

Office of the President
70 Sip Avenue
Jersey City, New Jersey



**Summary of Proceedings at the
Regular Meeting of the Board of Trustees
April 11, 2017
5:00 p.m.
Mary T. Norton Room
70 Sip Avenue, Jersey City, New Jersey**

Trustees present were: Dr. Glen Gabert (ex officio); Roberta Kenny; Joanne Kosakowski; Bakari Gerald Lee, (Vice Chair) via conference call; William Netchert (Chairman); Jeanette Peña, via conference call; Adrienne Sires; Harold Stahl; Jahrell Thompson, Student Alumni Representative; Joseph Zarra.

Trustees not present were: Kevin Callahan; Karen A. Fahrenholz (Secretary/Treasurer)

Swear In New Trustee:

Joseph Zarra was sworn in as a new Trustee.

Comments from the Public:

Andrea Lou, a resident on Smith Street next to the College's F Building (Cundari Building) addressed the Board with the following questions/requests:

- The completion date for installation of new roof on F Building and collection of debris; replacement of trees on Smith Street; an art mural on side of F building, and indicated that the City would pick up the tab; if there was a community room for The New Journal Square Community Association to hold their meetings.

Ilya Ashmyan, Executive Director of Engineering and Operations, was directed to follow up with her.

(continued...)

Awards, Recognitions and Special Reports:

1. President Gabert reminded trustees about graduation on Thursday, May 18th. Trustees should arrive at NJPAC no later than 5:00 pm to be robed.
2. Chris Wahl, Dean of Instruction/Arts informed the Board that the College has been recognized with the 2017 Diana Hacker TYCA Outstanding Programs in English Award in the category of Enhancing Developmental Education. He congratulated Elizabeth Nesius, Director of English, and her faculty. (Attachment)
3. A presentation about HCCC students at the Model United Nations Conference by Professor Joseph Caniglia - Advisor, HCCC Model UN and Club members, Brandon Wang – Executive Board President, Executive Members: Joseph Lombardi, Genesis Santos, Sheryl Romua. (Attachment)
4. Ted Domuracki, President, MAST Construction, introduced NK Architects. The architects gave a presentation of the proposed 2017 Facilities Master Plan update for Journal Square. (Attachment)

Chairman Netchert thanked the architects for their presentation. He also thanked Ted Domuracki and his staff for the exceptional work they have always performed in the construction/renovation of College facilities.

The trustees approved the **minutes of the Regular Meeting of March 17, 2017**.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

1. The resolution to Continue to Develop Property in the Journal Square Area for Permanent Use by the College was approved.
2. The resolution to Adopt the Facilities Master Plan was approved.
3. The Operating Budget for FY 2018 was approved.
4. The FY 2016 Audit performed by Donahue, Girona & Doria was accepted.
5. The agreement with ACI Worldwide Corp., of Naples, FL, for Electronic Processing Services, FY 2018, was approved at a cost not to exceed \$175,000.00.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

1. The retirement of a secretary was accepted.
2. Appointment of Additional New & Continuing Part-Time Hires: April 12 - December 31, 2017.
3. The award of Outplacement Consulting Services for Hudson County Community College was awarded to Lee, Hecht, of Harrison, NJ, at a cost not to exceed \$30,000.00.
4. The award of Consultant Services for the Application of Title II - Adult Education and Family Literacy, Consolidated Adult Basic Skills and Integrated English Literacy and Civics Education Grant Program was awarded to Kristen Kucks at a rate of \$75 per hour, not to exceed \$2,250.00.
5. The award of Temporary Consultant Services for the Media and Communication A.A. Degree Program Review was awarded to Brian J. Householder at a rate of \$100 per hour, not to exceed \$2,500.00.

The following action was taken regarding **new business**:

1. The E-Learning Contract between Hudson County Community College and Ocean County College to develop full degree programs on-line, to extend through June 30, 2018 was approved, at a cost not to exceed \$110,000.00

Dr. Gabert explained this was from an important pilot program that would allow the College to offer full degree programs on-line. It would not supplement or replace the excellent work our faculty was already doing to develop and use on-line instruction.

The **meeting was adjourned** at 5:55 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office and on the College website.