

Summary of Proceedings
Meeting of the Board of Trustees
Tuesday, February 16, 2021
5:00 p.m.
Via Zoom

Trustees Present: Koral Booth (Student Alumni Representative); Joseph Doria; Karen Fahrenholz (Secretary/Treasurer); Adamarys Galvin; Pamela Gardner; Roberta Kenny; Bakari Lee (Vice Chair); William Netchert (Chair); Jeannette Peña; Christopher Reber; Silvia Rodriguez; Harold Stahl.

Comments from the Public: There were no comments from the Public.

1. *Student Government Association President's Report*

Student Government Association President Christian Rodriguez offered the following report.

Good evening Trustees, Dr. Reber, faculty, students and guests. My name is Christian Rodriguez, and I will be presenting the SGA President's Report for this semester.

Last week, I had the pleasure of attending the Association of Community College Trustees National Legislative Summit. It was an amazing experience that truly informed me about what's going on in Washington and taught me so much as a citizen and a student. It was such a great feeling to see the strong support that our representatives show for us and all community colleges. It was a pleasure to meet our representatives and also to connect with other New Jersey community college students. I had the pleasure of hearing how the CCOG has benefitted my peers and the importance of community college support and funding. Without the necessary support that community colleges receive, so many of my peers who are striving for an education would not be able to receive it.

SGA is proud to announce that we are hosting an "SGA Table Talk" this Thursday to introduce our Executive Board and talk with our student body about their experiences at HCCC. Topics will include remote learning tips, learning how students want to be engaged on campus, and informing our students about the various financial aid opportunities from CCOG, CARES Act and NJFAMS (HESAA). We will then open up the discussion to more general areas. Most of the SGA E-Board will be attending and we are looking forward to an amazing event!

SGA is also launching a student-led podcast soon! We will start recording in the near future and are looking forward to making this a fun and engaging part of the SGA for our students.

Our members continue to serve on college-wide committees and task forces. We are excited to have two SGA members on the screening committee for the Vice President for Diversity, Equity, and Inclusion position.

We are continuing to move forward on our major projects, including HCCC's work with incarcerated or previously incarcerated individuals for a second chance at college; a STEM Mentorship program between our students, students at NJCU and Saint Peters, and a local middle school. We already have 12 HCCC students who have signed up to be a mentor/tutor! And we are looking ahead to the Spring to continue our outdoor environmental work.

Another big project that we are embracing is to aid and break the stigma of mental illness and addiction. I have already met with Doreen Pontius, Associate Director of Counseling and Wellness, and we are looking forward to planning some amazing sessions for this semester. We are hoping to bring awareness to both issues and help our HCCC community in every way possible.

Last, but, not least, SGA has launched our HCCC Student Voice form where HCCC students can submit any concerns, compliments, suggestions or general feedback on student matters at HCCC. The form is completely anonymous; however, students are able to leave their contact information for an SGA member to follow-up with them.

Thank you for your time. I will be happy to answer any questions or accept any ideas you may have.

2. All College Council President's Report

All College Council President Lauren Drew offered the following report.

Good evening, everyone. It's been a few months since my last report, so I will start with a few updates from December and January.

The College Life Committee held a successful virtual holiday party in December. They are now continuing their collaborations with the Center for Teaching, Learning, and Innovation, and Human Resources, on events including a virtual Paint and Sip, a Professional Development Day, and the continuation of Steps to Wellness. The Committee is also working on vendor discounts for employees.

On College Service Day, Shannonine Caruana, the Chair of the Development and Planning Committee, recognized the first class of ESL students to be awarded the Johanna van Gendt Scholarship. Three students – Susan Montesdeoca, Paola Ortega, and Gertrudes De Los Santos – were each awarded the \$400 scholarship in recognition of their academic diligence and excellence in their scholarship application essays. The Development and Planning Committee is now working on fundraising ideas to keep this and other scholarship initiatives going forward in the future.

In the most recent ACC general meeting, Dr. Reber shared the latest drafts of the Mission, Vision, and Values statements, and Darlery Franco, the Assistant Dean of Testing and Assessment and Multiple Measures Coordinator, presented data on the results of Phase I of Multiple Measures along with a proposal to move forward with Phase II of Multiple Measures. The ACC overwhelmingly voted in support of the proposal.

In addition to reviewing the Multiple Measures proposals, the Academic Affairs Committee has invited representatives of the *Achieving the Dream* team to its meetings. The *ATD* Team will be making a longer presentation to the ACC general body in the coming weeks.

The Student Affairs Committee is reviewing the results of a student survey for key takeaways on students' experiences in various course modalities in the fall. They are also revisiting the Children on Campus policy and are hoping to update the policy to be more inclusive and welcoming to student parents.

The Space and Facilities Committee has selected two classrooms for a pilot of new classroom furniture. They are working with the vendor to ensure that classroom furniture is safe, comfortable, and designed with accessibility in mind. In addition, their ad hoc subcommittee on Office Space Allocation has begun meeting and collecting information that will eventually lead to recommendations on a set of procedures for allocating office space.

Finally, the Technology Committee is working to ensure that the right technology gets into the hands of those who need it. They are developing a system that would identify baseline technology needs as well as special requirements on a program-by-program and course-by-course basis.

That concludes my report. If there are any questions I can answer, please let me know.

3. President's Report

President Reber offered the following remarks.

Good evening Trustees, colleagues, students and guests. It's a pleasure to be together again.

Lauren and Christian, thanks for your remarks and your leadership. Christian, thanks also for your comments about last week's phenomenal National Legislative Summit. Your remarks and those of other students, coupled with our team's participation in meetings with legislators, educators and others was the highlight of a conference packed with inspiration and important conversation.

I thank all who represented HCCC at the NLS: Trustees Gardner and Lee; Vice Presidents Chiaravalloti, Dougherty and Krupitskiy; Associate Dean Veronica Gerosimo; Students Maria Mezquita, Pedro Moranchel, Warren Rigby, Christian Rodriguez and Suleiny Rodriguez; and Alumni Koral Booth and Abderahim Salhi. Our team of 14 participants was again the largest college team from New Jersey. I've also asked Koral Booth to share a few words about her experience at ACCT's National Legislative Summit.

Koral Booth offered the following remarks.

Good evening, Dr. Reber, Trustees, faculty, students and guests. Last week I was given the opportunity to attend the ACCT National Legislative Summit. This is an opportunity that I am glad I accepted. It was the first time I was able to attend. I had no idea that there were so many people who supported community colleges outside of those who attended them.

It was a pleasure listening to everyone tell stories that were so similar, yet so different in terms of the decisions that brought them here, to the experiences that impacted them, to reaching the finish line and across the stage, or in most of our cases, the virtual stage.

In her opening remarks, Dr Jill Biden said that community colleges are the best kept secret, and I couldn't agree more. Community college changed my life, and has had such a positive impact on me personally, that I can't stop bragging about being a product of Hudson County Community college.

Being able to tell my story for Senator Cory Booker's staff, for me, was the highlight of the conference. I was able to speak about CCOG and how it made my education affordable by making it free. But

more importantly, not only how it impacted me, but how CCOG can impact future generations by eliminating debt and allowing students to focus on their education and not the burden of having to pay for college. To also focus on their GPA so that they can get scholarships to qualify and transfer to a four-year university and continue to receive a free education. With CCOG, higher education is possible beyond community college, where it all starts. Thank you.

President Reber resumed his remarks.

Thanks so much, Koral.

Today's agenda includes the approval of tenure for three outstanding and valued faculty colleagues. We congratulate Eric Adamson, Faisal Aljamal, and Dr. Peter Cronrath. I have asked Vice President for Academic Affairs, Dr. Darryl Jones, to introduce each of our colleagues and to invite them to say a few words.

Dr. Darryl Jones offered the following remarks.

Thank you, Dr. Reber. Good afternoon, Trustees.

In December 2020, the Tenure Review Board was charged with a very important task. The task was to review tenure portfolios and interview three exceptional tenure candidates, and, in essence, identify future tenured faculty members. As a reminder, the criteria for tenure include excellence in teaching, excellence in scholarly achievement, excellence in service to the College, and excellence in community fulfillment of professional responsibilities. At this time, it gives me great pleasure to present the following faculty that are recommended for tenure at the rank of Assistant Professor effective Academic Year 2021-22.

Eric Adamson, Instructor of English

After working as an adjunct teaching various English courses at HCCC, Eric Adamson accepted the position of full-time tenure track Instructor in 2016. Eric earned his Master's in Fine Arts at Brown University and a BA degree from the Gallatin School of Individualized Study at NYU. Eric participates in various HCCC committees, including the Space and Facilities ACC Sub-Committee, the President's Advisory Council for Diversity, Equity, and Inclusion, and the National Poetry Month Committee. Eric also is the advisor for the LGBTQIA Club. Eric offered the Welcome Speech to faculty at the Fall 2020 College Service Day where he spoke about how faculty and staff can approach our new COVID-19 circumstances with compassion and an open mind. Eric is loved by his students for his innovative use of technology, unique assignments, and readings. He continually finds new ways to engage and motivate students. His enthusiasm for teaching is contagious, and he has been an asset to the English department. In addition to teaching creative writing, he is also a published poet!

Faisal Aljamal, Instructor of Computer Science

Faisal Aljamal joined HCCC in 1996 as an adjunct instructor teaching a variety of computer and mathematics courses. In 2016 he became a full-time, tenure-track Instructor of Computer Science. Faisal earned a Master's degree in Computer Science from Montclair State University and a Bachelor's in Computer Science from NJCU. Prior to HCCC, Faisal had a successful, 29-year career as a Software Asset Management Coordinator at Unilever, a fortune 500 company. As Program Coordinator for Cybersecurity, Faisal has developed the AS in Cybersecurity degree program and various courses in it, including cyber and network security, ethical hacking, and computer forensics and investigation. Faisal's passion for his students is evident by his involvement and partnerships with institutions and organizations that provide students with learning, internship and scholarship opportunities such as Year Up, InfoSec Learning Institute and St. Peters University

Dr. Peter Cronrath, Instructor of Business

Dr. Cronrath joined HCCC in 2015, teaching business, management and marketing courses as an adjunct instructor. He was previously employed in proprietary institutions in roles such as Professor and Acting Director at the Professional Business College and the Long Island Business Institute. He became a temporary full-time instructor in 2016 and a full-time, tenure-track Instructor of Business in 2018. Dr. Cronrath earned his Ph.D. in Management and his Masters of Philosophy from Walden University and his MBA from Montclair State University.

Peter serves on the HCCC Business, Culinary and Hospitality Management Advisory Board and is a faculty mentor for the Goldman Sachs Local College Collaborative program. Dr. Cronrath is chair of the Academic Affairs Committee for the All College Council. He co-authored the grant to establish funding for the Bloomberg Finance Lab. He is a club advisor to "BECAUSE I SAID I WOULD @ HCCC," which is a positive social change organization that promotes life improvements by making a promise to complete goals.

I would now like to ask each faculty member to offer brief remarks to the Board of Trustees and the College Community. We will begin with Eric, followed by Faisal, then Peter.

Eric Adamson offered the following remarks.

I would like to thank everyone on the Board, my colleagues and the Administration for this opportunity. When I started here, I really had trouble envisioning where my career would take me. I was so excited to teach that first class. I am really glad that I invested my time here at the school where I get the chance to work with such amazing students and colleagues. I can't wait to see what happens next! This is the most exciting thing that has ever happened in my career. I am absolutely thrilled to keep going and to see what I can offer the College.

Faisal Aljamal offered the following remarks.

Good evening, Chairman Netchert, Vice Chair Lee, President Reber, Vice President Jones, and fellow faculty members and staff. It has really been a pleasure to work and to grow under your leadership. On behalf of myself and my family, and especially my wife and five kids, thank you all for presenting me with this promotion. I have been teaching at the College for 25 years now and I will continue to support this community as we go forward.

Peter Cronrath offered the following remarks.

Congratulations to Eric Adamson and Faisal Aljamal for a job well done. I'd like to start by thanking the Board of Trustees, Dr. Reber, Dr. Jones, the Administration, faculty, Dean Dillion, Dr. Karakashian and the rest of the Business Culinary Arts and Hospitality Management division for this opportunity, for my growth and my academic career. In addition, I'd like to acknowledge the unwavering support of my family, who stuck by me during this tenure process through the difficult times and all my hard work and late nights grading papers. My continued desire to provide high-level instruction and learning experiences to my students in and out of the classroom contributes to the overall improved student success at Hudson County Community College and I'd like to continue that. I'd like to thank everyone again for this opportunity.

President Reber resumed his remarks.

Thanks so much, Darryl, and congratulations, Eric, Faisal, and Peter! You are all an inspiration. I am so pleased that you all are taking this next important step in your careers as part of the HCCC family.

This evening's agenda includes a resolution to approve new Mission, Vision and Values statements that will be the cornerstone of the College's new strategic plan. As you are aware, these statements were developed through survey input, meetings and conversations of trustees, faculty, staff, students, Foundation directors and community representatives over the past six months. They represent our shared collective commitment to our students and our community. I thank all who participated in the drafting of our new Mission, Vision and Values, and a special thanks to Executive Director of Institutional Research John Scanlon, Dean of Academic Affairs and Assessment Heather DeVries, Vice President for Academic Affairs Darryl Jones, and former Executive Vice President and Provost Eric Friedman.

We now turn our attention to the writing of our new strategic plan that will include these new statements and will be informed by our completed Academic Master Plan; Student Success Action Plan; and our Diversity, Equity and Inclusion goals. We plan to complete this process for your review and approval at the August meeting of the Board of Trustees.

This week, an HCCC team of 26 students, faculty and staff is attending the national conference of *Achieving the Dream*. We are very pleased that six faculty and five students have joined our Hudson team at the virtual conference. We celebrate Pedro Moranchel, Jr., an HCCC Physics major who has been selected to participate in the 2021 DREAM Scholars program. As I have shared previously, Pedro is one of just eight students nationally to be honored in this way, and he will speak in several conference sessions. We will invite him to speak about his experience at next month's Board of Trustees meeting.

Trustees, this concludes my report.

As always, I would be happy to entertain any questions or comments that you might have. Thank you.

Trustee Netchert offered the following remarks.

On behalf of myself and the rest of the Board, the three distinguished gentlemen receiving their tenure tonight are perfect examples of what Hudson County Community College is all about. Every year I need new reasons to want to stay on the Board and there's three more I just found. So, congratulations to all three of you.

Trustee Gardner offered the following remarks.

Congratulations also to those receiving your tenure. I am very proud of you.

I'd like to share that I attended the ACCT National Legislative Summit last week, as was stated, and it was fabulous! The students were outstanding and I'm so proud of them. I want to share also that I am a member of the ACCT Diversity, Equity and Inclusion Committee. We met for the first time at the Summit and I shared all of the wonderful things that we are doing at Hudson County Community College. They requested to receive a packet from our school. I was proud to have a packet that was given to me and I shared all our accomplishments and the things that we've been doing. I was told that we seem to be the model for the DEI Committee for the country and that we will be part of the guide that is coming out and part of the ideals included in the tool kit. Everyone was very impressed with what we are doing. I am impressed as well with what all our PACDEI committee members are doing. They are just phenomenal! DEI is a national priority and we want to keep moving things

ahead and now is the time. The conference was absolutely wonderful. Being a virtual group, we were able to meet with representatives and senators that we might not otherwise have been able to meet with. They are all on the same page. They understand our needs and are going to support community colleges by moving our agenda forward. I was very happy to work with the ACCT DEI Committee and to represent HCCC. Thank you for the opportunity.

Trustee Lee offered the following remarks.

I would like to give some feedback on what Trustee Gardner said and to also recognize her work on the DEI Committee. I had a meeting with the Trustee Advisory Committee at the ACCT National Legislative Summit. One of topics that came up was with respect to the College's DEI efforts. ACCT CEO Noah Brown mentioned that he had sat in on a DEI committee and witnessed Trustee Gardner's participation and her reference of HCCC's President's Advisory Council on Diversity, Equity and Inclusion. And, that that work may lead to another Cabinet position going forward. So, Pam, great job, it was recognized by the Trustee Advisory Committee!

Warren Rigby's participation on the Student Trustee Advisory Council was also recognized. President Reber was also mentioned by various members from Hudson County during the conference. I'm just very proud and enthused to see Hudson continuing to define itself as a model institution among community colleges and also an institution of choice within our community. Folks know what Hudson County Community College is and know who the people involved are. We are leaders and trend setters within the state and nationally. Trustee Gardner added that it is because of the PACDEI that she was able to have some influence on the ACCT DEI Committee.

As a Board, we all want to recognize Chairman Netchert for being so supportive of the Trustees, the President and Administration in our efforts at ACCT, AACC and NJCCC, allowing us to step forward and spread our wings on a statewide and national level. Our Chair is such an outstanding leader who believes in stepping forward and letting folks realize the fullness of themselves. As far as I'm concerned, we have the best Chair in the country. Trustee Gardner added that we have the best Chair and the best President. Trustee Netchert said that the College is a great place because of the team it has.

Trustee Netchert offered the following remarks.

Congratulations Trustee Gardner on the way you have seriously taken on the role on the ACCT DEI Committee and thrust yourself into national recognition. Whenever someone from the community college gets recognized, we all get recognized.

Regular Monthly Reports and Recommendations

- 1. The Minutes of the Regular Meeting of January 19, 2021 were approved.***
- 2. Gifts, Grants, and Contracts Report - No Report***

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee.

1. Resolution Authorizing Purchase of Additional Portable Air Purifiers from Gil-Bar Industries of New York, New York, to be Funded by Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act Grant at a cost not to exceed \$144,270.00, was approved.

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2. Resolution Authorizing Agreement Between Rutgers, The State University of New Jersey, and Hudson County Community College for the Development of a New Strategic Plan, at a total cost not to exceed \$17,500.00, was approved.
3. Resolution Authorizing Purchase of Accuplacer Exams from College Board of New York, New York, at a cost not to exceed \$70,000.00, was approved.
4. Resolution Authorizing Securing Our Children’s Future Bond Act Grant was approved.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee.

1. Staff appointed to the following full-time positions were approved: Grant Project Director, Continuing Education and Workforce Development (Grant-funded); Alumni Manager, Continuing Education and Workforce Development (Grant-funded).
2. Faculty appointed to the following position was approved: Instructor, Nursing (Tenure-track).
3. Appointments of Temporary Full-time Faculty for Spring 2021 were approved.
4. Faculty recommended for tenure at the rank of Assistant Professor effective Academic Year 2021-22 were approved.

Eric Adamson, Instructor of English
Faisal Aljamal, Instructor of Computer Science
Peter Cronrath, Instructor of Business

5. Authorizations of Part-time Staff through February 2022, as needed, were approved.
6. Appointments of New Hire Adjunct Instructors were approved.
7. Modifications to Staffing Table were approved.

<i>Current Approved Title</i>	<i>New Title/ Deleted Title (if applicable)</i>	<i>Incumbent (If applicable)</i>	<i>Salary Adjustment (If applicable)</i>	<i>Effective Date</i>
Executive Administrative Assistant to the Executive Vice President and Provost	Executive Administrative Assistant to the Vice President for Academic Affairs	Linda Guastini	No salary adjustment	February 17, 2021

The following actions were taken regarding **academic and student affairs** as brought forward by the Academic and Student Affairs Committee.

1. Resolution Authorizing Renewal of Agreement between Hudson County Community College and Jersey City Board of Education, was passed.
2. Resolution Authorizing Agreement between Hudson County Community College and New Jersey City University to offer an A.S. in Criminal Justice to B.S. in Criminal Justice Degree Pathway, was passed.
3. Resolution Authorizing Agreement between Hudson County Community College and Hudson Regional Hospital, was passed.

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4. Resolution Authorizing Affiliation Agreement between Hudson County Community College and Hudson Regional Hospital, was passed.
5. Resolution Authorizing Agreement between Hudson County Community College and University Hospital of Newark, New Jersey, was passed.
6. Resolution Authorizing Affiliation Agreement between Hudson County Community College and Alaris Health at Jersey City for Clinical Experiences for the Practical Nursing Program, was passed.
7. Resolution Authorizing Affiliation Agreement between Hudson County Community College and the Department of Health, City of Bayonne, New Jersey, for Clinical Experiences for the Practical Nursing Program, was passed.
8. Resolution Authorizing Renewal of Affiliation Agreement between Hudson County Community College and IJKG Opco LLC d/b/a CarePoint Health – Bayonne Medical Center, was passed.
9. Resolution to Approve and Adopt Updated Mission, Vision, and Values Statements for Hudson County Community College, was passed.

The **meeting was adjourned** at 5:47 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office, and on the College website.