

Summary of Proceedings
Meeting of the Board of Trustees
Tuesday, April 11, 2023
5:00 p.m., In-person and via Zoom

Trustees Present: Edward DeFazio; Pamela Gardner; Frank Gargiulo; Roberta Kenny; Bakari Lee (Vice Chair); Daniel Menendez (Student Alumni Representative); William Netchert (Chair); Jeanette Peña; Christopher Reber; and Silvia Rodriguez.

Trustees Absent: Joseph Doria; Harold Stahl.

Comments from the Public: There were no comments from the public.

Report:

1. Student Government Association President's Report

Student Government Association President, Sally Elwir, offered the following report.

Hello, Trustees. It is a pleasure seeing you all again.

The Student Government Association (SGA) has been preparing for the end of the school year. On March 29, we held our Town Hall meeting with Jose Lowe, Director of the Educational Opportunity Fund, and Dr. Heather DeVries, Dean of Academic Affairs and Assessment, as special guests. We also held the Inter-Club Council meeting, and the clubs decided to combine their budgets to host an outdoor movie night on Thursday, April 27 at the Culinary Plaza Park. We are training potential Executive Board members after our weekly meetings. Elections have begun, and we are running them differently this year. Students interested in an Executive Board position must fill out a form, include the two roles they are interested in, and attach a campaign flyer for votes. In the following SGA Town Hall, candidates will give a speech, and students will have a week to cast their vote.

During our last SGA meeting, Michael Whelpley, Associate Director of Open Educational Resources, presented Zero Cost Textbooks courses and asked for student feedback. Paulina Sonza, Tiana Malcom, and I met with Dr. Heather DeVries and Ilya Ashman, Executive Director of Engineering and Operations, to decide on furniture for the Honors Lounge. I participated in the ChatGPT subcommittee, and senator Elvis Varcarcel attended the Zero Cost Textbook Course Committee meeting.

Our upcoming events include a campus-wide Easter Egg Hunt on April 19 in collaboration with the Teacher Education Club and the Office of Student Life and Leadership. On April 15, twenty Hudson County Community College (HCCC) students and alums will attend the Student and Alumni Spring Convening along with other community college student leaders and alumni.

Psychology Club attended a psychology conference in Boston and connected with other psychology major students and professionals nationwide. They plan to host a movie night on May 1 about teen romance in collaboration with Hudson Pride. While the movie plays, in another room, students can test anonymously for HIV. Those testing will receive a \$15 Amazon gift card from Hudson Pride.

Phi Theta Kappa (PTK) began recruiting students for the Executive Board for next year and will induct members on April 28 on the sixth floor of Gabert Library.

Business and Accounting Club held their workshop with Bank of America and are collaborating for the outdoor movie night. For the rest of the semester, they are focusing on recruiting Executive Board members and hosting elections.

Latin Society hosted a gaming day event with assistance from the library team by overseeing the virtual reality station. This club is also contributing to the outdoor movie night.

STEM Club hosted a robotics event, teaching students how to build mini robots.

ESL Club has been promoting the writing and speech contest, where winners receive \$100. They are also holding bi-weekly meetings to practice English.

Nursing Club has 40 members to date. They are planning two events, a blood drive with PTK and a campaign brunch with the class of 2023 nurses.

Christian Club is working on its new constitution and planning a worship night at the end of April.

Environmental Club has done amazing work this academic year. They hosted community service of cleaning up around Jersey City and embedded plants in the STEM Courtyard.

It's On Us created a video on "What is Consent." Students were asked what consent means to them.

The last event is the Title IX Workshop on April 12 from noon to 2:00 p.m., held virtually in the Student Lounge of the Student Center at the Journal Square Campus (JSQ) and room 404 at the North Hudson Campus (NHC). This is open to all students, faculty, and staff to spread awareness of sexual assault. We have collaborated with the Title IX team and will offer information on Title IX, including the Care and Concern form, Student Handbook, and Employee Handbook. I thank Paulina Sonza; Omega Dickson; Dean of Student Affairs, Dr. David Clark; Executive Director of NHC, Joseph Caniglia; Vice President of Human Resources, Anna Krupitskiy; Vice President of Diversity, Equity and Inclusion, Dr. Yeurys Pujols; and Associate Director of Student Life and Leadership, Angela Tuzzo, for helping make this possible.

Thank you

Trustee Lee offered the following remarks.

Sally, that was fantastic. That was one of the best reports you've given regarding clarity, consistency, and information provided. Thank you.

Did I hear that there was training among the Executive Board members as part of the transition? If so, are you training anyone to give spectacular reports like those you offer?

Sally Elwir responded with the following remarks.

Yes, after our weekly meeting, I ask new members to stay for a thirty-minute training. This training also includes a brief rundown on how to provide reports.

Trustee Lee offered closing remarks.

Great job! Ensure that you're training them exactly how you're doing it.

Chairman Netchert offered the following remarks.

I have watched you perform meeting after meeting, and it's like you're in class because you keep getting better and better at giving your report.

Trustee Peña offered the following remarks.

I've noticed you are so much more confident, and public speaking as a skill comes naturally for some; for others, it doesn't. It will serve you well in the future.

2. All College Council Chair's Report

All College Council Chair, Dr. Peter Cronrath, offered the following report.

Good evening, Trustees, Dr. Reber, and HCCC community members.

At the last All College Council (ACC) general meeting, the Student Remote Class Modality Guidelines Governance Recommendation was approved by the ACC. The three governance recommendations on remote teaching and learning will solidify how students and faculty participate in these remote classes going forward. I thank the Academic Senate and their leadership for incredible work in guiding students and faculty to an enhanced learning environment.

Academic Senate

The subcommittee members working on equity with grading scales have concluded their research and will send their findings to the Office of Academic Affairs.

The subcommittee on ChatGPT is working with Dr. David Clark and Dr. Heather DeVries to include language about AI Assistive Technology as part of the Academic Integrity Statement and an update to the Student Code of Conduct violations verbiage.

Development and Planning Committee

The Javedd Khan Essay Competition deadline is Sunday, April 23. At least one of the two \$500 prizes will be presented to a student that started HCCC in Academic Foundations or ESL Coursework.

Student Life Committee

The College has been invited to join the 2023 Generation Hope FamilyU Cohort – more information to follow.

The “It's on Us: Title IX Workshop” event will be held on April 12 from noon to 2:00 p.m. The presentation is open to the entire college community.

Keischa Taylor joined the Student Life Committee and will represent the student veterans' populations as she is currently interning with this specific cohort through HCCC. We welcome all members of the HCCC community to join a committee to add this valuable work to ACC initiatives.

Space and Facilities Committee

Gender Neutral restroom signs for all single-stall restrooms have been posted.

The STEM Courtyard garden project has begun.

Furniture has been placed on the JSQ terrace and will be completed at the NHC terrace soon.

Additionally, Coursedog Software training will take place in April for those coordinators active in scheduling classes.

Technology Committee

The committee discussed resource sharing regarding a college-wide platform to share training videos, data, etc. Some departments have their knowledge base, but access is restricted to other departments. Potential technology platforms are being explored.

I will conclude by congratulating the 11 faculty that will be granted promotion as well as the nine faculty granted Emerita/Emeritus status tonight.

Thank you.

Trustee Peña offered the following remarks.

I have a question regarding ChatGPT. Every day, there's something in the news. Is there any guidance from Microsoft or Open AI regarding how colleges could approach issues such as plagiarism?

Dr. Cronrath offered the following remarks.

We asked ChatGPT if it considered its utilization as responsible, ethical, and moral. We received a response from the program, and it's embedded that they are working on it as well. There is more information to come since it's not going away. For example, Open Table now uses ChatGPT in their platform by responding to schedule a reservation at a restaurant. The program is here to stay, adapting and growing. As for the future of education, it is still to be determined.

Trustee Lee offered the following remarks.

Given that the response was from an AI, is that true or accurate? Can we rely on the answer? My understanding is that inaccuracies are not uncommon. If we ask ChatGPT that particular question about academics, are adequate controls being implemented that essentially say, "Yes, that's being worked on?"

Dr. Cronrath offered the following remarks.

The belief is that artificial intelligence is not true intelligence. It's someone programming computers to produce responses. The response was generated by gathering information from many sources. It's not necessarily untrue. We can believe the answer is useful, but we don't have to utilize it because we create our ideas.

Recently, the company, Open AI, has released a press article stating they are working to combat use of the assisted technologies for academic dishonesty.

3. **President's Report**

President Reber offered the following remarks.

Good evening, Trustees, colleagues and students. It's wonderful to see this large turnout, and, as always, it's great to be back together for our April Meeting.

Sally and Peter, thank you for your reports and leadership.

Sally, congratulations for having been named Valedictorian of the Hudson County Community College Class of 2023! We look forward to your remarks as this year's Valedictorian – and to honoring you – at our May 17 Commencement ceremony!

Joining us this evening for a joint reception following the meeting are members of our HCCC Foundation Board of Directors. We greatly appreciate the time, talent, and treasure that our Foundation Directors provide to advance HCCC's Mission, Vision, and Values. I have asked Vice President for

Advancement and Communications, Nicole Johnson, to introduce Foundation Board Chair, Monica McCormick-Casey, who will offer brief remarks.

Nicole Johnson offered the following remarks.

Good evening, everyone. I am delighted to introduce HCCC Foundation Board Chair, Monica McCormick-Casey. Monica has served on our board since 2014, and became board chair in 2022. She is a seasoned banker who retired from TDBank and has extensive experience in government banking, business development, and treasury management. She is an alumna of St. Peter's College, now University, and Dickinson High School. You won't find a more passionate advocate for our youth and people in education than Monica. In 2022, she, along with her family, established the Richard J. McCormick Endowed Scholarship in memory of her late brother. They raised an endowment gift of \$25,000, and because of this fund Richard's memory will continue to live on and have an impact on HCCC, which he cared about so deeply.

Please welcome a woman who gives of her time, talent, and resources every day in support of the students served here at HCCC.

Monica McCormick-Casey offered the following remarks.

Thank you, Dr. Reber, Trustees, and everyone here today.

The Foundation's primary goal is to raise scholarship funds so everybody is afforded an opportunity to pursue higher education. As chair, I made it my personal goal because I want to get involved with the community. I want everyone to be aware of what HCCC is accomplishing and have them interact with faculty and staff.

Let me share with you some successes that we've had just this year alone, and it's only April. First, we had our first West Hudson Fundraiser in March 2023 at the Frank Gargiulo Campus of the Hudson County Schools of Technology. We raised a little over \$10,000. We worked with the community school districts, town folks, and volunteers in Harrison, Kearny, and East Newark.

Another success was when I worked with Michelle Vitale, Director of Cultural Affairs for Diversity, Equity, and Inclusion, and Katherine Morales, Directory of Hudson Helps Resource Center. Michelle was seeking supplies for a contemporary peace exhibit, a project can sculpture. Thanks to our board member, Tony Rico, Director of Human Resources, Goya donated over 1,000 cans of food for the project. I also reached out to colleagues from TDbank, on my subcommittee for NHC, and Nick Cavaluzzi, First Vice President of Provident Bank, and they hosted their own food drives. They donated so much food that I am sure the food pantries are stocked up well on both campuses.

Continuing to reach our goal, I began working with Joe Caniglia. Together, we are coming up with ideas for the Foundation to be more involved. We started working with Union City, West New York, and North Bergen community members. We've been brainstorming on programs for NHC, and something's already scheduled for the fall. Also, we are hosting our annual Gulf Outing on July 10; for more details, you may contact Mark Rodrick, Vice President and Senior Financial Advisor of Bridgehaven Financial Advisors and Chair of the Golf Committee. Lastly, I thank Dr. Ara Karakashian, Dean of the School of Business, Culinary Arts, and Hospitality Management, for supporting the Foundation Subscription Dining Series.

At the end of the day, our goal is the same; we want students to succeed. It gives me much pride and pleasure to be in such a fine organization and receive community support. Thank you for your time.

President Reber resumed his remarks.

Thanks so much, Nicole, Monica, and all members of our Foundation Board.

We look forward to greeting you at the reception following this evening's meeting.

Trustees, included on this evening's agenda is a resolution to grant promotions to 11 full-time faculty following the review and recommendations of our Faculty Promotion Committee, and the recommendation of Vice President for Academic Affairs, Dr. Darryl Jones.

You will also act on a resolution to grant nine retired faculty colleagues Emeritus status in recognition of their contributions of long and distinguished service to HCCC.

I have asked Vice President for Academic Affairs, Dr. Darryl Jones, to speak briefly about each of these esteemed colleagues.

Dr. Jones offered the following remarks.

Good evening, Trustees, Dr. Reber, students, faculty and staff.

It brings me great honor to introduce our promotion recipients for your consideration. These are faculty who continue to exemplify high standards of teaching excellence, service to the College and community, professional development, and scholarly activities. Promotion candidates compile a promotion portfolio, interview with committee members, and receive a recommendation from their dean.

Promoted from Associate Professor to Professor:

Claudia Delgado, Professor of Academic Foundations Mathematics

Claudia notes that one her greatest accomplishments at the college is her involvement on the Academic Foundations Math multicultural team. Through her teaching, she utilized quality programs to ensure that our students are able to grasp the necessary concepts to move confidently through the program.

Dr. Nadia Hedhli, Professor of Biology

Nadia shares that one of her greatest accomplishments was championing and contributing to creating the Environmental Studies dual enrollment agreement with High Tech High School. She also continues to contribute significantly to developing and revising STEM online and hybrid courses.

Catherine Sweeting, Professor of English

Katie was instrumental in the development of the English major and has created eight Literature and English courses. She is a Fulbright Scholar and taught two courses at Fergusson College in Pu Na, India, in 2022.

Shannonine Caruana, Professor of ESL

Shannonine states that her main contribution to the College is her commitment to student success through her active involvement in Achieving the Dream. She is instrumental in creating the Javedd Khan Essay Prize and is dedicated to the continuous improvement of the ESL program.

Promoted to Associate Professor are the following faculty:

Dr. Sirhan Abdullah, Associate Professor of Health Services

Sirhan is extremely proud of serving on the Health and Safety and the Return to Campus Task Forces. That expertise afforded him the opportunity to present at a regional webinar in the Middle East. There, he taught school leaders and educators best practices and techniques to teach students during the pandemic.

Dr. Peter Cronrath, Associate Professor of Business

We all know Peter as he currently serves as the Chair of the All College Council. In addition to teaching, he is a faculty mentor for the Goldman Sachs Local College Collaborative. Peter has and continues to participate in the development of Management, Economics and Marketing curricula and programs.

Evgeniya Kozlenko, Associate Professor of ESL

Eva has been a driving force in creating the ESL Proficiency Certificate. A very proud moment for her was her “Critical Thinking Teaching Technique” proposal that was accepted by the International Academic Forum. She will present at their 4th Annual Barcelona Conference on Education in Barcelona, Spain in September 2023. Recently, she presented to a packed audience at the American Association of Community Colleges Annual Conference earlier this month.

Kewal Krishan, Associate Professor of Academic Foundations Mathematics

Kewal is very proud of his collaboration with colleagues in creating and offering various Academic Foundations Math courses. These courses continue to assist students in navigating into college-level courses, ultimately helping reduce the cost of students’ college education.

Lester McRae, Associate Professor of Business

Lester is extremely proud of the Certificate in Accounting that he developed. He also ensured that all accounting courses are offered in the online modality, allowing the college to offer a fully online degree in accounting. He continues to develop and maintain relationships with professionals in the accounting field so that our students can benefit from valuable internships and mentorships.

Elana Winslow, Associate Professor of Business

Elana loves to teach and participate in student and college activities. She takes great pride in her work to create and sustain the Holocaust and Armenian Genocide Remembrance events through her work with President’s Advisory Council on Diversity, Equity and Inclusion.

Craig McLaughlin, Associate Professor of Psychology

Craig is very proud of his engagement as Coordinator of Psychology. In this capacity, he can help adjunct faculty grow as instructors. But simply put, what Craig listed as his proudest accomplishment is his students’ success.

In summary, what is most inspiring about each of the faculty is that even though they are very busy with their work, they are always willing to do more to help their colleagues, the College, and most importantly, our students.

Special gratitude to Dr. Pamela Bandyopadhyay who chaired the Promotion Committee and all those who served on it. Congratulations to those recommended for promotion.

Our next very important item is to recognize the contributions of long-serving and distinguished faculty who have retired from HCCC. Trustees, as you may recall, you approved the Policy on Conferral of Emeritus/Emerita Status in fall 2022.

The following retired faculty members have served the College with evidence of substantive contributions and distinguished service in conformance with approved emeritus/emmerita status criteria including over 20 years of service. All recipients were nominated by their peers.

Philip Cafasso, Professor of Business, Culinary Arts and Hospitality Management Emeritus

Phil's long service as an Instructor of Culinary Arts began in 1988 after his graduation from our Culinary Arts Institute. Throughout his career, he contributed to two academic divisions: Culinary Arts, and Humanities and Social Sciences. He was twice called upon to serve as the Interim Associate Dean of Humanities and Social Sciences. Phil is known as a wonderful mentor to all, especially our adjunct faculty. After 33 years of service, Phil retired in 2021.

Siroun Meguerditchian, Professor of Business, Culinary Arts and Hospitality Management Emerita

Siroun's exemplary service began in 1986, teaching Table Service for the Culinary Arts Institute. She went on to a leadership role as Associate Dean of the Division for several years. Siroun created an evening program for Culinary students. One of her greatest achievements was HCCC's American Culinary Federation accreditation in 1997. Returning to full-time faculty, she continued to be a true mentor for her colleagues, and extremely dedicated to her students. After 39 years of service, Siroun retired in 2021.

Dr. Thomas Hsieh, Professor of STEM Emeritus

Thomas began his career at the college as an Instructor of Chemistry in 1991. He created many Chemistry courses and was influential in developing the Labs. Many of the labs that he created are still in use today. Thomas possessed the ability to teach all levels of Chemistry with passion and a commitment to excellence. Dr. Hsieh retired in 2020 after more than 28 years of dedication.

Dr. Mojdeh Tabatabaie, Professor of STEM Emerita

Mojdeh began her career at the college in 1985. She taught all mathematic courses, from Foundations to Honors. Mojdeh led the STEM Division from 1997 to 2004 and then again as Interim in 2013. She is known for her dedication to the faculty and students she served. To this day, Mojdeh is still personally active at the college as a mentor and friend. Dr. Tabatabaie retired after more than 33 years of dedicated service to the college community.

Dr. Nabil Marshood, Professor of Humanities and Social Sciences Emeritus

Nabil began his career at the College as an instructor in 1986 and contributed enormously to the development of the institution. He served as Chair of the Humanities Division and Acting Associate Dean. He is a published author and frequent guest speaker. Nabil created the Sociology, Anthropology and Humanities programs. Nabil provided guidance, wisdom and warmth to his colleagues. His legacy is cemented as scholar and teacher. After over 35 years, Dr. Marshood retired in 2021.

Salvador Figueras, Professor of Humanities and Social Sciences Emeritus

Salvador Figueras joined the College in 1992 as an instructor teaching several disciplines. Sal developed our Modern Language Program and also served as its coordinator. In 1996, Sal served as the Assistant to the Vice President for Academic Affairs. Sal is described as an extraordinary mentor to his colleagues and a great role model to many of our students, particularly those of Hispanic heritage. After almost 30 years, Sal retired in 2022.

Barry Tomkins, Professor of Humanities and Social Sciences Emeritus

Hired in 1980, Barry wore many hats. He is best known for the years he led the Humanities Division as Chair and then as the Associate Dean of English. Among many other accomplishments, he developed the Language Arts Degree and the General Education Policy. Barry continues to engage in college activities. Most recently, he participated with other colleagues in creating the Javedd Khan Essay Prize application process. Upon retirement in 2016, Barry served the College for over 35 years, and in that time, he helped create what the School of Humanities and Social Sciences is today.

Harvey Rubinstein, Professor of Humanities and Social Sciences Emeritus

Harvey is one of the early faculty of the College, hired in 1979. From the very beginning, Harvey helped shape our institution as we know it today. As Professor and Coordinator of Humanities, Harvey was instrumental in building our English and Humanities course offerings. He is known for his mentoring of new faculty and adjuncts. Harvey is also credited with playing an instrumental role in developing the Theatre Arts Program. After over 43 years, Professor Rubinstein retired in 2022.

Denise Philips, Assistant Professor of ESL Emerita

Denise began her career at the College in 1998. She had a profound effect on the growth of the ESL Program. Denise contributed to the ESL Program by developing new courses and supervising adjunct faculty as a coordinator. She is a dedicated teacher who enhances and establishes new techniques for ESL students to navigate through the procedures required to complete their degree. After 22 years, Denise retired in 2021. However, she continues to serve the institution and her students as an adjunct.

Congratulations faculty. It goes without saying that this honor is more than deserved.

At this point I would like to thank all of the recipients and their guests for attending this special Board of Trustees Meeting. We are so happy for what you do and continue to do for the College.

Thank you very much.

President Reber resumed his remarks.

Thank you, Darryl, and congratulations, valued faculty and faculty emeritus colleagues!

We are all looking forward to our Commencement Ceremony on Wednesday, May 17 beginning at 10:45 a.m. at Red Bull Arena in Harrison. The rain date is Thursday, May 18. Joining us as Commencement Speaker will be Senator Nicholas Scutari, President of the New Jersey Senate, in addition to several student speakers and presenters, including Valedictorian Sally Elwir.

This year, we will honor more than 1,400 Hudson County Community College graduates, a college record. We expect more than 6,000 graduates, family members, friends, faculty and staff to attend and celebrate the accomplishments of our students and the transformational outcomes of our HCCC Mission. We thank all who are involved in planning this major annual culminating event in the life of the College under the leadership of Commencement Co-Chairs, Dr. Lisa Dougherty and Dr. Nicholas Chiaravalloti.

Trustees, this is an exciting time in the life of our College.

This concludes my report.

Chairman Netchert offered his remarks.

On behalf of the Board, I congratulate those promoted and thank you for your dedication and devotion to HCCC. Thank you!

Regular Monthly Reports and Recommendations

1. The Minutes of the Regular Meeting of March 21, 2023, were approved.

2. Gifts, Grants, and Contracts Report

Hudson County Community College has received the following grant:

Title: Perkins V – Strengthening Career and Technical Education for the 21st Century Act

Agency: New Jersey Department of Education

Purpose of Grant: HCCC received notice of our FY'23 allocation to be utilized for direct instructional support for HCCC's Career and Technical Education programs. An amendment was submitted for review.

College Administrator: Nydia James

College Contribution: \$0

Award Amount: \$1,318,092.00

The following actions were taken concerning **Fiscal, Administrative, Lease, and Capital Recommendations** brought forward by the Administration and endorsed by the Finance Committee.

1. Resolution Authorizing Approval to Develop Property in the Journal Square Area for Permanent Use by Hudson County Community College (Chapter 12), was approved.
2. Resolution Approving Fiscal Year 2024 College Operating Budget in the amount of \$72,903,993, was passed.
3. Resolution Authorizing Scan and Shred Services for the Office of Financial Aid, to be funded from the operating budget at a cost not to exceed \$244,172, was approved.
4. Resolution Authorizing Building Maintenance Services Contract Extension, to be funded from the operating budget at a cost not to exceed \$259,000, was approved.
5. Resolution Authorizing Annual Renewal of Internet Services, to be funded from the operating budget at a cost not to exceed \$583,560, was approved.
6. Resolution Authorizing Sale of Personal Property was approved.
7. Resolution Authorizing Purchase and Installation of ITV Equipment, to be funded by the American Rescue Plan (ARP) Grant at a cost not to exceed \$66,156, was approved.
8. Resolution to Approve May 17, 2023 Commencement Date and Venue, to be funded by the Student Life Fee at a cost not to exceed \$80,000, was passed.
9. Resolution Authorizing May 17, 2023 Commencement Reception Catering, to be funded by the Student Life Fee at a cost not to exceed \$60,000, was approved.
10. Resolution Authorizing Increase in Facilities Services Contract Approved Under Resolution #15 at August 9, 2022 Board of Trustees Meeting, increasing the contract to a total amount not to exceed \$85,000, was approved.
11. Resolution Authorizing Award of Contract for 119 Newkirk Street Demolition, to be funded from Chapter 12 Funds at a cost not to exceed \$76,300, was approved.

The following actions were taken regarding **Personnel Recommendations** brought forward by the Administration and endorsed by the Personnel Committee.

1. The resignation of a Senior Accountant was approved.
2. Appointments of Temporary Full-time Staff were approved.
3. The Promotions of eleven Faculty were approved.
4. Authorizations of Part-time Staff through April 2024, as needed, were approved.
5. Appointments of New Hire Adjunct Instructors were approved.

6. The following Modification to the Staffing Table was approved:

Current Approved Title	New Title	Incumbent (If applicable)	Salary Grade and Salary Adjustment (If applicable)	Effective Date
N/A	Coordinator, Continuing Education	N/A	Grade 109	April 12, 2023

7. Resolution to Amend Policy on Conferral of Emeritus/Emerita Status was approved.

8. Resolution to Grant Emeritus/Emerita Status to nine retired faculty was approved.

The following actions were taken regarding **Academic and Student Affairs** as brought forward by the Administration and endorsed by the Academic and Student Affairs Committee.

1. Resolution Authorizing Recognition of April 2023 as Hudson County Community College Month was approved.
2. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and New Jersey Future was approved.
3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Coach USA was approved.
4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and MC Mentor, LLC for the Medical Cannabis Mentor Program was approved.
5. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Jersey City Housing Authority for Internship Experiences in HCCC’s Human Services Pre-Social Work Program was approved.

The following comments were made under **New Business**:

Chairman Netchert offered the following remarks.

I thank Dr. Karakashian for catering food services for Ramadan held at the rotunda of the County Courthouse. He and his team preformed admirably.

Trustee Lee offered the following remarks.

I apologize to the Foundation Board members and Trustees for my inability to be with you at the reception that is occurring afterwards. I am glad to see such a robust turnout. I hope that we will do this again.

The **meeting was adjourned** at 5:55 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President’s Office, and on the College website.