

HUDSON COUNTY COMMUNITY COLLEGE
North Hudson Campus
4800 Kennedy Boulevard
Union City, NJ 07087

Regular Meeting--Board of Trustees
October 9, 2018

AGENDA

I. CALL TO ORDER - FLAG SALUTE Mr. Netchert

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Kevin G. Callahan
Karen A. Fahrenholz, Secretary/Treasurer
James Fife, Trustee Emeritus
Pamela E. Gardner
Roberta Kenny
Joanne Kosakowski
Bakari Gerard Lee, Vice Chair
William J. Netchert, Chair
Jeanette Peña
Christopher Reber, President
Hamza Saleem – Student Alumni Representative
Adrienne Sires
Harold Stahl

III. COMMENTS FROM THE PUBLIC Mr. Netchert

IV. CLOSED SESSION (The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)

V. REPORTS

- | | |
|--|---------------------------------------|
| 1. Student Government Association President's Report | Rhoda Alaribe |
| 2. All-College Council President's Report | Denise Rossilli |
| 3. President's Report | Dr. Reber |
| a. Strategic Enrollment Management Priorities | Lisa Dougherty,
Dean of Enrollment |

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

Dr. Reber

1. Minutes of Previous Meetings
2. Gifts, Grants, and Contracts
3. Middle States Self Study Update September 2018

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS Dr. Reber

VIII. PERSONNEL RECOMMENDATIONS Dr. Reber

IX. ACADEMIC AND STUDENT AFFAIRS Dr. Reber

X. NEW BUSINESS Mr. Netchert

XI. ADJOURNMENT Mr. Netchert

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

CALL TO ORDER

I. FLAG SALUTE

II. ROLL CALL AND RECOGNITION OF VISITORS

Trustees:

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>PRESENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Pamela E. Gardner	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>ABSENT</u>
Christopher Reber - President, ex officio	<u>PRESENT</u>
Hamza Saleem, Student Alumni Representative, ex officio	<u>PRESENT</u>
Adrienne Sires	<u>PRESENT</u>
Harold G. Stahl	<u>PRESENT</u>

This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, and filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey stating the date, time and place of said meeting.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning the Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board which the Board considers obscene, harassing, or meant to incite will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

III. COMMENTS FROM THE PUBLIC

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

IV. CLOSED SESSION

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

V. REPORTS

1. *Student Government Association President's Report*
2. *All-College Council President's Report*
3. *President's Report*
 - *Strategic Enrollment Management Priorities*

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. MINUTES OF PREVIOUS MEETING

The Minutes of the Regular Meeting of September 11, 2018 are herewith officially submitted to the Board of Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of September 11, 2018.

2. GIFTS, GRANTS, AND CONTRACTS REPORT

The College has made the following grant & contract proposals:

Title: Northern New Jersey Bridge to Baccalaureate (NNJ-B2B) - Amendment

Agency: National Science Foundation (NSF) – a partnership with Passaic County Community College

Purpose of the Grant: To increase the flow of underrepresented minority students into science, technology, engineering and mathematics (STEM)

College Administrator: Dr. Ferdinand Oroch (Principal Investigator/Project Director)

College Contribution: \$0

Award Amount Amended to: \$267,828 for 3 years

3. MIDDLE STATES SELF-STUDY UPDATE – OCTOBER 2018



**Hudson County Community College
Decennial Self Study Update
October 2018**

- *Several comprehensive working sessions comprised of the Core Committee and the Editorial Assistant (A. Acevedo) have taken place during the last two weeks. Standards 1-4 have been reviewed and updated to include feedback received from the College Community and insights from the Core Committee members.*

- A Steering Committee meeting took place on October 4, 2018 that included all chapter Co-Chairs. The agenda for the day included a summary of the feedback provided by members of the community, acknowledgment of changes that have been incorporated into the second draft of the self-study, and comments from Antonio Acevedo as Editorial Assistant. Additionally, the draft of the Executive Summary was reviewed.
- The agenda for the Preliminary Visit is being finalized. Faculty, staff, students and members of the Board of Trustees will have an opportunity to meet with Dr. Pollard on November 9, 2018.
- The contract for hotel accommodations at the Courtyard Marriot in Newport has been signed and approved by Dr. Friedman. On November 9th Dr. Pollard will visit the College and hotel facilities to become familiar with the settings.
- An email of important dates to remember will be distributed College-wide.
- Additional working sessions are scheduled on October 10, 11 and 12, 2018.

RESOLUTION:

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations 1-3.

INTRODUCED BY: Bakari Lee

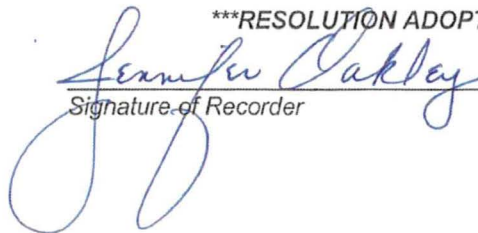
SECONDED BY: Kevin Callahan

DATE: October 9, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

RESOLUTION ADOPTED

 October 9, 2018
Signature of Recorder Date

**ATTACHMENT A
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE
Board of Trustees Meeting
Mary T. Norton Room
70 Sip Avenue, 4th Floor
Jersey City, NJ
5:00 P.M.**

**REGULAR MEETING --- BOARD OF TRUSTEES
September 11, 2018**

MINUTES

PRESENT: Kevin Callahan, Karen Fahrenholz, Pamela Gardner, Roberta Kenny, Bakari Lee, William Netchert (via conference call), Christopher Reber (ex officio), Hamza Saleem, Student Alumni Representative (ex officio), and Adrienne Sires.

ABSENT: James Fife; Trustee Emeritus (ex officio); Joanne Kosakowski, Jeanette Peña, and Harold Stahl.

Counsel to the Board: John G. Geppert, Jr., Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present: Rhoda Alaribe, Jessica Brito, Salim Bendhoud, Jennifer Christopher, Sal Cuellar, Heather DeVries, Lisa Dougherty, Eric Friedman, Veronica Gerosimo, Kabeho Kelly, Dorothea Graham-King, Jose Lowe, Lori Margolin, Jennifer Oakley, Vivyen Ray, Qamar Raza, Alexa Riano, Denise Rossilli, Catherine Sirangelo, Chris Wahl, Lilisa Williams, and Marcella Williams.

I. CALL TO ORDER - FLAG SALUTE 5:00 PM

II. ROLL CALL AND RECOGNITION OF VISITORS

The regular meeting was called to order by William Netchert at 5:00 p.m. and roll was called by Jennifer Oakley.

III. COMMENTS FROM THE PUBLIC

There were no comments from the public.

IV. CLOSED SESSION - None

V. REPORTS

1. Student Government Association President's Report

Rhoda Alaribe, President of the Student Government Association addressed the Board of Trustees and reported on the following items.

Student Government Association Goals

- *Bridge student involvement "gap" between Journal Square Campus and North Hudson Campus*
 - *Working with Clubs to create NHC chapters, with Executive Boards working concurrently to execute meetings and events on both campuses*
- *Increase School Pride*
- *Re-Brand the Student Government Association*

Student Concerns

- *Lack of Permanent Student Lounge/Public Social Area*
- *Increased Shuttle Bus Services to North Hudson and Bayonne*
- *Limited Class/Course Scheduling Options*

Hamza Saleem, Student Alumni Representative, who accompanied Ms. Alaribe at the podium, made the following comments/requests:

- *The former student lounge, which was located at 25 Journal Square, was also used for clubs and organizations and their events. Although there is a student lounge located in the STEM Building and at the North Hudson Campus, there still is not adequate space.*
- *The size of the shuttle buses needs to be increased. They accommodate approximately 15 passengers.*
- *The students are happy to hear that a Café will be placed in the STEM Building.*

Vice Chair Bakari Lee thanked Rhoda Alaribe and Hamza Saleem for their student leadership and said that President Chris Reber would address their concerns in his report to the Board.

2. All College Council President's Report

Denise Rossilli, Chair, All College Council, thanked the Board and President Chris Reber for giving her a platform to share the following brief update.

The All College Council is divided into six Standing Committees. They each have a separate charge having to do with different areas of the college. Since the beginning of the semester, the Standing Committees have been formulating the issues and projects they will be working on over the next year.

- *Technology - strategies to increase communication between the NHC and Jersey City campuses for purposes of class instruction and meetings.*

- *College Life* - reviewing the process of new employee orientation and employee recognition ceremonies to help increase morale on campus.
- *Development and Planning* – initiatives to promote scholarships and assist students in the application process.
- *Space and Facilities* – promotion of recycling on campus – our campus is very good at being green.
- *Student Affairs* - child care options for students – reviewing what other community colleges are doing.
- *Academic Affairs* - reviewing the fresh start policy of the college to make recommendations for reaching students who have not been enrolled for academic reasons.

Vice Chair Lee thanked Denise for sharing the informative report and the insight of the All College Council. He gave his assurance that the Administration will support All College Council initiatives for the common good of the college.

3. President's Report

President Chris Reber offered the following report.

Good afternoon Trustees, colleagues and guests.

Today is September 11th.

None of us will ever forget where we were and what we were doing when we first learned of the horrific attacks at the World Trade Center, the Pentagon and in Pennsylvania some 17 years ago today. Those events have forever changed our lives, particularly in this region that was at the center of the tragedy. Please join me in a moment of silence for all of the victims of 9-11.

I want to thank Student Government Association President Rhoda Alaribe and All College Council President Denise Rossilli for their reports today and for their leadership and support for our students and our College. I also thank Chairman Bill Netchert for agreeing to add these brief reports to our monthly meeting agenda. I hope these are helpful additions to our time together and that the reports will provide an enhanced perspective on the work of our college in support of our students and our community. We welcome your feedback.

Our new academic year has begun and we are off to a great start. I've reported in our weekly Green Memos a multitude of initiatives, accomplishments, planning and college-wide engagement and discussion that have been occurring at HCCC, and I won't repeat most of these. As always, though, I'm happy to discuss any of these issues and activities at any time.

With the support of our Capital Projects Advisory Committee, we have been working with our colleagues at MAST Construction to refine the plans for the renovation of 81 Sip Avenue, next to the Gabert Library, to prepare to rebid our project to create a welcoming and highly used Student Center. We are adding a modest food service component in order to better serve students and provide additional incentives for them to use the Center, which

will be very important to our efforts to promote student engagement that is the cornerstone of our focus on student success, retention, degree completion and transfer.

The project's proximity to the Gabert Library will also promote greater use of the Library and a more user-friendly library experience, and will provide the efficiency of having one security point for entrance to both buildings.

The bids will provide a longer construction timetable and will use alternates for amenities in order to control costs. Ted Domuracki, Ilya Ashmyan and their colleagues will also be proactive in contacting potential bidders to encourage their participation and create a more competitive bidding environment. We expect the bid documents to be released in early October, with construction commencing in early 2019 and a targeted opening in January 2020.

At our last meeting we agreed that I would invite a member of the college community to join me in offering my report to you at our Board meetings. Over time this will provide an opportunity for you to meet and hear from a variety of colleagues and students, and to gain insight into their work, areas of responsibility, and their contributions to the life of our great college.

As you are aware, and with your support, we have been making some organizational changes that will provide a leadership framework to advance the College and facilitate college-wide input and involvement in reaching our collective goals and aspirations to reach new levels of excellence as one of America's most diverse and transformative colleges.

Today you will act upon changes in titles and job descriptions of two of our college leaders, and in the creation of a new position in Human Resources, all of which are central to this evolving new framework for progress. These changes are funded through salary and benefits savings largely achieved by eliminating the position formerly held by Dr. Paula Pando.

One of these changes is the promotion of our long-serving and valued colleague, Dr. Eric Friedman, to the position of Executive Vice President and Provost. In this expanded role, Dr. Friedman will serve as second in command, as acting president in my absence, and as the Chief Operating Officer of the College. He will work side by side with me in leading and supporting all parts of Hudson County Community College. Eric's specific responsibilities have been expanded to include supervision and support for our libraries, online learning, the North Hudson Campus, and to serve the College in the exceedingly important role of our Middle States Accreditation Liaison Officer. I am fortunate and grateful to have the opportunity to work closely with this talented, committed and respectful college leader.

I have asked Eric to share with you a brief overview of the work that he is doing, leading, and supporting at this moment of college transition and opportunity, and then I'll return for some closing comments.

I also want to recognize and thank Veronica Zeichner, who has assumed new and expanded responsibilities for overseeing and supporting our Information Technology and Campus Safety and Security units. As a result of these added responsibilities, we are pleased to recommend to you today Veronica's promotion to Vice President for Business and Finance, and Chief Financial Officer. Veronica, thanks for your outstanding leadership.

Before I conclude, I'd like to share with you a point of pride. Recently HCCC student Abderahim Salhi was chosen as one of just 10 students nationwide to receive the Phi Theta Kappa \$5,000 Pearson Scholarship for Higher Education. The honor recognizes students for their civic engagement, persistence, leadership, and academic rigor and excellence.

Abderahim and the other nine honorees were chosen from a pool of 800 student applicants nationwide. Abderahim immigrated to the United States from Algeria and will graduate next May with an associate degree in Computer Science. Abderahim designed a drone for his capstone project and is training other HCCC students through robotics and programming workshops. Abderahim personifies the realization of our College mission. His success is our success, and we celebrate his accomplishments that make all of us proud! Abderahim is here today. Congratulations, Abderahim!

Thank you, Trustees. I couldn't be more excited and optimistic about what this college offers and means to our students and community, and about our future.

VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS

1. Minutes of the Regular Meeting of August 14, 2018

2. Gifts, Grants and Contract Report

The College has made the following grant & contract proposals:

*TITLE: Northern New Jersey Bridge to Baccalaureate (NNJ-B2B)
AGENCY: National Science Foundation (NSF) – a partnership with Passaic County Community College
PURPOSE OF THE GRANT: To increase the flow of underrepresented minority students into science, technology, engineering and mathematics (STEM)
COLLEGE ADMINISTRATOR: Dr. Ferdinand Orock (Principal Investigator/Project Director)
COLLEGE CONTRIBUTION: \$0
AWARD AMOUNT: \$250,272. for 3 years*

*TITLE: College Readiness Now V
AGENCY: NJ Council of County Colleges (NJCCC) - a partnership with the New Jersey Office of the Secretary of Higher Education (OSHE)
PURPOSE OF THE GRANT: To increase college readiness of high school students prior to graduation
COLLEGE ADMINISTRATOR: Jennifer Rodriguez (Project Director)
COLLEGE CONTRIBUTION: \$0
AWARD AMOUNT: \$50,228. for 1 year*

3. Middle States Self-Study Update – September 2018



**Hudson County Community College
Decennial Self Study Update
September 2018**

- An official letter from the Middle States Commission on Higher Education (MSCHE) has been received by the College confirming March 31 – April 3, 2019 as the dates for the Evaluation Team visit.
- Per MSCHE requirements, the Self-Study Report needs to be ready for distribution to the visiting team members as well as the MSCHE office no later than six weeks prior to the scheduled visit. The due date for sending the report is therefore February 22, 2019. Additional supporting documents also need to be submitted with the Self-Study Report.

Dr. Friedman and Veronica Zeichner have identified individuals who will facilitate the creation and collection of the key financial documents listed below:

- The institutional finance plan for the current year and succeeding years covered by the institution's strategic plan (Finance Office);
 - Actual enrollment for current year and three previous years (Enrollment Services);
 - Projected enrollment for the period covered by the institution's financial plan, including the next three years (Finance Office, Academic Affairs, Enrollment Services);
 - The two most recent audited financial statements and management letters (Finance Office); and,
 - The financial information submitted to IPEDS for three previous years (Institutional Research).
- President Reber and Senior Vice President Friedman met with MSCHE Vice President Stephen J. Pugliese in Philadelphia on Tuesday, September 4, 2018.
 - The revised draft of the Self-Study was distributed to all staff on September 4, 2018 and Board of Trustees members on August 31, 2018.

Introduced by: Kevin Callahan
Seconded by: Karen Fahrenholz

7 Ayes.....0 Nays

Resolution Adopted

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Resolution for Awarding Contract for 168 Sip Ave HVAC Rooftop Replacement to Industrial Cooling Corporation,
2. Resolution for Awarding Contract for Cooling Tower Replacement at 161 Newkirk Street to Liberty Mechanical, Inc.,
3. Approval of Maintenance Contract for Culinary RTAC Chillers,
4. Approval of Water Chemical Treatment Services for FY 2019,
5. Resolution Authorizing the Award of Exterminating Services for Facilities Department,
6. Addendum Agreement for Elevator Maintenance Services by Thyssenkrupp Elevator Corporation,
7. Resolution Approving Contract for Floor Mat Cleaning Services,
8. Articulation Agreement between Hudson County Community College and the Hudson County Department of Corrections and Rehabilitation for the Criminal Justice Program,
9. Articulation Agreement between Hudson County Community College and the Jersey City Police Department for the Criminal Justice Program,
10. Resolution Authorizing the Award of a Food Services and Supplies Vendor for Culinary Arts Department,
11. Resolution Authorizing the Award of a Specialty Food Vendor for Culinary Arts Department,
12. Resolution Authorizing the Award of a Seafood Vendor for the Culinary Arts Department,
13. Resolution Authorizing the Award of a Dairy/Food Vendor for Culinary Arts Department,
14. Resolution Authorizing the Award of a Food Vendor for the Culinary Arts Institute,
15. Resolution Authorizing the Award of Food Services, Equipment and Supplies Vendor for Culinary Arts,
16. Resolution Authorizing the Audit of the Perkins Grant,
17. Award of Comprehensive Assessment and Review Program for Nursing Program,
18. Award of Review and Testing Course for Nursing Program to Kaplan,
19. Resolution to Purchase Cisco Firewall Security Software,
20. Resolution to Authorize the Purchase of Equipment Inventory Management Software for the IT Department,
21. Affiliation Agreement Between Clara Maass Medical Center and HCCC,
22. Resolution to Authorize the Purchase of Self Service Analytical Data Software for Student Retention & Success to Rapid Insight, Inc.,
23. Resolution Authorizing Agreement with National Student Clearinghouse for Reverse Transfer Students, and
24. Resolution to Award Public Relations Support.

Introduced by: Bakari Lee

Seconded by: Adrienne Sires

7 Ayes.....0 Nays

Resolution Adopted

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATION

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Ricardo Janvier	Counselor	8/24/2018

2. APPOINTMENT OF STAFF

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Victoria Marino	Director of Career Services	9/24/2018	\$65,000.00 (pro-rated)
Priyanka Naik	Secretary	9/12/2018	\$32,000.00 (pro-rated)
Omar K. Williams	Manager of Web & Portal Services	9/12/2018	\$55,000.00 (pro-rated)

3. MODIFICATIONS OF STAFFING TABLE FOR FY 2019 EFFECTIVE SEPTEMBER 11, 2018

SECTION ONE:
DELETE TITLES

Assistant to the SVP for NHC and Student and Educational Services
Assistant Vice President for Development
Associate Professor, Nursing and Health Services
Chief Financial Officer
Coordinator, Academic Assessment
Coordinator, Tutoring
Data/Telecommunications Manager
Director, Enrollment (NHC)
Director, Financial Reporting and Budget
Human Resource Assistant
Jr. Systems Administrator
Senior Vice President for Academic Affairs
Senior Vice President for NHC and Student and Educational Services
Web Portal Administrator

SECTION TWO:
ADD TITLES

Executive Vice President and Provost (Attachment A)
Vice President for Business and Finance/CFO (Attachment B)
Vice President for Human Resources (Attachment C)

SECTION THREE:
CHANGE TITLE WITH INCUMBENTS

<u>NAME</u>	<u>TITLE CHANGES</u>
Eric M. Friedman	FROM: Senior Vice President for Academic Affairs TO: Executive Vice President and Provost
Veronica Zeichner	FROM: Chief Financial Officer TO: Vice President for Business and Finance/CFO

SECTION FOUR:
SALARIES IMPACTED BY STAFF TITLE CHANGES

Confidential Employees

Eric M. Friedman

Executive Vice President and Provost

Salary: From: \$167,776.00

To: \$200,000.00

Veronica Zeichner

Vice President for Business and Finance/CFO

Salary: From: \$151,540.00

To: \$175,000.00

4. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:
SEPTEMBER 11, 2018 – DECEMBER 19, 2018

NEW PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
BROWN	KAILAH	FINANCE	PT ACCTS PAYABLE CLERK	PTAPCLK-253015	G. SMITH
TORRES	KAYLIXA	BUS, CUL & HOSP	OFFICE ASSISTANT	OFFAST-101030	P. DILLON
DE LOS SANTOS	MASSIEL	HUMANITIES & SOC SCIENCES	ELEC REC/OFFICE ASST	OFFAST-101020	P. CAFASSO
BELLE	ANITA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
DANISH	PETER	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
FORSBERG	HERBERT	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
HUGGINS	ANGELA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
JEWELL	SARAH	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
KOTHARI	GARIMA	CONTINUING EDUCATION	PT INSTRUCTOR	CACEINS-102010	C. MIRASOL
PIEDRA	YAREMY	CONTINUING EDUCATION	CUST SERVICE ASST	CSTAST-102010	C. MIRASOL
SALAZAR	NATALIA	CONTINUING EDUCATION	CUST SERVICE ASST	CSTAST-102010	C. MIRASOL
AHMAD	KHAWAJA	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
BOBY-MATHEWS	ANN	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
BOLANO-DIAZ	AMILY	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
BUCHELI	RODRIGO	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
CACHO	JUAN	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
IBRAHIM	MOHAMED	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
JAIN	VISHWA	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
KANDIL	MAHMOUD	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
LARA	CARLA	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MACAVILCA	LILIANA	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MAIA DE AMORIM	GUSTAVO	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY

MUSTAFA	YOUSEF	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PERELSON	MAXWELL	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
RYAN	JAMES	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
SAFSAFI	ACHRAF	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
SEGOVIA-VAZQUEZ	KAILYN	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ZAIN	SALAH	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY

CONTINUING PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
DAOUD	AYA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
ROSENBERG	STUART	CTR FOR BUS & INDUSTRY	PT INSTRUCTOR	PTINST-103005	C. MIRASOL
HE	LANLAN	ACADEMIC SUPP SVCS	PT TUTOR	TUTOR-150505	P. BANDYOPADHYAY
DELOOPER	JOHN	LIBRARY	PT LIBRARIAN	PTLRN-150510	D. HARDGROVE
JOSAPHAT	FABIOLA	GRANTS	PT TUTOR	GRATUT-601021	P. BANDYOPADHYAY
MORAN	JENNIFER	BUS, CUL & HOSPITALITY	RECEIVING CLERK	RECLERK-101030	P. DILLON

5. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS FALL 2018.

LAST NAME	FIRST NAME	DEPARTMENT
EBATO	DAICHI	BUSINESS, CULINARY AND HOSPITALITY
MOSER	RYAN	ENGLISH
O'NEILL	MICHAEL	ENGLISH
HARMAN	EVA	ESL
SEO	JULIE	ESL
TAPIA	REYNALDO	HSS
ALWART	MARGARETH	HSS
KUNIGONIS	LINDA	NURSING AND ALLIED HEALTH
NOKHAL	LAMIAA T.	STEM
LOTFALIANSAREMI	SAJEDEH	STEM
MATEJKO	IRENE	STEM
MANRIQUE	ANTHONY	STEM

Introduced by: Kevin Callahan

Seconded by: Bakari Lee

7 Ayes.....0 Nays

Resolution Adopted

IX. ACADEMIC AND STUDENT AFFAIRS - None

X. NEW BUSINESS

1. TEMPORARY FULL-TIME ASSIGNMENT

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Zakia Hmamou	Temporary Full Time Instructional Technologist	9/25/2018 9/30/19	\$58,000 (pro-rated)

Introduced by: Karen Fahrenholz

Seconded by: Pamela Gardner

7 Ayes.....0 Nays

Resolution Adopted

2. **RESOLUTION REVISING PUBLIC PARTICIPATION POLICY**

The Board resolved at its meeting of September 11, 2018 that the Board attorney should memorialize a Resolution to revise the Board's public comment policy to state that the public comments section of the meeting are open to any matters within the purview and jurisdiction of the Board.

Introduced by: Bakari Lee

Seconded by: Kevin Callahan

7 Ayes.....0 Nays

Resolution Adopted

XI. ADJOURNMENT 5:55 P.M.

Introduced by: Kevin Callahan

Seconded by: Karen Fahrenholz

7 Ayes.....0 Nays

Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS

1. Approval of Construction Management Services Extension Contract

WHEREAS, the College has a need to extend the professional construction management services contract with MAST Construction Services, Inc. of Little Falls, New Jersey for multiple ongoing projects; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A.18A:64A-25.5(15); and,

WHEREAS, the anticipated extension is from December 1, 2018 to November 30, 2019; and,

WHEREAS, MAST is requesting to extend their services for an amount not to exceed \$33,627 per month and \$403,524 for the year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this extension;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the College to enter into the extension with MAST Construction Services, Inc. of Little Falls, New Jersey at a cost not to exceed \$403,524 for the year;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

2. Approval of Pre-Construction Services Extension on the Tower Master Plan

WHEREAS, the College has a need to extend the professional pre-construction management Services contract with MAST Construction Services, Inc. of Little Falls, New Jersey for the Tower Master Plan; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A.18A:64A-25.5(15); and,

WHEREAS, the anticipated extension is from December 1, 2018 to February 28, 2019; and,

WHEREAS, MAST is requesting to extend their services for an amount not to exceed \$73,729; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this extension;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the College to enter into the extended contract with MAST Construction Services, Inc. of Little Falls, New Jersey at a cost not to exceed \$73,729;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

3. Approval to Conduct a Study of the College's Current and Projected Classroom Utilization at the Journal Square, Jersey City Campus

WHEREAS, the College has a need for an analysis of the current and projected classroom utilization within the Journal Square, Jersey City Campus; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A.18A:64A-25.5(15); and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and,

WHEREAS, NK Architects of Morristown NJ, has submitted a proposal to provide such services at a cost not to exceed \$25,000 for a six-week period; and,

WHEREAS, the cost of these services will be funded from Chapter 12; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the purchasing agent to approve NK Architects of Morristown NJ to conduct this study at a cost not to exceed \$25,000 for a six-week period;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

4. Approval of Carpet Replacement in the Executive Area of the "A" Building (4th Floor)

WHEREAS, the College needs to replace the carpet in the Executive Area on the 4th Floor of the "A" Building; and,

WHEREAS, pursuant to N.J.S.A. 15A:64A-25.9, the College may, without public advertisement, purchase goods and/or services through State Contracts; and,

WHEREAS, pursuant to N.J.S.A 18A:64A:25-3, this service is exempt from bidding because it is below the College's bid threshold; and,

WHEREAS, the proposed vendor to supply and install the new carpet is RFS Commercial Inc, of Saddle Brook, New Jersey (State Contract #: A81751); and,

WHEREAS, the cost of the new carpet and installation shall not exceed \$26,985 and will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend this extension;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the College to purchase the replacement carpet for the Executive Area on the 4th Floor of the "A" Building from RFS Commercial Inc. at a cost not to exceed \$26,985;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the College's Administration to take all steps necessary to effectuate the terms of this resolution.

5. Resolution to Amend Maverick Building Services Agreement

WHEREAS, Hudson County Community College ("College") has an existing contract with Maverick Building Services ("Maverick") in the amount of \$2,361,852 for Maverick to provide building maintenance services to the College; and,

WHEREAS, services at the buildings located at 25 Pathside and 81 Sip Avenue are not required and are being removed from the contract's scope of work; and,

WHEREAS, as a result of the removal of the services at the two buildings, the contract sum shall be reduced by \$254,000 (\$127,000 per building); and,

WHEREAS, the College requires additional ground maintenance services under the contract; and,

WHEREAS, Maverick has submitted a proposal to provide such services at a cost of \$18.75 per hour, which based upon a 40-hour work week would not exceed \$39,000 for the year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration, Finance Committee, and Capital Projects Advisory Committee recommend these changes to the contract;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College approves amending the contract with Maverick Building Services to 1) eliminate the services at 25 Pathside and 81 Sip for a total contract reduction of \$254,000, and to 2) add additional ground maintenance services at a cost not to exceed \$39,000;

BE IT FURTHER RESOLVED that the Administration is authorized to take any and all steps necessary to effectuate the purposes of this resolution, including the preparation and execution of the contract amendment.

6. Resolution Authorizing the Award of Library Consulting Services to the Hudson County Community College Libraries

WHEREAS, the College has a need to engage the services of a temporary library and administrative professional to oversee library operations while a national search is conducted to replace the Dean, College Libraries; and,

WHEREAS, ProLibra Associates has experience staffing libraries and information centers in higher education for both temporary and long-term engagements; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5(2); and,

WHEREAS, ProLibra Associates, Inc. will continue to assign David Hardgrove (retired Dean of Libraries for Rutgers University) to provide these services at a cost of \$33,000 for a six-month period; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the purchasing agent to approve Pro-Libra Associates, herein at a cost not to exceed \$33,000 for a six- month period;

BE IT FURTHER RESOLVED that the Administration is authorized to take all other steps necessary to effectuate the purposes of this resolution.

7. Resolution to Expand the Workforce Development Program to Include Advanced Manufacturing

WHEREAS, the Hudson County Community College ("College") desires to expand its workforce development programs to include advanced manufacturing; and,

WHEREAS, Eastern Millwork, Inc. ("EMI"), Jersey City, New Jersey, has a need for employees trained in advanced manufacturing; and,

WHEREAS, the College and EMI propose to create a joint degree and apprenticeship program in advanced manufacturing; and,

WHEREAS, the Administration and EMI have negotiated an agreement to develop and implement the program; and,

WHEREAS, the Administration and Finance Committee recommend this program;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approves the agreement with Eastern Millwork, Inc. to create a joint degree and apprenticeship program in advanced manufacturing;

BE IT FURTHER RESOLVED that the Administration is authorized to take such other and further steps as necessary to effectuate the purposes of this resolution, including execution of the agreement.

8. Resolution to Award the Security Services Contract

WHEREAS, the Hudson County Community College ("College") requires the services of a qualified vendor to provide security services in order to protect the well-being of its staff, students and visitors; and,

WHEREAS, in accordance with the provisions of N.J.S.A. 18A:64A-25.5 (a) (2) security services constitute an extraordinary unspecifiable service and are exempt from bidding; and,

WHEREAS, the College's current vendor, U.S. Security Services Associates, Inc., has detailed knowledge of the College's security plan and possesses critical information regarding the College, its facilities and its security needs; and,

WHEREAS, based upon the excellent performance of USSA, as well as USSA's knowledge of the College, its facilities and security needs, the College wishes to enter into a new two (2) year agreement with USSA to provide security services, and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 18A:64A-25.5 (a) (2) the Board of Trustees of Hudson County Community College authorizes the College to enter into a new two (2) year agreement with U.S. Security Services Associates, Inc. to provide security services for the College, with the right to extend for an additional year;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to take all steps necessary to effectuate the terms of this resolution, including, without limitation, the development and execution of the new agreement.

9. Resolution Authorizing the Staff and Faculty Monthly Parking & Stamps at 808 Pavonia Avenue

WHEREAS, the College has entered into an agreement with SP Plus Parking at 808 Pavonia Ave, Jersey City, NJ; and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500; and,

WHEREAS, the contract expires on June 30, 2019; and,

WHEREAS, the SP Parking Plus of Jersey City contract provides monthly parking spaces with access cards and stickers for Faculty and Staff at a cost not to exceed \$74,500; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve the contract renewal with the SP Plus Parking, Jersey City, NJ as described herein at a cost not to exceed \$74,500.

10. Agreements Between HCCC and Bayonne Board of Education, Kearny Board of Education, Union City Board of Education and Harrison Board Education for Use of Bayonne High School, Kearny High School, Union City High School and Washington Middle School Classrooms for Evening Classes for Academic Year 2018–2019

WHEREAS, the College has a tradition of making higher education more accessible to the residents of Hudson County by partnering with high schools and other grassroots organizations to offer credit classes beyond the Journal Square Campus in Jersey City and the North Hudson Campus in Union City; and,

WHEREAS, the tradition has extended for over twenty-nine (29) years at Kearny High School; twenty-three (23) years at Bayonne High School; twenty (20) years at Union City High School; and one (1) year at Washington Middle School; and,

WHEREAS, HCCC and Bayonne Board of Education, Kearny Board of Education, Union City Board of Education and Harrison Board of Education agree to continue these relationships that benefit the residents of Hudson County; and,

WHEREAS, the parties have determined the best way to enact these partnerships is through lease agreements between HCCC and the Bayonne, Kearny, Union City and Harrison Boards of Education for classroom space at Bayonne High School, Kearny High School, Union City High School and Washington Middle School for the 2018-2019 School year; and,

WHEREAS, the rent for the use of classrooms at Kearny High School (\$2,700), Bayonne High School (\$9,488), Union City High School (\$4,500) and Washington Middle School (\$3,600) collectively is not to exceed \$20,288; and,

WHEREAS, the cost of these leases will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the College to enter into separate lease agreements with the Bayonne, Kearny, Union City, and Harrison Boards of Education for classroom space at Bayonne High School, Kearny High School, Union

City High School and Washington Middle School at a total cost not to exceed \$20,288, distributed among the individual schools as set forth above;

BE IT FURTHER RESOLVED that the College's Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

11. Affiliation Agreement Between Hudson Regional Hospital and HCCC

WHEREAS, the College currently offers an approved Registered Nursing Program and desires to develop a clinical affiliation with Hudson Regional Hospital Center for purposes for providing a clinical experience for students; and,

WHEREAS, clinical education and experience is a required and integral component of the Curriculum; and,

WHEREAS, these clinical sites require an Affiliation Agreement stipulating the roles, responsibilities, physical requirements and other terms of the agreement covering students and faculty; and,

WHEREAS, the College desires to develop a clinical affiliation with Hudson Regional Hospital at 55 Meadowlands Parkway, Secaucus NJ; and,

WHEREAS, the agreement expires on August 31, 2020; and,

WHEREAS, the Administration and Finance Committee recommend this agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the College to enter into this affiliation agreement with Hudson Regional Hospital for the purposes of clinically educating Hudson County Community College students;

BE IT FURTHER RESOLVED that the College's Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

12. Renewal of College's Campus-Wide Ellucian Software Maintenance Agreement

WHEREAS, the College has a need to renew the College-wide software maintenance for the Ellucian Colleague System; and,

WHEREAS, the service is exempt for bidding Pursuant to N.J.S.A. 18A:64A-25.5 (19); and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the present anticipated value will exceed \$17,500; and,

WHEREAS, the anticipated term is two years; and,

WHEREAS, the Ellucian of Fairfax, Virginia contract provides software maintenance to support the various software packages that are on Colleague as well as any upgrades that might be released by Ellucian during this year; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve the contract renewal with Ellucian of Fairfax, Virginia, as described herein;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to take all steps necessary to effectuate the terms of this resolution.

13. Resolution Authorizing New Dell Computers for the Continuing Education Computer Labs (Journal Square Campus)

WHEREAS, the College has a need to purchase (25) computers for use by the Continuing Education Computer Labs at Journal Square; and,

WHEREAS, pursuant to N.J.S.A. 18A:64A-25.9, the College may, without public advertisement, purchase goods and/or services through State Contracts; and,

WHEREAS, Dell (NJ State Contract#: 89967) has quoted a price for the (25) computers for use by the Continuing Education Department (Journal Square) at a cost not to exceed \$34,733; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and the Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College awards a contract to Dell (NJ State Contract#: 89967) to provide new computers for the Continuing Education Department at a cost that is not to exceed \$34,733;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to take all steps necessary to effectuate the terms of this resolution.

14. Resolution Awarding Campus Wide Security Camera Systems and Equipment Maintenance

WHEREAS, the College has a need to provide security camera systems and equipment maintenance; and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and,

WHEREAS, Johnston Communications Voice and Data of Kearny, New Jersey is an approved vendor under the Union County Cooperative Pricing Agreement; and,

WHEREAS, Johnston Communications has provided pricing through the cooperative to provide the security camera equipment maintenance at a total cost not to exceed \$42,960; and,

WHEREAS, the cost of this service will be funded from the operating budget; and,

WHEREAS, the Administration and the Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Johnston Communications as the vendor to provide these cameras and equipment as described herein at a cost not to exceed \$42,960 through the Union County Cooperative Pricing Agreement.

15. Resolution Authorizing the Renewal of a Subscription Service for the Library – VALE, NJEDGE

WHEREAS, the College has a need to support student success and student research by providing access to print online journal subscription articles; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5 (6); and,

WHEREAS, the anticipated term is fiscal year 2019; and,

WHEREAS, Virtual Academic Library Environment of New Jersey (VALE) Consortium, NJEDGE.com, New Jersey's statewide non-profit technology consortium, is the proposed vendor to provide these services at a total cost not to exceed \$68,940; and,

WHEREAS, the cost of this service will be funded from the operating budget; and,

WHEREAS, the Administration and the Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Virtual Academic Library Environment of New Jersey Consortium, NJEdge.com, to provide the Subscription Service as described herein at a cost not to exceed \$68,940.

16. Resolution Authorizing the Renewal of a Subscription Service for the Library - EBSCO

WHEREAS, the College has a need to continue to provide support for student success and student research by providing access to print and online journal subscription articles; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5 (6); and,

WHEREAS, the anticipated term is fiscal year 2019; and,

WHEREAS, EBSCO Information Services of Tenafly, New Jersey is the proposed vendor to provide these services, at a total cost not to exceed \$28,000; and,

WHEREAS, the cost of these services will be funded from the operating budget; and,

WHEREAS, the Administration and Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve EBSCO Information Services to provide the Subscription Service as described herein at a cost not to exceed \$28,000.

17. TABLED - Resolution Authorizing Award of General Counsel Legal Services for 2018-2019

18. Resolution Authorizing the Award of College-Wide Telephone System Services

WHEREAS, the College has a need to provide College-Wide telephone system services; and,

WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5 (a) (8); and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and,

WHEREAS, Verizon and Verizon Wireless provided pricing for the telephone system services at a total cost not to exceed \$144,000; and,

WHEREAS, the cost of this service will be funded from the operating budget; and,

WHEREAS, the Administration and the Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve the purchase of telephone system support services from Verizon and Verizon Wireless as described herein at a cost not to exceed \$144,000;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to take all steps necessary to effectuate the terms of this resolution.

19. Resolution Authorizing the Award for Tensile Testing Machine for the STEM Building

WHEREAS, the College has a need to purchase a Tensile Testing Machine; and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and,

WHEREAS, Tinius T Olsen of Horsham, PA has provided a proposal for a Tensile Testing Machine at a total cost not to exceed \$19,900; and,

WHEREAS, the cost of this equipment will be funded from the Perkins Grant; and,

WHEREAS, the Administration and the Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Tinius T Olsen of Horsham, PA as the vendor to provide a Tensile Testing Machine as described herein at a cost not to exceed \$19,900;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to take all steps necessary to effectuate the terms of this resolution.

20. Resolution Authorizing the Award for Commercial Grade Stoves for the Business Culinary and Hospitality Department

WHEREAS, the College has a need to purchase 8 Commercial Grade Stoves; and,

WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and,

WHEREAS, such services are exempt from bidding pursuant to N.J.S.A. 18A:64A-25.5 (a) (7) food supplies and services, including food supplies and management contracts for student centers, dining rooms and cafeterias; and,

WHEREAS, Southbend Stoves of Fuquay-Varina, NC provided a proposal for the purchase of 8 Stoves at a total cost not to exceed \$54,310; and,

WHEREAS, the cost of this equipment will be funded from the Perkins Grant; and,

WHEREAS, the Administration and the Finance Committee recommend this award;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Southbend Stoves of Fuquay-Varina, NC as the vendor to provide Commercial Grade Stoves as described herein at a cost not to exceed \$54,310;

BE IT FURTHER RESOLVED that the Board of Trustees of Hudson County Community College authorizes the Administration to take all steps necessary to effectuate the terms of this resolution.

21. Affiliation Agreement Between New Jersey City University ("NJCU") and HCCC

WHEREAS, the Hudson County Community College ("HCCC") offers an Associate Degree in Nursing; and,

WHEREAS, the HCCC and the New Jersey City University ("NJCU") have determined that it is in their best interests to enter into an agreement to develop a program to offer the NJCU BSN curriculum at HCCC for interested students (the "HCCC-NJCU Partnership Agreement"); and,

WHEREAS, the HCCC-NJCU Partnership Agreement will be for a term of two (2) years, with the option for an additional year; and,

WHEREAS, the Administration and Finance Committee recommend the HCCC-NJCU Partnership Agreement;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the Hudson County Community College hereby approves the HCCC-NJCU Partnership Agreement;

BE IT FURTHER RESOLVED that the Administration is authorized to take any and all steps necessary to effectuate the purposes of this resolution, including the execution of the formal agreement between the parties.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees approves the recommendations of the President, the Administration, and the Finance Committee as outlined above in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1-16 and 18-21**: 1) Approval of Construction Management Services Extension Contract, 2) Approval of Pre-Construction Services Extension on the Tower Master Plan, 3) Approval to Conduct a Study of the College's Current and Projected Classroom Utilization at the Journal Square, Jersey City Campus, 4) Approval of Carpet Replacement in the Executive Area of the "A" Building (4th Floor), 5) Resolution to Amend Maverick Building Services Agreement, 6) Resolution Authorizing the Award of Library Consulting Services to the Hudson County Community College Libraries, 7) Resolution to Expand the Workforce Development Program to Include Advanced Manufacturing, 8) Resolution to Award the Security Services Contract, 9) Resolution Authorizing the Staff and Faculty Monthly Parking & Stamps at 808 Pavonia Avenue, 10) Agreements Between HCCC and Bayonne Board of Education, Kearny Board of Education, Union City Board of Education and Harrison Board Education for Use of Bayonne High School, Kearny High School, Union City High School and Washington Middle School Classrooms for Evening Classes for Academic Year 2018-2019, 11) Affiliation Agreement Between Hudson Regional Hospital and HCCC, 12) Renewal of College's Campus-Wide Ellucian Software Maintenance Agreement, 13) Resolution Authorizing New Dell Computers for the Continuing Education Computer Labs (Journal Square), 14) Resolution Awarding Campus Wide Security Camera Systems and Equipment Maintenance, 15) Resolution Authorizing the Renewal of a Subscription Service for the Library – VALE, NJEDGE, 16) Resolution Authorizing the Renewal of a Subscription Service for the Library – EBSCO, 17) TABLED, 18) Resolution Authorizing the

Award of College-Wide Telephone System Services, 19) Resolution Authorizing the Award for Tensile Testing Machine for the STEM Building, 20) Resolution Authorizing the Award for Commercial Grade Stoves for the Business Culinary and Hospitality Department, and 21) Affiliation Agreement Between New Jersey City University ("NJCU") and HCCC.

INTRODUCED BY: Karen Fahrenholz


SECONDED BY: Bakari Lee

DATE: October 9, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

RESOLUTION ADOPTED

 October 9, 2018
Signature of Recorder Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

VIII. PERSONNEL RECOMMENDATIONS

1. RESIGNATIONS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Alysa Antonis	Administrative Assistance	9/28/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Esperanza Robles-Class	Bilingual Counselor	9/28/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Jeannette Lim	Research Coordinator	10/05/18

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.

2. TERMINATIONS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Dedrick Albert	HR Administrator	9/07/2018

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Otoniel Bolanos	Lecturer	1/22/2019

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Aileen Vega	Lecturer	1/22/2019

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Terminations above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF STAFF FROM TEMPORARY FULL-TIME TO FULL-TIME

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Carol Fasano	Director of Nursing	10/09/2018	\$131,976.00 (pro-rated)

Note: This is an approved full-time position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Katherine Vargo	Coordinator of Testing	10/09/2018	\$73,534.50 (pro-rated)

Note: This is an approved full-time position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Kathleen Rodriguez	Administrative Assistant, Radiography	10/09/2018	\$41,203.50 (pro-rated)

Note: This is an approved full-time position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Lisa Cieckiewicz-McCall	Coordinator, Nursing Program	10/09/2018	\$63,024.00 (pro-rated)

Note: This is an approved full time position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Suzanne Novy	Director of Radiography	10/09/2018	\$97,850.06 pro-rated)

Note: This is an approved full-time position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Suzette Samson	Recruitment Specialist	10/09/2018	\$39,936.00 (pro-rated)

Note: This is an approved full-time position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Lori Ann Vega	Administrative Assistant	10/09/2018	\$50,427.00 (pro-rated)

Note: This is an approved full-time position.

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff from Temporary Full-Time to Full-Time above as Personnel Recommendation Item No. 3.

4. APPOINTMENT OF STAFF

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Marselly Almanzar	Counselor	10/09/2018	\$48,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Moses Dindial	Accountant	10/09/2018	\$55,000

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Zayn Jenkins	Counselor	10/09/2018	\$48,000 (pro-rated)

Note: This is an approved position.

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 4.

5. TEMPORARY FULL-TIME ASSIGNMENTS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Patricia Barroero	Transitional Program Lecturer	10/09/2018	\$55,000 (pro-rated)

Note: This is an approved position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Alexander Corsillo	Counselor	10/09/2018	\$48,000 (pro-rated)

Note: This is an approved position.

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Assignments above as Personnel Recommendation Item No. 5.

6. MODIFICATIONS OF STAFFING TABLE FOR FY 2019 EFFECTIVE OCTOBER 9, 2018

SECTION ONE: **DELETE TITLES**

Research Coordinator
Coordinator, USDOL TAACCT
Lecturer (2), Workforce Development
Secretary, College Libraries

SECTION TWO: **ADD TITLES**

Jersey City Campus
Business Developer, Workforce Development
Coordinator, Continuing Education
Coordinator, Health Programs-Continuing Education
Director of Institutional Research
Learning Management Systems Administrator
Librarian, College Libraries

Secaucus Center

Administrative Assistant

Executive Director

Student Success Coach

Community College Opportunity Grant (Temporary)

Admissions Advisor - Full Time

Admissions Advisor- Part Time

Counselors (2)

Financial Aid Office Assistant – Part Time (3)

Tutor – Part Time (2)

SECTION THREE:

CHANGE TITLE WITH INCUMBENTS

NAME

TITLE CHANGES

Samaya Yashayeva FROM: Coordinator, USDOL TAACCT
TO: Coordinator, Health Programs- Continuing Education

Keith Raymond FROM: Administrative Assistant
TO: Executive Administrative Assistant

SECTION FOUR:

SALARIES IMPACTED BY STAFF TITLE CHANGES

Confidential Employees

Keith Raymond Executive Administrative Assistant
Salary: From: \$37,142.00
To: \$45,000.00

RECOMMENDATION: The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Modifications of Staffing Table above as Personnel Recommendation Item No. 6.

7. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES: OCTOBER 10, 2018 – DECEMBER 31, 2018

NEW PART TIME HIRES

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
APONTE	MARIA	NURSING & ALLIED HEALTH	PT TUTOR	TUTOR-101017	C. FASANO
NUNEZ	TAHIRI	ACADEMIC AFFAIRS-LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
SALEH	SYLVIA	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-200520	S. MENDOZA
ARNOLD	RUTH ANNE	DISABILITY SUPPORT SERVICES	NOTETAKER/ READER	READER-150525	K. DAVIS

AGUILAR	NASLY	DISABILITY SUPPORT SERVICES	NOTETAKER/ READER	READER-150525	K. DAVIS
AHMED	AMARA	DISABILITY SUPPORT SERVICES	SIGN LANGUAGE INTERPRETER	SIGNLAU-150525	K. DAVIS
CAMPOS	CHRISTOPHER V.	ITS	PT PC TECHNICIAN	PTTECH-253025	K. MELEWSKI
SALAZAR	NATALIA	CONTINUING EDUCATION	CUSTOMER SERVICE ASSISTANT	OFFAST-102010	C. MIRASOL
PIEDRA	YAREMY	CONTINUING EDUCATION	CUSTOMER SERVICE ASSISTANT	OFFAST-102010	C. MIRASOL
MARTINEZ	GABRIEL	CONTINUING EDUCATION	CUSTOMER SERVICE ASSISTANT	OFFAST-102010	C. MIRASOL
DANISH	PETER	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
JEWELL	SARAH	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
BELLE	ANITA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
FORSBERG	HERBERT	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
HUGGINS	ANGELA	CONTINUING EDUCATION	PT INSTRUCTOR	PTINST-102010	C. MIRASOL
KOTHARI	GARIMA	CONTINUING EDUCATION	ADJUNCT CHEF	PTINST-102010	C. MARISOL
ARANA	ARTURO	CONTINUING EDUCATION	ESL INSTRUCTOR	PTINST-102010	C. MARISOL
OLADEJI	ABIODUN (ABBY) O.	CENTER FOR BUSINESS AND INDUSTRY	CNA INSTRUCTOR	PTINST-103005	C. MARISOL
LEMA	ADAM	ADJ ACAD SUPPORT SVCS	PT OFFICE ASSISTANT	OFFAST-150505	J. BOBEA
ZAIN	SALAH	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY

RECOMMENDATION: *The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No. 7.*

8. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS FALL 2018

LAST NAME	FIRST NAME	DEPARTMENT
GUERRERO	AURAMARIE	NURSING AND ALLIED HEALTH
BECERRA	GUSTAVO	NURSING AND ALLIED HEALTH
ADENIJI	ADESOLA	NURSING AND ALLIED HEALTH
STEINBERG	MARIA	HSS
GALES	RENEE	HSS
VARASTEH	SHADNEH	HSS
NGUYEN	ANH THUY	HSS

JONES	JAMES R.	HSS
PINEIRO	MANUEL	HSS
WOLPERT	BRIAN	HSS
JONES	JAMES	HSS
GALES	RENEE	HSS
PINEIRO	MANUEL	HSS
MUZICA	EVGHENII	ENGLISH/ESL
SYED	MARYAN	ENGLISH/ESL
FOURNIER	AMANDA	ENGLISH/ESL
COLLINS	MICHAEL	ENGLISH/ESL
ROSARIO	LEXSY	ENGLISH/ESL
OKOROJI	MAURICE	ENGLISH/ESL
CAMPBELL	DANIEL	ENGLISH/ESL
ORTOLANO	JAMIE	ENGLISH/ESL
KANE	ELIZABETH	ENGLISH/ESL
MORRISSEY	THOMAS	ENGLISH/ESL
STANKOVIC	OLIVERA	ENGLISH/ESL
GALINSKY	ANDREW	ENGLISH/ESL
HENNESSEY	ROBERT	ENGLISH/ESL
NASH	DAVID	ENGLISH/ESL
HENAO	ALEJANDRO	STEM
SAYEED	KAZI	STEM
ZLOTKIN	PERRY	STEM
OUASSENAN	SANDRINE	STEM
JAVAID	RAJA MUSTENSIR	STEM
JAVAID	RAJA	STEM

RECOMMENDATION: *The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Hire Adjuncts Fall 2018 listed above as Personnel Recommendation Item No 8.*

NOW, THEREFORE BE IT RESOLVED that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-8:** (1) Resignations, (2) Terminations, (3) Appointment of Staff from Temporary Full-Time to Full-Time, (4) Appointment of Staff, (5) Temporary Full-Time Faculty Assignments, (6) Modifications of Staffing Table, (7) Appointment of Additional New and Continuing Part-Time Hires, and (8) Appointment of Additional New Hire Adjuncts Fall 2018.

INTRODUCED BY: Joanne Kosakowski

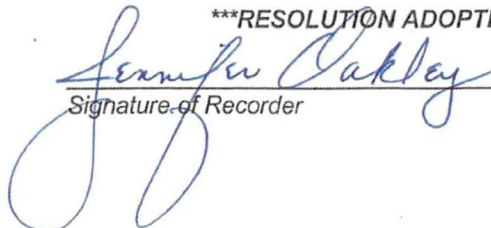
SECONDED BY: Karen Fahrenholz

DATE: October 9, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

RESOLUTION ADOPTED


Signature of Recorder

October 9, 2018
Date

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

IX. ACADEMIC AND STUDENT AFFAIRS

None

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

X. NEW BUSINESS

1. RESOLUTION TO MEMORIALIZE REVISING PUBLIC PARTICIPATION POLICY

WHEREAS, the Hudson County Community College Board of Trustees ("Board") is a "public body" as defined under the New Jersey Open Public Meetings Act ("OPMA"), N.J.S.A. 10: 4-6 to -21; and,

WHEREAS, N.J.S.A. 10:4-12 of the OPMA provides a public body such as the Board with full discretion to permit, prohibit, or regulate the active participation of the public at any meeting; and,

WHEREAS, the Board resolved at its meeting of September 11, 2018 that the Board attorney should memorialize a Resolution to revise the Board's public comment policy to state that the public comments section of the meeting are open to any matters within the purview and jurisdiction of the Board; and,

WHEREAS, the Board attorney has offered the following revision to the "Public Participation at Board of Trustees Meetings" policy:

6. The public comments/questions are open to any matters over which the Board has purview and jurisdiction. (See attachment 1)

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approves the revised section opening public comments/questions and hereby incorporates the new section into the "Public Participation at Board of Trustees Meetings" policy.

INTRODUCED BY: Bakari Lee

SECONDED BY: Karen Fahrenholz

DATE: October 9, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

RESOLUTION ADOPTED


Signature of Recorder

October 9, 2018
Date

ATTACHMENT 1

ITEM X. NEW BUSINESS

1. RESOLUTION TO MEMORIALIZE REVISING PUBLIC PARTICIPATION POLICY

HUDSON COUNTY COMMUNITY COLLEGE

OPEN PUBLIC MEETING POLICY

Public Participation at Board of Trustees Meetings

1. All members of the public will have an opportunity to address the Board of Trustees when the meeting is opened to the public.
2. All comments/questions shall be limited to five (5) minutes.
3. A member of the public may not provide any portion of his/her five (5) minute allotment to any other member of the public.
4. The public portion of the meeting is for public comments concerning the HCCC. Issues/questions raised during this portion of the meeting may be referred to the appropriate administrative person(s) at the HCCC for response at a later time.
5. Any public comments made to the Board which the Board considers obscene, harassing, or meant to incite will not be allowed. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting.
6. The public comments/questions are open to any matters over which the Board has purview and jurisdiction.

Videotaping/Recording of Meetings

1. Videotaping shall mean any means of recording the meeting whether on actual videotape, digital recording or some other method.
2. Videotaping shall not be permitted to interfere, obstruct, or otherwise disturb the proceedings.
3. All videotaping must be done in an unobtrusive manner. No artificial photographic lighting shall be permitted. The equipment used must be operated silently.
4. Video equipment must be positioned at the back of the meeting room. Alternatively, the Chairperson of the meeting of the Board of Trustees may at his or her discretion designate such other locations that do not obstruct or interfere with the view or participation of others in the meetings.
5. In order to enable the Board of Trustees to prevent disruption of and detriment to the Board of Trustees, the public good and the community as a whole, a person intending to videotape a Board of Trustees meeting must give prior written notice to the President's office by 3:00 p.m. on the day before the meeting. Failure to comply with this requirement may be grounds for denying future taping.

MEETING INTRODUCTION

This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public

portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning the Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.

Any public comments made to the Board which the Board considers obscene, harassing, or meant to incite will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.

**HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018**

X. NEW BUSINESS

2. SETTLEMENT AGREEMENT AND GENERAL RELEASE

WHEREAS, Victor Figueroa agrees that he has voluntarily resigned from his position with the Hudson County Community College effective April 27, 2018; and

WHEREAS, Victor Figueroa has entered into a Settlement Agreement and Release with the Hudson County Community College;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Hudson County Community College hereby approves the Settlement Agreement and Release with Victor Figueroa, accepts the voluntary resignation of Victor Figueroa, effective April 27, 2018, and authorizes the Chairman of the Board to execute the Settlement Agreement and Release.

INTRODUCED BY: Karen Fahrenholz

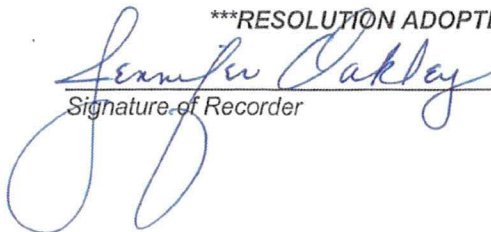
SECONDED BY: Joanne Kosakowski

DATE: October 9, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

RESOLUTION ADOPTED

	October 9, 2018
Signature of Recorder	Date

HUDSON COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING
October 9, 2018

XI. ADJOURNMENT

THAT, the meeting be adjourned at 5:40 P.M.

INTRODUCED BY: Bakari Lee

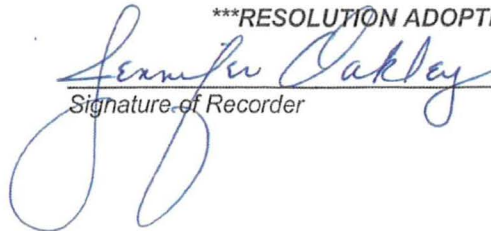
SECONDED BY: Adrienne Sires

DATE: October 9, 2018

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Gardner, Pamela	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

RESOLUTION ADOPTED

October 9, 2018
Signature of Recorder Date