

HUDSON COUNTY COMMUNITY COLLEGE
70 Sip Avenue
Jersey City, NJ 07306

Regular Meeting – Board of Trustees

Tuesday, August 8, 2023

5:00 P.M.

Mary T. Norton Board Room and Via Zoom

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/91728109546?pwd=dFMrQ1pZaktEV3hSQ2pBeHBBUUt3dz09>

Passcode: 629005

Telephone: 1 309 205 3325

Webinar ID: 917 2810 9546

Passcode: 629005

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

AGENDA

I. CALL TO ORDER - FLAG SALUTE

Mr. Netchert

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Edward DeFazio

Joseph Doria

Pamela Gardner, Secretary/Treasurer

Frank Gargiulo

Roberta Kenny

Bakari Lee, Vice Chair

Daniel Menendez, Student Alumni Representative (Ex Officio)

William Netchert, Chair

Jeanette Peña

Christopher Reber, President (Ex Officio)

Silvia Rodriguez

Harold Stahl

- III. COMMENTS FROM THE PUBLIC** *Mr. Netchert*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
1. *Student Government Association President's Report* *Ms. Ali*
2. *All College Council Chair's Report* *Dr. Cody*
3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
1. *Minutes of Previous Meetings*
2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Mr. Netchert*
- XI. ADJOURNMENT** *Mr. Netchert*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

II. ROLL CALL

Trustees:

Edward DeFazio	<u>PRESENT</u>
Joseph Doria	<u>PRESENT</u>
Pamela Gardner, Secretary/Treasurer	<u>PRESENT</u>
Frank Gargiulo	<u>ABSENT</u>
Roberta Kenny	<u>PRESENT</u>
Bakari Lee, Vice Chair	<u>ABSENT</u>
Daniel Menendez, Student Alumni Representative, Ex officio	<u>ABSENT</u>
William Netchert, Chair	<u>PRESENT</u>
Jeanette Peña	<u>PRESENT</u>
Christopher Reber, President, Ex officio	<u>PRESENT</u>
Silvia Rodriguez	<u>PRESENT</u>
Harold Stahl	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

III. COMMENTS FROM THE PUBLIC

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

IV. CLOSED SESSION

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

V. REPORTS

1. *Student Government Association President's Report (S. Ali)*
2. *All College Council Chair's Report (C. Cody)*
3. *President's Report (C. Reber)*

Updates on Association of College and University Educators (ACUE) Professional Development Training, and 2024 Teaching and Learning Symposium on Social Justice in Higher Education

Dr. Paula Roberson, Director, Center for Teaching, Learning, and Innovation

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of June 13, 2023 are herewith submitted to the Board of Trustees for approval. (Page 10)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of June 13, 2023.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

Hudson County Community College has received the following grants:

TITLE: *Perkins V – Strengthening Career and Technical Education for the 21st Century Act*

AGENCY: *New Jersey Department of Education*

PURPOSE OF GRANT: *FY'24 Perkins Grant allocation to be utilized for direct instructional support of HCCC Career and Technical Education Programs.*

COLLEGE ADMINISTRATOR: *Nydia James*

AWARD AMOUNT: *\$1,441,365.00*

COLLEGE CONTRIBUTION: *\$0*

TITLE: *Jersey City Oral History at HCCC*

AGENCY: *New Jersey Council for the Humanities*

PURPOSE OF GRANT: *Hudson County Community College will carry out an oral history project to document the dramatic changes that have impacted Jersey City and surrounding communities.*

COLLEGE ADMINISTRATOR: *Sean Egan*

AWARD AMOUNT: *\$14,960.00*

COLLEGE CONTRIBUTION: *\$0*

TITLE: *PSEG-Funded Scholarships for HCCC Students*

AGENCY: *PSEG Foundation*

PURPOSE OF GRANT: *Strategically focused scholarships to support students in good academic standing who face financial hurdles that will prevent them from finishing their degree.*

COLLEGE ADMINISTRATOR: *Nicole Johnson*

AWARD AMOUNT: \$5,000.00

COLLEGE CONTRIBUTION: \$0

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.

INTRODUCED BY: Pamela Gardner

SECONDED BY: Jeanette Peña

DATE: August 8, 2023

DeFazio, Edward	<u>AYE</u>
Doria, Joseph	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Gargiulo, Frank	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>ABSENT</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

08/08/2023
Date

HUDSON COUNTY COMMUNITY COLLEGE

Regular Meeting – Board of Trustees
Tuesday, June 13, 2023
5:00 P.M., In-person and via Zoom

MINUTES

PRESENT: *Edward DeFazio; Joseph Doria; Pamela Gardner (Secretary/Treasurer); Frank Gargiulo; Bakari Lee (Vice Chair); Daniel Menendez (Student Alumni Representative); William Netchert (Chair); Jeanette Peña; Christopher Reber; Silvia Rodriguez; and Harold Stahl.*

Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck

ABSENT: *Roberta Kenny*

I. CALL TO ORDER - FLAG SALUTE

II. ROLL CALL

III. COMMENTS FROM THE PUBLIC

Michael Ferlise offered the following remarks.

Greetings, Chairman Netchert, Vice Chair Lee, President Reber, and Trustees. I am Michael Ferlise, President of the Professional Association, the full-time faculty union. I am sharing our newsletter with you today. It's fairly new, only the third one I have brought to share with the trustees.

The union has a magazine called the *Perennial*, and it makes free editorial decisions of its own. The newsletter, *The Union Forward*, is a typical newsletter of 20 pages. Our editors are Eric Adamson, Allison Bach, Karen Galli, and Heather Connors. They've done a wonderful job. In our newsletter, you'll see a letter from the President and the Vice President. Then you'll see our abundance of stories with our treasurer's report, and featuring faculty who have attended conferences. There's also a brief about Artificial Intelligence and several other issues you might be interested in reading. Thank you.

Trustee Lee offered remarks.

Thank you, Mike. I appreciate it. I will look for more information on ChatGPT.

IV. CLOSED SESSION – None

V. REPORTS

1. Student Government Association President's Report

Student Government Association President, Sally Elwir, offered the following report.

Good evening, everyone. It is a pleasure to be here for my last presentation today.

Student Government Association (SGA) members have been focusing on Commencement and transitioning into their new roles in May and June.

On May 15, students attended the formal at the Hudson House, a beautiful venue giving us a clear view of New York City.

On May 17, 25 SGA members graduated and were allowed to be the first to walk. Vice President Josefa Flores and I were honored to speak at Commencement and sit on stage with you. We also had 10 of our non-graduating members volunteer as flag bearers.

Since Commencement, we have modified the SGA constitution so that the upcoming Executive Board can have up-to-date policies and guidelines. The Executive Board completed the last training and presented the updated constitution and answered related questions.

We are all eager to move on to the next steps on our academic paths, and we are certain that the upcoming Executive Board will do great things.

As a reminder, this year we conducted elections differently. Those running were asked to make a video that was posted on our Instagram account. Candidates spoke at our last Town Hall, and students had a week to cast their votes. Now, I will formally introduce the new Executive Board.

- Roberto Gomez, who could not make it today, is serving his second term as our Vice President for the North Hudson Campus (NHC). He is majoring in Electric Engineering Technology. Roberto is a true advocate for NHC, constantly pushing to host more events at the campus. He'll also be a member of the Executive Board for the Latin Society and STEM Club.
- Imani Birchett is the Intra-Club Council Director, majoring in Electric Engineering Technology. Imani has been one of the most involved Senators this year, leading the Decoration and Game Committee for most of our events. Imani will also be a member of the new Phi Theta Kappa (PTK) Executive Board.
- Shemia Superville is majoring in Pre-Professional Medical and will be the new Diversity, Equity and Inclusion (DEI) Director, the President of PTK, and the Chair of the President's Advisory Council on DEI (PACDEI) Student Action Group. Shemia has been a member of SGA and PACDEI since 2022. Shemia could not attend the Town Hall during the elections to give her speech. Instead, she recorded herself. Her speech had so much personality in it, and we enjoyed it. She made us laugh and convinced us she was the best candidate for this position.
- Fatima Rhriyeb will be the new Director of Communications and will take the lead on the SGA Instagram account. She is an active member of SGA, always helping with setup and participating in our weekly meetings. Fatima is majoring in Liberal Arts and is planning to transfer to NJIT to study Architecture. She will also be a member of the Psychology Club Executive Board.
- Elvis Valcarcel will be the new Director of Intercollegiate Athletics, where he will give his student view on future athletics at HCCC. Elvis has served on SGA since the beginning of the spring semester. He will also be a member of the Psychology Club Executive Board and is majoring in Computer Science.
- Brandon Johnson is a Computer Science major who will be the new Finance Director. Brandon is very talented, has shown leadership and hard work, and is always early to the SGA meetings.
- Shehzina Ali is an Early Education major. She will be the new Vice President of SGA for the Journal Square Campus. When she first joined SGA, she was shy and quiet. However, her leadership skills have grown. Shehzina is always vocal during SGA meetings, offering great ideas and taking the lead in some of our committees. She took the lead in planning the year-end celebration.

- Lastly, we welcome the upcoming SGA President, Lisa Camacho. Lisa is majoring in Business and Accounting and will also be on the Executive Board for PTK. Lisa has been a member of SGA since her first semester at HCCC. I knew Lisa would become the president because she has always demonstrated leadership. Lisa has never missed a meeting or event and was the most involved Senator. During the spring semester, she was appointed Director of Record Keeping and kept notes of our SGA meetings. Starting in August, she will present monthly updates to the Board of Trustees, representing the student body.

Good luck to the upcoming Executive Board! I'm confident you all will do great things. I thank everyone for supporting me and the entire student body. Representing SGA has been a wonderful experience in which I have learned and connected with all of you. Thank you very much.

Trustee Lee offered the following remarks.

Sally, you have done a fantastic job once again. We recognize your colleagues and those who will follow you. You expressed yourself very well over the year. You've grown a lot in the time you've been doing this and have gotten more comfortable. It's clear to everyone here how you have grown and matured. I am very proud to see your growth and development over the past year. Your personality is bubbly, and it's easy to be here and take in and digest everything you have to say. I congratulate you on your graduation and status as Valedictorian, particularly as you mentioned that you didn't perform to your potential as a high school student, but you've consciously decided to act differently as a college student. It has to come from the inside out. I applaud that you made that decision to reach your full potential and are seeking to continue maximizing your potential.

As for the upcoming administration, we look forward to your exploits and talents over the next year. We're excited to see you step up and present yourselves. Glad to see you all come together today, arrived here together and were introduced so we can begin to get familiar with you. Looking forward, Lisa, to seeing you present next year. It's a pleasure to have you all here with us. It makes it crystal clear why we do what we do, and at the end of the day everything we do is all about each of you also. Thank you for coming here today, and thank you for your service!

2. President's Report

President Reber offered the following remarks.

Good evening, Trustees, colleagues, and students. It's great to be back together again for our June meeting. Happy Summer!

Sally, thank you for your report and leadership! You have been an outstanding student leader and role model at HCCC! Congratulations on your full scholarship to Fairleigh Dickinson University, where you will double major in Criminal Justice and Political Science on your journey to becoming an attorney! Sally, on behalf of the Board of Trustees, thank you for your reports and participation in our meetings over the past year as president of SGA! Please remain involved in your *Alma Mater*, and remember always that "Hudson is Home!"

Last evening, Sally spoke and presented Trustee Bakari Lee with the Ronald T. Winthers Award at the New Jersey Council of County Colleges annual awards celebration near Trenton. Trustee Lee was recognized for his vision, leadership, and unwavering support of community colleges – including HCCC – as past chair of the New Jersey Council of County Colleges, and past chair of the Association of Community College Trustees (ACCT) Board of Directors. Congratulations, Bakari, and thank you for your stellar leadership and service!

HCCC continues to develop flourishing and nationally distinctive programs in the arts, including academic programs, our Foundation Art Collection, cultural affairs programs including those offered in the Dineen Hull Gallery, and so much more.

Last month, we were honored to host the Northeast and Mid-Atlantic Creative Placemaking Summit attended by approximately 300 artists, community developers, community leaders, and HCCC students, faculty, and staff, including two skilled and caring senior faculty whom I have invited to speak today.

I am delighted to introduce Professors of Fine Arts Laurie Riccadonna and Jeremiah Teipen to discuss our growing studio and digital arts programs. Thanks for joining us, Laurie and Jeremiah!

Laurie Riccadonna and Jeremiah Teipen presented on [HCCC Arts Programs](#).

Laurie Riccadonna offered remarks.

Good evening, everyone.

Thank you so much, Dr. Reber, for inviting us to present about what we're doing in the arts programs this past academic year. We had a fascinating and busy year.

A little background: we offer an Associate of Fine Arts degree, and students can take a track in Studio or Computer Arts options. And we also provide a Digital Art and Design Proficiency Certificate and a Digital Art and Design Academic Certificate. Currently, we have 249 students enrolled in the arts programs.

Our location is next to the center of the art world, which allows our students to experience different types of programming and additional opportunities. Our instructors in the art department are all working artists and designers, and they're at the cutting edge of their fields. We've had instructors receive Guggenheim grants, Creative Capital grants, and grants from the Andy Warhol Foundation and the Gottlieb Foundation. They're working artists who bring experience from their studios into the classroom and offer that to our students.

We take advantage of our location that is so close to Manhattan by scheduling various trips every semester. We look at different venues that students may not have access to or be readily available to them. We organize trips throughout the semester that are sometimes open to the college population. We tap into many artists both on and off campus by visiting them in their studios or galleries. We also pride ourselves on the variety of opportunities students have to exhibit their work at the College.

Last year, we kicked off with a very exciting development in the art department. We received 800 plus art books donated to the college for our students. However, we didn't know where to put these art books. We then secured an additional classroom that we have transformed into an art library with ITV capability for the art history and art major students. In there, we have a cyclorama constructed for digital photography and video. We are expanding our space for classes crucial to the art curriculum, which are capstone courses for both degree options.

The capstone courses "Portfolio and Presentation" and "Art in Context" define our program. Students take them in their last semester to help them develop their portfolio for transfer. In Portfolio and Presentation, students write artist statements, write their resume, and learn what it means to be an artist or consider a career in a creative field. Then connected with this course is Art in Context. It is usually scheduled following the other course on the same day. Art in Context is an opportunity to take students out into the art world and see all of these places we have access to. We schedule many student trips as part of Art in Context. Occasionally the trips are open to the college community, and we work closely with the Office of Student Life and Leadership in organizing these trips.

We started this semester by going to Storm King Art Center for a tour. The students had time to experience the sculpture park on their own. We also went to the Museum of Modern Art and Dia Beacon. We pick

different places each semester so that we're not repeating ourselves and students can see as much as possible. During the trips, students become engaged, we see it in their assignments and their artwork. It encourages them to bring another level of commitment and become very intentional about what they plan to do with their degree and the available options.

We incorporate visiting artists into many classes, specifically the Portfolio and Art in Context classes. With the ITV classroom, we have virtual visiting artists. But one of the most engaging ways of interacting with these artists is traveling to see them in their galleries or studios. This semester, we visited two artists, Marina Cappos and Lovat.

The highlight of our semester is always the student art exhibition. In addition to all the trips and traveling, students are also making artwork. At the end of every semester, we offer the opportunity for students enrolled in these capstone classes to exhibit their work on campus. The Dineen Hull Gallery is a beautiful space for them to show their work.

In addition to exhibiting their work in the student exhibition, students can apply for the Foundation Student Art Awards. These art awards are available through an application process in which students submit their artist statement, resume, and images. It's a little taste of what it takes to submit your work to a gallery. The student winners become part of the Foundation's student art collection, and their works are exhibited throughout the campus. There's a high concentration of them in the Student Center.

We begin to see the results of these opportunities with what our students achieve as they leave college. Almost all of our students transfer into a four-year program, and most experience seamless transfer to these other programs. The institutions they go to are top-notch art schools in the area, and universities. Often the students like to return to HCCC for the opening reception of the student art exhibition. This has created a lovely connection with our alumni. Thank you.

Jeremiah Teipen offered remarks.

Hello! Thank you for having us.

In October of last year, HCCC started collaborating with a team of researchers from Rutgers University on engaging a college community and visual storytelling to increase awareness of SNAP (Supplemental Nutritional Assistance Program) benefits for those in need. We hoped that by raising awareness, we would also increase enrollment in the program. Assistance is provided through a card that can be used at a grocery store or a farmer's market. A high percentage of community college students qualify for these programs, but very few enroll in them.

This project was to determine whether we could do something beyond direct marketing of these programs. The question was, can engaging in the community college through visual storytelling increase awareness of SNAP benefits and increase enrollment? If so, our community's lives and academic success could be enhanced greatly. Through this project, we received a Robert Wood Johnson Foundation grant. There was a qualitative research component to this through the record of social scientists who were my colleagues in the project.

We interviewed HCCC students who are experiencing food insecurity. These transcripts were then made anonymous. Students read and contemplated the text, and that became the basis for their art and design. "What does food mean to you in terms of family culture, identity? In what ways do you struggle to get the food that you and your family need? What are the challenges of affording food for students in particular? What food services and support services are available to you?" These are some of the questions that were asked of our students, and they generously shared their perspectives on food, hunger, struggles, successes, and other narratives like these.

The art and design students then read these personal stories, and they contemplated their own experiences that inspired their paintings, digital artwork, and typographical design. They developed a name for the project called "Food Fuels Minds." This encapsulates what it means to be students who may experience not only food insecurity, but also insecurity that affects their academic careers and success.

We had Delma Yorimoto, the Hudson County Family and Community Health Services Senior Program Coordinator, come to our classroom and better educate our art students and design students on food insecurity. This way they could better empathize with the narratives they were reading that were the basis of their work. The students then participated in an engaged process because they were interpreting these. But beyond their own interpretation, others hopefully see their work and again interpret it through their own experiences. This is the power of art. It speaks to us individually. It speaks to us in a place that goes to our soul; that's the power of art beyond other forms of communication.

What ended up becoming this project was more like a catalog, so it was a little bit more formal. On the left is a visual image by one of our students, and then on the right is a print design from a student who interpreted the words that came directly from one of the interviews. Then they laid them out in such a way that brings an expression to it. Of course, through this zine, we also put in information about SNAP benefits, which was translated into Arabic and Spanish.

This is the power of art; you catch somebody with visual storytelling, and, then, when they're a little bit less guarded, you give them more information about SNAP benefits. We're hoping this will increase the exposure, and we know from my colleagues at Rutgers, and their surveys, that this program and project reached half of our college community. It is pretty significant. Also, beyond the zine, we have these large window clings on the front of the library building. These not only engage our college community, but also our community at large, as passersby can scan the QR code and learn about SNAP benefits.

Our students were very excited when they saw their work printed in the zine. You could see the transformation happen inside them when they saw their work, and they realized that thousands of people would potentially be exposed to their work. They saw their agency effect change in their communities, which was one of the greatest experiences I saw my students encounter.

We're developing a tool kit to go to other institutions, community colleges, or otherwise to help replicate this program. Part of that toolkit is to create a documentary film. The documentary film crew members, who came to our college several times to interview our students, faculty, and other people involved with the program, are still finishing the film. They have one more filming they're doing at Rutgers and then we will exhibit the work here at Dineen Hull Gallery and at the North Hudson Art Concourse.

The zines have been distributed. We printed 2,500, and most are in people's hands. Hopefully, these are providing exposure to these benefits by people beyond the reach of our institution. We also printed tote bags. Imagine someone in the grocery store with fresh food in these bags while exposing the art. It goes with the idea of the program, and, of course, it was about the students and seeing their growth and their ability again to realize their agency and what they can do to affect change in their communities. And I think once they realize that, they become advocates for life.

Thank you for having us come here to speak.

President Reber resumed his remarks.

Professors Riccadonna and Teipen, thank you for your strong and collaborative teaching, scholarship, and college service! You are such valued members of our community! Thank you for being here. You make us all proud!

Trustees, this concludes my report.

Trustee Lee asked a question.

I do have a question. I'm curious about your ability to utilize the Pompidou Museum regarding the art program marketing. Have you been able to take advantage of that opportunity? Also, in connection with the foundation awards, was there a monetary award as well?

Laurie Riccadonna responded.

We had meetings with Pompidou staff and it seems like dialogue with Michelle Vitale from Cultural Affairs is happening. We plan to take advantage of that partnership. As for the Foundation Awards, yes, there is a monetary stipend. The Foundation purchases two pieces at \$200 each, and then we offer four \$150 art supply awards in the form of gift certificates.

Trustee Lee asked an additional question.

Where does the QR code lead to?

Laurie Riccadonna responded.

It goes to the website that promotes the whole program, which is housed on Rutgers' website. It includes more information about SNAP benefits, Zine PDF, and links to the videos with the documentary film.

President Reber introduced Dr. Darryl Jones for brief remarks.

Thank you, President Reber and trustees. There is a very important recognition that I'd like to make, and it's always an honor to stand before the trustees. I present to some, and reintroduce to others, Dr. Jeanne Baptiste, Instructor of English in the School of Humanities and Social Sciences, for your consideration for tenure. Dr. Baptiste is unable to be here because she's out of the country celebrating her mother's 99th birthday, but she wishes she could be here. As is customary, I will share a few important highlights of our faculty member for your consideration.

Jeanne completed a Ph.D. in Women in Gender Studies, an MA in English Literature, and a BA in English from Rutgers University. She is the advisor of the Masters and Ph.D. students at the University of West Indies. She holds a teaching certification in Effective Online Teaching Practices and Effective Teaching Practices from ACUE. She is a recipient of both the League of Innovation Excellence Award and the NISOD Excellence Award. Dr. Baptiste is also fortunate to be a founding member of the college's Black Faculty Caucus, and she's a faculty representative for the college's engagement in the Racial Equity Leadership Academy, a joint program offered through Achieving the Dream and the University of Southern California.

We thank Dr. Baptiste for many contributions to the college, and we wish her continued success in her academic journey.

Of course, the tenure review process would not have been possible without the leadership of board chair, Dr. Heather DeVries. There are also several other members who served on the Review Board: Anna Krupitskiy, Dr. Yeurys Pujols, Mohammad Qasem, Dr. Pamela Bandyopadhyay, Dr. Catherine Sirangelo, Eva Kozlenko, Dr. Jerry Lamb, Kewal Krishan, Salim Bendaoud, and Courtney Payne. Also, we thank Linda Guastini for administrative support. Trustees, thank you very much.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

- 1. The Minutes of the Regular Meeting of May 9, 2023, were approved.*
- 2. Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grant:

Title: Adult Transition Center

Agency: State of New Jersey, Office of Secretary of Higher Education (OSHE)

Purpose of Grant: This funding provides students with intellectual and developmental disabilities the opportunity to hone their skillsets for a more successful transition from secondary school to postsecondary education, adult employment, and independent living.

College Administrator: Maritza Reyes

College Contribution: \$0

Award Amount: \$269,260.94

Title: Mental Health in Higher Education: Community Provider Partnerships

Agency: State of New Jersey, Office of Secretary of Higher Education (OSHE)

Purpose of Grant: To address student mental health needs in the wake of COVID-19 by creating sustainable and strategic local partnerships that provide students with quality mental health services both on campus and throughout the surrounding community; and to offer evidence-based and meaningful professional development for campus faculty and staff.

College Administrator: Doreen Pontius

College Contribution: \$0

Award Amount: \$284,343.00 for Community Partnerships; \$22,222.00 for Professional Development

Title: Some College, No Degree Initiative

Agency: State of New Jersey, Office of Secretary of Higher Education (OSHE)

Purpose of Grant: The purpose of the partnership between OSHE and the Grantee is to re-engage students who may have "Some College, No Degree," and to encourage them to re-enroll and complete a credential.

College Administrator: Matthew Fessler

College Contribution: \$0

Award Amount: \$22,886.00

*Introduced by: Bakari Lee
Seconded by: Jeanette Peña*

9 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-17:

1. Resolution Authorizing Contract with Atlantic Production Center, LLC d/b/a Backlot, to be funded from the fees received from production companies using the College's property, equal to 25% of the aggregate fee for each production agreement entered into, was approved.
2. Resolution Authorizing Purchase of Additional Licenses for Online Technology Training Certificate Programs to be funded from the operating budget at a total cost not to exceed \$33,328, was approved.
3. Resolution Authorizing Renewal of Campus-Wide Ellucian Software Maintenance Agreement, to be funded from the operating budget at a total cost not to exceed \$1,016,686, was approved.
4. Resolution Authorizing Renewal of Advanced Email Security Protection Software, to be funded from the operating budget at a cost not to exceed \$59,146, was approved.
5. Resolution Authorizing Renewal of Anti-Virus Software, to be funded from the operating budget at a total cost not to exceed \$217,112, was approved.
6. Resolution Authorizing Renewal of Mersive Solstice Software, to be funded from the operating budget at a total cost not to exceed \$14,835, was approved.
7. Resolution Authorizing Renewal of Altice Media Services Contract for Cable Advertisements, to be funded from the operating budget at a cost not to exceed \$62,065, was approved.
8. Resolution Authorizing Renewal of News 12 Media Services Contract for Cable Advertisements, to be funded from the operating budget at a cost not to exceed \$29,245, was approved.
9. Resolution Authorizing Renewal of Effectv Media Services for Cable Advertisements, to be funded from the operating budget at a cost not to exceed \$50,060, was approved.
10. Resolution Authorizing Renewal of Maintenance and Repair Services for Fire Alarms, to be funded from the operating budget at a cost not to exceed \$52,028, was approved.
11. Resolution Awarding Contract for Digital Medical Education Resource Platform, to be funded by the Carl D. Perkins Grant at a total cost not to exceed \$50,376, was approved.
12. Resolution Authorizing Sale of Personal Property to be used for HCCC Foundation scholarships was approved.
13. Resolution Authorizing Agreement for Staff and Faculty Monthly Parking at Vroom Street Church, to be funded from the operating budget at a cost not to exceed \$49,500, was approved.
14. Resolution Authorizing Increase in Parking Contract Approved Under Resolution #9 at October 11, 2022 Board of Trustees Meeting, increasing the contract to a total amount not to exceed \$70,000, was approved.
15. Resolution Authorizing Increase in Parking Contract Approved Under Resolution #8 at February 21, 2023 Board of Trustees Meeting, increasing the contract to a total amount not to exceed \$110,000, was approved.
16. Resolution Authorizing Renewal of Liability and Casualty Insurance to be funded from the operating budget at a cost not to exceed \$530,000, was approved.
17. Resolution Approving Fifth Amended and Restated Employment Agreement of Christopher M. Reber, HCCC President, was approved.

Introduced by: Bakari Lee
Seconded by: Jeanette Peña

9 Ayes.....0 Nays

Resolutions Adopted

VIII. PERSONNEL RECOMMENDATIONS 1-9:

1. RETIREMENTS

First Name	Last Name	Title	Effective Date
Marie	Mahood	Counselor	September 1, 2023
Lilisa	Williams	Director, Faculty and Staff Development	June 30, 2023

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirements above as Personnel Recommendation Item No. 1.*

2. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Ingrid	Aviles	Instructor, Nursing (Tenure-track)	June 2, 2023
Rimsha	Bazaid	Career and Academic Advisor, Gateway to Innovation (Grant-funded)	June 16, 2023
Madeline	Cruz	Instructor, Nursing (Tenure-track)	June 1, 2023
Jedediah	Palmer	Director, ESL and Academic Foundations English	June 30, 2023
Brian	Ribas	Support Analyst	June 6, 2023
Alyssa	Rupnarain	Academic Counselor	June 29, 2023
Jay	Singh	Support Analyst	June 16, 2023

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Joyce	Alvarez	Coordinator, Continuing Education and Workforce Development	109	June 14, 2023	\$46,096.61
Rimsha	Bazaid	Program Coordinator, Transfer Pathways	109	June 19, 2023	\$46,096.61
Carmen	Guerra	Youth Coordinator, Continuing Education	109	June 14, 2023	\$46,096.61
Quintessence	Jones	Accountant	113	July 5, 2023	\$65,000.00
Hiram	Miranda	Au Pair Coordinator, Continuing Education	109	July 1, 2023	\$47,479.51

Mona	Mokdessi	Administrative Support Specialist, Secaucus Center	105	June 26, 2023	\$42,000.00
Eric	Okai	Counselor, Educational Opportunity Fund (EOF)	110	June 19, 2023	\$49,153.00
Prachi	Patel	Bookkeeper, School of Continuing Education and Workforce Development	105	June 14, 2023	\$37,923.80
Karishma	Ramcharitar	Biology and Chemistry Laboratory Technician	102	June 19, 2023	\$35,000.00
Pedro	Santiago	Assistant Director, Student Life and Leadership	113	June 19, 2023	\$61,509.28
Leslie	Soriano	Administrative Assistant, College Libraries	108	July 1, 2023	\$46,043.91

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Mark	Amaker	Support Analyst, JSQ	107	June 14, 2023	August 31, 2023	\$42,000.00
Larry	Anderson	Admissions Recruiter	105	July 1, 2023	December 31, 2023	\$41,200.00
Jessica	Cortez	Academic Counselor	109	July 1, 2023	December 31, 2023	\$46,096.61
Andrea	Goodwin	Administrative Assistant, Human Resources	108	July 1, 2023	December 31, 2023	\$45,218.58
Sean	Kerwick	Associate Director, Supply Chain and Logistics, Center for Workforce Innovation (Grant- funded)	115	July 1, 2023	June 30, 2024	\$79,760.11
Eileen	Lynch	Development Coordinator	112	July 1, 2023	December 31, 2023	\$52,927.79
Tania	Martins	Career Advisor, Center for Adult Transition (Grant-Funded)	109	July 1, 2023	June 30, 2024	\$47,479.51
Jasmine	Pascua	Receiving Clerk	105	June 1, 2023	December 31, 2023	\$38,000.00
Aaron	Patel	Support Analyst, NHC	107	June 14, 2023	August 31, 2023	\$42,000.00
Stephanie	Pina	Interim Assistant Director, Human Resources	113	July 1, 2023	December 31, 2023	\$55,573.65
Maritza	Reyes	Associate Director, Center for Adult Transition (Grant-funded)	115	July 1, 2023	June 30, 2024	\$77,250.00
Sarah	Yagoubi	Coordinator, Center for Workforce Innovation (Grant-funded)	109	June 14, 2023	May 31, 2024	\$46,096.61

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

5. APPROVAL OF FACULTY TENURE

The criteria for tenure include excellence in teaching, in scholarly achievement, in service to the College and community, and in the fulfillment of professional responsibilities. Applications for tenure are reviewed by a Tenure Review Board and recommendations are forwarded through the Chief Academic Officer to the President for approval and presentation to the Board of Trustees.

The following faculty member is recommended for tenure at the rank of Assistant Professor effective Academic Year 2023-24.

Jeanne Baptiste, Instructor of English

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Faculty Tenure and Promotions above as Personnel Recommendation Item No. 5.*

6. AUTHORIZATION OF PART-TIME STAFF THROUGH JUNE 2024, AS NEEDED

FIRST NAME	LAST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Nicole	Barnes	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Laura	Brinkley	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Laura	Burnett	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Javier	Cabezas	Accessibility Services	Reader/ Notetaker	READER-150525	Karine Davis
Marisa	Daponte	Accessibility Services	Reader/ Notetaker	READER-150525	Karine Davis
Angel	Dumencela	Accessibility Services	Reader/ Notetaker	READER-150525	Karine Davis
Fernanda	Figueroa	Accessibility Services	Reader/ Notetaker	READER-150525	Karine Davis
Marci	Friedman	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Kimberly	Muller	Accessibility Services	Sign Language Interpreter	SIGNLAU-150525	Karine Davis
Gabrielle	Reeves	Accessibility Services	Reader/ Notetaker	READER-150525	Karine Davis

Lisbeth	Romero	Accessibility Services	Reader/ Notetaker	READER-150525	Karine Davis
Dhru	Vasram	Accessibility Services	Reader/ Notetaker	READER-150525	Karine Davis
Erika	Andal	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Christopher	Capri	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Phill	Carrillo	ADJ Academic Support Services Department	CRN Academic Coach	CRN Academic Coach-603019	Kenny Fabara
Farhan	Khan	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Stev	Lewis	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Nelson	Lovera	ADJ Academic Support Services Department	CRN Academic Coach	CRN Academic Coach-603019	Kenny Fabara
Olivia	Na	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Dimarie	Pagan	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Laura	Robertson	ADJ Academic Support Services Department	CRN & CTE Academic Coach	CRN Academic Coach-603019 & CTE Academic Coach-601021	Kenny Fabara
Joseph	Schreck	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Manesha	Singh	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Selena	Suarez	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach-601021	Kenny Fabara
Mariam	Amer	Advisement	Advisor	Advisor-200510	Jenny Henriquez
Josefa	Flores	Advisement	Office Assistant	OFFAST-200510	Jenny Henriquez
Luis	Aguayo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Kaivan	Cuellar	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell

Denise	Dubron	Continuing Education and Workforce Development	PT Instructor	PTINST-603084	Anita Belle
Franklin	Estrada	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Alisa	Figueroa	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Gabriela	Fossati	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Henry	Gomez	Continuing Education and Workforce Development	PT Instructor - Healthcare	HCINST-103005 HCINST-601515	Samaya Yashayeva/ Anita Belle
Muhammad	Khan	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Catherina Mirasol
Ines	Kinney	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Lilian	Martinez	Continuing Education and Workforce Development	PT Customer Service	CSTAST-103005	Catherina Mirasol
Wasif	Mirza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Hector	Mota	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Zeel	Patel	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Joel	Rivera	Continuing Education and Workforce Development	PT Office Assistant	OFFAST-102010	Chastity Farrell
Amar	Samaroo	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

Nick	Scorza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Diego	Velez	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
David	Velez Sisalima	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Maria	Zaman	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Robert	Bennett	Culinary Arts	Adjunct Additional Assignment/P art-Time	ADDASIG-101030	Ara Karakashian
Anthony	Clode	Culinary Arts	Adjunct Additional Assignment/R eceiving Clerk	PTAACAI-101030 RECLERK-101030	Ara Karakashian
Kim Loong	Fong	Culinary Arts	Adjunct Additional Assignment/P art-Time	PTAACAI-101030	Ara Karakashian
Anuchit	Pukdeedamr ongrit	Culinary Arts	Adjunct Additional Assignment/ Receiving Clerk	PTAACAI-101030 RECLERK-101030	Ara Karakashian
Matthew	Siciliano	Culinary Arts	Adjunct Additional Assignment and Part-Time	ADDASIG-101030	Ara Karakashian
Diana	Acosta	Customer Service Center	Customer Service Associate	CSASST-253035	Frederick Medina
Alexander	Benitez	Customer Service Center	Office Assistant	OFFAST-253035	Frederick Medina
Marco	Scherillo	Customer Service Center	Office Assistant	OFFAST-253035	Frederick Medina
Tito	Torres Villacres	Customer Service Center	Office Assistant	OFFAST-253035	Frederick Medina
Marwa	Abdelgowad	Educational Opportunity Fund	EOF Summer Instructor	PTEOFINSTR	Jose M. Lowe
Angelyca	Bonilla	Educational Opportunity Fund	PT EOF Peer Leader	PTEOFPEER	Jose M. Lowe
Natassja	Freeman	Educational Opportunity Fund	PT EOF Peer Leader	PTEOFPEER	Jose M. Lowe

Stephanie	Hernandez	Educational Opportunity Fund	PT EOF Peer Leader	PTEOFPEER	Jose M. Lowe
Paula	Mayorga	Educational Opportunity Fund	PTEOF Peer Leader	PTEOFPEER	Jose M. Lowe
Victoria	Migochi	Educational Opportunity Fund	PT EOF Tutor Coordinator	PTEOFTUTOR	Jose M. Lowe
Tyhia	Peters	Educational Opportunity Fund	PTEOF Peer Leader	PTEOFPEER	Jose M. Lowe
Joseph	Wise	Educational Opportunity Fund	PTEOF Peer Leader	PTEOFPEER	Jose M. Lowe
Marolla	Youakim	Educational Opportunity Fund	EOF Summer Instructor	PTEOFINSTR	Jose M. Lowe
Velia	La Garda Hoffman	English as a Second Language (ESL)	Academic Coach	Academic Coach-601012	Stephanie Calo
Faizan	Aslam	Enrollment Services	Enrollment Support	ENRSUP-200525	Sabrina Bullock
Manuel	Preciado	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Anshuma	Jain	Human Resources	HR Administrator	11-253020-505455	Anna Krupitskiy
Stephanie	Pina	Human Resources	HR Administrator	11-253020-505455	Anna Krupitskiy
Meylin	Chicas	Information Technology	Instructional Lab Assistant	ISTLAB – 253025	Diana Perez
Christian	Dominguez	Information Technology	Part-Time Support Analyst	PT Support Analyst-253025	Kenneth B. Melewski
Chuka	Nweke	Information Technology	Part-Time Support Analyst	PT Support Analyst-253025	Kenneth B. Melewski
Rahul	Patel	Information Technology	Instructional Lab Assistant	POSNID253025	Diana Perez
Ayush	Patel	Information Technology	Instructional Lab Assistant	POSNID253025	Diana Perez
Diego	Penachi	Information Technology	Instructional Lab Assistant	POSNID253025	Diana Perez
Vincent	Steiner	Information Technology	Part-Time Support Analyst	PT Support Analyst-253025	Kenneth B. Melewski
Reynel	Zamora	Information Technology	Part-Time Support Analyst	PT Support Analyst-253025	Kenneth B. Melewski
Ryisha	Heusner	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins/Catherine Sirangelo
Kelly Margarita	Monge	Nursing and Health Professions	Office Assistant	OFFAST-101016	Tess Wiggins/Catherine Sirangelo
Kinza	Naveed	Payroll, Controller's Office	Office Assistant	OFFAST-253015	Zuany Chicas
Ebony	Cousar	Safety and Security	Office Assistant	OFFAST-253040	John Quigley
Rachid	Afoulki	STEM	Lab Assistant	LABAST-101015	Burl Yearwood

Jasmine	Ngin	STEM	Office Assistant	OFFAST-101015	Burl Yearwood
Samikshya	Poudel	STEM	Office Assistant	OFFAST-101015	Burl Yearwood
Esperanza	Robles	Student Affairs	Office Assistant	11-252025-505410	Lisa Dougherty
Lisa	Camacho	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Najwa	Essaki	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Natalia	Amin Montero	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Paula	Mayorga	Student Life and Leadership	Peer Leader	PEERLEA-701000	Veronica Gerosimo
Omega	Dickerson	Student Life and Leadership	Info Desk Assistant	STUCENT-701000	Veronica Gerosimo
Hannah	Allen	Student Life and Leadership	Info Desk Assistant	STUCENT-701000	Veronica Gerosimo
Keischa	Taylor	Student Life and Leadership	Event Assistant	PTEVAST-701000	Veronica Gerosimo
Christian	Rodriguez	Student Life and Leadership	Info Desk Assistant	STUCENT-701000	Veronica Gerosimo
Jay	Singh	Web and Portal Services	Web Developer	PTWBDEV-254055	Kristofer Fontanez

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 6.*

7. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

<i>First Name</i>	<i>Last Name</i>	<i>Department</i>
Koral	Booth	Academic Affairs
Ariana	Simon	Academic Affairs
Thomas	Collins	School of Humanities and Social Sciences
Francis	Dooley	School of Humanities and Social Sciences
Aycha	Edwards	School of Humanities and Social Sciences
Ryan	Farrell	School of Humanities and Social Sciences
Robin	Gadsden	School of Humanities and Social Sciences
Carlo-Angelo	Gochuico	School of Humanities and Social Sciences
George	Higgins	School of Humanities and Social Sciences
John D.	Lin	School of Humanities and Social Sciences
Jose	Rodriguez	School of Humanities and Social Sciences
Ingrid	Aviles	School of Nursing and Health Professions
Yousef	Mustafa	School of Science, Technology, Engineering, and Mathematics

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 7.*

8. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
Development Coordinator	Development Manager	N/A	Salary Grade Change From: 114 To: 117	July 15, 2023
N/A	Instructor, Business (Tenure-track)	N/A	Instructor	June 14, 2023
N/A	Director, Diversity, Equity and Inclusion for Veterans Affairs and International Student Services	N/A	117	June 14, 2023
N/A	Assistant Director, Advisement	N/A	113	June 14, 2023
N/A	Enrollment Communications Specialist (Grant-funded)	N/A	109	June 14, 2023
Facilities Worker (1 position)	HVAC Facilities Maintenance Mechanic	James Olivier	Salary Grade Change From: 105 To: 110 Salary Change From: \$54,344.89 To: \$56,660.46	June 14, 2023

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Modifications to Staffing Table listed above as Personnel Recommendation Item No 7.*

9. Resolution Authorizing a 3% Increase in Base Salary for Confidential and Part-time Employees

WHEREAS, Hudson County Community College ("College") employs Confidential and Part-time employees; and,

WHEREAS, Confidential and Part-time employees are not represented by any bargaining unit; and,

WHEREAS, the College is committed to taking steps to keep up with the cost of living through adjustment of wages and salaries; and,

WHEREAS, the College is committed to the retention of talented and qualified employees; and,

WHEREAS, the President, upon consultation with the Cabinet, recommends 3% salary increases for Confidential and Part-time employees; and,

WHEREAS, the increase will be effective July 1, 2023 for those Confidential and Part-time staff employed by the College on or before January 1, 2023; and,

WHEREAS, the Administration, Finance Committee, and Personnel Committee recommend these base salary adjustments;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approve salary increases for Confidential staff consistent with their position placement on the Employee Compensation and Classification System as set forth in this resolution.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

The Board of Trustees approved the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

1) Retirements; 2) Resignations; 3) Appointment of Full-time Staff; 4) Appointment of Temporary Full-time Staff; 5) Approval of Faculty Tenure; 6) Authorization of Part-time Staff, as Needed; 7) Appointment of New Hire Adjunct Instructors; 8) Modifications to Staffing Table; and 9) Resolution Authorizing a 3% Increase in Base Salary for Confidential and Part-time Employees.

Introduced by: Pamela Gardner
Seconded by: Harold Stahl

9 Ayes.....0 Nays

Resolutions Adopted

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-9:

1. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and Felician University for Academic Pathways in Cybersecurity was approved.
2. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Assessment Technologies Institute, LLC (ATI), for HCCC to Deliver ATI's Test of Essential Academic Skills was approved.
3. Resolution Authorizing Memorandum of Understanding Between Hudson County Community College (HCCC) and Hollywood Woodwork for the Delivery of the Holz Technik Registered Apprenticeship Program was approved.
4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Greater Bergen Community Action was approved.
5. Resolution Authorizing Memorandum of Understanding Between Hudson County Community College and RIPT Dispensary was approved.*
6. Resolution Authorizing Addendum to the Existing Agreement Between Hudson County Community College (HCCC) and New Jersey Reentry Corporation (NJRC) for the Delivery of the Summer Training Institute was approved.
7. Resolution Authorizing New and Continuing Partnerships Between Hudson County Community College (HCCC) and Hudson County High Schools for the Delivery of Credit Course Instruction for Academic Year 2023-24 was approved.
8. Resolution Authorizing New Proficiency Certificate in Music and Audio Production was approved.
9. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and the Newark Board of Education in the County of Essex for the Delivery of Dual Enrollment Pre-College Programming in Culinary Arts was approved.

*Introduced by: Pamela Gardner
Seconded by: Frank Gargiulo*

**Trustee Jeanette Peña Abstained from Resolution #5*

9 Ayes.....0 Nays

Resolutions Adopted

X. NEW BUSINESS

Trustee Gardner offered the following remarks.

On Wednesday, June 21, we will celebrate Juneteenth. We will celebrate it through the arts, songs of all kinds, dance, gospel performance, food, and refreshments. Our very own Trustee Bakari Lee will be the keynote speaker. Dr. Pujols is doing a lot of work on this, and we're looking forward to having a big turnout. Please come out and join us next Wednesday, celebrating Juneteenth here at Gabert Library.

XI. ADJOURNMENT at 5:47 p.m.

*Introduced by: Jeanette Peña
Seconded by: Pamela Gardner*

9 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Awarding Contract for Wayfinding Services

WHEREAS, Hudson County Community College ("College") requires the services of a contractor to provide wayfinding services, consisting of the fabrication and installation of an LED Marquee Sign and internally illuminated letter wall sign on the Culinary Arts Building and Culinary Arts Plaza ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18:64A-25.1, et seq., the College publicly advertised and held a public bid opening for Services; and

WHEREAS, the College received a single bid from the following vendor in response to the advertisement:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
APS Contracting Inc.	Paterson, NJ	\$1,039,000

WHEREAS, the College has determined APS Contracting Inc. ("APS") to be the lowest responsible bidder; and,

WHEREAS, the cost of the Services will be funded through Chapter 12; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the Services to APS Contracting Inc. of Paterson, New Jersey, as described herein at a cost not to exceed \$1,039,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Rejecting All Bids for Award of Contract for 119 Newkirk Street Demolition

WHEREAS, Hudson County Community College ("College") needs to demolish the building at 119 Newkirk Street and build a parking structure ("Project"); and,

WHEREAS, this Project is part of the overall Academic Tower implementation; and,

WHEREAS, pursuant to N.J.S.A. 18:64A-25.1, et seq., the College advertised and held a public bid opening for services; and,

WHEREAS, the College received bids from the following vendors in response to the advertisement:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Molba Construction	Little Ferry, NJ	\$1,860,000
Persistent Construction Inc.	Fairview, NJ	\$1,282,440

WHEREAS, the lowest bid received from Persistent Construction Inc. contains a material defect by failing to furnish a bid bond in accordance with N.J.S.A. 18A:64A-25.16 as required by the Bid Specification and therefore must be rejected; and,

WHEREAS, the only other bid received was from Molba Construction; and,

WHEREAS, the bid received from Molba Construction is over the Project budget and therefore must be rejected; and,

WHEREAS, the College's Administration, Finance Committee and Capital Projects Advisory Committee recommend the rejection of all bids and to again publicly advertise for bids;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby rejects all bids received for the Project and agrees to again publicly advertise for bids.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Approving Architectural and Engineering Services On-Call List

WHEREAS, Hudson County Community College ("College") has determined that, for the efficient operation of the College, it is in the College's best interests to have New Jersey licensed architects and engineers available to provide on-call services when needed; and,

WHEREAS, notwithstanding that the services constitute a professional service and may be awarded without conducting a fair-and-open process, the College solicited proposals by posting a Request for Proposal ("RFP") for the services; and,

WHEREAS, to be considered for an award of contract, proposers were required to meet the following minimum qualifications:

1. Licensure to practice architecture and/or engineering in the State of New Jersey;
2. At least five (5) years of experience in the design and implementation of higher education projects;
3. Location within a reasonable distance of Hudson County, New Jersey; and,
4. Ability to review and make recommendations concerning proposals and projects in conformance with applicable local requirements and the general requirements of design practice; and,

WHEREAS, the following firms submitted proposals in response to the RFP:

Vendor	Location
BECHT Engineering	Warren, New Jersey;
Bright View Engineering	Livingston, New Jersey;
Buckl Architects	Cherry Hill, New Jersey;
Clarke Caton Hintz	Trenton, New Jersey;
Concord Engineering	Voorhees, New Jersey;
CP Engineers	Sparta, New Jersey;
DiCara Rubino	Wayne, New Jersey;
DiDomenico+Partners, LLP	Long Island City, New York;
DIGroup Architecture	Philadelphia, Pennsylvania;
DMR Architects	Hasbrouck Heights, New Jersey;
H2M Architects	Parsippany, New Jersey;
LAN Associates	Goshen, New York;
Lothrop Associates Architects, Inc	Red Bank, New Jersey;
Neglia	Lyndhurst, New Jersey;

NETTA Architects
 NK Architects
 PS&S
 Remington & Vernick Engineers
 RSC Architects
 Settembrino Architects
 T&M
 USA Architects
 WRNS Studio

Mountainside, New Jersey;
 Jersey City, New Jersey;
 Warren, New Jersey;
 Secaucus, New Jersey;
 Hackensack, New Jersey;
 Atlantic Highlands, New Jersey;
 Bloomfield, New Jersey;
 Somerville, New Jersey;
 New York, New York; and,

WHEREAS, all of the proposers have the qualifications required by the RFP; and,

WHEREAS, the term of the RFP is one (1) year; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend that contracts for on-call services be awarded to all proposers;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson Community College award contracts for on-call services to:

Vendor	Location
BECHT Engineering	Warren, New Jersey;
Bright View Engineering	Livingston, New Jersey;
Buckl Architects	Cherry Hill, New Jersey;
Clarke Caton Hintz	Trenton, New Jersey;
Concord Engineering	Voorhees, New Jersey;
CP Engineers	Sparta, New Jersey;
DiCara\Rubino	Wayne, New Jersey;
DiDomenico+Partners, LLP	Long Island City, New York;
DIGroup Architecture	Philadelphia, Pennsylvania;
DMR Architects	Hasbrouck Heights, New Jersey;
H2M Architects	Parsippany, New Jersey;
LAN Associates	Goshen, New York;
Lothrop Associates Architects, Inc	Red Bank, New Jersey;
Neglia	Lyndhurst, New Jersey;
NETTA Architects	Mountainside, New Jersey;
NK Architects	Jersey City, New Jersey;
PS&S	Warren, New Jersey;
Remington & Vernick Engineers	Secaucus, New Jersey;
RSC Architects	Hackensack, New Jersey;
Settembrino Architects	Atlantic Highlands, New Jersey;
T&M	Bloomfield, New Jersey;
USA Architects	Somerville, New Jersey;and
WRNS Studio	New York, New York.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take such other and further steps necessary to effectuate the purposes of this resolution.

4. Resolution Authorizing Purchase of Turnkey Replacements for 870 Bergen Avenue Mezzanine HVAC Units

WHEREAS, Hudson County Community College ("College") needs to purchase and install sixteen (16) Variable Air Volume ("VAV") controllers, sensors, and valve actuator replacements for HVAC units at 870 Bergen Avenue Mezzanine ("Project"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the College may, without public bidding, purchase goods and services through national cooperatives; and,

WHEREAS, Lightning Mechanical (“LM”) was awarded a contract through the E&I Cooperative Services, a national cooperative, and has submitted a proposal for the Project at a cost not to exceed \$158,857; and,

WHEREAS, the cost of the Services will be funded through Chapter 12; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend payment for these services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Lightning Mechanical of Maplewood, New Jersey, to provide an HVAC replacement system as described herein at a cost not to exceed \$158,857.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Award of Contract for Ground Maintenance Services at the Journal Square and North Hudson Campuses

WHEREAS, Hudson County Community College (“College”) requires ground maintenance services for the installation and maintenance of planters and plants throughout the Journal Square and North Hudson campuses, including updates for the Gabert Library 9/11 Memorial (“Project”); and,

WHEREAS, pursuant to N.J.S.A. 18A:64-25.3, the College publicly advertised for bids for the Project; and,

WHEREAS, the College received the following bid in response to the public advertisement:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Hufnagel Design and Construction Group	Maplewood, NJ	\$46,475

WHEREAS, the College has determined that Hufnagel Design and Construction Group (“Hufnagel”) is the lowest responsible bidder; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract for the Project to Hufnagel Design and Construction Group of Maplewood, New Jersey, at a cost not to exceed \$46,475.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Purchase of Elevator Annunciators

WHEREAS, Hudson County Community College (“College”) needs to purchase and install annunciation units in elevators throughout both College campuses to meet ADA compliance standards (“Project”); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through an approved cooperative; and,

WHEREAS, ThyssenKrupp Elevator Corporation ("TK"), the vendor that currently provides the elevator maintenance services to the College, provided a quote through the Sourcewell Cooperative to complete the Project at a total cost of \$69,825; and,

WHEREAS, the cost of the Services will be funded through Chapter 12; and,

WHEREAS, the Administration and Finance Committee recommend payment for these services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to ThyssenKrupp Elevator Corporation of Cranford, New Jersey, to provide elevator annunciator units as described herein at a cost not to exceed \$69,825.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Purchase of Replacement Computers

WHEREAS, Hudson County Community College ("College") needs to purchase three hundred (300) computers to replace outdated hardware throughout the College; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, Dell (New Jersey State Contract #89967) has quoted a price for the systems at a cost not to exceed \$360,996; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Dell of Round Rock, Texas, to provide computer systems as described herein at a cost not to exceed \$360,996.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Renewal of Telephone System Maintenance Agreement

WHEREAS, Hudson County Community College ("College") needs to renew its telephone system maintenance agreement; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, Aspire Technology Partners (New Jersey State Contract #87720) has submitted a proposal for the maintenance agreement at a total cost of \$68,640, which represents no increase from the prior year; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Aspire Technology Partners of Eatontown, New Jersey, for the maintenance agreement described herein at a total cost not to exceed \$68,640.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Renewal of Smart Net Maintenance and Technical Support

WHEREAS, Hudson County Community College ("College") needs to renew its maintenance and technical support agreement with Smart Net ("SN"); and,

WHEREAS, SN offers maintenance and technical support for the College's Cisco hardware, including network switches, firewalls, phone servers, and ITV camera equipment; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, Aspire Technology Partners (National Association of State Procurement Officials Contract #AR3227) has submitted a proposal for software at a total cost of \$196,901, which represents no increase from the prior year; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Aspire Technology Partners of Eatontown, New Jersey, for the software described herein at a total cost not to exceed \$196,901.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Renewal of Siteimprove for Website Support

WHEREAS, Hudson County Community College ("College") needs to renew its subscription agreement with Siteimprove ("Service"); and,

WHEREAS, the Service is a platform used to ensure the College's website accessibility, usability, and quality to meet ADA compliance standards; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, SHI International Corp. (State Contract NJEdge #269EMCPS-21-001-EM-SHI) has quoted a price for the Service at a cost not to exceed \$49,784, which represents no increase from the prior year; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to SHI International Corp. of Somerset, New Jersey, for the Service as described herein at a total cost not to exceed \$49,784.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Renewal of Dark Web Vulnerability Scan Software

WHEREAS, Hudson County Community College ("College") requires software for traditional vulnerability scanning technology, plus a suite of proprietary tools that scan the network traffic as well as the dark web to illuminate blind spots in the institution; and,

WHEREAS, all College business operations and instruction run electronically in remote and hybrid modes; therefore, the College's and students' information have more opportunity to be compromised and must be protected; and,

WHEREAS, the College will add a Security Program Assessment that delivers tailored, actionable recommendations to improve security posture, reduce risk, and mitigate the impact of security incidents, and a Cybersecurity Health Check Program that identifies potential risks and vulnerabilities within the College, as per new federal regulations; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through a New Jersey approved cooperative; and,

WHEREAS, NJEdge (part of the New Jersey VALE Consortium) submitted a proposal to continue to provide the software at a cost not to exceed \$43,875, which represents no cost increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this purchase;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to NJEdge.net of Newark, New Jersey, to provide dark web vulnerability scan software as described herein at a cost not to exceed \$43,875.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Renewal of College Campus-Wide Software License Agreement

WHEREAS, Hudson County Community College ("College") needs to renew the College campus-wide Microsoft Software License with purchase of Virtual Desktop Access and Visio Professional included; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

WHEREAS, GHA Technologies, Inc. (New Jersey State contract #0899497) submitted a proposal to provide these licenses and any upgrades that may be released by Microsoft during the year at a total cost not to exceed \$91,765, which represents a 2% increase from the prior year; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to GHA Technologies, Inc. of Phoenix, Arizona, for the renewal of the College campus-wide Microsoft Software License as described herein at a cost not to exceed \$91,765.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Renewal of Contract for Dental Insurance

WHEREAS, Hudson County Community College ("College") needs to renew the current dental insurance for its employees; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (11), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for insurance, including the purchase of insurance coverage and consulting services; and,

WHEREAS, Delta Dental of New Jersey, the current vendor providing dental insurance to the College, has submitted a proposal to provide dental insurance services at a total cost not to exceed \$337,928 for a two-year term, which represents no rate increase from the prior agreement; and,

WHEREAS, the anticipated term is two (2) years; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Delta Dental of New Jersey of Parsippany, New Jersey, for renewal of dental insurance services as described herein at a cost not to exceed \$337,928 for the two (2) year term.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Authorizing Renewal of Contract with WW Grainger for Office of Facilities Supplies and Equipment

WHEREAS, Hudson County Community College ("College") needs to renew its agreement for maintenance, repairs, and operations supplies and equipment for the Office of Facilities; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.9, the College may, without public advertisement, purchase goods and/or services through State Contracts; and,

WHEREAS, WW Grainger (New Jersey State Contract # 79875), the current vendor providing the service, submitted a proposal to provide the necessary equipment and supplies at a cost not to exceed \$85,000, which represents no change from the prior year; and,

WHEREAS, the term of this contract is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to WW Grainger of Cranford, New Jersey, for the equipment and supplies for the Office of Facilities as described herein at a cost not to exceed \$85,000.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

15. Resolution Authorizing Renewal of Subscription Services for Gabert Library

WHEREAS, Hudson County Community (“College”) needs to support student success and student research by providing access to print and online journal subscription articles; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through an approved cooperative; and,

WHEREAS, VALE/NJEdge (part of NJ VALE Consortium) will provide these services at a total cost not to exceed \$83,969, which represents a 3% increase from the prior year; and,

WHEREAS, the term of the agreement is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to VALE/NJEdge of Newark, New Jersey, to provide subscription services at a cost not to exceed \$83,969.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

16. Resolution Authorizing Renewal of Achieving the Dream Contract

WHEREAS, Hudson County Community College (“College”) desires to continue as an Achieving the Dream (“ATD”) Member Organization; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for professional consulting services; and,

WHEREAS, ATD has advised that the fees to continue as an ATD Member Organization for the upcoming year are \$60,500, which represents a 19% increase from the prior year due to the elimination of a pass-through grant and increase in coaching costs; and,

WHEREAS, the anticipated term is one (1) year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize renewal of the contract with Achieving the Dream Organization of Silver Springs, Maryland, for one (1) year at a total cost of \$60,500.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

17. Resolution Authorizing Purchasing Bid Threshold for Fiscal Year 2024

WHEREAS, County College Contract Law provides that purchases, contracts or agreements for the performance of any work or the furnishing or hiring of materials or supplies, the cost or price of which does not exceed a college’s bid threshold of \$41,600, may be made, negotiated and awarded by a contracting agent, when so authorized by resolution of the Board of Trustees, without public advertising for bids and bidding; and,

WHEREAS, the Board of Trustees of Hudson County Community College (“College”) recognizes that such a resolution will result in the more efficient operation of the College; and,

WHEREAS, the Administration and Finance Committee recommend that such a resolution be passed;

NOW, THEREFORE, BE IT RESOLVED that pursuant to N.J.S.A. 18A:64A-25.3, the Board of Trustees of Hudson County Community College hereby authorize that any purchase, contract or agreement for the performance of any work or the furnishing or hiring of materials or supplies, the cost of which does not exceed the College's bid threshold, may be made, negotiated and awarded by the Director of Contracts and Procurement without public advertising for bids and bidding.

18. Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program to be Funded by the Carl D. Perkins Grant

WHEREAS, Hudson County Community College ("College") offers an undergraduate program for students pursuing a Registered Nursing Degree ("Program"); and,

WHEREAS, Kaplan Test Prep, a division of Kaplan, Inc. ("Kaplan"), has developed proprietary materials, including the NCLEX-RN Review Course ("Review Course"), to test students' knowledge and help students prepare for the Registered Nursing exam; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (3), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for materials or supplies that are not available from more than one potential bidder, including without limitation materials or supplies that are copyrighted; and,

WHEREAS, the College has determined it is in the best interests of the Program to enter into a contract with Kaplan so that the Program's students will have access to the Review Course including support and maintenance from Kaplan; and,

WHEREAS, Kaplan submitted a proposal to provide materials at a cost not to exceed \$180 per academic term per student, which represents a 1% increase from the prior year; and,

WHEREAS, the cost of these services will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Kaplan, Inc. of Fort Lauderdale, Florida, for the Review Course, with tuition fees set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

19. Resolution Authorizing Renewal of Review and Testing Course for Practical Nursing Program to be Funded by the Carl D. Perkins Grant

WHEREAS, Hudson County Community College ("College") offers an undergraduate program for students pursuing a Practical Nursing Degree ("Program"); and,

WHEREAS, Kaplan Test Prep, a division of Kaplan, Inc. ("Kaplan"), has developed proprietary materials, including the NCLEX-PN Review Course ("Review Course"), to test students' knowledge and help students prepare for the Practical Nursing exam; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (3), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for materials or supplies that are not available from more than one potential bidder, including without limitation materials or supplies that are copyrighted; and,

WHEREAS, the College has determined it is in the best interests of the Program to enter into a contract with Kaplan so that the Program's students will have access to the Review Course including support and maintenance from Kaplan; and,

WHEREAS, Kaplan submitted a proposal to provide materials at a cost not to exceed \$125 per academic term per student, which represents no increase from the prior year; and,

WHEREAS, the cost of these services will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Kaplan, Inc. of Fort Lauderdale, Florida, for the Review Course with tuition fees set forth above.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

20. Resolution Authorizing Increase in Purchase of Dairy Products Approved Under Resolution #8 at November 22, 2022 Board of Trustees Meeting

WHEREAS, at its November 22, 2022 regular meeting, the Board of Trustees of Hudson County Community College awarded a contract to Dairyland USA Corporation ("Dairyland") under N.J.S.A 18A:64A-25.5 (a) (7) for the purchase of various dairy products for the Culinary Conference Center ("Services") for an amount not to exceed \$65,000; and,

WHEREAS, additional supplies were needed to maintain Culinary courses through the end of the fiscal year; and,

WHEREAS, the College wishes to amend its prior resolution to reflect that the cost of the Dairyland contract is \$93,174;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College amend the November 22, 2022 resolution awarding a contract for the Services to Dairyland of Bronx, New York, to increase the contract to a total amount not to exceed \$93,174.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

21. Resolution Authorizing Purchase of Point of Sale Systems for the North Hudson Café Project to be Funded from the American Rescue Plan (ARP) Grant

WHEREAS, Hudson County Community College ("College") needs to purchase a Point-of-Sale ("POS") system for the North Hudson Campus Café; and,

WHEREAS, the POS system for the North Hudson Campus Café needs to be the same POS system manufactured by MM Hayes that the College currently uses at the STEM Building; and,

WHEREAS, the MM Hayes system is proprietary in nature and only available to purchase through MM Hayes; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (3), a contract for materials or supplies that are not available from more than one potential bidder may be negotiated or awarded by the College without public bidding; and,

WHEREAS, MM Hayes has provided a quote to provide the POS system, in the total amount of \$70,544; and,

WHEREAS, the cost of the POS system will be funded from the American Rescue Plan (ARP) Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the purchase of the POS system from MM Hayes, Union City, New Jersey, as described herein at a cost not to exceed \$70,544;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-21.**

1) Resolution Awarding Contract for Wayfinding Services; 2) Resolution Rejecting All Bids for Award of Contract for 119 Newkirk Street Demolition; 3) Resolution Approving Architectural and Engineering Services On-Call List; 4) Resolution Authorizing Purchase of Turnkey Replacements for 870 Bergen Avenue Mezzanine HVAC Units; 5) Resolution Authorizing Award of Contract for Ground Maintenance Services at the Journal Square and North Hudson campuses; 6) Resolution Authorizing Purchase of Elevator Annunciators; 7) Resolution Authorizing Purchase of Replacement Computers; 8) Resolution Authorizing Renewal of Telephone System Maintenance Agreement; 9) Resolution Authorizing Renewal of Smart Net Maintenance and Technical Support; 10) Resolution Authorizing Renewal of Siteimprove for Website Support; 11) Resolution Authorizing Renewal of Dark Web Vulnerability Scan Software; 12) Resolution Authorizing Renewal of College Campus-Wide Software License Agreement; 13) Resolution Authorizing Renewal of Contract for Dental Insurance; 14) Resolution Authorizing Renewal of Contract with WW Grainger for Office of Facilities Supplies and Equipment; 15) Resolution Authorizing Renewal of Subscription Services for Gabert Library; 16) Resolution Authorizing Renewal of Achieving the Dream Contract; 17) Resolution Authorizing Purchasing Bid Threshold for Fiscal Year 2024; 18) Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program to be Funded by the Carl D. Perkins Grant; 19) Resolution Authorizing Renewal of Review and Testing Course for Practical Nursing Program to be Funded by the Carl D. Perkins Grant; 20) Resolution Authorizing Increase in Purchase of Dairy Products Approved Under Resolution #8 at November 22, 2022 Board of Trustees Meeting; and, 21) Resolution Authorizing Purchase of Point of Sale Systems for the North Hudson Café Project to be Funded from the American Rescue Plan (ARP) Grant.

INTRODUCED BY: Jeanette Peña

SECONDED BY: Harold Stahl

DATE: August 8, 2023

DeFazio, Edward	<u>AYE</u>
Doria, Joseph	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Gargiulo, Frank	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>ABSENT</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>

Netchert, William, Chair

AYE

8

Aye

0

Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

08/08/2023

Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Chrissto	Canales	Academic Counselor	August 10, 2023
Jamar	Johnson	Academic Counselor	June 29, 2023
Cynthia	Perez	Skills Simulation Lab Coordinator	July 27, 2023

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.*

2. APPOINTMENT OF FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Mark	Amaker	Support Analyst, NHC Campus	107	August 9, 2023	\$ 42,317.30
Malcolm	Kornegay	Support Analyst, JSQ Campus	107	August 9, 2023	\$ 45,992.08
Manuel	Lendorf	Support Analyst, JSQ Campus	107	August 9, 2023	\$ 46,338.36
Willie	Shirer	Senior Audio-Visual Analyst	110	August 9, 2023	\$ 51,938.29
Sargeant	Williams	Safety and Security Associate	103	August 28, 2023	\$ 36,500.00

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 2.*

3. APPOINTMENT OF TEMPORARY FULL-TIME STAFF

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Karina	Arango	Student Success Coach, Academic and Workforce Pathways Program (Grant-funded)	109	September 1, 2023	August 31, 2024	\$ 47,479.51
Michelle (Miki)	DeLaFleur	Interim Director of Patron Services	117	August 16, 2024	December 31, 2023	\$ 68,966.74
Machli	Joseph	Student Success Coach, NJ PLACE 2.0 (Grant-funded)	109	September 1, 2023	August 31, 2024	\$ 47,479.51
Fabiola	Ocean	Student Success Coach, Academic and Workforce Pathways Program (Grant-funded)	109	September 1, 2023	August 31, 2024	\$ 47,479.51

RECOMMENDATION: *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 3.*

4. APPOINTMENT OF FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Annual Salary
Sharon	Daughtry	Instructor, Business (Tenure-Track)	Inst	August 16, 2023	\$ 65,035.27
Sebastian	Pieciak	Instructor, Speech (Tenure-Track)	Inst	August 16, 2023	\$ 55,434.92
Soviesky	Pujols	Instructor, English (Tenure-Track)	Inst	August 16, 2023	\$ 60,726.15
Sonja	Radiger-Radovic	Instructor, ESL (Tenure-Track)	Inst	August 16, 2023	\$ 59,242.14
Keeley	Thornton	Instructor, ESL (Tenure-Track)	Inst	August 16, 2023	\$ 55,434.92
Benedetto J.	Youssef	Instructor, English (Tenure-Track)	Inst	August 16, 2023	\$ 55,434.92

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 4.

5. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY

First Name	Last Name	Title	Salary Grade	Effective Date	Anticipated End Date	Annual Salary
Sean	Hughs	Instructor, ESL (Non-tenured)	Inst	August 16, 2023	December 31, 2023	\$ 55,434.92
Michael A.	Lee	Instructor, Studio Arts (Non-tenured)	Inst	August 16, 2023	December 31, 2023	\$ 55,434.92
Tazio	Ruffilo	Instructor, Speech (Non-tenured)	Inst	August 16, 2023	December 31, 2023	\$ 55,434.92

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 5.

6. AUTHORIZATION OF PART-TIME STAFF THROUGH AUGUST 2024, AS NEEDED

FIRST NAME	LAST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Jennifer	Cruz-Marulanda	Academic Affairs	Office Assistant	OFFAST-252010	Pamela Bandyopadhyay
Marwa	Abdelgowad	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Erika	Andal	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Marlenne	Andalia	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Hafeda	Benounane	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach- 21-601021-505460	Kenny Fabara
Elissa	D'Aries	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Maryam	Edris	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara

Siham	El Basha	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Briana	Espinosa	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Vandita	Gupta	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Spencer	Jovellanos	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Farhan	Khan	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Stev	Lewis	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Nelson	Lovera	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Matthew	McClintock	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Regina	Morales Sevilla	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Shyam	Patel	ADJ Academic Support Services Department	Tutor	TUTOR-252010	Kenny Fabara
Marco	Scherillo	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Manesha	Singh	ADJ Academic Support Services Department	Tutor	Tutor-11-252010-505460	Kenny Fabara
Marolla	Youakim	ADJ Academic Support Services Department	CTE Academic Coach	CTE Academic Coach- 21-601021-505460	Kenny Fabara
Robert	Presar	Advancement	Bookkeeper	PTBOKP-255010	Nicole Johnson
Chrissto	Canales	Advisement	PT Advisor	PTADVISOR-200510	Gretchen Schulthes/ Jenny Henriquez
Samantha	Ramirez	Advisement	Office Assistant	OFFAST-200510	Jenny Henriquez
Madeline	Dyer	Center for Teaching, Learning, and Innovation	Office Assistant	OFFAST	Paula Roberson
Elliot	Erhunmwuosere	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Randi	Hawkins	College Libraries	Part Time Librarian	PTLRN-150510	John Hernandez
Priyanka	Mistry	Communications	Office Assistant	OFFAST-254005	Jennifer Christopher
Omar	Ashour	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Natalie	Brown	Continuing Education and Workforce Development	PT Student Success Coach	ACDCCH-103005	Catherina Mirasol
Ricardo	Camacho Jr.	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-605020	Samaya Yashayeva/ Anita Belle
Gabriel	Cisneros	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-605020	Samaya Yashayeva/ Anita Belle
Maria Lou Riza	Dejesus	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Denise	Dubron	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-605020	Samaya Yashayeva/ Anita Belle
Amal	Eddegouj	Continuing Education and Workforce Development	PT Healthcare Instructor and PT Instructor	HCINST-103005 and PTINST-102010	Samaya Yashayeva/ Chastity Farrell
Mariam	Elkholy	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Darius	Gilmore	Continuing Education and Workforce Development	PT Academic Coach	ACDCCH-603091	Catherina Mirasol
Patricia	Gonzalez Feliz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-605020	Anita Belle
Khurshed	Khan	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Faustina	Koffi	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-605020	Samaya Yashayeva/ Anita Belle
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-605020	Anita Belle
Elizabeth	Marrero	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-605020	Samaya Yashayeva/ Anita Belle
Abeer	Nouh	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-605020	Samaya Yashayeva/ Anita Belle

Adrianne	Payne	Continuing Education and Workforce Development	PT Instructor	PTINST-603091	Catherina Mirasol
Laverne	Ploom	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-605020	Anita Belle
Mark	Raines	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Muhammad	Rasheed	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Attiq	Rehman	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005 and HCINST-605020	Samaya Yashayeva/ Anita Belle
Julie	Rosario	Continuing Education and Workforce Development	PT Customer Service Assistant	CSTAST-102010	Chastity Farrell
Charles	Schaadt	Continuing Education and Workforce Development	PT Instructor	PTINST-603071	Anita Belle
Anna	Zielinski	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Shehzina	Ali	Educational Opportunity Fund	EOF PT Office Assistant	EOFPTOffAsst-505455	Jose M. Lowe
Jailyn	Bermudez	Educational Opportunity Fund	Office Assistant	EOFOFFASST-150515	Jose M. Lowe
Guadalupe Jeannette	Espinoza-Urizar	Educational Opportunity Fund	EOF Office Assistant	EOFPTOFFASS	Jose M. Lowe
Victoria	Migochi	Educational Opportunity Fund	Tutor Coordinator	EOFPTTUTOR-150515	Jose Lowe
Marolla	Youakim	Educational Opportunity Fund	EOF Tutor	EOFPTTUTOR	Jose Lowe
Daniel	Chasse	Grants/ STEM	Office Assistant	PTOSAST-602002	Azhar Mahmood
Kadira	Johnson	Hudson Helps Resource Center	Food Pantry Manager	PTRYMGR	Katherine Morales
Mohamed	Abdelkader	Information Technology Services	Part-Time Support Analyst	PT Support Analyst-253025	Kenneth B. Melewski
Mohammed	Ayub	Information Technology Services	Part-Time Support Analyst	PT Support Analyst-253025	Kenneth B. Melewski
Youstina	Semaan	Information Technology Services	Part Time Support Analyst	PT Support Analyst-253025	Kenneth B. Melewski
Wesley	Pena	Library Resource Center, NHC	Library Associate, Technology	NHCTEPT-150510	Lisa Bogart

Maryam	Arkkou	Office of Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Sweta	Sanghavi	Purchasing and Procurement	Purchasing Assistant	PTPURAS-253010	Jeff Roberson Jr.
Erick	Gamero	School of Humanities and Social Sciences	Academic Coach	AC-601012	Alison Wakefield
Anthony	Jenkins	School of Humanities and Social Sciences	Teaching CADC Test Prep Courses	WPCIN-101020	Jacquelyn DeLemos
Jedediah	Palmer	School of Humanities and Social Sciences	Part-time ESL Coordinator	PTESLCOOR	Alison Wakefield
Liana	Tabatadze	School of Humanities and Social Sciences	Part-time office Assistant	OFFAST-101020	Jacquelyn DeLemos
Mary Ellen	Cvek	School of Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori Byrd
Eileen	D'Alessio	School of Nursing and Health Professions	Skills Lab Tutor	TUTOR-101017	Lori Byrd
Carol	Fasano	School of Nursing and Health Professions	Skills Lab Tutor	PTSLT-101017	Lori Byrd
Jane	Githuka	School of Nursing and Health Professions	Skills Lab/Tutor	TUTOR-101017	Lori Byrd
Marcela	Gomez-Sanchez	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori Byrd
Fabiola	Josaphat	School of Nursing and Health Professions	Skills Lab/Tutor	TUTOR-101017	Lori Byrd
Victoria	Landa	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori Byrd
Susan	Lipyanka	School of Nursing and Health Professions	Skills Lab/Tutor	TUTOR-101017	Lori Byrd
Stanley	Parrales	School of Nursing and Health Professions	Skills Lab/Tutor	TUTOR-101017	Lori Byrd
Cynthia	Perez	School of Nursing and Health Professions	Skills Lab Assistant	PTSLA-101017	Lori Byrd
Jaymee	Quintal-Brual	School of Nursing and Health Professions	Skills Lab/Tutor	PTSLT-101017	Lori Byrd
Omega	Dickerson	Student Life and Leadership	Student Center Assistant	STUCENT-701000	Veronica Gerosimo
Keiry	Hernandez	Student Life and Leadership	Event Assistant	PTEVAST-701000	Veronica Gerosimo

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 6.

7. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS

First Name	Last Name	School/Office
Jamar	Johnson	Academic Affairs
Syed	Hasan	Academic Foundations, Mathematics
Bob	Maurer	Business, Culinary Arts, and Hospitality Management
Diana	Ramirez	Business, Culinary Arts, and Hospitality Management
Enmely	Soriano	Business, Culinary Arts, and Hospitality Management
Cristina	Vasquez	Business, Culinary Arts, and Hospitality Management
Alexandra	Cheron	English and ESL
Christa E.	Fazio	English and ESL
Zarui (Zara)	Migranyan-McKinney	English and ESL
Shree Vishal T.	Persaud	English and ESL
Kelly	Silva	English and ESL
Kelly	Silva	English and ESL
Haywood	Batchelor	Humanities and Social Sciences
Nicholas	Bellino	Humanities and Social Sciences
Tashany	Brown	Humanities and Social Sciences
Frank	Gioia	Humanities and Social Sciences
Lesley	Leslie	Humanities and Social Sciences
Lawrence	Lichtenfeld	Humanities and Social Sciences
Paula	Olveria	Humanities and Social Sciences
Randy	Perez	Humanities and Social Sciences
Loren	Ball	Nursing and Health Professions
Shine	Kannampilly	Nursing and Health Professions
Rina	Verma	Nursing and Health Professions
Ehab	Azmy	STEM
Vandita	Gupta	STEM
Noorsayed	Jami	STEM
Sajid	Riaz	STEM
Lilani	Seneviratne	STEM
Rajiv	Shah	STEM
Money	Verma	STEM
Syed Masood	Hasan	STEM

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 7.

8. MODIFICATIONS TO STAFFING TABLE

Current Approved Title	New Title/Classification	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
Executive Assistant to the Vice President for Finance	Senior Executive Assistant	Christopher Ciely	Salary Adjustment From: \$69,114 To: \$76,914	August 16, 2023
Dean, Academic Affairs and Assessment	Associate Vice President, Academic Affairs and Assessment	Heather DeVries	Salary Adjustment From: \$127,785.40 To: \$140,000	August 16, 2023
Associate Director, Human Resources (Benefits)	Director of Benefits and Compensation	Carmen McGuire	Salary Grade Change From: 115 to 117 Salary Change	August 16, 2023

			From: \$67,529 To: \$75,529	
Director, Center for Teaching, Learning, and Innovation	Classification Change From: Director I To: Director II	Paula Roberson	Salary Grade Change From 117 to 119 Salary Adjustment From: \$74,585 To: \$84,900	August 16, 2023
Coordinator, Human Resources	Assistant Director, Human Resources (Recruitment)	Stephanie Sergeant	Salary Grade Change From 109 to 113 Salary Adjustment From: \$47,751 To: \$54,751	August 16, 2023
Assistant Director, Human Resources (HRIS)	Associate Director, Human Resources Information Systems	N/A	Salary Grade Change From 113 to 115	August 9, 2023
Director of Faculty and Staff Development	Classification Change From: Director II To: Director I	N/A	Salary Grade Change From 119 to 117	August 9, 2023
Executive Assistant, Advancement	Advancement Operations Manager	N/A	Salary Grade 117	August 9, 2023

RECOMMENDATION:

The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Modifications listed above as Personnel Recommendation Item No 8.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in ***Item VIII., Personnel Recommendations 1-8.***

1) Resignations; 2) Appointment of Full-time Staff; 3) Appointment of Temporary Full-time Staff; 4) Appointment of Full-time Faculty; 5) Appointment of Temporary Full-time Faculty; 6) Authorization of Part-time Staff, as Needed; 7) Appointment of New Hire Adjunct Instructors; and 8) Modifications to Staffing Table.

INTRODUCED BY:

Harold Stahl

SECONDED BY:

Jeanette Peña

DATE:

August 8, 2023

DeFazio, Edward
Doria, Joseph
Gardner, Pamela
Gargiulo, Frank
Kenny, Roberta
Lee, Bakari
Peña, Jeanette
Rodriguez, Silvia
Stahl, Harold
Netchert, William, Chair

AYE

AYE

AYE

ABSENT

AYE

ABSENT

AYE

AYE

AYE

AYE

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

08/08/2023
Date

Supporting Documents



Office of Human Resources and Office of Academic Affairs Staffing Assessment and Proposal - August 2023

The following recommendations yield an estimated cost impact that is approximately revenue neutral due to attrition, with a significant net savings if any positions are filled internally.

1. Center for Teaching, Learning, and Innovation (CTLI) and Office of Faculty and Staff Development

- Dr. Paula Roberson is recommended for an adjustment from classification of **Director I/Grade 117 to Director II/Grade 119**, keeping the same working title of **Director of the Center for Teaching, Learning and Innovation**. The increased scope of responsibilities and college-wide impact would include leading the organization of College Service Day, Convocation, and Adjunct Faculty Orientation.
 - Salary adjustment from \$74,585 to \$84,900 at the new classification.
- Adjustment of the **Director of Faculty and Staff Development**, changing classification from **Director II/Grade 119 to Director I /Grade 117**. This role would not include leading College Service Day and Convocation planning, absorbed by CTLI. The role would include, however, additional responsibilities for the oversight and training of the employee development and performance review process, as well as oversight and training of the screening committee process.
 - The salary adjustment for an internal candidate would consider hybrid years of service with an estimated cost of **\$3,000**; net reduction of expense with retirement of incumbent.

2. Office of Human Resources

- Carmen McGuire, Associate Director (Benefits)/Grade 115, adjustment of title to **Director of Benefits and Compensation, Director I/Grade 117**, with additional oversight and day-to-day management of the Employee Classification and Compensation System, and Offboarding.
 - Salary adjustment from \$67,529 to \$75,529.
- Stephanie Sergeant, Coordinator, adjustment of title classification to **Assistant Director/Grade 113** with additional oversight of recruitment, and day-to-day management of the applicant tracking system.
 - Salary adjustment from \$47,751 to \$54,751.
- Vacant Assistant Director (HRIS and Payroll)/Grade 113 adjustment to **Associate Director/Grade 115** with greater scope of reporting, process improvement, and communication management.
 - The salary adjustment for an internal candidate would consider hybrid years of service with an estimated cost of **\$7,000**.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS

1. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

4. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Imaging Partners, Inc. for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, New Jersey Imaging Partners, Inc. has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with New Jersey Imaging Partners, Inc. whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and New Jersey Imaging Partners, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and New Jersey Imaging Partners, Inc., effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Riverside Medical Management, LLC d/b/a Riverside Medical Group for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Riverside Medical Management, LLC d/b/a Riverside Medical Group has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Riverside Medical Management, LLC d/b/a Riverside Medical Group whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Riverside Medical Management, LLC d/b/a Riverside Medical Group;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Riverside Medical Management, LLC d/b/a Riverside Medical Group, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Richmond University Medical Center for Clinical Experiences in Radiography

WHEREAS, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Richmond University Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Richmond University Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Richmond University Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Richmond University Medical Center, effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in Practical Nursing

WHEREAS, Hudson County Community College ("College") offers a Practical Nursing (PN) Certificate Program ("Program") through its School of Nursing and Health Professions; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center, effective September 15, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Alaris Health at Hamilton Park for Clinical Experiences for Students Enrolled in the Enhanced Certified Nurse Aide Program

WHEREAS, Hudson County Community College (“College”) offers an Enhanced Certified Nurse Aide Program (“Program”) through its School of Continuing Education and Workforce Development; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, Alaris Health at Hamilton Park has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with Alaris Health at Hamilton Park whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Alaris Health at Hamilton Park;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Alaris Health at Hamilton Park, retroactive to August 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and ManhattanView Center for Rehabilitation and Healthcare for Clinical Experiences for Students Enrolled in the Enhanced Certified Nurse Aide Program

WHEREAS, Hudson County Community College ("College") offers an Enhanced Certified Nurse Aide Program ("Program") through its School of Continuing Education and Workforce Development; and,

WHEREAS, the Program includes a clinical experience component; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

WHEREAS, ManhattanView Center for Rehabilitation and Healthcare has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with ManhattanView Center for Rehabilitation and Healthcare whereby students enrolled in the Program will be able to complete clinical experiences; and,

WHEREAS, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and ManhattanView Center for Rehabilitation and Healthcare;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and ManhattanView Center for Rehabilitation and Healthcare, retroactive to August 2, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Memorandum of Understanding Between Hudson County Community College and Cannabis Connoisseur

WHEREAS, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

WHEREAS, Cannabis Connoisseur shares this vision as it aspires to support HCCC students and community residents in benefitting from Cannabis legalization; and,

WHEREAS, Hudson County Community College ("College") offers non-credit and credit-bearing Cannabis programs ("Programs") through its School of Continuing Education and Workforce Development and its School of Business, Culinary Arts, and Hospitality Management, respectively; and,

WHEREAS, the College seeks to enter into a Memorandum of Understanding (“MOU”) with Cannabis Connoisseur, whereby the College and Cannabis Connoisseur will work collaboratively to provide internship, externship, and employment opportunities for HCCC students completing HCCC Cannabis courses; offer Cannabis-related workshops, training programs, and events; leverage resources for the promotion of each organization; and, contribute to scholarship funds for HCCC students directly or through support of HCCC Foundation events; and,

WHEREAS, this MOU will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the MOU between Hudson County Community College and Cannabis Connoisseur;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Cannabis Connoisseur, effective August 9, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

11. Proposed Agreement Between Hudson County Community College (HCCC) and CVS Pharmacy, Inc. for Externship Training Experiences for Students Enrolled in the Healthcare Support Staff Program

WHEREAS, Hudson County Community College (“College”) offers a Healthcare Support Staff Program (“Program”) through its School of Continuing Education and Workforce Development; and,

WHEREAS, the Program includes an externship training experience; and,

WHEREAS, the Program requires additional sites at which its students can fulfill the requisite externship training experiences; and,

WHEREAS, CVS Pharmacy, Inc. has the capacity to meet the needs of the Program; and,

WHEREAS, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with CVS Pharmacy, Inc., whereby students enrolled in the Program will be able to complete externship training experiences; and,

WHEREAS, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and CVS Pharmacy, Inc.;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and CVS Pharmacy, Inc., effective as of the date of last signature.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Nutley Board of Education for the Delivery of Culinary Arts Instruction for Academic Year 2023-24

WHEREAS, Hudson County Community College ("College") desires to enter into an Agreement ("Agreement") with the Nutley Board of Education ("Nutley BOE") for the delivery of dual credit instruction; and,

WHEREAS, the College agrees to provide dual credit instruction in Culinary Arts courses for high school students enrolled at Nutley High School; and,

WHEREAS, the term of the Agreement is September 1, 2023 through June 30, 2024 unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

WHEREAS, the Administration, and the Academic and Student Affairs Committee, recommend this Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Nutley Board of Education, effective September 1, 2023.

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-12:**

(1) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in Radiography; (2) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Hudson Hospital Opco LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in Radiography; (3) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and HUMCO Opco LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in Radiography; (4) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and New Jersey Imaging Partners, Inc. for Clinical Experiences in Radiography; (5) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Riverside Medical Management, LLC d/b/a Riverside Medical Group for Clinical Experiences in Radiography; (6) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Richmond University Medical Center for Clinical Experiences in Radiography; (7) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in Practical Nursing; (8) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Alaris Health at Hamilton Park for Clinical Experiences for Students Enrolled in the Enhanced Certified Nurse Aide Program; (9) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and ManhattanView Center for Rehabilitation and Healthcare for Clinical Experiences for Students Enrolled in the Enhanced Certified Nurse Aide Program; (10) Resolution Authorizing Memorandum of Understanding Between Hudson County Community College and Cannabis Connoisseur; (11) Proposed Agreement Between Hudson County Community College (HCCC) and CVS Pharmacy, Inc. for Externship Training Experiences for Students Enrolled in the Healthcare Support Staff Program; and, (12) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and Nutley Board of Education for the Delivery of Culinary Arts Instruction for Academic Year 2023-24.

INTRODUCED BY:

Pamela Gardner

SECONDED BY:

Silvia Rodriguez

DATE:

August 8, 2023

DeFazio, Edward
Doria, Joseph
Gardner, Pamela
Gargiulo, Frank
Kenny, Roberta
Lee, Bakari
Peña, Jeanette
Rodriguez, Silvia
Stahl, Harold
Netchert, William, Chair

AYE

AYE

AYE

ABSENT

AYE

ABSENT

AYE

AYE

AYE

AYE

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

08/08/2023
Date

Supporting Documents

[Click Here for Supporting Materials](#)

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

X. NEW BUSINESS

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING**

August 8, 2023

XI. ADJOURNMENT

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the August 8, 2023 meeting of the Hudson County Community College Board of Trustees be adjourned at 5:30 P.M.

INTRODUCED BY: Edward DeFazio

SECONDED BY: Joseph Doria

DATE: August 8, 2023

DeFazio, Edward	<u>AYE</u>
Doria, Joseph	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Gargiulo, Frank	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>ABSENT</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Aye 0 Nay

*****RESOLUTION ADOPTED*****

Alexa Riano
Signature of Recorder

08/08/2023
Date