

**HUDSON COUNTY COMMUNITY COLLEGE**  
**North Hudson Higher Education**  
**4800 Kennedy Boulevard**  
**Union City, NJ**  
**5:00 P.M.**

**Regular Meeting--Board of Trustees**  
**October 13, 2015**

**AGENDA**

**I. CALL TO ORDER - FLAG SALUTE** *Mr. Netchert*

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

Kevin G. Callahan  
Karen A. Fahrenholz, Secretary/Treasurer  
James Fife, Trustee Emeritus  
Glen Gabert - President  
Roberta Kenny  
Joanne Kosakowski  
Bakari Gerard Lee, Vice Chair  
William J. Netchert, Chair  
Jeanette Peña  
Adrienne Sires  
Harold Stahl

**III. COMMENTS FROM THE PUBLIC** *Mr. Netchert*

**IV. CLOSED SESSION** (*The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting and, if there is such a determination, an announcement will be made as to where the session will be placed on the agenda.*)

**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS** *Dr. Gabert*  
1. Minutes of Previous Meetings  
2. Gifts, Grants, and Contracts

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Gabert*

**VIII. PERSONNEL RECOMMENDATIONS** *Dr. Gabert*

**IX. ACADEMIC AND STUDENTS AFFAIRS** *Dr. Gabert*

**X. NEW BUSINESS** *Mr. Netchert*

**XI. ADJOURNMENT** *Mr. Netchert*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

**CALL TO ORDER**

**I. FLAG SALUTE**

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

Kevin Callahan	<u>PRESENT</u>
Karen A. Fahrenholz	<u>PRESENT</u>
James Fife, Trustee Emeritus, ex officio	<u>ABSENT</u>
Glen Gabert - President, ex officio	<u>PRESENT</u>
Roberta Kenny	<u>ABSENT</u>
Joanne Kosakowski	<u>PRESENT</u>
Bakari Lee	<u>PRESENT</u>
William J. Netchert	<u>PRESENT</u>
Jeanette Peña	<u>ABSENT</u>
Adrienne Sires	<u>ABSENT</u>
Harold G. Stahl	<u>PRESENT</u>

*This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members, advertised in The Jersey Journal, The Star Ledger, filed with each Office of the Hudson County Municipal Clerks, and posted on the Public Bulletin Boards of the Hudson County Community College at 25 Journal Square, 70 Sip Avenue, Jersey City, New Jersey and at the North Hudson Campus, Union City, New Jersey stating the date, time and place of said meeting.*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

**III. COMMENTS FROM THE PUBLIC**

*No Comments*

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

**RESOLUTION**

**WHEREAS**, the members of the Board of Trustees deem it necessary to suspend the order of the agenda;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees agrees to suspend the order of the agenda.

**INTRODUCED BY:** Karen Fahrenholz

**SECONDED BY:** Kevin Callahan

**DATE:** October 13, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Jennifer Oakley  
Signature of Recorder

10-13-15  
Date



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

**IV. CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 23; P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Hudson County Community College as follows:

1) the public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s)

2) the general nature of such matter(s) to be discussed is as follows:

Litigation

Personnel

3) it is anticipated at this time that the above stated subject matter(s) will be made public if final action is to be taken, or when the privilege of confidentiality no longer attaches;

4) this resolution shall take effect immediately.

MOTION TO RETURN 6:35 PM  
FROM CLOSED SESSION  
Kevin Callahan

**INTRODUCED BY:** Karen Fahrenholz

**SECONDED BY:** Harold Stahl

Karen Fahrenholz

**DATE:** October 13, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Jennifer Oakley  
Signature of Recorder

10-13-15  
Date

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

***V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS***

Jerry Trombella, Dean of Research and Planning, gave an update on the "Strategic Planning Process"

President Gabert noted that the:

- Program/partnership between HCCC and Fairleigh Dickinson University has been expanded.
- College's weekend programs have now evolved to where a student can earn an entire degree.

Trustee Lee commented on the "College Promise Campaign" (initiative to make community college free).



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

**1. MINUTES OF PREVIOUS MEETINGS**

The Minutes of the Regular Meeting of September 15, 2015 are herewith officially submitted to the Board Trustees for approval. (Attachment A)

Recommendation:

It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of September 15, 2015.

**2. GIFTS, GRANTS, AND CONTRACTS REPORT - None**

**RESOLUTION:** Now, therefore, be it resolved that the Board of Trustees accept Item VI. Regular Monthly Reports and Recommendations #1 and #2.

**INTRODUCED BY:** Harold Stahl

**SECONDED BY:** Karen Fahrenholz

**DATE:** October 13, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Jennifer Oakley  
Signature of Recorder

10-13-15  
Date

**ATTACHMENT A  
ITEM VI**

**Board of Trustees Meeting  
Hudson County Community College  
Mary T. Norton Room  
70 Sip Avenue, 4<sup>th</sup> Floor  
Jersey City, NJ  
5:00 P.M.**

**REGULAR MEETING --- BOARD OF TRUSTEES  
September 15, 2015**

**MINUTES**

**PRESENT:** Kevin Callahan, Karen Fahrenholz, Glen Gabert, (ex officio), Joanne Kosakowski, Bakari Lee, Jeanette Peña and Harold Stahl

Counsel to the Board: Monica de los Rios, Esq. for Scarinci & Hollenbeck.

**ABSENT:** James Fife, Trustee Emeritus, (ex officio), Roberta Kenny, William Netchert and Adrienne Sires.

HCCC Staff and Visitors present were: Ana Chapman, Devlin Courtier, John Delooper, Paul Dillon, Eric Friedman, Dorothea Graham King, Nancy Martinez, Patrick Moore, Courtney Payne, Hannah Rios, Vivyen Ray, Cathie Seidman, Mojdeh Tabatabaie, Jerry Trombella, Carol Van Houten, Christiane Warren, LiLisa Williams, and Marcella Williams, Veronica Zeichner

**I. CALL TO ORDER - FLAG SALUTE 5:00 PM**

**II. ROLL CALL AND RECOGNITION OF VISITORS**

The regular meeting was called to order by Bakari Lee at 5:00 p.m. and roll called by Jennifer Oakley.

**III. COMMENTS FROM THE PUBLIC – None**

**Motion to suspend the order of the agenda**

Introduced by: Karen Fahrenholz

Seconded by: Kevin Callahan

6 Ayes.....0 Nays

Resolution Adopted

**IV. CLOSED SESSION**

Introduced by: Harold Stahl

Seconded by: Karen Fahrenholz

6 Ayes.....0 Nays

Resolution Adopted

**Motion to return from closed session**

Introduced by: Jeanette Peña

Seconded by: Kevin Callahan

6 Ayes.....0 Nays

Resolution Adopted



**V. AWARDS, RECOGNITIONS AND SPECIAL REPORTS**

*Jerry Trombella, Dean of Research and Planning, gave a presentation on the Strategic Planning Process*

*President Gabert gave the following reports:*

- *Enrollments are entering final stages. Credit hours appear to be down 1.6%*
- *The Dineen/Hull Gallery opened on September 13<sup>th</sup>. Approximately 400 people attended.*
- *A reception/dinner is scheduled for new faculty, Friday, September 18<sup>th</sup> at 5:30 pm.*
- *The NJCCC Trustee Seminar is scheduled for Monday, September 21<sup>st</sup> at 5:30 pm.*
- *On September 29<sup>th</sup>, HCCC is hosting a site visit for Middle States Association at the North Hudson Campus to certify the Commission's June action granting campus status to North Hudson.*
- *On November 9<sup>th</sup>, HCCC will host a NJCCC meeting in the Library for N.J. county*

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

1. *Minutes of the Regular meeting of August 11, 2015.*
2. *Gifts, Grants and Contract Reports*

*The College has made the following grant & contract proposals:*

*TITLE: Weaving World Views: Humanities Learning Communities at HCCC*  
*AGENCY: National Endowment for the Humanities*  
*PURPOSE OF GRANT: HCCC submitted an application under the Humanities Initiatives at Community Colleges Program in an effort to enrich teaching and learning in the humanities by developing writing intensive learning communities.*  
*COLLEGE ADMINISTRATOR: John Marlin, Ryan Martin, Heather Devries, Chris Wahl*  
*COLLEGE CONTRIBUTION: 0*  
*AWARD AMOUNT: \$99,886*

*TITLE: Perkins Grant*  
*AGENCY: NJ Department of Education – Office of Career and Technical Education*  
*PURPOSE OF GRANT: The HCCC Grants Office submitted the FY16 Perkins Spending Plan in support of the designated career and technical education programs at HCCC.*  
*COLLEGE ADMINISTRATOR: Ryan Martin*  
*COLLEGE CONTRIBUTION: 0*  
*AWARD AMOUNT: \$ 459,414*

*Introduced by: Karen Fahrenholz*  
*Seconded by: Joanne Kosakowski*  
*6 Ayes.....0 Nays*

*Resolution Adopted*

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

1. Resolution Authorizing the Award of Scaffolding Services for the Facilities Department,
2. Resolution Authorizing the Award of General Construction for the Nursing Department,
3. Resolution Authorizing the Award of Speaker Agency for the Student Activities Department,
4. Resolution Authorizing the Award of the Blackboard Renewal for Software and Hosting Services for the Information Technology Service,
5. Resolution Authorizing the Award of Removal and Replacement of Carrier HVAC Rooftop Unit for the Cundari Building,
6. Resolution Authorizing the Award of Installation of the College's Campus-Wide Monitoring System for the Safety & Security Department
7. Resolution Authorizing the Award of Social Media Information Services for Communications Department,
8. Resolution Authorizing the Award for Construction/Maintenance Supplies for the Maintenance Department,
9. Purchase of Laptops for the Division of Academic Development and Support Services Department,
10. Resolution Authorizing the Award of Security Vulnerability Assessment (SVA) Emergency Management Plan for the Safety and Security Department, and
11. Resolution to extend Cleaning Service Contract.

Introduced by: Jeanette Peña

Seconded by: Kevin Callahan

6 Ayes.....0 Nays

Resolution Adopted

12. Resolution Changing the Name of the North Hudson Higher Education Center to North Hudson Campus.

Introduced by: Kevin Callahan

Seconded by: Karen Fahrenholz

6 Ayes.....0 Nays

Resolution Adopted

**VIII. PERSONNEL RECOMMENDATIONS**

**1. RESIGNATIONS**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Jonathan Kull	Career/Transfer Counselor	9/18/2015
Paula Gonzalez	HR Employment Manager	8/31/2015
Antonio Acevedo	College Lecturer	8/15/2015

## 2. APPOINTMENT OF STAFF

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Liliam Hogan	Manager, Purchasing Services	09/16/2015	\$55,000 (pro-rated)
Paula Roberson	Assessment Coordinator	09/16/2015	\$50,000 (pro-rated)
Courtney Payne	Instructor, Culinary/Pastry Arts	09/16/2015	\$40,000 (pro-rated)
Phoebe Michail	Admissions Recruiter	09/16/2015	\$35,000 (pro-rated)
Kyle Ebert	Facilities Worker	09/16/2015	\$32,640 (pro-rated)
Devlyn Courtier	Library Clerical Assistant Non Credit Programs	09/16/2015	\$30,000 (pro-rated)

## 3. TEMPORARY FULL-TIME ASSIGNMENT

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Joseph Caniglia	Interim Director of Academic Foundations- English	08/14/2015- 12/31/2015	\$14,250 (pro-rated)
Jennifer Navas	Interim Executive Director of Non-Credit Programs	09/16/2015	75,000 (pro-rated)
Aycha Edwards	TAACCCT Grant Coordinator	9/16/2015	\$38,000 (pro-rated)

## 4. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS

<u>Name</u>	<u>Title</u>	<u>Effective</u>	<u>Annual</u>
Rafaelo Kazakov	Instructor, ESL	08/15/2015 12/21/2015	\$20,000 (pro-rated)
Mohammed Butt	Instructor, Physics/ Mathematics	08/15/2015 12/21/2015	\$20,000 (pro-rated)
Amar Khoukhi	Instructor, Math Instructor	08/15/2015 12/21/2015	\$20,000 (pro-rated)
Qamar Raza	Instructor, Chemistry	08/15/2015 12/21/2015	\$20,000 (pro-rated)



**5. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES:  
SEPTEMBER 15- DECEMBER 31, 2015.**

Last Name	First Name	Department	Title	Position ID
Muniz	Alexis	ADJ Academic Support Services	Evening/ Weekend Administrator	EWKADM-252010
Liebl	Christian	ADJ Academic Support Services	Evening/ Weekend Administrator	EWKADM-252010
Willman	Katherine	ADJ Academic Support Services	Tutor	TUTOR-150505
Smith	Alyssa	ADJ Academic Support Services	Tutor	TUTOR-150505
Galarza	Steven	ADJ Academic Support Services	Tutor	TUTOR-150505
McCarthy	Mark	ADJ Academic Support Services	Tutor	TUTOR-150505
Agarwal	Shivam	ADJ Academic Support Services	Tutor	TUTOR-150505
Khatri	Binish	ADJ Academic Support Services	Tutor	TUTOR-150505
Bran	Angelica	ADJ Academic Support Services	Tutor	TUTOR-150505
Wadhwa	Kanishka	ADJ Academic Support Services	Tutor	TUTOR-150505
Muller	Ashely	ADJ Academic Support Services	Tutor	TUTOR-150505
Zaman	Niloy	ADJ Academic Support Services	Tutor	TUTOR-150505
Lewis	Steven	ADJ Academic Support Services	Tutor	TUTOR-150505
Shorey	James	ADJ Academic Support Services	Tutor	TUTOR-150505
Shcherbinin	Michael	ADJ Academic Support Services	Tutor	TUTOR-150505
Murray	Fern	ADJ Academic Support Services	Tutor	TUTOR-150505
Patel	Uttav	ADJ Academic Support Services	Tutor	TUTOR-150505
Guzman	Karina	Academic Foundations- Math	Student Assistant	STUAST-101041
Pagan	Dimarie	Academic Foundations- Math	SI Leader	GRATUT-601061-TV2
Guillen	Diego	Academic Foundations- Math	SI Leader	GRATUT-601061-TV2

Wright	Chael	Academic Foundations- Math	SI Leader	GRATUT-601061-TV2
Clue	Jacqueline	Academic Foundations- Math	SI Leader	GRATUT-601061-TV2
Lopez	Samantha	Academic Foundations- Math	SI Leader	GRATUT-601061-TV2
Maloney	Sandra	Advisement & Counseling	Advisor	ADVISOR-200531
Elmera	Carmene	Advisement & Counseling	Advisor	ADVISOR-200531
Saleh	Doua	Advisement & Counseling	Advisor	ADVISOR-200531
Ramos	Gerino	BCH&M	Dishwasher	CULDDW-101030
Abad-Ramirez	Dauri	BCH&M	Dishwasher	CULDDW-101030
Figueroa	Bianca	BCH&M	Receiving Clerk	RECLERK-101030
Portillo	Yanira	BCH&M	Receiving Clerk	RECLERK-101030
Candelaria	Miguel	BCH&M	Dishwasher	CULLDDW-101030
Waskar	Abad	BCH&M	Dishwasher	CULDDW-101030
Aviles	Lilian	BCH&M	Dishwasher	CULDDW-101030
Cinclair	Jennifer	Community Education	PT Instructor	PTINST-102020
Wolfson	Michele	Community Education	PT Instructor	PTINST-102020
Dobbs	Meredith	Community Education	PT Instructor	PTINST-102005
Danish	Peter	Community Education	PT Instructor	PTINST-102005
Suero	Gianny	ESL	Student Assistant	STUAST-101035
Prieto	Rafael	NHC	Office Assistant	OFFAST-252030
Weiwei	Wang	STEM	Physics Lab Assistant	LABAST-101015
Morrison	Jonathan	STEM	Lab Assistant	LABAST-101015
Ashamalla	Marco	STEM	Lab Assistant	LABAST-101015
Daud	Saba	STEM	Lab Assistant	LABAST-101015
Hedhli	Amjad	STEM	Lab Assistant	LABAST-101015
Adams	Samantha	STEM	Lab Assistant	LABAST-101015
French	Alexander	ITS	Lab Assistant	ISTLAB-253025
Tabora	Heather	ITS	Lab Assistant	ISTLAB-253025
Mokdessi	Mona	Testing	Testing Aide	TAIDE-200530

6. APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS FALL 2015.

LAST NAME	FIRST NAME	DEPT
TODISH	BARBARA	ACFD
SCHAEFER	THOMAS	ACFD
DU'MONDE	MECHELLE	ACFD
GOLDSTEIN	ROCHELLE	ACFD
SPORCIC	DANIELLE	ACFD
DAVIS	DOLORES	ACFD
HAZELWOOD	ASHLEY	ACFD
JATOVKSY	MARCY	ACFD
MOODY	LAURA	ACFD
CHICLAYO	SEGUNDO	AF-MATH
GONZALEZ-URBINA	LUIS	AF-MATH
JOHNSON	IRNA	AF-MATH
AGUAVIVA	ERLINA	AF-MATH
BLANEY	KENNETH	AF-MATH
DOMINICI	ELVIN	AF-MATH
KAUR	AVNEET	AF-MATH
KANE	KENNETH	AF-MATH
MCFARLANE EDWARDS	JANET	AF-MATH
MURIEL	RAMON	AF-MATH
WOOLLEY	KYLE	AF-MATH
MIHAL	PETER	BUSINESS CULINARY AND HOSPITALITY
EMEH	DICKINSON	BUSINESS, CULINARY AND HOSPITALITY
NOOGER	BRENDA	BUSINESS, CULINARY AND HOSPITALITY
WEST	CHARLES	BUSINESS, CULINARY AND HOSPITALITY
WAHL	HEATHER	CASS
MIRANDA	ROBERTO	CASS
JOHNSON	VICTOR	CASS
SALKOWSKI	ROBERT	CASS
FLEISHER	JENNIFER	ESL
SOTOLONG	XIOMARA	ESL
ABDEL HALIM	GHADA	ESL
TAVAREZ	ALEXANDER	ESL
EATON	ESTELA	ESL
LENNARTSON	MITRA	ESL
WINDISCH	CASEY	ESL
COLEMAN	HUGH	ESL
CHOI	JOCELYN	ESL
ELDREDGE	TERESITA	ESL
LLARENA	LORI	ESL
PUJOLS	JULIA	ESL
SACK	JENNIFER	ESL
SCHNEIDMAN	KATHERINA	ESL
EHR SAM	ANNA	HUMANITIES
KELLY	NANCY	HUMANITIES



MARMOLEJOS	SANDRA	HUMANITIES
DOMENICK	ALBERT	HUMANITIES
CIRNIGLIARO	MARK	HUMANITIES
BAPTISTE	JEANNE	HUMANITIES
HYERS	ROBERT	HUMANITIES
CHOY	LUIS ROBERTO	HUMANITIES
MCADAMS	ANNIE	HUMANITIES
GIBSON	PAUL	HUMANITIES
RAMOS	MARK	HUMANITIES
BARTHE	DARRYL	SOCIAL SCIENCE
MOURI SARDAR ABADY	LEILA	SOCIAL SCIENCE
SIMONE	ZAIRE	SOCIAL SCIENCE
SKINNER	EMILY	SOCIAL SCIENCE
SESAY	ADULRAMAN	STEM
TAGHDISSI	SHARZAD	STEM
ELSHORBAGY	HALA	STEM
GOYA	THOSHIKI	STEM
JOST	REBECCA	STEM
JALOU	JOUMA	STEM
NAKHLA	GIHAN	STEM
YAKUBU	SUWEIDU	STEM
CATHERINA	EDWARD	STEM

Introduced by: Joanne Kosakowski  
Seconded by: Karen Fahrenholz  
6 Ayes.....0 Nays Resolution Adopted

**IX. ACADEMIC AND STUDENT AFFAIRS**

**1. Rental of New Jersey City University's Laboratory for HCCC Microbiology Classes**

Introduced by: Karen Fahrenholz  
Seconded by: Jeanette Peña  
6 Ayes.....0 Nays Resolution Adopted

**X. NEW BUSINESS - None**

**XI. ADJOURNMENT 5:45 P.M.**

Introduced by: Harold Stahl  
Seconded by: Joanne Kosakowski  
6..... Ayes.....0 Nays Resolution Adopted

**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

**1. Resolution Authorizing the Award of Equipment Repair and Services Vendor for Culinary Arts**

*WHEREAS, the College has a need for equipment repair and services for the Culinary Arts department during the year; and*

*WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18 A:64A-25.5(9); and*

*WHEREAS, this service is pursuant to the Business Entity Disclosure Process; and*

*WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and*

*WHEREAS, the anticipated term is fiscal year 2016; and*

*WHEREAS, Malachy Mechanical of Patterson, NJ is the proposed vendor to provide these services, at a total cost not to exceed \$25,000; and*

*WHEREAS, the Administration and Finance Committee recommends this award; and*

*WHEREAS Malachy Mechanical has completed and submitted Business Entity Disclosure Certifications which certifies that Malachy Mechanical has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit Malachy Mechanical from making any reportable contributions through the term of the contract/s; and*

*WHEREAS, the cost of these services will be funded from the operating budget; and*

*NOW THEREFORE, BE IT RESOLVED the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Malachy Mechanical as a pay to play certified vendor as described herein at a cost not to exceed \$25,000; and*

*BE IT FURTHER RESOLVED that the Business Disclosure Entity Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process.*

**2. Resolution Authorizing the Award of Kitchen Equipment Vendor for Culinary Arts**

*WHEREAS, the College has a need for kitchen equipment for the Culinary Arts department during the year; and*

*WHEREAS, this service is exempt from bidding Pursuant to N.J.S.A. 18 A:64A-25.5(10); and*

*WHEREAS, this service is pursuant to the Business Entity Disclosure Process; and*

*WHEREAS, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and*

**WHEREAS**, the anticipated term is fiscal year 2016; and

**WHEREAS**, M. Tucker Co., Inc. of Patterson, NJ, is the proposed vendor to provide these services, at a total cost not to exceed \$25,000; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**WHEREAS** M. Tucker Co., Inc., has completed and submitted Business Entity Disclosure Certifications which certifies that M. Tucker Co., Inc. has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit M. Tucker Co., Inc. from making any reportable contributions through the term of the contract; and

**WHEREAS**, the cost of these services will be funded from the operating budget; and

**NOW THEREFORE, BE IT RESOLVED** the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve M. Tucker Co., Inc. as a pay to play certified vendor as described herein at a cost not to exceed \$25,000; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process.

**3. Resolution Authorizing the Award of a Food Vendor for the Culinary Arts Institute**

**WHEREAS**, the College has a need to purchase various Meat products for the Culinary Arts Program during the year; and

**WHEREAS**, this service is exempt from bidding Pursuant to N.J.S.A.18 A:64A-25.5(7); and

**WHEREAS**, this service is pursuant to the Business Entity Disclosure Process; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and

**WHEREAS**, the anticipated term is fiscal year 2016; and

**WHEREAS**, Green Tree Packing Co. of Passaic, NJ is the proposed vendor to provide these meat products, at a total cost not to exceed \$65,000; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**WHEREAS** Green Tree Packing Co. has completed and submitted Business Entity Disclosure Certifications which certifies that Green Tree Packing Co. has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit Green Tree Packing Co. from making any reportable contributions through the term of the contract/s; and

**WHEREAS**, the cost of these services will be funded from the operating budget; and

**NOW THEREFORE, BE IT RESOLVED** the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Green Tree Packing Co. as a pay to play certified vendor as described herein at a cost not to exceed \$65,000; and



**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process.

**4. Resolution Authorizing the Award of the Blackboard Renewal for the Software and Hosting Services for the Information Technology Service**

**WHEREAS**, the College has a need to renew the software and hosting services for the Information Technology Service department during the year; and

**WHEREAS**, this software is exempt from bidding Pursuant to N.J.S.A.18 A:64A-25.5(19), and

**WHEREAS**, this service is pursuant to the Business Entity Disclosure Process; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the present/anticipated value will exceed \$17,500; and

**WHEREAS**, the anticipated term is fiscal year 2016, and

**WHEREAS**, Blackboard, Inc. of Washington, DC is the proposed Vendor to provide these services, at a total cost not to exceed \$59,783; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**WHEREAS** Blackboard, Inc. has completed and submitted Business Entity Disclosure Certifications which certifies that Blackboard, Inc. has not made any reportable contributions to a political or candidate committee in Hudson County in the previous one year, and that the contract will prohibit Blackboard, Inc. from making any reportable contributions through the term of the contracts; and

**WHEREAS**, the cost of these services will be funded from the operating budget; and

**NOW THEREFORE, BE IT RESOLVED** the Board of Trustees of Hudson County Community College authorizes the Purchasing Agent to approve Blackboard, Inc. as a pay to play certified vendor as described herein at a cost not to exceed \$59,783; and

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certifications and the Determination of Value form be placed on file with this resolution and the Purchasing Agent has determined that this award is in compliance with the Business Entity Disclosure Process. .

**5. Resolution Authorizing the Award of Service of Hudson County Sheriff Department for FY 2016**

**REPORTS/BACKGROUND:**

The College has a need to enter into agreement between Hudson County Community College and Hudson County Sheriff Department. Currently the proposed agreement is for Hudson County Sheriff Department located at Hudson County Plaza, 257 Cornelison Ave., Jersey City, NJ 07306 to provide County Sheriff escort services for making College bank deposits a more secure process.

The College proposes this agreement for a period to commence effective the day of October 14, 2015 to June 30, 2016 at a cost not to exceed \$12,000. The cost of these services will be funded from the operating budget.

**RECOMMENDATION:**

*The Administration and the Finance Committee recommend that the Board of Trustees approve the agreement with the Hudson County Sheriff Department and Hudson County Community College for a total sum not to exceed \$12,000*

**NOW THEREFORE, BE IT RESOLVED** the Board of Trustees does hereby authorize award for services of Hudson County Sheriff Department for FY 2016

**6. Resolution to Extend HVAC Mechanical and Controls Service Contract**

**WHEREAS**, the College has entered into a contract for HVAC Mechanical and Controls Service with Automated Building Controls and that contract has ended; and

**WHEREAS**, the College is in the process of re-bidding this contract and pursuant to N.J.S.A.40A:11-15 can extend the contract upon consent of the parties; and

**WHEREAS**, the College and Automated Building Controls Services, seek to extend the contract until December 31, 2015; and

**WHEREAS**, the funds in the amount of \$23,000 have been encumbered for payment for these services from October 2015 until December 31, 2015; and

**WHEREAS**, the Administration and Finance Committee recommends this award; and

**NOW THEREFORE, BE IT RESOLVED** the Board of Trustees does hereby authorize the extension of the contract with Automated Building Controls Services, until December 31, 2015 under the same terms of the prior contract; and

**7. Resolution Authorizing the Award of One Year Contract Renewal for Flik Hospitality Group**

**REPORT/BACKGROUND**

*The current five-year contract with Compass Group USA, Inc. D/B/A Flik Hospitality Group for management of the Culinary Conference Center expires February 29, 2016. The terms of the agreement allow for a renewal period of up to two years. Hudson County Community College would like to exercise its option to renew the contract for one year commencing March 1, 2016 through February 28, 2017. The current contract stipulates that notification of intention to renew should be at least sixty (60) days prior to expiration of initial term.*

**RECOMMENDATIONS**

*The Administration and the Finance Committee recommend that the Board of Trustees approve a one year contract renewal with Flik Hospitality Group through February 28, 2017.*

**NOW THEREFORE, BE IT RESOLVED** the Board of Trustees does hereby authorize the award of one year contract for Flik Hospitality Group through February 28, 2017

**8. Resolution Authorizing the Exercise of the Buyout option of the existing lease from Santander Bank**

**WHEREAS**, the College has entered into a 4 year lease agreement with Sharp Electronics of Mahwah, new Jersey for the lease of 55 copier machines; and



**WHEREAS**, the College has decided to exercise the buyout option of the existing lease from Santander Bank in the amount not to exceed \$173,413.88 (Sharp will provide \$75,000 technology enhancement subsidy see resolution 19, June 9, 2015 Board Meeting); and

**WHEREAS**, the Administration and Finance Committee recommends the buyout of the existing lease; and

**WHEREAS**, the cost of these buyouts will be funded from the operating budget; and

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorizes the payment of the existing lease in the amount not to exceed \$173,413.88 to Santander Bank, pending legal review.

**RESOLUTION:**

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration, and the Finance Committee as outlined in **Item VII. Fiscal, Administrative, Lease and Capital Recommendations 1 – 8 with # 8 as amended:** 1) Resolution Authorizing the Award of Equipment Repair and Services Vendor for Culinary Arts, 2) Resolution Authorizing the Award of Kitchen Equipment Vendor for Culinary Arts, 3) Resolution Authorizing the Award of a Food Vendor for the Culinary Arts Institute, 4) Resolution Authorizing the Award of the Blackboard Renewal for the Software and Hosting Services for the Information Technology Service, 5) Resolution Authorizing the Award of Service of Hudson County Sheriff Department for FY 2016, 6) Resolution to Extend HVAC Mechanical and Controls Service Contract, 7) Resolution Authorizing the Award of One Year Contract Renewal for Flik Hospitality Group, and 8) Resolution Authorizing the Exercise of the Buyout option of the existing lease from Santander Bank.

**INTRODUCED BY:** Bakari Lee

**SECONDED BY:** Karen Fahrenholz

**DATE:** October 13, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Signature of Recorder

Date

Signature of Recorder 10-13-15



HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015

VIII. PERSONNEL RECOMMENDATIONS

1. RETIREMENT

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Barry Tomkins	Professor, Humanities Division	1/1/2016

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.

2. RESIGNATIONS

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Robert Cruz	Controller	10/31/2015

RECOMMENDATION:

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.

3. APPOINTMENT OF STAFF

REPORTS/BACKGROUND

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Jessica Brito	Social Media Coordinator	10/14/2015	\$44,974 (pro-rated)

*Note: This is an approved position.*

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Nicholas Jones	Counselor	10/14/2015	\$42,000 (pro-rated)

*Note: This is a replacement for Rebecca Davis.*

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Nicole Lesko	Counselor	10/14/2015	\$42,000 (pro-rated)

*Note: This is a replacement for Jenny Nesenjuk.*

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Roseilyn Guzman	Counselor	10/14/2015	\$42,000 (pro-rated)

**Note:** This is a replacement for Maria Robertson.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
John Casiano	Student Development Associate	10/14//2015	\$35,000 (pro-rated)

**Note:** This is an approved position.

**RECOMMENDATION:**

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Staff above as Personnel Recommendation Item No. 3.

**4. TEMPORARY FULL-TIME FACULTY ASSIGNMENTS**

**REPORTS/BACKGROUND**

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Bernadette Costanzo	Instructor, Modern Languages	08/15/2015 12/21/2015	\$20,000 (pro-rated)

**Note:** This is an approved non- tenure track temporary faculty position.

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>	<u>Annual Salary</u>
Davanjit Parmar	Instructor, Academic Foundation Math	08/15/2015 12/21/2015	\$20,000 (pro-rated)

**Note:** This is an approved non- tenure track temporary faculty position.

**RECOMMENDATION:**

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Temporary Full-Time Faculty Assignments above as Personnel Recommendation Item No.4.

**5. APPOINTMENT OF ADDITIONAL NEW & CONTINUING PART-TIME HIRES: OCTOBER 13- DECEMBER 31, 2015.**

Last Name	First Name	Department	Title	Position ID
Naveed	Kinza	Academic Foundation Math	Office Assistant	OFFAST-101041
Leon	Victor	ADJ Academic Support Services	Tutor	TUTOR-150505
Abdelaziz	Marwa	ADJ Academic Support Services	Tutor	TUTOR-150505
Rivera	Chayanne	ADJ Academic Support Services	Tutor	TUTOR-150505
Grassi	Ernesto	ADJ Academic Support Services	Tutor	TUTOR-150505



Leon	Christian	ADJ Academic Support Services	Tutor	TUTOR-150505
Pagan	Dimarie	ADJ Academic Support Services	Tutor	SILEAD-150505
Na	Olivia	ADJ Academic Support Services	Tutor	SILEAD-150505
Bereka	Abdallah	ADJ Academic Support Services	Tutor	SILEAD-150505
Lopez	Samantha	ADJ Academic Support Services	Tutor	SILEAD-150505
Fod-Kahouo	Fidelis	ADJ Academic Support Services	Tutor	SILEAD-150505
Guillen	Diego	ADJ Academic Support Services	Tutor	SILEAD-150505
Ashamalla	Marco	ADJ Academic Support Services	Tutor	SILEAD-150505
Dones	Manuel	ADJ Academic Support Services	Tutor	SILEAD-150505
Morris	Antonette	Business, Culinary and Hospitality	Receiving Clerk	RECLERK-101030
Giron-Navas	Julia	Business, Culinary and Hospitality	Dishwasher	CULDDW-101030
Avengo	Victor	Business, Culinary and Hospitality	Dishwasher	CULDDW-101030
Enamorado	Marlen	Business, Culinary and Hospitality	Dishwasher	CULDDW-101030
Sambula	Lisa	CBI	PT Instructor	PTINST-103005
Mujica	Cheislyn	Community Education	Customer Service Assistant	CSTAST-102005
Wahl	Heather	Community Education	PT Instructor	PTINST-102005
Piontkowski	Shari	Community Education	PT Instructor	PTINST-102005
Javed	Aisha	Enrollment Services	Office Assistant	OFFAST-200525
Bordone	James	Library	LBRN-150510	LBRN-150510
Suarez	Selena	ITS	Lab Assistant	ISTLAB-253025
Mokdessi	Mona	Testing	Testing Aide	TAIDE-200530

**RECOMMENDATION:**

*The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Part-Time Assignments listed above as Personnel Recommendation Item No.5.*

6. **APPOINTMENT OF ADDITIONAL NEW HIRE ADJUNCTS FALL 2015.**

LAST NAME	FIRST NAME	DEPT
Topor	Isaac	Allied Health
Gordon	Siobhan	CASS
Miranda	Roberto	CASS
Albright	Danetta	CASS
Paton	Tatyana	ESL
Kozakiewicz	Melissa	Humanities
Morrissey	Felicia	Humanities
Conlon	Kerry	Social Science
Abdel-Wahab	Hebah	STEM

**RECOMMENDATION:**

The President, the Administration and the Personnel Committee recommend that the Board of Trustees approve the Appointment of Additional New Hire Adjuncts Spring 2015 listed above as Personnel Recommendation Item No 6.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, the Administration and the Personnel Committee as outlined above in **Item VIII. Personnel Recommendations 1-6:** (1) Retirement (2) Resignation, (3) Appointment of Staff, (4) Appointment of Temporary Full-Time Faculty Assignments (5) Appointment of Additional New Part-Time Hires, and (6) Appointment of Additional New Hire Adjunct Fall 2015.

**INTRODUCED BY:** Joanne Kosakowski

**SECONDED BY:** Harold Stahl

**DATE:** October 13, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

\*\*\*RESOLUTION ADOPTED\*\*\*

Signature of Recorder

Date

10-13-15



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

**IX. ACADEMIC AND STUDENT AFFAIRS**

**REPORT/BACKGROUND**

**1. Program Title Change – Associate in Science (AS) - Cooperative Nursing to AS Nursing**

**REPORT/BACKGROUND**

*Since the inception of the program in 1999, HCCC has offered its nursing program in partnership with the county hospitals, St. Francis (Hoboken), Bayonne Hospital (Bayonne), Christ Hospital (Jersey City) and in recent years with CarePoint Health School of Nursing. The HCCC AS Cooperative Nursing has graduated over 1,000 students who have become registered nurses and/or pursued further studies.*

*CarePoint Health will cease to exist as of August 2016 and HCCC will become the sole agent in offering the Nursing program at HCCC. Students matriculated into this program will be able to complete their general education & science courses as well as all clinical course work and field experiences on the HCCC campus. The program title change from AS Cooperative Nursing to AS Nursing will signify HCCC's sole ownership of the program. The new program title – Associate in Science – Nursing will be in effect starting with the Fall 2016 cohort of nursing students.*

*Those students matriculated under the previous Cooperative Nursing Program will have graduated by August 2016 or will be smoothly transferred into the new program without any loss of credits and/or adverse effect.*

*Transference of CarePoint Health School of Nursing to the College has been approved effective August 2016 by the Board of Nursing at its June 5, 2015 meeting (Attachment I). The HCCC Nursing transition phases including regulatory requirements, staffing, marketing and building renovation have been documented in the Transition Plan – Executive Summary. (Attachment II).*

**RECOMMENDATION**

*The President and the Administration recommend that the Board of Trustees approve the program title change from AS Cooperative Nursing to AS Nursing Program, starting Fall 2016.*

**RESOLUTION**

**NOW, THEREFORE BE IT RESOLVED** that the Board of Trustees approve the recommendation of the President and the Administration as outlined above in **IX. Academic and Student Affairs 1: (1) Program Title Change – Associate in Science (AS) - Cooperative Nursing to AS Nursing.**

**INTRODUCED BY:** Karen Fahrenholz

**SECONDED BY:** Kevin Callahan

**DATE:** October 13, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Jennifer Oakley  
Signature of Recorder

10-13-15  
Date





CHRIS CHRISTIE  
Governor

KIM GUADAGNO  
Lt. Governor

*New Jersey Office of the Attorney General*

Division of Consumer Affairs  
New Jersey Board of Nursing  
124 Halsey Street, 6<sup>th</sup> Floor, Newark NJ 07102  
<http://www.NJConsumerAffairs.gov/nursing>



JOHN J. HOFFMAN  
Acting Attorney General

STEVE C. LEE  
Acting Director

**Mailing Address:**  
P.O. Box 45010  
Newark, NJ 07101  
(973) 504-6430

July 1, 2015

Eric Friedman, Ph.D.  
Vice President, Academic Affairs  
Hudson County Community College  
70 Sip avenue  
Jersey City, NJ 07306

Dear Dr. Friedman:

I am pleased to inform you that the Board of Nursing, at its June 5, 2015 meeting, voted to approve the transfer of CarePoint Health School of Nursing to Hudson County Community College effective in August 2016. This decision was based on the information provided by you that this transfer is a transfer in ownership and that the current program and curriculum will remain intact.

If, in the future the faculty and administration of the nursing program determine that revisions to the curriculum need to be made please request Board approval prior to implementing any change.

If this office can be of any assistance to you please do not hesitate to contact me.

Yours truly,

Margaret C. Howard, MSN, RN, MAPM  
Education Consultant

CC: Catherine Sirangelo  
Carol Fasano



**HUDSON COUNTY COMMUNITY COLLEGE**

**NURSING PROGRAM TRANSITION PLAN**

**Executive Summary**

**Regulatory Requirements:**

Catherine Sirangelo and Carol Fasano met with the Education Subcommittee of the NJ Board of Nursing on May 1, 2015 regarding program transition. The Board approved of the transition to take effect August 2016; letter received July 1, 2015.

**Staffing Plan:**

The College plans to begin transitioning the existing faculty, administrators and staff to the HCCC payroll as of August 2016. (See timeline)

**Communication / Marketing Plan:**

For the academic year 15-16, the Nursing program will remain CarePoint. For marketing and recruitment purposes, the College will eliminate references to "Cooperative Nursing" on all pamphlets etc. as of September 2015.

**Cundari Building Renovation Plan:**

First floor - The existing area has been completely gutted and renovated. The new area now includes the following:

- a. Two large classrooms (capacity 45 and 75)
- b. Simulation Lab; debriefing room; new beds
- c. Computer Lab (capacity 45)
- d. Conference Room
- e. Faculty offices
- f. Administrative offices
- g. Support staff areas
- h. File Room
- i. Student lounge
- j. Storage rooms

**Timeline:**

1. SUMMER 2015:

- a. The CarePoint Health School of Nursing will move to the Hudson County Community College site.
- b. The school however will remain CarePoint Health School of Nursing. The class entering the program in the fall of 2015 will be the last class to graduate from this program. Graduation will take place in May of 2017.

2. FALL 2015:

- a. The College will draft the following documents to be submitted to the Board of Nursing: Mission, Objectives, Curriculum Plan, Outcomes, Dates of Implementation.
- b. The class accepted for the Fall of 2016 will be accepted as solely students of Hudson County Community College Nursing program.
- c. There will be two schools operating for one year.

3. FALL 2016:

- a. Freshmen faculty and Admissions staff will transfer to Hudson County Community College and will no longer be on the Care Point pay roll or roster.

4. June 2017:

- a. Senior faculty, administration and support staff will transfer to the Hudson County Community College staff and will no longer be on the CarePoint payroll or roster.
- b. The CarePoint Health School of Nursing will be officially closed as a diploma school of nursing.

5. Spring 2018:

- a. First graduating class of Hudson County Community College Associate Degree in Nursing program.

*HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015*

*X. NEW BUSINESS*

*None*



**HUDSON COUNTY COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
October 13, 2015**

**XI. ADJOURNMENT**

**THAT**, the meeting be adjourned at 6:37 P.M.

**INTRODUCED BY:** Karen Fahrenholz

**SECONDED BY:** Harold Stahl

**DATE:** October 13, 2015

Callahan, Kevin	<u>AYE</u>
Fahrenholz, Karen	<u>AYE</u>
Kenny, Roberta	<u>ABSENT</u>
Kosakowski, Joanne	<u>AYE</u>
Lee, Bakari	<u>AYE</u>
Peña, Jeanette	<u>ABSENT</u>
Sires, Adrienne	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Netchert, William, Chair	<u>AYE</u>

6 Ayes..... 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Jennifer Oakley  
Signature of Recorder

10-13-15  
Date