

**Summary of Proceedings at the
Meeting of the Board of Trustees**

February 19, 2013

5:00 p.m.

**Mary T. Norton Room, 70 Sip Avenue
Jersey City, New Jersey**

Trustees present were: Karen A. Fahrenholz (Secretary/Treasurer); James Fife; Dr. Glen Gabert (ex officio); Shannon Gallagher (Alumni Representative); Roberta Kenny; Joanne Kosakowski, Bakari Gerard Lee (Vice Chair); William Netchert (Chairman); Jeanette Peña; and Alfred Zampella.

Trustees not present were: Adrienne Sires, Katia Stack

Comments from the Public:

Dr. Lloyd Kahn, Professor of Life Science and President of the Professional Association congratulated the recipients for tenure. He also thanked Dr. Eric Friedman, Vice President for Academic Affairs, and the faculty for directing the Tenure Committee.

Awards, Recognitions and Special Reports:

Dr. Eric Friedman, Vice President for Academic Affairs, and Chris Wahl, Dean of Arts and Sciences introduced six faculty members who received tenure. Alison Friars, Instructor of Education; Monika Czekaj Chappilliquen, Instructor of Academic Foundations, English; Kewal Krishan, Instructor of Mathematics; Maria Schirta, Instructor of ESL; Ara Karakashian, Instructor of Culinary Arts; Salim Bendaoud, Instructor of Life Science. (*attached: biographies*).

Ophelia Morgan, Assistant Dean of Students presented an “Overview of Student Activities” (*attached*). She also introduced the Executive Board and one Senator from the Student Government Association for 2012-2013.

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Dr. Gabert reported on the following:

- Compared to last semester, enrollments are down 7% for the spring semester.
- The construction of the Library/Classroom Building is on schedule with completion anticipated for July 2014.

Trustee Lee announced the following events and encouraged trustees to attend.

- NJCCC Trustee Essentials Seminar, February 25, 2013, 5:00 pm, Holiday Inn, East Windsor, New Jersey. (Trustee Lee will participate on a panel discussion called "*Student Success Initiative*.")
- NJCCC Trustee Retreat on "*Student Success and Governance*," April 15, 2013, 3:00-8:00 pm, Middlesex County College.

The trustees **approved the minutes** of the Regular Meeting of January 22, 2013.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

- The FY2012 Audit performed by Spire Group of Livingston, New Jersey was accepted.
- The purchase of an Objet 24 3D printer was awarded to CADD Edge of Westborough, Massachusetts in the amount of \$31,980.00.
- The contract for the service and repair of Culinary Arts Appliances for two (2) years was awarded to Malachy Mechanical of Bayonne, New Jersey.
- The purchase of Apple iPads & Carts was awarded to Apple, Inc. of Austin, Texas in the amount of \$49,019.85.
- The College campus-wide virtualized disaster recovery was awarded to Terremark, a Verizon company of Herndon, Virginia for three (3) years in the amount of \$225,341.04.

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- The purchase of six BrightLink interactive projectors with installation was awarded to Office Business Systems of Lincoln Park, New Jersey in the amount of \$13,710.00.
- The purchase of extended service agreements for Cisco Smartnet devices was awarded to Office Business Systems of Lincoln Park, New Jersey in the amount of \$18,440.00.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

- The resignation of a HHS Site Coordinator was accepted.
- The appointment of a Director for Advisement & Counseling was approved.
- The appointment of tenure for six (6) faculty members was approved.
- Persons were approved for inclusion on the list of those authorized for part-time employment, February 20, 2013 – June 30, 2013.
- Appointment of adjunct faculty for Spring 2013 was approved.

Before entertaining a motion for adjournment, Chairman Netchert expressed his congratulations to the newly tenured recipients.

The **meeting was adjourned** at 5:40 p.m.

The minutes of the Board of Trustees, upon approval, are available in the College Library, the President's Office and on the College website.