

**Summary of Proceedings at the
Regular Meeting of the Board of Trustees
March 15, 2016
5:00 p.m.
Mary T. Norton Room
70 Sip Avenue, Jersey City, New Jersey**

Trustees present were: Kevin Callahan; Ingrid Rose Cooper (Student Alumni Representative); Dr. Glen Gabert (ex officio); Roberta Kenny; Joanne Kosakowski; Bakari Gerald Lee (Vice Chair); William Netchert (Chairman); Harold Stahl; Monica Tone

Trustees not present were: Karen A. Fahrenholz (Secretary/Treasurer); Jeanette Peña; Adrienne Sires

Awards, Recognitions and Special Reports

1. Chris Wahl, Dean, Instruction and Arts, and John Marlin, Dean, STEM, introduced the following three faculty members who were on the agenda to receive tenure. (Attached). Chairman Netchert extended his congratulations.

Shannonine Caruana	Instructor of ESL
Nadia Hedhli	Instructor of Biology
Craig McLaughlin	Instructor of Psychology

2. President Gabert gave the following reports:

- The ribbon cutting for the reopening of the Bookstore is scheduled for Thursday, April 7th.
- Tuesday, March 16th – Dineen/Hull Gallery: Opening of the Leslie-Lohman exhibition “Looking Back/ Looking Forward: NYC’s Gay Pride Parade 1979-1995.” It will culminate with the Georgia Brooks Breakfast.
- Georgia Brooks Breakfast, Wednesday, April 27th, 8:00 a.m., Culinary Conference Center.

The trustees approved the **minutes of the Regular Meeting** of February 16, 2016.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

1. The award of Media Services for Billboard Advertisements FY 16 was awarded to Outfront Media Inc., Fairfield, New Jersey, at a cost not to exceed \$33,436.00.
2. The authorization for HCCC to participate in the NJCCC Cloud ERP (Enterprise Resource Planning) Consortium was approved.
3. The Tuition & Fee Policy FY 17 was accepted. Tuition will be raised by \$7.00 per credit hour to \$129.00. (Attached)

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

1. The resignations of a Chief Information Officer; an Acting Director Career Development; and a Senior PC Technician were accepted.
2. Staff were appointed to the following full-time positions: Executive Director, Engineering & Operations; Instructional Designer and Technologist; EOF Counselor; Career & Transfer Counselor; and CBI Coordinator.
3. Staff was appointed to the following temporary full-time faculty assignment: Instructor, Chemistry.
4. The modification of Staffing Table for FY 16/17 was approved.
5. The following faculty received tenure effective Academic Year 2016-2017.

Shannonine Caruana	Instructor of ESL
Nadia Hedhli	Instructor of Biology
Craig McLaughlin	Instructor of Psychology

6. Appointment of Additional New & Continuing Part-time Hires: March 8 – June 30, 2016.
7. Appointment of Additional New Hire Adjuncts Spring 2016.

The following actions were taken concerning **new business**:

1. Authorization was granted to negotiate and sign contract with Grants Development Association of Union City, New Jersey, to assist with the development and filing of a Title V HSI STEM Grant for the FY 2016 competition.

The **meeting was adjourned** at 5:13 pm.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office and on the College website.