

HUDSON COUNTY COMMUNITY COLLEGE
Mary T. Norton Room
70 Sip Avenue
Jersey City, NJ 07306
5:00 P.M.

Regular Meeting--Board of Trustees
October 8, 2019

AGENDA

I. CALL TO ORDER - FLAG SALUTE Mr. Netchert

Ia. SWEARING IN OF TRUSTEES – Joseph Doria
Adamarys Galvin

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Joseph Doria
Karen Fahrenholz, Secretary/Treasurer
Adamarys Galvin
Pamela Gardner
Alexandra Kehagias – Student Alumni Representative
Roberta Kenny
Bakari Lee, Vice Chair
William Netchert, Chair
Jeanette Peña
Silvia Rodriguez
Christopher Reber, President
Harold Stahl

III. COMMENTS FROM THE PUBLIC Mr. Netchert

IV. CLOSED SESSION (The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)

V. REPORTS

1. Student Government Association President's Report Warren Rigby
2. All College Council President's Report Lauren Drew
3. President's Report Dr. Reber
 - a. Trustee Recognitions: Alexandra Kehagias, Student Alumni Representative; Trustees Kevin Callahan; Joanne Kosakowski; and Adrienne Sires
 - b. Trustee Reappointments: Karen Fahrenholz Term Expires October 31, 2022; Harold Stahl Term Expires October 31, 2021
 - c. Clive Li, STEM Lecturer and Students: Diana Gonzalez-Argueta; Carolina Balcazar; Joane Neira; Anass Ennasraoui; David Martinez; and Roniel Fernandez, STEM Projects

VI.	REGULAR MONTHLY REPORTS AND RECOMMENDATIONS	<i>Dr. Reber</i>
1.	<i>Minutes of Previous Meetings</i>	
2.	<i>Gifts, Grants, and Contracts</i>	
VII.	FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS	<i>Dr. Reber</i>
VIII.	PERSONNEL RECOMMENDATIONS	<i>Dr. Reber</i>
IX.	ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS	<i>Dr. Reber</i>
X.	NEW BUSINESS	<i>Mr. Netchert</i>
XI.	ADJOURNMENT	<i>Mr. Netchert</i>

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

CALL TO ORDER

Ia. SWEARING IN OF NEW TRUSTEES – Joseph Doria
Adamarys Galvin

OATH OF OFFICE

*I, _____, do solemnly swear that I will support the Constitution of the United States and the
(state your name)
Constitution of the State of New Jersey, and that I will bear true faith and allegiance to the same, and that I
will faithfully, impartially, and justly perform all the duties of the Office of Trustee of Hudson County
Community College, according to pertinent New Jersey statutes and the New Jersey Administrative Code,
and to the best of my ability, so help me God.*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

CALL TO ORDER

I. FLAG SALUTE

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Joseph Doria	<u>PRESENT</u>
Karen Fahrenholz, Secretary /Treasurer	<u>ABSENT</u>
Adamarys Galvin	<u>PRESENT</u>
Pamela Gardner	<u>ABSENT</u>
Alexandra Kehagias, Student Alumni Representative, ex officio	<u>ABSENT</u>
Roberta Kenny	<u>PRESENT</u>
Bakari Lee, Vice Chair	<u>PRESENT</u>
William Netchert, Chair	<u>PRESENT</u>
Jeanette Peña	<u>PRESENT</u>
Christopher Reber - President, ex officio	<u>PRESENT</u>
Silvia Rodriguez	<u>ABSENT</u>
Harold Stahl	<u>ABSENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, and filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

III. COMMENTS FROM THE PUBLIC

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

IV. CLOSED SESSION

No Closed Session

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

V. REPORTS

1. *Student Government Association President's Report*
2. *All College Council President's Report*
3. *President's Report*
 - a. *Trustee Recognitions: Alexandra Kehagias, Student Alumni Representative; Trustees Kevin Callahan; Joanne Kosakowski; and Adrienne Sires*
 - b. *Trustee Reappointments: Karen Fahrenholz Term Expires October 31, 2022; Harold Stahl Term Expires October 31, 2021*
 - c. *Clive Li, STEM Lecturer and Students: Diana Gonzalez-Argueta; Carolina Balcazar; Joane Neira; Anass Ennasraoui; David Martinez; and Roniel Fernandez, STEM Projects*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of September 10, 2019 are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of September 10, 2019.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

The College has received the following grant award:

TITLE: Project LEAP Bridge Program

AGENCY: PNC Foundation

PURPOSE OF GRANT: The funds are designated to support the Project LEAP Bridge Program.

COLLEGE ADMINISTRATORS: HCCC Foundations & Grants Dept.

COLLEGE CONTRIBUTION:

AWARD AMOUNT: \$11,000.00

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations 1-2.

INTRODUCED BY: Bakari Lee

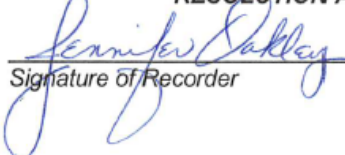
SECONDED BY: Jeanette Peña

DATE: October 8, 2019

Doria, Joseph	<u>AYE</u>	Abstain on item 2.
Fahrenheit, Karen	<u>ABSENT</u>	
Galvin, Adamarys	<u>AYE</u>	Abstain on item 2.
Gardner, Pamela	<u>ABSENT</u>	
Kenny, Roberta	<u>AYE</u>	
Lee, Bakari	<u>AYE</u>	
Peña, Jeanette	<u>AYE</u>	
Rodriguez, Silvia	<u>ABSENT</u>	
Stahl, Harold	<u>ABSENT</u>	
Netchert, William, Chair	<u>AYE</u>	

6 Aye 0 Nay (2 Absentions on Item 2)

RESOLUTION ADOPTED


10-8-19
 Signature of Recorder Date

**ATTACHMENT A
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees Meeting
Mary T. Norton Room
70 Sip Avenue, 4th Floor
Jersey City, NJ
4:00 P.M.**

**REGULAR MEETING --- BOARD OF TRUSTEES
September 10, 2019**

MINUTES

PRESENT: Kevin Callahan; Karen Fahrenholz; Pamela Gardner; Alexandra Kehagias, Student Alumni Representative (ex officio); Roberta Kenny; Joanne Kosakowski; Bakari Lee; William Netchert; Jeanette Peña; Christopher Reber (ex officio); Silvia Rodriguez; and Harold Stahl

Counsel to the Board: Hope Blackburn, Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present: Jessica Brito, Joseph Caniglia, Shannonine Caruana, Nicholas Chiaravalloti, Jennifer Christopher, David Clark, Patrick DelPiano, Heather DeVries, Lauren Drew, Eric Friedman, Veronica Gerosimo, Dorothea Graham-King, Anna Krupitskiy, Anthony LaRocco, Lori Margolin, Ken Melewski, Elizabeth Nesius, Yeury Pujols, John Quiquley, Vivyen Ray, Qamar Raza, Warren Rigby, Andres Valencia, Christopher Wahl, Lilisa Williams, and Marcella Williams

I. CALL TO ORDER - FLAG SALUTE 4:00 PM

II. ROLL CALL

III. CLOSED SESSION

Introduced by: Bakari Lee

Seconded by: Karen Fahrenholz

10 Ayes.....0 Nays

Resolution Adopted

Motion to Return to Open Session

Introduced by: Karen Fahrenholz

Seconded by: Bakari Lee

10 Ayes.....0 Nays

Resolution Adopted

The regular meeting was called to order by Chair William Netchert at 5:00 p.m.

I. COMMENTS FROM THE PUBLIC

No Comments from the Public

IV. REPORTS

1. Student Government Association President's Report

Student Government Association President Warren Rigby offered the following remarks.

The Student Government is back after a busy, but restful, summer, in which we trained new student leaders as well as attended all new student orientations to welcome incoming students.

As we kick off the fall semester, our top initiatives continue to include working with the HCCC Food Pantries and developing a student discount card with local businesses.

In September, we are hosting a Meet and Greet with student leaders.

Blood Drives have been scheduled on both campuses and are open to the surrounding communities.

Involvement fairs have been scheduled to get students more connected on campus.

Thanks, and see you in October!

2. All College Council President's Report

All College Council President Lauren Drew offered the following remarks.

The All College Council held its first general meeting on College Service Day. The ACC membership voted to endorse the President's Advisory Council on Diversity, Equity, and Inclusion. We'll be sending two representatives to join the Advisory Council, Jose Lowe and Angela Pack. They will both serve for a renewable one-year term.

The ACC's subcommittee on DEI has selected an instrument – Viewfinder from Insight into Diversity – for a climate survey. Jose Lowe is coordinating with student leaders, the members of the subcommittee, Dr. Friedman, and others to refine the survey questions to ensure relevance to HCCC.

ACC Standing Committees held their first meetings last week on September 4. Among their projects, the Student Affairs Committee is drafting a standard procedure for selecting/moving the day and time for the College Hour.

3. President's Report

President Reber offered the following remarks.

Lauren and Warren, thank you for your remarks, and for your leadership.

I'm pleased to share that we have retained a new Digital Marketing Manager. Andres Valencia possesses superior skills in the areas of videography and the use of social media in marketing. His experience includes freelance multi-media work for over 100 businesses throughout our metropolitan region; serving as assistant and associate producer of short films and television; media services for the Kings County District Attorney's office; Marketing and Distribution Coordinator for Artisan Entertainment in New York, among others. He holds a Bachelor's degree in Communications from the City College of the City University of New York. His expertise and contributions will be important to our work in bringing increased visibility to the College, with a focus on sharing the stories and accomplishments of students, faculty, staff, trustees and other community members.

Andres is here this evening. Welcome, Andres. Would you like to say a few words?

Andres Valencia offered the following remarks.

Thank you all for having me. I'm learning a lot as I go about the College and the area. I am very excited to tell the stories of the College, the students, and the community in an interesting way that is captivating. I look forward to working with all of you.

President Reber resumed his remarks.

As you are aware, the entire college community has been engaged in reviewing and discussing our shared values and commitment to diversity, equity and inclusion, including discussions at our recent College Service Day, and at the first meeting of the All College Council. As Lauren has noted, the All College Council has strongly endorsed the new President's Advisory Council on Diversity, Equity and Inclusion, and has appointed ACC members Jose Lowe and Angela Pack to represent the ACC on the Council.

I'm also pleased to share that Chairman Netchert has appointed Trustee Vice Chair Bakari Lee to represent the Board of Trustees. And Presidents Warren Rigby and Christine Tirado will represent the Student Government Association and Phi Theta Kappa, respectively. Many members of the college community have expressed interest in serving on the Council and many have nominated individuals to serve. I am currently inviting additional colleagues to participate on the Council and will convene an organizational meeting in the next several weeks.

Thank you all for your support of this work. It will be a focus for the coming year in tandem with our student success initiatives and our work with Achieving the Dream, which is also focused on equity.

During the past year, we created and opened food pantries on the Journal Square and North Hudson campuses, which to date have served hundreds of our community members. We continue to grow and develop these pantries in partnership with other college and community agencies. This year, we are adding "Hudson Helps" services to address basic-needs concerns of students and others in our College community, including food insecurity, homelessness, mental health, and concerns related to immigration status, among others. Leading this exceedingly important work are Vice President for Student Affairs and Enrollment, Lisa Dougherty, and Associate Dean of Student Affairs, Dr. David Clark. They are here this evening to speak about these efforts. At the conclusion of their remarks I'll return for some final comments.

Lisa and David, thanks for your outstanding leadership!

Lisa Dougherty and David Clark offered the following statement during their "Hudson Helps" Powerpoint presentation (attached).

It is our pleasure to talk to you about something that we are very passionate about in the Student Affairs division and college-wide, which we refer to as "Hudson Helps." For almost a year we have been on a journey to explore how we can better support our students outside of the classroom.

We all know that our students face barriers far outside of the classroom in terms of basic needs and their success. With "Hudson Helps," the College's goal is to find ways to support our students, "the village," inside of the classroom as well as outside of the classroom, holistically, and to offer services that address needs such as food, housing, emergency aid, immigration, mental health, and drug and alcohol abuse. We want to head off anything that can either prevent students from staying in school or enrolling in school by ultimately supporting them in this way to get them to the finish line.

A study of 43,000 undergraduate students nationwide found that in community colleges approximately 42% of students are food insecure, 46% are housing insecure, and 12% are homeless. Here at HCCC, unfortunately, these issues affect many of our students. We have many students who are first generation, coming from disadvantaged backgrounds with many obstacles in their lives, and a lot of these are issues that we can solve as a college community. We welcome input and support of these efforts.

President Reber resumed his remarks.

Thanks so much, Lisa and David!

Trustees, last month you approved the hiring of consultants to work with our College community in two very important areas: how we respond to emergencies, including reaching out to support individuals who may be in distress; and providing support and services to ensure accessibility to our programs and facilities for everyone. Both consultants will work with the college community to help us analyze current practice, and develop – and ultimately reach and exceed – goals for continuous improvement in these areas of critical importance to our student support and equity initiatives. I thank Vice President Lisa Dougherty; Associate Dean of Student Success, Dr. Sheila Dynan; and their colleagues for their leadership of these efforts.

Over the summer the entire College community has been engaged in exceedingly important work associated with the recruitment and retention of our students. As you are aware, enrollment in community colleges nationally is counter-cyclical. When the economy is declining, enrollment tends to increase; and when the economy is strong, enrollment tends to decrease. Most community colleges in New Jersey and nationally have been seeing a trend of declining enrollment as the economy has progressively strengthened since 2010.

We have been able to weather this trend relatively well, with annual enrollments that have mostly included small decreases, or steady – and occasionally slightly growing – enrollments. All through the summer, and continuing into the fall, we have been working to close an early enrollment gap, which to date has been reduced to about 2% below last year and continues to improve with growing enrollment in certain areas. In the next few weeks we expect to see increased enrollment in our Quick Term, late-start, on-the-ground and online courses.

We have been seeing considerable growth in certain areas that bodes extremely well for our goal of beginning a long-term trend of sustained enrollment growth going forward, regardless of changing economic conditions. For example, enrollment of students in our Educational Opportunity Fund, or EOF program, is up over 100% compared to last year, with 200 students enrolled this year compared to 100 last year. Similarly, our Honors Program enrollment is currently up a whopping 182%, with 141 students currently enrolled this year compared to 50 last year. New student enrollment is up significantly in both of these programs that have a history of strong retention and student success outcomes.

Online student enrollment is up 8% over last year, with a 9% increase in new student online enrollment, and 62 students enrolled in fully online programs this fall compared to 39 last fall. Our Health Sciences enrollment is up 5.42% this year, on top of a similar increase last year. Our new Secaucus Center enrollment continues to grow, with 51 students now enrolled in evening credit courses and programs, and 83 students enrolled to date in Early College courses, for a total of 134 students compared to 54 students last year. Our evening courses at Secaucus don't begin for another 2 weeks, so we expect these numbers to continue to grow.

And enrollment in new programs is up significantly over last year. These include Medical Science Pre-professional; Exercise Science; Homeland Security; Addiction Counseling; and Cyber Security. Total fall 2019 headcount in these new programs is 322, compared to 135 last fall, representing a 139% increase!

And our Community College Opportunity Grant, or CCOG, enrollment is up significantly this fall over last spring's initial CCOG enrollment. To date, nearly 1,000 HCCC students are CCOG recipients, and, of these, nearly 200 are new to HCCC this fall. The students, collectively, are receiving over \$1.4 million in CCOG grant funds. This is a near doubling of total dollars awarded last spring. We expect continued growth in spring 2020 CCOG enrollment and going forward as we are increasingly able to bring information about this opportunity to all parts of our community.

And on the retention side, as you are aware, we have begun our work with Achieving the Dream, including a focused review and disaggregation of data, to develop challenging but achievable goals for continuous improvement.

So we are experiencing success in realizing growth in most of the areas that are priorities in our Enrollment Management Plan, developed and supported by our Enrollment Management Council. These kinds of outcomes are the result of the efforts of the entire College community, and I thank everyone for their contributions. Together are moving in a very positive direction.

We are all looking forward to our Board and Presidential Retreat on Saturday, September 21, 2019. Yesterday I mailed you the retreat agenda that we just received from our facilitator, Dr. DeRionne Pollard. I thank Trustee Bakari Lee for working with DeRionne and me on this agenda. We welcome your questions and/or suggestions for any agenda refinements. As a reminder, the retreat will be held on Saturday, September 21 on the sixth floor of the Gabert Library, beginning at 9 a.m. and concluding no later than 4:30 p.m. It promises to be an enjoyable and very helpful experience for all of us.

This concludes my remarks. As always, I welcome questions, comments and suggestions.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. Minutes of the Regular Meeting of August 13, 2019

2. Gifts, Grants, and Contracts Report

The College has received the following grant awards:

TITLE: Scaling Apprenticeships through Sector-Based Strategies Grant Program and Project Summaries (Advanced Manufacturing)

AGENCY: U.S. Department of Labor

PURPOSE OF GRANT: Scaling Apprenticeships will promote the large-scale expansion of apprenticeships across the nation by supporting the training of thousands of apprentices in new or expanded programs and by assisting partners in their efforts to create and scale the new or expanded apprenticeship programs. This grant program will also increase apprenticeship opportunities for all Americans, particularly veterans, military spouses and those individuals currently underrepresented in existing apprenticeship programs. The grant is a partnership with County College of Morris and is focused on the advanced manufacturing sector.

COLLEGE ADMINISTRATORS: Lori Margolin

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$297,500 over 4 years

TITLE: Scaling Apprenticeships through Sector-Based Strategies Grant Program and Project Summaries (Healthcare)

AGENCY: U.S. Department of Labor

PURPOSE OF GRANT: Scaling Apprenticeships will promote the large-scale expansion of apprenticeships across the nation by supporting the training of thousands of apprentices in new or expanded programs and by assisting partners in their efforts to create and scale the new or expanded apprenticeship programs. This grant program will also increase apprenticeship opportunities for all Americans, particularly veterans, military spouses and those individuals currently underrepresented in existing apprenticeship programs. The grant is a partnership with Bergen Community College and is focused on the healthcare sector.

COLLEGE ADMINISTRATORS: Lori Margolin

COLLEGE CONTRIBUTION: \$0

AWARD AMOUNT: \$607,940 over 4 years

Introduced by: Bakari Lee

Seconded by: Karen Fahrenholz

10 Ayes.....0 Nays

Resolution Adopted

VII.

FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Approval of Water Chemical Treatment Services for Fiscal Year 2020
2. Resolution Authorizing Award of Exterminating Services for Facilities Department
3. Resolution Authorizing Purchase of Assessment and Review Program for School of Nursing and Health Sciences
4. Resolution Authorizing Purchase of Cisco Firewall Security Software
5. Resolution Authorizing Purchase of 52 Dell Computers for College Wide Upgrades
6. Resolution Authorizing Purchase of 95 Dell Thin Client Terminals for Gabert and North Hudson Libraries
7. Resolution Authorizing Purchase of Supplies for Badge-Passes
8. Resolution Authorizing Renewal of Subscription Service for Gabert Library
9. Resolution Authorizing Award for a Fume Extraction System and Mitey Wood Lathe for STEM Building
10. Resolution Authorizing Parking Authority Contract Renewal for North Hudson Campus
11. Resolution Approving Clinical Affiliation Agreement between Hudson County Community College and Kean University
12. Resolution Approving Agreement between Hudson County Community College and Ramapo College of New Jersey

13. Resolution Approving Agreement between Hudson County Community College and Fairleigh Dickinson University
14. Resolution Renewing Clinical Education Agreement between Hudson County Community College and Promise Care NJ, LLC
15. Resolution Authorizing Purchase of MOBILEIRON Software
16. Resolution Approving Academic Master Plan Consultation for Academic Affairs
17. Resolution Amending Resolution #17 from August 13, 2019 Board of Trustees Meeting
18. Resolution Amending Resolution #15 from June 11, 2019 Board of Trustees Meeting.

Introduced by: Bakari Lee

Seconded by: Pamela Gardner

10 Ayes.....0 Nays

Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Devika	Gonsalves	Library Associate	September 7, 2019

2. APPOINTMENT OF STAFF

First Name	Last Name	Title	Effective Date	Annual Salary
Karla	Aybar-Reyes	Administrative Assistant, College Libraries	September 16, 2019	\$35,000
Lisa	Bogart	Librarian	September 16, 2019	\$53,000
Christopher	Chavarria	Library Associate - Technology	September 16, 2019	\$30,000
Anthony	Deschamps	PC Technician	September 11, 2019	\$32,000
Carmen	McGuire	Human Resources Benefits Manager	September 11, 2019	\$60,000
Stephanie	Sergeant	Human Resources Administrative Assistant	September 16, 2019	\$38,000
Iqra S.	Usmani	Financial Aid Assistant	September 11, 2019	\$30,600
Sharon	Wilson	Assistant Controller	September 16, 2019	\$85,000

3. TEMPORARY FULL-TIME ASSIGNMENTS EFFECTIVE UNTIL DECEMBER 23, 2019

First Name	Last Name	Title	Effective Date	Annual Salary
Narcia	Auguste	Human Resources Administrator	September 11, 2019	\$48,000
Christopher	Bors	Computer Arts Instructor, Non-tenure Track	September 11, 2019	\$52,000
Stephanie	Jimenez	Program Assistant	September 16, 2019	\$40,000
Daniel	Ondieki	High Level Mathematics Instructor, Non-tenure Track	September 11, 2019	\$52,000
Milta	Perez-Jimenez	Student Financial Aid Assistant	September 11, 2019	\$30,600
Natasha N.	Pineiros	Community College Opportunity Grant Tutor	September 11, 2019	\$40,000

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Minutes
Regular Meeting
9/10/19

4. MODIFICATIONS OF STAFFING TABLE FOR FY2020 EFFECTIVE SEPTEMBER 10, 2019

SECTION ONE:

Delete Title(s)
Dean of Instruction

SECTION TWO:

Add Title(s)
Associate Vice President for Academic Affairs

SECTION THREE:

Change of Title with Incumbents
NONE

SECTION FOUR:

Position Changes
Executive Director, North Hudson Campus: Revised Position Description and Reclassification

SECTION FIVE:

Salaries Impacted by Staff Title or Position Changes

Academic Administrative Staff

<u>Name</u>	<u>Salary Change</u>
Yeurys Pujols	From: \$88,932.62 To: \$110,000.00

5. APPOINTMENT OF NEW & CONTINUING PART-TIME HIRES THROUGH SEPTEMBER, 2020

NEW PART-TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Morris	Kieran	Stem	Lab Assistant	LABAST-101015	B. YURLWOOD
Abdel Azem	Sarah	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Banks	Donna	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Camacho Jr.	Ricardo	Center for Business & Industry	Pt Instructor	PTINST-103005	C. MIRASOL
Camacho Jr.	Ricardo	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Clark	Tracy	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Daoud	Omnia	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Diallo	Abdoulaye	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL

El Khyar	Afraa	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Garrido	Naya S.	Cont. Education	Evening, Weekend, Off Site Administrator	11-25210- 505455	C. MIRASOL
Khanam	Bushra	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Logossou	Jeanne	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Reyes	Tamara	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Richardson	Darnelle	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Zielinski	Lauren	Cont. Education	Pt Instructor	PTINST-102010	C. MIRASOL
Valle-Lisboa	Elizabeth	Testing and Assessment	Testing Assistant/Proctor	11-200530- 505455	D. Franco
Argueta	Bersabe	ITS	Instructional Lab Assistant	11-253025- 505455	D. Perez
Bersabe	Argueta	ITS	Instructional Lab Assistant	11-253025- 505455	D. Perez
Esraa	Emam	ITS	Instructional Lab Assistant	11-253025- 505455	D. Perez
Magda	Dimanche	ITS	Instructional Lab Assistant	11-253025- 505455	D. Perez
Nelson	Lovera	ITS	Instructional Lab Assistant	11-253025- 505455	D. Perez
Tiffany	Marzano	ITS	Instructional Lab Assistant	11-253025- 505455	D. Perez
Michelle	Walezak	EOF	EOF Tutor	11-150515- 505420	J. Lowe
Deschamps	Anthony	ITS	PT PC Technician	11-253025- 505455	K. Melewski
Dominguez	Christian	ITS	PT PC Technician	11-253025- 505455	K. Melewski
Zamora	Reynel	ITS	PT PC Technician	11-253025- 505455	K. Melewski
Fontanez	Kristofer	ITS	PT Web Developer	11-253025- 505455	O. Williams
Roofe	Sean	Cultural Affairs	Program Coordinator	255011-505455	M. Vitale
Hecht	Catherine A.	Cultural Affairs	Gallery Assistant	255011-505455	M. Vitale
Andal	Erika	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Bilankov	Christian	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Casey	Edward	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
D'Aries	Elissa	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Dob	Nadia	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Espinosa	Briana	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Gall	Zackary	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Greenberg- Thompson	Ray	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay

Keraitam	Abdelrahman	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Morris	Kieran	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Pineiros	Natasha	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Poudel	Samikshya	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Purcell	Jeremy	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Santos	Dexter	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Singh	Manesha	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Villatoro	Diego	ADJ Academic Support Services Department	Tutor	PT Tutor	P. Bandyopadhyay
Keischa	Taylor	Event Assistant	Student Life & Leadership	31-701000-505455	V. Gerosimo
Maria	Tejada	Career Services	Career Advisor	200531-505455	V. Marino
Nicola	Clements	Career Services	Career Advisor	200531-505455	V. Marino

CONTINUING PART-TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Agarwal	Shivam	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Alas	Marvin	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Brito	Jonathan	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Faruque	Maha	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Faruque	Muhammad	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Feliz	Rosennies	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Ghimire	Asmita	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Gohel	Shubham	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Hernandez	Jorge	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Jandik	Justin	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Kapadia	Vinisha	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Leon	Alex	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Medero	Reinier	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Medina	Daniela	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Mian	Fawad	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez

Molina	Melissa	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Nayee	Jay	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Aenal	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Akshit	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Akulkumar	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Chirag	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Deep	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Jinal	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Kinnari	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Neel	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Nisarg	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patel	Shivani	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Patil	Harshal	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Ramos	Jonathan	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Rodriguez	Maria	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Suarez	Selena	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Tabora	Heather	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Trivedi	Parth	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Uribe	Daniel	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Velasquez	Ana	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Verna	Aphya	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Villamarin	Valeria	ITS	Instructional Lab Assistant	11-253025-505455	D. Perez
Arce	Joseph	Advisement and Counseling	Office Assistant	11-200510-505455	S. Dynan

6. APPOINTMENT OF NEW HIRE ADJUNCTS FALL 2019

	First Name	Last Name	Department
1	Stephen	Airbe	English & ESL
2	Melissa	Brzuskiwicz	English & ESL
3	Angela	Donovan	English & ESL
4	Randi	Hoffman	English & ESL
5	Gabrille	Irlinger-Dingle	English & ESL
6	Gulten	Karakus	English & ESL
7	Mathew	Klinkert	English & ESL
8	Audrey	Lewis	English & ESL
9	Gregory	Markus	English & ESL
10	Desmond	McGoldrick	English & ESL
11	Carol A.	Medina	English & ESL
12	Nicole	Quinones	English & ESL

13	Hafeez	Saheed	English & ESL
14	Sharon K.	Schindler-Guinier	English & ESL
15	Quintella	Spann	English & ESL
16	Hanifah	Stephenson	English & ESL
17	Wendy A.	Trach	English & ESL
18	Thomas	Tufaro	English & ESL
19	Hilvy	Vasquez	English & ESL
20	Abi	Wiswall	English & ESL
21	Adrian	Wright	English & ESL
22	Allyson	Young	English & ESL
23	Paula	Bell	Social Sciences & Human Services
24	Jonathan	Cabrera	Social Sciences & Human Services
25	Stephanie	Campos	Social Sciences & Human Services
26	Ben	Galaday	Social Sciences & Human Services
27	Sarah	Khouzam	Social Sciences & Human Services
28	Enrique	Maitland	Social Sciences & Human Services
29	Danielle	Miller	Social Sciences & Human Services
30	Melvin	Williams	Social Sciences & Human Services
31	Angela	Crosgrile	Nursing & Health Sciences
32	Catherine	Amgee-Cole	Nursing & Health Sciences
33	Tonya	Moore	Nursing & Health Sciences
34	Ras	Gurung	STEM
35	Amani	Khawatmi	STEM
36	Shahida	Manzoor	STEM

7. Resolution Extending the Award of Program Coordination and Workshop Facilitation Consultant Services for the Division of Continuing Education and Workforce Development

8. Resolution Approving the Recruitment, Screening and Hiring Policy

PERSONNEL RECOMMENDATIONS 1-8

Introduced by: Pamela Gardner

Seconded by: Joanne Kosakowski

10 Ayes.....0 Nays

Resolution Adopted

IX. ACADEMIC AND STUDENT AFFAIRS

1. Proposed Agreement between Hudson County Community College and Ramapo College of New Jersey to Offer an RN to BSN Pathway for HCCC Nursing Students

2. Proposed Agreement between Hudson County Community College and Fairleigh Dickinson University to Expand Educational Opportunities to Spanish-Speaking Students

Introduced by: Karen Fahrenholz

Seconded by: Pamela Gardner

10 Ayes.....0 Nays

Resolution Adopted

X. NEW BUSINESS – No New Business

XI. ADJOURNMENT 5:40 P.M.

Introduced by: Bakari Lee

Seconded by: Karen Fahrenholz

10 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution Authorizing Construction Management Services Extension

WHEREAS, Hudson County Community College ("College") has a need to extend the professional construction management services contract with MAST Construction Services, Inc. ("MAST") for multiple ongoing projects; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (15), this service is exempt from bidding; and,

WHEREAS, the anticipated extension is December 1, 2019 through November 30, 2020; and,

WHEREAS, MAST will provide these services at a total cost not to exceed \$403,524; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend payment for these services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the College to enter into an extension with MAST Construction Services, Inc. of Little Falls, New Jersey, at a cost not to exceed \$403,524 for the year;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

2. Resolution Authorizing Payment for Emergency Sidewalk Construction

WHEREAS, Hudson County Community College ("College") requires construction on the sidewalk outside 119 Newkirk St. on an emergency basis to ensure waterproofing inside the building; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.6, emergency contracts may be awarded by a county college when the College requires the immediate delivery of services for an emergency affecting the health, safety or welfare of occupants of college property; and,

WHEREAS, the College hired construction contractor, Louis Gargiulo Company, Inc. to perform the emergency work for the cost of \$78,000; and,

WHEREAS, the cost of service will be funded from Chapter 12; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend payment for these services;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize payment of \$78,000 to Louis Gargiulo Company, Inc. of Jersey City, New Jersey, for the emergency work;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

3. Resolution Rejecting Proposals for Custodial Management Services and Authorizing Re-Procurement

WHEREAS, on August 21, 2019, Hudson County Community College ("College") received and opened proposals for Custodial Management Services ("Services") following the public advertisement; and,

WHEREAS, the College received four (4) proposals; and,

WHEREAS, the College has determined that all proposals were either non-responsive, contained a material defect and/or the contract price exceeded the amount the College determined was reasonable; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend rejecting all proposals and re-advertising the Services;

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby reject all proposals received;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take the steps necessary to revise the specifications and re-procure the Services in accordance with the provisions of N.J.S.A. 18A:64A-25.1, et seq., and to take any and all steps necessary to effectuate the purpose of this resolution.

4. Resolution Authorizing Renewal of a Subscription Service for Gabert Library

WHEREAS, Hudson County Community ("College") needs to support student success and student research by providing access to print and online journal subscription articles; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (6), this service is exempt from bidding; and,

WHEREAS, the anticipated term is Fiscal Year 2020; and,

WHEREAS, VALE/NJEdge will provide these services at a total cost not to exceed \$71,192; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to VALE/NJEdge of Newark, New Jersey, to provide services at a cost not to exceed \$71,192;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution Authorizing Review and Testing Course for Nursing Program

WHEREAS, Hudson County Community College ("College") offers an undergraduate program in connection with students pursuing a Registered Nursing Degree ("Program"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (4) and (19), this service is exempt from public bidding; and,

WHEREAS, Kaplan Test Prep, a division of Kaplan, Inc. ("Kaplan"), has developed proprietary materials, including the NCLEX-RN Review Course ("Review Course"), to test students' knowledge and help students prepare for the Registered Nursing exam; and,

WHEREAS, Kaplan has provided a proposal to the College to provide the Review Course, including support and maintenance of the applicable software, for the following tuition fees:

- RN Cohorts scheduled to graduate in 4 semesters: \$165 per semester
- RN Cohorts scheduled to graduate in 3 semesters: \$220 per semester
- RN Cohorts scheduled to graduate in 2 semesters: \$330 per semester
- RN Cohorts scheduled to graduate in 1 semester: \$660
- Any additional RN cohorts not listed above: \$165 per student per academic term based on 4 semesters of use; and,

WHEREAS, the College has determined it is in the best interests of the Program to enter into a contract with Kaplan so that the Program's students will have access to the Review Course including support and maintenance from Kaplan; and,

WHEREAS, the cost of these services will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Kaplan, Inc. for the Review Course with tuition fees set forth above;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

6. Resolution Authorizing Renewal of College Wide Imaging Solution

WHEREAS, Hudson County Community ("College") needs to continue its contract for a document imaging system with Hyland, LLC ("Hyland"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (6), this service is exempt from bidding; and,

WHEREAS, the anticipated term is through December 31, 2019; and,

WHEREAS, Hyland will provide these services at a total cost not to exceed \$20,303; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Hyland, LLC of Olathe, Kansas, to provide services at a cost not to exceed \$20,303;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

7. Resolution Authorizing College Wide Imaging Solution

WHEREAS, Hudson County Community ("College") requires the services of Accelerated Information Systems ("AIS") to provide document imaging software; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (6), this service is exempt from bidding; and,

WHEREAS, the anticipated term is January 1, 2020 through December 31, 2021; and,

WHEREAS, AIS will provide these services at a total cost not to exceed \$64,581; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Accelerated Information Systems of Hicksville, New York, to provide services at a cost not to exceed \$64,581;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

8. Resolution Authorizing Staff and Faculty Monthly Parking at 808 Pavonia Avenue

WHEREAS, Hudson County Community College ("College") has entered into an agreement with SP Plus Parking ("SP"); and,

WHEREAS, N.J.S.A 18A:64A-14 allows the leasing of municipal property to a County College; and,

WHEREAS, the anticipated term is Fiscal Year 2020; and,

WHEREAS, SP will provide these services at a total cost not to exceed \$77,560; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize the Purchasing Agent to approve the contract renewal with SP Plus Parking of Jersey City, New Jersey, at a cost not to exceed \$77,560;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

9. Resolution Authorizing Services for Fire Alarms

WHEREAS, Hudson County Community ("College") requires the services of Johnson Controls ("Johnson") to provide professional maintenance services for fire alarms at the College; and,

WHEREAS, pursuant to N.J.S.A. 64A-25.9, this is exempt from public bidding; and,

WHEREAS, the anticipated term is Fiscal Year 2020; and,

WHEREAS, Johnson will provide this service at a total cost not to exceed \$45,000; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Johnson Controls of Rockaway, New Jersey, to provide service at a cost not to exceed \$45,000;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

10. Resolution Authorizing Purchase of Security Cameras and Recording Equipment for 81 Sip Avenue Student Center Renovation Project

WHEREAS, Hudson County Community College ("College") needs to purchase security cameras and recording equipment for the Student Center Renovation Project; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.10, the College may enter into cooperative pricing agreements with other units of government; and,

WHEREAS, the College is a member of the Union County Cooperative Pricing System and has entered into an agreement with the County of Union, which serves as the Lead Agency for purchases; and,

WHEREAS, Johnston Communications Voice and Data ("Johnston") is an approved vendor to provide information technology and security cameras, equipment, and installation services under the Union County Cooperative Pricing System pursuant to contract UCCP 41-2017; and,

WHEREAS, Johnston has provided pricing through the cooperative for the security cameras and recording equipment at a total cost not to exceed \$22,956; and,

WHEREAS, the cost of the information technology services will be funded from Chapter 12; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Johnston Communications of Kearny, New Jersey, to provide services at a cost not to exceed \$22,956;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

11. Resolution Authorizing Award for a Fume Extraction System

WHEREAS, Hudson County Community College ("College") needs to purchase a fume extraction system for the laser cutter in STEM from Allegheny Educational Solutions Inc. ("Allegheny"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (10), this purchase is exempt from public bidding; and,

WHEREAS, Allegheny submitted a proposal to provide the College with a fume extraction system at a total cost not to exceed \$7,102; and,

WHEREAS, the cost of this equipment will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Allegheny Educational Solutions Inc. of Tarentum, Pennsylvania, to provide services at a cost not to exceed \$7,102;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

12. Resolution Authorizing Award for a Lathe

WHEREAS, Hudson County Community College ("College") needs to purchase a lathe from Allegheny Educational Solutions Inc. ("Allegheny") for Engineering Science students; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (10), this purchase is exempt from public bidding; and,

WHEREAS, Allegheny submitted a proposal to provide the College with a lathe at a total cost not to exceed \$13,799; and,

WHEREAS, the cost of this equipment will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Allegheny Educational Solutions Inc. of Tarentum, Pennsylvania, to provide services at a cost not to exceed \$13,799;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing Award for a Computer Numerical Control

WHEREAS, Hudson County Community College ("College") needs to purchase a Computer Numerical Control ("CNC") from Allegheny Educational Solutions Inc. ("Allegheny") for Engineering Science students; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (10), this purchase is exempt from public bidding; and,

WHEREAS, Allegheny submitted a proposal to provide the College with a CNC at a total cost not to exceed \$28,228; and,

WHEREAS, the cost of this equipment will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College award a contract to Allegheny Educational Solutions Inc. of Tarentum, Pennsylvania, to provide services at a cost not to exceed \$28,228;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Authorizing Agreement between Hudson County Community College and Ramapo College of New Jersey

WHEREAS, Hudson County Community College ("College") seeks to offer its students, who earn an Associate of Science degree in Human Services Pre-Social Work ("Degree"), an opportunity to earn a Bachelor of Social Work ("BSW"); and,

WHEREAS, Ramapo College of New Jersey ("RCNJ") has the resources to meet HCCC's needs; and,

WHEREAS, the College seeks to enter into an agreement with RCNJ to offer a curricular pathway leading from the Degree to the BSW starting in Fall 2019; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the agreement with Ramapo College of New Jersey;

BE IT FURTHER RESOLVED that the College's Administration is authorized to take all steps necessary to effectuate the terms of this resolution.

15. Resolution Awarding Maintenance Agreement for 29 Existing Sharp Multifunctional Printers/Copiers

WHEREAS, Hudson County Community College ("College") requires a maintenance agreement on 29 existing Sharp multifunctional printers/copiers; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (10), the service is exempt from public bidding; and,

WHEREAS, the term for these services is through September 30, 2020; and,

WHEREAS, Sharp Business Systems submitted a proposal to deliver these services at a cost not to exceed \$17,869; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby award a contract to Sharp Business Systems of Montvale, New Jersey, at a cost not to exceed \$17,869;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

16. Resolution Rescinding Resolution #32 from June 11, 2019 Board of Trustees Meeting

WHEREAS, on June 11, 2019, Hudson County Community College ("College") awarded a contract for maintenance of 29 existing Sharp copiers to United Business Systems ("UBS"); and,

WHEREAS, subsequent to the award, UBS advised that it was only interested in the contract if it could provide services to all of the College's copiers; and,

WHEREAS, the College and UBS have not entered into a contract for the services; and,

WHEREAS, UBS has not provided any services to the College for the existing 29 Sharp copiers; and,

WHEREAS, the College wishes to rescind the contract to UBS for the maintenance on the existing 29 Sharp copiers; and,

WHEREAS, the Administration and Finance Committee recommend rescission of the contract award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby rescind resolution #32 of June 11, 2019 and rescind the contract award to UBS for a maintenance agreement for 29 existing Sharp copiers;

BE IT FURTHER RESOLVED that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

17. Resolution Amending Resolution #15 from August 14, 2018 Board of Trustees Meeting

WHEREAS, on August 14, 2018, Hudson County Community College ("College") awarded a contract for Bloomberg Terminal Software; and,

WHEREAS, Hudson County Community College wishes to amend the current contract with Bloomberg Finance, L.P., to add one additional license for the Bloomberg Terminal Software, the cost of which is \$1,970 per month; and,

WHEREAS, pursuant to N.J.S.A. 18A:6A-25.5(3), this technology is exempt from bidding; and,

WHEREAS, the term of the contract amendment is coterminous with the existing contract term of February 1, 2019 through January 31, 2021; and,

WHEREAS, the cost of this Bloomberg Terminal Software will be funded from the Carl D. Perkins Grant; and,

WHEREAS, the Administration and Finance Committee recommend this amendment;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approve the purchase of one additional Bloomberg Terminal Software license with Bloomberg Finance L.P. as described herein at an amended total cost not to exceed \$94,560 annually, and authorizes the College to take such steps as necessary to purchase the Bloomberg Terminal Software.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1-17**: 1) Resolution Authorizing Construction Management Services Extension; 2) Resolution Authorizing Payment for Emergency Sidewalk Construction; 3) Resolution Rejecting Proposals for Custodial Management Services and Authorizing Re-Procurement; 4) Resolution Authorizing Renewal of a Subscription Service for Gabert Library; 5) Resolution Authorizing Review and Testing Course for Nursing Program; 6) Resolution Authorizing Renewal of College Wide Imaging Solution; 7) Resolution Authorizing College Wide Imaging Solution; 8) Resolution Authorizing Staff and Faculty Monthly Parking at 808 Pavonia Avenue; 9) Resolution Authorizing Services for Fire Alarms; 10) Resolution Authorizing Purchase of Security Cameras and Recording Equipment for 81 Sip Avenue Student Center Renovation Project; 11) Resolution Authorizing Award for a Fume Extraction System; 12) Resolution Authorizing Award for a Lathe; 13) Resolution Authorizing Award for a Computer Numerical Control; 14) Resolution Authorizing Agreement between Hudson County Community College and Ramapo College of New Jersey; 15) Resolution Awarding Maintenance Agreement for 29 Existing Sharp Multifunctional Printers/Copiers; 16) Resolution Rescinding Resolution #32 from June 11, 2019 Board of Trustees Meeting; and 17) Resolution Amending Resolution #15 from August 14, 2018 Board of Trustees Meeting.

INTRODUCED BY: Bakari Lee

SECONDED BY: Jeanette Peña

DATE: October 8, 2019

Doria, Joseph	<u>AYE</u>
Fahrenheit, Karen	<u>ABSENT</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Aye 0 Nay
 RESOLUTION ADOPTED

Jennifer Sakley 10-8-19
 Signature of Recorder Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

First Name	Last Name	Title	Effective Date
Rozeena	Rathore	Senior Accountant	October 4, 2019

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Resignation above as Personnel Recommendation Item No. 1.

2. APPOINTMENT OF STAFF

First Name	Last Name	Title	Effective Date	Annual Salary
Darryl E.	Jones	Associate Vice President for Academic Affairs	November 12, 2019	\$134,500
Ernestina	Vargas	Library Associate	October 14, 2019	\$30,000
Jocelyn S.	Wong-Castellano	Admissions Advisor	October 9, 2019	\$38,000

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 2.

3. TEMPORARY FULL-TIME ASSIGNMENTS EFFECTIVE UNTIL DECEMBER 31, 2019

First Name	Last Name	Title	Effective Date	Annual Salary
Troy	Burris	Instructor, ESL, Non-tenure Track	September 19, 2019	\$52,000
Ariana	Simon	Community College Opportunity Grant Tutor	October 9, 2019	\$40,000

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Assignments above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF NEW & CONTINUING PART-TIME HIRES THROUGH OCTOBER, 2020

NEW PART-TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
Garrido	Naya	Evening, Weekend, Off-Site	EWOS Administrator	EWKADM-252010	A. Muniz
Cortez	Indranie	Nursing & Health Sciences	Skills Lab/Tutor	101017-505455	C. Fasano
Seye	Alima	Nursing & Health Sciences	Skills Lab/Tutor	101017-505455	C. Fasano
Daoud	Omina	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol

Daoud	Aya	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
D'Aries	Elissa	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Simon	Gregory	Center for Business & Industry	PT Instructor	PTINST-103005	C. Mirasol
Simon	Gregory	Continuing Education	PT Instructor	PTINST-102010	C. Mirasol
Buckley	Kathryn	English & ESL	AdHoc Scorer	101040-505455	J. Caniglia
Cummins	Joseph	English & ESL	AdHoc Scorer	101040-505455	J. Caniglia
Peacock	Timothy	English & ESL	AdHoc Scorer	101040-505455	J. Caniglia
Ponder	Sibyl	English & ESL	AdHoc Scorer	101040-505455	J. Caniglia
Haizoun	Sara	Library	Library Associate	150510-505455	J. Cox
Lendorf	Manuel	Library	Library Associate-Technology	150510-505455	J. Yang
Alcantara	Kirwin	Information Technology	Part-time PC Technician	253025-505455	K. Melewski
Hernandez	Moises	Information Technology	Part time PC Technician	253025-505455	K. Melewski
Vintimilla	Isabel	Radiography	Office Assistant	11-101018-505410	K. Rodriguez
Abdullah	Sirhan	Grants	Academic Coach	21-601021-505460	P. Bandyopadhyay
Chitty	Shawn	Business, Culinary, Hospitality	Clerk	101030-505455	P. Dillon
Shawn	Chitty	Business, Culinary, Hospitality	Clerk	101030-505455	P. Dillon
Tavares-Malave	Anya	Business, Culinary, Hospitality	Clerk	101030-505455	P. Dillon
Traore	Manira	Business, Culinary, Hospitality	Office Assistant	101030-505455	P. Dillon
Tavard	Cynthia	Financial Aid Office	Office Assistant	200520-505455	S. Mendoza
Ghimire	Asmita	Finance/Accounting	Payroll Office Assistant	253015-505455	Z. Chicas

CONTINUING PART-TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
D'Alessio	Eileen	Nursing & Health Sciences	Skills Lab/Tutor	101017-505455	C. Fasano
Gourdine	Roslyn	Nursing & Health Sciences	Skills Lab/Tutor	101017-505455	C. Fasano
Josaphat	Fabiola	Nursing & Health Sciences	Skills Lab/Tutor	101017-505455	C. Fasano
Quintal-Bruar	Jaymee	Nursing & Health Sciences	Skills Lab/Tutor	101017-505455	C. Fasano
Sciaretta	Patricia	Nursing & Health Sciences	Skills Lab/Tutor	101017-505455	C. Fasano
Soriano	Rubi	Nursing & Health Sciences	Skills Lab/Tutor	101017-505455	C. Fasano
Gonzaga	Cynthia	English & ESL	Office Assistant	101035	J. Caniglia
Morales	Madeline	English & ESL	Office Assistant	101040	J. Caniglia

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Appointment of New and Continuing Part-Time Hires listed above as Personnel Recommendation Item No. 4.

5. APPOINTMENT OF NEW HIRE ADJUNCTS FALL 2019

	<i>First Name</i>	<i>Last Name</i>	<i>Department</i>
1	Robert	Bennett	Business, Culinary, Hospitality
2	Fadi	Hilani	English and ESL
3	David	Hughes	English and ESL
4	Rhonda	Williams	English and ESL
5	Tameka	Moore-Stuht	Humanities and Social Sciences
6	Catherine	Amegee-Cole	Nursing & Health Sciences
7	Angelo	Soto	STEM

RECOMMENDATION: The President, Administration and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjuncts for Fall 2019 listed above as Personnel Recommendation Item No 5.

6. Resolution Authorizing the Continuation of the Award of Consultancy for Savithramma Sanjoy (“Consultant”)

WHEREAS, on May 14, 2019, Hudson County Community College (“College”) authorized Consultant to be a vendor for consultant services for the Online Learning Division to provide instructional technology services to assist in preparing online courses; and,

WHEREAS, the Online Learning Division is in need of continued services provided by the Consultant; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18 A: 64A-25.5 (1); and,

WHEREAS, the cost of this extended award will not exceed \$10,000; and,

WHEREAS, the anticipated term is until August 30, 2020; and,

WHEREAS, the cost of these services will be funded from the existing operational budget of Academic Affairs; and,

WHEREAS, the Administration and Personnel Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorize an increase of \$10,000 to Consultant;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

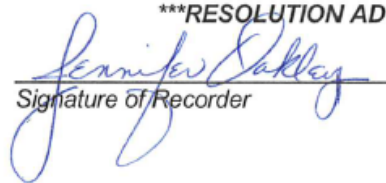
NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, Administration and Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-6.**

INTRODUCED BY: Jeanette Peña

SECONDED BY: Bakari Lee

DATE: October 8, 2019

Doria, Joseph	<u>AYE</u>
Fahrenheit, Karen	<u>ABSENT</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Aye 0 Nay
 RESOLUTION ADOPTED

 Signature of Recorder 10-8-19
 Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

IX. ACADEMIC AND STUDENT AFFAIRS

1. PROPOSED AGREEMENT BETWEEN HUDSON COUNTY COMMUNITY COLLEGE AND RAMAPO COLLEGE OF NEW JERSEY TO OFFER AN A.S. TO B.S.W. DEGREE PATHWAY FOR HCCC STUDENTS

Report and Background:

In support of Hudson County Community College's strategic objective to optimize community engagement through the development of academic pathways with K-20 partners and in alignment with the College's mission to provide high quality educational opportunities that promote student success, the Division of Academic Affairs seeks to enter into an agreement with Ramapo College of New Jersey, effective fall 2019 (Attachment I). Through the proposed agreement, HCCC students pursuing an Associate of Science (A.S.) degree in Human Services Pre-Social Work will be able to articulate credits earned for their A.S. degree towards a Bachelor of Social Work (B.S.W.) at Ramapo College of New Jersey. Students will complete their A.S. degree at HCCC and then complete the remaining credits necessary to earn their B.S.W. at Ramapo College of New Jersey.

Recommendation:

The President, Administration, and Academic and Student Affairs Committee recommend that the Board of Trustees authorize Hudson County Community College to enter into an agreement with Ramapo College of New Jersey to offer an A.S. to B.S.W. pathway for HCCC students, effective fall 2019.

2. PROPOSED AGREEMENT BETWEEN HUDSON COUNTY COMMUNITY COLLEGE AND HUDSON COUNTY SCHOOLS OF TECHNOLOGY FOR USE OF EARL BYRD CENTER

Report and Background:

In support of Hudson County Community College's strategic objective to optimize community partnerships and outreach in alignment with the College's mission to provide high quality educational opportunities that promote student success, the Division of Academic Affairs seeks to enter into an agreement with Hudson County Schools of Technology for use of The Earl Byrd Center, effective fall 2019 (Attachment II). Coursework in the Associate in Science Exercise Science and Academic Certificate in Personal Fitness Training programs require students to use HCCC's specialized laboratory facility located at 870 Bergen Avenue in Jersey City. Due to increased enrollment in these courses, the demand for HCCC's specialized facility has exceeded the laboratory space's capacity. Through the proposed agreement, the Division of Academic Affairs seeks to utilize the facilities at The Earl Byrd Center, which is a site of the Hudson County Schools of Technology, in the evening in order to accommodate this increase in course enrollment.

Recommendation:

The President, Administration, and Academic and Student Affairs Committee recommend that the Board of Trustees authorize Hudson County Community College to enter into an agreement with Hudson County Schools of Technology for the use of The Earl Byrd Center, effective fall 2019.

Resolution:

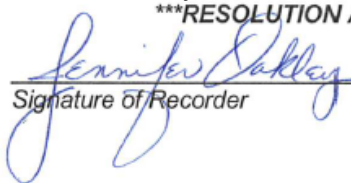
NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration, and the Academic and Student Affairs Committee as outlined above in Item **IX. Academic and Student Affairs Recommendations 1-2:** (1) Agreement between Hudson County Community College and Ramapo College of New Jersey to Offer an A.S. to B.S.W. Pathway for HCCC Students, effective fall 2019; and (2) Proposed Agreement between Hudson County Community College and Hudson County Schools of Technology for Use of The Earl Byrd Center.

INTRODUCED BY: Jeanette Peña

SECONDED BY: Joseph Doria

DATE: October 8, 2019

Doria, Joseph	<u>AYE</u>
Fahrenholz, Karen	<u>ABSENT</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Aye 0 Nay
 RESOLUTION ADOPTED

 Signature of Recorder Date 10-8-19

TRANSFER ARTICULATION AGREEMENT

BETWEEN

HUDSON COUNTY COMMUNITY COLLEGE

AND

RAMAPO COLLEGE OF NEW JERSEY

ASSOCIATE OF SCIENCE (A.S.)

AND

BACHELOR OF SOCIAL WORK (B.S.W.)

September 2019

The intent of this agreement is to define the procedures for a transfer articulation between Hudson County Community College and Ramapo College. The successful implementation of the Agreement depends on the communication of its contents to all involved participants, and the assumption of responsibility by both institutions for such communication.

This AGREEMENT is based upon the completion of an Associate's degree in the approved transfer programs as identified in the Agreement.

This AGREEMENT is in full compliance with the State's Full Faith and Credit Policy and the Transfer Advisory Board's Interpretive Statement of that policy.

The terms of the AGREEMENT will become effective immediately upon the signatures of both parties. Thereafter, Ramapo College will provide information packets for transfer admission, special transfer days and other recruitment services. In turn, Hudson County Community College will make available to its students all information, including the list of course equivalencies pertaining to this agreement. The agreement and equivalencies will be reviewed when programmatic changes occur to any of the programs. .

The AGREEMENT is to facilitate the smooth transfer and transition of graduates from Hudson County Community College into appropriate upper level programs. The successful implementation of the Agreement depends on the communication of its contents to all involved participants, and the assumption of responsibility by both institutions for such communication.

Completion of Programs:

Hudson County Community College transfer students will be required to meet all graduation requirements as listed for Ramapo College.

Eligibility:

- a. Grade point average (GPA) requirement

For admission to Ramapo College the student will be required to earn a 2.75 overall cumulative GPA on a four-point scale.

- b. New Jersey Community College graduates who earn an Associates of Science (A.S.) degree will have certain general education requirements satisfied.

Financial Aid:

College students transferring into Ramapo College will be treated the same as native Ramapo College students of equal class standing when applying for financial aid in the award and distribution of funds.

Agreement Review and Update:

Hudson County Community College and Ramapo College will assign a staff member to serve as a liaison to assure the maintenance of communications between the two institutions. As necessary, Hudson County Community College and Ramapo College faculty shall meet to discuss academic programs, especially with regard to any changes being contemplated.

Hudson County Community College and Ramapo College representatives will consult whenever changes in policy or curricula are articulated which will affect transferring under the terms of this Agreement. In addition, both institutions will review this agreement regularly and make any mutual agreements when necessary.

Representatives from both institutions shall also facilitate support, consultation, and collaboration between their facilities in matters related to this Agreement, general education, degree requirements and other relevant academic matters.

Conditions:

Under the existing transfer agreement between Ramapo College and Hudson County Community College

- a. Application fee is waived for those that participate and apply through this agreement.
- b. Applicants must have a 2.75 min GPA from AS degree program and a 2.75 GPA must be maintained at Ramapo. If the GPA falls below 2.75, then the protocol for probation and possible later removal from the program apply.
- c. Students need to have a combined average of at least B in HUS 101: Intro to Human Services (at HCCC) and SWRK 222: Hist. & Phil of Social Welfare (at RC). Once accepted and enrolled, all students must earn a B or better in Ramapo SWRK 222 to secure their seat in the Social Work program. Those that do not meet the criteria may not be secured a seat in the program.
- d. A Ramapo advisor will meet students at HCCC twice per semester to review curriculum map and application process.
- e. The Ramapo Social Work Department and Hudson Human Services Department will explore collaborating and participating in shared events, professional development, and or student club and research presentations and opportunities.

SELF-INSURANCE BY INSTITUTION - INSTITUTION is an agency of the State of New Jersey. Any agreement or arrangement signed or entered into on behalf of the State of New Jersey by a State official or employee shall be subject to all of the provisions of the New Jersey Torts Claims Act, NJSA 59:1-1 et seq., the New Jersey Contractual Liability Act, NJSA 59:13-1, et seq., and the availability of appropriations. The State of New Jersey does not carry public liability insurance, but the liability of the State and the obligations of the State to be responsible for tort claims against its agencies and employees are covered under the terms and provisions of the New Jersey Tort Claims Act. The Act also creates a special self-insurance fund and provides for payment and claims against the State of New Jersey against its employees for which the State of New Jersey is obligated to indemnify against tort claims which arise out of the performance of their duties. Claims against the University or its employees should be referred for handling to the Attorney General, Division of Law, Claims Service Section, Richard Hughes Complex, Trenton, New Jersey 08625. Furthermore, the State of New Jersey self-funds for Workers Compensation and Disability.

A. ANTI-DISCRIMINATION – The parties agree not to discriminate in employment and agree to abide by all anti-discrimination laws including those contained within N.J.S.A. 10:2-1 through N.J.S.A. 10:2-4, N.J.S.A.10:5-1 et seq. and N.J.S.A.10:5-31 through 10:5-38, and all rules and regulations issued there under.

B. AMERICANS WITH DISABILITIES ACT –The parties agree to comply with all provisions of the Americans with Disabilities Act (ADA), P.L. 101-336, in accordance with 42 U.S.C. 12101 et seq. 1.4

C. COMPLIANCE - LAWS –The parties shall comply with all local, state and federal laws, rules and regulations applicable to the contract.

D. SUBCONTRACTING OR ASSIGNMENT - The Agreement may not be subcontracted or assigned in whole or in part, without the prior written consent of both parties. Such consent, if granted, shall not relieve either party of any of its responsibilities under the contract.

E. MAINTENANCE OF RECORDS - The parties shall maintain records associated with the performance of this contract in accordance with the applicable provisions of the NJ State Record Retention Policy. Such records shall be made available to either party upon request for purposes of conducting an audit or for ascertaining other information.

Hudson County Community College

By: _____

Dr. Chris Reber
President

Ramapo College of New Jersey

By: _____

Dr. Stefan Becker
Provost and Vice President
Academic Affairs

Institutional Contact Person
Christopher Romano
505 Ramapo Valley Road
Mahwah, NJ 07430
(201) 684-7309
www.ramapo.edu

2+2 - A.S. Human Services - Pre-Social Work to B.S.W. Social Work

First Year at HCCC					
Fall Semester	HRS	✓	Spring Semester	HRS	✓
CSS 100: College Student Success	1		ENG 102: College Composition II	3	
ENG 101: College Composition I	3		HUS 101: Intro to Human Services	3	
HIS 105: U.S. History I	3		BIO 107: Human Biology	4	
CSC 100: Intro. to Computers/Computing	3		PSY 101: General Psychology	3	
MAT 100: General Math	3		SOC 101: Principles of Sociology	3	
PSC 102: American Government	3				
Total:	16		Total:	16	

Second Year at HCCC					
Fall Semester	HRS	✓	Spring Semester	HRS	✓
SOC 201: Sociology of Family	3		ENG 112: Speech	3	
PSY 211: Developmental Psychology I	3		HUS 200: Group Work in Human Services	3	
HUM 101: Culture & Values	3		HUS 230: Interview Techniques	3	
HUS 121: Helping Strgy & Relationships	3		HUS 241: Internship in Human Services II	4	
HUS 231: Internship in Human Services I	3				
Total:	15		Total:	13	60

Third Year at RAMAPO					
Fall Semester	HRS	✓	Spring Semester	HRS	✓
SWRK 222: Hist. & Phil. of Social Welfare	4		SWRK 329: Social Work w/Agencies & Com.	4	
SWRK 202: Political Economy Social Welfare	4		SWRK 307: Social Research Methods	4	
SWRK 270: Cultural Diversity	4		SWRK 362: HBSE I: Human Development	4	
SSHS School Core School Core: Sustainability, Society and Civic Mindedness & Social Work	4		SOSC 235: History of Social Thought	4	
Career Pathways Module 1: SSHS 001 Career Assessment/Advisor Visit SSHS Advisor in Cahill Center (C209)	Grad. Req.		Career Pathways Module 2: SSHS 002 Resume/Cover Letter/Personal Statement Visit SSHS Advisor in Cahill Center (C209)	Grad. Req.	
Total:	16		Total:	16	

Fourth Year at RAMAPO					
Fall Semester	HRS	✓	Spring Semester	HRS	✓
SWRK 325: Social Work T & P I	8		SWRK 326: Social Work T & P II	8	
SWRK 363: HBSE II: Life Cycle	4		SWRK 420: Contemporary Social Policy	4	
Elective	4		SWRK Elective*	4	
Career Pathways Module 3: SSHS 003 Interview Practice/Internship Search Visit SSHS Advisor in Cahill Center (C209)	Grad. Req.		Elective	4	
Total:	16		Total:	16	128

Total Credits Required: 128 credits

GPA Required: 2.75

Attachment II

BETWEEN

HUDSON COUNTY SCHOOLS OF TECHNOLOGY

AND
HUDSON COUNTY COMMUNITY COLLEGE
FOR USE OF EARL W. BYRD CENTER

1. The Program

Hudson County Community College is a comprehensive, urban community college that offers academic programs for transfer (A.A. and A.S.) and immediate employment (A.A.S. and certificate), programs in non-credit and workforce development, extensive programming in development education and ESL for underprepared students, and programming in community service and outreach.

To better serve the residents of the county, Hudson County Community College (HCCC) and Hudson County Schools of Technology agree that the College will be permitted to offer classes to non-high school students at the Earl W. Byrd campus in Jersey City.

II. Roles and Responsibilities

HCCC students and staff will utilize HCST, located (525 Montgomery St., Jersey City, NJ 07032)

HCCC is responsible for ensuring accreditation for any HCCC courses and programs offered at HCST.

HCST facilities will not be available for HCCC classes if inclement weather or other emergency requires HCST to suspend its scheduled classes. Other scheduled unavailability of HCST facilities will be communicated in advance to HCCC consistent with the HCST School Calendar.

Any HCCC classes offered to non-high school students at HCST will be scheduled after 5:30 P.M. Monday through Thursday. As approved by HCST, beginning in Fall 2019 HCCC will be permitted to utilize Rooms 605, 616, 618.

III. Fiscal Considerations

HCCC will employ all faculty teaching HCCC courses and will cover the cost of instruction for any HCCC course delivered at the HCST site for non-HCST Students.

HCST will provide identification cards and hang tags for HCCC employees working on the HCST campus. HCCC will cover any costs associated with verifying employee onsite eligibility.

IV. Term of Contract

This MOU shall commence retroactive to September 1, 2019. It is understood and agreed that the parties to this MOU may modify or revise this MOU by written amendment when both parties agree to such an amendment.

SIGNED:

Christopher M. Reber
President
Hudson County Community College

Date

Amy Lin-Rodriguez
Superintendent
Hudson County Schools of Technology

Date

Witness:

HCST

Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

X. NEW BUSINESS

1. Conferral of Emerita Title on Former Trustee Joanne Kosakowski

BACKGROUND

Joanne Kosakowski served as an active member of the Hudson County Community College Board of Trustees from November 1998 to October 2019. Ms. Kosakowski has been a member of the Personnel Committee since 2004 and has chaired the committee since 2014. She served on several committees of the Board, including the Facilities Committee, the Ad-Hoc Task Force to develop recommendations for updating Trustee By-Laws in 2004, and the Special Committee to oversee the selection of a new Information Technology System in 2009.

Joanne Kosakowski has held various executive and administrative positions during her 39-year career in Finance. She is an active member of the Concerned Citizens of Bayonne and an advocate for the Polish community.

RECOMMENDATION

The members of the Board and College Administration recommend that this long and exemplary service to the College be given special recognition.

RESOLUTION

NOW, THEREFORE, BE IT RESOLVED that Joanne Kosakowski be granted the honorific title of Trustee Emerita in recognition of her long and active membership on the Hudson County Community College Board of Trustees and service to the community of Bayonne, said resolution to become effective immediately.

INTRODUCED BY: Board as a Whole

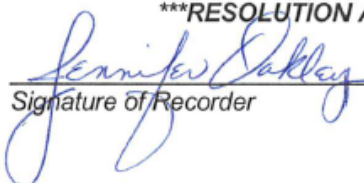
SECONDED BY: Board as a Whole

DATE: October 8, 2019

Doria, Joseph	<u>AYE</u>
Fahrenheit, Karen	<u>ABSENT</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

RESOLUTION ADOPTED

 10-8-19
Signature of Recorder Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

X. NEW BUSINESS

2. Resolution Authorizing Award of Contract for Completion of Audit for Fiscal Year 2019

WHEREAS, Hudson County Community College ("College") requires the services of an accounting firm to complete the College's Fiscal Year 2019 Audit ("Services"); and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.5 (a) (1), the Services are exempt from public bidding as they constitute a professional service; and,

WHEREAS, the College conducted a fair and open process for the procurement of the needed Services; and,

WHEREAS, the firm of Donahue, Gironda, Doria & Tomkins, LLC, from Bayonne, New Jersey, submitted a proposal to provide the Services in an amount not to exceed \$67,500; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby awards a contract to the firm of Donahue, Gironda, Doria & Tomkins, LLC for the completion of the audit for fiscal year 2019 in an amount not to exceed \$67,500;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the Administration to take all steps necessary to effectuate the purposes of this resolution.

INTRODUCED BY: Bakari Lee

SECONDED BY: Jeanette Peña

DATE: October 8, 2019

Doria, Joseph	<u>AYE</u>
Fahrenheit, Karen	<u>ABSENT</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Saklay 10-8-19
Signature of Recorder Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 8, 2019**

XI. ADJOURNMENT

THAT, the meeting be adjourned at 6:00 P.M.

INTRODUCED BY: William Netchert

SECONDED BY: Bakari Lee

DATE: October 8, 2019

Doria, Joseph	<u>AYE</u>
Fahrenheit, Karen	<u>ABSENT</u>
Galvin, Adamarys	<u>AYE</u>
Gardner, Pamela	<u>ABSENT</u>
Kenny, Roberta	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>ABSENT</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

*****RESOLUTION ADOPTED*****

Jennifer Sakley 10-8-19
Signature of Recorder Date