

**HUDSON COUNTY COMMUNITY COLLEGE**  
**70 Sip Avenue**  
**Jersey City, NJ 07306**

**Regular Meeting – Board of Trustees**

**Tuesday, September 13, 2022**  
**5:00 P.M.**

**Mary T. Norton Board Room and Via Zoom**

Download the Zoom app onto a PC, Mac, iPad, iPhone, or Android device. Only members of the public who attend in person or download the Zoom app and join from a computer or mobile device will be able to participate during the Comments from the Public portion of the meeting.

Video functionality is available only to members of the Hudson County Community College Board of Trustees and staff as needed.

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/95257069768?pwd=VDlrYUR5OURGSDhLeVR1OUlpadnZQZz09>

Passcode: 702814

Telephone: (312) 626 6799

Webinar ID: 952 5706 9768

Passcode: 702814

Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments, and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board. Each speaker will participate via audio-only.

**AGENDA**

**I. CALL TO ORDER - FLAG SALUTE**

*Mr. Netchert*

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

*Joseph Doria*

*Karen Fahrenholz, Secretary/Treasurer*

*Pamela Gardner*

*Frank Gargiulo*

*Roberta Kenny*

*Bakari Lee, Vice Chair*

*William Netchert, Chair*

*Jasmine Ngin – Student Alumni Representative*

*Jeanette Peña*

*Christopher Reber, President*

*Silvia Rodriguez*

*Harold Stahl*

- III. COMMENTS FROM THE PUBLIC** *Mr. Netchert*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
- 1. *Student Government Association President's Report* *Ms. Elwir*
  - 2. *All College Council Chair's Report* *Dr. Cronrath*
  - 3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
- 1. *Minutes of Previous Meetings*
  - 2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Mr. Netchert*
- XI. ADJOURNMENT** *Mr. Netchert*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**September 13, 2022**

**II. ROLL CALL**

**Trustees:**

|                                                          |                |
|----------------------------------------------------------|----------------|
| Joseph Doria                                             | <u>PRESENT</u> |
| Karen Fahrenholz, Secretary/Treasurer                    | <u>PRESENT</u> |
| Pamela Gardner                                           | <u>PRESENT</u> |
| Frank Gargiulo                                           | <u>PRESENT</u> |
| Roberta Kenny                                            | <u>PRESENT</u> |
| Bakari Lee, Vice Chair                                   | <u>PRESENT</u> |
| William Netchert, Chair                                  | <u>PRESENT</u> |
| Jasmine Ngini, Student Alumni Representative, ex officio | <u>ABSENT</u>  |
| Jeanette Peña                                            | <u>ABSENT</u>  |
| Christopher Reber, President, ex officio                 | <u>PRESENT</u> |
| Silvia Rodriguez                                         | <u>PRESENT</u> |
| Harold Stahl                                             | <u>PRESENT</u> |

*This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Jersey Journal and The Star Ledger; filed with each office of the Hudson County Municipal Clerks; and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.*

### **MEETING INTRODUCTION**

*This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.*

*Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

***September 13, 2022***

***III. COMMENTS FROM THE PUBLIC***

*Ara Karakashian  
Lauren Drew*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

***September 13, 2022***

***IV. CLOSED SESSION***

*None*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**September 13, 2022**

**V. REPORTS**

1. *Student Government Association President's Report (S. Elwir)*

2. *All College Council Chair's Report (P. Cronrath)*

3. *President's Report (C. Reber)*

*Latino Advisory Council Presentation*

*Yeurys Pujols, Vice President for Diversity, Equity and Inclusion*

*Wendy Martinez, CEO, Atabey Consulting Group*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**September 13, 2022**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

**1. MINUTES OF PREVIOUS MEETING**

*The Minutes of the Regular Meeting of August 9, 2022 are herewith submitted to the Board Trustees for approval. (Attachment A)*

**Recommendation:**

*It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of August 9, 2022.*

**2. GIFTS, GRANTS, AND CONTRACTS REPORT**

*Hudson County Community College has received the following grants:*

*TITLE: The Ellucian Path Scholarship*

*AGENCY: Ellucian Foundation*

*PURPOSE OF GRANT: The charitable purpose of this grant is to help higher education institutions support students experiencing economic hardship by providing scholarship awards to individual student recipients*

*COLLEGE ADMINISTRATOR: Lisa Dougherty*

*COLLEGE CONTRIBUTION: \$0*

*AWARD AMOUNT: \$25,000.00*

*TITLE: College Readiness Now IX*

*AGENCY: New Jersey Office of the Secretary of Higher Education (OSHE)*

*PURPOSE OF GRANT: The College Readiness Now IX focuses on college readiness, expands student eligibility, allows for career pathways elements to be incorporated, and allows for two types of college credit components.*

*COLLEGE ADMINISTRATOR: Cristhian Altamirano*

*COLLEGE CONTRIBUTION: \$0*

*AWARD AMOUNT: \$53,255.00*

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.

**INTRODUCED BY:**BAKARI LEE**SECONDED BY:**PAMELA GARDNER**DATE:**September 13, 2022

|                          |               |
|--------------------------|---------------|
| Doria, Joseph            | <u>AYE</u>    |
| Fahrenholz, Karen        | <u>AYE</u>    |
| Gardner, Pamela          | <u>AYE</u>    |
| Gargiulo, Frank          | <u>AYE</u>    |
| Kenny, Roberta           | <u>AYE</u>    |
| Lee, Bakari              | <u>AYE</u>    |
| Peña, Jeanette           | <u>ABSENT</u> |
| Rodriguez, Silvia        | <u>AYE</u>    |
| Stahl, Harold            | <u>AYE</u>    |
| Netchert, William, Chair | <u>AYE</u>    |

9 Aye 0 Nay**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
Signature of Recorder

9/13/2022  
Date

**ATTACHMENT A**  
**ITEM VI - Minutes of the Previous Meeting**  
**Page | 1**

**HUDSON COUNTY COMMUNITY COLLEGE**

**Regular Meeting – Board of Trustees**  
**Tuesday, August 9, 2022**  
**5:00 P.M., via Zoom**

**MINUTES**

**PRESENT:** Joseph Doria; Karen Fahrenholz (Secretary/Treasurer); Pamela Gardner; Frank Gargiulo; Roberta Kenny; Bakari Lee (Vice Chair); William Netchert (Chair); Jeannette Peña; Christopher Reber; Silvia Rodriguez; and Harold Stahl.

*Counsel to the Board: David Blank, Esq., for Scarinci and Hollenbeck*

**ABSENT:** Jasmine Ngin (Student Alumni Representative)

- I. CALL TO ORDER - FLAG SALUTE**
- II. ROLL CALL**
- III. COMMENTS FROM THE PUBLIC - None**
- IV. CLOSED SESSION – None**
- V. REPORTS**

**1. All College Council Chair's Report**

*All College Council Chair, Dr. Peter Cronrath, offered the following report.*

Good evening, Trustees, Dr. Reber, and the HCCC community.

As we approach the start of the long-awaited 2022-23 football season, I would like to share a quote from Vince Lombardi: "Perfection is not attainable, but if we chase perfection, we can catch excellence." Hudson County Community College has achieved excellence in the past academic year with all that we have accomplished, and we will continue to chase perfection this coming year.

Tomorrow, the All College Council is holding the annual summer retreat to discuss new initiatives, goals, and various changes for the committees. One change will be the implementation of DEI Representatives on each standing committee to expand insight and initiatives started at last week's DEI Summer Retreat. I had the privilege of attending that event and want to congratulate Yeurys Pujols, Lilisa Williams, and Jose Lowe for kicking off the year with great energy and a heightened focus on creating change.

Another change is the leadership for a couple of ACC committees: for the Student Affairs Committee, Katherine Morales will take the helm, and Raffi Manjikian and Irma Williams, pending confirmation at the first meeting, will co-chair the Space and Facilities Committee.

As the semester approaches, the committee chairs and membership will continue to break down silos at the college, making a collaborative effort to work together on projects to reduce redundancy. This high-quality collaborative work will again assist in making HCCC a leader in

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 2**

community colleges' shared governance. One example of this is the compilation of syllabus statements that have been passed by the All College Council into an addendum in which all faculty will easily be able to attach these pages to the end of their syllabi. I believe this document will be mailed to the faculty in the coming weeks.

I look forward to sharing each committee's updated goals at the September Board of Trustees meeting.

Thank you for your time tonight, and enjoy the rest of the summer.

## **2. President's Report**

*President Reber offered the following remarks.*

Good evening, Trustees and colleagues. It's so nice to see you this evening following our July break from Board committee and full board meetings. I hope you all are having a great summer!

Dr. Cronrath, thank you for your report. We look forward to another productive year for the All College Council in support of the College's Mission.

Trustees, this evening's agenda includes quite a few grant awards. Fundamentally, these grants are bolstering our ability to serve students and the community with distinction, leading to students' goal accomplishment and degree completion. Our College's increasing recognition for excellence locally, statewide, and nationally is directly related to the growth of grants and other external funding. We thank many members of the HCCC Family for writing and submitting an expanding array of grant applications too numerous to discuss this evening.

Last week, the President's Advisory Council on Diversity, Equity and Inclusion offered and participated in a powerful and dynamic two-day retreat. Immediately following the retreat, we learned that Hudson County Community College will again receive *INSIGHT Into Diversity* Magazine's Higher Education Excellence in Diversity, or HEED, award. Last year, HCCC was one of nine community colleges nationally to be recognized by *INSIGHT Into Diversity* as a "Top College for Diversity." This year, we are one of just seven community colleges to be recognized as recipients of the 2022 HEED Award. This is a great point of pride for all in the HCCC Family, as everyone owns this work. Trustees, thank you for your strong support of our DEI initiatives!

At the DEI Retreat, Trustees Bakari Lee and Pamela Gardner were recognized by our Retreat Planning Committee for their strong and unwavering support of DEI as representatives of the Board of Trustees. Thank you so much for your leadership and support, Pam and Bakari!

Trustees, as you are aware, planning for our proposed Tower project has been underway for over six years. We thank Chairman Bill Netchert, members of the Capital Projects Advisory Committee, Dr. Nicholas Chiaravalloti, and so many others for their leadership and support of this project of enormous importance to Hudson County Community College's future. Included on this evening's agenda is a resolution to approve upcoming capital requests for project funding from the State of New Jersey through the Office of the Secretary of Higher Education.

I have invited Vice President Chiaravalloti to share an update on the significant progress of this project that will provide many new opportunities to serve our students and community and deliver on our mission at the next level of excellence.

*Nicholas Chiaravalloti offered remarks and presented [HCCC Academic Building-The Tower](#).*

Thank you, Chris.

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 3**

Chairman Netchert and Board members, thank you for this opportunity.

I am excited to provide an update on the Tower project. Let me begin by thanking everyone on our consulting team, especially NK Architects and MAST Construction, for their outstanding work. Ralph Rosenberg has joined us this evening to answer any questions you may have.

I also want to thank all the members of the HCCC community for their input. I think this final plan reflects that collaboration, and, once completed, will serve our students, faculty and staff for decades to come.

As many of you know, the Tower is the culmination of Hudson County Community College's Facilities Master Plan. The vision established by the Board of Trustees is a central, vertical, technologically advanced urban campus.

The new 11 story, 148,000 square-foot structure will conclude a broader goal of consolidation that allows the College to have a new, large, and central campus facility that will replace the small, segregated and aging buildings currently in use.

In particular, the aerial view gives a sneak peek of our wayfinding project, which is underway. Although we do not have a final design, we plan to improve our building signage throughout our campuses. We want to ensure that our students and the surrounding community know where to find us.

The core programs included in the Tower have not changed:

- New and expanded spaces for student services;
- Centralized offices for Continuing Education and Workforce Development (CEWD);
- Full-size NCAA gymnasium and fitness center;
- Twenty-four (24) new state-of-the-art classrooms;
- New Continuing Education and Workforce Development health lab and exercise science lab;
- Black Box Theatre; and,
- Administrative offices.

Each level has undergone significant tweaking since our last presentation based on feedback and space limitations.

The front entrance will be a welcoming two-story lobby area. We hope this creates the wow factor for our community as well as visitors.

The ground level includes One Stop Services; Enrollment and Bursar Offices; Veterans Services; and Early College offices. We have also added multiple computer stations for students to fill out necessary enrollment materials. We also have created an outdoor student plaza that will be accessible to the HCCC community.

The vision is to incorporate the ground floor of 2 Enos into the Tower, and relocate the Testing Center, our bookstore, and some food services into this retail space. This retail space will allow HCCC to begin converting Enos Street into a vibrant urban corridor.

The second level leads directly to a student lounge area after taking the stairwell or elevators. This level also includes a full-size NCAA gymnasium and locker rooms, some offices, and storage areas. Most of the current work on this floor is unseen and focused on AV/IT details. We include

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 4**

the technology that allows this gym to also function as a large multipurpose space by placing a lot of conduits and LED screens.

The third level includes a new fitness lab and wellness center with exercise equipment, offices, a classroom, as well as a running track.

I would also point out that each floor incorporates an “all gender” restroom and each classroom in the Tower will have ITV capabilities.

The fourth level is home to Hudson Scholars and our EOF Offices, a Black Box Theatre, another common space, the Learning Lab, and access to a roof terrace. This level is envisioned as another livable space that we’ll be able to use for multiple activities. The rooftop terrace will be accessible to our students. Similar to steps taken at our North Hudson Campus and Gabert Library, we continue to seek opportunities to create outdoor community space.

The fifth level hosts Financial Aid and classrooms.

The sixth level includes Academic Advisement and Counseling, classrooms, and faculty offices. I want to thank those faculty members who took the time to provide critical input into the design of this space. I am really proud of the final result and cannot wait to see how it functions.

The seventh level houses Transfer Center and Career Services, the University Center, and more classrooms. I want to point out that in order to improve the efficiency of space while maintaining some confidentiality, you will notice “hotel” offices. These are simply spaces not assigned to any specific individual but rather to be used when privacy is required.

The eighth level has Continuing Education and Workforce Development Offices, the CEWD Health Lab, and general classrooms.

The ninth level has Human Resources and additional classrooms.

The tenth level includes Institutional Research, Advancement, Communications and Grants, and the Finance Offices.

Next, the eleventh level is where we find the Academic Affairs Office and President's Office, as well as the Board Room with a terrace. It is envisioned that this terrace will be open only for certain events.

Finally, the rooftop is where we find mechanicals and our new server room.

When completed, the new mid-rise tower will be the core central building for the College’s Journal Square campus. The building will be designed and constructed to meet LEED Silver certification as a minimum standard.

A few additional but important points:

First, the current budget for the project is \$91.1 million. We have identified roughly \$56 million of funding and are working with the County, as well as seeking additional state, federal, and private funding to finance the last \$35 million needed to pay for the project. I am hopeful we will have this \$35 million question answered this fall.

Second, final drawings and bid documents are due in September. We are on schedule to ask the Board of Trustees to authorize the advertisement for general construction bids at its September 13, 2022 meeting. We hope to begin construction in Spring/Summer 2023.

**ATTACHMENT A****ITEM VI - Minutes of August 9, 2022 Meeting****Page | 5**

I know I often refer to this project as complicated, and it is. But I will tell you that I do see the light at the end of this tunnel.

I also want to make sure it is clear that we need this building. This is not a vanity project. Similar to Culinary, STEM, our North Hudson Campus, the Library, and the Student Center, we are only undertaking this project because it permits us the opportunity to better serve our students. It provides better learning and teaching spaces, centralizes our student services, and continues the progress that Hudson has made since its founding in 1974 in a few borrowed offices.

Thank you for the opportunity to speak.

*President Reber resumed his remarks.*

Thanks so much, Nicholas, Chairman Netchert, and all involved in bringing our long-anticipated Tower project to fruition.

Trustees, this concludes my report.

Nicholas and I would be happy to entertain any questions or comments you might have.

*Chairman Netchert offered the following remarks.*

Very good report, Nicholas. Ralph, great job, as always. It's a dream.

At some point, we will need to do a presentation like this for the County Executive and Finance department if they're willing to give us 15 or 20 minutes, so they can see what we're asking them to do. It is special if you lived and grew up here when no one knew what Hudson County Community College was. Now, we are proud of what we will make of it.

We hope to get positive results from Trenton on some of our asks. Then lean on our Board members who have relationships with our legislators and apply pressure. Every dollar we receive from somewhere else is a dollar less the taxpayers or HCCC will eventually have to be responsible for if and when we borrow the money from the county. We will try our best to fill in some of those voids by getting grants, low-interest loans, anchor tenant projects, or in any other possible way.

*Trustee Gardner offered the following remarks.*

I will tell you, I'm awfully excited. The community will be excited.

I'm looking forward to it, and it's just an excellent idea for Hudson County, our school, and the community. Thanks for the hard work. However, we have a lot of hard work to do, and it will be done.

## **VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

1. *The Minutes of the Regular Meeting of June 14, 2022, were approved.*
2. *Gifts, Grants, and Contracts Report*

Hudson County Community College has received the following grants:

**Title:** Adult Transition Center

**Agency:** Office of the Secretary of Higher Education (OSHE)

**ATTACHMENT A****ITEM VI - Minutes of August 9, 2022 Meeting****Page | 6**

**Purpose of Grant:** This grant aims to provide students with developmental disabilities the support and resources necessary to experience more successful transitions from secondary school to postsecondary education and adult employment, and promote independent living opportunities by providing appropriate skills to be successful.

**College Administrator:** Lori Margolin

**College Contribution:** \$0

**Award Amount:** \$250,000.00

**Title:** All Within My Hands Foundation: "The Metallica Scholars Initiative"

**Agency:** American Association of Community Colleges (AACC)

**Purpose of Grant:** The initiative's purpose is to provide direct support to community colleges to enhance career and technical education programs.

**College Administrator:** Dr. Heather Devries and Lori Margolin

**College Contribution:** \$0

**Award Amount:** \$100,000.00

**Title:** Supplemental Support Under the American Rescue Plan (SSARP)

**Agency:** U.S. Department of Education

**Purpose of Grant:** To support unmet needs due to the coronavirus.

**College Administrator:** Geoffrey Sims

**College Contribution:** \$0

**Award Amount:** \$2,711,622.00

**Title:** New Jersey Pathways to Career Opportunities

**Agency:** New Jersey Community College Consortium for Workforce and Economic Development

**Purpose of Grant:** The Pathways initiative brings together employers, industry associations, labor unions, educational institutions, and workforce development partners to provide students, adult learners, and workers the education and career pathways they need to find new careers and earn competitive wages, and to ensure that employers have access to a highly skilled, innovative workforce to meet critical labor market needs.

**College Administrator:** Lori Margolin and Dr. Burl Yearwood

**College Contribution:** \$0

**Award Amount:** \$336,200.00

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 7**

**Title:** Gateway to Innovation 2.0

**Agency:** JPMorgan Chase Foundation

**Purpose of Grant:** The goal of the Gateway to Innovation Program is to provide upward social and economic mobility aligned with workforce and community needs.

**College Administrator:** Lori Margolin

**College Contribution:** \$0

**Award Amount:** \$200,000.00

*Introduced by: Bakari Lee*  
*Seconded by: Jeannette Peña*

*10 Ayes.....0 Nays*

*Resolutions Adopted*

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-19:**

1. Resolution Approving OSHE Grant Application was approved.
2. Resolution Approving OSHE Funding was approved.
3. Resolution Awarding Contract for Professional Architectural and Engineering Services for Tower Project at Enos and Jones Street, to be funded from Chapter 12 funds at a cost not to exceed \$971,000, was approved.
4. Resolution Authorizing Architectural and Engineering Services On-Call List, to be considered for an award of contract, was approved.
5. Resolution Authorizing Purchase and Installation of HVAC Turnkey Replacement, to be funded from Chapter 12 at a cost not to exceed \$630,898, was approved.
6. Resolution Awarding Contract for Wayfinding Services, to be funded from Chapter 12 at a cost not to exceed \$182,000, was approved.
7. Resolution Authorizing Purchase of Laptops, to be funded by the American Rescue Plan (ARP) Grant at a cost not to exceed \$501,386, was approved.
8. Resolution Authorizing Purchase of SmartNet Technical Support and Hardware Coverage for New ITV Systems, to be funded from the operating budget at a cost not to exceed \$130,996, was approved.
9. Resolution Authorizing Purchase of Redundant Connection Upgrade for Internet Services, to be funded from the operating budget at a cost not to exceed \$29,955, was approved.
10. Resolution Authorizing Renewal of SmartNet Technical Support and Hardware Coverage, to be funded from the operating budget at a cost not to exceed \$55,502, was approved.
11. Resolution Authorizing Renewal of Dark Web Vulnerability Scan Software, to be funded from the operating budget at a cost not to exceed \$55,275, was approved.

**ATTACHMENT A****ITEM VI - Minutes of August 9, 2022 Meeting****Page | 8**

12. Resolution Authorizing Renewal of College Campus-Wide Software License Agreement, to be funded from the operating budget at a cost not to exceed \$89,388, was approved.
13. Resolution Authorizing Renewal of Advanced Email Security Protection Software, to be funded from the operating budget at a cost not to exceed \$53,936, was approved.
14. Resolution Authorizing Renewal of Personal Hot Spots, to be funded from the operating budget at a total cost of \$36,000, was approved.
15. Resolution Authorizing Renewal of Contract with W.W. Grainger for Facilities Department Supplies and Equipment, to be funded from the operating budget at a cost not to exceed \$60,000, was approved.
16. Resolution Authorizing Renewal of Consultation Services for Latino Outreach, to be funded from the operating budget at a cost not to exceed \$72,000, was approved.
17. Resolution Authorizing Renewal of *Achieving the Dream* Contract, to be funded from the operating budget for one year at a total cost of \$50,500, was approved.
18. Resolution Authorizing Purchasing Bid Threshold for Fiscal Year 2023 was approved.
19. Resolution Authorizing Renewal of Review and Testing Course for Nursing Program, to be funded by the Carl D. Perkins Grant, was approved.

*Introduced by: Bakari Lee*

*Seconded by: Pamela Gardner*

*10 Ayes.....0 Nays*

*Resolutions Adopted*

**VIII. PERSONNEL RECOMMENDATIONS 1-10:****1. RETIREMENT**

| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>            | <b>Effective Date</b> |
|-------------------|------------------|-------------------------|-----------------------|
| Sheila            | Dynan            | Dean of Student Success | September 1, 2022     |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.*

**2. RESIGNATIONS**

| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>                      | <b>Effective Date</b> |
|-------------------|------------------|-----------------------------------|-----------------------|
| James             | Cox              | Director, Library Patron Services | September 7, 2022     |
| Rashida           | David            | Grant Project Director            | July 1, 2022          |
| Prachi            | Patel            | Student Services Assistant        | July 22, 2022         |
| Michelle          | Rios-Araque      | Student Success Coach             | July 6, 2022          |
| Wim Anneke O      | Shepherd         | Senior Accountant                 | July 29, 2022         |
| Angelica          | Villalta         | Academic Counselor                | July 13, 2022         |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 9**

**3. APPOINTMENT OF STAFF**

| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>                                                             | <b>Effective Date</b> | <b>Annual Salary</b> |
|-------------------|------------------|--------------------------------------------------------------------------|-----------------------|----------------------|
| Natalia           | Da Silva         | Development Coordinator, Advancement                                     | August 10, 2022       | \$ 53,000.00         |
| Brianna           | Heim             | Customer Service Manager, Continuing Education and Workforce Development | August 10, 2022       | \$ 46,096.61         |
| Jedediah          | Palmer           | Director, ESL and Academic Foundations English                           | August 10, 2022       | \$ 75,000.00         |
| Cynthia           | Perez            | Skills Lab Simulation Coordinator                                        | August 10, 2022       | \$ 65,000.00         |
| Nicole            | Sanchez          | Accountant                                                               | September 1, 2022     | \$ 55,000.00         |
| Ridhdhi           | Shah             | Au Pair Coordinator, Continuing Education and Workforce Development      | August 10, 2022       | \$ 46,096.61         |
| Alison            | Wakefield        | Dean, Humanities and Social Sciences                                     | August 10, 2022       | \$ 130,000.00        |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 3.*

**4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF**

| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>                                                             | <b>Effective Date</b> | <b>Anticipated End Date</b> | <b>Annual Salary</b> |
|-------------------|------------------|--------------------------------------------------------------------------|-----------------------|-----------------------------|----------------------|
| Andy              | Adler            | Academic Counselor (Grant-funded)                                        | August 1, 2022        | May 23, 2023                | \$ 48,000.00         |
| Dan               | Brookes          | Business Developer (Grant-funded)                                        | September 1, 2022     | November 30, 2022           | \$ 69,628.00         |
| Denisse           | Carrasco         | Healthcare Coordinator, Gateway to Innovation (Grant-funded)             | August 10, 2022       | May 23, 2023                | \$ 46,096.61         |
| Shuang            | De Jesus         | Academic Counselor (Grant-funded)                                        | August 1, 2022        | May 23, 2023                | \$ 48,000.00         |
| Laurice           | Dukes            | Program Manager, Gateway to Innovation (Grant-funded)                    | August 10, 2022       | May 23, 2023                | \$ 54,933.00         |
| Evani             | Greene           | Student Success Coach, Gateway to Innovation (Grant-funded)              | August 10, 2022       | May 23, 2023                | \$ 46,096.61         |
| Afrodita          | Hernandez        | Student Success Coach, Gateway to Innovation (Grant-funded)              | August 10, 2022       | May 23, 2023                | \$ 46,096.61         |
| Ana Emily         | Hernandez        | Senior Lab Assistant                                                     | August 10, 2022       | January 5, 2023             | \$ 32,760.00         |
| Josh              | Mariscal         | Academic Counselor (Grant-funded)                                        | August 1, 2022        | May 23, 2023                | \$ 48,000.00         |
| Hiram             | Miranda          | Technology and Finance Coordinator, Gateway to Innovation (Grant-funded) | August 10, 2022       | May 23, 2023                | \$ 46,096.61         |
| Frans Arturo      | Moncayo          | Academic Counselor (Grant-funded)                                        | August 1, 2022        | May 23, 2023                | \$ 48,000.00         |
| Jasmine           | Pascua           | Receiving Clerk                                                          | August 15, 2022       | June 30, 2023               | \$ 38,000.00         |
| Marissa           | Rodriguez-Gomes  | Academic Counselor (Grant-funded)                                        | August 1, 2022        | May 23, 2023                | \$ 48,000.00         |
| Eunice            | Roman            | Program Assistant, Career Advance USA (Grant-funded)                     | August 10, 2022       | June 30, 2023               | \$ 43,000.00         |
| Maria Lita        | Sarmiento        | Alumni Manager (Grant-funded)                                            | September 1, 2022     | November 30, 2022           | \$ 56,086.00         |
| Ilyana            | Vialva           | Job Developer, Career Advance USA (Grant-funded)                         | August 10, 2022       | June 30, 2023               | \$ 46,096.61         |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

**5. APPOINTMENT OF FULL-TIME FACULTY**

| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>                                | <b>Effective Date</b> | <b>Annual Salary</b> |
|-------------------|------------------|---------------------------------------------|-----------------------|----------------------|
| Jonathan          | Cabrera          | Instructor, Criminal Justice (Tenure-track) | August 16, 2022       | \$ 56,892.06         |
| Christopher       | Cody             | Instructor, History (Tenure-track)          | August 16, 2022       | \$ 57,282.07         |
| Yavuz Birol       | Guner            | Instructor, Cyber Security (Tenure-track)   | August 16, 2022       | \$ 56,252.31         |

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 10**

|          |           |                                                       |                 |    |           |
|----------|-----------|-------------------------------------------------------|-----------------|----|-----------|
| Raffi    | Manjikian | Instructor, Chemistry (Tenure-track)                  | August 16, 2022 | \$ | 58,143.78 |
| Josue    | Perez     | Instructor, Philosophy (Tenure-track)                 | August 16, 2022 | \$ | 55,434.92 |
| Kate     | Thurman   | Instructor, Sociology (Tenure-track)                  | August 16, 2022 | \$ | 55,434.92 |
| Michelle | Vera      | Bilingual Instructor, ESL (Grant-funded, Non-tenured) | August 16, 2022 | \$ | 65,000.00 |
| Saliha   | Yagoubi   | Bilingual Instructor, ESL (Grant-funded, Non-tenured) | August 16, 2022 | \$ | 65,000.00 |

**RECOMMENDATION:** The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 5.

**6. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY**

| First Name | Last Name | Title                                                      | Effective Date  | Anticipated End Date | Annual Salary |
|------------|-----------|------------------------------------------------------------|-----------------|----------------------|---------------|
| Annie      | Barran    | Instructor, Nursing                                        | August 16, 2022 | December 31, 2022    | \$ 55,434.92  |
| Gabriel    | Holder    | Instructor, Medical Billing and Coding Certificate Program | August 16, 2022 | December 31, 2022    | \$ 55,434.92  |
| Mitra      | Pedrami   | Instructor, ESL                                            | August 16, 2022 | December 31, 2022    | \$ 55,434.92  |

**RECOMMENDATION:** The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 6.

**7. AUTHORIZATION OF PART-TIME STAFF THROUGH AUGUST 2023, AS NEEDED**

| FIRST NAME | LAST NAME       | DEPARTMENT                               | TITLE | POSITION ID     | SUPERVISOR   |
|------------|-----------------|------------------------------------------|-------|-----------------|--------------|
| Erika      | Andal           | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Ayman      | Azab            | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Maher      | Bekhit          | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Claire     | Busing          | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Joseph     | Colicchio       | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Omnia A.   | Daoud           | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Elissa     | D'Aries         | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Maryam     | Edris           | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Briana     | Espinosa        | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Rahma      | Gado            | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Spencer    | Jovellanos      | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Stev       | Lewis           | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Matthew    | McClintock      | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |
| Regina     | Morales Sevilla | ADJ Academic Support Services Department | Tutor | PT Tutor-150505 | Kenny Fabara |

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 11**

|            |                |                                                |                            |                       |                               |
|------------|----------------|------------------------------------------------|----------------------------|-----------------------|-------------------------------|
| Dhruvi     | Patel          | ADJ Academic Support Services Department       | Tutor                      | PT Tutor-150505       | Kenny Fabara                  |
| James      | Pereira Shorey | ADJ Academic Support Services Department       | Tutor                      | PT Tutor-150505       | Kenny Fabara                  |
| Samikshya  | Poudel         | ADJ Academic Support Services Department       | Tutor                      | PT Tutor-150505       | Kenny Fabara                  |
| Erika      | Ramirez        | ADJ Academic Support Services Department       | Tutor                      | PT Tutor-150505       | Kenny Fabara                  |
| Manesha    | Singh          | ADJ Academic Support Services Department       | Tutor                      | PT Tutor-150505       | Kenny Fabara                  |
| Farhan     | Khan           | ADJ Academic Support Services Department       | Tutor                      | PT Tutor-150505       | Kenny Fabara                  |
| Robert     | Presar         | Advancement                                    | Bookkeeper                 | Bookkeeper            | Nicole Johnson                |
| Priyanka   | Mistry         | Communications                                 | Office Assistant           | OFFAST                | Jennifer Christopher          |
| Omar       | Ashour         | Continuing Education and Workforce Development | PT Instructor              | PTINST-102010         | Chastity Farrell              |
| Sabrina    | Cates          | Continuing Education and Workforce Development | PT Healthcare Instructor   | HCINST-103005, 601515 | Samaya Yashayeva/ Anita Belle |
| Gabriel    | Cisneros       | Continuing Education and Workforce Development | PT Healthcare Instructor   | HCINST-103005, 601515 | Samaya Yashayeva/ Anita Belle |
| Maria      | Dejesus        | Continuing Education and Workforce Development | PT Instructor              | PTINST-102010         | Chastity Farrell              |
| Denise     | Dubron         | Continuing Education and Workforce Development | PT Healthcare Instructor   | HCINST-103005, 601515 | Samaya Yashayeva/ Anita Belle |
| Tika       | Khan           | Continuing Education and Workforce Development | PT Healthcare Instructor   | HCINST-103005, 601515 | Samaya Yashayeva/ Anita Belle |
| Khurshed   | Khan           | Continuing Education and Workforce Development | PT Instructor              | PTINST-102010         | Chastity Farrell              |
| Victor     | Moruzzi        | Continuing Education and Workforce Development | PT Instructor              | PTINST-103005         | Catherina Mirasol             |
| Abeer      | Nouh           | Continuing Education and Workforce Development | PT Healthcare Instructor   | HCINST-103005, 601516 | Samaya Yashayeva/ Anita Belle |
| Attiq      | Rahman         | Continuing Education and Workforce Development | PT Healthcare Instructor   | HCINST-103005, 601515 | Samaya Yashayeva/ Anita Belle |
| Ericka     | Ramos          | Continuing Education and Workforce Development | PT Instructor              | PTINST-102010         | Chastity Farrell              |
| Julie Rose | Rosario        | Continuing Education and Workforce Development | Customer Service Associate | CASREP-102010         | Chastity Farrell              |
| Katrina    | Segers         | Continuing Education and Workforce Development | PT Healthcare Instructor   | HCINST-103005, 601515 | Samaya Yashayeva/ Anita Belle |
| Robert     | Sieg           | Continuing Education and Workforce Development | PT Instructor              | PTINST-103005         | Catherina Mirasol             |
| Andrea     | Smith          | Continuing Education and Workforce Development | PT Healthcare Instructor   | HCINST-103005, 601515 | Samaya Yashayeva/ Anita Belle |
| Katherine  | Sorto          | Continuing Education and Workforce Development | PT Instructor              | PTINST-102010         | Chastity Farrell              |

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 12**

|           |               |                                                |                              |                       |                               |
|-----------|---------------|------------------------------------------------|------------------------------|-----------------------|-------------------------------|
| Kieyeitha | Ward          | Continuing Education and Workforce Development | PT Healthcare Instructor     | HCINST-103005, 601516 | Samaya Yashayeva/ Anita Belle |
| Victoria  | Migochi       | Educational Opportunity Fund                   | Office Assistant             | OFFAST-603044         | Jose Lowe                     |
| Samantha  | Ramirez       | Educational Opportunity Fund                   | Office Assistant             | OFFAST-603044         | Jose Lowe                     |
| Omnia     | Daoud         | English and ESL                                | PT Tutor                     | TUTOR-601011          | Patrizia Barroero             |
| Beverly   | Figeroa       | English and ESL                                | PT Tutor                     | TUTOR-601011          | Patrizia Barroero             |
| Hamideh   | Garagyaraghi  | English and ESL                                | PT Tutor                     | TUTOR-601011          | Patrizia Barroero             |
| Janna     | Gervais       | English and ESL                                | ESL Tutor                    | TUTOR-601011          | Patrizia Barroero             |
| Matthew   | Gomez         | English and ESL                                | PT Tutor                     | TUTOR-601011          | Patrizia Barroero             |
| Miguel    | Lumbao        | English and ESL                                | PT Tutor                     | TUTOR-601011          | Patrizia Barroero             |
| Sarah     | Yagoubi       | English and ESL                                | PT Tutor                     | TUTOR-601011          | Patrizia Barroero             |
| Saliha    | Yagoubi       | English and ESL                                | PT Tutor                     | TUTOR-601011          | Patrizia Barroero             |
| Kadira    | Johnson       | Hudson Helps Resource Center                   | Food Pantry Manager          | Food Pantry           | Katherine Morales             |
| Mariam    | Basta         | Information Technology Services                | Instructional Lab Assistant  | INSTLAB               | Diana Perez                   |
| Rahul     | Chawaria      | Information Technology Services                | Instructional Lab Assistant  | INSTLAB               | Diana Perez                   |
| Ohm       | Patel         | Information Technology Services                | Instructional Lab Assistant  | INSTLAB               | Diana Perez                   |
| Jorge     | Hernandez     | Information Technology Services                | Instructional Lab Assistant  | INSTLAB               | Diana Perez                   |
| Elliot    | Erhunmwusere  | Library Resources Center                       | Library Associate-Technology | PTLRTEC-150510        | Jing Yang                     |
| Wesley    | Pena          | Library Resources Center                       | Library Associate-Technology | PTLRTEC-150510        | Jing Yang                     |
| Lisa      | Alvarez       | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Lisa      | Alvarez       | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Ana-Maria | Botea         | Nursing and Health Sciences                    | Office Assistant             | OFFAST-101017         | Carol Fasano                  |
| Eileen    | D' Alessio    | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Roslyn    | Gourdine      | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Fabiola   | Josaphat      | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Victoria  | Landa         | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Susan     | Lipyanka      | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Miriam    | Masias        | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Stanley   | Parrales      | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Jaymee    | Quintal-Brual | Nursing and Health Sciences                    | Skills Lab Tutor             | OFFAST-101017         | Carol Fasano                  |
| Reina     | Vinas         | Nursing and Health Sciences                    | Skills Lab Tutor             | 101017                | Carol Fasano                  |
| Mohammad  | Matari        | STEM                                           | Biology Lab Assistant        | 11-101015-505455      | Burl Yearwood                 |
| Keiry     | Hernandez     | Student Activities                             | Student Activities           | STUCENT-701000        | Veronica Gerosimo             |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 7.*

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 13**

**8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS**

| <b>First Name</b> | <b>Last Name</b> | <b>Department</b>                                   |
|-------------------|------------------|-----------------------------------------------------|
| Sylveria          | Ahamefule        | Nursing and Health Sciences                         |
| Marcin            | Baranowski       | STEM                                                |
| Gabriel           | Chelala          | ESL                                                 |
| Jennifer          | Cruz-Marulanda   | Academic Affairs/ CSS                               |
| Brianna           | Daly             | Nursing and Health Sciences                         |
| Elissa            | D'Aries          | Academic Affairs/ CSS                               |
| Miao En           | Dong             | Nursing and Health Sciences                         |
| Faiza             | Fayyaz           | STEM                                                |
| Jessica           | Gonzalez         | Business, Culinary Arts, and Hospitality Management |
| Tyquan            | Grant            | Nursing and Health Sciences                         |
| Anthony           | Jenkins          | Humanities and Social Sciences                      |
| Catherine         | Muhia            | Nursing and Health Sciences                         |
| Jonathan          | Sanders          | Nursing and Health Sciences                         |
| Nakia             | Santos           | Academic Affairs/ CSS                               |
| Mazher            | Usmani           | STEM                                                |
| Kyle              | Woolley          | STEM                                                |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 8.*

**9. MODIFICATIONS TO STAFFING TABLE**

| <b>Current Approved Title</b>            | <b>New Title/ Deleted Title (if applicable)</b> | <b>Incumbent (If applicable)</b>    | <b>Salary Adjustment (If applicable)</b> | <b>Effective Date</b> |
|------------------------------------------|-------------------------------------------------|-------------------------------------|------------------------------------------|-----------------------|
| N/A                                      | Strategic Marketing Director                    | N/A                                 | N/A                                      | August 10, 2022       |
| Coordinator, Writing and Tutoring Center | Coordinator, STEM and Business Tutorial Center  | Rodrigo Romea (Temporary Full-time) | \$46,096.61                              | August 10, 2022       |
| Instructional Technologist               | Instructional Designer                          | N/A                                 | N/A                                      | August 10, 2022       |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Modifications to Staffing Table listed above as Personnel Recommendation Item No 9.*

**10. RESOLUTION TO APPROVE POLICY ON ENGINEERING AND OPERATIONS**

**WHEREAS,** *the Board of Trustees ("Board") is committed to ensuring regular review and updates of the College's policies; and,*

**WHEREAS,** *the President, Administration, and Personnel Committee recommend implementation of the Policy on Engineering and Operations; and,*

**WHEREAS,** *the Board will delegate to the President the responsibility to develop procedures and guidelines for the implementation of these policies;*

**NOW, THEREFORE, BE IT RESOLVED** *that the Board of Trustees approve the attached policy.*

**BE IT FURTHER RESOLVED** *that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.*

**ATTACHMENT A****ITEM VI - Minutes of August 9, 2022 Meeting****Page | 14**

The Board of Trustees approved the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-10.**

1) Resignations; 2) Appointment of Staff; 3) Appointment of Temporary Full-time Staff; 4) Appointment of Full-time Faculty; 5) Reappointment of Full-time Tenure-track Faculty; 6) Reappointment of Full-time Lecturers; 7) Authorization of Part-time Staff, as Needed; 8) Appointment of New Hire Adjunct Instructors; 9) Modifications to Staffing Table; and, 10) Policy on Engineering and Operations.

*Introduced by: Harold Stahl*  
*Seconded by: Frank Gargiulo*

10 Ayes.....0 Nays

*Resolutions Adopted*

**Attachment for Item VIII., Personnel Recommendation #10:**

**POLICY ON ENGINEERING AND OPERATIONS**

**Purpose:**

The purpose of this policy on Engineering and Operations is to ensure effective and efficient stewardship of existing facilities, to maximize investment and initiative in the planning of new facility infrastructure on campuses, and to provide a safe environment for the College community.

**Policy:**

Facilities is a significant asset of the College. The College and its Board of Trustees ("Board") are committed to providing clean, safe, and well-maintained environments that foster education, employment, and support daily activities in the life of the College.

The Board delegates to the President the responsibility for developing procedures for Engineering and Operations. The Office of Engineering and Operations will be responsible for implementing this policy.

**Approved: August 2022**

**Approved by: Board of Trustees**

**Category: Engineering and Operations**

**Scheduled for review: August 2024**

**Responsible department(s): Finance**

**ATTACHMENT A**  
**ITEM VI - Minutes of August 9, 2022 Meeting**  
**Page | 16**

**IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-5:**

1. Resolution Authorizing Memorandum of Understanding Between Hudson County Community College and Port Authority of New York/New Jersey was approved.
2. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and New Jersey City University (NJCU) for HCCC to Serve as a Practicum Environment for Students in NJCU's Bachelor of Social Work (BSW) Program was approved.
3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College and Cooperman Barnabas Medical Center for Clinical Experiences in HCCC's Registered Nursing (RN) Program was approved.
4. Resolution Authorizing Affiliation Agreement Between Hudson County Community College and Bridgeway Behavioral Health for Clinical Experiences in HCCC's Practical Nursing (PN) and Registered Nursing (RN) Programs was approved.
5. Resolution Authorizing New and Continuing Partnerships with Hudson County High Schools for the Delivery of Credit Course Instruction for Academic Year 2022-23 was approved.

*Introduced by: Pamela Gardner*

*Seconded by: Jeannette Peña*

*10 Ayes.....0 Nays*

*Resolutions Adopted*

**X. NEW BUSINESS - None**

**XI. ADJOURNMENT at 5:33 p.m.**

*Introduced by: Bakari Lee*

*Seconded by: Joseph Doria*

*10 Ayes.....0 Nays*

*Resolution Adopted*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**September 13, 2022**

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

**1. Resolution Authorizing Bidding for General Contractor for Tower Building Project**

**WHEREAS**, Hudson County Community College ("College") has need for the construction of a 12-story, mixed-use academic building containing general classrooms, a gymnasium, black-box theater, fitness center, student commons space, and departmental and administrative offices to be located at 20 Enos Place, Jersey City, New Jersey ("Tower Building Project"); and,

**WHEREAS**, specifications for the Tower Building Project have been completed by NK Architects; and,

**WHEREAS**, MAST Construction has prepared a construction cost estimate for the Tower Building Project; and,

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present anticipated value of such work will exceed the bid threshold of \$37,500 and therefore the Tower Building Project is required to be publicly bid in accordance with N.J.S.A. 18A:64A-25.4; and,

**WHEREAS**, a Project Labor Agreement is to be utilized for the Tower Building Project in accordance with N.J.S.A. 52:38-1, et seq.; and,

**WHEREAS**, the anticipated fiscal year(s) is 2023-24; and,

**WHEREAS**, the cost of these services will be funded from internal and external sources; and,

**WHEREAS**, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend authorization to go out to bid, in accordance with the requirements of the State Comptroller as set forth in N.J.S.A. 52:15C-10, for the services of a General Contractor for the Tower Building Project at its September 13, 2022 meeting;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the College to advertise for bids for the services of a General Contractor for the Tower Building Project in accordance with the requirements of the State Comptroller as set forth in N.J.S.A. 52:15C-10.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**2. Resolution Authorizing Implementation of Server Colocation to be Funded by the American Rescue Plan (ARP) Grant**

**WHEREAS**, Hudson County Community College ("College") needs to collocate servers and rent cloud storage; and,

**WHEREAS**, colocation will move services out of 70 Sip Avenue to help with the transition to the Tower and require a smaller Data Center footprint and reduce electricity use; and,

**WHEREAS**, the College needs to avoid long periods of downtime transition between buildings and use the colocation site for VDI services, which directly supports students' remote instruction; and,

**WHEREAS**, the College needs networking services to communicate with the colocation site; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through an approved cooperative; and,

**WHEREAS**, Innovative Network Solutions (NJEDGE Contract #278834) submitted a proposal for colocation network implementation at a total cost of \$323,559; and,

**WHEREAS**, the term of the agreement is three (3) years; and,

**WHEREAS**, the cost of these services will be funded from the American Rescue Plan (ARP) Grant; and,

**WHEREAS**, the Administration and Finance Committee recommend this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Innovative Network Solutions of Stamford, Connecticut, for the colocation network implementation as described herein at a cost not to exceed \$323,559.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

### **3. Resolution Authorizing Purchase of Monitors to be Funded by the American Rescue Plan (ARP) Grant**

**WHEREAS**, Hudson County Community College ("College") needs to purchase five hundred (500) monitors for new workstations; and,

**WHEREAS**, the monitors will be used to assist with remote services and/or learning; and,

**WHEREAS**, pursuant to N.J.S.A 18A:64A:25.19, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

**WHEREAS**, GHA Technologies, Inc. (New Jersey State Contract #40166) submitted a proposal for the monitors at a total cost of \$64,075; and,

**WHEREAS**, the cost of these services will be funded from the American Rescue Plan (ARP) Grant;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College approve the purchase with GHA Technologies, Inc. of Phoenix, Arizona, for the monitors at a cost not to exceed \$64,075.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

### **4. Resolution Authorizing Purchase of Printers**

**WHEREAS**, Hudson County Community College ("College") needs to purchase sixteen (16) printers, with fourteen (14) printers installed throughout the Journal Square Campus and two (2) printers installed at the North Hudson Campus for use by students in classrooms and labs; and,

**WHEREAS**, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through State contracts; and,

**WHEREAS**, CDW Government (NJ State Contract MNNVP-133 M0483 89974) submitted a proposal for printers at a total cost of \$25,010; and,

**WHEREAS**, the term of the agreement is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College approve the purchase with CDW Government of Vernon Hills, Illinois, for the printers described herein at a total cost not to exceed \$25,010.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **5. Resolution Authorizing Renewal of Network Support Software**

**WHEREAS**, Hudson County Community ("College") needs to renew its agreement for LogicMonitor ("LM") software, which provides real-time data on College services, servers, and networks; and,

**WHEREAS**, LM allows technical staff to address issues in network hardware, servers, Wi-Fi, and hosted services before these services become unavailable, which is critical while College business and instruction are conducted in a remote and in-person hybrid model; and,

**WHEREAS**, monitoring these services allows the College's ITS department to correct problems before they lead to student support services or instruction unavailability; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.9, the College may, without public advertisement, purchase goods and/or services through State Contracts; and,

**WHEREAS**, CDW Government (NJ State Contract T3121 #30-TELE-01511) submitted a proposal for the LM software at a total cost not to exceed \$16,162, which represents a 10% increase from the prior year; and,

**WHEREAS**, the anticipated term is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to CDW Government of Vernon Hills, Illinois, for the renewal of the LogicMonitor software as described herein at a cost not to exceed \$16,162.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **6. Resolution Authorizing Renewal of Security Software**

**WHEREAS**, Hudson County Community ("College") needs to renew the MOBILEIRON ("MI") cloud subscription license for advanced mobile asset security and data theft prevention; and,

**WHEREAS**, MI is used for device activation; enrollment; provisioning; remote data wipes; tracking and maintaining an inventory of Windows 10 devices; and constructing and implementing device policies; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.9, the College may, without public advertisement, purchase goods and/or services through State Contracts; and,

**WHEREAS**, CDW Government (NJ State Contract T3121 #30-TELE-01511) submitted a proposal for

software licenses at a total cost not to exceed \$24,000, which represents a 1% increase from the prior year; and,

**WHEREAS**, the anticipated term is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to CDW Government of Vernon Hills, Illinois, for the MOBILEIRON software license renewal as described herein at a cost not to exceed \$24,000.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **7. Resolution Authorizing Renewal of Public Relations Support**

**WHEREAS**, Hudson County Community College ("College") desires the services of a consultant to provide public relations support ("Services"); and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.5 (a) (15), professional consulting services are exempt from bidding; and,

**WHEREAS**, the College solicited proposals for the Services from qualified firms using a fair-and-open-process; and,

**WHEREAS**, Jones & Associates Communications, Inc., the current vendor providing the service, submitted a proposal to provide public relations support services for \$8,210 per month totaling \$98,520 annualized, which represents a 9% increase from the prior year; and,

**WHEREAS**, the Administration has determined that the proposal submitted by Jones & Associates Communications, Inc. is in the best interests of the College, price and other factors considered; and,

**WHEREAS**, the term of this contract is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Jones & Associates Communications, Inc. of Jersey City, New Jersey, to provide public relations support consulting services as described herein at a cost not to exceed \$98,520.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **8. Resolution Authorizing Renewal of Subscription Service for Gabert Library**

**WHEREAS**, Hudson County Community College ("College") needs to support student success and student research by providing access to print and online journal subscription articles; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.11a, the service is exempt from public bidding as the purchase is being made through an approved cooperative; and,

**WHEREAS**, the anticipated term is one (1) year; and,

**WHEREAS**, VALE/NJEdge (part of NJ VALE Consortium) submitted a proposal to provide these services at a total cost not to exceed \$81,411, which represents a 4% increase from the prior year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to VALE/NJEdge of Newark, New Jersey, to provide the subscription services as described herein at a cost not to exceed \$81,411.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **9. Resolution Authorizing Renewal of Cooperative with County of Hudson**

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.11a, Hudson County Community College ("College") is authorized to be a participating contracting unit in a cooperative pricing system established pursuant to the laws of New Jersey; and,

**WHEREAS**, the County of Hudson has established and offered voluntary participation to other units of government, including county colleges, in the Hudson County Cooperative Pricing System #83-HCPS, a state-approved Cooperative Pricing System for the purchase of goods and services ("HCCPS") in which the County of Hudson serves as the Lead Agency for procurement; and,

**WHEREAS**, the Finance Committee and Administration recommend renewing their membership with the HCCPS;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson Community College hereby authorize participation in the HCCPS effective immediately.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to join the Hudson County Cooperative Pricing System with the County of Hudson serving as Lead Agency.

#### **RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-9.**

1) Resolution Authorizing Bidding for General Contractor for Tower Building Project; 2) Resolution Authorizing Implementation of Server Colocation to be Funded by the American Rescue Plan (ARP) Grant; 3) Resolution Authorizing Purchase of Monitors to be Funded by the American Rescue Plan (ARP) Grant; 4) Resolution Authorizing Purchase of Printers; 5) Resolution Authorizing Renewal of Network Support Software; 6) Resolution Authorizing Renewal of Security Software; 7) Resolution Authorizing Renewal of Public Relations Support; 8) Resolution Authorizing Renewal of Subscription Service for Gabert Library; and 9) Resolution Authorizing Renewal of Cooperative with County of Hudson.

**INTRODUCED BY:** BAKARI LEE

**SECONDED BY:** KAREN FAHRENHOLZ

**DATE:** September 13, 2022

|                          |               |
|--------------------------|---------------|
| Doria, Joseph            | <u>AYE</u>    |
| Fahrenholz, Karen        | <u>AYE</u>    |
| Gardner, Pamela          | <u>AYE</u>    |
| Gargiulo, Frank          | <u>AYE</u>    |
| Kenny, Roberta           | <u>AYE</u>    |
| Lee, Bakari              | <u>AYE</u>    |
| Peña, Jeanette           | <u>ABSENT</u> |
| Rodriguez, Silvia        | <u>AYE</u>    |
| Stahl, Harold            | <u>AYE</u>    |
| Netchert, William, Chair | <u>AYE</u>    |

9 Aye 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
Signature of Recorder

9/13/2022  
Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**September 13, 2022**

**VIII. PERSONNEL RECOMMENDATIONS**

**1. RETIREMENT**

| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>                | <b>Effective Date</b> |
|-------------------|------------------|-----------------------------|-----------------------|
| Mei               | Xie              | Technical Service Librarian | August 31, 2022       |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.*

**2. RESIGNATIONS**

| <b>First Name</b> | <b>Last Name</b>  | <b>Title</b>                                                    | <b>Effective Date</b> |
|-------------------|-------------------|-----------------------------------------------------------------|-----------------------|
| Trianne           | Harabedian Flores | Instructional Technologist                                      | September 2, 2022     |
| Sean              | Kerwick           | Grants Officer                                                  | September 14, 2022    |
| Alena             | Magay             | Student Success Coordinator, Operating Engineers (Grant-funded) | August 18, 2022       |
| Samantha          | Moran             | Financial Aid Advisor                                           | August 26, 2022       |
| Pegah             | Sorour            | Administrative Assistant, Academic Affairs                      | August 22, 2022       |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

**3. APPOINTMENT OF STAFF**

| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>                                                                                | <b>Effective Date</b> | <b>Anticipated End Date</b> | <b>Annual Salary</b> |
|-------------------|------------------|---------------------------------------------------------------------------------------------|-----------------------|-----------------------------|----------------------|
| Anita             | Belle            | Director, Workforce Pathways                                                                | September 14, 2022    | N/A                         | \$ 82,400.00         |
| Marian            | Betancourt       | Student Success Coach, Reentry Students (Grant-funded)                                      | September 14, 2022    | August 31, 2023             | \$ 46,096.00         |
| Tatiana           | Gaona            | Director of Career Services                                                                 | September 14, 2022    | N/A                         | \$ 72,100.00         |
| Machli            | Joseph           | Student Success Coach, Local 825 Operating Engineers Dual Education Program (Grant-funded)  | September 14, 2022    | August 31, 2023             | \$ 46,096.00         |
| Sean              | Kerwick          | Program Manager, Supply Chain and Logistics, Center for Workforce Innovation (Grant-funded) | September 14, 2022    | December 31, 2022           | \$ 77,000.00         |
| Fabiola           | Ocean            | Student Success Coach, Incarcerated Students (Grant-funded)                                 | September 14, 2022    | August 31, 2023             | \$ 46,096.00         |
| Mary Ellen        | Piel             | Technical Services Librarian                                                                | September 15, 2022    | N/A                         | \$ 69,063.00         |
| Melanie           | Suarez           | Admissions Advisor                                                                          | September 14, 2022    | N/A                         | \$ 46,096.00         |
| Meghry            | Tutunjian        | Student Success Coach, Secaucus Center                                                      | September 19, 2022    | N/A                         | \$ 46,096.00         |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 3.*

**4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF**

| <b>First Name</b> | <b>Last Name</b> | <b>Title</b>                        | <b>Effective Date</b> | <b>Anticipated End Date</b> | <b>Annual Salary</b> |
|-------------------|------------------|-------------------------------------|-----------------------|-----------------------------|----------------------|
| Michelle          | DeLaFleur        | Interim Director of Patron Services | September 15, 2022    | February 15, 2023           | \$ 66,958.00         |
| Alexandra         | Plante           | Director of Library Instruction     | September 15, 2022    | February 15, 2023           | \$ 72,800.00         |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

**5. AUTHORIZATION OF PART-TIME STAFF THROUGH SEPTEMBER 2023, AS NEEDED**

| <b>FIRST NAME</b> | <b>LAST NAME</b>  | <b>DEPARTMENT</b>                                 | <b>TITLE</b>                | <b>POSITION ID</b>                     | <b>SUPERVISOR</b>                   |
|-------------------|-------------------|---------------------------------------------------|-----------------------------|----------------------------------------|-------------------------------------|
| Dean              | Noble             | Accessibility Services                            | Notetaker/ Reader           | READER-150525                          | Jacqueline Safont/<br>Karine Davis  |
| Destiny           | Rivera            | Accessibility Services                            | Notetaker/ Reader           | READER-150525                          | Jacqueline Safont/<br>Karine Davis  |
| Victoria          | Rodriguez         | Accessibility Services                            | Notetaker/ Reader           | READER-150525                          | Jacqueline Safont/<br>Karine Davis  |
| Bryan             | Sierra            | Accessibility Services                            | Notetaker/ Reader           | READER-150525                          | Jacqueline Safont/<br>Karine Davis  |
| Marwa             | Abdelgowad        | ADJ Academic Support<br>Services Department       | Tutor                       | Tutor-252010                           | Kenny Fabara                        |
| Samantha          | Ramirez           | Advisement and Transfer                           | Office Assistant            | OFFAST-200510                          | Jenny Henriquez                     |
| Emily             | Arowosaye         | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Alison            | Blumenfeld        | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Ricardo           | Camacho Jr.       | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-103005<br>and HCINST-<br>601515 | Samaya<br>Yashayeva/ Anita<br>Belle |
| Cherise           | Dawson            | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Carmen            | Diaz              | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Mariam            | Elkholy           | Continuing Education and<br>Workforce Development | PT Instructor               | PTINST-102010                          | Chastity Farrell                    |
| Patricia          | Gonzalez Feliz    | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Eduardo Antonio   | Gutierrez Ramirez | Continuing Education and<br>Workforce Development | PT Instructor               | PTINST-102010                          | Chastity Farrell                    |
| Hydah             | Kilonzo           | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Bola              | Ladeji-Kuku       | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-103005<br>and HCINST-<br>601515 | Samaya<br>Yashayeva/ Anita<br>Belle |
| Johnstone         | Libutsi           | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Melissa           | Molinero          | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Jose              | Montalvo          | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Cynthia           | Morrison          | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Mandanna          | Naleyanda         | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |
| Abiodun           | Oladeji           | Continuing Education and<br>Workforce Development | PT Healthcare<br>Instructor | HCINST-601515                          | Anita Belle                         |

|            |                |                                                |                             |                            |                   |
|------------|----------------|------------------------------------------------|-----------------------------|----------------------------|-------------------|
| Laverne    | Ploom          | Continuing Education and Workforce Development | PT Healthcare Instructor    | HCINST-601515              | Anita Belle       |
| Angelo     | Soto           | Continuing Education and Workforce Development | PT Healthcare Instructor    | HCINST-601515              | Anita Belle       |
| Kerry L.   | Weinstein      | Continuing Education and Workforce Development | PT Instructor               | PTINST-102010              | Chastity Farrell  |
| Mike       | Luna           | College Libraries                              | Library Associate           | 150510                     | John Hernandez    |
| Patel      | Prachi         | Culinary Arts                                  | Office Assistant            | OFFAST-101030              | Karakashian, Ara  |
| Concepcion | Marquez        | Culinary Arts                                  | Receiving Clerk             | RECLERK-101030             |                   |
| Salma      | Abdelwahed     | Cultural Affairs                               | Gallery Educator            | GALEDU-255011              | Michelle Vitale   |
| Victoria   | Migochi        | English as a Second Language (ESL)             | Tutor                       | PTTUT-601011               | Patrizia Barroero |
| Montaha    | Osman          | English as a Second Language (ESL)             | Tutor                       | PTTUT-601011               | Patrizia Barroero |
| Larry      | Anderson       | EOF                                            | PT Assistant                | PT Assistant-150515        | Jose Lowe         |
| Lisa       | Miranda        | EOF                                            | PT Assistant                | PT Assistant-603001        | Jose Lowe         |
| Amareese   | Forty          | Financial Aid                                  | Office Assistant            | OFFAST-200520              | Sylvia Mendoza    |
| Mariam     | Ibrahim        | Financial Aid                                  | Office Assistant            | OFFAST-200520              | Sylvia Mendoza    |
| Erika      | Andal          | Grants Department                              | CTE Academic Coach          | CTE Academic Coach- 601021 | Kenny Fabara      |
| Stev       | Lewis          | Grants Department                              | CTE Academic Coach          | CTE Academic Coach- 601021 | Kenny Fabara      |
| Olivia     | Na             | Grants Department                              | CTE Academic Coach          | CTE Academic Coach- 601021 | Kenny Fabara      |
| James      | Pereira Shorey | Grants Department                              | CTE Academic Coach          | CTE Academic Coach- 601021 | Kenny Fabara      |
| Manesha    | Singh          | Grants Department                              | CTE Academic Coach          | CTE Academic Coach- 601021 | Kenny Fabara      |
| Selena     | Suarez         | Grants Department                              | CTE Academic Coach          | CTE Academic Coach- 601021 | Kenny Fabara      |
| Rebekah    | Isaac          | Human Resources                                | PT COVID Office Assistant   | OFFAST-601510              | Anna Krupitskiy   |
| Shivam     | Chauhan        | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Hardik     | Darji          | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Ashish     | Duggal         | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Ronnie     | Feliz          | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Johanne    | Neus           | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Ravi       | Panagar        | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Dev        | Patel          | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Keyur      | Patel          | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Rahul      | Patel          | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Romil      | Patel          | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Kevin      | Patel          | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |
| Priyansh   | Patel          | Information Technology Services                | Instructional Lab Assistant | ISTLAB-253025              | Diana Perez       |

|         |                    |                             |                     |               |                          |
|---------|--------------------|-----------------------------|---------------------|---------------|--------------------------|
| Suri    | Hidalgo            | North Hudson Campus         | Office Assistant    | OFFAST-252030 | Joseph Caniglia          |
| Juan    | Rodriguez Estrella | North Hudson Campus         | Office Assistant    | OFFAST-252030 | Joseph Caniglia          |
| Fabiola | Josaphat           | Nursing and Health Sciences | PT Skills Lab Tutor | TUTOR-101016  | Geraldine Kiefer-Necklen |
| Miral   | Shah               | Nursing and Health Sciences | PT Skills Lab Tutor | TUTOR-10107   | Carol Fasano             |
| Sweta   | Sanghavi           | Purchasing                  | Office Assistant    | OFFAST        | Jeff Roberson Jr.        |
| Suton   | Jordan             | STEM                        | Lab Assistant       | LABAST-101015 | Burl Yearwood            |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-Time Staff listed above, as needed, as Personnel Recommendation Item No 5.*

#### 6. **APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS**

| <b><i>First Name</i></b> | <b><i>Last Name</i></b> | <b><i>Department</i></b>                           |
|--------------------------|-------------------------|----------------------------------------------------|
| Jason                    | Thomas                  | Business, Culinary Arts and Hospitality Management |
| Bushra                   | Munawar                 | English                                            |
| Joseph                   | Schreck Jr.             | English                                            |
| Kameron Blake            | Ackerman                | English                                            |
| Bryan                    | Cunningham              | English                                            |
| Kevin                    | Hall                    | English                                            |
| Nancy                    | Jubran                  | English                                            |
| Willmaria                | Miranda                 | English                                            |
| Denise                   | Phillips                | English                                            |
| Nicole A.                | Boone                   | ESL                                                |
| Mahsad                   | Davoodifard             | ESL                                                |
| Denise                   | Phillips                | ESL                                                |
| Deirde                   | Prendergast             | ESL                                                |
| Gary                     | Sasala                  | ESL                                                |
| Gale                     | Shangold Honts          | ESL                                                |
| Ida                      | Gomez-Sekiya            | ESL                                                |
| Suzanne                  | Selengut                | ESL                                                |
| Paul T.                  | Cameron                 | Humanities and Social Sciences                     |
| Matthew                  | Kickey                  | Humanities and Social Sciences                     |
| Daniel                   | Lauri                   | Humanities and Social Sciences                     |
| Basil                    | Mohamad                 | Humanities and Social Sciences                     |
| Ann                      | Forbes                  | Nursing and Health Sciences                        |
| Latarsha                 | Manigo                  | Nursing and Health Sciences                        |
| Gabriel                  | Drouet                  | STEM                                               |
| Al                       | Elbanna                 | STEM                                               |
| Yogesh                   | Joshi                   | STEM                                               |
| Amar                     | Khooukhi                | STEM                                               |
| Debra                    | Kwapich                 | STEM                                               |
| Mastouri                 | Reda                    | STEM                                               |
| Purmina                  | Srinivasan              | STEM                                               |
| Mfon                     | Umana                   | STEM                                               |

**RECOMMENDATION:** *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No 6.*

## 7. MODIFICATIONS TO STAFFING TABLE

| Current Approved Title | New Title/ Deleted Title (if applicable)     | Incumbent (If applicable) | Salary Adjustment (If applicable) | Effective Date     |
|------------------------|----------------------------------------------|---------------------------|-----------------------------------|--------------------|
| N/A                    | Director of Libraries, North Hudson Campus   | N/A                       | N/A                               | September 13, 2022 |
| N/A                    | Director of Foundation and Government Grants | N/A                       | N/A                               | September 13, 2022 |

**RECOMMENDATION:** The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Modifications to Staffing Table listed above as Personnel Recommendation Item No 7.

## 8. RESOLUTION TO GRANT EMERITUS STATUS

**WHEREAS**, the Board of Trustees ("Board") approved a Policy on Emeritus/Emerita Status to recognize contributions of long-serving and distinguished faculty and staff upon retirement from Hudson County Community College; and,

**WHEREAS**, Paul Dillon, formerly Associate Dean of Business, Culinary Arts and Hospitality Management, served the College from August 1984 until his retirement in August 2021 with evidence of substantive contributions and distinguished service to the College; and,

**WHEREAS**, Paul Dillon passed away in August 2022; and,

**WHEREAS**, the President, Administration, and Personnel Committee recommend granting Emeritus Status to Paul Dillon, posthumously;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees grant Emeritus Status to Paul Dillon, former Associate Dean of Business, Culinary Arts and Hospitality Management.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

### **RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-8.**

1) Retirement; 2) Resignations; 3) Appointment of Staff; 4) Appointment of Temporary Full-time Staff; 5) Authorization of Part-time Staff, as Needed; 6) Appointment of New Hire Adjunct Instructors; 7) Modifications to Staffing Table; and 8) Resolution to Grant Emeritus Status.

**INTRODUCED BY:**

KAREN FAHRENHOLZ

**SECONDED BY:**

HAROLD STAHL

**DATE:**

September 13, 2022

Doria, Joseph  
Fahrenheit, Karen  
Gardner, Pamela  
Gargiulo, Frank  
Kenny, Roberta  
Lee, Bakari  
Peña, Jeanette

AYE  
AYE  
AYE  
AYE  
AYE  
AYE  
ABSENT

Rodriguez, Silvia  
Stahl, Harold  
Netchert, William, Chair

AYE  
AYE  
AYE

9 Aye 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
**Signature of Recorder**

9/13/2022  
**Date**

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**September 13, 2022**

**IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS**

**1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Rutgers, The State University of New Jersey, for HCCC to Serve as a Clinical Practicum Setting for Students in Rutgers' Department of Psychiatric Rehabilitation and Counseling Professions**

**WHEREAS**, Rutgers, The State University of New Jersey ("Rutgers") offers programs ("Programs") through its Department of Psychiatric Rehabilitation and Counseling Professions; and,

**WHEREAS**, these Programs require students to complete experiences in a clinical practicum setting; and,

**WHEREAS**, these Programs require facilities at which students can complete their clinical practicum experiences; and,

**WHEREAS**, Hudson County Community College ("College") has the capacity to meet this need; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Agreement ("Agreement") with Rutgers whereby students enrolled in the Department of Psychiatric Rehabilitation and Counseling Professions Programs will be able to complete the requisite clinical practicum experiences at the College; and,

**WHEREAS**, this Agreement will remain in effect for one (1) year unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and Rutgers, The State University of New Jersey;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Rutgers, The State University of New Jersey, effective September 15, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**2. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in HCCC's Radiography Program**

**WHEREAS**, Hudson County Community College ("College") offers a Radiography Program ("Program") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center (“Bayonne Medical Center”) has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with Bayonne Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center, effective as of the date of last signature.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**3. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in HCCC’s Radiography Program**

**WHEREAS**, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital (“Christ Hospital”) has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with Christ Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and

*Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital, effective as of the date of last signature.*

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**4. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in HCCC's Radiography Program**

**WHEREAS**, Hudson County Community College ("College") offers a Radiography Program ("Program") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center ("Hoboken UMC") has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Hoboken UMC whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center, effective as of the date of last signature.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**5. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Richmond University Medical Center for Clinical Experiences in HCCC's Radiography Program**

**WHEREAS**, Hudson County Community College ("College") offers a Radiography Program ("Program") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, Richmond University Medical Center ("Richmond UMC") has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Richmond UMC whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Richmond University Medical Center;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Richmond University Medical Center, effective as of the date of last signature.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**6. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in HCCC's Registered Nursing (RN) Program**

**WHEREAS**, Hudson County Community College ("College") offers a Registered Nursing (RN) Program ("Program") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center ("Bayonne Medical Center") has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Bayonne Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and IJKG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center, retroactive to September 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**7. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in HCCC’s Registered Nursing (RN) Program**

**WHEREAS**, Hudson County Community College (“College”) offers a Registered Nursing (RN) Program (“Program”) through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital (“Christ Hospital”) has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with Christ Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital, retroactive to September 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**8. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in HCCC’s Registered Nursing (RN) Program**

**WHEREAS**, Hudson County Community College (“College”) offers a Registered Nursing (RN) Program (“Program”) through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center (“Hoboken UMC”) has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement (“Agreement”) with Hoboken UMC whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center, retroactive to September 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**9. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and North Hudson Community Action Corporation for Clinical Experiences in HCCC's Registered Nursing (RN) Program**

**WHEREAS**, Hudson County Community College ("College") offers a Registered Nursing (RN) Program ("Program") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, North Hudson Community Action Corporation ("NHCAC") has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with NHCAC whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and North Hudson Community Action Corporation;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and North Hudson Community Action Corporation, effective as of the date of last signature.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**10. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and University Hospital for Clinical Experiences in HCCC's Registered Nursing (RN) Program**

**WHEREAS**, Hudson County Community College ("College") offers a Registered Nursing (RN) Program ("Program") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, University Hospital has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with University Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and University Hospital;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and University Hospital, retroactive to September 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**11. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Regional Hospital for Clinical Experiences in HCCC's Registered Nursing (RN) Program**

**WHEREAS**, Hudson County Community College ("College") offers a Registered Nursing (RN) Program ("Program") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, Hudson Regional Hospital has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to renew its Affiliation Agreement ("Agreement") with Hudson Regional Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the renewal of the Agreement between Hudson County Community College and Hudson Regional Hospital;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Hudson Regional Hospital, effective December 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**12. Resolution Authorizing Affiliation Agreement Between Hudson County Community College and Optima Care Fountains for Clinical Experiences in HCCC's Practical Nursing (PN) and Registered Nursing (RN) Programs**

**WHEREAS**, Hudson County Community College ("College") offers Practical Nursing (PN) and Registered Nursing (RN) Programs ("Programs") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Programs include a clinical experience component; and,

**WHEREAS**, the Programs require additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, Optima Care Fountains has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Optima Care Fountains whereby students enrolled in the Programs will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and Optima Care Fountains;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Optima Care Fountains, effective September 15, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**13. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Montclair Radiology for Clinical Experiences in HCCC's Radiography Program**

**WHEREAS**, Hudson County Community College ("College") offers a Radiography Program ("Program") through its Division of Nursing and Health Sciences; and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, Montclair Radiology has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Montclair Radiology whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and Montclair Radiology;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Montclair Radiology, effective as of the date of last signature.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

#### **14. Resolution Authorizing Agreement Between Hudson County Community College and CarePoint Health Systems**

**WHEREAS**, Hudson County Community College ("College") offers the Enhanced Certified Nurse Aide (CNA), the Patient Care Technician (PCT), Pharmacy Technician (PharmTech), Phlebotomy Technician (PhlebTech), and Certified Clinical Medical Assistant (CCMA) NJHealthWorks Scaling Apprenticeship Programs ("Programs") through its Division of Continuing Education and Workforce Development ("CEWD"); and,

**WHEREAS**, the Programs require employment at a healthcare facility during Required Technical Instruction ("RTI"); and,

**WHEREAS**, the Programs require a mentor to oversee the apprentice during RTI; and,

**WHEREAS**, CarePoint Health Systems has the capacity to meet these needs of the Programs; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Agreement ("Agreement") with CarePoint Health Systems whereby students enrolled in the Programs will be able to complete all requirements of the NJHealthWorks Scaling Apprenticeship Grant at CarePoint Health Systems; and,

**WHEREAS**, this Agreement will remain in effect through September 14, 2024 unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the Agreement between Hudson County Community College and CarePoint Health Systems;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and CarePoint Health Systems, effective September 14, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

#### **15. Resolution Authorizing Memorandum of Understanding Between Hudson County Community College and Jersey City Housing Authority**

**WHEREAS**, Hudson County Community College ("College"), as one of the nation's leading and most diverse urban community colleges, aspires to offer consistently best-practice, transformative educational and economic opportunities for its students and all residents of Hudson County; and,

**WHEREAS**, Jersey City Housing Authority (“JCHA”) shares this vision as it aspires to support housing authority tenants as well as Hudson County Community College students and residents; and,

**WHEREAS**, the College seeks to enter into a Memorandum of Understanding (“MOU”) with JCHA whereby the College and JCHA will work collaboratively to support housing authority tenants as well as Hudson County Community College students and residents in ways that may include workshops, the sharing of data, surveys, and grant-funded programs; and,

**WHEREAS**, this MOU will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the MOU between Hudson County Community College and Jersey City Housing Authority;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College approve the Memorandum of Understanding between Hudson County Community College and Jersey City Housing Authority, retroactive to September 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**16. Resolution Authorizing Agreement Between Hudson County Community College and Jersey City Board of Education for the Delivery of Dual Credit Instruction in Supply Chain Management**

**WHEREAS**, Hudson County Community College (“College”) desires to enter into an Agreement (“Agreement”) with the Jersey City Board of Education (“JCBOE”) for the delivery of dual credit instruction in Supply Chain Management; and,

**WHEREAS**, the College agrees to provide dual credit instruction in Supply Chain Management courses for up to 20 high school students enrolled in the Jersey City Public Schools; and,

**WHEREAS**, the term of the Agreement is September 1, 2022 through August 31, 2023 unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, there will be no cost to either JCBOE or participating students as the College will use grant funds awarded through the Supply Chain Logistics Center for Workforce Innovation to cover the cost of tuition for participating students; and,

**WHEREAS**, the Administration, and the Academic and Student Affairs Committee, recommend this Agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and the Jersey City Board of Education of Jersey City, New Jersey, retroactive to September 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**17. Resolution Authorizing Renewal of Agreement Between Hudson County Community College and Jersey City Board of Education for the Delivery of Credit Instruction and Non-Credit Development of Curricula in Marketing**

**WHEREAS**, Hudson County Community College ("College") desires to renew its Agreement ("Agreement") with the Jersey City Board of Education ("JCBOE") for the delivery of credit instruction and non-credit development of curricula; and,

**WHEREAS**, the College agrees to provide dual credit instruction in selected college courses and to provide an opportunity for the procurement of a certificate in Marketing and other subject areas with curricula developed by the College ("Programs") for high school students enrolled in the Jersey City Public Schools; and,

**WHEREAS**, the term of the Agreement is September 1, 2022 through August 31, 2023 unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, JCBOE will be billed for tuition costs directly by HCCC for the students participating in these programs and for costs pursuant to curriculum development for the certificate in Marketing and other subject areas; and,

**WHEREAS**, the Administration, and the Academic and Student Affairs Committee, recommend the renewal of this Agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and the Jersey City Board of Education of Jersey City, New Jersey, retroactive to September 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**18. Resolution Authorizing Renewal of Agreement Between Hudson County Community College and Orange Public School District for the Delivery of Early College Courses**

**WHEREAS**, Hudson County Community College ("College") desires to renew its Agreement ("Agreement") with Orange Public School District ("OPSD") for the delivery of dual credit instruction; and,

**WHEREAS**, the College agrees to provide dual credit instruction in Culinary Arts courses for up to 50 high school students enrolled in Orange Public High School; and,

**WHEREAS**, the term of the Agreement is September 1, 2022 through August 31, 2023 unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and the Academic and Student Affairs Committee, recommend this Agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Agreement between Hudson County Community College and Orange Public School District, effective September 1, 2022.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-18:**

1) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Rutgers, The State University of New Jersey for HCCC to Serve as a Clinical Practicum Setting for Students in Rutgers' Department of Psychiatric Rehabilitation and Counseling Professions; 2) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and IJG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in HCCC's Radiography Program; 3) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in HCCC's Radiography Program; 4) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in HCCC's Radiography Program; 5) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Richmond University Medical Center for Clinical Experiences in HCCC's Radiography Program; 6) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and IJG Opco, LLC d/b/a CarePoint Health – Bayonne Medical Center for Clinical Experiences in HCCC's Registered Nursing (RN) Program; 7) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Hospital Opco, LLC d/b/a CarePoint Health – Christ Hospital for Clinical Experiences in HCCC's Registered Nursing (RN) Program; 8) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and HUMC Opco, LLC d/b/a CarePoint Health – Hoboken University Medical Center for Clinical Experiences in HCCC's Registered Nursing (RN) Program; 9) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and North Hudson Community Action Corporation for Clinical Experiences in HCCC's Registered Nursing (RN) Program; 10) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and University Hospital for Clinical Experiences in HCCC's Registered Nursing (RN) Program; 11) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Hudson Regional Hospital for Clinical Experiences in HCCC's Registered Nursing (RN) Program; 12) Resolution Authorizing Affiliation Agreement Between Hudson County Community College and Optima Care Fountains for Clinical Experiences in HCCC's Practical Nursing (PN) and Registered Nursing (RN) Programs; 13) Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College and Montclair Radiology for Clinical Experiences in HCCC's Radiography Program; 14) Resolution Authorizing Agreement Between Hudson County Community College and CarePoint Health Systems; 15) Resolution Authorizing Memorandum of Understanding Between Hudson County Community College and Jersey City Housing Authority; 16) Resolution Authorizing Agreement Between Hudson County Community College and Jersey City Board of Education for the Delivery of Dual Credit Instruction in Supply Chain Management; 17) Resolution Authorizing Renewal of Agreement Between Hudson County Community College and Jersey City Board of Education for the Delivery of Credit Instruction and Non-Credit Development of Curricula in Marketing; and, 18) Resolution Authorizing Renewal of Agreement Between Hudson County Community College and Orange Public School District for the Delivery of Early College Courses.

**INTRODUCED BY:** PAMELA GARDNER

**SECONDED BY:** KAREN FAHRENHOLZ

**DATE:** September 13, 2022

|                          |                                         |
|--------------------------|-----------------------------------------|
| Doria, Joseph            | <u>AYE</u>                              |
| Fahrenheit, Karen        | <u>AYE</u>                              |
| Gardner, Pamela          | <u>AYE</u>                              |
| Gargiulo, Frank          | <u>AYE</u>                              |
| Kenny, Roberta           | <u>AYE</u>                              |
| Lee, Bakari              | <u>AYE Abstain from Resolution # 15</u> |
| Peña, Jeanette           | <u>ABSENT</u>                           |
| Rodriguez, Silvia        | <u>AYE</u>                              |
| Stahl, Harold            | <u>AYE</u>                              |
| Netchert, William, Chair | <u>AYE</u>                              |

9 Aye 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
Signature of Recorder

9/13/2022  
Date

## Supporting Documents

[Click Here for Supporting Documents](#)

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**September 13, 2022**

**X. NEW BUSINESS**

*None*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING**

**September 13, 2022**

**XI. ADJOURNMENT**

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED THAT** the September 13, 2022 meeting of the Hudson County Community College Board of Trustees be adjourned at 5:44 P.M.

**INTRODUCED BY:** BAKARI LEE

**SECONDED BY:** KAREN FAHRENHOLZ

**DATE:** September 13, 2022

|                          |               |
|--------------------------|---------------|
| Doria, Joseph            | <u>AYE</u>    |
| Fahrenheit, Karen        | <u>AYE</u>    |
| Gardner, Pamela          | <u>AYE</u>    |
| Gargiulo, Frank          | <u>AYE</u>    |
| Kenny, Roberta           | <u>AYE</u>    |
| Lee, Bakari              | <u>AYE</u>    |
| Peña, Jeanette           | <u>ABSENT</u> |
| Rodriguez, Silvia        | <u>AYE</u>    |
| Stahl, Harold            | <u>AYE</u>    |
| Netchert, William, Chair | <u>AYE</u>    |

9 Aye    0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
**Signature of Recorder**

9/13/2022  
**Date**