public authorities, or a judgment or decree of a court of competent jurisdiction (not arising out of breach by such party of this Agreement).

B.7 Miscellaneous.

a. Assignment. This Agreement is not assignable by either party in whole or in part without the prior written consent of both parties, which such consent shall not be unreasonably withheld. Neither Lab nor (Institution) will be relieved of any of their obligations hereunder as a result of any assignment of this Agreement

b. Entire Agreement. This Agreement and the documents referred to herein, constitute the entire Agreement between the parties. This Agreement is a complete and exclusive statement of terms and conditions and supersedes all prior agreements.

c. Waivers. No provision of this Agreement may be waived or modified unless reduced to writing and signed by authorized representatives of Lab and (Institution). All remedies available to either party for one or more breaches by the other party are and shall be deemed cumulative and may be exercised separately or concurrently without waiver of any other remedies. The failure of either party to act on a breach of this Agreement by the other shall not be deemed a waiver of such breach or a waiver of future breaches, unless such waiver shall be in writing and signed by the party against whom enforcement is sought.

d. Amendments. Except as specifically permitted in this Agreement, no modification, amendment, or waiver of any provision of this Agreement will be effective unless in writing and signed by both parties.

e. Severability. If any provision of this Agreement is held by a court or tribunal to be invalid, illegal or unenforceable for any reason or in any respect, the remaining provisions of the Agreement shall not be affected and the Agreement shall be construed as if the invalid, illegal or unenforceable provision never existed.

f. Governing Law. New Jersey law governs this Contract, without regard to conflict of laws provisions. The parties agree that any litigation concerning this bid, proposal, or this Contract must be brought in the Superior Court of New Jersey venued in Hudson County, New Jersey, and each party shall pay its own costs and attorney fees.

g. Notices. Unless otherwise indicated, any notices required or permitted hereunder will be given to the appropriate party at the address specified below or at such other addresses as (Institution) or Lab may specify in writing. Such notice shall be deemed given upon personal delivery to the appropriate address or upon receipt (or receipt refused) if sent by certified or registered mail.

Education Design Lab:	**College**:
Dr. Lisa Larson Education Design Lab 1200 Connecticut Ave. NW, Suite 500 Washington, D.C. 20036 llarson@eddesignlab.org	Name Institution Address Email

h. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. For purposes of this Agreement, use of a .pdf, facsimile, e-mail, or other electronic medium shall have the same force and effect as an original signature.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

Education Design Lab:	**College**
______________________________	______________________________

Name: Dr. Lisa Larson

Title: Chief Executive Officer

Date:

Name: Name

Title: President

Date:

Name: Name

Title: Design Lead

Date:

MEMORANDUM OF UNDERSTANDING
Hudson County Community College
And
Cannabis Connoisseur
June 10, 2026 – June 9, 2028

The Memorandum of Understanding ("MOU") is made between Hudson County Community College ("HCCC"), a New Jersey public entity with offices located at 70 Sip Avenue, Jersey City, New Jersey, and Cannabis Connoisseur (CC), located at 912 Bergen Avenue, Jersey City, New Jersey. (collectively referred to as "Parties" or each individually, a "Party"). The Parties agree to the following:

1. Description

The purpose of this MOU is for HCCC and CC to work together and develop to support students and community residents in Hudson County by providing internships, employment opportunities, workshops, training programs, scholarships, and events ("initiatives"). HCCC will work with staff, students, faculty, and partners to support these initiatives. CC, will work with management, ownership, staff, and other partners to support these initiatives. Both HCCC and CC, will share resources to support the Hudson County community and the initiatives.

2. Roles and Responsibilities

During the term of this MOU, and any renewals or extensions thereof, it is agreed that the following will be the roles and responsibilities of the Parties.

<u>Cannabis Connoisseur</u>

a. Work collaboratively with HCCC to support students and community residents in Hudson County to benefit from Cannabis legalization.
b. Provide internship/externship and employment opportunities for students completing HCCC Cannabis courses.
c. Collaborate with HCCC on Cannabis-related workshops, training programs, and events.
d. Use CC's resources, financial and otherwise, to promote HCCC Cannabis programs. Details of the use of CC's resources shall be agreed upon by the Parties.

e. Contribute to a Cannabis Scholarship or HCCC Scholarship Fund for students from Hudson County, at a minimum level of $500 per semester once the business is operational. The contribution shall be due 30 days after the business is operational.
f. Join the HCCC Cannabis Advisory Board.

HCCC

a. Work collaboratively to support students and community residents in Hudson County to benefit from cannabis legalization.
b. Offer cannabis education and training programs for students to prepare them for work.
c. Partner with CC to plan and offer events for the Hudson County community.
d. Promote jointly sponsored cannabis-related workshops, training programs, and events with CC.
e. Allocate scholarships contributed by CC to students.

3. Term

The term of this agreement is for the period of June 10, 2026 – June 9, 2028. Any continuation beyond the Expiration Date is subject to a new agreement or a written renewal of this MOU. Either party may terminate this Agreement upon providing sixty (60) days' prior written notice to the other party. The termination will be effective at the end of the then current semester in which the termination becomes effective and students then participating in internships/externships shall continue their respective internship/externship until the termination becomes effective.

4. Each Party Responsible for their own Actions

Each party shall remain responsible and liable for their own actions and for the actions of any other individual or entity for whom they are responsible.

5. Fees/Costs

Fees and/or costs for any program will be determined by the parties on a case-by-case basis. Any agreement on fees and/or costs shall be reduced to writing and signed by the parties as an amendment to this Agreement.

6. Provisions and Amendments

This Memorandum of Understanding contains all provisions agreed upon by the parties. Any amendments to this Memorandum of Understanding must be in writing and signed by either parties or their duly authorized representative.

7. Choice of Law/Dispute Resolution

This MOU shall be subject to, and interpreted in accordance with, the laws of the State of New Jersey, without regard to any jurisdiction's conflicts of laws rules or principles. All disputes between the parties arising out of or relating to this Agreement shall be subject to the exclusive jurisdiction of the Superior Court of New Jersey venued in Hudson County, New Jersey.

8. Affirmative Action

As applicable, Cannabis Connoisseur, agrees to comply with the requirements of New Jersey's Mandatory Equal Employment Opportunity Language, a copy of which is annexed hereto.

9. **Records Retention**

Pursuant to N.J.A.C. 17:44-2.2, Cannabis Connoisseur, shall maintain all documentation related to products, transactions, or services under this MOU for a period of five years. Such records shall be made available to HCCC and New Jersey Office of the State Comptroller upon request.

Agreed to as of the dates set forth below:

______________________________	______________________________
Name Title Cannabis Connoisseur	Dr. Christopher M. Reber President Hudson County Community College
______________________________	______________________________
Date	Date

**STUDENT PERSONAL FITNESS TRAINING CERTIFICATE
AND
STUDENT EXERCISE SCIENCE A.S. AFFILIATION AGREEMENT
BETWEEN
HUDSON COUNTY COMMUNITY COLLEGE
AND
__STANLAW FITNESS ___**

Agreement, effective June _1st___, 2026 by and between Hudson County Community College ("College"), located at 70 Sip Avenue Jersey City, New Jersey 07306, and

**Stanlaw Fitness (Agency)
676-678 Broadway
Bayonne, NJ 07002**

1. **<u>TERM</u>**
This contract shall be for a period of three years commencing June _1st__, 2026 and continuing until May _31st__, 2029 for the:

**Personal Fitness Training Proficiency Certificate Program
and
Exercise Science Associate Degree Program**

This agreement shall be reviewed at the end of the term and may be renewed by a new written agreement of both parties.

Either party may at any time during the term of this agreement, with or without cause, terminate this agreement upon one hundred twenty (120) days written notice to the other party. In the event the agreement is terminated, students taking part in the internship shall be able to complete the program.

Agency may terminate a student(s) participation at the site established under this agreement, if the Agency reasonably believes that the continued participation of the student(s) is unsafe, disruptive, detrimental to client care, or otherwise not in conformity with the Agency's standards, policies, procedures, or health requirements. The Agency must notify the internship Faculty in a timely manner with the cause and date of termination. The Agency shall be responsible for any and all actions taken in connection with its termination of a student(s) participate at the site.

2. **<u>COLLEGE RESPONSIBILITIES</u>**
The College as the sponsoring agency agrees:
a. To assume full responsibility for the planning and the execution of the curriculum

for its students including the administration, curriculum content, and Faculty appointments.

b. To provide an assignment schedule of dates for the affiliation periods throughout the academic year.

c. That students assigned for internship experience will receive no compensation.

d. To require that students conform to the rules, regulations, and policies of Agency. These rules, regulations and policies will be available and reviewed with the students and Faculty by the Agency.

e. To require student's statement of health screening to include:
   1. physical exam
   2. proof of negative reaction to two (2) consecutive Mantoux tests given within three (3) weeks, or if positive reaction, negative chest x-ray result on file
   3. rubella, rubeola, varicella and mumps immunity as proven by blood test or written physician's confirmation
   4. hepatitis B vaccine or signed waiver, if student refuses to be immunized
   5. current CPR certification

f. To provide medical documentation of any special physical needs of students and to provide for any special allergic needs of the students.

g. Student curriculum, attendance, and scheduling shall be under the direction of the College as long as they do not conflict with the Agency's policies, rules, and regulations.

3. **AGENCY CENTER RESPONSIBILITIES**

a. To participate in joint evaluation of the effectiveness of the internship experiences through meetings and/or written evaluations of the students and Faculty.

b. To provide necessary supplies, facilities, and supervision as may be required to insure quality education for the students.

c. To provide an orientation of its facilities, policies, and procedures for the College's Faculty and students.

d. The Agency shall at all times retain sole responsibility for all client care, and the extent of participation of the student in assisting with or observing client care. (However, the foregoing statement is not meant to address the issue of ultimate legal liability in the event of a claim.)

4. **MUTUAL OBLIGATIONS**

a. Responsibility for planning the internship experience with the Agency will be jointly shared by the Agency's staff and the College's instructors, subject at all times to the policies, rules, and regulations of Agency.

b. A student of the College may be assigned to any facilities or programs within the Agency system.

c. Students are not employees of either party during the hours in which they participate in this program. This statement is not meant to imply that students are employees of either party at any other time.

d. The College's students will start their internship experience program as determined by mutual agreement. Minor adjustments in the length of service and the period during which it shall be rendered may be made with the mutual consent of the College and the Agency.

5. **INSURANCE**

During the term of this Agreement, the College shall at all times maintain Professional Liability Insurance including coverage for any acts of negligence of its students, Faculty, officers, or employees with respect to any liability arising out of their participating in the program in amounts of not less than $1,000,000 per occurrence and $3,000,000 aggregate per year. The College shall also provide general liability coverage in the minimum amount of $1,000,000 for personal injury, or property damage and $3,000,000 in the aggregation.

6. **CONFIDENTIALITY**

Both the College and Agency shall at all times comply with standards mandated by state and federal law of regulatory agencies and accrediting agencies, including those pertaining to confidentiality and documentation, including student information and other personally identifiable information. To the extent the services require the Agency to receive any confidential student information during the provision of the services, Agency agrees to comply with the requirements of the Family Educational Rights and Privacy Act ("FERPA"), 20 C.F.R. Part 99. Regardless of format or medium, such information is considered confidential and protected by FERPA. Such information shall not be disclosed or shared with any third party by Agency, except as permitted by the terms of this Agreement or under State or Federal Law.

7. **INDEMNIFICATION**

The College agrees to protect, indemnify, and hold harmless STANLAW FITNESS, and its respective officers, trustees, employees, faculty members, students, house staff, and attending physicians from and against any and all third-party claims, demands, causes of action, damages and judgments (including, but not limited to, such on behalf of a client or that client's agent or family) which may be imposed upon, incurred, or brought against the Agency as a result of any negligent acts of omission or commission by the College or its officers, directors, employees, students (only while they are at the internship site and under the control of the College) or Faculty members (only while they are at the internship site and under the control of the College) committed in connection with this Agreement, except that such indemnity shall not apply to the extent that a claim, demand, cause of action, damage or judgment arises out of the acts or omissions of the Agency.

STANLAW FITNESS agrees to protect, indemnify, and hold harmless the College and its officers, trustees, employees, Faculty members, students, house staff, and attending physicians from and against any and all third-party claims, demands, causes of action, damages, and judgments (including, but not limited to such on behalf of a client or that client's agent or family), which may be imposed upon, incurred, or brought against the College as a result of any negligent acts of omission or commission by the Agency or its officers, directors, employees, or Faculty members committed in connection with this agreement, except that such indemnity shall not apply to the extent that a claim, demand, cause of action, damage or judgment arises out of the acts or omissions of the College.

8. **EMERGENCY MEDICAL CARE**

STANLAW FITNESS agrees that College personnel and students assigned to the Agency in conjunction with their participation in this agreement shall have access to emergency medical care in the event of illness or injury requiring medical attention. However, such medical care shall be at the individual's own expense. Nothing set forth herein shall serve as a waiver of any claim by any individual.

9. **REGULATORY REQUIREMENTS**

Both parties agree to meet and fulfill all applicable standards as outlined by the State Department of Health and all applicable regulatory requirements.

10. **JURISDICTION AND VENUE**

Any controversies or disagreements arising out of, or relating to this Agreement, or breach thereof, shall be resolved in the Hudson County Vicinage of the Superior Court of New Jersey.

11. **GOVERNING LAW**

This Agreement is governed by and shall be construed in accordance with the law of the State of New Jersey without regard to New Jersey's conflict or choice of law principles or rules.

12. **NO AGENCY/PARTNERSHIP**

This Agreement neither makes nor appoints Agency as an agent of the College, nor does it create a partnership or joint venture between the parties. Neither party shall act or represent itself as an agent of the other or purport to bind or obligate the other in any manner. It is further expressly agreed and understood that neither Agency nor any authorized person providing the services on behalf of Agency are, or shall be considered College employees. Agency shall at all times be an independent contractor while this Agreement remains in force.

Signed: ____

Christopher Reber, President
Hudson County Community College

____

Date

Signed: ____

Mike Stanlaw
Stanlaw Fitness

____

Date