

**HUDSON COUNTY COMMUNITY COLLEGE**  
**70 Sip Avenue**  
**Jersey City, NJ 07306**

**Regular Meeting – Board of Trustees**

**Tuesday, November 25, 2025**

**5:00 P.M.**

**Mary T. Norton Board Room and Via Zoom**

In-Person: Mary T. Norton Board Room, 4th Floor, 70 Sip Avenue, Jersey City, New Jersey

Members of the public may also use the following link and join the Zoom Meeting Webinar via Audio-only:

<https://zoom.us/j/98347157921?pwd=Hnw4NaLmFoxibgpdYjffqQojnDoaBl.1>

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Telephone: 1 305 224 1968

Webinar ID: 983 4715 7921

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Please note that members of the public who dial-in by telephone will not have the ability to speak during Comments from the Public and will be in listen mode only.

All microphones for public participants are muted except during the Comments from the Public portion of the meeting. If you wish to make comments and are attending via Zoom, please use the "Raise Hand" notification icon at the bottom of the screen. When you hear your name announced, you may address the Board. After the speaker's time ends, their microphone will be muted to allow others the opportunity to address the Board.

**AGENDA**

**I. CALL TO ORDER - FLAG SALUTE**

*Chair Peña*

**II. ROLL CALL AND RECOGNITION OF VISITORS**

**Trustees:**

*Edward DeFazio, Secretary/Treasurer*

*Frank Gargiulo*

*Stacy Gemma*

*Roberta Kenny*

*Vincent Lombardo*

*Jeanette Peña, Chair*

*Christopher Reber, President (Ex Officio)*

*Joanne Rivera, Student Alumni Representative*

*Silvia Rodriguez*

*Lissa Santiago*

*Harold Stahl*

*Frances Teabout*

- III. COMMENTS FROM THE PUBLIC** *Chair Peña*
- IV. CLOSED SESSION** *(The Board of Trustees will determine whether there is a need to go into closed session at the beginning of the meeting. If there is such a determination, an announcement will be made as to where the session will be placed on the agenda.)*
- V. REPORTS**
- 1. *Student Government Association President's Report* *Ms. Khajamohideen*
  - 2. *All College Council Chair's Report* *Mr. Youssef*
  - 3. *President's Report* *Dr. Reber*
- VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**
- 1. *Minutes of Previous Meetings*
  - 2. *Gifts, Grants, and Contracts*
- VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS** *Dr. Reber*
- VIII. PERSONNEL RECOMMENDATIONS** *Dr. Reber*
- IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS** *Dr. Reber*
- X. NEW BUSINESS** *Chair Peña*
- XI. ADJOURNMENT** *Chair Peña*

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, November 25, 2025**

**II. ROLL CALL**

**Trustees:**

Edward DeFazio, Secretary/Treasurer	<u>PRESENT</u>
Frank Gargiulo	<u>PRESENT</u>
Stacy Gemma	<u>PRESENT</u>
Roberta Kenny	<u>PRESENT</u>
Vincent Lombardo	<u>PRESENT</u>
Jeanette Peña, Chair	<u>PRESENT</u>
Christopher Reber, President, Ex Officio	<u>PRESENT</u>
Joanne Rivera, Student Alumni Representative	<u>PRESENT</u>
Silvia Rodriguez	<u>ABSENT</u>
Lissa Santiago	<u>PRESENT</u>
Harold Stahl	<u>PRESENT</u>
Francis Teabout	<u>PRESENT</u>

*This meeting is called in conformance with the "Open Public Meetings Act." A notice of the meeting of the Board of Trustees was transmitted to all Board members; advertised in The Star Ledger and NJ.com; filed with each office of the Hudson County Municipal Clerks; posted on the College Website and on Public Bulletin Boards of Hudson County Community College at 70 Sip Avenue, Jersey City, New Jersey, and at the North Hudson Campus, Union City, New Jersey, stating the date, time and place of said meeting.*

**MEETING INTRODUCTION**

*This meeting is called in conformance with the Open Public Meetings Act. Members of the public will now have an opportunity to address the Board of Trustees. Comments of each person will be limited to five minutes, including all responses. A member of the public may not provide any portion of his/her five-minute allotment to any other member of the public. Please be aware that the purpose of the public portion of the meeting is for the public to express any ideas, concerns or issues they may have concerning Hudson County Community College. Questions raised to the Board during the public comment period may be referred to the appropriate administrative person(s) at the College for response at a later time.*

*Any public comments made to the Board, which the Board considers obscene, harassing, or meant to incite, will be prevented by the Board. The person making these remarks may be required to relinquish the remaining time allotted to speak and will be asked to leave the Board of Trustees meeting. Public comments or questions are open to any matters over which the Board has purview and jurisdiction.*

**HUDSON COUNTY COMMUNITY COLLEGE****BOARD OF TRUSTEES MEETING*****Tuesday, November 25, 2025*****III. COMMENTS FROM THE PUBLIC**

*Michael Ferlise, President of the Professional Association at HCCC, Assistant Professor, Coordinator, Sociology and Anthropology provided remarks*

*Anuvhuti Bisht, Student Government Association Senator provided remarks.*

**HUDSON COUNTY COMMUNITY COLLEGE****BOARD OF TRUSTEES MEETING*****Tuesday, November 25, 2025*****IV. CLOSED SESSION*****None***

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

***Tuesday, November 25, 2025***

**V. REPORTS**

1. *Student Government Association President's Report (R. Khajamohideen)*
2. *All College Council Chair's Report (B. Youssef)*
3. *President's Report (C. Reber)*

*Middle States Update*

*Dr. Heather DeVries, Associate Vice President for Academic Affairs and Assessment*

*Dr. Nadia Hedhli, Professor of Biology*

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, November 25, 2025**

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS**

**1. MINUTES OF PREVIOUS MEETING**

*The Minutes of the Regular Meeting of October 14, 2025 are herewith submitted to the Board of Trustees for approval. (Page 10)*

*Recommendation:*

*It is the recommendation of the President that the Board of Trustees accept the Minutes of the Regular Meeting of October 14, 2025.*

**2. GIFTS, GRANTS, AND CONTRACTS REPORT**

*Hudson County Community College has received the following grants:*

**TITLE:** *Center for Adult Transition*

**AGENCY:** *Office of the Secretary of Higher Education (OSHE)*

**PURPOSE OF GRANT:** *FY 2026 Funding for the HCCC Center for Adult Transition*

**COLLEGE ADMINISTRATOR:** *Lori Margolin*

**COLLEGE CONTRIBUTION:** *\$0*

**AWARD AMOUNT:** *\$105,882*

**TITLE:** *Shipyard Workforce Development and Training Program in Collaboration with Bayonne Dry Dock*

**AGENCY:** *New Jersey Department of Labor and Workforce Development*

**PURPOSE OF GRANT:** *Develop a Workforce Training Program*

**COLLEGE ADMINISTRATOR:** *Lori Margolin*

**COLLEGE CONTRIBUTION:** *\$0*

**AWARD AMOUNT:** *\$1,000,000*

**TITLE:** *Mental Health and Wellness Mini-Grant*

**AGENCY:** *NJ Council of County Colleges (NJCCC)*

**PURPOSE OF GRANT:** *The grant aims to support campus-based mental health and wellness events designed to increase awareness about mental health and wellness and reduce stigma for students and other college community members.*

**COLLEGE ADMINISTRATOR:** *Doreen Pontius*

**COLLEGE CONTRIBUTION:** *\$0*

**AWARD AMOUNT:** *\$1,125.00*



**TITLE:** Career Services Enhancement/Transformation Project

**AGENCY:** Bank of America Charitable Foundation

**PURPOSE OF GRANT:** HCCC will expand its award-winning Gateway to Innovation (GTI) program to increase experiential learning opportunities for non-credit credential seeking students, including paid internships that create pathways to high quality careers in financial services and technology sectors.

**COLLEGE ADMINISTRATOR:** Anita Belle

**COLLEGE CONTRIBUTION:** \$0

**AWARD AMOUNT:** \$150,000

**TITLE:** FY 2026 Hunger-Free Campus Act Grant

**AGENCY:** Office of the Secretary of Higher Education (OSHE)

**PURPOSE OF GRANT:** The grant funding shall be used to address student hunger, leverage more sustainable solutions to address basic food needs on campus, raise awareness of currently offered campus services that address basic food and hygiene needs, and continue to build strategic partnerships at the local, state, and national levels to address food insecurity among students.

**COLLEGE ADMINISTRATOR:** David Clark, Katherine Acosta and Ariana Calle

**COLLEGE CONTRIBUTION:** \$0

**AWARD AMOUNT:** \$52,500

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees accept Item VI., Regular Monthly Reports and Recommendations 1 and 2.

**INTRODUCED BY:** \_\_\_\_\_ Edward DeFazio

**SECONDED BY:** \_\_\_\_\_ Vincent Lombardo

**DATE:** \_\_\_\_\_ November 25, 2025

DeFazio, Edward	_____ AYE
Gargiulo, Frank	_____ AYE
Gemma, Stacy	_____ AYE
Kenny, Roberta	_____ AYE
Lombardo, Vincent	_____ AYE
Rodriguez, Silvia	_____ ABSENT
Stahl, Harold	_____ AYE
Santiago, Lissa	_____ AYE
Teabout, Frances	_____ AYE
Peña, Jeanette, Chair	_____ AYE

\_\_\_\_\_ 9 Aye \_\_\_\_\_ 0 Nay

**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
Signature of Recorder

11/25/2025  
Date

**HUDSON COUNTY COMMUNITY COLLEGE**

**Regular Meeting – Board of Trustees**  
**Tuesday, October 14, 2025**  
**5:00 P.M., In Person and Via Zoom**

**MINUTES**

**PRESENT:** *Lisa Camacho (Alumni Representative); Edward DeFazio (Secretary/Treasurer); Frank Gargiulo; Stacy Gemma; Roberta Kenny; Vincent Lombardo; Jeanette Peña (Chair); Christopher Reber; Frances Teabout; and Harold Stahl.*

*Counsel to the Board: Andry Brown, Esq., for Scarinci and Hollenbeck*

**ABSENT:** *Joseph Doria and Silvia Rodriguez.*

**I. CALL TO ORDER - FLAG SALUTE**

**II. ROLL CALL**

**III. COMMENTS FROM THE PUBLIC - None**

**IV. CLOSED SESSION - None**

**V. REPORTS**

**1. Student Government Association President's Report**

*Student Government Association President Rifaya Dubash Khajamohideen offered the following report.*

Good evening trustees, faculty, and staff.

I'd like to share a quick update on what our student clubs and organizations have been up to this October, along with some exciting upcoming events.

Before I continue, I would like to take a moment to recognize two members of the Student Government Association (SGA) who are here with me today: Josue Prawl and Janvi Patel.

We are hosting a Halloween event on October 30 in collaboration with the Latin Society and we are also working with Phi Theta Kappa on their Honors in Action proposal and College Project.

The Business and Accounting Club has their first field trip to Saint Peter's University on October 28, while the ESL Club is holding a Board Game Night on October 16 in the Student Center.

The Student Parent Alliance will host their Fall Family Fiesta on October 25, and Sisters Empowering Sisters are planning their upcoming "They Lead: Dress for Success Edition" event.

The Health and Medical Sciences Club held an Information Table on October 14, and the Latin Society recently celebrated Hispanic Serving Institution Week with multiple events, including their upcoming Noche de Brujas on October 24 with several collaborators.

Kultura is teaming up with Saint Peter's SPARK and other colleges for an off-campus Karaoke Night on October 24. The Culinary Club continues their Complimentary Soup Days every Wednesday, plus a Food Network Speaker on October 24 and participation in the Open House on October 18.

It's been an exciting month full of engagement, collaboration, and creativity. Our clubs continue to bring students together to learn, connect, and grow. We're excited to carry that energy into November.

Thank you.

## **2. All College Council Chair's Report**

*All College Council Secretary Irma Williams offered the following report.*

Good evening, everyone. My name is Irma Williams, Associate Registrar and Secretary of the All College Council (ACC). I joined the College in 2017 after working at several four-year institutions. Having grown up in Union City, it is meaningful to be back serving the community I came from.

I am pleased to introduce Benny Youssef, Vice Chair of the ACC, who will speak on behalf of our Chair, Fernando Garcia. Benny has been teaching English and Literature at HCCC since 2023 and serves as an advisor.

*All College Council Vice Chair Benny Youssef offered remarks.*

Good evening, trustees. As Chair Fernando Garcia could not be here tonight due to prior engagements, I am happy to offer tonight's report on the great things happening in the ACC. But first, I'd like to talk about some of the exciting events that have already happened in October, as well as a few important upcoming dates.

On Sunday, October 5 HCCC was well-represented at the 50<sup>th</sup> Annual Hispanic State Parade of New Jersey, a day celebrating the rich cultures that make our community so special.

On October 8, the HCCC Foundation Donor Scholars Reception took place, recognizing high achieving scholarship recipients this academic year.

This upcoming Saturday, the college will host its 50<sup>th</sup> Anniversary Homecoming Block Party and Open House. There will be live music, food trucks, guided tours, games, and so much more. I hope to see you there!

On November 7, the Museum of Jersey City History will open a special exhibition celebrating "50 Years of Excellence for HCCC."

To cap it all off, just this month it was announced that the college achieved 8% enrollment growth for fall 2025.

Exciting things are happening within the ACC. All of our subcommittees are fully staffed, and we are continuing to bring in new members, thus strengthening the college as a whole. I am happy to announce that on Friday, November 7, the first meeting for the Charter Revision Taskforce will be taking place. A core group of faculty, staff, and administrative liaisons have been assembled with the task of revising the ACC Charter. This is a priority for the ACC, and we are excited for the work to commence.

And without further delay, here are the committee reports.

### **Development and Planning:**

Under Dr. Chris Cody's leadership, Development and Planning is working with Advancement and hopes to support the College's mission by exploring the viability of an ACC sponsored student scholarship. Moreover, the committee is also creating a "how-to" document to retain institutional knowledge and pass along to future subcommittee leadership, a model we hope to adopt with all our subcommittees.

### **Technology:**

Under Dr. Robert Kahn's leadership, a robust conversation continues to take place about the Chromebook program here at the college, with special focus on developing training materials and events. A student survey is being developed about the efficacy of the program. Finally, the Technology committee has confirmed intentions to increase community awareness about Enterprise Applications by launching a comprehensive web page.

### **College Life:**

Paula JnoVile Roney's team is busy preparing for the Holiday party. I am confident they will continue to build on last year's success. A few dates have been identified, and they are working with internal partners to finalize preparations. For the spring semester, College Life is hoping to launch Hudson Huddles, a speaker series exploring personal stories and overcoming obstacles. Potential speakers have been identified, and plans are underway to announce the event.

### **Faculty Senate:**

Under the leadership of Dr. Kade Thurman and Dr. Jeanne Baptiste, the Senate had a busy start to the year. The Universal Grading Policy will be voted on at the upcoming ACC General Meeting. Moreover, the Senate continues to work with internal partners on two other important Governance Recommendations (GRs): Children on Campus Policy, and the Incomplete Grading Policy. We hope to bring these additional GRs to a vote before the Fall semester ends.

### **Space and Facilities:**

Professor Inez Cruz's team is excited about the progress on wayfinding at the College; installation of new LED display signs is underway as part of the wayfinding initiative. Additionally, conversations are taking place with internal partners about the traffic patterns and congestion around the parking stackers. Finally, OSHA training compliance is being explored with Jack Quigley and other internal partners.

### **Student Affairs:**

Under the leadership of Arianne Calle, Student Affairs is meeting with different offices (Continuing Education and Workforce Development, Accessibility Services, Advisement, Career and Transfer Pathways, and so on) to gain more insight into their processes and how they support CEWD students. The committee is also adding more students to college-sanctioned committees/meetings. We anticipate getting student population feedback on this initiative.

This concludes committee reports. I'd like to thank everyone who made this report possible, including but not limited to: ACC Secretary Irma Williams, ACC Chair Fernando Garcia, all the committee chairs and members, Dr. Reber, Cabinet, and the entire college community. I look forward to reporting on more progress at our next meeting.

## **3. President's Report**

*President Reber offered the following report.*

Before I begin, I ask you to join me in a moment of silence for victims of war and violence in the Middle East, Eastern Europe, India and Pakistan, Africa, and other parts of the world.

*Moment of Silence.*

Thank you.

We condemn violence and hatred of all kinds, including racism, antisemitism, and Islamophobia. We support one another in times of difficulty and are committed to a community that is respectful of – and safe for – everyone.

This evening, I join you virtually from Milwaukee, WI, where I am attending a higher education convening of seasoned leaders who are mentoring rising stars and future college presidents. I am honored to be

mentoring Dr. Darian Senn-Carter, Professor and Director of Criminal Justice at Anne Arundel Community College in Maryland. Darian and I are meeting virtually all of this year and are enjoying our on-ground engagement here in Milwaukee with other current and future college presidents from around the nation.

Rifaya, thank you for your report, and congratulations to all members of the Student Government Association for a strong beginning of the academic year. And, Irma and Benny, thank you also for your report and your leadership of the All College Council in collaboration with Chair Fernando Garcia.

Under the leadership of Dr. Christopher Conzen, Hudson County Community College's *Early College Program* continues to grow and flourish in course and program offerings, and students and high schools served. The HCCC Early College Program offers area high school students a significant jump start on their education and career journeys. Data show that students earning college credits while in high school are significantly more likely to eventually earn baccalaureate and graduate degrees. These opportunities lead to increased student success and the narrowing of traditional achievement gaps.

Early College saves students tuition while enhancing economic mobility. A growing number of the more than 1,000 area high school students taking HCCC courses are earning their associate degrees from the College while still in high school. Last year, 48 high school students were awarded their associate degrees at the College's May 2025 Commencement Ceremony in Harrison several weeks before graduating high school, and we expect that number to grow steadily each year going forward.

Over the past several years, 155 students have earned an HCCC associate degree while in high school, and we expect more than 100 high school students to graduate at our Commencement next May, including our first degree cohorts from Innovation High School in Jersey City, and County Prep High School.

Enrollment in the HCCC Early College Program has increased each fall since 2022. This fall, more than 1,050 students are enrolled, a staggering 19.3% increase over last year. HCCC maintains partnerships with local high schools throughout Hudson County as well as in Newark, West Orange, Irvington, and Cranford. We thank Dr. Conzen and his dedicated team members, and I am pleased to now introduce Chris to share more about the outcomes and vision of the Early College Program going forward.

*Dr. Christopher Conzen, Executive Director of Early College, presented the Early College Program.*

Thank you, Dr. Reber, and good evening, everyone.

I am pleased to share updates about the Early College Program, though, I must say, much of the success is thanks to my team. I just get to be the one representing them tonight.

The Early College Program is open to all Hudson County high school students. For those outside the county, participation is possible through articulation agreements with their districts.

Students in the general program pay 50% of the in-county tuition rate, and all non-course-specific fees are waived. The only additional costs are lab fees and textbooks, although our Zero-Cost Textbook Initiative continues to expand, helping to ease those burdens while allowing more prospects to participate.

High school students are not eligible for federal or state aid, so this program gives them affordable access to college-level coursework. Students can take any course for which they meet the prerequisites, except for programs that require separate admission or licensing steps, like Nursing or Radiography.

We currently have 21 partner high school districts, including culinary agreements with high schools in Passaic, Essex, and Union Counties. Our College's culinary program allows us to collaborate with those areas, as their local community colleges do not have culinary offerings. We have degree pathways in Business Administration, Liberal Arts General Studies, Science and Mathematics – General, and Environmental Studies. Some students pursue degrees independently, completing all 60 credits within four years of high school.

Currently, 461 students are enrolled in degree pathways, with 107 on track to earn degrees in 2026. As Dr. Reber mentioned, last year's number was 48, so I am hopeful we will reach all 107. While a few students may face challenges, having over 100 early college students cross the stage at Sports Illustrated Arena will be a huge point of pride for us.

Most degree pathways include dual enrollment courses taught at the high school level but aligned with our college curriculum. These courses are approved by our deans and taught by high school instructors who are vetted and meet our qualifications. Less than half of degree credits can be earned this way, ensuring students take at least 30 credits directly from college faculty. Many students complete their degrees online, which has expanded access, especially for students from the Hudson County Schools of Technology, who have limited time for in-person attendance. Eighty percent of our early college students take a combination of dual enrollment and college-taught classes each semester.

In fall 2025, Early College students represented 13% of HCCC's total unduplicated headcount and 18% of new students. The New Jersey community college average is about 15%, so we are on par with statewide participation. The variance is partly due to the lack of statewide funding for dual enrollment in New Jersey. States with higher adoption rates, like Texas, have some form of state funding, allowing up to 40% of high school students to participate. Nationally, high school students account for 12% of total enrollment and 21% of community college enrollment.

Demographically, our Early College students mirror the overall HCCC population, with approximately 37% identifying as Hispanic, countering the national trend of overrepresentation among white students. In fall 2024, 93% of Early College students earned passing grades. We have two academic counselors dedicated solely to this program, supporting both degree-seeking and non-degree students. Between the 2023-2024 and 2024-2025 academic years, total Early College headcount rose by 27%, new student headcount rose by 25%, and total registered credits increased by 48%. This growth is largely due to the increase in degree-seeking pathway students and benefits the entire college.

Our degree pathway partnerships include the Hudson County Schools of Technology. Trustee Gargiulo played a key role in supporting our first cohort to earn an associate degree in environmental studies in 2019-2020. Currently, 119 students from County Prep and nearly 140 students from High Tech are pursuing degrees in science and mathematics or environmental studies. Our culinary partnerships continue to expand. Four high schools now send students to campus for classes at the Culinary Institute, including our first out-of-county partner, Irvington. Long-standing partners include Harrison, Lincoln, and Union City High Schools.

The success of the early college program relies on collaboration across the college. Notable contributors include:

- STEM: Dr. Nadia Hedhli and Dr. Abdallah Mohammad Matari, who work with High Tech to design courses aligned with college standards.
- Business, Culinary Arts, and Hospitality: Dr. Ara Karakashian and faculty, who retooled schedules for high school participation.
- Humanities and Social Sciences: Professors Antonio Acevedo and Gilda Reyes, who adapted courses for dual enrollment.
- Nursing and Health Professions: Professor Karen Hosick, who developed a dual enrollment pathway in personal fitness leading to a certification.

These staff members make it possible for students to succeed.

Finally, I want to highlight some student milestones:

- Our first graduating cohort from Kearny High School;
- Culinary students from multiple high schools now studying on campus;
- Early College students inducted into Phi Theta Kappa for academic excellence; and,
- Our annual Early College Recognition Event, which encourages non-degree students to matriculate at HCCC after graduation.

Thank you for your time, and I welcome any questions.

*Chair Jeanette Peña had an inquiry.*

Thank you, Dr. Conzen. I do have a question and I admit, I am asking this with my "mom hat" on.

I appreciate the value of the program, but I sometimes wonder whether it blurs the line between high school and the college experience. How are we ensuring these students are getting a true sense of college life, especially when many are taking classes online?

*Dr. Christopher Conzen offered remarks.*

That is a great question. We do have several cohorts that take courses in person; for example, students from Kearny, Bayonne, Innovation, and County Prep. In addition, our office runs programming to help all students transition into the college environment.

We emphasize to students and parents that Early College is not simply about earning credits; it is about becoming college students. Some Early College students even participate in clubs, organizations, and service projects, and several were inducted into Phi Theta Kappa.

While not all students can come to campus regularly, we strive to provide engagement opportunities so they experience college culture and community.

*Chair Jeanette Peña offered remarks.*

Thank you. That is reassuring. I think as a parent, I just want students to enjoy high school while still preparing for college, but this is truly wonderful work.

*President Reber offered closing remarks.*

If I may add, Dr. Conzen and his team are serving a remarkably diverse group of students. For many, this is their first step toward becoming the first in their families to earn a college degree.

This program has a profound impact on equity, access, and aspiration. We know from the data that Early College increases persistence and degree completion, especially among first-generation students.

Thank you, Chris, and congratulations to you and your colleagues for your remarkable leadership that is engaging so many high school students throughout Hudson County and beyond!

Finally, we are looking forward to the second major event in the College's year-long anniversary celebration that will be held this Saturday, October 18.

Our 50<sup>th</sup> Anniversary Homecoming Block Party and Open House will feature displays of academic programs and student services led by faculty, staff, and students; alumni and community partners who will discuss their experiences, careers, and organizations; guided campus tours; festive family games and activities; live music and entertainment; food trucks; and other fun activities.

We invite all community members to attend this Saturday between the hours of 10 a.m. and 3 p.m. at the HCCC Culinary Plaza Park and Culinary Conference Center.

It Takes a Village, and Hudson is Home!

Trustees, this concludes my report.

**VI. REGULAR MONTHLY REPORTS AND RECOMMENDATIONS:**

1. *The Minutes of the Regular Meeting of September 16, 2025 were approved.*

*Introduced by: Edward DeFazio*

*Seconded by: Stacy Gemma*

*8 Ayes.....0 Nays*

*Resolution Adopted*

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS 1-10:**

1. Resolution Authorizing Purchase of Computers for the STEM Construction Management Lab
2. Resolution Authorizing Purchase of Chromebooks



3. Resolution Authorizing Renewal of College Campus-Wide Software License Agreement
4. Resolution Authorizing Renewal of ITV Technical Support
5. Resolution Authorizing Renewal of Helpdesk ChatBot Platform for the Office of Information Technology Services
6. Resolution Authorizing Renewal of Photography Services for the Office of Communications
7. Resolution Authorizing Renewal of Sign and Spoken Interpretation Services
8. Resolution Authorizing Renewal of Contract for Food Equipment Repair Services
9. Resolution Approving Lab Fees for the Clinical Experiences in Radiography Program
10. Resolution Rejecting Award for Renewal of Title V Evaluator to be Funded by the Golden Door/La Puerta Dorada Grant

*Introduced by: Vincent Lombardo*

*Seconded by: Frank Gargiulo*

*8 Ayes.....0 Nays*

*Resolutions Adopted*

**VIII. PERSONNEL RECOMMENDATIONS 1-9:**

**1. RETIREMENT**

<b><i>First Name</i></b>	<b><i>Last Name</i></b>	<b><i>Title</i></b>	<b><i>Salary Grade</i></b>	<b><i>Effective Date</i></b>
Jani Decena	White	Assistant Professor, English	ASSISTANT	September 1, 2025

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 1.*

**2. RESIGNATION**

<b><i>First Name</i></b>	<b><i>Last Name</i></b>	<b><i>Title</i></b>	<b><i>Salary Grade</i></b>	<b><i>Effective Date</i></b>
Keann	Braveboy	Assistant Director, Nursing	Ungraded	September 29, 2025
Leslie	Lang	Director, Student Accounts	117	September 20, 2025

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 2.*

**3. APPOINTMENT OF FULL-TIME STAFF**

<b><i>First Name</i></b>	<b><i>Last Name</i></b>	<b><i>Title</i></b>	<b><i>Salary Grade</i></b>	<b><i>Effective Date</i></b>	<b><i>Annual Salary</i></b>
Cristhian	Altamirano	Associate Director, Early College Program	115	October 20, 2025	\$ 71,202
Brianna	Foster	Academic Counselor, Hudson Scholars	113	October 27, 2025	\$ 65,175
Arlene	Ganess	Senior Assistant Director, Student Engagement and Experience	114	October 20, 2025	\$ 73,000



Yessenia	Lopez	Academic Counselor, Hudson Scholars	113	October 27, 2025	\$ 60,442
Kamelyn	Santos	Administrative Support Specialist, Advisement	105	October 16, 2025	\$ 44,338

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 3.*

**4. APPOINTMENT OF TEMPORARY FULL-TIME STAFF**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>	<b>Anticipated End Date</b>	<b>Annual Salary</b>
Maryam	Arkkou	Financial Aid Assistant	105	November 16, 2025	May 15, 2026	\$ 41,058
Sean	Kerwick	Associate Director, Center for Workforce Innovation, Supply Chain Management (Grant-funded)	115	October 4, 2025	December 31, 2025	\$ 82,974
Michelle	Paradies	Grant Project Director, Golden Door/La Puerta Dorada (Grant-funded)	117	October 1, 2025	September 30, 2026	\$ 85,078
Megha	Sanghavi	Human Resources Administrator	106	November 3, 2025	January 15, 2026	\$ 43,680

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 4.*

**5. APPOINTMENT OF FULL-TIME FACULTY**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>	<b>Annual Salary</b>
Sonia	Anastasi	Instructor, Radiography (Tenure-track)	INSTRUCTOR	October 20, 2025	\$ 75,000

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Faculty above as Personnel Recommendation Item No. 5.*

**6. APPOINTMENT OF TEMPORARY FULL-TIME FACULTY**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>	<b>Anticipated End Date</b>	<b>Annual Salary</b>
Sarah Lee	Chichester	Instructor, English (Non-Tenure-track)	INSTRUCTOR	August 28, 2025	December 31, 2025	\$ 60,494
Donnell	Griffith	Instructor, English (Non-Tenure-track)	INSTRUCTOR	August 28, 2025	December 31, 2025	\$ 60,494

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Faculty above as Personnel Recommendation Item No. 6.*

**7. AUTHORIZATION OF PART-TIME STAFF THROUGH OCTOBER 2026, AS NEEDED**

<b>First name</b>	<b>Last name</b>	<b>Office</b>	<b>Title</b>	<b>Position ID</b>	<b>Supervisor</b>
Sarah	Nesheiwat	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Gabriele	Rosado	Accessibility Services	Notetaker/Reader	READER-150525	Karine Davis
Marwa	Abdelaziz	ADJ Academic Support Services Center	Tutor	TUTOR-252010	Kenny Fabara
Faiza	Boudib	ADJ Academic Support Services Center	Tutor	TUTOR-252010	Kenny Fabara
Connor	Dolan	ADJ Academic Support Services Center	Tutor	TUTOR-252010	Kenny Fabara
Abderraham Yakhoub	Madina	ADJ Academic Support Services Center	Tutor	TUTOR-252010	Kenny Fabara
Hector	Mota	ADJ Academic Support Services Center	Tutor	TUTOR-252010	Kenny Fabara
Sebastian	Oberholtzer	ADJ Academic Support Services Center	Tutor	TUTOR-252010	Kenny Fabara
Saeede	Shojaee	ADJ Academic Support Services Center	CTE Academic Couch	CTE Academic Couch-601021	Kenny Fabara
Fred	Taffy	ADJ Academic Support Services Center	Tutor	TUTOR-252010	Kenny Fabara
Atim Annette	Oton	Advancement	Alumni Relations Coordinator	PTALRC-255010	Nicole Johnson
Lisa	Fernandez	Advisement	Office Assistant	ADVISOR-200510	Belinda Austin
Andrei	Dimaculangan	College Libraries	Library Social Media Specialist	Library Social Media Specialist	John Hernandez
Sarah	Abdel Azem	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Oscar	Alvarez	Continuing Education and Workforce Development	PT Instructor	PTINST-102010; PTINST-103005	Chastity Farrell; Anita Belle
Tatiana	Balladares	Continuing Education and Workforce Development	Customer Service Assistant	CSTAST-102010	Chastity Farrell
Adefolarin	Bolaji	Continuing Education and Workforce Development	PT Instructor	PTINST-103005; PTINST-606000	Anita Belle; Anita Belle
Jairo	Borja	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo

Maria Carme	de Sagun	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Mohamed	Elagib	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Ozden	Ernalbant	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Lilian	Francess	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Tatiana	Garcia	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Rolando	Lugo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Joaquin	Melara	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Dan Brookes
Maria	Nunez	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Francisco	Parra	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Samantha	Piedrahita	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Laverne	Ploom	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; PTINST-102010	Samaya Yashayeva; Chastity Farrell
Eileen	Ressler	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Mohamed	Sarrouti	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Vineet	Tamhane	Continuing Education and	PT Instructor	PTINST-102010	Chastity Farrell

		Workforce Development			
Erin	Taylor	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Calogero	Torretta	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Jacqueline	Garcia	Early College	Advisor	PTADVS-150540	Christopher Conzen
Rifaya	Khajamohideen	Enrollment Services	Enrollment Support Assistant	ENS-200525	Wajia Zahur
Malaya	Allen	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Doaa	Hussien	Financial Aid	Office Assistant	OFFAST-200520	Sylvia Mendoza
Ashook	Persaud	Hudson Helps Resources Center	Front Desk Administrative Assistant	Front Desk Administrative Assistant-603005	Katherine Morales/ Ariana Calle
Esther	Gil	Humanities and Social Sciences	Office Assistant	OFFAST-101021	Betzabe Reyes
Elaine	Gonzalez	Information Technology Services	Instructional Lab Assistant	ISTLAB-253025	Diana Perez
Ivan	Carnice	Mental Health Counseling and Wellness	Mental Health Counselor	PTMHWC-252033	Doreen Pontius
Mairim	Lezama	Mental Health Counseling and Wellness	Front Desk Administrative Assistant	Front Desk Administrative Assistant-252003	Doreen Pontius
Kenia	Sandoval	North Hudson Campus	Office Assistant, NHC	OFFNHC-252030	Jason Jai Figueroa
Ysabelle	Flojo	Student Life and Leadership	Event Assistant	PTEVAST-701000	Angela Tuzzo
Jocelyn	Rodriguez	Student Life and Leadership	Event Assistant	PTEVAST-701000	Keisha Taylor

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 7.*

**8. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS**

<b>First Name</b>	<b>Last Name</b>	<b>School/Office</b>
Cathia	Degand Baptiste	Humanities and Social Sciences
George	Brobbe	Science, Technology, Engineering, and Mathematics
Gabriel	Drouet	Science, Technology, Engineering, and Mathematics
Khaled	Elmonairy	Science, Technology, Engineering, and Mathematics
Ahmed-Zaid	Ghania	Science, Technology, Engineering, and Mathematics

Hui	Guan	Science, Technology, Engineering, and Mathematics
Khaled	Keshk	Science, Technology, Engineering, and Mathematics
Paulos	Lemma	Science, Technology, Engineering, and Mathematics
Jose A.	Montalvo	Science, Technology, Engineering, and Mathematics

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 8.*

**9. MODIFICATIONS TO STAFFING TABLE**

<b><i>Current Approved Title</i></b>	<b><i>New Title/ Classification</i></b>	<b><i>Incumbent</i></b>	<b><i>Current Salary Grade</i></b>	<b><i>New Salary Grade</i></b>	<b><i>Current Salary</i></b>	<b><i>New Salary</i></b>	<b><i>Effective Date</i></b>
Coordinator, Human Resources (Temporary Full-time)	Benefits and Leaves Specialist	Kandi Ceballos	109	110	\$ 49,906	\$ 54,000	November 1, 2025
Customer Service Manager, CEWD	Assistant Director, CEWD, Hudson Hub One Stop Student Services Center	Brianna Heim	112	113	\$ 59,172	\$ 64,173	October 16, 2025
Director, Faculty and Staff Development	Director, Employee Relations	Amaalah Ogburn	119	119	\$ 87,250	\$ 94,000	November 1, 2025
Recruiter, Enrollment Services	Assistant Director, Recruitment	Royal Ross	105	113	\$ 48,226	\$ 66,860	October 16, 2025
Assistant Director, Human Resources (Recruitment)	Associate Director, Talent Acquisition and Onboarding	Stephanie Sergeant	113	115	\$ 58,226	\$ 66,000	November 1, 2025
Associate Director, Enrollment Services	Director, Enrollment Services	Wajia Zahur	115	117	\$ 72,254	\$ 87,250	October 16, 2025
Part-time Office Assistant (2 Positions)	Executive Administrative Assistant, Human Resources	N/A	N/A	112	N/A	N/A	October 15, 2025

**RESOLUTION:**

***NOW, THEREFORE, BE IT RESOLVED*** that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in ***Item VIII., Personnel Recommendations 1-9.***

*Introduced by: Harold Stahl*

*Seconded by: Frances Teabout*

*8 Ayes.....0 Nays*

*Resolutions Adopted*

**IX. ACADEMIC AND STUDENT AFFAIRS RECOMMENDATIONS 1-3:**

1. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Engage NJ for HCCC to Serve as an ENGAGECorps VISTA Project Partner Campus Site for 2025-26
2. Resolution Authorizing Memorandum of Understanding (MOU) Among Hudson County Community College (HCCC), Jersey City Office of Diversity and Inclusion, and Turner Construction Company
3. Resolution Authorizing Amended Articulation Agreement Between Hudson County Community College (HCCC) and Stockton University for Academic Pathways in Cannabis Studies

**Resolutions 1 and 2**

*Introduced by: Vincent Lombardo*

*Seconded by: Harold Stahl*

8 Ayes.....0 Nays.....0 Abstentions                      *Resolutions Adopted*

**Resolution 3**

*Introduced by: Vincent Lombardo*

*Seconded by: Harold Stahl*

7 Ayes.....0 Nays.....1 Abstention                      *Resolution Adopted*

**X. NEW BUSINESS - None**

**IV. CLOSED SESSION – None**

**XI. ADJOURNMENT at 5:45 p.m.**

*Introduced by: Jeanette Peña*

*Seconded by: Stacy Gemma*

8 Ayes.....0 Nays                      *Resolution Adopted*

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, November 25, 2025**

**VII. FISCAL, ADMINISTRATIVE, LEASE, AND CAPITAL RECOMMENDATIONS**

**1. Resolution Authorizing Replacement of the Audio System in the Follett Lounge**

**WHEREAS**, Hudson County Community College ("College") needs to replace the audio system within the Follett lounge; and,

**WHEREAS**, pursuant to N.J.S.A 18A:64A:25.9, the College may, without public advertisement, purchase goods and/or services through New Jersey State contracts; and,

**WHEREAS**, Howard Technology Solutions (NASPO New Jersey Contract #MA23010/25-TELE-101661) has submitted a proposal for interactive projector systems at a cost not to exceed \$42,963; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Howard Technology Solutions of Laurel, Mississippi, to replace the Follett lounge audio system as described herein at a cost not to exceed \$42,963.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**2. Resolution Authorizing Renewal of Association of College and University Educators (ACUE) Partnership**

**WHEREAS**, Hudson County Community ("College") needs to renew its contract with the Association of College and University Educators ("ACUE") to provide educational software and related services for student success through scalable programs of faculty development and credentialing; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.5 (a) (6), textbooks, copyrighted materials, student produced publications and services incidental thereto are exempt from bidding; and,

**WHEREAS**, ACUE submitted a proposal for the software and services at a total cost not to exceed \$120,000, which represents a 9% increase from the prior year due to an expansion of the ACUE program and access for all faculty; and,

**WHEREAS**, the anticipated term is two (2) years; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to the Association of College and University Educators of New York, New York, for educational software and related services as described herein at a cost not to exceed \$120,000.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

### **3. Resolution Authorizing Renewal of Student Services and Advising Platform**

**WHEREAS**, Hudson County Community College (“College”) needs to renew its agreement for a platform to assist with student services and advisement (“Platform”); and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.11a, the College may award a contract without public advertising for bids when the purchase is made through a purchasing cooperative established through the State of New Jersey; and,

**WHEREAS**, EAB Global, Inc. (NJEDGE Contract #269EMCPS-23-007-EM-EAB) submitted a proposal for the renewal at a total cost of \$267,325, which is a 9% increase from the prior agreement due to expanded platform functionality, continued administrative and strategic support, and ongoing investments in product development and data security; and,

**WHEREAS**, the anticipated term is two (2) years; and,

**WHEREAS**, the renewal will start in August 2026; and,

**WHEREAS**, the cost of the Services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to EAB Global, Inc. of Washington, DC, for the student services and advisement platform renewal as described herein at a cost not to exceed \$267,325.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

### **4. Resolution Authorizing Renewal of Document Imaging Software**

**WHEREAS**, Hudson County Community College (“College”) needs to renew its license for Laserfiche document imaging software that provides enterprise content management and enables quick integration with College systems; and,

**WHEREAS**, Laserfiche software allows for an automated process, the elimination of manual data entry, and supports integration with Ellucian Ethos for seamless connection to the College’s Colleague system; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.11a, the College may award a contract without public advertising for bids when the purchase is made through a purchasing cooperative pursuant to the laws of the State of New Jersey; and,

**WHEREAS**, Accelerated Information Systems (ESCNJ Contract #20/21-19) submitted a proposal to provide the service at a total cost not to exceed \$103,258, which represents no increase from the prior year; and,

**WHEREAS**, the anticipated term is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Accelerated Information Systems of Hicksville, New York, for document imaging software as described herein at a cost not to exceed \$103,258.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

### **5. Resolution Authorizing Renewal of Microsoft Volume Licensing Agreement**

**WHEREAS**, Hudson County Community College (“College”) needs to renew the College campus-wide Microsoft Licensing agreement (“Services”); and,



**WHEREAS**, the Services cover classrooms, classes, project management, and server subscriptions; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.11a(b), the College may, without public bidding, purchase goods and services through national cooperatives; and,

**WHEREAS**, SHI International Corp. (part of Edge Market – TeCHS Full Catalog/Contract # 269EMCPS-21-001-EM-SHI) has submitted a proposal to provide the Services at a total cost not to exceed \$88,853, which represents no increase from the prior year; and,

**WHEREAS**, the anticipated term is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to SHI International Corp. of Somerset, New Jersey for the licensing agreement renewal as described herein at a cost not to exceed \$88,853.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **6. Resolution Authorizing Renewal of WebEx License**

**WHEREAS**, Hudson County Community College (“College”) needs to renew a licensing agreement for the use of WebEx for eight hundred (800) individuals; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.9, the college may, without public advertisement, purchase goods and services through State Contracts; and,

**WHEREAS**, Aspire Technology Partners (New Jersey State Contract # 87720) has quoted a price for the license renewal at a cost not to exceed \$44,352, which represents no increase from the prior agreement; and,

**WHEREAS**, the anticipated term is three (3) years; and,

**WHEREAS**, the cost will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Aspire Technology Partners of Eatontown, New Jersey, to provide the licensing agreement at a cost not to exceed \$44,352.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **7. Resolution Authorizing Lease Renewal of Mail Inserting System**

**WHEREAS**, Hudson County Community College (“College”) needs to renew its lease for a mail inserting system for the Mail and Copy Center; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.11a (b), the College may, without public bidding, purchase goods and services through national cooperatives; and,

**WHEREAS**, Pitney Bowes was awarded a contract through E&I Cooperative Services, a national cooperative, and has quoted a price for an upgraded mail inserting system at a cost not to exceed \$172,418, which represents no increase from the prior lease agreement; and,

**WHEREAS**, the term for the lease is 5 years; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Pitney Bowes of Stamford, Connecticut, to provide the mail inserting system as described herein at a cost not to exceed \$172,418.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**8. Resolution Awarding Renewal of Maintenance Agreement for Sharp Multifunctional Printers/Copiers**

**WHEREAS**, Hudson County Community College ("College") needs to renew a maintenance agreement for thirty-four (34) Sharp multifunctional printers/copiers; and,

**WHEREAS**, the College owns the printers/copiers and needs maintenance services only; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.5 (a) (19), providing goods or services for the use, support or maintenance of proprietary computer hardware, software peripherals, and system development for the hardware, are exempt from bidding; and,

**WHEREAS**, Sharp Business Systems submitted a proposal to deliver these services at a total cost of \$80,000 which represents no increase from the prior year; and,

**WHEREAS**, the term for these services is one (1) year; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby award a contract to Sharp Business Systems of Montvale, New Jersey, to provide the maintenance services as described herein at a total cost of \$80,000.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**9. Resolution Authorizing Renewal of Electric Supply Service Agreement**

**WHEREAS**, Hudson County Community College ("College") needs to renew the agreement for electric supply services ("Services"); and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.10, the Board of Trustees of two or more county colleges may enter into an agreement for the purchasing of work, materials or supplies for their respective colleges; and,

**WHEREAS**, the Joint Purchasing Consortium ("JPC") of the New Jersey Council of County Colleges, of which the College is a member, conducted a procurement for the Services for all of the JPC's members and awarded a contract for the Services to Constellation NewEnergy, Inc. ("CNE"); and,

**WHEREAS**, CNE has submitted a proposal to the College for the Services pursuant to the JPC contract award; and,

**WHEREAS**, the anticipated term is two (2) years; and,

**WHEREAS**, the cost of these services will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this agreement;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Constellation NewEnergy, Inc. of Baltimore, Maryland for the Services through the JPC as described herein.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps

necessary to effectuate the terms of this resolution.

**10. Resolution Authorizing Renewal of Title V Evaluator to be Funded by the Golden Door/La Puerta Dorada Grant**

**WHEREAS**, Hudson County Community College ("College") needs the services of an external evaluator for the Title V Golden Door/La Puerta Dorada Project ("Services"); and,

**WHEREAS**, pursuant to N.J.S.A. 18:64A-25.5 (a) (15), professional consulting services are exempt from public bidding; and,

**WHEREAS**, notwithstanding the bid exemption, the College solicited proposals for the Services through a fair-and-open process and issued a Request-for-Proposal ("RFP") for the Services for a term not to exceed one (1) year; and,

**WHEREAS**, the College received two (2) proposals in response to the RFP:

<u>Vendor</u>	<u>Location</u>	<u>Cost</u>
Measurement Incorporated	Albany, NY	\$50,625
Steps To Achieve	North Huntingdon, PA	\$154,800

**WHEREAS**, the College has determined that the proposal submitted by Measurement Incorporated ("MI") is in the best interests of the College, price and other factors considered; and,

**WHEREAS**, the anticipated term is one (1) year; and,

**WHEREAS**, the cost of these services will be funded by the Golden Door/La Puerta Dorada Grant; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Measurement Incorporated of Albany, New York to provide external evaluator services as described herein for a one (1) year term for an estimated total of three hundred (300) hours and total cost of \$50,625.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**11. Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program to be Funded by the Carl D. Perkins Grant**

**WHEREAS**, Hudson County Community College ("College") offers an undergraduate program for students pursuing a Registered Nursing Degree ("Program"); and,

**WHEREAS**, Kaplan Test Prep, a division of Kaplan, Inc. ("Kaplan"), has developed proprietary materials, including the NCLEX-RN Review Course ("Review Course"), to test students' knowledge and help students prepare for the Registered Nursing exam; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.5 (a) (3), the College may, without public advertising for bids or bidding therefore, make, negotiate or award a contract for materials or supplies that are not available from more than one potential bidder, including without limitation materials or supplies that are copyrighted; and,

**WHEREAS**, the College has determined it is in the best interests of the Program to enter into a contract with Kaplan so that the Program's students will have access to the Review Course including support and maintenance from Kaplan; and,

**WHEREAS**, Kaplan submitted a proposal to provide materials at a cost not to exceed \$180 per academic term per student, which represents no increase from the prior year; and,

**WHEREAS**, the cost of these services will be funded from the Carl D. Perkins Grant; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College award a contract to Kaplan, Inc. of Fort Lauderdale, Florida, for the Review Course for the fees set forth above.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**12. Resolution Authorizing Renewal of Bloomberg Terminal Software to be Funded by the Carl D. Perkins Grant**

**WHEREAS**, Hudson County Community College ("College") needs to renew the proprietary Bloomberg Terminal Software for the business labs at the Journal Square Campus; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.5 (a) (3), materials or supplies that are not available from more than one potential bidder, including, without limitation, materials or supplies that are copyrighted, are exempt from bidding; and,

**WHEREAS**, Bloomberg Finance L.P. submitted a proposal for the software renewal at a total cost of \$108,308, which represents no increase from the prior agreement; and,

**WHEREAS**, the term of the agreement is one (1) year; and,

**WHEREAS**, the cost of the software will be funded through the Carl D. Perkins Grant; and,

**WHEREAS**, the Administration and Finance Committee recommend this award;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College approve the software renewal with Bloomberg Finance L.P. of New York, New York as described herein at a cost not to exceed \$108,308.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take such other and further steps necessary to effectuate the purposes of this resolution.

**13. Resolution Authorizing Sale of Personal Property**

**WHEREAS**, Hudson County Community College ("College") owns personal property in the category of computer equipment that is no longer needed for College purposes; and,

**WHEREAS**, the estimated fair market value of all of the property is less than the College's bid threshold; and,

**WHEREAS**, pursuant to N.J.S.A. 18A:64A-25.27, the College may sell personal property no longer needed for College purposes at private sale since the estimated value of property is less than the College's bid threshold; and,

**WHEREAS**, GovDeals.com has provided a proposal to sell the property through the Sourcewell National Cooperative, with the amount of the contract anticipated to be less than 20% of the College's bid threshold; and,

**WHEREAS**, proceeds collected will be used for HCCC Foundation scholarships; and,

**WHEREAS**, the Administration and Finance Committee recommend sale of the personal property;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby authorize the sale of personal property set forth above.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**14. Resolution Authorizing Sponsorship of Annual Foundation Dinner**

**WHEREAS**, the Hudson County Community College Foundation Board of Directors ("FBD") has asked Hudson County Community College ("College") to sponsor the Annual College Foundation Dinner ("Dinner") to be held on the premises of the Culinary Conference Center on December 4, 2025; and,

**WHEREAS**, the total cost of the sponsorship will not exceed \$26,000; and,

**WHEREAS**, the cost of the sponsorship will be funded from the operating budget; and,

**WHEREAS**, the Administration and Finance Committee recommend this sponsorship;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College approve the College's sponsorship of the annual College Foundation Dinner at the Culinary Conference Center at a cost not to exceed \$26,000.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **15. Resolution Authorizing Approval of the 2025 Audit**

**WHEREAS**, Hudson County Community College ("College") had an audit conducted by Donohue, Girona & Doria ("DGD") for the fiscal year ending June 30, 2025; and,

**WHEREAS**, a copy of the Audit prepared by DGD was reviewed by the Finance Committee and Administration, and a copy was forwarded to the Board of Trustees; and,

**WHEREAS**, the Administration and Finance Committee recommend the acceptance of the Fiscal Year 2025 Audit;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College accept the Fiscal Year 2025 Audit performed by Donahue, Girona & Doria of Bayonne, New Jersey.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

#### **RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Finance Committee as outlined above in **Item VII., Fiscal, Administrative, Lease and Capital Recommendations 1-15.**

1) Resolution Authorizing Replacement of the Audio System in the Follett Lounge; 2) Resolution Authorizing Renewal of Association of College and University Educators (ACUE) Partnership; 3) Resolution Authorizing Renewal of Student Services and Advising Platform; 4) Resolution Authorizing Renewal of Document Imaging Software; 5) Resolution Authorizing Renewal of Microsoft Volume Licensing Agreement; 6) Resolution Authorizing Renewal of WebEx License; 7) Resolution Authorizing Lease Renewal of Mail Inserting System; 8) Resolution Awarding Renewal of Maintenance Agreement for Sharp Multifunctional Printers/Copiers; 9) Resolution Authorizing Renewal of Electric Supply Service Agreement; 10) Resolution Rejecting Award for Renewal of Title V Evaluator to be Funded by the Golden Door/La Puerta Dorada Grant; 10) Resolution Authorizing Renewal of Title V Evaluator to be Funded by the Golden Door/La Puerta Dorada Grant; 11) Resolution Authorizing Renewal of Review and Testing Course for Registered Nursing Program to be Funded by the Carl D. Perkins Grant; 12) Resolution Authorizing Renewal of Bloomberg Terminal Software to be Funded by the Carl D. Perkins Grant; 13) Resolution Authorizing Sale of Personal Property; 14) Resolution Authorizing Sponsorship of Annual Foundation Dinner; and 15) Resolution Authorizing Approval of the 2025 Audit.

**INTRODUCED BY:**

Stacy Gemma

**SECONDED BY:**

Frances Teabout

**DATE:**

November 25, 2025

DeFazio, Edward  
Gargiulo, Frank  
Gemma, Stacy

AYE  
AYE  
AYE

Kenny, Roberta  
Lombardo, Vincent  
Rodriguez, Silvia  
Stahl, Harold  
Santiago, Lissa  
Teabout, Frances  
Peña, Jeanette, Chair

<u>AYE</u>
<u>AYE</u>
<u>ABSENT</u>
<u>AYE</u>
<u>AYE</u>
<u>AYE</u>
<u>AYE</u>

**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
Signature of Recorder

11/25/2025  
Date

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, November 25, 2025**

**VIII. PERSONNEL RECOMMENDATIONS**

**1. SEPARATION**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>
Robert	Gioia	Facilities Worker	105	October 15, 2025

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Separation above as Personnel Recommendation Item No. 1.*

**2. RETIREMENT**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>
Sean	Kerwick	Associate Director, Supply Chain and Logistics, Center for Workforce Innovation	115	January 1, 2026

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Retirement above as Personnel Recommendation Item No. 2.*

**3. RESIGNATIONS**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>
Shaheedah	Johnson	Academic Counselor, Hudson Scholars	113	October 18, 2025
Saudia	Reid	Director, Patron Services	117	November 1, 2025
Maritess	Wiggins	Administrative Assistant, Nursing	108	January 4, 2026

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Resignations above as Personnel Recommendation Item No. 3.*

**4. APPOINTMENT OF FULL-TIME STAFF**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>	<b>Annual Salary</b>
Dauri	Abad Ramirez	Facilities Worker	105	December 1, 2025	\$ 60,000
Mariam	Amer	Academic Advisor, Advisement	109	December 1, 2025	\$ 53,690
Melanie	Ibarra	Student Services Coordinator	109	December 15, 2025	\$ 54,700
Everett	Mapp	Coordinator, Instructional Technology and Testing	112	December 1, 2025	\$ 57,000

Zakiyyah	Muhammad	Director, Talent Management	117	December 15, 2025	\$ 101,000
Julie	Rosario	Student Services Assistant	107	December 1, 2025	\$ 48,000
Maritess	Wiggins	Executive Administrative Assistant, Human Resources	112	January 5, 2026	\$ 70,000

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Full-time Staff above as Personnel Recommendation Item No. 4.*

#### **5. APPOINTMENT OF TEMPORARY FULL-TIME STAFF**

<b>First Name</b>	<b>Last Name</b>	<b>Title</b>	<b>Salary Grade</b>	<b>Effective Date</b>	<b>Anticipated End Date</b>	<b>Annual Salary</b>
Kadiatou	Camara	Admissions Advisor	109	December 1, 2025	February 28, 2026	\$ 49,520
Gabriel	Cisneros	Patient Care Technician Training Specialist	INST	November 26, 2025	June 30, 2026	\$ 66,150
Robert	Maurer	Program Coordinator, Continuing Education	112	December 1, 2025	May 31, 2025	\$ 55,000
Natalie	Mejia	Financial Aid Assistant	105	January 15, 2026	July 16, 2026	\$ 41,058
Maritza	Reyes	Director, Center for Adult Transition (Grant-funded)	119	January 1, 2026	June 30, 2026	\$ 87,762

**RECOMMENDATION:**      *The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of Temporary Full-time Staff above as Personnel Recommendation Item No. 5.*

#### **6. AUTHORIZATION OF PART-TIME STAFF THROUGH NOVEMBER 2026, AS NEEDED**

<b>First name</b>	<b>Last name</b>	<b>Office</b>	<b>Title</b>	<b>Position ID</b>	<b>Supervisor</b>
Luisa	Gomes	Academic Foundations, English	Office Assistant, English	OFFAST-0365760	Alison Wakefield
Marystella	Ahmed	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Lisa	Bellan-Boyer	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Phill	Carrillo	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Rose	Dalton	ADJ Academic Support Services	Head Academic Mentor	252010	Kenny Fabara
Omnia	Daoud	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara



Anthony	Davenport	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Natasha	Digenio	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Dalila	Djerroud	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Tahar	Dob	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Ernesto	Grassi	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Rose	Grimaldi	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Madelyn	Hoffman	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Athar	Javaid	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Michael	Lago	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Nelson	Lovera	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Gabriel	Manaois	ADJ Academic Support Services	TUTOR	OFFAST_252010	Kenny Fabara
Mark	McCarthy	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Olivia	Na	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Rafael	Osorio	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Dimarie	Pagan	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Saedel	Pensoy	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Laura	Robertson	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Heba	Salem	ADJ Academic Support Services	Office Assistant	OFFAST-252010	Kenny Fabara
Maria	Soliman	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Selena	Suarez	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara

Sandra	Valanzola	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Marolla	Youakim	ADJ Academic Support Services	TUTOR	TUTOR-252010	Kenny Fabara
Ghaida	Abdoalmogni	Advisement and Counseling	Office Assistant	OFFAST-200510	Andy Adler
Anthony	Brooks	Advisement and Counseling	Part-Time Academic Advisor	Advisor-200510	Belinda Austin
Chrissto	Canales	Advisement and Counseling	Academic Advisor	ADVISOR-200510	Marna Mozeff
Lewis	Livesay	Advisement and Counseling	Academic Advisor	ADVISOR-200510	Marselly Almanzar
Lucas	Manrique	Advisement and Counseling	Part-Time Academic Advisor	Advisor-200510	Marselly Almanzar
Carlos	Cueto	Athletics	Head Coach Women's Basketball	200511	Jonathan Sisk
Ethan	Nardone	Athletics	Head Coach Men's Basketball	200511	Jonathan Sisk
Anuchit	Pukdeedamrongrit	Business, Culinary Arts, and Hospitality Management	PT Additional Assignment	PTAACAI-101030	Ara Karakashian
Samantha	Rodriguez	Business, Culinary Arts, and Hospitality Management	Receiving Clerk	RECLERK-101030	Ara Karakashian
Samantha	Alvarez	College Libraries	Library Associate	NHCLAPT-150510	Lisa Bogart
Jaden	Antonacci	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Suaad	Aziz	College Libraries	Librarian	NHCPTLB-150510	Lisa Bogart
Nischal	Bisht	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Andrei	Dimaculangan	College Libraries	Library Social Media Specialist	PTLMEDI-150510	John Hernandez
Andrea	Dominguez	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Nesma	Eladawi	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Sohir	Elgebily	College Libraries	Library Associate	PTTECHS-150510	Mary Ellen Piel
Elliot	Erhunmwuosere	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Anne	Hutchinson	College Libraries	Librarian	NHCPTLB-150510	Lisa Bogart

Melisa	Landauro Zuleta	College Libraries	Library Associate	NHCLAPT-150510	Lisa Bogart
Marjorie	Lora De La Rosa	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Mike	Luna Mendez	College Libraries	Library Associate	NHCLAPT-150510	Lisa Bogart
Jeanette	Nelson	College Libraries	Library Associate	PTTECHS-150510	Mary Ellen Piel
Hussein	Odeh	College Libraries	Librarian	PTLRN-150510	Brooke Duffy
Wesley	Pena	College Libraries	Library Associate	NHCTEPT-150510	Lisa Bogart
Robert	Richard	College Libraries	Library Associate, Technology	PTLRTEC-150510	Jing Yang
Giuliano	Rinaldi	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Ashley	Rinaldi	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Kimberly	Romulus	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Jasmin	Snair	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Jenny	Soriano	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Angelita	Tubungbanua	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Alexander	Zarate	College Libraries	Library Associate	PTLRASO-150510	John Hernandez
Marwa	Abdelaziz	Continuing Education and Workforce Development	PT Instructor; PT Instructor	PTINST-102010; PTINST-103005	Chastity Farrell; Anita Belle
Arefa	Ali	Continuing Education and Workforce Development	PT Customer Service Assistant	CSTAST-103005	Jaime Pardo
Emmanuel	Ankrah	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Aimee	Aquino	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Emily	Arowosaye	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Hussein	Bakheet	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz

Monteria	Bass	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Lacresha	Berry	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Anthony	Campo	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Raycily	Castillo	Continuing Education and Workforce Development	PT Coordinator	PTCORD-602015	Mylz Wilson
Mario Daniels	Daniels	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Jaime Pardo
Aya	Daoud	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Omnia	Daoud	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Cherise	Dawson	Continuing Education and Workforce Development	PT Healthcare Instructor; PT Instructor	HCINST-103005; PTINST-102010	Samaya Yashayeva; Chastity Farrell
Belen	Deri	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Abdoulaye	Diallo	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Edna	Fameux	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Samaya Yashayeva
Beverly	Figueroa	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Arlene	Ganess	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Patricia	Gonzalez Feliz	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Larry	Goodwin	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Maritza Reyes

Taylor	Grant	Continuing Education and Workforce Development	PT Instructor	PTINST-602015	Mylz Wilson
Mohamed	Helmy	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Ronald	Hewitt	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Sheila	James	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Hydah	Kilonzo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Johnstone	Libutsi	Continuing Education and Workforce Development	PT Healthcare Instructor; PT Instructor	HCINST-103005; PTINST-102010	Samaya Yashayeva; Chastity Farrell
Lilian	Martinez	Continuing Education and Workforce Development	PT Coordinator	PTCORD-103005	Samaya Yashayeva
Melissa	Molinero	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005; PTINST-103005	Samaya Yashayeva; Anita Belle
Jose	Montalvo	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Cynthia	Morrison	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Abiodun	Oladeji	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Qamar	Raza	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Indra	Sanders	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Navin	Shievdayal	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Hyun Joon William	Shin	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell

Gregory	Simon	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Angelo	Soto	Continuing Education and Workforce Development	PT Healthcare Instructor	HCINST-103005	Samaya Yashayeva
Djadi	Sylla-Samassa	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
George	Testa	Continuing Education and Workforce Development	PT Administrator	EWKADM-252010	Alexis Muniz
Cynthia	Wilson	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Joseph	Wolf	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Hany	Zaky	Continuing Education and Workforce Development	PT Instructor	PTINST-102010	Chastity Farrell
Maria	Zaman	Continuing Education and Workforce Development	PT Instructor	PTINST-103005	Anita Belle
Kadiatou	Camara	Enrollment Services	Enrollment Support Assistant	ENRASST-200525	Wajia Zahur
Richard	Charles	Enrollment Services	Enrollment Support Assistant	ENRASST-200525	Wajia Zahur
Najwa	Essaki	Enrollment Services	Enrollment Support Assistant	ENRASST-200525	Wajia Zahur
Christian	Johns	Enrollment Services	Enrollment Support Assistant	ENRASST-200525	Wajia Zahur
Alisha	Lambert	Enrollment Services	Enrollment Support Assistant	ENRASST-200525	Wajia Zahur
Jason	Altilio	Facilities	HVAC/ Maintenance Mechanic	PTHVAC-300510	Ilya Ashmyan
Eman	Dasouky	Facilities	Administrative Assistant	PTADAS-601505	Ilya Ashmyan
Anthony Michael	Molinero	Facilities	HVAC/ Maintenance Mechanic	PTHVAC-300510	Mark Murray
Miguel	Rojas	Facilities	Facilities Worker	PTFWK-300510	Mark Murray
Lawrence	Squicciarri	Facilities	HVAC/ Maintenance Mechanic	PTHVAC-300510	Mark Murray
Apolinar	Velez	Facilities	Facilities Worker	PTFWK-300510	Mark Murray

Jennifer	Ramirez	Finance/ Student Accounts	Accounts Receivable Clerk	PTACBUR- 253015	Carmen Garcia
Michelle	Cruz	Finance/ Payroll	Payroll Office Assistant	OFFAST- 253015	Zuany Chicas
Wagida	Abdelhalim	Humanities and Social Sciences	ESL Academic Coach	ACDCOH- 601011	Alison Wakefield
Erick	Gamero	Humanities and Social Sciences	ESL Academic Coach	ACDCOH- 601011	Alison Wakefield
Radia	Kassa	Humanities and Social Sciences	ESL Academic Coach	ACDCOH- 601011	Alison Wakefield
Angel	Ramos	Humanities and Social Sciences	ESL Academic Coach	ACDCOH- 601011	Alison Wakefield
Ciro	Romero	Humanities and Social Sciences	ESL Academic Coach	ACDCOH- 601011	Alison Wakefield
Sebastian	Suazo	Humanities and Social Sciences	Office Assistant	OFFAST- 101020	Betzabe Reyes
Mariam	Zoair	Humanities and Social Sciences	ESL Academic Coach	ACDCOH- 601011	Alison Wakefield
Karima	Gasham	Information Technology Service	Instructional Lab Assistant	ISTLAB- 253025	Diana Perez
Aisha	Javed	Institutional Engagement and Excellence/ Accessibility Services	Reader/ Notetaker	READER- 150525	Karine Davis
Fatima	Javed	Institutional Engagement and Excellence/ Accessibility Services	Reader/ Notetaker	READER- 150525	Karine Davis
Sabreena	Gonzalez	Mental Health Counseling and Wellness	Front Desk Administrative Assistant	FDADMA- 603055	Doreen Pontius / Katherine Morales

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Authorization of Part-time Staff, as needed, as Personnel Recommendation Item No. 6.*

**7. APPOINTMENT OF NEW HIRE ADJUNCT INSTRUCTORS**

<b><i>First Name</i></b>	<b><i>Last Name</i></b>	<b><i>School/Office</i></b>
Jaspreet	Kaur	Humanities and Social Sciences
Evelyn	Garcia	Nursing and Health Professions
Steven	Maguire	Nursing and Health Professions
Mary	Chan	Science, Technology, Engineering, and Mathematics (STEM)
Helen	El-Achkar	Science, Technology, Engineering, and Mathematics (STEM)
Henry E.	Fox	Science, Technology, Engineering, and Mathematics (STEM)
Jacqueline	Molina	Science, Technology, Engineering, and Mathematics (STEM)

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Appointment of New Hire Adjunct Instructors listed above as Personnel Recommendation Item No. 7.*

**8. MODIFICATIONS TO STAFFING TABLE**

<b>Current Approved Title</b>	<b>New Title/ Classification</b>	<b>Incumbent</b>	<b>Current Salary Grade</b>	<b>New Salary Grade</b>	<b>Current Salary</b>	<b>New Salary</b>	<b>Effective Date</b>
College Lecturer, Nursing	Instructor, Nursing, Tenure-track	Griselda Frane	N/A	N/A	N/A	N/A	August 16, 2025
College Lecturer, Nursing	Instructor, Nursing, Tenure-track	Carmen Pelardis	N/A	N/A	N/A	N/A	August 16, 2025
College Lecturer, Nursing	Instructor, Nursing, Tenure-track	Nancy Saliba	N/A	N/A	N/A	N/A	August 16, 2025
Administrative Support Specialist, Student Life and Leadership	Administrative Assistant, Student Life and Leadership	Delfin Ganapin III	105	108	\$ 45,129	\$ 56,745	December 1, 2025
Basic Needs Social Worker	Basic Needs Counselor	Kadira Johnson	111	113	\$ 54,538	\$ 58,815	December 1, 2025

**RECOMMENDATION:**

*The President, Administration, and Personnel Committee recommend that the Board of Trustees approve the Staffing Table Modifications listed above as Personnel Recommendation Item No. 8.*

**9. RESOLUTION TO APPROVE SETTLEMENT AGREEMENT AND RELEASE**

**WHEREAS**, Hudson County Community College ("the College") and Employee #0407684 have engaged in discussions to resolve matters related to the employee's separation and/or employment status; and,

**WHEREAS**, College administration, in consultation with legal counsel, has negotiated a Settlement Agreement and Release ("the Agreement") that is in the best interests of the College;

**NOW THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College hereby approve the Settlement Agreement and Release between the College and Employee #0407684;

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Chair of the Board of Trustees to take all steps necessary to effectuate the terms of this resolution.

**BE IT FURTHER RESOLVED** that the Administration is authorized to take all steps necessary to effectuate the purposes of this resolution.

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Personnel Committee as outlined above in **Item VIII., Personnel Recommendations 1-9.**

1) Separation; 2) Retirement; 3) Resignations; 4) Appointment of Full-time Staff; 5) Appointment of Temporary Full-time Staff; 6) Authorization of Part-time Staff, as Needed; 7) Appointment of New Hire Adjunct Instructors; 8) Modifications to Staffing Table; and 9) Resolution to Approve Settlement Agreement and Release

**INTRODUCED BY:**Harold Stahl**SECONDED BY:**Vincent Lombardo**DATE:**November 25, 2025



DeFazio, Edward	<u>AYE</u>
Gargiulo, Frank	<u>AYE</u>
Gemma, Stacy	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lombardo, Vincent	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Santiago, Lissa	<u>AYE</u>
Teabout, Frances	<u>AYE</u>
Peña, Jeanette, Chair	<u>AYE</u>

**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
Signature of Recorder

11/25/2025  
Date

  9   Aye      0   Nay

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, November 25, 2025**

**IX. ACADEMIC AND STUDENT AFFAIRS**

**1. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Saint Peter's University (SPU) for the CONNECT Program**

**WHEREAS**, Hudson County Community College ("College") seeks to optimize community engagement through the development of seamless academic pathways with K-20 partners and in support of the College's mission to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

**WHEREAS**, Hudson County Community College ("College") offers credit-bearing academic degree and certificate programs ("Programs"); and,

**WHEREAS**, one goal of these Programs is the successful transfer of students to a four-year university to pursue baccalaureate degrees; and,

**WHEREAS**, Saint Peter's University ("SPU") offers baccalaureate degree programs in fields that align with the College's Programs; and,

**WHEREAS**, the College seeks to enter into a Memorandum of Understanding ("MOU") with SPU to jointly offer the CONNECT Program whereby students who earn an associate degree at the College will be able to transfer seamlessly into mutually-agreed-upon baccalaureate degree programs at SPU and, among other benefits, will receive robust advisement from each institution; and,

**WHEREAS**, this MOU will remain in effect for five (5) years unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

**WHEREAS**, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of this Memorandum of Understanding;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize this Memorandum of Understanding between Hudson County Community College and Saint Peter's University, effective from the date of execution.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**2. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Stevens Institute of Technology**

**WHEREAS**, Hudson County Community College ("College") seeks to optimize community engagement through the development of seamless academic pathways with K-20 partners and in support of the College's mission to provide high-quality educational opportunities that promote student success and upward social and economic mobility; and,

**WHEREAS**, Hudson County Community College ("College") offers credit-bearing academic degree and certificate programs ("Programs"); and,

**WHEREAS**, one goal of these Programs is the successful transfer of students to a four-year university to pursue baccalaureate degrees; and,

**WHEREAS**, Stevens Institute of Technology ("Stevens") offers baccalaureate degree programs in fields that align with the College's Programs; and,

**WHEREAS**, the College seeks to enter into a Memorandum of Understanding (“MOU”) with Stevens whereby the College and Stevens will develop a framework for collaboration in promoting academic excellence and educational opportunities, and facilitating transfer to Stevens for HCCC students; and,

**WHEREAS**, this MOU will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

**WHEREAS**, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the MOU;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Stevens Institute of Technology, effective from the date of execution.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**3. Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and New Jersey Council of County Colleges (NJCCC) for College Readiness Now XII**

**WHEREAS**, the New Jersey Council of County Colleges (“NJCCC”) and the Office of the Secretary of Higher Education (“OSHE”) have entered into a Memorandum of Understanding (“MOU”) for the implementation of the College Readiness Now XII Project; and,

**WHEREAS**, Hudson County Community College (“College”) was awarded \$36,765.00 available through College Readiness Now XII to execute a project with selected local school districts to ensure high school students, particularly students who are living below the poverty line, are college ready in math and/or English by the time of high school graduation, and seeks to enter into a Project Agreement (“Agreement”) with the NJCCC for this purpose; and,

**WHEREAS**, the term of the Agreement is through June 30, 2026 unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and the Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and the New Jersey Council of County Colleges;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize this Agreement between Hudson County Community College and the New Jersey Council of County Colleges, retroactive to July 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the Administration to take all steps necessary to effectuate the terms of this resolution.

**4. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Peace Care St. Ann’s for Internship Experiences in Human Services**

**WHEREAS**, Hudson County Community College (“College”) offers academic programs in Human Services (“Programs”) through its School of Humanities and Social Sciences; and,

**WHEREAS**, the Programs include an internship experience; and,

**WHEREAS**, the Programs require additional sites at which its students can fulfill the requisite internship experiences; and,

**WHEREAS**, Peace Care St. Ann’s has the capacity to meet the needs of the Programs; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Peace Care St. Ann’s whereby students enrolled in the Programs will be able to complete internship experiences; and,

**WHEREAS**, this Agreement will remain in effect for three (3) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Peace Care St. Ann's;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Peace Care St. Ann's, effective September 18, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**5. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and CareWell Health Medical Center for Clinical Experiences in the Registered Nursing Program**

**WHEREAS**, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, CareWell Health Medical Center has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with CareWell Health Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and CareWell Health Medical Center;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and CareWell Health Medical Center, effective from the date of execution.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**6. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Saint Mary's General Hospital for Clinical Experiences in the Registered Nursing Program**

**WHEREAS**, Hudson County Community College ("College") offers a Registered Nursing Program ("Program") through its School of Nursing and Health Professions that is approved by the New Jersey Board of Nursing and accredited by the Accreditation Commission for Education in Nursing (ACEN); and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, Saint Mary's General Hospital has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with Saint Mary’s General Hospital whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for the term listed in the agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Saint Mary’s General Hospital;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Saint Mary’s General Hospital, retroactive to November 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**7. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center**

**WHEREAS**, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions that is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT); and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, RWJ Barnabas Health/Jersey City Medical Center, located at 355 Grand Street, Jersey City, NJ 07302, has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement (“Agreement”) with RWJ Barnabas Health/Jersey City Medical Center, located at 355 Grand Street, Jersey City, NJ 07302, whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and RWJ Barnabas Health/Jersey City Medical Center, located at 355 Grand Street, Jersey City, NJ 07302;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and RWJ Barnabas Health/Jersey City Medical Center, located at 355 Grand Street, Jersey City, NJ 07302, effective December 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**8. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Orthopedic Care**

**WHEREAS**, Hudson County Community College (“College”) offers a Radiography Program (“Program”) through its School of Nursing and Health Professions that is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT); and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, RWJ Barnabas Health/Jersey City Medical Center Orthopedic Care, located at 377 Jersey Avenue, Jersey City, NJ 07302, has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with RWJ Barnabas Health/Jersey City Medical Center Orthopedic Care, located at 377 Jersey Avenue, Jersey City, NJ 07302, whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and RWJ Barnabas Health/Jersey City Medical Center Orthopedic Care, located at 377 Jersey Avenue, Jersey City, NJ 07302;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and RWJ Barnabas Health/Jersey City Medical Center Orthopedic Care, located at 377 Jersey Avenue, Jersey City, NJ 07302, effective December 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**9. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Orthopedics**

**WHEREAS**, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions that is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT); and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, RWJ Barnabas Health/Jersey City Medical Center Orthopedics, located at 100 Town Square Place, Jersey City, NJ 07310, has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with RWJ Barnabas Health/Jersey City Medical Center Orthopedics, located at 100 Town Square Place, Jersey City, NJ 07310, whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and RWJ Barnabas Health/Jersey City Medical Center Orthopedics, located at 100 Town Square Place, Jersey City, NJ 07310;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and RWJ Barnabas Health/Jersey City Medical Center Orthopedics, located at 100 Town Square Place, Jersey City, NJ 07310, effective December 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**10. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Outpatient Services at Colony Plaza**

**WHEREAS**, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions that is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT); and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, RWJ Barnabas Health/Jersey City Medical Center Outpatient Services at Colony Plaza, located at 414 Grand Street, Jersey City, NJ 07302, has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with RWJ Barnabas Health/Jersey City Medical Center Outpatient Services at Colony Plaza, located at 414 Grand Street, Jersey City, NJ 07302, whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for two (2) years unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and RWJ Barnabas Health/Jersey City Medical Center Outpatient Services at Colony Plaza, located at 414 Grand Street, Jersey City, NJ 07302;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and RWJ Barnabas Health/Jersey City Medical Center Outpatient Services at Colony Plaza, located at 414 Grand Street, Jersey City, NJ 07302, effective December 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**11. Resolution Authorizing Experiential Education Affiliation Agreement Between Hudson County Community College (HCCC) and Fairleigh Dickinson University (FDU)**

**WHEREAS**, Hudson County Community College ("College") offers a Radiography Program ("Program") through its School of Nursing and Health Professions that is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT); and,

**WHEREAS**, Fairleigh Dickinson University ("FDU") also offers a Radiography Program; and,

**WHEREAS**, in order to meet the experiential requirement for licensure and the requirements of the student's educational degree, FDU desires to partner with the College whereby FDU students can obtain clinical experience at the College's facilities; and,

**WHEREAS**, the College and FDU seek to enter into an Experiential Education Affiliation Agreement ("Agreement") for this purpose; and,

**WHEREAS**, the Agreement will remain in effect for the term listed in the Agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Agreement between Hudson County Community College and Fairleigh Dickinson University;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Agreement between Hudson County Community College and Fairleigh Dickinson University, effective from the date of execution.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**12. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Englewood Hospital and Medical Center for Clinical Experiences in the Medical Assisting Program**

**WHEREAS**, Hudson County Community College ("College") offers a Medical Assisting Program ("Program") through its School of Nursing and Health Professions that is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP); and,

**WHEREAS**, the Program includes a clinical experience component; and,

**WHEREAS**, the Program requires additional sites at which its students can fulfill the requisite clinical experiences; and,

**WHEREAS**, Englewood Hospital and Medical Center has the capacity to meet the needs of the Program; and,

**WHEREAS**, Hudson County Community College seeks to enter into an Affiliation Agreement ("Agreement") with Englewood Hospital and Medical Center whereby students enrolled in the Program will be able to complete clinical experiences; and,

**WHEREAS**, this Agreement will remain in effect for the term listed in the agreement unless otherwise terminated by either party in accordance with the parameters established in the Agreement; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Affiliation Agreement between Hudson County Community College and Englewood Hospital and Medical Center;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Affiliation Agreement between Hudson County Community College and Englewood Hospital and Medical Center, effective January 15, 2026.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**13. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Starteryou, Inc.**

**WHEREAS**, Hudson County Community College ("College") offers training programs aimed at helping students advance personally and professionally through its School of Continuing Education and Workforce Development ("School of CEWD"); and,

**WHEREAS**, these programs are intended to promote personal and/or career growth; and,

**WHEREAS**, Starteryou, Inc. is a student engagement and development platform designed with the same purpose; and,

**WHEREAS**, the College seeks to enter into a Memorandum of Understanding ("MOU") with Starteryou, Inc. to gain access to the platform; and,



**WHEREAS**, the MOU will remain in effect for a term of one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Memorandum of Understanding between Hudson County Community College and Starteryou, Inc.;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and Starteryou, Inc., effective from the date of execution.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**14. Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the County of Hudson Department of Health and Human Services Office of Inclusion and Accessibility, Jersey City Board of Education, Hudson Community Enterprises, and New Jersey Division of Vocational Rehabilitation Services for the Delivery of the Project SEARCH Program at the Journal Square Campus**

**WHEREAS**, Hudson County Community College ("College") is committed to providing its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

**WHEREAS**, the College has previously partnered with the County of Hudson Department of Health and Human Services Office of Inclusion and Accessibility, the Jersey City Board of Education, Hudson Community Enterprises, and the New Jersey Division of Vocational Rehabilitation Services (the "Parties") for the delivery of the Project SEARCH Program, which is an adult transition program; and,

**WHEREAS**, under the terms of the Memorandum of Understanding ("MOU"), the College serves as a Host Business where individuals with developmental disabilities complete internships at the College's Journal Square Campus; and,

**WHEREAS**, the College seeks to renew its MOU with the Parties for a term of three (3) years unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the Memorandum of Understanding between Hudson County Community College and the Parties;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Memorandum of Understanding between Hudson County Community College and the Parties, retroactive to August 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**15. Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the County of Hudson Department of Health and Human Services Office of Inclusion and Accessibility, Hudson Community Enterprises, and New Jersey Division of Vocational Rehabilitation Services for the Delivery of the Project SEARCH Program at the North Hudson Campus**

**WHEREAS**, Hudson County Community College ("College") is committed to providing its diverse communities with inclusive, high-quality educational programs and services that promote student success and upward social and economic mobility; and,

**WHEREAS**, the College has previously partnered with the County of Hudson Department of Health and Human Services Office of Inclusion and Accessibility, Hudson Community Enterprises, and the New Jersey Division of

Vocational Rehabilitation Services (the “Parties”), for the delivery of the Project SEARCH Program, which is an adult transition program; and,

**WHEREAS**, under the terms of the Memorandum of Understanding (“MOU”), the College serves as a Host Business where individuals with developmental disabilities complete internships at the College’s North Hudson Campus; and,

**WHEREAS**, the College seeks to renew its MOU with the Parties for a term of three (3) years unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the renewal of the Memorandum of Understanding between Hudson County Community College and the Parties;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the renewal of the Memorandum of Understanding between Hudson County Community College and the Parties, retroactive to August 1, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**16. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and ConnectOne Bank**

**WHEREAS**, Hudson County Community College (“College”), through its School of Continuing Education and Workforce Development (“School of CEWD”), provides customized trainings for businesses; and,

**WHEREAS**, ConnectOne Bank has a need for the provision of virtual workplace trainings; and,

**WHEREAS**, the College can meet this need; and,

**WHEREAS**, the College seeks to enter into a Memorandum of Understanding (“MOU”) with ConnectOne Bank for the delivery of these trainings; and,

**WHEREAS**, the MOU will remain in effect for a term of one (1) year unless otherwise terminated by either party in accordance with the parameters established in the MOU; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the Memorandum of Understanding between Hudson County Community College and ConnectOne Bank;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Memorandum of Understanding between Hudson County Community College and ConnectOne Bank, effective November 26, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College’s Administration to take all steps necessary to effectuate the terms of this resolution.

**17. Resolution Authorizing Hudson County Community College’s Self-Study Design Document for Submission to the Middle States Commission on Higher Education (MSCHE)**

**WHEREAS**, the Middle States Commission on Higher Education (MSCHE) serves as Hudson County Community College’s (“College”) institutional accreditor; and,

**WHEREAS**, under MSCHE’s eight-year accreditation reaffirmation cycle, the College has entered the self-study process in anticipation of a site visit by a team of peer-reviewers in spring 2028; and,

**WHEREAS**, as part of the self-study process, the College is required by MSCHE to develop and submit a Self-Study Design document that provides context on the College, its priorities, and the organization of its self-study process; and,

**WHEREAS**, Self-Study Co-Chairs, in collaboration with the Self-Study Standards Co-Chairs and Working Groups and the Cabinet, have developed the College's Self-Study Design document that complies with the expectations promulgated by MSCHE; and,

**WHEREAS**, the Administration, and Academic and Student Affairs Committee, recommend the authorization of the College's Self-Study Design document;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Hudson County Community College authorize the Self-Study Design document, effective November 26, 2025.

**BE IT FURTHER RESOLVED** that the Board of Trustees authorize the College's Administration to take all steps necessary to effectuate the terms of this resolution.

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees approve the recommendations of the President, Administration, and Academic and Student Affairs Committee as outlined above in **Item IX., Academic and Student Affairs Recommendations 1-17:**

1) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Saint Peter's University (SPU) for the CONNECT Program; 2) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Stevens Institute of Technology; 3) Resolution Authorizing Agreement Between Hudson County Community College (HCCC) and New Jersey Council of County Colleges (NJCCC) for College Readiness Now XII; 4) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Peace Care St. Ann's for Internship Experiences in Human Services; 5) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and CareWell Health Medical Center for Clinical Experiences in the Registered Nursing Program; 6) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Saint Mary's General Hospital for Clinical Experiences in the Registered Nursing Program; 7) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center; 8) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Orthopedic Care; 9) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Orthopedics; 10) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and RWJ Barnabas Health/Jersey City Medical Center Outpatient Services at Colony Plaza; 11) Resolution Authorizing Experiential Education Affiliation Agreement Between Hudson County Community College (HCCC) and Fairleigh Dickinson University (FDU); 12) Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Englewood Hospital and Medical Center for Clinical Experiences in the Medical Assisting Program; 13) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Starteryou, Inc.; 14) Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the County of Hudson Department of Health and Human Services Office of Inclusion and Accessibility, Jersey City Board of Education, Hudson Community Enterprises, and New Jersey Division of Vocational Rehabilitation Services for the Delivery of the Project SEARCH Program at the Journal Square Campus; 15) Resolution Authorizing Renewal of Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and the County of Hudson Department of Health and Human Services Office of Inclusion and Accessibility, Hudson Community Enterprises, and New Jersey Division of Vocational Rehabilitation Services for the Delivery of the Project SEARCH Program at the North Hudson Campus; 16) Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and ConnectOne Bank; and, 17) Resolution Authorizing Hudson County Community College's Self-Study Design Document for Submission to the Middle States Commission on Higher Education (MSCHE).

**INTRODUCED BY:** \_\_\_\_\_ Stacy Gemma

**SECONDED BY:** \_\_\_\_\_ Frances Teabout

**DATE:** \_\_\_\_\_ November 25, 2025

DeFazio, Edward  
Gargiulo, Frank  
Gemma, Stacy  
Kenny, Roberta  
Lombardo, Vincent  
Rodriguez, Silvia  
Stahl, Harold  
Santiago, Lissa  
Teabout, Frances  
Peña, Jeanette, Chair

<u>AYE</u>
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<u>AYE</u>

9 Aye 0 Nay

\*\*\***RESOLUTION ADOPTED**\*\*\*

Alexa Riano  
Signature of Recorder

11/25/2025  
Date

## ***Supporting Documents***

**[\*Click Here for Supporting Documents\*](#)**

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

***Tuesday, November 25, 2025***

**X. NEW BUSINESS**

***None***

**HUDSON COUNTY COMMUNITY COLLEGE**

**BOARD OF TRUSTEES MEETING**

**Tuesday, November 25, 2025**

**XI. ADJOURNMENT**

**RESOLUTION:**

**NOW, THEREFORE, BE IT RESOLVED** that the November 25, 2025 meeting of the Hudson County Community College Board of Trustees be adjourned at 5:55 P.M.

**INTRODUCED BY:** Edward DeFazio

**SECONDED BY:** Lissa Santiago

**DATE:** November 25, 2025

DeFazio, Edward	<u>AYE</u>
Gargiulo, Frank	<u>AYE</u>
Gemma, Stacy	<u>AYE</u>
Kenny, Roberta	<u>AYE</u>
Lombardo, Vincent	<u>AYE</u>
Rodriguez, Silvia	<u>ABSENT</u>
Stahl, Harold	<u>AYE</u>
Santiago, Lissa	<u>AYE</u>
Teabout, Frances	<u>AYE</u>
Peña, Jeanette, Chair	<u>AYE</u>

**\*\*\*RESOLUTION ADOPTED\*\*\***

Alexa Riano  
Signature of Recorder

11/25/2025  
Date

9 Aye 0 Nay