

**HUDSON COUNTY COMMUNITY COLLEGE**  
**Mary T. Norton Room**  
**70 Sip Avenue, 4<sup>th</sup> Floor**  
**Jersey City, NJ**  
**5:00 P.M.**

**Regular Meeting--Board of Trustees**  
**June 12, 2018**

**AGENDA**

**I. CALL TO ORDER - FLAG SALUTE** Mr. Netchert

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

Kevin G. Callahan  
Karen A. Fahrenholz, Secretary/Treasurer  
James Fife, Trustee Emeritus  
Glen Gabert - President  
Pamela E. Gardner  
Roberta Kenny  
Joanne Kosakowski  
Bakari Gerard Lee, Vice Chair  
William J. Netchert, Chair  
Jeanette Peña  
Hamza Saleem – Student Alumni Representative  
Adrienne Sires  
Harold Stahl

**III. COMMENTS FROM THE PUBLIC** Mr. Netchert

**IV. CLOSED SESSION** (The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

Dr. Gabert

1. Minutes of Previous Meetings
2. Gifts, Grants, and Contracts

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** Dr. Gabert

**VIII. PERSONNEL RECOMMENDATIONS** Dr. Gabert

**IX. ACADEMIC AND STUDENTS AFFAIRS** Dr. Gabert

**X. NEW BUSINESS** Mr. Netchert

**XI. ADJOURNMENT** Mr. Netchert

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018**

**CALL TO ORDER**

**I. FLAG SALUTE**

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>PRESENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Pamela E. Gardner	<u>PRESENT</u>
Roberta Kenny	<u>ABSENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>ABSENT</u>
Hamza Saleem, Student Alumni Representative, ex officio	<u>PRESENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>

*This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 25 Journal Square, 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey stating the date, time and place of said meeting.*



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018**

**III. COMMENTS FROM THE PUBLIC**

HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018

**RESOLUTION**

**WHEREAS**, the members of the Board of Trustees deem it necessary to suspend the order of the agenda;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees agrees to suspend the order of the agenda.

**INTRODUCED BY:** Harold Stahl

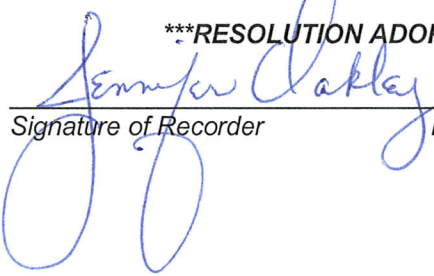
**SECONDED BY:** Bakari Lee

**DATE:** June 12, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

  
Signature of Recorder

6-12-18  
Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018**

**IV. CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 23; P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Hudson County Community College as follows:

1) the public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s)

2) the general nature of such matter(s) to be discussed is as follows:

Litigation

3) it is anticipated at this time that the above stated subject matter(s) will be made public if final action is to be taken, or when the privilege of confidentiality no longer attaches;

4) this resolution shall take effect immediately.

5:25 P.M.

MOTION TO RETURN 5:40 PM  
FROM CLOSED SESSION  
Karen Fahrenholz

**INTRODUCED BY:**

Bakari Lee

**SECONDED BY:**

Joanne Kosakowski

Kevin Callahan

**DATE:**

June 12, 2018

Callahan, Kevin  
Fahrenholz, Karen  
Gardner, Pamela  
Kenny, Roberta  
Kosakowski, Joanne  
Lee, Bakari  
Peña, Jeanette  
Sires, Adrienne  
Stahl, Harold  
Netchert, William, Chair

AYE  
AYE  
AYE  
ABSENT  
AYE  
AYE  
ABSENT  
ABSENT  
AYE  
AYE

7 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Jennifer Oakley  
Signature of Recorder

6-12-18  
Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018**

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**



**June Update Middle States Self-Study**

- Co-chairs, Cathie Seidman and Ellen Renaud, and Director of Institutional Research, Dr. Jerry Trombella have met with Steering Committee Co-chairs to discuss and suggest revisions to second drafts of chapters.
- Revised chapters are due back on June 7, 2018.
- Chapters will be shared with the Core Committee and Steering Committee Co-chairs during the summer.
- By September, the first draft of the Self-Study will be shared with the College Community.

HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETINGS

The Minutes of the Regular Meeting of May 8, 2018 are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of May 8, 2018.

2. GIFTS, GRANTS, AND CONTRACTS REPORT - None

**RESOLUTION:** Now, therefore, be it resolved that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations #1 and #2.

INTRODUCED BY: Bakari Lee

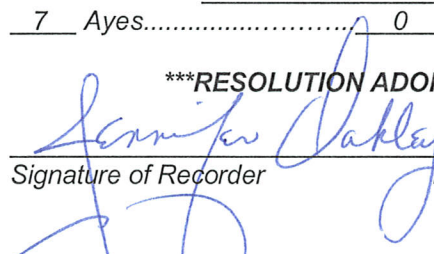
SECONDED BY: Karen Fahrenholz

DATE: June 12, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

  
Signature of Recorder      Date 6-12-18



**ATTACHMENT A  
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE  
Board of Trustees Meeting  
Culinary Conference Center  
161 Newkirk Street  
Jersey City, NJ**

**REGULAR MEETING --- BOARD OF TRUSTEES  
May 8, 2018**

**MINUTES**

**PRESENT:** Kevin Callahan, Karen Fahrenholz, Glen Gabert, (ex officio), Pamela Gardner, Roberta Kenny, Joanne Kosakowski, Bakari Lee, William Netchert, Hamza Saleem, Student Alumni Representative and Harold Stahl.

**ABSENT:** James Fife, Trustee Emeritus, (ex officio), Jeanette Peña, and Adrienne Sires.

Counsel to the Board: John G. Geppert, Jr., Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present were: Alison Bach, Jessica Brito, Joe Caniglia, Shannonine M. Caruana, Jennifer Christopher, Lisa Dougherty, Aparna Saini, Eric Friedman, Dorothea Graham-King, Ara Karakashian, Jennifer Oakley, Victoria Orellana, Qamar Raza, Chris Wahl, Lilisa Williams, and Marcella Williams.

**I. CALL TO ORDER - FLAG SALUTE 5:00 PM**

**II. ROLL CALL AND RECOGNITION OF VISITORS**

The regular meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

**III. COMMENTS FROM THE PUBLIC - None**

**IV. CLOSED SESSION - None**

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

- Eric Friedman, Senior Vice President, Academic Affairs, presented faculty member Alison Bach, with a certificate from Sigma Kappa Delta (The English Honor Society for Two-Year Colleges) for Outstanding Service.
- NK Architects, Ralph Rosenberg and Stephen Allutto, did a presentation on the HCCC Master Plan – Tower Phase 1. It provides for a 10-story building in the current parking lot south of the Library between Enos and Jones. It would include a gymnasium, classrooms, student commons, and offices. It would eliminate the use of all rental space for College operations. Target completion is 2020.
- President Gabert made some comments about the Fiscal Year 2019 Operating Budget which was on the agenda for approval later in the meeting. He reported that the budget included requests from the County for a 4% overall increase, a \$50,000 increase (from \$250,000 to \$300,000) for the County Government Scholarship Program, and a \$750,000 increase which would be restricted to costs associated with the new Campus in Secaucus in September,

2018. He expressed his concern that this budget would not provide for salary increases sufficient to offset projected insurance premium costs. He also observed that projected enrollments for the summer and fall semesters were encouraging. Because of vagaries in the formulae by which state aid is distributed, HCCC receives the lowest state aid among New Jersey county colleges--\$856 per full-time equivalent student (FTE) as compared to the median of \$1129. HCCC also has one of the lowest aggregate tuition and fees in New Jersey--\$4448 per FTE as compared to the state median of \$5499. Because HCCC also has one of the highest Pell eligible student bodies (an indication of serious financial need) with approximately 80% of the students qualifying, there is an effective cap on how high tuition can be adjusted without limiting enrollments. Finally, while the county aid has been increased every year for the past 25 years, it has not risen as much as enrollments have. The result is that the county aid per FTE has fallen, and it is approximately 18% under the state median. President Gabert said that he did not support current proposals to make county colleges in New Jersey "free" until three issues were addressed: 1) the disparity in state aid to county colleges; 2) the disparity in tuition and fees; and 3) the unfair impact of making Pell eligible students use up their federal financial aid when more affluent students would receive first dollar support. The President reminded everyone that the operating budget is legally separated from the capital budget which means that Chapter 12 funds raised for construction and capital equipment may not be mingled with current. He concluded by commending the faculty and staff for building an institution of first choice which such limited fiscal resources.

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

1. Minutes of the Regular Meeting of April 10, 2018, Special Meetings of April 13, 2018, April 16, 2018, April 17, 2018 and April 23, 2018.
2. Gifts, Grants and Contract Reports – None

Introduced by: Kevin Callahan

Seconded by: Bakari Lee

8 Ayes.....0 Nays

Resolution Adopted

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

1. Resolution Awarding contract for commissioning services
2. Resolution Authorizing Electrical Services for STEM 1<sup>st</sup>, 4<sup>th</sup> and 5<sup>th</sup> Floor
3. Resolution Authorizing installation of stairwell gate in Stem Building
4. Purchase of Internet Services FY19
5. Award of Media Services (News 12) for Cable Advertisements for FY 2019
6. Award of Media Services (Altice) for Cable Advertisements for FY 2019
7. Award of Media Services (Comcast) for Cable Advertisements for FY 2019
8. Award of Media Services for Transit Advertisement FY 2019
9. Approval of the Operating Budget for Fiscal Year 2019

Introduced by: Bakari Lee

Seconded by: Karen Fahrenholz

8 Ayes.....0 Nays

Resolution Adopted

**VIII. PERSONNEL RECOMMENDATIONS**

**1. RETIREMENT**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Joseph Colicchio	Associate Professor, English	6/30/2018

**2. RESIGNATIONS**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Nikith D'Souza	PC Technician	4/23/2018
Victor Figueroa	PC Technician	4/27/2018
Oliva Montero	Library Associate	4/27/2018
Aparna Saini	Director Career Development	5/17/2018

**3. APPOINTMENT OF STAFF**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jose Acosta	Custodial Worker	5/14/2018	\$32,472.00 (pro-rated)
Jenny Bobea	College Lecturer – Honors Program	5/16/2018	\$55,000.00 (pro-rated)
Estephany Ferreira	Accounts Receivable/Bursar Clerk	5/14/2018	\$32,000.00 (pro-rated)
Gihan Nakhla	College Lecturer – Health & Medical Sciences	8/15/2018	\$55,000.00 (pro-rated)
Parthkumar Patel	PC Technician	5/14/2018	\$32,000.00 (pro-rated)
Jeff Roberson Jr.	Director of Contracts & Procurement	5/14/2018	\$98,000.00 (pro-rated)

**4. PROMOTIONS FULL-TIME FACULTY ACADEMIC YEAR 2018-2019**

**From Instructor to Assistant Professor**

<u>Name</u>	<u>Discipline</u>	<u>Increase added to base salary</u> (Per contract)
Alison Bach	English	\$2,500.00
Denise Rossilli	Human Services	\$2,500.00

**From Assistant Professor to Associate Professor**

<u>Name</u>	<u>Discipline</u>	<u>Increase added to base salary</u> (Per contract)
Joseph Caniglia	English (AF)	\$3,000.00
Ara Karakashian	Culinary Arts	\$3,000.00



**5. REAPPOINTMENT OF FULL-TIME FACULTY ACADEMIC YEAR 2018-2019**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>
Abdullah	Sirhan	Instructor, Allied Health
Adamitey Mathematics	Bernard	Instructor, Academic Foundations
Aljamal	Faisal	Instructor, Computer Science
Bishop	Andrew	Instructor, English
Buckley	Kathryn	Instructor, English
Cronrath	Peter	Instructor, Business
Cuellar	Sal	Instructor, Psychology
Drew	Lauren	Instructor, ESL
Payne	Courtney	Instructor, Culinary Arts
Singer	Robin	Instructor, Education

**6. NON-REAPPOINTMENT OF NON-TENURED FULL-TIME FACULTY ACADEMIC YEAR 2018-2019**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>
Hamer	Robert	Instructor, Hospitality Management

**7. REAPPOINTMENT OF FULL-TIME LECTURERS FACULTY ACADEMIC YEAR 2018-2019**

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>
Byrd	Lori	Lecturer, Nursing
Cashell	Cheryl	Lecturer, Radiography
Cvek	Mary Ellen	Lecturer, Nursing
Daughtry	Sharon	Lecturer, Business, Culinary Arts, and Hospitality
Frane	Griselda	Lecturer, Nursing
Ledford	Sigma	Lecturer, Nursing
Li	Clive	Lecturer, STEM
Lontoc	Marissa`	Lecturer, Business, Culinary Arts, and Hospitality
Masias	Miriam	Lecturer, Nursing
Nakhla	Gihan	Lecturer, Nursing and Health Science
Pelardis	Carmen	Lecturer, Nursing
Saliba	Nancy	Lecturer, Nursing
Sugrue	Shaun	Lecturer, Radiography

Walker	Richard	Lecturer, Humanities and Social Science
Whelpley	Michael	Lecturer, English

#### 8. TEMPORARY FULL-TIME ASSIGNMENTS

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Diana Galvez	Office Assistant	7/1/2018 12/31/2018	\$30,000.00 (pro-rated)
Royal Ross	Program Assistant	5/1/2018 6/30/2018	\$40,000.00 (pro-rated)

#### 9. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Naser Albarghouthi	Instructor, Accounting	8/15/2018 12/19/2018	\$22,108.50 (pro-rated)
Nicholetta Prince	Instructor, Criminal Justice	8/15/2018 12/19/2018	\$22,108.50 (pro-rated)
Gilda Reyes	Instructor, Speech and Modern Languages	8/15/2018 12/19/2018	\$22,108.50 (pro-rated)
Lina Romasanta	Instructor, Culinary	8/15/2018 12/19/2018	\$22,108.50 (pro-rated)

#### 10. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES: MAY 8, 2018 – DECEMBER 31, 2018

##### NEW PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
ESTONILO	MARIEL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
HERNANDEZ	JORGE	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
MEDINA	DANIELA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	AKSHIT	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
OSAFO	SYLVIA	GRANTS	PERKINS COORDINATOR	PKCORD-601021	S. KERWICK
BALBI	JOHN	COMMUNITY EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
FELDER	KAMIERA	CENTER FOR BUS & IND	OFFICE ASSISTANT	OFFAST-103005	C. MIRASOL
FELDER	KAMIERA	COMMUNITY EDUCATION	OFFICE ASSISTANT	OFFAST- 102010	C. MIRASOL
SHAH	RIDHDHI	CENTER FOR BUS & IND	OFFICE ASSISTANT	OFFAST-103005	C. MIRASOL



**CONTINUING PART TIME HIRES**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>POSITION ID</b>	<b>SUPERVISOR</b>
OSAFO	SYLVIA	GRANTS	PERKINS COORDINATOR	PKCORD-601021	S. KERWICK
DESCHAMPS	ANTHONY	INFO TECHNOLOGY	PT PC TECH	PTTECH-253025	P. CLAY
NIEVES	MIGUEL	INFO TECHNOLOGY	PT WEB DEVELOPER	PTWBDEV-253025	P. CLAY
PATEL	PARTHKUMAR	INFO TECHNOLOGY	PT PC TECH	PTTECH-253025	P. CLAY
AGARWAL	SHIVAM	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
ALTAMIRANO	GEOVANNY	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
ARRIAZA	DAN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
BRITO	JONATHAN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
FARUQUE	MAHA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
FAYYAZ	KOMAL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
GHIMIRE	ASMITA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
HARDING	PAULA-KAY	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
INSUASTI	KEVIN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
JANDIK	JUSTIN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
JORNALES	DANECCA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
MEDERO	REINIER	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
NAYEE	JAY	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	AENAL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	DEEP	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	KINNARI	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	NEEL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	NISARG	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	RAJ	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	VIVEK	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
POLANCO	O'NEAL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PUEBLA	EUNICE	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
RAMOS	JONATHAN	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
RODRIGUEZ	MARIA G.	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
SHAH	HENIL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
SHETH	MEET	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
SUAREZ	SELENA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
TABORA	HEATHER	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
TRIVEDI	PARTH	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
URIBE	DANIEL	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
VELASQUEZ	ANA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
VELASQUEZ	CAMILA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ



VERNA	APHYA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
VILLAMARIN	VALERIA	INFO TECHNOLOGY	INSTR LAB ASSISTANT	ISTLAB-253025	D. PEREZ
ASHAMALLA	MARCO	GRANTS	SI LEADER	SILEAD-601084	P. BANDYOPADHYAY
IMRAN	JAISHA	GRANTS	SI LEADER	SILEAD-601084	P. BANDYOPADHYAY
IMRAN	JAISHA	GRANTS	WORKSHOP PRESENTER	GRAWP-601084	P. BANDYOPADHYAY
PAGAN	DIMARIE	GRANTS	SI LEADER	SILEAD-601084	P. BANDYOPADHYAY
ABAZEID	ASIA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ABDELAZIZ	MARWA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
AHMED	MARYSTELLA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
CARRILLO	PHIL	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DAOUD	AYA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DAVENPORT	ANTHONY	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DIAZ	CLEDYS	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DIGENIO	NATASHA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
DUNN-FERNANDEZ	CARLOS	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
EDRIS	MARYAM	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
FANT	NADIRA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
FRENCH	ED STONE	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GALANG	NOR THERESA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GANAPIN	DELFIN	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GARCIA	JESSELYNN	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GOCHUICO	CARLO ANGELO	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
GRIMALDI	ROSE	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
HOFFMAN	MADELYN	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
KEHAGIAS	ALEXANDRA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
KUTUBUDDIN	NIPON	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
MARMOL	JOSEPH	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
MCCARTHY	MARK	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
MORENO	ANDREA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
OSORIO	RAFAEL	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
OUANIR	HASSAN	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
PENSOY	SAEDEL	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
RAMIREZ	ERIKA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ROBERTSON	LAURA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
SHAHEEN	YAMIMA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
SMITH	ALYSSA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
TELLEZ	BIANELLY	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
TESONE	CARINA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
VALANZOLA	SANDRA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ZAMBRANO	JOSSIE	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ZERNA	MELANNY	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
ZULUETA	ISABELITA	GRANTS	TUTOR	TUTOR-601084	P. BANDYOPADHYAY
CHAVEZ	JANET	STUDENT AFFAIRS	FAC/STAFF DEV ASST	FSDAST-252030	P. PANDO



OGBURN	AMAALAH	STUDENT AFFAIRS	OFFICE ASSISTANT	OFFAST-252025	P. PANDO
CRUZ	STEPHANY	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-252030	Y. PUJOLS
RIANO	LAURA	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-252030	Y. PUJOLS
VILLALTA	ANGELICA	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-252030	Y. PUJOLS
ALEEM	SIDRA	DEAN OF INSTRUCTION	OFFICE ASSISTANT	OFFAST-101014	P. SOROUR
SIEGEL	ANDREA	DEAN OF INSTRUCTION	ART COORDINATOR	PTART-101014	P. SOROUR
YE	MENGJIAO	DEAN OF INSTRUCTION	OFFICE ASSISTANT	OFFAST-101014	P. SOROUR
SCIARETTA	PATRICIA	NURSING HEALTH SCIENCE	PT INSTRUCTOR	PTINST-101016	L. SCHULTZ-WHITLOCK
STABILE	MARLENE	NURSING HEALTH SCIENCE	SKILLS LAB TUTOR	LABAST-101016	L. SCHULTZ-WHITLOCK
GOODING	DANIELLA	NURSING HEALTH SCIENCE	OFFICE ASSISTANT	OFFAST-101016	C. SIRANGELO
HAFAEEZ	TAYYABA	NURSING HEALTH SCIENCE	OFFICE ASSISTANT	OFFAST-101016	C. SIRANGELO
CANALES	RONNY	STEM	OFFICE ASSISTANT	OFFAST-101015	S. BENDAOUD
COLON	CAMELLE	STEM	OFFICE ASSISTANT	OFFAST-101015	S. BENDAOUD
DRIBKI	YASSINE	STEM	OFFICE ASSISTANT	OFFAST-101015	S. BENDAOUD
POLIT	DIANA	STEM	STUDENT ASSISTANT	STUAST-101015	S. BENDAOUD
GONZAGA	CYNTHIA	ENGLISH/ESL	OFFICE ASSISTANT	OFFAST-101035	E. NESIUS
PACHECO (ALVERANGA)	AJA	ENGLISH/ESL	OFFICE ASSISTANT	OFFAST-101040	E. NESIUS
VALCARCEL	PAOLA	ENGLISH/ESL	OFFICE ASSISTANT	OFFAST-101035	E. NESIUS
GRANT	TYQUAN	HUMANITIES/SOC SCI	OFFICE ASSISTANT	OFFAST-101021	J. DELEMOS
ABDULLAH	SIRHAN	CENTER FOR BUS & IND	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
DIAZ	CARMEN	CENTER FOR BUS & IND	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
GETTINGER	MARILYN	COMMUNITY EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ABON	EUSEBIO	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
BORDONE	JAMES	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
BRUCKMAN	LISA	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
COX	JAMES	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
DODDS	JOHN	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
ELGEBILY	SOHIR	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
ENNASRAOUI	ANASS	LIBRARY	PT LIBRARY ASSOC - TECH	PTLRTEC-150510	D. HARDGROVE
EPPS	JUSTIN	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
GAWCHIK	MARTHA	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
GODBOLE	DEVIKA	LIBRARY	PT LIBRARY ASSOC - TECH	PTLRTEC-150510	D. HARDGROVE
GONSALVES	SHILA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
KEAVEY	AMY	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
LOISEAU	MIKE	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE

LUTHER	VICTORIA	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
MOLINA	EILEEN	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
MUHI	AMORFINA	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
NELSON	JEANETTE	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
ODEH	HUSSEIN	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
OUBRAHAM	NOUARA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
PENA	WAYNE	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
PU	JENNIE	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
REYES	RIKKI	LIBRARY	PT LIBRARY ASSOC - TECH	PTLRTEC-150510	D. HARDGROVE
RICHARD	ROBERT	LIBRARY	PT LIBRARY ASSOC - TECH	PTLRTEC-150510	D. HARDGROVE
SAHADEO	KRISHNA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
SIDDIQUI	ZAID	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
SOVA	CATHLEEN	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
TUBUNGBANUA	ANGELITA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
VARGAS	ERNESTINA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE

**11. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS SUMMER 2018.**

LAST NAME	FIRST NAME	DEPARTMENT
WILLIAMS	SALENA	HUMANITIES AND SOCIAL SCIENCES
MANN	DANIEL	HUMANITIES AND SOCIAL SCIENCES

Introduced by: Kevin Callahan  
 Seconded by: Joanne Kosakowski  
 8 Ayes.....0 Nays Resolution Adopted

**IX. ACADEMIC AND STUDENT AFFAIRS - None**

**X. NEW BUSINESS**

**1. FACILITIES MASTER PLAN REVISION**

Introduced by: Kevin Callahan  
 Seconded by: Joanne Kosakowski  
 8 Ayes.....0 Nays Resolution Adopted

**2. EMPLOYMENT SEPARATION AGREEMENT AND RELEASE – Dr. Gabert**

Introduced by: Bakari Lee  
 Seconded by: Joanne Kosakowski  
 8 Ayes.....0 Nays Resolution Adopted

**3. RESOLUTION AUTHORIZING SALE OF PERSONAL PROPERTY – Dr. Gabert**

Introduced by: Bakari Lee

Seconded by: Pamela Gardner

8 Ayes.....0 Nays Resolution Adopted

**4. GLEN GABERT LIBRARY AND GLEN GABERT, Ph.D, EMERITUS**

Introduced by: Board as a Whole

Seconded by: Board as a Whole

8 Ayes.....0 Nays Resolution Adopted

**5. APPOINTING PRESIDENT OF HUDSON COUNTY COMMUNITY COLLEGE –**

**Dr. Christopher M. Reber**

Introduced by: Board as a Whole

Seconded by: Board as a Whole

8 Ayes.....0 Nays Resolution Adopted

**XI. ADJOURNMENT 6:00 P.M.**

Introduced by: Bakari Lee

Seconded by: Pamela Gardner

8 Ayes.....0 Nays Resolution Adopted



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018**

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

**1. Resolution Awarding Contract for Electrical Repairs and Installation on a Time and Material Basis to Sal Electric, Co., Inc.**

**WHEREAS**, the Hudson County Community College ("College") held a public bid opening for a contract for electrical repairs and installation on a time and material basis for a period of up to two (2) years ("Services"); and

**WHEREAS**, bidders were asked to provide wages for various categories of laborers based upon 500 hours of estimated work per year, and a percentage mark-up for materials and supplies based upon an estimated cost of \$100,000 per year; and

**WHEREAS**, the College received one (1) bid at the public bid opening, from Sal Electric Co., Inc. ("Sal Electric"), Jersey City, New Jersey; and

**WHEREAS**, Sal Electric's total bid for the estimated contract amount is \$196,635 per year based upon the following wage rates and material mark-up bid by Sal Electric:

Electrician Foreman Billable Hourly Wage	\$99.91 per hour X 500 hours = \$49,955
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Electrician Journeyman Billable Hourly Wage	\$83.86 per hour X 500 hours = \$41,930
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Electrician Helper Billable Hourly Rate	\$9.50 per hour X 500 hours = \$4,750
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Total Labor Costs (add all three lines above) **\$96,635**

Materials and Supplies Mark-Up %	Zero (0%)
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Total Material Cost (including Mark-Up %) (based upon \$100,000 of material); and	<b><u>\$100,000</u></b>
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**WHEREAS**, the College has determined Sal Electric to be the lowest responsive and responsible bidder.

**WHEREAS**, the funds to pay for the services will come from the operating budget; and

**WHEREAS**, the Administration, Capital Projects Advisory Committee and the Finance Committee recommend this award; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees hereby awards a contract for the Services to Sal Electric Co., Inc. for a term of two years in the estimated amount of One Hundred Ninety Six Thousand Six Hundred Thirty Five Thousand Dollars (\$196,635.00) per year for the Services required by the specifications; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees hereby authorizes its Director of Contracts and Procurement and Executive Director Engineering and Operations to work with legal counsel to prepare the contract for the Services.

**2. Resolution Rejecting All Bids For the Award Of Contract For Student Union Center Interior Renovations At 81 Sip Avenue, Jersey City, New Jersey (Dicara Rubino Project #3297)**

**WHEREAS**, the Hudson County Community College ("College") has publicly advertised for bids in accordance with the County College Contracts Law, N.J.S.A. 18A:64A-25.1, et seq., regarding the Student Union Center at 81 Sip Avenue, Jersey City, New Jersey, for the interior demolition of an existing building, including selective electrical and HVAC system demolition (the "Project"); and

**WHEREAS**, the lowest bid received exceeds the cost estimate and the budget for the Project; and

**WHEREAS**, it is in the College's best interest to obtain construction rebids for the entire project; and

**WHEREAS**, the College's Administration, Finance Committee and Capital Projects Advisory Committee recommended to the Board of Trustees that all bids received for the Project be rejected and that the Project be rebid.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby rejects all bids received for the Project on the basis that the bids received are not reasonable as to price based upon cost estimates provided to the College and that the lowest bid exceeds the College's budget for the Project; and

**BE IT FURTHER RESOLVED**, by the Board of Trustees of the Hudson County Community College that the Administration is authorized to return the bid securities of all bidders; and

**BE IT FURTHER RESOLVED**, by the Board of Trustees of the Hudson County Community College that the Administration is authorized to take all steps necessary to rebid the Project.

**3. Resolution Authorizing the Award of Services from Johnson Controls (formerly Tyco SimplexGrinnell)**

**WHEREAS**, the College requires the services of a vendor to provide professional maintenance services for the fire alarms around the College ("Services"); and

**WHEREAS**, pursuant to N.J.S.A. 64A-25.9, the College may, without public advertisement, purchase goods and/or services pursuant to a contract for such goods and/or services entered into on behalf of the State by the Division of Purchase and Property; and

**WHEREAS**, Johnson Controls (formerly Tyco SimplexGrinnell) of Rockaway, New Jersey (NJ State Contract Number A83717) is the proposed vendor to provide these services at a cost not to exceed \$41,309; and

**WHEREAS**, the anticipated term is fiscal year 2019; and

**WHEREAS**, this cost of these services will be funded from the operating budget; and

**WHEREAS**, the Administration, Capital Projects Advisory Committee and the Finance Committee recommends this award; and

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College awards a contract to Johnson Controls of Rockaway, New Jersey (NJ State Contract Number A83717), to provide the Services at a cost not to exceed \$41,309; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.



**4. Purchase Order Increase for Allegro Sanitation Corp.**

*WHEREAS, the College awarded contract to Allegro Sanitation, of Secaucus, New Jersey, for college wide trash removal services; and*

*WHEREAS, the contract amount was for \$66,196 annually for three years (2017-2020); and*

*WHEREAS, Allegro Sanitation performed more work than anticipated during the year and will need to increase the purchase order by \$17,926.98 annually, for a total of \$88,122.98 annually; and*

*WHEREAS, the cost of the additional services will be funded from the operating budget; and*

*WHEREAS, the Administration, Capital Projects Advisory Committee and the Finance Committee recommend the increase; and*

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby approves the purchase order increase for Allegro Sanitation noted above at a cost not to exceed \$17,926.98 annually (total not to exceed \$88,122.98 annually); and

**BE IT FURTHER RESOLVED**, that the Trustees authorize the College's Administration to execute all documentation necessary to effectuate the purchase order increase.

**5. Resolution Authorizing Payment for Completed Snow Plowing Services**

*WHEREAS, the College has a current purchase order open to Broadway Sunoco for the completion of snow removal services; and*

*WHEREAS, the current purchase order is in the amount of \$13,000; and*

*WHEREAS, Broadway Sunoco performed more work than anticipated due to excessive winter storms this year and the College will need to increase the purchase order by \$10,571.43, for a total of \$23,571.43; and*

*WHEREAS, even with the additional work, the total amount of the contract is still below the College's bid threshold, and therefore, pursuant to N.J.S.A 18A:64A:25.3, this service is exempt from bidding; and*

*WHEREAS, the cost of the additional services will be funded from the operating budget; and*

*WHEREAS, the Administration, Capital Projects Advisory Committee and the Finance Committee recommend the increase; and*

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the college to pay the additional services performed by Broadway Sunoco noted above, at a cost not to exceed \$23,571.43; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**6. Resolution Authorizing Additional Plumbing Supplies**

*WHEREAS, the College has a current purchase order open to General Plumbing Supply for plumbing supplies needed by the college for repairs and upgrades throughout the year; and*

*WHEREAS, the current purchase order is in the amount of \$17,000; and*

*WHEREAS, the College performed more work than anticipated and will require additional supplies; and*

*WHEREAS, the College will need to increase the purchase order with General Plumbing by \$5,000, for a total of \$22,000; and*

*WHEREAS, even with the additional work, the total amount of the contract is still below the College's bid threshold, and therefore, pursuant to N.J.S.A 18A:64A:25.3, this service is exempt from bidding; and*

*WHEREAS, the cost of the additional supplies will be funded from the operating budget; and*

*WHEREAS, the Administration, Capital Projects Advisory Committee and the Finance Committee recommend the increase; and*

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the college to purchase the additional supplies from General Plumbing noted above, at a cost not to exceed \$22,000; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**7. Resolution Authorizing Payment for Completed Floor Mat Cleaning Services**

*WHEREAS, the College has a current purchase order open to Cintas for the completion of floor mat cleaning services; and*

*WHEREAS, the current purchase order is in the amount of \$17,000; and*

*WHEREAS, Cintas performed more work than anticipated and the College will need to increase the purchase order by \$17,000, for a total of \$34,000; and*

*WHEREAS, even with the additional work, the total amount of the contract is still below the College's bid threshold, and therefore, pursuant to N.J.S.A 18A:64A:25.3, this service is exempt from bidding; and*

*WHEREAS, the cost of the additional services will be funded from the operating budget; and*

*WHEREAS, the Administration, Capital Projects Advisory Committee and the Finance Committee recommend the increase; and*

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the college to pay the additional services performed by Cintas noted above, at a cost not to exceed \$34,000; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**8. Resolution to Approve Auditing Services for FY 2018**

*WHEREAS, the College is required to conduct an annual audit of the Financial Statements("Services") and has a need to hire an auditor to provide the Services; and*

*WHEREAS, the audit must be conducted by a Certified Public Accountant in accordance with A.I.C.P.A Standards and Regulations by the State of New Jersey; and*

*WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A 18A:64A-25.5 (1); and*

*WHEREAS, Donohue, Gironda, Doria & Tomkins LLS has provided a proposal to provide the audit services for year ending June 30, 2018 at a cost not to exceed \$64,500.00; and*



**WHEREAS**, Donahue, Gironde, Doria & Tomkins possess the necessary qualifications to provide the services; and

**WHEREAS**, the funds to pay for the services will come from the operating budget; and

**WHEREAS**, the Administration and Finance committee have determined that the proposal is reasonable in the best interests of the College, and recommend this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby awards a contract for the Services to Donahue, Gironde, Doria & Tomkins to provide auditing services for year ended June 30 2018 in the amount of \$64,500; and

**BE IT FURTHER RESOLVED**, that the Board authorizes the Administration to take all steps necessary to effectuate the purpose of this resolution.

**9. Resolution Approving the Agreement for Electronic Processing Services for FY 2019**

**WHEREAS**, Hudson County Community College (HCCC) requires electronic processing services to collect payment for tuition, fees and other types of payments from students ("Services") ; and

**WHEREAS**, HCCC has been utilizing ACI Worldwide Corp. ("ACI"), located in Naples, FL for these services, since 2010; and

**WHEREAS**, this service is exempt from bidding pursuant to N.J.S.A 18A: 64A-25.5 (10); and

**WHEREAS**, ACI has provided a proposal to continue to provide the Services with a processing fee is 2.35% for an approximated annual total of \$175,000; and

**WHEREAS**, the funds to pay for these services will come from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommend this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College awards a contract to ACI Worldwide Corp. for a term of one year to provide electronic payment processing services for the College; and

**BE IT FURTHER RESOLVED**, that the Board authorizes the Administration to take all steps necessary to effectuate the purpose of this resolution.

**10. Professional Practice Experience Agreement between Providers First and HCCC for the Nursing Program**

**WHEREAS**, Providers First, a New Jersey based Billing & Coding entity, is committed to participating in the education of persons seeking to enter the health care profession; and

**WHEREAS**, the College currently offers a certificate program in the area of Billing and Coding; and

**WHEREAS**, Professional Practice and experience is a required and integral component of the certificate program; and

**WHEREAS**, this practice site requires an agreement stipulating the roles, responsibilities, physical requirements and other terms covering students and faculty; and

**WHEREAS**, the College desires the assistance of Providers First in developing and implementing the Professional Practice Experience phase of the certificate program, which shall include practical experience with respect to Billing & Coding; and



**WHEREAS**, the anticipated term is two years commencing on June 2018; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees for Hudson County Community College hereby authorizes the College to enter into an agreement with Providers First for the purposes of educating Hudson County Community College students in the Program through practical experience; and

**BE IT FURTHER RESOLVED**, that the College's Administration is authorized to take such steps as necessary to effectuate the purposes of this resolution.

**11. New College's Campus-Wide Software License Agreement for FY19**

**WHEREAS**, the College has a need to change the College wide Sophos Anti-Virus software licenses due to increased prices from GHA (the College's previous vendor); and

**WHEREAS**, the College has solicited two quotes from TechXTend (\$18,020) and CDW Government (\$18,940); and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.3, the College is not required to bid this contract because the estimated value is less than the College's bid threshold; and

**WHEREAS**, TechXTend of Eatontown, New Jersey is the proposed vendor to provide these licenses and any upgrades that may be released by TechXTend during the year, at a total cost not to exceed \$18,020; and

**WHEREAS**, the anticipated term is one year; and

**WHEREAS**, the cost of these services will be funded from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW THEREFORE, BE IT RESOLVED**, the Board of Trustees of Hudson County Community College authorizes the College to the purchase the licenses with TechXTend of Eatontown, New Jersey, as described herein at a cost not to exceed \$18,020; and

**BE IT FURTHER RESOLVED**, that the College's Administration is authorized to take such steps as necessary to effectuate the purposes of this resolution.

**12. Purchase or Liability & Casualty Insurance for FY 2019**

**WHEREAS**, the College has a need to purchase liability and casualty insurance; and

**WHEREAS**, the service is exempt from bidding Pursuant to N.J.S.A 18A:64A-25.5(11) and/or N.J.S.A 18A:64A-25.35; and

**WHEREAS**, this service is pursuant to the Business Entity Disclosure Process; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500; and

**WHEREAS**, the anticipated term is one year; and

**WHEREAS**, Borden Perlman Salisbury & Kelly Agency of Lawrenceville, New Jersey provides this insurance through Philadelphia Insurance Companies in a pool of ten community colleges which contributes to a favorable premium rate and high limits of coverage, at a cost not to exceed \$404,762 annually; and

**WHEREAS**, the annual premium coverage is noted below:

<u>Coverage</u>	<u>Cost</u>
Commercial Package Policy	\$307,826.00
Crime	Included
Commercial Automobile	Included
Boiler and Machinery	Included
Excess Liability	\$12,296.00
School Leaders	\$43,650.00
Special Excess Liability	\$21,821.00
Environmental Liability	\$8,610.00
Data Security Liability	\$10,559.00
Total	\$404,762.00

**WHEREAS**, the cost of this insurance will be funded from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommend this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve the purchase of the insurance provided by Borden Perlman Salisbury & Kelly Agency of Lawrenceville, New Jersey through the county college community pool.

**13. Affiliation Agreement between North Hudson Community Action Corporation and HCCC for the Medical Assistance Program, Practical Nursing Program, and Registered Nursing Program**

**WHEREAS**, the College currently offers a Medical Assistance Program, Practical Nursing Program, and Registered Nursing Program ("Programs") requiring clinical practicums; and

**WHEREAS**, these clinical sites require an Affiliation Agreement stipulating the roles, responsibilities, physical requirements and other terms of the agreement covering students and faculty; and

**WHEREAS**, the College desires to develop a clinical affiliation with Hudson County Community Action Corporation located at 714 West 14<sup>th</sup> Street, Union City NJ for purposes of providing clinical experience to students in the Programs; and

**WHEREAS**, the anticipated term is two years commencing June 13, 2018 and continuing until June 12, 2020; and

**WHEREAS**, the Administration and Finance Committee recommends this contract; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Hudson County Community College that the College may enter into this affiliation agreement with Hudson County Community Action Corporation located at 714 West 14<sup>th</sup> Street, Union City, NJ for the purposes of clinically educating Hudson County Community College students, pending legal review; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**14. Resolution to Increase the Purchase Order for North East Linen Supply**

**WHEREAS**, the College has a current purchase order open to North East Linen Supply to purchase various linen products for the Culinary Arts Department during the year; and



**WHEREAS**, the current purchase order is in the amount of \$10,000; and

**WHEREAS**, the College will need to purchase additional products from North East Linen Supply for \$8,000, for a total of \$18,000; and

**WHEREAS**, this service is exempt for bidding Pursuant to N.J.S.A 18 A:64A-25.5 (7) as well as N.J.S.A 18A:64A:25.3 because this service is below the College's bid threshold; and

**WHEREAS**, the cost of these products will be funded from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** the Board of Trustees of Hudson County Community College authorizes the College to make the additional purchases from North East Linen Supply as noted above, at a cost not to exceed \$18,000.00; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**15. Resolution to Increase the Purchase Order for Baldor Specialty Foods**

**WHEREAS**, the College has a current purchase order open to Baldor Specialty Foods to provide various specialty food products for the Culinary Arts Department throughout the year; and

**WHEREAS**, the current purchase order is open for \$60,000, and will need to be increased by \$5,500, for a total of \$65,500 in order to make additional purchases before the end of the fiscal year; and

**WHEREAS**, this service is exempt from bidding pursuant to N.J.S.A 18A:64A-25.5(7); and

**WHEREAS**, the cost of these products will be funded from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the College to make the additional purchases with Baldor Specialty Foods, Inc. as noted above, at a cost not to exceed \$65,500; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**16. Resolution to Increase the Purchase Order for Dairyland**

**WHEREAS**, the College has a current purchase order open to Dairyland in order to purchase various dairy products for the Culinary Arts Department throughout the year; and

**WHEREAS**, the current purchase order is open for \$50,000, and will need to be increased by \$9,000, for a total of \$59,000 in order to make additional purchases before the end of the fiscal year; and

**WHEREAS**, the service is exempt for bidding Pursuant to N.J.S.A 18 A:64A-25.5(7); and

**WHEREAS**, the cost of these products will be funded from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the College to make the additional purchases from Dairyland USA Corporation as noted above, at a cost not to exceed \$59,000; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**17. Resolution to Approve Agreement With Harrison Board of Education, Kearny Board of Education, Bayonne Board of Education, and Union City Board of Education for use of their School classrooms for Evening Classes During the 2019 Academic Year**

**WHEREAS**, the College has a tradition of making higher education more accessible to the residents of Hudson County by partnering with high schools and other grassroots organizations to offer credit classes beyond the Main Campus at Journal Square and the North Hudson Campus in Union City; and

**WHEREAS**, representatives of HCCC and the Boards of Education agree that there is room for a mutually beneficial partnership to benefit the residents of Hudson County; and

**WHEREAS**, the College would like to develop such partnership to allow the HCCC to offer college level credits at Washington Middle School, Kearny High School, Bayonne High School, and Union City High School; and

**WHEREAS**, the parties have determined the best way to enact this partnership is through an agreement between HCCC and the Boards of Education; and

**WHEREAS**, pursuant to N.J.S.A 18A:64A-25.5 (b), the College may directly enter into such agreement; and

**WHEREAS**, the costs for use of classrooms will vary depending on the number of classes that run and number of nights they met; and

**WHEREAS**, HCCC will pay \$30 per class room per night; and

**WHEREAS**, the anticipated term is for the 2019 school year (September 25 2018 to May 14, 2019); and

**WHEREAS**, the cost of these rentals will be funded from the Operating Budget; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the College to enter into an agreement with Harrison Board of Education, Kearny Board of Education, Bayonne Board of Education, and Union City Board of education for use of their classroom spaces at a cost not to exceed \$30 per classroom per night; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**18. Resolution to Approve Instructional Supplies from Pocket Nurse**

**WHEREAS**, the Hudson County Community College seeks to participate in the Cooperative Purchasing Network to purchase nursing equipment and furnishings for the instructional supplies; and

**WHEREAS**, the Cooperative Purchasing Network ("CPN") is a national cooperative group which has complies with the requirements of the Local Public Contracts Law and through its lead agency Region 4 Education Service Center, a government entity, can provide the College with the opportunity to purchase educational items through the Network; and



*WHEREAS, pursuant to N.J.S.A 52:64-6.2 any contracting unit, including a county college, may make purchases and contract for services through the use of a nationally recognized and accepted cooperative purchasing agreement that has been developed utilizing a competitive bidding process; and*

*WHEREAS, the Administration has determined that CPN procurement process constitutes a competitive process under NJ law; and*

*WHEREAS, Pocket Nurse of Monaca, Pennsylvania has quoted a price for the equipment at a cost not to exceed \$22,581.74; and*

*WHEREAS, the Administration has determined that the use of the national cooperative will result in cost savings after all factors have been considered; and*

*WHEREAS, the cost of these services will be funded from the Perkins Grant; and*

*WHEREAS, the Administration and Finance Committee recommends this award; and*

**NOW THEREFORE, BE IT RESOLVED,** *the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve the purchase with Pocket Nurse of Monaca, Pennsylvania, through The Cooperative Purchasing Network (TCPN) as described herein at a cost not to exceed \$22,581.74.*

**19. New Dell Computers for the North Hudson Campus**

*WHEREAS, the College has a need to purchase 6 laptops with HDMI cables and locks for the North Hudson Campus room 408; and*

*WHEREAS, pursuant to N.J.S.A. 18A:64A-25.9, the College may, without public advertisement, purchase goods and/or services pursuant to a contract for such goods and/or services entered into on behalf of the State by the Division of Purchase and Property ("State Contracts"); and*

*WHEREAS, Dell (NJ State Contract#: 89967), has quoted a price for the laptops and cables at a cost not to exceed \$9,858; and*

*WHEREAS, the cost of the laptops and cables will be funded from the Picking Up the Pace Grant FY18; and*

*WHEREAS, the Administration and the Finance Committee recommend this award; and*

**NOW, THEREFORE, BE IT RESOLVED** *that the Board of Trustees of Hudson County Community College authorizes the College to purchase from Dell (NJ State Contract#: 89967) 6 new laptops with an HDMI cables and locks for the North Hudson Campus at a cost not to exceed \$9,858.*

**BE IT FURTHER RESOLVED,** *that the Board of Trustees of Hudson County Community College authorizes the Administration to take all steps necessary to effectuate the terms of this resolution.*

**20. Purchase of Desks and Chairs for the North Hudson Campus**

*WHEREAS, the College has a need to purchase desks and chairs for the new foundation research institute to be located at the North Hudson Campus Room 408; and*

*WHEREAS, pursuant to N.J.S.A. 64A-25.9, the College may, without public advertisement, purchase goods and/or services pursuant to a contract for such goods and/or services entered into on behalf of the State by the Division of Purchase and Property ("State Contracts"); and*



**WHEREAS**, Commercial Furniture Interiors, of Mountainside, New Jersey, NJ State Contract#: 81711, has quoted a price for the desks and chairs at a cost not to exceed \$19,234; and

**WHEREAS**, the cost of the chairs will be funded from the Picking up the Pace Grant; and

**WHEREAS**, the Administration, Capital Projects Advisory Committee and the Finance Committee and recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the College to purchase the desks and chairs from CFI of Mountainside, New Jersey, NJ State Contract#: 81711, as described herein at a cost not to exceed \$19,234.

**BE IT FURTHER RESOLVED**, that the College's Administration is authorized to take such steps as necessary to effectuate the purposes of this resolution.

**21. Resolution Authorizing Procurement of New Automobile**

**WHEREAS**, commencing on July 1, 2018, Dr. Christopher M. Reber will be employed as the President of Hudson County Community College; and

**WHEREAS**, pursuant to the employment agreement with Dr. Reber, the College is to provide Dr. Reber with a new full size automobile for his use with respect to performance of his functions as President of the College.

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Hudson County Community College, that the Administration is authorized to procure a new full size automobile for the Dr. Reber's use as set forth above in an amount not to exceed \$40,000.00; and

**BE IT FURTHER RESOLVED**, that the Administration is authorized to take all steps necessary to effectuate the purposes of this resolution without further action required by the Board of Trustees.

**22. Resolution Authorizing Agreement with Rutgers for Providing Training Pursuant to a New Jersey Department of Labor and Workforce Development Grant**

**WHEREAS**, Rutgers has received a career pathways grant from the New Jersey Department of Labor and Workforce Development to provide credential-focused education and training at a Talent Development Center for dislocated, disadvantaged and incumbent workers leading to employment and career advancement; and

**WHEREAS**, Rutgers has requested that HCCC's Center for Business and Industry participate as a contractor in the program by providing healthcare training to incumbent workers at the Jersey City Medical Center (EMT) Training facility and to dislocated and disadvantaged individuals at the Bethune Center; and

**WHEREAS**, the parties need to enter into a Professional Services Provider Agreement for the purposes of providing healthcare training through the Talent Development Center grant program known as EMT Training; and

**WHEREAS**, the Administration and Finance Committee recommends entering into the Professional Services Provider Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Hudson County Community College hereby authorizes the College to enter into a Professional Services Provider Agreement with Rutgers for the purposes set forth above, subject to the review of counsel; and

**BE IT FURTHER RESOLVED**, that the Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

**RESOLUTION:**

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration, and the Finance Committee as outlined above in Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1-22: 1) Resolution Awarding Contract for Electrical Repairs and Installation on a Time and Material Basis to Sal Electric, Co., Inc., 2) Resolution Rejecting All Bids for the Award Of Contract For Student Union Center Interior Renovations At 81 Sip Avenue, Jersey City, New Jersey (Dicara Rubino Project #3297), 3) Resolution Authorizing the Award of Services from Johnson Controls (formerly Tyco SimplexGrinnell), 4) Purchase Order Increase for Allegro Sanitation Corp., 5) Resolution Authorizing Payment for Completed Snow Plowing Services, 6) Resolution Authorizing Additional Plumbing Supplies, 7) Resolution Authorizing Payment for Completed Floor Mat Cleaning Services, 8) Resolution to Approve Auditing Services for FY 2018, 9) Resolution Approving the Agreement for Electronic Processing Services for FY 2019, 10) Professional Practice Experience Agreement between Providers First and HCCC for the Nursing Program, 11) New College's Campus-Wide Software License Agreement for FY19, 12) Purchase or Liability & Casualty Insurance for FY 2019, 13) Affiliation Agreement between North Hudson Community Action Corporation and HCCC for the Medical Assistance Program, Practical Nursing Program, and Registered Nursing Program, 14) Resolution to Increase the Purchase Order for North East Linen Supply, 15) Resolution to Increase the Purchase Order for Baldor Specialty Foods, 16) Resolution to Increase the Purchase Order for Dairyland, 17) Resolution to Approve Agreement With Harrison Board of Education, Kearny Board of Education, Bayonne Board of Education, and Union City Board of Education for use of their School classrooms for Evening Classes During the 2019 Academic Year, 18) Resolution to Approve Instructional Supplies from Pocket Nurse, 19) New Dell Computers for the North Hudson Campus, 20) Purchase of Desks and Chairs for the North Hudson Campus, 21) Resolution Authorizing Procurement of New Automobile, and 22) Resolution Authorizing Agreement with Rutgers for Providing Training Pursuant to a New Jersey Department of Labor and Workforce Development Grant.

**INTRODUCED BY:** Bakari Lee

**SECONDED BY:** Karen Fahrenholz

**DATE:** June 12, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Jennifer Oakley  
Signature of Recorder

6-12-18  
Date



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018**

**VIII. PERSONNEL RECOMMENDATIONS**

**1. RETIREMENTS**

**REPORTS/BACKGROUND**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Ann-Marie Frenche	Secretary, Academic Affairs	7/1/2018
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Mojdeh Tabatabaie	Professor, STEM	9/1/2018
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Rafael Nivar	Director of Campus Safety and Security	12/31/2018

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Retirements above as Personnel Recommendation Item No. 1.

**2. RESIGNATIONS**

**REPORTS/BACKGROUND**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Andrew Bishop	Instructor, English	7/1/2018
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
John Fugazzie Workforce Development Board	Executive Director of Hudson County	5/31/2018
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Suzanne Novy	Director of Radiography Program	12/31/2018
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Paula P. Pando	Senior Vice President of North Hudson Campus and Student and Educational Services	8/9/2018
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Michael F. de Matas	Head Tutor for Math, Science, and Business	8/31/2018

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.



### 3. APPOINTMENT OF FACULTY

#### REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Karen Gali	Tenure Track Instructor, English	8/15/2018	\$44,217.00 (pro-rated)

**Note:** This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Mohamed Qasem	Instructor, Physics	8/15/2018	\$44,217.00 (pro-rated)

**Note:** This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Fatma Tat	Instructor, Chemistry	8/15/2018	\$44,217.00 (pro-rated)

**Note:** This is an approved position.

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Faculty above as Personnel Recommendation Item No. 3.

### 4. APPOINTMENT OF STAFF

#### REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Arturo Arana	Admissions Recruiter	6/13/2018	\$38,000.00 (pro-rated)

**Note:** This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Joyce Y. Belcher	Associate Dean, STEM	6/13/2018	\$90,000.00 (pro-rated)

**Note:** This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Phillip Cafasso	Associate Dean, Humanities and Social Sciences	6/13/2018	\$105,000.00 (pro-rated)

**Note:** This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jedediah Palmer	ESL Lecturer	7/1/2018	\$55,000.00 (pro-rated)

**Note:** This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Upasana Sethi-Pagan	Assistant Registrar	6/18/2018	\$50,000.00 (pro-rated)

**Note:** This is an approved position.

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 4.

## 5. TEMPORARY FULL-TIME ASSIGNMENTS

### REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Patricia Barroero	Transitional Program Coordinator	6/18/2018	\$40,000.00
		9/30/2018	(pro-rated)

**Note:** This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Priyanka Naik	Secretary	7/1/2018	\$30,000.00
		12/19/2018	(pro-rated)

**Note:** This is an approved position.

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Assignments above as Personnel Recommendation Item No. 5.

## 6. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES: JULY 1, 2018 – DECEMBER 19, 2018

### NEW PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
PLANTE	ALEXANDRA	LIBRARY	LIBRARIAN	PTLRN-150510	D. HARDGROVE
GILMORE	DARIUS	DEAN OF INSTRUCTION	OFFICE ASSISTANT	OFFAST-101014	P. SOROUR
CALARA	YSABELLE	DEAN OF INSTRUCTION	OFFICE ASSISTANT	OFFAST-101014	P. SOROUR
DANNER	LATYRA	BUS,CUL & HOSPITALITY	OFFICE ASSISTANT	OFFAST-101030	P. DILLON
FARUQUE	MUHAMMAD	ITS	INST LAB ASSISTANT	ISTLAB-253025	D. PEREZ
GALINDO	BRYAN	ITS	INST LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	PRACHI	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-200520	S. MENDOZA
RODRIGUEZ	JONNATHAN	CUSTOMER SERVICE	OFFICE ASSISTANT	OFFAST-253035	G. DARIAS-HERSHBERGER
BRAHMBHATT	KOKILA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
CRUZ	MADISON	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL



DIAZ	KEVIN	CONTINUING EDUCATION	ASST INSTRUCTOR	SUMTA-102010	C. MIRASOL
NOUBANI	IBRAHEEM	CONTINUING EDUCATION	ASST INSTRUCTOR	SUMTA-102010	C. MIRASOL
RIQUELMY-CRUZ	CARMEN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
SAMASSA	FATIM	CONTINUING EDUCATION	ASST INSTRUCTOR	SUMTA-102010	C. MIRASOL
ARCE	JOSEPH	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK
KULMALA	PAULA	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK
MARTINEZ	DAVID	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK
MARTINEZ- JIMINEZ	ELOISA	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK
MELLENDEZ	GABRIELA	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK
MURRIETA	BEANNINA	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK
BARNES	NICOLE	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
STANLEY	ALEXANDRIA	DISABILITY SUPPORT	NOTETAKER/REA DER	READER-150525	K. DAVIS
AVILA	FIORDALIZA	AVP ACADEMIC AFFAIRS	STUDENT ASSISTANT	STUAST-101005	C. WAHL
BAZID	RIMSHA	AVP ACADEMIC AFFAIRS	STUDENT ASSISTANT	STUAST-101005	C. WAHL
CHAUDHARY	AMINAH	AVP ACADEMIC AFFAIRS	ELEC RECORDS ASSISTANT	RECASTT-101005	C. WAHL
ESTEMERA	ARIANNA	AVP ACADEMIC AFFAIRS	OFFICE ASSISTANT	OFFAST-101005	C. WAHL
GARCIA	JACQUELINE	AVP ACADEMIC AFFAIRS	ELEC RECORDS ASSISTANT	RECASTT-101005	C. WAHL
KELLY	PRINCESS	AVP ACADEMIC AFFAIRS	STUDENT ASSISTANT	STUAST-101005	C. WAHL
DAVIS	SCHUYLER	EOF	PT TUTOR	TUTOR-603038	T. HARRIS
FARUQUE	MOHAMMAD	EOF	PT PEER COUNSELOR	PEERCN-150520	T. HARRIS
JACKSON	TYTIANNA	EOF	PT TUTOR	TUTOR-603038	T. HARRIS
KELLY	MATTHEW	EOF	PT INSTRUCTOR	PTINST-603038	T. HARRIS
MOORE	MICHELE	EOF	PT INSTRUCTOR	PTINST-603038	T. HARRIS
MURRAY	MIGUEL	EOF	PT TUTOR	TUTOR-603038	T. HARRIS
PATEL	NIKITA	EOF	PT TUTOR	TUTOR-603038	T. HARRIS
ROBALINO	DESTINY	EOF	PT PEER COUNSELOR	PEERCN-150520	T. HARRIS
SMYTH	SARAH	EOF	PT RECRUITER	RECRUIT-150515	T. HARRIS
TAN	AVERY	EOF	PT PEER COUNSELOR	PEERCN-150520	T. HARRIS
TANNU	ALEXA	EOF	PT PEER COUNSELOR	PEERCN-150520	T. HARRIS
URIZAR	GUADALUPE	EOF	OFFICE ASSISTANT	OFFAST-150515	T. HARRIS



VALDEZ	KIANI	EOF	PT PEER COUNSELOR	PEERCN-150520	T. HARRIS
WADHWANI	USHA	EOF	PT INSTRUCTOR	PTINST-603038	T. HARRIS
WALEZAK	MICHELLE	EOF	PT INSTRUCTOR	PTINST-603038	T. HARRIS
SANCHEZ	RUTH	FINANCE	ACCTS REC CLERK	ACCRCV-253015	L. LANG
ASLAM	RAHIMA	ENROLLMENT SERVICES	PT ENROLL SUPPORT ASST	OFFAST-200525	S. BULLOCK

**CONTINUING PART TIME HIRES**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>POSITION ID</b>	<b>SUPERVISOR</b>
CRUZ	MICHELLLE	AF - MATH	OFFICE ASSISTANT	OFFAST-101041	P. BANDYOPADHYAY
KAPADIA	RUSHIKA	AF - MATH	OFFICE ASSISTANT	OFFAST-101041	P. BANDYOPADHYAY
NESHEIWAT	SARAH	AF - MATH	OFFICE ASSISTANT	OFFAST-101041	P. BANDYOPADHYAY
CANIGLIA	JOSEPH	ADJ ACAD SUPPORT SVCS	WORKSHOP PRESENTER	ADJWP-150505	P. BANDYOPADHYAY
DALTON	ROSE	ADJ ACAD SUPPORT SVCS	HEAD ACADEMIC MENTOR	MENTOR-150505	P. BANDYOPADHYAY
LIEBL	CHRISTIAN	ADJ ACAD SUPPORT SVCS	EVE/WKND ADMINISTRATOR	EWKADM-150505	P. BANDYOPADHYAY
MUNIZ	ALEXIS	ADJ ACAD SUPPORT SVCS	EVE/WKND ADMINISTRATOR	EWKADM-150505	P. BANDYOPADHYAY
ABDELAZIZ	MARWA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
AMARIR	MOHAMED	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
ASHAMALLA	MARCO	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
CARRILLO	PHIL	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
CHEN	JUN	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
DALY	BRIANNA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
DAOUD	AYA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
DAVENPORT	ANTHONY	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
DIAZ	JOSE	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
DJERROUD	DALILA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
GALANG	NOR THERESA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
GOCHUICO	CARLO ANGELO	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
IMRAN	JAISHA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY

NA	OLIVIA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
PAGAN	DIMARIE	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
PENSOY	SAEDEL	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
ROGACKI	JEREMY	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
SAMBULA	LISA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
TESONE	CARINA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
VALANZOLA	SANDRA	ADJ ACAD SUPPORT SVCS	SI LEADER	SILEAD-150505	P. BANDYOPADHYAY
ABAZEID	ASIA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
AHMED	MARYSTELLA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
BHATT	RUSHIKA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
CHUCKKOVA	MARIYA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
DESEMBRANA	ROSANNA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
DIAZ	CLEDYS	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
DIGENIO	NATASHA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
DOCAMPO-LOPEZ	LISANDRA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
DUNN-FERNANDEZ	CARLOS	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
EDRIS	MARYAM	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ELLAMEH	CAROL	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
FALL	SALIMATA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
FANT	NADIRA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
FERNANDO	JOSHUA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
FRENCH	EDWARD	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
GABINETE	GERALD	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
GANAPIN	DELFIN	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
GARCIA	JESSELYNN	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY



GOMEZ	MATTHEW	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
GONZALEZ	ROBERT	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
GRASSI	ERNESTO	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
GRIMALDI	ROSE	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
HAYOUNE	SARRA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
HOFFMAN	MADELYN	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
JLIFI	KARIMA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
KEHAGIAS	ALEXANDRA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
KHATRI	BINISH	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
KUTUBUDDIN	NIPON	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
LEWIS	STEVEN	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MARMOL	JOSEPH	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MASTOURI	REDA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MCCARTHY	MARK	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MC FARLANE-EDWARDS	JANET	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MENDEZ	DANIEL	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MORENO	ANDREA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
NASRI	SOUMEYA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
NZOU EEDJEU-MBENG	HAUDRIS	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
OLKEWIEZ	KEITH	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
OSORIO	RAFAEL	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
OUANIR	HASSAN	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PATEL	MANALI	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PATEL	UTTSAV	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PATON	DERKYL	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY



PEREIRA-SHOREY	JAMES	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PEREZ	CHRISLENNY	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PLUMMER	ANGLINE	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
RAMIREZ	ERIKA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ROBERTSON	LAURA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ROMEA	RODRIGO	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
SALEM	HEBA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
SHAHEEN	YAMIMA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
SILVA	CAMILA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
SMITH	ALYSSA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
STAVITSKY	JOSEPH	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
TELLEZ	BIANNELY	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
THAKKAR	RAHUL	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
VINTIMILLA	MICHELLE	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
VO	NGHIA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
WALTERS	MICHAEL	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ZAMBRANO	JOSSIE	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ZERNA	MELANNY	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ZULUETA	ISABELITA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PAGAN	DIMARIE	GRANT	WORKSHOP PRESENTER	GRAWP-601084	P. BANDYOPADHYAY
COUSAR	EBONY	SECURITY	OFFICE ASSISTANT	OFFAST-253040	R. NIVAR
JOHNSON	CRYSTAL	HUMAN RESOURCES	OFFICE ASSISTANT	OFFAST-253020	V. RAY
CALLENS	DOMONIQUE	ACADEMIC AFFAIRS	OFFICE ASSISTANT	OFFAST-252010	L. GUASTINI
NAIK	PRIYANKA	ACADEMIC AFFAIRS	RECORD KEEPER	RECKEEP-252010	L. GUASTINI
MOKDESSI	MONA	TESTING & ASSESSMENT	TESTING AIDE	TAIDE-200530	D. FRANCO
WOOTEN	TAUNDRA	TESTING & ASSESSMENT	TESTING AIDE	TAIDE-200530	D. FRANCO
SERGEANT	STEPHANIE	CONTROLLER	OFFICE ASSISTANT	OFFAST-253015	Z. CHICAS

VELASQUEZ	CAMILA	FINANCE	OFFICE ASSISTANT	OFFAST-253015	Z. CHICAS
PALMER	JEDEDIAH	ENGLISH & ESL DIVISION	AD HOC SCORER	SCORER-101035	E. NESIUS
SKINNER	RICHARD	ENGLISH & ESL DIVISION	AD HOC SCORER	SCORER-101035	E. NESIUS
RAMIREZ	JENNIFER	ENROLLMENT SERVICES	OFFICE ASSISTANT	OFFAST-200525	S. BULLOCK
ROSARIO	BETSAIDA	ENROLLMENT SERVICES	OFFICE ASSISTANT	OFFAST-200525	S. BULLOCK
SANTOS	MAKIYA	ENROLLMENT SERVICES	OFFICE ASSISTANT	OFFAST-200525	S. BULLOCK
GALANG	NOR THERESA	ITS	INST LAB ASSISTANT	ISTLAB-253025	D. PEREZ
PATEL	SHIVANI	ITS	INST LAB ASSISTANT	ISTLAB-253025	D. PEREZ
AGUIRRE	MAURICIO	STEM	LAB ASSISTANT	LABAST-101015	S. BENDAOUD
HEDHLI	AMED	STEM	LAB ASSISTANT	LABAST-101015	S. BENDAOUD
OSTROSKI	PETER	STEM	LAB ASSISTANT	LABAST-101015	S. BENDAOUD
RODRIGUEZ	MARLENI	STEM	LAB ASSISTANT	LABAST-101015	S. BENDAOUD
BAKHEET	HUSSEIN	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
DERTEANO	GLORIA	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
HELMY	MOHAMED	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
JAMES	SHEILA	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
LUMBSDEN	DWAYNE	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
POLK	CHARLES	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
SANDERS	INDRA	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
TESTA	GEORGE	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
TOAL	BRIAN	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
WIGGINS	JAMES	EVE,WKND OFF-SITE	EVE/WKND ADMINISTRATOR	EWKADM-252010	L. SOSA-SANTIAGO
GOURDINE	ROSLYN	NURSING & ALLIED HEALTH	TUTOR	TUTOR-101017	C. FASANO
JOSAPHAT	FABIOLA	NURSING & ALLIED HEALTH	TUTOR	TUTOR-101017	C. FASANO
MANGAR	BIBI	NURSING & ALLIED HEALTH	TUTOR	TUTOR-101017	C. FASANO
PARRALES	STANLEY	NURSING & ALLIED HEALTH	TUTOR	TUTOR-101017	C. FASANO
QUINTAL-BRUAL	JAYMEE	NURSING & ALLIED HEALTH	TUTOR	TUTOR-101017	C. FASANO



SEYE	ALIMA	NURSING & ALLIED HEALTH	TUTOR	TUTOR-101017	C. FASANO
SORIANO	RUBI	NURSING & ALLIED HEALTH	TUTOR	TUTOR-101017	C. FASANO
ABAD	WASKAR	CUSTODIAL	DISHWASHER	DISHW-300515	J. MALDONADO
AVILES	LILIAN	CUSTODIAL	DISHWASHER	DISHW-300515	J. MALDONADO
CRUZ	FELIX	CUSTODIAL	DISHWASHER	DISHW-300515	J. MALDONADO
RODRIGUEZ	DELIA	CUSTODIAL	DISHWASHER	DISHW-300515	J. MALDONADO
RODRIGUEZ	RAFAELA	CUSTODIAL	DISHWASHER	DISHW-300515	J. MALDONADO
SINGH	SOAMWATTIE	CUSTODIAL	DISHWASHER	DISHW-300515	J. MALDONADO
TACSA	YISELA	CUSTODIAL	DISHWASHER	DISHW-300515	J. MALDONADO
GOMES	ARIES	MAINTENANCE	FACILITIES WORKER	PTFWK-300510	M. MURRAY
VELEZ	APOLINAR	MAINTENANCE	FACILITIES WORKER	PTFWK-300510	M. MURRAY
AHMAD	AMNA	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-200520	S. MENDOZA
AMER	NEVINE	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-200520	S. MENDOZA
SOLUS	SAMANTHA	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-200520	S. MENDOZA
USMANI	IQRA	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-200520	S. MENDOZA
APOLAYA	KELLY	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-200520	J. MORALES
BILBAO-VILLANUEVA	CINDY	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-200520	J. MORALES
CORTEZ	CIELO	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-200520	J. MORALES
LEON	AIMEE	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-200520	J. MORALES
PRECIADO	MANUEL	NO HUDSON CAMPUS	OFFICE ASSISTANT	OFFNHC-200520	J. MORALES
BENITEZ	ALEXANDER	CUSTOMER SERVICE	OFFICE ASSISTANT	OFFAST-253035	G. DARIAS-HERSHBERGER
CABRERA	EDWIN	CUSTOMER SERVICE	OFFICE ASSISTANT	OFFAST-253035	G. DARIAS-HERSHBERGER
LABORDE	MARINA	CUSTOMER SERVICE	OFFICE ASSISTANT	OFFAST-253035	G. DARIAS-HERSHBERGER
RAMSARRAN	NANDLALL	CUSTOMER SERVICE	OFFICE ASSISTANT	OFFAST-253035	G. DARIAS-HERSHBERGER
ABDELAZIZ	MARWA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ABDULLAH	SIRHAN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ABDULLAH	SIRHAN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
AHMAD	TAHRIER	CTR FOR BUS & INDUSTRY	OFFICE ASSISTANT	OFFAST-103005	C. MIRASOL
ALKUINO	MICHAELANGELO	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ALKUINO	MICHAELANGELO	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL



ALKUINO	MICHAELANGELO	CTR FOR BUS & INDUSTRY	PROCTOR	SCORER-103005	C. MIRASOL
ALVARADO	JOSELYN	CONTINUING EDUCATION	OFFICE ASSISTANT	OFFAST-102010	C. MIRASOL
ANKRAH	EMMANUEL	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ARENA	STEPHANIE	CONTINUING EDUCATION	PT INSTRUCTOR	NJCUPTH-102025	C. MIRASOL
ARENA	STEPHANIE	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102025	C. MIRASOL
BADIVUKU	SHKELZEN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
BADIVUKU	SHKELZEN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
BANZON	AMELIA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
BANZON	AMELIA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
BAXER	PAUL	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
BAXER	PAUL	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	INSTRU-103005	C. MIRASOL
BAXER	PAUL	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
BEHMAN	NICOLE	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
BOLMER	ROBERT	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
BRASIL	LUCIANA	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
CAMPO	ANTHONY	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
CARVAJAL	JUAN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
CARVAJAL	JUAN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
CASELLA	KRISTEN	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
CHOI	JOCELYN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
COHEN	IZABELLA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
COHEN	IZABELLA	CONTINUING EDUCATION	PT COORDINATOR	PTCORD-102010	C. MIRASOL
COLEMAN	RITA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
COLEMAN	RITA	CONTINUING EDUCATION	CAN EVALUATOR	PTINST-102010	C. MIRASOL
CRONRATH	PETER	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL

CRUZ	MADISON	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
CUSOLITO	LAUREN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
DAVIS	DANA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
DIAZ	CARMEN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
DIAZ	CARMEN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
EDWARDS	AYCHA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
EDWARDS	AYCHA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
FELDER	KAMIERA	CONTINUING EDUCATION	OFFICE ASSISTANT	OFFAST-102010	C. MIRASOL
FELDER	KAMIERA	CTR FOR BUS & INDUSTRY	OFFICE ASSISTANT	OFFAST-103005	C. MIRASOL
FONG	KIM	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
GAVIRIA	DORISNEIDA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
GAVIRIA	DORISNEIDA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
GETTINGER	MARILYN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
GETTINGER	MARILYN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
GILLIAM	TANYA	CONTINUING EDUCATION	PT INSTRUCTOR	NJCUPTH-102025	C. MIRASOL
GILLIAM	TANYA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102025	C. MIRASOL
GUERRA	CARMEN	CONTINUING EDUCATION	PT COORDINATOR	PTCORD-102010	C. MIRASOL
HOLDER	GABRIEL	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
HOLDER	GABRIEL	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
HOSMER	KIM	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
HUYNJ	JOSEPH	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
HUYNJ	JOSEPH	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
JALOU	JOUMA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
JALOU	JOUMA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
KHOUZAM	SAMI	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL



LA SPISA	LUISA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
LEON	CHRISTIAN	CONTINUING EDUCATION	OFFICE ASSISTANT	OFFAST-102010	C. MIRASOL
LEVINSOHN	ROBERT	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
LIBUTSI	JOHNSTONE	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
LIBUTSI	JOHNSTONE	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
LONTOC	MARISSA	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
MASILANG	MARIA	CTR FOR BUS & INDUSTRY	RESEARCH ASSOCIATE	RESASO-601077	C. MIRASOL
MELIK	SUZAN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
MELIK	SUZAN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
MELLENO	CHRISTINE	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
MINAYA-MENDEZ	NOEMI	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
MINAYA-MENDEZ	NOEMI	CONTINUING EDUCATION	OFFICE ASSISTANT	OFFAST-102010	C. MIRASOL
MONTALVO	JOSE	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
MONTALVO	JOSE	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
MORUZZI	VICTOR	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
MORUZZI	VICTOR	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
MUNIZ	ALEXIS	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
MUNIZ	ALEXIS	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
NAKHLA	GIHAN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
NAKHLA	GIHAN	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ODEN	RUTH	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ODEN	RUTH	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
PEDERSEN	GARY	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
PEDERSEN	GARY	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
PERALES-GEVERO	AILENE	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL



PERALES-GEVERO	AILENE	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
PHILIPUK	CAROLINA	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
PLOOM	LAVERNE	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
PLOOM	LAVERNE	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
RAMIREZ-QUIROZ	SILVIA	CONTINUING EDUCATION	OFFICE ASSISTANT	OFFAST-102010	C. MIRASOL
RANSOM	QUA`FAYSHIA	CONTINUING EDUCATION	ASST EVENTS COORD	PTCORD-102010	C. MIRASOL
RAZA	QAMAR	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
RODRIGUEZ	MARIA V.	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
ROJAS	ALEXANDRA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
ROJAS	ALEXANDRA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ROSENBERG	STUARY	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
RUCKER	JILLIAN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
SARMIENTO	MARIA L	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
SAUNDERS	DANIEL	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
SAUNDERS	DANIEL	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	INSTRU-103005	C. MIRASOL
SAUNDERS	DANIEL	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
SHAH	RIDHDHI	CONTINUING EDUCATION	OFFICE ASSISTANT	OFFAST-102010	C. MIRASOL
SHAH	RIDHDHI	CTR FOR BUS & INDUSTRY	OFFICE ASSISTANT	OFFAST-103005	C. MIRASOL
SHIBER	NANCY	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
SKRZYPCZAK	MARK	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
TASNEEM	FARIHA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
URIZAR	GUADALUPE	CONTINUING EDUCATION	OFFICE ASSISTANT	OFFAST-102010	C. MIRASOL
VALCARCEL	ALICIA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
VALCARCEL	ALICIA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
WALLACE	ANN	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL

WEBB	TONJA	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
WILLIAMS	LILISA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
WILSON	CYNTHIA	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
WILSON	CYNTHIA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
YAGOUBI	SALIHA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ALMANZAR	MARSELLY	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
ALTAMIRANO	CRISTHIAN	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
FERNANDEZ	CANDICE	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
FERNANDEZ	KATHERINE	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
GOTIA	EDWARD	ADVISE & COUNSELING	OFFICE ASSISTANT	OFFAST-200510	R. DAVIS
JOHNSON	JAMAR	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
LIVESAY	LEWIS	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
ROSADO	GRACE	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
SALEH	DOUA	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
SANDOVAL	GENESIS	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	R. DAVIS
WILLIAMS	ERIKA	ADVISE & COUNSELING	OFFICE ASSISTANT	OFFAST-200510	R. DAVIS
WONG-CASTELLANO	JOCELYN	ADVISE & COUNSELING	OFFICE ASSISTANT	OFFAST-200510	R. DAVIS
PRIVAT	VIERGELINE	EOF	OFFICE ASSISTANT	OFFAST-150515	T. HARRIS
SMYTH	SARAH	EOF	PT RECRUITER	RECRUIT-150515	T. HARRIS
BRYAN	EDWARD	STUDENT ACTIVITIES	OFFICE ASSISTANT	OFFAST-200505	M. REIMER
ARTHUR	WHITNEY	STUDENT ACTIVITIES	PROGRAM ASSISTANT	PRGAST-701000	V. GEROSIMO
MARTIN	KYARA	STUDENT ACTIVITIES	PROGRAM ASSISTANT	PRGAST-701000	V. GEROSIMO
MERCADO	MARY	STUDENT ACTIVITIES	PROGRAM ASSISTANT	PRGAST-701000	V. GEROSIMO
BOWMAN	JONATHAN	CAREER DEVELOPMENT	PT ADVISOR	ADVISOR-200531	S. DYNAN
DELACRUZ	JULIAN	CAREER DEVELOPMENT	PT ADVISOR	ADVISOR-200531	S. DYNAN
SMYTH	SARAH	CAREER DEVELOPMENT	OFFICE ASSISTANT	OFFAST-200531	S. DYNAN
KABEHO	KELLY	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK



PURCELL	JEREMY	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK
WERNER	NAJEE	STUDENT SERVICES	PEER LEADER	PEERLEA-701000	D. CLARK
BRINKLEY	LAURA	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
BURNETT	LAURA	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
DIAZ	MARYANN	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
FARRELL	KAREN	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
FRIEDMAN	MARCI	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
GRIFFITH	AMIRA	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
MULLER	KIMBERLY	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
SMITH	JENNIFER	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
RIZZO	DANIELLE	DISABILITY SUPPORT	SIGN LANG INTERPRETER	SIGNLAU-150525	K. DAVIS
CABEZAS- VELASQUEZ	JAVIER	DISABILITY SUPPORT	NOTETAKER/READ ER	READER-150525	K. DAVIS
CAMPUSANO	ASHLEY	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
CUNA	ANGELICA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
DAPONTE	MARISA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
DIOMANDE	MAIKA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
DUMANCELA	ANGEL	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
FERRI	JOHN	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
GALANG	NOR THERESA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
GREEN	DONYA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
JAIKISSOON	MARTHA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
JAVED	FATIMA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
JOHNSON	KALIFA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
LA RUSSO	FAITH	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
MENDEZ	DANIEL	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
REEVES	ANGELIQUE	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS

REEVES	GABRIELLE	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
SHAHEEN	YAMIMA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
THOMAS	KAMOL	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
VALVANO	KATRINA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
ZAHUR	WARDAH	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
ZAPATA	CLARISSA	DISABILITY SUPPORT	NOTETAKER/ READER	READER-150525	K. DAVIS
SANCHEZ	STEPHANIE	COMMUNICATIONS	OFFICE ASSISTANT	OFFAST-254055	J. CHRISTOPHER
TORRES	NEYLA	COMMUNICATIONS	OFFICE ASSISTANT	OFFAST-254055	J. CHRISTOPHER
HECHT	CATHERINE	CULTURAL AFFAIRS	GALLERY ASSISTANT	GALAST-255011	M. VITALE
RARO	JUSTIN	CULTURAL AFFAIRS	GALLERY ASSISTANT	GALAST-255011	M. VITALE
ROOFE	SEAN	CULTURAL AFFAIRS	PROGRAM COORDINATOR	PROCORD-255011	M. VITALE
JARAMILLO	JACQUELINE	AVP ACADEMIC AFFAIRS	OFFICE ASSISTANT	OFFAST-101005	C. WAHL

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No. 6.

**7. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS SUMMER 2018.**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>
GIBBS	RODNEY	SOCIAL SCIENCES

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Hire Adjuncts Summer FY 2018 listed above as Personnel Recommendation Item No 7.

**8. APPROVAL OF THE STAFFING AUTHORIZATION TABLE FOR FISCAL YEAR 2019**

**REPORTS/BACKGROUND**

Annually the Board of Trustees approves a list of job titles for full-time regular positions. From time to time during the year, the Administration may recommend amendments to the list. The list constitutes the Staffing Authorization Table. The only jobs which may be filled at the College are those included on the Table, and organizational charts must be based on the approved Table.

Here is the proposed Staffing Table effective for Fiscal Year 2019.

**STAFFING AUTHORIZATION TABLE EFFECTIVE June 13, 2018**

Associate Dean, Humanities and Social Sciences  
Associate Dean, Nursing and Health Sciences



**RECOMMENDATION:** *The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Staffing Authorization Table for Fiscal Year 2019 listed above as Personnel Recommendation Item No. 8.*

**9. RESOLUTION AUTHORIZING THE AWARD OF CONSULTANCY TO CONTENT DEVELOPMENT FOR ACADEMIC PATHWAYS AND PARTNERSHIPS**

**WHEREAS,** *the College has identified a strategic goal of creating a seamless process for college/university transfer through systematic development and monitoring of articulation and dual-admission agreements with four-year partners; and*

**WHEREAS,** *the College has identified the need for creation of content describing existing articulation and dual-admission agreements, or academic pathways and partnerships, to be shared with internal and external stakeholders; and*

**WHEREAS,** *Natalie Behman, who holds an MBA from Farleigh Dickinson University and has experience in writing, curriculum development, teaching, and social media marketing, as well as experience in completing projects at the College; and*

**NOW, THEREFORE, BE IT RESOLVED** *the President, Administration, and Personnel Committee recommend that Natalie Behman be retained to provide consulting services related to the content development of academic pathways and partnerships at the rate of \$50.00 per hour and that this engagement be completed by August 15 and that the total compensation not exceed \$2,500.00.*

**10. RESOLUTION AUTHORIZING A CONSULTANT AGREEMENT FOR COURSE DEVELOPMENT AND COURSE UPDATES BETWEEN ADJUNCT FACULTY RAPHAEL GLINBIZZI, AND THE BUSINESS, CULINARY ARTS AND HOSPITALITY MANAGEMENT DEPARTMENT**

**WHEREAS,** *The College currently offers AS and AAS degrees in the areas of Accounting, Management, Business Administration, Hospitality Management and Culinary Arts; and*

**WHEREAS,** *these programs require specialized courses to be periodically updated; and*

**WHEREAS,** *the aforementioned adjunct faculty is an expert in specific areas; and*

**WHEREAS,** *these courses require updating; and*

**WHEREAS,** *the anticipated term to update this course is June 15<sup>th</sup> through July 30, 2018; and*

**WHEREAS,** *the President, Administration, and Personnel Committee recommend; and*

**NOW, THEREFORE, BE IT RESOLVED** *that the College may enter into this consultation agreement with Raphael Glinbizzi for the purpose of rewriting the Business Law Course at a cost of \$2,163.00.*

**11. RESOLUTION AUTHORIZING CONSULTANT AGREEMENT FOR COURSE DEVELOPMENT AND COURSE UPDATES BETWEEN ADJUNCT FACULTY ROBERT ALVAREZ AND THE BUSINESS, CULINARY ARTS AND HOSPITALITY MANAGEMENT DEPARTMENT**

**WHEREAS,** *The College currently offers AS and AAS degrees in the areas of Accounting, Management, Business Administration, Hospitality Management and Culinary Arts; and*

**WHEREAS,** *these programs require specialized courses to be periodically updated; and*

**WHEREAS,** *the aforementioned adjunct faculty is an expert in specific areas; and*

*WHEREAS, these courses require updating; and*

*WHEREAS, the anticipated term to update these courses is June 15<sup>th</sup> through July 30, 2018; and*

*WHEREAS, the Administration and Finance Committee recommends this award; and*

**NOW, THEREFORE, BE IT RESOLVED** that the College may enter into this consultation agreement with Robert Alvarez for the purpose of updating the Micro and Macro Economic courses at a cost of \$2,259.00.

**12. RESOLUTION AUTHORIZING CONSULTANT AGREEMENT FOR COURSE DEVELOPMENT AND COURSE UPDATES BETWEEN ADJUNCT FACULTY VICTOR MORUZZI AND THE BUSINESS, CULINARY ARTS AND HOSPITALITY MANAGEMENT DEPARTMENT**

*WHEREAS, The College currently offers AS and AAS degrees in the areas of Accounting, Management, Business Administration, Hospitality Management and Culinary Arts; and*

*WHEREAS, these programs require specialized courses to be periodically updated; and*

*WHEREAS, the aforementioned adjunct faculty is an expert in specific areas; and*

*WHEREAS, these courses require updating; and*

*WHEREAS, the anticipated term to update these courses is June 15<sup>th</sup> through July 30, 2018; and*

*WHEREAS, the Administration and Finance Committee recommends this award; and*

**NOW, THEREFORE, BE IT RESOLVED** that the College may enter into this consultation agreement with Victor Moruzzi for the purpose of updating the Sanitation, and Product Identification and Purchasing courses for at a cost of \$2,202.00.

**13. RESOLUTION AUTHORIZING A CONSULTANT AGREEMENT FOR COURSE DEVELOPMENT AND COURSE UPDATES BETWEEN ADJUNCT FACULTY NASAR ALBARGHOUTHI AND THE BUSINESS, CULINARY ARTS AND HOSPITALITY MANAGEMENT DEPARTMENT**

*WHEREAS, The College currently offers AS and AAS degrees in the areas of Accounting, Management, Business Administration, Hospitality Management and Culinary Arts; and*

*WHEREAS, these programs require specialized courses to be periodically updated; and*

*WHEREAS, the aforementioned adjunct faculty is an expert in specific areas; and*

*WHEREAS, these courses require updating; and*

*WHEREAS, the anticipated term to update these courses is June 15<sup>th</sup> through July 30, 2018; and*

*WHEREAS, the Administration and Finance Committee recommends this award; and*

**NOW, THEREFORE, BE IT RESOLVED** that the College may enter into this consultation agreement with Nasar Albarghouthi for the purpose of updating the on line Accounting Courses at a cost of \$2,163.00.



**14. RESOLUTION AUTHORIZING STIPEND FOR JEANNETTE LIM**

**WHEREAS**, the Dean of Research and Planning, expanded responsibilities requiring greater focus on grant writing, management, assessment activities and Middle States Self Study; and

**WHEREAS**, Jeannette Lim is responsible for a much larger share of this work, as a result of an office reorganization in September 2017, integrating the Grants Office with the Office of Research and Planning; and

**WHEREAS**, Jeannette is now responsible for all Federal and State IPEDS, reporting, compiling descriptive statistics for internal and external stakeholders, data for cyclical program reviews, auditing reports and ensuring these compliance and reporting requirements are fulfilled; and

**WHEREAS**, the College would like to recommend that Jeannette Lim receives a stipend of \$450 per pay cycle from 07/01/2018 to 06/30/2019, in recognition of additional duties performed; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves the recommendation of the President, the Administration and the Personnel Committee as outlined above.

**15. RESOLUTION AUTHORIZING STIPEND FOR NYDIA JAMES**

**WHEREAS**, when the former Grants Officer resigned from his position, Nydia was instrumental in the formation of two grant proposals and took responsibility for all operations, ensuring that the office met all compliance reporting requirements; and

**WHEREAS**, even with the appointment of a new Grants Officer, she has continued serving in an enhanced capacity. Moreover, these duties have become even more important with the restructuring of the Grants Office and the Office of Research and Planning. Recognizing the close relationship between the Office of Institutional Research and Planning and the Grants Office, the reporting relationship was modified so that the office now reports to the Dean of Research and Planning; and

**WHEREAS**, Nydia's past experience has enabled her to manage complex compliance requirements and monitoring grant spending to ensure individuals and units awarded grants spend authorized funds in compliance with grantee goals and spending limitations; and

**WHEREAS**, the College would like to recommend that Nydia James receives a stipend of \$400 per pay cycle from 07/01/2018 to 06/30/2019, in recognition of additional duties performed; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves the recommendation of the President, the Administration and the Personnel Committee as outlined above.

**16. RESOLUTION AUTHORIZING STIPEND FOR DAYNEESA MCMILLAN**

**WHEREAS**, this stipend is for support of responsibilities associated with administration of the Perkins Grant and Dayneesa's work with Perkins is not part of her job description; however, these duties took on an added importance with the increasing oversight of the Perkins Program by the Department of Education; and

**WHEREAS**, while these functions will eventually be reassigned to the Grants Office, Dayneesa will play an important role in transitioning knowledge and responsibilities; and

**WHEREAS**, the College would like to recommend that Dayneesa McMillan receives a semi-monthly stipend of \$315 from 07/01/2018 to 06/30/2019, in recognition of additional duties performed; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approves the recommendation of the President, the Administration and the Personnel Committee as outlined above.

**17. RESOLUTION AUTHORIZING STIPEND FOR KEVIN ENG**

*WHEREAS, the current Help Desk Manager position has been vacant since February 2018; and*

*WHEREAS, Kevin Eng is responsible for managing ITS technician work in the absence of a Help Desk Manager since that time; and*

*WHEREAS, the hiring process is incomplete for the Help Desk Manager position and the position will not be able to be filled until the August 2018 Board of Trustees meeting; and*

*WHEREAS, the College would like to recommend that Kevin Eng receives a stipend of \$ 700 per pay cycle from 07/01/2018 to 08/21/2018, in recognition of additional duties performed; and*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approves the recommendation of the President, the Administration and the Personnel Committee as outlined above.*

**18. COLLECTIVE BARGAINING AGREEMENT PROPOSAL BETWEEN HUDSON COUNTY COMMUNITY COLLEGE AND THE HUDSON COUNTY COMMUNITY COLLEGE ADJUNCT FACULTY FEDERATION.**

**BACKGROUND:**

*The current Memorandum of Agreement with the Adjunct Faculty Federation expired on August 31, 2017. A tentative agreement between the Adjunct Faculty Federation union and the Administration has been reached. Elements of the agreement include a base salary increase of two percent (2%) retroactive to September 1, 2017. Any employee prior to September 1, 2017, and still employed with Hudson County Community College will receive a base salary increase of two percent (2%) cumulative over the life of the MOA, retroactive to September 1, 2017.*

**RECOMMENDATION:**

*The President and the Administration recommend approval of the Memorandum of Agreement as outlined above.*

*NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College that the Collective Bargaining Agreement between Hudson County Community College and the Hudson County Community College Adjunct Faculty Federation is in effect from September 1, 2017 through August 31, 2018 Memorandum of Agreement (a copy of which is attached hereto).*

**19. HUDSON COUNTY COMMUNITY COLLEGE NON-DISCRIMINATION/ANTI-HARASSMENT POLICY**

**REPORTS/BACKGROUND:**

*On August 12, 2008 the Board of Trustees approved a revised Non-Discrimination/Anti-Harassment Policy. That policy contains the stipulation that it will be reviewed annually and amended as appropriate.*

**RECOMMENDATION:**

*The President, the Administration, and the Personnel Committee has conducted its annual review and submits the attached updated Hudson County Community College Non-Discrimination/Anti-Harassment Policy for approval.*



**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the attached Hudson County Community College Non-Discrimination/Anti-Harassment Policy (a copy of which is attached hereto).

**20. Resolution Approving Agreement Between the City of Jersey City, The County of Hudson, and Hudson County Community College**

**WHEREAS**, the County of Hudson and City of Jersey City ("City") have received continued funding under the Workforce Innovation and Opportunity Act of 2014 through the New Jersey Department of Labor to conduct various employment and training services for the benefit of the County and the City; and

**WHEREAS**, the County and the City have formed the Hudson County Workforce Development Board (WDB); and

**WHEREAS**, the County and the City have agreed to support a multi-service Delivery Area WDB in order to perform its legislative functions and responsibilities and in fulfilling other mutual WDB functions per New Jersey Executive Order #36; and

**WHEREAS**, the College as an educational institution recognizes that the activities engaged in by the County and the City further the mission of the College; and

**WHEREAS**, the College wishes to continue to assist and support the County and the JCETP in their operation of the WDB and shall assign an employee of the College, to the County and the City in order to serve as an Executive Director of the WDB based on the recommendation of the WDB Board; and

**WHEREAS**, the salary, expenses, benefits and taxes for the employee will be paid by the College, and shall not exceed \$105,000 for the annual salary, \$10,000 for expenses, and \$25,520 for Benefits and Taxes for a total of \$140,520; and

**WHEREAS**, the County and the City have agreed to reimburse the College for the salary, expenses, benefits and taxes for the employee in accordance with the terms of the agreement;

**WHEREAS**, these salaries and expenses will be funded from the operating budget; and

**WHEREAS**, the anticipated term of this agreement is two years, which term commenced on January 1, 2018; and

**WHEREAS**, the Administration and Finance Committee recommends this agreement.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Hudson County Community College authorizes the College to enter into an agreement with the County of Hudson and the City, assigning a College employee to serve as Executive Director of the WDB at a cost not to exceed \$140,520, and subject to reimbursement of those costs by the County and the City.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-20:** (1) Retirements (2) Resignations (3) Appointment of Faculty (4) Appointment of Staff (5) Temporary Full-Time Assignments (6) Appointment of Additional New and Continuing Part-Time Hires (7) Appointment of Additional New Hire Adjuncts Summer 2018 (8) Approval of the Staffing Authorization Table for Fiscal Year 2019 (9) Resolution Authorizing the Award of Consultancy to Content

**MEMORANDUM OF AGREEMENT**

The HUDSON COUNTY COMMUNITY COLLEGE ("HCCC") and the HUDSON COUNTY COMMUNITY COLLEGE ADJUNCT FACULTY FEDERATION ("Federation") hereby enter into this Memorandum of Agreement ("Agreement") with respect to the modifications, amendments and additions to the collective bargaining agreement between HCCC and the Federation, September 1, 2009 to August 31, 2012 ("CBA"), as amended by the Memorandum of Agreement, for the duration of the period of September 1, 2012 to August 31, 2017 (the "2012-2017 MOA"). All terms and conditions contained in the CBA, as modified by the 2012-2017 MOA shall remain unchanged, except as modified as below. To the extent that the terms CBA and 2012-2017 MOA conflict with this Agreement, the terms of this Agreement shall control.

1. **Duration:**

September 1, 2017 to August 31, 2018.

2. **Wages:**

Article VIII, Compensation - shall be modified to reflect the following per credit for a unit member rates based upon the respective teaching semesters:

Effective September 1, 2017:

690/per credit for a unit member teaching 1-4 semesters;  
701/per credit for a unit member teaching 5-8 semesters;  
712/per credit for a unit member teaching 9-12 semesters;  
723/per credit for a unit member teaching 13-19 semesters;  
735/per credit for a unit member teaching 20 or more semesters.

Only those eligible unit members covered under the recognition clause of the CBA employed prior to September 1, 2017 and still employed with HCCC as of the signing of this Agreement will receive per credit compensation increases retroactive only to September 1, 2017.



Faculty Development Plan ("FDP"): HCCC has developed and implemented a Tier II FDP, the terms of which are attached hereto as Exhibit A.

3. New Article – Terms and Conditions of Employment

Add new article to provide:

Bargaining unit members may teach a maximum of 24.75 hours per week (this equates to 11 credit hours). Unit members shall not apply for or accept a credit workload or any other assignment during any semester which results in the adjunct exceeding the above-stated maximum work hours per week.

4. New Article – Cancellation Fee

Add new article to provide:

If a bargaining unit member teaches any portion of a class before it is officially cancelled, the unit member will receive One Hundred Dollars (\$100.00) plus be compensated on a pro-rata basis for actual time taught.

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*\*\*\*remainder of this page intentionally left blank; signature page to follow\*\*\**

Miscellaneous:

(a) This Memorandum of Agreement contains the entire agreement of the parties.

(b) This Memorandum of Agreement is subject to ratification by the Board of Trustees of the Hudson County Community College and by the membership of the Hudson County Community College Adjunct Faculty Federation. The undersigned represent that they are authorized to enter into this Memorandum of Agreement on behalf of their respective principals.

(c) HCCC shall prepare a collective bargaining agreement incorporating this Memorandum of Agreement.

(d) The parties agree to recommend that their respective principals ratify this Memorandum of Agreement.

HUDSON COUNTY COMMUNITY  
COLLEGE ADJUNCT FACULTY  
FEDERATION

Sushana Glastari

HUDSON COUNTY  
COMMUNITY COLLEGE

Kim J. [Signature]  
[Signature]



## EXHIBIT A

### Voluntary Incentive-Based Adjunct Faculty Development Plan Phase II

The Adjunct Faculty union and the College have agreed to a Phase II of the Adjunct Faculty Development Plan (AFDP) during 2016 negotiations. A pilot of AFDP II (including four modules) took place in October 2017.

The prior agreement prevails in terms of the College's rights to develop and modify the course curriculum in its sole discretion. The College also reserves the right to determine the timing, the delivery method and location of the course of instruction/training for Phase II in its sole discretion. Phase II will be held no more than once during the spring and once during the fall semester.

Prior to enrolling in Adjunct Faculty Professional Development Phase II, Adjunct Faculty must:

- (1) Successfully complete Phase I;
- (2) Complete at least four (4) semesters of teaching as an adjunct at HCCC with eligibility in Tier 2, 3, 4, or 5 pay scale. Neither TFT nor other non-adjunct assignments are applicable;
- (3) Be in good standing at HCCC (based on faculty performance evaluations, attendance and professional conduct);
- (4) Confirm completion of mandatory on-line training for Harassment, Diversity & Title IX and acknowledgement of the Anti-Harassment Policy prior to registration; and
- (5) Be an actively employed\* adjunct to register and/or to attend the AFDP.

Upon successful completion of Phase II (defined as achieving a test score of at least 80% and having had full attendance in the program), the candidate will receive a \$30 per credit increase beginning the spring or fall semester following their completion of Phase II. Candidates not completing all modules and/or absent from a module will not be permitted to take the test and/or receive an increase until all prerequisites for successful completion are achieved.

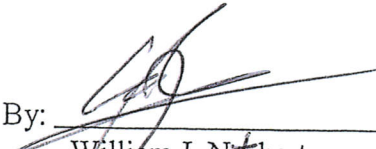
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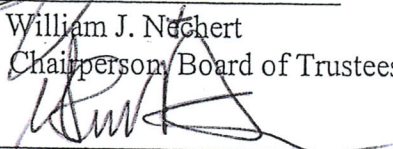
Class size will be a 20-person cap. A waitlist will be maintained for the current class only. Each subsequent class will require interested eligible adjuncts to reapply. Registration will be held at least four weeks before the beginning of the class. Placement in the class will be determined by the date and time the registration was received.

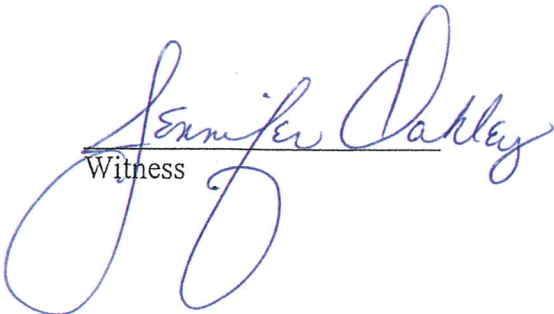
\*Adjuncts who formally resign in writing from the College do not retain credit for prior service (see Employee Handbook) and must requalify for the AFDP.

IN WITNESS WHEREOF, the parties to the within Employment Agreement have, by their authorized representative, set their hands and seals this 12th day of June, 2018.

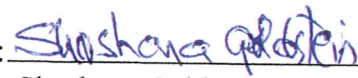
HUDSON COUNTY COMMUNITY COLLEGE

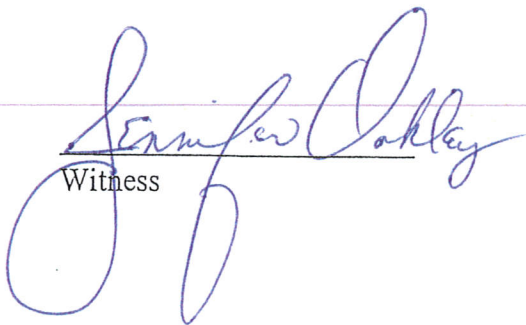
By:   
William J. Nechert  
Chairperson, Board of Trustees

By:   
Glen E. Gabert, Jr., Ph.D.  
President

  
Witness

HUDSON COUNTY COMMUNITY COLLEGE  
ADJUNCT FACULTY FEDERATION

By:   
Shoshana Goldstein  
President

  
Witness



ATTACHMENT B  
*ITEM VIII*



HUDSON  
COUNTY  
COMMUNITY  
COLLEGE

**HUDSON COUNTY COMMUNITY COLLEGE**  
**NON-DISCRIMINATION/ANTI-HARASSMENT POLICY**

## **HCCC NON-DISCRIMINATION/ANTI-HARASSMENT POLICY**

### **POLICY:**

Hudson County Community College (hereinafter referred to as the "College ") has a strong commitment to provide a work environment free from unlawful harassment based on sex, affectional or sexual orientation, race, color, religion, national origin, age, disability, ancestry, atypical hereditary cellular or blood trait (AHCBT), liability for service in the Armed Forces of the United States, creed, handicap, marital status, familial status, genetic information, refusal to submit to genetic testing, refusal to provide genetic information, or nationality of that person or that person's spouse, partners, members, officers, managers, superintendents, agents, employees, business associates, suppliers, or customers (collectively the "protected classifications"). The College will not tolerate unlawful harassment. Acts or incidents of unlawful harassment should be promptly reported in accordance with the procedures outlined below. The College will promptly investigate all reports of unlawful harassment. Employees who violate this Policy will be subject to disciplinary action up to and including termination from employment. Employees who violate this Policy also risk personal legal liability.

### **PURPOSE:**

To ensure all employees of the College a work environment free of any type of unlawful discrimination, including freedom from harassment on the basis of any protected classification.

### **PROVISIONS:**

**1. Improper Conduct:** Instances that may violate the College's policy against harassment and which may result in disciplinary action include the following:

- Unwelcome remarks and actions based on the protected classifications. This may include, but is not limited to, inappropriate jokes, comments or posted materials.
- Threats or suggestions that an employee's employment work status will be adversely affected based upon the protected classifications.
- Bullying, verbal, physical, written or cyber forms of intimidation.
- Affecting or denying employment opportunities or benefits to an employee based upon the protected classifications.
- Engaging in a negative tangible employment action based upon the protected classifications.
- Retaliation against an employee who has reported any alleged violation of this Policy or participated in an investigation related to this Policy.

**2. Sexual Harassment:** An important note must be made with respect to sexual harassment. Sexual harassment is defined as any unwelcome advance or request for sexual favors or any conduct of a sexual nature where:

- Submission is made explicitly or implicitly a term or condition of employment; or
- Submission to or rejection of the harassing conduct is threatened to be used, as the basis of employment decisions; or



- Such conduct has the purpose or effect of substantially interfering with an individual's work or creates an intimidating, hostile, or offensive working environment.

Sexual harassment is different from sexual attraction or flirtation. Sexual harassment is unwelcome sexual attention which is demeaning and causes the recipient distress. Sexual harassment does not refer to occasional inoffensive compliments. However, comments or behavior which may be intended to be complimentary may be viewed by the recipient as unwelcome and a form of sexual harassment.

**3. Supervisory Personnel:** Every supervisor is responsible for preventing and reporting unlawful harassment. Failure to take action to stop unlawful harassment may be grounds for disciplinary action. Special care must be exercised by supervisors and managers whose actions or remarks may be mistakenly perceived as unlawful harassment. The subordinate may feel inhibited and may not disclose the unwelcome actions or remarks by the supervisor or person of higher rank. Unlawful harassment is not limited, however, to employees of different rank.

**4. Complaint Procedure:** Any employee who feels that he or she has been subject to harassment or has knowledge of a violation of this Policy should promptly report the incident directly to the Compliance Officer, Vivyen Ray. The designated alternate Compliance Officer is Michael Reimer. In the Compliance Officer's absence, or if circumstances prevent reporting the incident to the Compliance Officer, the employee can report the complaint to the alternate Compliance Officer. If circumstances prevent reporting the incident to the Compliance Officer or the alternate Compliance Officer, the employee can report the incident directly to the President of the College. A complaint of harassment under this Policy shall be investigated in a timely manner by an individual designated by the Compliance Officer or the President.

The College President will report to the Board of Trustees on an annual basis the name of the designated Compliance Officer, who will be required to report directly to the President.

A. The complaint filed must include the following information:

- (1) The name and department of the complainant;
- (2) The name and department of the charged party;
- (3) The nature and circumstances, in detail, of the alleged harassment, including but not limited to the injuries or consequences suffered by the complainant, the names of any witnesses to such actions and the duration of the actions questioned; and
- (4) Whether such harassment has been previously reported to a supervisor or other person, and if so, when and to whom.

B. Nothing in this section shall prevent the complainant from providing other information or documents he/she believes are essential to the fair adjudication of their case.

C. The initial complaint may be made orally or in writing. If the complaint is made orally, the Compliance Officer or the alternate shall reduce same to a written document, which shall, if it is deemed accurate, be signed by the complainant. If an individual is uncomfortable in making a written complaint, the College may proceed with its investigation without a formal written complaint.

**5. Investigation Procedure:** Once a complaint has been registered or a harassment situation has become known to the College, a prompt, fair and thorough investigation will be conducted to determine the meritorious character of the complaint.

*If the College determines that unlawful harassment has occurred in violation of this Policy, the individual who engaged in such harassing conduct shall face immediate and appropriate disciplinary action based upon the severity of the complaint and any prior history of past charges made against the individual and disciplinary action involving the individual. Disciplinary action may include being suspended without pay pending any required hearing, a written warning, suspension, demotion, and/or termination of employment.*

**6. Privacy:** *The College encourages victims of harassment to bring their complaints to management by ensuring that no reprisals or retaliation will result against such complaining individual as a result of the good faith reporting of harassment. In addition, anyone who assists in the filing of a complaint or in the investigation of a claim of harassment will be protected from reprisals and retaliation. Reprisal or retaliation may be the basis of a separate complaint, even if the complaint of harassment may be found to be without merit.*

*To the fullest extent possible, and so long as it does not inhibit the conducting of an investigation, all persons involved with a harassment complaint will be given the utmost protection of privacy.*

**7. Liability:** *Because the College prohibits harassment of its employees in any form, any individual charged with harassment in a civil action or by way of an administrative complaint shall be solely responsible for paying all costs of defense and/or any damages resulting there from which are awarded by any proper court of law or after an administrative hearing.*

**8. False Accusations:** *Since a charge of harassment is a grave and serious one, false accusations of harassment are, and will be treated as, a disciplinary offense and will result in a level of punishment appropriate for a person engaging in such behavior.*

*Any employee with questions regarding the College's Harassment Policy may contact the Compliance Officer.*



### **ACKNOWLEDGEMENT FORM**

*As it is the duty and obligation of each trustee, officer and employee of the College to comply with this Non-Discrimination/Anti-Harassment Policy, it shall be required of each of the above to complete an acknowledgement form, attached hereto as Exhibit A, to be maintained by the Compliance Officer of the Hudson County Community College for each officer or employee, indicating receipt of and compliance with the College's Non-Discrimination/Anti-Harassment Policy.*

EXHIBIT A  
RECEIPT AND ACKNOWLEDGEMENT  
OF THE NON-DISCRIMINATION/ANTI HARASSMENT POLICY

*Subject to the terms of my employment or association with the College, I hereby acknowledge receipt of and compliance with the Non-Discrimination/Anti-Harassment Policy of the Hudson County Community College.*

\_\_\_\_\_  
*Name (Print and Signature)*

\_\_\_\_\_  
*Position*

\_\_\_\_\_  
*Date*



Development for Academic Pathways and Partnerships (10) Resolution Authorizing a Consultant Agreement for Course Development and Course Updates Between Adjunct Faculty Raphael Glinbizzi, and the Business, Culinary Arts and Hospitality Management Department (11) Resolution Authorizing Consultant Agreement for Course Development and Course Updates Between Adjunct Faculty Robert Alvarez and The Business, Culinary Arts and Hospitality Management Department (12) Resolution Authorizing Consultant Agreement for Course Development and Course Updates Between Adjunct Faculty Victor Moruzzi and the Business, Culinary Arts and Hospitality Management Department (13) Resolution Authorizing a Consultant Agreement for Course Development and Course Updates Between Adjunct Faculty Nasar Albarghouthi and the Business, Culinary Arts And Hospitality Management Department (14) Resolution Authorizing Stipend for Jeannette Lim (15) Resolution Authorizing Stipend for Nydia James (16) Resolution Authorizing Stipend for Dayneesa McMillan (17) Resolution Authorizing Stipend for Kevin Eng (18) Collective Bargaining Agreement Proposal Between Hudson County Community College and the Hudson County Community College Adjunct Faculty Federation (19) Hudson County Community College Non-Discrimination/Anti-Harassment Policy (20) Resolution To Authorize Negotiation And Execution of Shared Services Agreement With Hudson County And Jersey City For Workforce Investment Board Director Services.

**INTRODUCED BY:** Joanne Kosakowski

**SECONDED BY:** Harold Stahl

**DATE:** June 12, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

\*\*\***RESOLUTION ADOPTED**\*\*\*

Jennifer Oakley  
Signature of Recorder

6-12-18  
Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018**

**IX. ACADEMIC AND STUDENT AFFAIRS**

**1. AUTO-GRADUATION POLICY**

**BACKGROUND**

Currently, in order to graduate from HCCC, students must formally apply for graduation in person. Many students fail to do so and are never awarded their earned credential. Many colleges are moving to an auto-graduation policy. With an auto-graduation policy, the College will automatically award the degrees/certificates earned when students complete their program requirements, without an application process. This would streamline the process, making it more student-friendly, and increase the number of graduates.

**RECOMMENDATION**

It shall be the policy of the College to automatically award degrees or certificates to individuals who meet the credit requirements of their specified programs; a procedure shall be developed and promulgated to implement this policy and it will include an "opt-out" option. This policy will have an effective date of July 1, 2018.

**RESOLUTION**

**NOW, THEREFORE, BE IT RESOLVED THAT** it shall be the policy of the College to automatically award degrees or certificates to individuals who meet the credit requirements of their specified programs; a procedure shall be developed and promulgated to implement this policy and it will include an "opt-out" option. This policy will have an effective date of July 1, 2018.

**INTRODUCED BY:** Joanne Kosakowski

**SECONDED BY:** Karen Fahrenholz

**DATE:** June 12, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Jennifer Dalbey  
Signature of Recorder

6-12-18  
Date



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018**

**X. NEW BUSINESS**

**1. SETTLEMENT AGREEMENT AND GENERAL RELEASE**

**WHEREAS**, a complaint has been filed against the Hudson County Community College entitled *Frank Mercado v. Hudson County Community College et al.*, Docket No. HUD-L-309-17;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Hudson County Community College hereby approves the Settlement Agreement and Release in the matter, *Frank Mercado v. Hudson County Community College, et al.*, Docket No. HUD-L-309-17; and

**BE IT FURTHER RESOLVED**, that the Chairman of the Board of Trustees is authorized to execute the Settlement Agreement and Release on behalf of the College; and

**BE IT FURTHER RESOLVED**, that the Administration is authorized to take any and all steps necessary to effectuate the purposes of this resolution.

**INTRODUCED BY:** Bakari Lee

**SECONDED BY:** Joanne Kosakowski

**DATE:** June 12, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Enrique Oakley  
Signature of Recorder

6-12-18  
Date

HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
June 12, 2018

XI. ADJOURNMENT

*THAT, the meeting be adjourned at 5:50 P.M.*

**INTRODUCED BY:** Bakari Lee

**SECONDED BY:** Karen Fahrenholz

**DATE:** June 12, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

7 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Jennifer Oakley  
Signature of Recorder

6-12-18  
Date