

**HUDSON COUNTY COMMUNITY COLLEGE**  
**Mary T. Norton Room**  
**70 Sip Avenue, 4<sup>th</sup> Floor**  
**Jersey City, NJ**  
**5:00 P.M.**

**Regular Meeting--Board of Trustees**  
**October 10, 2017**

**AGENDA**

**I. CALL TO ORDER - FLAG SALUTE** Mr. Netchert

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

Kevin G. Callahan  
Karen A. Fahrenholz, Secretary/Treasurer  
James Fife, Trustee Emeritus  
Glen Gabert - President  
Roberta Kenny  
Joanne Kosakowski  
Bakari Gerard Lee, Vice Chair  
William J. Netchert, Chair  
Jeanette Peña  
Adrienne Sires  
Harold Stahl  
Jahrell Thompson – Student Alumni Representative

**III. COMMENTS FROM THE PUBLIC** Mr. Netchert

**IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS** Dr. Gabert  
1. Minutes of Previous Meetings  
2. Gifts, Grants, and Contracts

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** Dr. Gabert

**VIII. PERSONNEL RECOMMENDATIONS** Dr. Gabert

**IX. ACADEMIC AND STUDENTS AFFAIRS** Dr. Gabert

**X. NEW BUSINESS** Mr. Netchert

**XI. ADJOURNMENT** Mr. Netchert

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**CALL TO ORDER**

**I. FLAG SALUTE**

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>PRESENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>PRESENT</u>
Adrienne Sires	<u>PRESENT</u>
Harold G. Stahl	<u>PRESENT</u>
Jahrell Thompson, Student Alumni Representative, ex officio	<u>ABSENT</u>

*This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 25 Journal Square, 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey stating the date, time and place of said meeting.*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**III. COMMENTS FROM THE PUBLIC**

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**IV. CLOSED SESSION**

**None**



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

*Donor Scholarship Recognition Dinner, Wednesday, October 11<sup>th</sup> at 5:30 P.M., Culinary Conference Center.*

*Celebrating the Full Transition of the CarePoint School of Nursing and Radiography to Hudson County Community College, Thursday, October 12, 2017, 10:00 AM – 12:00 PM HCCC Cundari Center, 870 Bergen Ave, Jersey City, NJ 07306*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

**1. MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Regular Meeting of September 12, 2017 are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of September 12, 2017.

**2. GIFTS, GRANTS, AND CONTRACTS REPORT - None**

**RESOLUTION:** Now, therefore, be it resolved that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations #1 and #2.

**INTRODUCED BY:** Joanne Kosakowski

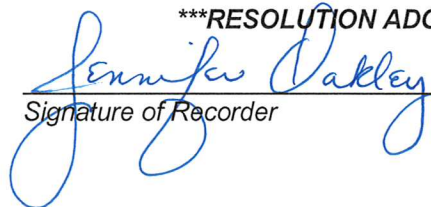
**SECONDED BY:** Jeanette Peña

**DATE:** October 10, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenheit, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>ABSTAIN</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

8 Ayes..... 1 Abstention..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

 10-10-17  
Signature of Recorder Date

**ATTACHMENT A  
ITEM VI**

**HUDSON COUNTY COMMUNITY COLLEGE  
Mary T. Norton Room  
70 Sip Avenue, 4<sup>th</sup> Floor  
Jersey City, NJ**

**REGULAR MEETING --- BOARD OF TRUSTEES  
September 12, 2017**

**MINUTES**

**PRESENT:** Kevin Callahan, Karen Fahrenholz, Glen Gabert, (ex officio), Roberta Kenny, Joanne Kosakowski, William Netchert, Adrienne Sires, Harold Stahl, Jahrell Thompson, Student Alumni Representative.

**ABSENT:** James Fife, Trustee Emeritus, (ex officio), Bakari Lee, and Jeanette Peña.

Counsel to the Board: John G. Geppert, Jr., Esq. for Scarinci & Hollenbeck

HCCC Staff and Visitors present were: Dedrick T. Albert, Sr., Heidi Darling, Eric Friedman, Veronica Gerosimo, Christian Gomez-Reyes, Dorothea Graham-King, Paula Kulmala, John Marlin, Patrick Moore, Jennifer Oakley, Noel Pura, Vivyen Ray, Christopher Wahl, Brandon Wang, Lilisa Williams, and Marcella Williams.

**I. CALL TO ORDER - FLAG SALUTE 5:00 PM**

**II. ROLL CALL AND RECOGNITION OF VISITORS**

The regular meeting was called to order by William Netchert at 5:00 p.m. and roll called by Jennifer Oakley.

**III. COMMENTS FROM THE PUBLIC**

Dorothea Graham-King, Administrative Assistant, Research and Planning, addressed the Board and introduced herself as the newly elected President of the HCCC Support Staff Union Local 6026. She said that she and her team are looking forward to working with the College with union negotiations.

**SUSPEND THE ORDER OF THE AGENDA**

Introduced by: Kevin Callahan

Seconded by: Adrienne Sires

7 Ayes.....0 Nays

Resolution Adopted

**IV. CLOSED SESSION**

Introduced by: Karen Fahrenholz

Seconded by: Kevin Callahan

7 Ayes.....0 Nays

Resolution Adopted

**Motion to return from closed session 6:15 P.M.**

Introduced by: Kevin Callahan

Seconded by: Karen Fahrenholz

7 Ayes.....0 Nays

Resolution Adopted

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

*Dr. Paula Pando, Senior Vice President for North Hudson Campus and Student and Educational Support Services gave a presentation on the College's Emergency Management Plan.*

*President Gabert gave the following report:*

*The finishing details on the new STEM Building is continuing apace. The building is open and classes have begun.*

*President Gabert thanked everyone involved for making this possible. He acknowledged the patience of faculty in accommodating all the interruptions. The building dedication is scheduled for Tuesday, September 19<sup>th</sup> at 10:00 a.m.*

*We are very close to the 10<sup>th</sup> day enrollment. Headcounts are up between 5 - 6%; credits hours are up between 3 – 4%.*

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

- 1. Minutes of the Regular meeting of August 8, 2017.*
- 2. Gifts, Grants and Contract Reports*

**Title: College Readiness IV**

**Agency:** *State of New Jersey Office of the Secretary of Higher Education (OSHE) w/ NJ Council of County Colleges*

**Purpose of the Grant:** *To increase college readiness of high school students prior to graduation and perhaps earn college credits.*

**College Administrator:**

**College Contribution:** *0*

**Award Amount:** *\$56,770 for 1 Year*

**Title: Sustainable Pathways from Community College to Bachelor's Degree for Urban Youth in STEM, Northern New Jersey**

**Agency:** *National Science Foundation (NSF) w/ Rutgers University*

**Purpose of the Grant:** *The program will provide scholarships and academic support to those who are academically talented from improvised urban communities.*

**College Administrator:** *Dr. Ferdinand Oroock, Co-Principal Investigator & Coordinator*

**College Contribution:** 0

**Award Amount:** \$393,000 for 5 Years

Introduced by: Karen Fahrenholz

Seconded by: Kevin Callahan

7 Ayes.....0 Nays

Resolution Adopted

**Title:** Sustainable Pathways from Community College to Bachelor's Degree for Urban Youth in STEM, Northern New Jersey

**Agency:** National Science Foundation (NSF) w/ Rutgers University

**Purpose of the Grant:** The program will provide scholarships and academic support to those who are academically talented from improvised urban communities.

**College Administrator:** Dr. Ferdinand Orock, Co-Principal Investigator & Coordinator

**College Contribution:** 0

**Award Amount:** \$393,000 for 5 Years

Introduced by: Karen Fahrenholz

Seconded by: Kevin Callahan

7 Ayes.....0 Nays

Resolution Adopted

**VI.**

**FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

1. Resolution Authorizing the Award of Grainger for Maintenance Department,
2. Resolution Authorizing the Purchase of Electrical Supplies for the College,
3. Resolution Authorizing Paving of 880 Bergen Ave,
4. Resolution to Award Public Relations Support,
5. Purchase of Furnishings for Culinary Building,
6. Resolution to Award Flexible Spending Account (FSA) processing to Benefit Resource Inc.
7. Resolution Awarding a Month-to-Month Contract with Flik.

Introduced by: Joanne Kosakowski

Seconded by: Karen Fahrenholz

7 Ayes.....0 Nays

Resolution Adopted

**VIII.**

**PERSONNEL RECOMMENDATIONS**

**1. RESIGNATIONS**

Name

Title

Effective  
Date

Sabrina Magliulo

Director of Advisement and Counseling

9/15/2017

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Veronica Verdun	Student Records Coordinator	8/24/2017
Xiaojin Ye	Academic Foundation Math Instructor	8/31/2017

## 2. TEMPORARY FULL-TIME ASSIGNMENTS

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Diana Galvez	Office Assistant	9/13/2017 12/20/201 (pro-rated)	\$30,000
<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Lavern Ploom	Lecturer, Clinical/Allied Health Specialist	9/18/2017 12/31/2017 (pro-rated)	\$35,000
Royal Ross	School & College Relations Assistant	9/1/2017 12/31/2017 (pro-rated)	\$40,000

## 3. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Eric Adamson	Instructor, English	9/5/2017 12/20/2017	\$22,108.50 (pro-rated)
Aminata Adewumi	Instructor, AF Math	8/23/2017 12/20/2017	\$22,108.50 (pro-rated)
Nasar Albarghouthi	Instructor, Accounting	9/13/2017 12/20/2017	\$22,108.50 (pro-rated)
Bernadette Constanzo	Instructor, Romance Languages	8/30/2017 12/20/2017	\$22,108.50 (pro-rated)
Nipon Kutubuddin	Instructor, ESL	8/15/2017 12/20/2017	\$22,108.50 (pro-rated)
Walter Lindsey	Instructor, English	9/5/2017 12/20/2017	\$22,108.50 (pro-rated)
Brian Lorio	Instructor, Speech	8/15/2017 12/20/2017	\$22,108.50 (pro-rated)
Sibyl Ponder	Instructor, English	9/5/2017 12/20/2017	\$22,108.50 (pro-rated)



**4. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:  
JULY 1, 2017 – DECEMBER 31, 2017**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>POSITION ID</b>	<b>SUPERVISOR</b>
NESHEIWAT	SARAH	ACAD FOUNDATION-MATH	OFFICE ASSISTANT	OFFAST-101041	P. BANDYOPADHYAY
NIEVES	MIGUEL	INFO TECHNOLOGY	PT WEB DEVELOPER	PTWBDEV-253025	I. CHIA
KARAM-PUTT	BETH	COMMUNITY EDUCATION	PT INSTRUCTOR	CACEINS102010	C. MIRASOL
SERGEANT	STEPHANIE	FINANCE	OFFICE ASSISTANT	OFFAST-253015	Z. CHICAS
ALTAMIRANO	CHRISTIAN	ADVISE & COUNSELING	PT ADVISOR	ADVISOR-200510	S. MAGLIULO
STABILE	MARLENE	NURSING & ALLIED HEALTH	LAB ASSISTANT	LABAST-101016	L. SCHULTZ-WHITLOCK
RANSOM	QUAFAYSHIA	NON-TRAD PROGRAMS	ASST COORDINATOR	PTACNTP-102005	C. FARRELL
RATHORE	AISHA	STUDENT ACTIVITIES	PROGRAM ASSISTANT	PRGAST-701000	V. GEROSIMO
EPPS	JUSTIN	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
OROZCO	GLENDY	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
ABDEL-AZIZ	JOSEPH	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
DIAZ	CLEDYS	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
DOCAMPO-LOPEZ	LISANDRA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
HAYOUNE	SARRA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
HOFFMAN	MADELYN	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
HE	LANLAN	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
KARECKY	JOSEPH	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
MASTOURI	REDA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
NZOUEJEU-MBENG	HAUDRIS RAISSA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
OSMAN	FATIMA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
PEDONE	MIRIAM	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
THAKKAR	RAHUL	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
ZAMBRANO	JOSSIE	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY

**CONTINUING PART TIME HIRES**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>	<b>TITLE</b>	<b>POSITION ID</b>	<b>SUPERVISOR</b>
DESSEMBRANA	ROSANNA	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR - 150505	P. BANDYOPADHYAY
SAHADEO	KRISHNA	LIBRARY	PT LIBRARY ASSOCIATE	PTLRASO-150510	D. HARDGROVE
MARTINEZ	JESSICA	BUS, CUL & HOSPITALITY	OFFICE ASSISTANT	OFFAST-101030	P. DILLON

**5. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS FALL 2017.**

<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>
Cutkelvin	Lloyd	Academic Foundations – Math
Markle	Alicia	Academic Foundations – Math
Houser	Kendra	Academic Foundations – English
Fong	Chuck	Business, Culinary and Hospitality
Daly	Jennifer	English
Mahaley	Lashonda	English
Selliah	Gnanaseharan	ESL
Robbins	Vandarra	ESL
Sotomayor	Jose	ESL
Blinova	Olga	ESL
Clark	Paul	Humanities
Kamin	Sari	Humanities
Schuyler	Donna	Social Science
Khan	Khursheed	STEM
Melik	Suzan	STEM
Nguyen	Tam	STEM
Manjikian	Raffi	STEM

6. Resolution Award for Revision of Policy and Tuition Waiver Forms
7. Resolution Award for Employee Handbook Update
8. Resolution to Award Flexible Spending Account (FSA) processing to Benefit Resource Inc.
9. Resolution to Award Consultancy to Develop Construction Management Courses

Introduced by: Kevin Callahan  
Seconded by: Adrienne Sires  
7 Ayes.....0 Nays

Resolution Adopted



**IX. ACADEMIC AND STUDENT AFFAIRS**

**1. Proposed New Academic Degree program  
Associate in Science (AS) in Exercise Science (62 credits)**

Introduced by: Karen Fahrenholz  
Seconded by: Joanne Kosakowski  
7 Ayes.....0 Nays                      Resolution Adopted

**X. NEW BUSINESS**

**1. RESOLUTION NAMING ROOM E506 IN HONOR OF INVESTORS BANK**

Introduced by: Joanne Kosakowski  
Seconded by: Harold Stahl  
7 Ayes.....0 Nays                      Resolution Adopted

**2. HCCC Institutional Emergency Operations Plan (EOP)**

Introduced by: Joanne Kosakowski  
Seconded by: Adrienne Sires  
7 Ayes.....0 Nays                      Resolution Adopted

**XI. ADJOURNMENT 6:20 P.M.**

Introduced by: Joanne Kosakowski  
Seconded by: Adrienne Sires  
7 Ayes.....0 Nays                      Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

**1. Purchase of Furnishings for the 25 Pathside Building (Building B)**

*WHEREAS, the College has a need to purchase chairs for 25 Pathside; and*

*WHEREAS, pursuant to N.J.S.A. 64A-25.9, the College may, without public advertisement, purchase goods and/or services through State Contracts; and*

*WHEREAS, Commercial Furniture Interiors, of Mountainside, New Jersey, NJ State Contract#: 81711, has quoted a price for the chairs at a cost not to exceed \$81,307.00; and*

*WHEREAS, the cost of the chairs will be funded from the Student Activities Funds; and*

*WHEREAS, the Administration, Finance Committee and Capital Projects Advisory Committee recommends this award; and*

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Purchasing Agent to approve the purchase with WB Wood of Basking Ridge, New Jersey, NJ State Contract#: 81711, as described herein at a cost not to exceed \$81,307.00.

**2. Award of an Online Student Engagement Platform for Career Development**

*WHEREAS, the College's Career Development Department has a need for an online student engagement platform which allows the college to streamline policies and will also be used for marketing purposes; and*

*WHEREAS, The Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500 but below the colleges bid threshold; and*

*WHEREAS, the anticipated term is three years; and*

*WHEREAS, the college has solicited three quotes from Simplicity, Presence, and Campus Labs; and*

*WHEREAS, Campus Labs, which has quoted the lowest price, is the proposed vendor to provide these services, at a total cost not to exceed \$22,927.00 (\$8,500.00 for the first year); and*

*WHEREAS, the cost of these services will be funded from the Student Activities Funds; and*

*WHEREAS, the Administration and Finance Committee recommends this award; and*

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Campus Labs as described herein at a cost not to exceed \$22,927.00.

**3. Affiliation Agreement between Joseph H. Bensinger School-PS 17 and HCCC**

**WHEREAS**, Joseph H. Bensinger School-PS 17, a New Jersey certified home health agency, is committed to participating in the education of persons seeking to enter the health care profession; and

**WHEREAS**, Hudson County Community College has a curriculum leading to an Associate in Science Nursing; and

**WHEREAS**, Clinical education and experience is a required and integral component of the Curriculum; and

**WHEREAS**, The College desires the assistance of Joseph H. Bensinger School-PS 17 in developing and implementing the clinical education phase of the Curriculum, which shall include clinical education and practical experience with respect to Home Health; and

**WHEREAS**, Joseph H. Bensinger School-PS 17 recognizes its professional responsibility to provide clinical education experiences for students engaged in the Curriculum; and

**WHEREAS**, Joseph H. Bensinger School-PS 17 wishes to assist the program in developing and implementing the clinical education experience for School's students engaged in the Curriculum.

**WHEREAS**, The College and Joseph H. Bensinger School-PS 17 acknowledge that the program's students will not perform any hands-on care or services to students of Joseph H. Bensinger School-PS 17 with the exception of Blood pressure screenings and Heights and weights but will participate in structured observation experiences, and

**WHEREAS**, the term of this agreement is from December 1, 2017 and shall remain in effect for two years unless otherwise sooner terminated; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** the Board of Trustees of Hudson County Community College authorizes the College to enter into this affiliation agreement with Joseph H. Bensinger School-PS 17 for the purposes of clinically educating Hudson County Community College students.

**4. Resolution Authorizing the Renewal of a Subscription Service for the Library**

**WHEREAS**, the College has a need to continue to provide support for student success and student research by providing access to print and online journal subscription articles; and

**WHEREAS**, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5 (6); and

**WHEREAS**, the anticipated term is fiscal year 2018; and

**WHEREAS**, EBSCO Information Services of Tenaflly, New Jersey is the proposed vendor to provide these services, at a total cost not to exceed \$28,000; and

**WHEREAS**, the cost of these services will be funded from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW THEREFORE, BE IT RESOLVED** the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve EBSCO Information Services as described herein at a cost not to exceed \$28,000.

**5. Affiliation Agreement between Robert Wood Johnson Barnabas Health Beth Israel and HCCC**

**WHEREAS**, the College currently offers an approved Registered Nursing Program and desires to develop a clinical affiliation with the Hospital for purposes for providing a clinical experience to students; and

**WHEREAS**, Clinical education and experience is a required and integral component of the Curriculum; and

**WHEREAS**, these clinical sites require and Affiliation Agreement stipulating the roles, responsibilities, physical requirements and other terms of the agreement covering students and faculty; and

**WHEREAS**, the College has desires to develop a clinical affiliation with Robert Wood Johnson Barnabas Health Beth Israel at 201 Lyons Avenue, Newark NJ; and

**WHEREAS**, the anticipated term is two years commencing October 1, 2017 an remaining in effect until August 31, 2019; and

**WHEREAS**, the Administration and Finance Committee recommends this agreement; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the College to enter into this affiliation agreement with Robert Wood Johnson Barnabas Health Beth Israel located at Lyons Avenue, Newark NJ for the purposes of clinically educating Hudson County Community College students.

**6. Award for Construction Management Services Extension**

**WHEREAS**, the College has a need to extend the professional Construction Manager Services contract with MAST Construction Services, Inc. of Little Falls, New Jersey; and

**WHEREAS**, this service is exempt from bidding Pursuant to N.J.S.A.18A:64A-25.5(15); and

**WHEREAS**, the anticipated extension is from November 1, 2017 to December 31, 2017; and

**WHEREAS**, MAST is requesting to extend their closeout services for an additional 2 months, at a cost not to exceed \$35,000; and

**WHEREAS**, the cost of these services will be funded from the Stem project funds; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve MAST Construction Services, Inc. of Little Falls, New Jersey as the vendor to provide these services as described herein at a cost not to exceed \$35,000.

**7. Award for DocuCare Institutional Access Codes for Electronic Medical Record Platform**

**WHEREAS**, the College has a need to subscribe to a platform that is used to teach, learn and measure nursing students progress in documenting on electronic medical records (EHR); and

**WHEREAS**, this service is exempt from bidding because it is below the College's bid threshold; and

**WHEREAS**, the anticipated term is one year; and

***WHEREAS,** Lippincott Williams & Wilkins is the proposed vendor to provide these DocuCare institutional access codes at a total cost not to exceed \$18,583.23; and*

***WHEREAS,** the cost of these services will be funded from the Perkins Grant; and*

***WHEREAS,** the Administration and Finance Committee recommends this award; and*

***NOW THEREFORE, BE IT RESOLVED** the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Lippincott Williams & Wilkins described herein at a cost not to exceed \$18,583.23.*

**8. New Dell Desktop Computers for STEM Building**

***WHEREAS,** the College has a need to purchase 17 desktop computers for the new STEM Building to be used by professors; and*

***WHEREAS,** pursuant to N.J.S.A. 64A-25.9, the College may, without public advertisement, purchase goods and/or services through State Contracts; and*

***WHEREAS,** Dell (NJ State Contract#: 89967), has quoted a price for the computers at a cost not to exceed \$22,635.33; and*

***WHEREAS,** the cost of the computers will be funded from the STEM Project Funds; and*

***WHEREAS,** the Administration and the Finance Committee recommend this award; and*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Purchasing Agent to approve the purchase with Dell (NJ State Contract#: 89967), as described herein at a cost not to exceed \$22,635.33.*

**9. New Dell Laptops for STEM Building**

***WHEREAS,** the College has a need to purchase 11 laptop computers for the new STEM Building to be used by professors; and*

***WHEREAS,** pursuant to N.J.S.A. 64A-25.9, the College may, without public advertisement, purchase goods and/or services through State Contracts; and*

***WHEREAS,** Dell (NJ State Contract#: 89967), has quoted a price for the laptop computers at a cost not to exceed \$20,298.74; and*

***WHEREAS,** the cost of the computers will be funded from the STEM Project Funds; and*

***WHEREAS,** the Administration and the Finance Committee recommend this award; and*

***NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Purchasing Agent to approve the purchase with Dell (NJ State Contract#: 89967), as described herein at a cost not to exceed \$20,298.74.*

**10. Resolution Authorizing the Renewal of a Subscription Service for the Library**

***WHEREAS,** the College has a need to support student success and student research by providing access to print and online journal subscription articles; and*

**WHEREAS**, this service is exempt from bidding Pursuant to N.J.S.A. 18A:64A-25.5 (6); and

**WHEREAS**, the anticipated term is fiscal year 2018; and

**WHEREAS**, Virtual Academic Library Environment of New Jersey (VALE) consortium. NJEdge.com, New Jersey's statewide non-profit technology consortium is the proposed vendor to provide these services at a total cost not to exceed \$65,127.99; and

**WHEREAS**, the cost of these services will be funded from the operating budget; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW THEREFORE, BE IT RESOLVED** the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Virtual Academic Library Environment of New Jersey (VALE) consortium. NJEdge.com as described herein at a cost not to exceed \$65,127.99.

**11. Award to Install Replacement Security Camera Equipment for the Library Building**

**WHEREAS**, there is a need to provide replacement security cameras and equipment in the Library Building; and

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.10 the College may enter into cooperative pricing agreements with other units of government; and

**WHEREAS**, the College is a member of the Union County Cooperative Purchasing Cooperative; and

**WHEREAS**, Johnston Communications Voice and Data of Kearny, New Jersey is an approved vendor for security cameras under the Union County Cooperative Pricing Agreement; and

**WHEREAS**, Johnston Communications has provided pricing through the cooperative to provide the security cameras equipment at a total cost not to exceed \$31,337.90; and

**WHEREAS**, the cost of this equipment will be funded from operating budget; and

**WHEREAS**, the Administration and the Finance Committee recommend this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Johnston Communications as the vendor to provide these replacement cameras and equipment as described herein at a cost not to exceed \$31,337.90 through the Union County Cooperative Pricing Agreement.

**12. Resolution to Increase Rate Offered to Employees Waiving Insurance Coverage**

**WHEREAS**, the College currently offers funding to employees waiving insurance coverage; and



**WHEREAS**, the College would like to increase the rates by \$500.00 per level of coverage as follows:

Level of Coverage	2017 Rates	Recommended 2018 Rates
Single	\$1,800	\$2,300
Parent & Child or Parent & Children	\$2,500	\$3,000
Member /Spouse / Civil Union Partner /Domestic Partner	\$2,500	\$3,000
Family	\$4,500	\$5,000

**WHEREAS**, the Administration and Finance Committee recommends this rate increase; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the College to increase the rate as described herein at a cost not to exceed an additional \$500.00 per level of Coverage.

### **13. Resolution to Ratify Security Consultant Service**

**WHEREAS**, the Jeanne Clery Act (known as the Clery Act) is a consumer protection law that aims to provide transparency around campus crime policy and statistics; and

**WHEREAS**, the Clery Act requires colleges and universities that receive federal funding to disseminate a public annual security report (ASR) to employees and students every October 1<sup>st</sup>; and

**WHEREAS**, this ASR must include statistics of campus crime for the preceding 3 calendar years, plus details about efforts taken to improve campus safety; and

**WHEREAS**, ASRs must also include policy statements regarding (but not limited to) crime reporting, campus facility security and access, law enforcement authority, incidence of alcohol and drug use, and the prevention of/response to sexual assault, domestic or dating violence, and stalking; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present/anticipated value will not exceed \$17,500; and

**WHEREAS**, the College has previously engaged the services of Safety and Security consultant Edwin Moss to assess the College's Campus Safety and Security practices, policies and resources ; and

**WHEREAS**, the administration would like to ratify the engagement of the services of Edwin Moss to assist in the development of an Annual Security Report (ASR) that is fully compliant with the Clery Act and meets all federally-mandated requirements and deadlines at a total fee not to exceed \$1,000.00; and

**WHEREAS**, the Administration and Finance Committee recommends the ratification of this award; and

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College ratifies the authorization of the Purchasing Agent to award the consulting services of Edwin Moss to assist in the development of a Clery Act compliant Annual Security Report for a fee not to exceed \$1,000.00.

**RESOLUTION:**

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration, and the Finance Committee as outlined above in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1-13:** 1) Purchase of Furnishings for the 25 Pathside Building (Building B), 2) Award of an Online Student Engagement Platform for Career Development, 3) Affiliation Agreement between Joseph H. Bensinger School-PS 17 and HCCC, 4) Resolution Authorizing the Renewal of a Subscription Service for the Library, 5) Affiliation Agreement between Robert Wood Johnson Barnabas Health Beth Israel and HCCC, 6) Award for Construction Management Services Extension, 7) Award for DocuCare Institutional Access Codes for Electronic Medical Record Platform, 8) New Dell Desktop Computers for STEM Building, 9) New Dell Laptops for STEM Building, 10) Resolution Authorizing the Renewal of a Subscription Service for the Library, 11) Award to Install Replacement Security Camera Equipment for the Library Building, 12) Resolution to Increase Rate Offered to Employees Waiving Insurance Coverage, and 13) Resolution to Ratify Security Consultant Service.

**INTRODUCED BY:** Kevin Callahan

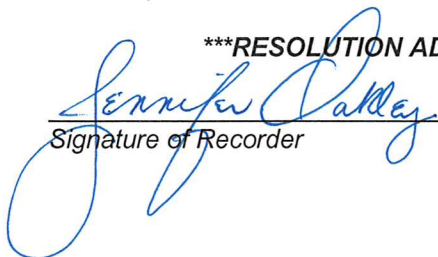
**SECONDED BY:** Bakari Lee

**DATE:** October 10, 2017

Callahan, Kevin	<u>AYE</u>	
Fahrenholz, Karen	<u>AYE</u>	
Kenny, Roberta	<u>AYE</u>	
Kosakowski, Joanne	<u>AYE</u>	
Lee, Bakari	<u>AYE</u>	
Peña, Jeanette	<u>AYE</u>	(Abstain on Resolution #3)
Sires, Adrienne	<u>AYE</u>	
Stahl, Harold	<u>AYE</u>	
Netchert, William, Chair	<u>AYE</u>	

9 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

 10-10-17  
Signature of Recorder Date



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**VIII. PERSONNEL RECOMMENDATIONS**

**1. RESIGNATION**

**REPORTS/BACKGROUND**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Adele Merlino	Instructional Designer & Technologist	10/10/2017

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 1.

**2. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS**

**REPORTS/BACKGROUND**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Mohammad Suhail Butt	Instructor, Chemistry	09/15/2017 12/20/2017	\$22,108.50 (pro-rated)

**Note:** This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Lina Romasanta	Instructor, Culinary	09/05/2017 12/20/2017	\$22,108.50 (pro-rated)

**Note:** This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Michael Whelpley	Instructor, English	09/26/2017 12/20/2017	\$22,108.50 (pro-rated)

**Note:** This is an approved non- tenure track temporary faculty position.

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Faculty Assignments above as Personnel Recommendation Item No. 2.

3. **APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:**  
JULY 1, 2017 – DECEMBER 31, 2017

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
BENITEZ	ALEXANDER	CUSTOMER SERVICE	OFFICE ASSISTANT	OFFAST-253035	G. DARIAS-HERSHBERGER
EDRIS	MARYAM	ADJ ACAD SUPPORT SVCS	TUTOR	TUTOR-150505	P. BANDYOPADHYAY
GUTIERREZ	JOSHUA	CUSTODIAL	DISHWASHER	DISHW-300515	J. MALDONADO
BILBAO-BILLANUEVA	CINDY	FINANCIAL AID	OFFICE ASSISTANT	OFFAST-200520	S. MENDOZA
JOSAPHAT	FABIOLA	NURSING & ALLIED HEALTH	TUTOR - NURSING	TUTOR-101017	C. FASANO
KELMAN	RUTHANN	NURSING & ALLIED HEALTH	TUTOR - NURSING	TUTOR-101017	C. FASANO
CHOI	PATRICIA	BUS, CUL, & HOSPITALITY	OFFICE ASSISTANT	OFFAST-101030	P. DILLON
FUENTES	YESCENIA	BUS, CUL, & HOSPITALITY	RECEIVING CLERK	RECLERK-101030	P. DILLON
HAZELWOOD	EBONE'E	BUS, CUL, & HOSPITALITY	RECEIVING CLERK	RECLERK-101030	P. DILLON
GALINDO	MICHELE	DISABILITY SUPPORT SVCS	READER/NOTETAKER	READER-150525	K. DAVIS

**CONTINUING PART TIME HIRES**

LAST NAME	FIRST NAME	DEPARTMENT	TITLE	POSITION ID	SUPERVISOR
AVILES	LILIAN	FACILITIES	DISHWASHER	DISHW-300515	J. MALDONADO
BONEY	JAMES	NURSING & ALLIED HEALTH	TUTOR - NURSING	TUTOR-101017	C. FASANO
PANESSO	SANDRA	COMMUNITY EDUCATION	PT INSTRUCTOR	ESLC-102010	C. MIRASOL
PLUMMER	ANGLINE	ADJ ACAD SUPPORT SVCS	OFFICE ASSISTANT	OFFAST-601084	P. BANDYOPADHYAY

**RECOMMENDATION:** The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No. 3.

4. **APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS FALL 2017.**

LAST NAME	FIRST NAME	DEPARTMENT
KARAM-PUTT	BETH	BUSINESS, CULINARY AND HOSPITALITY
JALUDI	SAMMIE	ENGLISH
CRESPO SOLIS	ANDRES	ENGLISH
BENJAMIN	SHARON	ENGLISH
STOKES	KAPRIYAN	ENGLISH
KUDIC	KEVIN	ENGLISH

MERWIN RESSLER	EILEEN	ENGLISH
BEKOE	ERIC	ENGLISH
LEE	COLIN	ENGLISH
MCCARTHY	ANDREW	ENGLISH
SEDARES	DANIEL	ENGLISH
DE CASTRO	EDGAR J	ENGLISH
DORTRAIT	LYNNETTE	ENGLISH
CORNELIUS	JESSICA	ENGLISH
SHARIF	SALLY	ENGLISH
SAINT-PIERRE	MYRBERLINE	ENGLISH
KIBBLE	SANTO	ENGLISH
STOKES	JAMAL	ENGLISH
SPELLMEYER	NOELLE	ESL
PALJARO	ROY R	ESL
MAURO	CAROLE	ESL
BAKULA	SASHA	ESL
SOTO	PAMELA	ESL
MAURO	CAROLE	ESL
CAVALLARO	MICHAEL	ESL
PILIGIAN	KAREN	ESL
GARCIA	RAUL	HUMANITIES
FREYER	LAURIE	HUMANITIES
JOHNSTON	BRANDON	HUMANITIES
CARNEIRO	TANYA MARIE	HUMANITIES
AWAWDEH	RAED	STEM
TAT	FATMA	STEM
TLATELPA	PETER	STEM
ELAGIB	MOHAMED	STEM
LI	CLIVE	STEM
SOLIMAN	HANAN	STEM
GRIFFITH	KRISTINE	STEM
DOKU	PHILIP	STEM
GHIASSI NEJAD	MEHDI	STEM
ALZAYER	MAHA	STEM

**RECOMMENDATION:**

*The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Hire Adjuncts Fall FY 2017 listed above as Personnel Recommendation Item No 4.*

**5. MODIFICATION TO STAFFING AUTHORIZATION TABLE**

**FROM:** Dean of Non-Traditional Programs

**TO:** Dean of Continuing Education and Workforce Development

**RECOMMENDATION:**

*The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Modification to Staffing Authorization Table as listed above in Personnel Recommendation No 5.*

6. **SALARY ADJUSTMENT FOR CONFIDENTIAL EMPLOYEES.**

**BACKGROUND**

Confidential employees are those staff hired on a permanent full-time basis in positions that are not included in a collective bargaining unit. Traditionally the Board has granted annual salary adjustments for this category of employees. The current fiscal budget was built to include such pay adjustments contingent upon meeting fall enrollment targets. Those enrollment targets were achieved. There are twenty-eight persons who would receive an adjustment by these criteria at an approximate aggregate cost of \$70,000.

**RECOMMENDATION**

The President, Finance Committee and Personnel Committee recommend an adjustment of 2% upon the base pay for any confidential employee on the College payroll on or before July 1, 2017. The President, who is a confidential employee, is specifically excluded from this recommendation.

**RESOLUTION**

Be it resolved, upon the recommendation of the President, Finance Committee and Personnel Committee, that the base pay of each confidential employee (excluding the President) whose effective date of employment shall have been July 1, 2017 or before, shall be raised by 2% retroactive to July 1, 2017.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-6:** (1) Resignation (2) Temporary Full-Time Faculty Assignments (3) Appointment of Additional New and Continuing Part-Time Hires (4) Appointment of Additional New Hire Adjuncts Fall 2017, (5) Modification to Staffing Authorization Table, and (6) Salary Adjustment for Confidential Employee.

**INTRODUCED BY:** Joanne Kosakowski

**SECONDED BY:** Kevin Fahrenholz

**DATE:** October 10, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Jennifer Dalbey  
Signature of Recorder

10-10-17  
Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**IX. ACADEMIC AND STUDENT AFFAIRS**

**None**



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**X. NEW BUSINESS**

**1. RETIREMENT**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Joseph Sansone	Vice President for Planning and Development/ Assistant to the President	February 28, 2018

**2. APPOINTMENT OF STAFF**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Nicholas Chiaravalloti, J.D., Ed.D.	Vice President for Planning and Development/Assistant to the President Designate	December 1, 2017	\$125,000 (pro-rated)
	Vice President for Planning and Development/ Assistant to the President	March 1, 2018	\$125,000 (pro-rated)

**3. MODIFICATION TO STAFFING AUTHORIZATION TABLE**

		<u>Effective Date</u>
<b>FROM:</b>	Events Planner	October 11, 2017
<b>TO:</b>	Assistant to the Vice President for Planning and Development	

**4. SALARY ADJUSTMENT BASED ON JOB RECLASSIFICATION**

<u>Name</u>		<u>Effective Date</u>
Mirta Sanchez, Assistant to the Vice President for Planning and Development	<b>FROM:</b> \$62,222 <b>TO:</b> \$70,000	October 11, 2017

**5. RETENTION OF THE ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT) FOR EMPLOYEE CANDIDATE SEARCH SERVICES**

**BACKGROUND**

Like many institutions of higher education, HCCC is experiencing increased difficulty recruiting qualified and suitable candidates for jobs requiring significant related experience or more focused credentials. As a result many of these institutions are using the services of professional associations or professional consultants to develop applicant pools. The Association of Community College Trustees (ACCT) provides such services. In recent years it has conducted over 400 searches for community college administrators and maintains an active database of more than 12,000 active community college administrators. ACCT maintains an ongoing advertising program and routinely staffs booths at professional association meetings visited by community college leaders. References from community colleges that have used ACCT are uniformly positive. Because of the community college related mission of ACCT, it is uniquely qualified to provide these services for HCCC.

**RECOMMENDATION**

The President, the Personnel and Finance Committees recommend that ACCT be designated the on-call consultant for recruitment for senior administrative positions through June 30, 2018, that each recruitment assignment be described by separate formal engagement letter that will be approved by the president in consultation with the Personnel and Finance Committees, and that the aggregate amount for all such engagements not exceed \$60,000 for the fiscal year ending June 30, 2018.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approve the resolutions as outlined above in **Item X. New Business Recommendations 1-5:** (1) Retirement, (2) Appointment of Staff, (3) Modification to Staffing Authorization Table, (4) Salary Adjustment Based on Job Reclassification, and (5) Retention of the Association of Community College Trustees for Employee Candidate Search Services.

**INTRODUCED BY:** Bakari Lee

**SECONDED BY:** Karen Fahrenholz

**DATE:** October 10, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Jennifer Valley 10-10-17  
Signature of Recorder Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 10, 2017**

**XI. ADJOURNMENT**

**THAT**, the meeting be adjourned at 5.15 P.M.

**INTRODUCED BY:** Joanne Kosakowski

**SECONDED BY:** Karen Fahrenholz

**DATE:** October 10, 2017

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>AYE</u>
Sires, Adrienne	<u>AYE</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

9 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

  
Signature of Recorder

10-10-17  
Date