

**Summary of Proceedings
Regular Meeting of the Board of Trustees
Thursday, May 7, 2026
5:00 p.m., Mary T. Norton Board Room and via Zoom**

Trustees Present: Edward DeFazio (Vice Chair); Frank Gargiulo; Stacy Gemma (Secretary/Treasurer); Roberta Kenny; Vincent Lombardo, Jeanette Peña (Chair); Christopher Reber; Joanne Rivera (Student Alumni Representative); Lissa Santiago; and Harold Stahl.

Trustees Absent: Silvia Rodriguez and Frances Teabout.

Comments from the Public:

Raffi Manjikian offered comments.

I'd like to highlight four moments of pride from this past week.

First, Professor Fidelis Foda-Kahouo from the Mathematics Department shared his life story with our community. It was inspiring, and several students in attendance can attest to that. I've been encouraging him for about two years to share his journey, and it truly made an impact. For context, Professor Foda-Kahouo began his career here as a security guard and worked his way through the institution into his current faculty role. He also shared that his wife recently earned her Ph.D. It's a remarkable story, and we're very proud of him.

Second, on Monday we hosted the Rutgers Newark CONNECT program in collaboration with Rutgers University Newark. That was another proud moment. This partnership continues to create a seamless pathway for our students to transfer and complete their bachelor's degrees.

Third, on Sunday, we held our best honor society recognition event yet, including our first-ever student-parent graduation ceremony. Joanne, I want to recognize you in particular. The event was incredibly heartfelt. Thank you for the outstanding job you did.

Finally, I want to acknowledge Professor Katie Sweeting from the English Department, who announced her retirement last month. She has been a longtime member of the HCCC faculty and an inspiration to many across disciplines. On behalf of the union and the faculty, she will be deeply missed. Speaking personally, even as someone in STEM, I've benefited from her support since my time as an adjunct. Professor Sweeting, thank you for everything you've given to our community.

1. Student Government Association President's Report

2025-26 Student Government Association President Rifaya Dubash Khajamohideen offered the following report.

Good evening trustees, faculty, staff, students, and guests.

As President of the Student Government Association (SGA), I'm pleased to present this month's report on student involvement.

Before I begin, I would like to express my gratitude to my team members, who are here tonight: Vice President Emmanuel Rodriguez and Senator Emily Martinez, as well as my family, my mom and my sister, for their support.

To begin, the American Chemical Honor Society induction ceremony will take place on May 8 at 5:00 p.m. in the STEM Multipurpose Room.

Additionally, SGA recently had the opportunity to attend the National Student Leadership Diversity Convention in Florida, the largest national gathering of student leaders and campus advisors focused on diversity, social justice, and issues affecting college campuses today. Throughout the convention, students participated in experiential workshops, keynote sessions, and roundtable discussions exploring leadership, diversity, and inclusion.

As I deliver my final report as SGA President at Hudson County Community College, I want to take a moment to reflect on my journey here. When I first started college, Hudson was not part of my original plan. I had committed to a four-year college in New York City, nearly two hours from home. Everything was set, but deep down, I was scared of the change and unsure if I was ready. At the last minute, I decided to come to Hudson. At the time, I saw it as temporary, just a place to earn my associate degree and move on. I didn't plan to get involved, become a leader, or stand here today as SGA President.

One day, I saw a flyer for the Student Programming Board's first general meeting. I thought it was about computer programming and decided to check it out as a biology major looking to try something new. It turned out to be event programming, not computers, but honestly, it was the best misunderstanding I've ever had. That one meeting changed everything. I began spending more time on campus, meeting people who pushed me out of my comfort zone. I found a community of students, advisors, and professors who genuinely cared about me. Little by little, Hudson stopped feeling temporary and started feeling like home.

Without realizing it, I became more involved. One organization led to another. Soon, I was serving on multiple executive boards, attending events regularly, and eventually became an SGA senator. Even then, becoming president was never part of my plan. I doubted myself often, but the people around me saw something in me before I did. My peers, especially Nina, encouraged me, and my advisors believed in me and pushed me forward until I stepped into this role.

Now, standing here giving my final report as President feels surreal.

I want to thank my advisors, Angela Tuzzo and Veronica Gerosimo, for always keeping their doors open. There were many moments when I walked in overwhelmed and unsure, and I always left feeling better. Thank you for challenging me and helping me grow. To my executive board and fellow student leaders, thank you for your patience, support, and for growing alongside me. To my professors, especially Professor Raffi, thank you for being a support system not just for me, but for so many students who need someone to believe in them. I would also like to recognize Dr. Reber for his years of service and for supporting student leadership during his time here.

I came to Hudson planning to leave as quickly as possible. Instead, it became a defining part of who I am. And a part of me will always remain here, especially since I'll continue working at Hudson. Even after graduation, I will continue to speak about Hudson because this campus gave me more than an education; it gave me community, connection, and friendships I never expected.

While this chapter is ending, a new one begins. I will continue working here at Hudson while starting my next journey at NJIT as a forensic science major.

Although my term as president is ending, Hudson will always be home to me. Hudson is Home!

Now, it is my honor to pass the torch to our newly elected Student Government President, Emily Martinez.

2026-27 Student Government Association President Emily Martinez offered remarks.

Good evening trustees, faculty, staff, and fellow students.

My name is Emily Martinez, and I am currently in my second semester at Hudson County Community College. I am truly honored to stand before you today as your newly elected 2026-27 SGA President.

I would like to extend my sincere thanks to our previous executive board members. It was an honor to work with you and accomplish so much together. I would also like to thank our advisors, Angela Tuzzo and Veronica Gerosimo, for their guidance and support throughout my journey. A very special thank you to our former president for her dedication and for inspiring me to continue serving our student body.

As SGA President, my mission is simple: to ensure every student feels heard, valued, and empowered. Whether that means advocating more resources, creating engaging opportunities, or strengthening communication between students and administration, I am committed to turning student voices into action. I also believe leadership should be approachable. While I stand here today, I am still a student balancing classes and responsibilities, just like everyone else.

I look forward to working alongside all of you to continue building a campus where students not only succeed academically but also feel connected and inspired every day.

Thank you for your time and consideration.

2. All College Council Chair's Report

All College Council Chair Dr. Benny Youssef offered the following report.

Good evening, Trustees. I am pleased to present the final updates from the All College Council (ACC) for the 2025-26 academic year.

It is remarkable how quickly this year has passed. While it has been a personally busy time, it has also been a period of meaningful progress for the ACC.

As of yesterday, the revised ACC Charter has officially reached the required majority vote for approval. This milestone reflects extensive collaboration across the College community, and I would like to thank everyone who contributed to this important work. Implementation of the revised Charter will begin at the ACC Annual Retreat, scheduled for June 17. All members of the community are encouraged to reach out with any questions or feedback.

Below are the committee reports.

For Development and Planning, under the leadership of Dr. Christopher Cody, the committee continues to support Vice President Nicole Johnson and her team in fundraising initiatives. The Development and Planning Operating Procedures Manual remains a model for establishing consistent procedures across committees and the Academic Senate. Dr. Cody is also working closely with the Office of Finance to finalize the ACC budget process for the upcoming academic year.

For Technology, chaired by Dr. Robert Khan, the committee plans to continue the successful Tech Café initiative and establish it as an annual event at both the Journal Square Campus (JSC) and the North Hudson Campus (NHC). The event provided a welcoming and collegial space for students to receive support with technology-related questions. The committee is also collaborating with internal partners to expand professional development opportunities, including training in applications such as Microsoft Office for faculty and staff.

For College Life, under the leadership of Paula JnoVille-Roney, the committee successfully hosted the end-of-year employee mixer, with approximately 100 employees in attendance. This event reflected the strong engagement and thoughtful planning of the College Life team. The committee is also preparing for next year's programming and implementing revisions aligned with the updated ACC structure.

For Academic Senate, they continue to advance several important areas of focus. The Attendance Subcommittee is reviewing the College-wide attendance policy, including expectations across various course modalities. The Course Evaluations Subcommittee is addressing response rates and working with internal partners to improve the evaluation process. The Operating Procedures Subcommittee is also making progress in clarifying Senate leadership roles and formalizing channels for submitting academic matters for consideration.

For Space and Facilities, the committee continues to collaborate with internal partners to provide updates on campus construction and address facility needs, including office and classroom security improvements such as lock installations. In alignment with the revised Charter, this committee will merge with Technology to form the Technology and Infrastructure Committee. Planning and coordination efforts are currently underway to ensure a smooth transition.

For Student Affairs, led by Ariana Calle, the committee will hold its final meeting of the academic year next week. The committee will review candidates for chair and secretary positions, both of which will be open for the upcoming year and begin identifying priorities. These include evaluating findings from the student engagement and involvement survey and exploring opportunities to enhance student participation.

This concludes my report. I would like to extend my sincere gratitude to ACC Vice Chair Irma Williams, ACC Secretary Sarah Teichman, all committee chairs and members, Dr. Reber, Cabinet, and the entire College community for their continued collaboration and support.

Thank you.

3. *President's Report*

President Reber offered the following report.

Good evening, Trustees.

Rifaya and Benny, thank you for your reports and your leadership!

Hot off the press, I am exhilarated to share the news that our 2026 Valedictorian, Marlon Crespo, has been selected as one of only 60 students from across the nation – out of 1,300 applicants – to receive the Jack Kent Cooke Foundation Undergraduate Transfer Scholarship. The award will provide Marlon up to \$55,000 per year for up to three years to complete a bachelor's degree at an accredited U.S. undergraduate institution. Additionally, Cooke Scholars are welcomed into the thriving Jack Kent Cooke community and are eligible to apply for internship and graduate funding from the Foundation.

I was honored to share this good news with Marlon this morning. He has been accepted for baccalaureate study at Columbia University this fall. We look forward to celebrating both of these accomplishments when he is introduced as our Valedictorian at Commencement.

We all are looking forward to Commencement, which is now just around the corner. On Tuesday, May 19, a record more than 1,700 graduates will receive their diplomas at Sports Illustrated Stadium in Harrison. That's over 100 more graduates than last year's record, and this will be the sixth consecutive record graduating class in the history of Hudson County Community College!

We thank Trustee Harold Stahl, who has been most helpful with the Commencement stadium and parking arrangements as he is every year.

Leading up to Commencement, there continue to be daily celebrations of our graduates on campus, which remind all of us of our fundamental, collective priority for supporting our students on their transformative journeys.

This evening, I have asked Vice President for Academic Affairs Dr. Darryl Jones to introduce two faculty who will conduct projects during sabbaticals next fall. Joining us are Associate Professor of English Karen Galli and Associate Professor of Engineering Science Dr. Clive Li.

Dr. Darryl Jones introduced the faculty to discuss Fall Sabbatical Projects.

Thank you, President Reber, and good afternoon, Trustees.

Over the past few months, I have had the opportunity to highlight many moments of celebration for our exceptional faculty, from recognizing colleagues who have earned tenure to honoring those who have been promoted to higher academic rank for their accomplishments and leadership.

This afternoon, those recognitions continue as sabbatical leave is formally awarded to two of our dedicated faculty members. These sabbaticals are granted in support of their professional development through study, travel, scholarly activity, and related pursuits.

The sabbatical leave will commence in the fall 2026 semester. During this time, both faculty members will engage in scholarly and professional work that will further enrich their respective fields of expertise and enhance the academic experience within our institution.

Upon their return, each faculty member will submit a report describing the purpose and outcomes of their sabbatical. They will also be invited to present their work at a future Board of Trustees meeting.

I would like to thank the members of the Sabbatical Review Committee for their time and dedication, and Dr. Pamela Bandyopadhyay for her leadership in chairing the committee.

At this time, I invite Professor Karen Galli to come forward to provide a brief overview of her project, followed by Dr. Clive Li.

Professor Karen Galli offered the following remarks.

Thank you for the opportunity to speak about my sabbatical project.

During my sabbatical, I will be working on my dissertation as a doctoral candidate at Drew University in Madison, New Jersey.

My research examines Chinese American graphic novels and explores how they represent memory, migration, and the experience of living between cultures and generations.

I will also focus on the visual components of these works, particularly how they convey deeper and more complex themes such as inherited trauma, family silence, and cultural displacement, through the lenses of memory, post-memory, and identity.

My research argues that when migration occurs, even under the best of circumstances, it is often accompanied by a sense of melancholy and longing for cultural homelands. This perspective can stand in contrast to dominant public narratives surrounding the pursuit of the American Dream.

My sabbatical will allow me to continue researching, writing, and presenting at academic conferences. This work will directly inform my teaching through the development of new course units centered on immigration and diasporic literature, supporting both academic rigor and student belonging.

The research will also offer theoretical frameworks to design courses where these experiences are not treated as marginal, but rather as central to critical reading, thinking, and writing.

I expect to defend my dissertation around this time next year, and I look forward to sharing progress on my research with the College community before then.

On a lighter note, I anticipate reading approximately 700 pages per week and writing about 25 pages of dissertation research. So, I invite all of you to think of me the next time you are reading for pleasure.

This experience will certainly give me a new appreciation for the level of academic rigor I ask of my students.

I would like to express my sincere appreciation for the College's commitment to providing inclusive, high-quality educational programs and for investing in faculty development. I am confident that my research will contribute to strengthening the English curriculum.

I am especially grateful to my Dean, Dr. Wakefield, for her support and mentorship throughout my doctoral journey. I would also like to thank my colleagues and the Board for this opportunity and for your continued support.

Thank you.

Trustee Peña asked a question.

Will you only be looking at graphic novels or other types of literature as well?

Karen Galli responded.

Only graphic novels, because in the last 10 years, there's been a huge increase, but only in that genre.

Dr. Clive Lee offered the following remarks.

Good afternoon, everyone. Let me begin with a question: the last time you ate pistachios, what did you do with the shells? Most of us discard them without a second thought. However, what if those shells could contribute to the development of more sustainable plastics?

Currently, most plastics are derived from petroleum, a finite resource that is becoming increasingly difficult to sustain. A large portion of petroleum is used to produce everyday plastics such as bags, packaging, and containers. Reducing our dependence on petroleum is therefore a critical challenge.

My research explores whether we can partially replace traditional plastics with renewable materials; specifically, materials we typically consider waste.

Pistachio shells are a promising candidate. Each year, large quantities of these shells are discarded and end up in landfills. My project focuses on transforming this waste into a useful component within plastic materials.

One challenge is that natural materials like pistachio shells contain moisture and lignin, which can promote mold growth and make them incompatible with plastics, potentially weakening the final product.

To address this, I use a process called torrefaction, which involves heating the shells at high temperatures in the absence of oxygen. This process removes moisture and lignin, improves material stability, and enhances compatibility with plastics.

The goal of my research is to determine whether these treated pistachio shells can be effectively incorporated into polyethylene, one of the most widely used plastics worldwide.

So, the next time you eat pistachios, instead of viewing the shells as waste, you may consider them as part of a more sustainable future.

Thank you.

Trustee Peña offered a comment.

There is a wide range of innovative uses for agricultural waste, noting that walnut shells are currently being used in products such as cat litter.

Dr. Clive Li responded.

I with one of my students worked on a related project last year, which earned second-place recognition in New York City.

President Reber resumed his remarks.

Thanks so much, Darryl.

Karen and Clive, best wishes as you conduct this research. Our trustees and college community look forward to hearing about your projects when you return.

Next, I am pleased to introduce Senior Vice President for Student Affairs and Enrollment Dr. Lisa Dougherty; Dean of Student Success Dr. Bernadette So; and Dean of Business, Culinary Arts, and Hospitality Management Dr. Ara Karakashian. They will discuss a proposed Memorandum of Understanding with the Association of Community College Trustees (ACCT) for a US-UK Community College and Technical Education Student Exchange.

Dr. Lisa Dougherty introduced the [US-UK Community College and Technical Education Exchange](#).

Good evening, Trustees. Thank you for the opportunity to provide additional information and expand upon the resolution that was tabled last month.

A few days ago, Dean Ara Karakashian, Dean Bernadette So and I had the pleasure of meeting with Chair Peña and Trustee Gemma, who encouraged us to share this information with the full Board in advance of your consideration and, hopefully, a favorable vote this evening.

Hudson County Community College has been selected to participate in a study abroad program sponsored by the Association of Community College Trustees (ACCT) and its United Kingdom counterpart, the Association of Colleges. The program will focus on culinary arts and includes a significant sustainability component.

Dean of Business, Culinary Arts, and Hospitality Management Dr. Ara KaraKashian, and Dean of Student Success Dr. Bernadette So, have been working closely with program partners throughout the planning process.

At this time, I will turn it over to Dean So to provide some background information. Dean Karakashian will then discuss the curriculum, and I will conclude with details regarding student participation and program costs.

Dr. Bernadette So offered remarks.

This opportunity is designed to build the technical skills and global competencies that our students need to succeed in an increasingly interconnected workforce and world. We were fortunate to be selected through a very competitive process. Out of 36 U.S. colleges that applied over the past two years, we are one of only four selected. Our colleagues at Bergen Community College were part of the first cohort last year, and we've been selected for Cohort 2.

Our selection is the result of a strong alignment between our culinary programs and those at our partner institution, Capital City College. The total award for this project is \$18,250. Later in the presentation, Lisa will explain how we plan to fund the remaining balance.

As part of this program, we have several key responsibilities. We were selected in October of last year, and since then we have been meeting regularly with the Association of Community College Trustees (ACCT), the Association of Colleges (AoC), and our partner institution, Capital City College.

In June, there will be a delegation trip where all four college partners will meet with ACCT and AoC. We made the decision to reduce our delegation from five participants to two in order to preserve funds for student chaperone travel.

The expectation is that the student exchange will take place during the next academic year. Capital City College students will come to Hudson in Fall 2026, and Hudson students will travel to Capital City College in Spring 2027.

To provide a bit more context on the June delegation, ACCT has provided travel funding for the U.S. colleges to travel to the UK, while AoC did not provide travel support for the UK colleges. The June trip will serve as a working session, where we will develop technical pathways and align curricula across the partner institutions.

We will focus on identifying shared learning outcomes for the student exchange and will also explore opportunities for longer-term partnerships.

Dr. Ara Karakashian offered remarks.

Good evening, everyone.

We have a number of internal and external activities planned, with the assistance of our advisory board members and alumni of the Culinary Arts Institute. These activities will include meetings and tours within hotels and restaurants, as well as visits to both urban and traditional farms. Yes—there is still farming in New Jersey in November. Apple orchards are being broken down, and there is always livestock present.

There will also be a tour of a food service purveyor warehouse, where students will be able to see food processing in real time, along with many other food- and sustainability-related activities.

The UK delegation will also spend time in our labs, working alongside our faculty and students. As mentioned earlier, HCCC students will then travel to the UK in March 2027. I'll be providing more details on that in the next few slides.

The initial approval of our partnership with Capital City College was made possible through our use of the CAI 206: Introduction to Sustainability course. This is a three-credit lecture course that focuses on sustainability from an entrepreneurial perspective.

A special section of this course will be reserved for students participating in the exchange during Spring 2027. On this slide, you can see the student learning outcomes for the course. The outcomes highlighted in bold will be emphasized during the students' experience in the UK.

Here is a summary of planned experiences for the student delegation traveling in March 2027.

Our students will visit Zero Carbon Farms, where they will learn about hydroponics and urban farming. They will also meet with LeanPath, an organization that uses artificial intelligence to monitor and calculate food waste.

In addition, students will review Capital City College's partnership with Tomorrow's Kitchen, which focuses on efficiency and reducing packaging and supply waste in commercial kitchens. They will also meet with representatives from Culinary Medicine UK, which promotes healthier menu development and more responsible food consumption. Finally, students will meet with representatives from the National Health Service, which is working toward achieving carbon net zero in response to the growing health threats posed by climate change. Students will also spend time in classes and engage directly with Capital City College students, including those who have already visited HCCC. Many of these experiences are truly unique, and they will significantly benefit our programs.

Capital City College is the largest hospitality and culinary arts higher education institution in the United Kingdom. It has more than 12 campuses and serves over 30,000 students. Its Culinary Arts and Hospitality program alone enrolls more than 1,000 students, primarily based at the Westminster Kingsway College campus.

As shown in the photos, the college operates three restaurants, which are largely staffed by students, with managers providing mentorship. Our equivalent to this model is the Foundation Subscription Dining Series, which we host on Fridays at the Culinary Arts Center.

At this time, I will turn it back to Lisa to discuss the student selection process, costs, and additional details.

Dr. Lisa Dougherty offered closing remarks.

As expected, this program is intended for Culinary Arts students, since it is tied to a culinary course.

Students must demonstrate financial need and be eligible for Pell grants. This program is specifically designed for students who might not otherwise have the opportunity to study abroad, so financial need is a key factor. Students must also be over 18 years of age, be able to travel, and need this course as part of their academic program.

We also recognize that many of our students may not yet have passports. We were very fortunate to receive an Institute of International Education (IIE) grant, which will allow us to fund up to 25 students with free passports. While we are not sending 25 students to the UK, this opportunity will be extended to other students as well, helping us further reduce costs for our student population. There are, of course, eligibility requirements to receive the free passport.

We anticipate selecting four to five students for the program, although that number may ultimately depend on funding. In terms of costs, we are committed to implementing this program without using operational funds. On this slide, you can see the estimated cost per student, which includes tuition and fees, airfare and accommodations, and miscellaneous expenses, for a total of approximately \$6,000 per student. Many expenses while in the UK will be covered by Capital City College.

Because this program focuses on high-need students, we expect that most of these costs will be covered through financial aid. Based on maximum awards, students would be supported through the Pell Grant, TAG grant, and SEOG. In addition, we have scholarship funds available, including the \$6,250 referenced earlier, which can be distributed among participating students.

If fully funded, students may actually have more than sufficient resources to participate. In cases where there is a funding gap; for example, if a student does not receive maximum financial aid, we will offer the opportunity to apply for Foundation scholarships.

I want to pause here briefly to make sure you had a chance to review this.

Again, in situations where there is a gap, students can apply for Foundation scholarships. I would like to recognize Dean Bernadette So for identifying additional scholarship opportunities that will help support our students through this process.

In a worst-case scenario, we could consider reallocating some student life fees; however, we do not anticipate needing to do so. We are confident that financial aid, scholarships, and support from the Foundation will sufficiently cover student costs.

These are a few reflections from previous participants. It was particularly helpful to connect with Bergen Community College, which participated in the program last year, and to learn from their experience and best practices.

One student described the experience as “the experience of a lifetime.” Additionally, Dr. Eric Friedman, now President of Bergen Community College, described the exchange as “the highlight of our year.”

This program represents an opportunity to send four to five students abroad for approximately one week to participate in a fully immersive culinary experience at a partner institution in the United Kingdom.

Thank you. We would be happy to answer any questions.

Trustee Jeanette Peña offered a question.

I appreciate the effort that went into this. It’s a lot clearer on my end. At this point, my only question is: have any students already been identified? And when do you expect to identify them?

Dr. Lisa Dougherty offered remarks.

Not yet. We’re planning to have students identified before the UK students arrive in November, so they can begin integrating and building connections. Most likely, as we enter the fall semester, around August or September, we’ll finalize selections.

We’ll begin marketing the opportunity sooner to build awareness and excitement to inform students. There will be an application process, and we want to make sure students are in good academic standing and able to step away from their other courses for about a week. Then we’ll move forward with selecting the participants.

Trustee Jeanette Peña offered remarks.

This question is actually for Dean Ara—are you also looking at hydroponics locally? I can speak to Union City, since that's where I work, but there's a really impressive hydroponic urban farm at Emerson Middle School. The amount of tomatoes and vegetables they produce is incredible, they actually give it away to the community because there's so much. And it's all in a basement, run by students. Do you plan to incorporate something like that?

Dr. Ara Karakashian offered remarks.

Yes, absolutely. We'll definitely be researching local sites like the one you mentioned. Anything within about an hour of campus would be ideal for student visits.

The goal is to compare what we're doing here in the United States, especially in northern New Jersey, with what's being done in the UK. Not just to compare notes, but to identify practices they may have that we aren't yet implementing here, and see what we can adapt locally. It's really about exchanging best practices and bringing back ideas we can apply here.

Trustee Stacy Gemma offered remarks.

Okay, and I just want to add one comment based on an experience I had. When we send students abroad, we really need to ensure they have health insurance. We can't send them without it in case something happens.

Dr. Lisa Dougherty offered remarks.

That's a great point, thank you for raising that. We'll definitely look into that. And if you have any additional recommendations, we'd welcome them.

President Reber resumed and offered closing remarks.

Thank you, Lisa, Bernadette, and Ara.

Trustees, this concludes my report. Thank you.

Regular Monthly Reports and Recommendations

1. The Minutes of the Regular Meeting of April 14, 2026 were approved.

The following actions were taken concerning **Fiscal, Administrative, Lease, and Capital Recommendations** brought forward by the Administration and endorsed by the Finance Committee.

1. Resolution Approving 2027 Operating Budget was approved.
2. Resolution Authorizing Approval to Develop Property in the Journal Square Area for Permanent Use by Hudson County Community College (Chapter 12) was approved.
3. Resolution Authorizing Lease Agreement for Hudson County Schools of Technology Gymnasium and Weight Room to be funded from the operating budget at a cost not to exceed \$72,320 was approved.
4. Resolution Approving Award of Consulting Services for Government Affairs to be funded from the operating budget at a total cost not to exceed of \$90,000 was approved.
5. Resolution Authorizing Renewal of Canvas Cloud Software to be funded from the operating budget at a cost not to exceed \$181,701 was approved.

6. Resolution Amending Resolution #12 from the September 16, 2025 Board of Trustees Meeting to reflect that the cost of the meat products from Green Tree contract is \$80,000, an increase of \$20,000, was approved.
7. Resolution Amending Resolution #8 from the October 14, 2025 Board of Trustees Meeting increasing the cost of the needed repairs to date to \$120,000, an increase of \$25,000, was approved.

The following actions were taken regarding **Personnel Recommendations** brought forward by the Administration and endorsed by the Personnel Committee.

1. The retirement of a Facilities Worker was approved.
2. The resignations of an Instructor and the President were accepted.
3. Appointments of Full-time Staff were approved.
4. Appointments of Temporary Full-time Staff were approved.
5. Approvals of Reappointment of Tenure-Track Faculty for academic year 2026-27 were approved.
6. Approval of Sabbatical Leave was accepted.
7. Authorizations of Part-time Staff through May 2027, as needed, were approved.
8. Appointments of New Hire Adjunct Instructors were approved.
9. The following Modifications to the Staffing Table were approved:

Current Approved Title	New Title/ Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Administrative Support Specialist	Administrative Assistant	Ronny Canales	105	108	\$41,624	\$52,300 *	May 13, 2026
Associate Registrar, Enrollment Services	N/A	Irma Williams	119	119	\$89,460	\$105,000 *	June 16, 2026

*Salary increase reflects the current responsibilities and additional duties.

10. Resolution Authorizing an External Consultant/Chair for the 2025-26 Tenure Appeal Committee for Hudson County Community College was approved.

The following actions were taken regarding **Academic and Student Affairs** as brought forward by the Academic and Student Affairs Committee.

1. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and the New Jersey Judiciary for Internship Experiences in Human Services and Criminal Justice Programs was approved.
2. Resolution Authorizing Amendment to Existing Agreement Between Hudson County Community College (HCCC) and Pay It Forward NJ, LLC for Delivery of the Pay It Forward Program was approved.

3. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Goya Foods, Inc. was approved.
4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Saddle Brook Free Public Library was approved.
5. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Columbus Hotel Urban Renewal LLC was approved.
6. Resolution Authorizing Continuing Partnerships Between Hudson County Community College (HCCC) and Hudson County High Schools for the Delivery of Credit Course Instruction for Academic Year 2026-27 was approved.
7. Resolution Authorizing New Proficiency Certificate in Computer Forensics [CIP Code: 11.1003] was approved.
8. Resolution Authorizing New Proficiency Certificate in Ethical Hacking [CIP Code: 11.1003] was approved.
9. Resolution Authorizing Academic Calendars for Winter and Spring 2028 Terms was approved.

The following actions were taken regarding **New Business**.

1. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Association of Community College Trustees (ACCT) was approved.
2. Resolution Regarding College Travel and Policy Revisions was approved.

The **meeting was adjourned** at 5:49 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office, and on the College website.