

Summary of Proceedings
Meeting of the Board of Trustees
Tuesday, June 8, 2021
5:00 p.m., via Zoom

Trustees Present: Koral Booth (Student Alumni Representative); Joseph Doria; Karen Fahrenholz (Secretary/Treasurer); Pamela Gardner; Roberta Kenny; Bakari Lee (Vice Chair); William Netchert (Chair); Jeannette Peña; Christopher Reber; Silvia Rodriguez

Trustees Absent: Adamarys Galvin; Harold Stahl

Comments from the Public: There were no comments from the public.

1. *President's Report*

President Reber offered the following remarks.

Good evening, everyone!

As always, it's very nice seeing all of you today.

Since the fall semester just ended with completion of finals and Commencement activities, we don't have reports today from the All College Council or Student Government Association.

We were all pleased to learn about the exciting plans announced late last week for a future museum in the Pathside Building in partnership with the Centre Pompidou in Paris, France. Jersey City Mayor Steven Fulop commended Hudson County Community College and the County of Hudson for offering early support for the vision of a museum in tandem with other arts and cultural plans for Journal Square, such as the upcoming renovation of the Loews Theatre. And, of course, the College's sale of the Pathside Building to the City in 2018 has made this project possible. Chairman Netchert attended the announcement on Friday.

Mr. Chairman, thank you for your leadership and support of this and so many other partnerships with our community that have made possible all we are proud of at Hudson County Community College!

Under New Business this evening, a resolution has been introduced pertaining to negotiating and entering into an agreement with the Jersey City Redevelopment Agency in order to sell the College's facilities at 70 Sip Avenue and 162-168 Sip Avenue. If approved, it is expected that this agreement will allow the College to continue to occupy these facilities for at least the next three years while planning for our new Academic Tower advances.

As I reported at the May meeting, we were all so pleased to learn that two HCCC students have been awarded the 2021 Jack Kent Cooke Foundation Undergraduate Transfer Scholarship. Our college community has congratulated Adoum Allamine and Pedro Moranchel in multiple ways for these transformative achievements that are a point of pride for everyone at the College. We all subsequently learned that Pedro was offered admission to Princeton University. This evening, I am pleased to share that Adoum has been offered admission to Columbia University, where he will study political science, international relations, and pre-law. Congratulations, Adoum!

We continue to celebrate these and so many other outstanding students for their accomplishments, including the celebration of our graduates and their families at our recent, inspirational Graduation Walks, and virtual Commencement Ceremony.

Recently, we received the wonderful news from the National Science Foundation that HCCC is the recipient of a first-ever NSF grant to be awarded directly to the College. We have participated in other NSF funded consortium grants involving multiple colleges, but this is our first Hudson County Community College NSF grant award. The grant will support the continued growth and development of HCCC's new Construction Management Program.

This evening, I have invited several colleagues involved in the submission of the grant to speak about the project. Joining us are Dr. Burl Yearwood, Associate Dean of STEM; Dr. Azhar Mahmood, Assistant Professor of Chemistry and Coordinator of the Construction Management Program; and Catherina Mirasol, Director of Continuing Education and Workforce Development.

Colleagues, thank you all for joining us.

I now turn this over to Dr. Yearwood and will be back with some concluding remarks after our colleagues' report.

Dr. Burl Yearwood offered the following remarks.

Thank you, Dr. Jones, Dr. Reber, and the Board of Trustees.

Construction management is a fast-growing occupation, especially in Hudson County. Unfortunately, there are not enough qualified employees to meet the demand. HCCC is addressing that need with our Associate in Applied Science degree in Construction Management. In order to better prepare our students to succeed in the workforce, HCCC applied for and was awarded a prestigious National Science Foundation Advanced Technological Education grant. The grant is for 3 years and almost \$300,000.

This grant is an important step in the right direction for the STEM Division. HCCC is growing a grants culture, in which faculty apply for and receive grants on a regular and reoccurring basis. STEM and Careers in Technical Education (CTE) are a primary focus of the federal government to ensure that the U.S. remains technologically competitive in the global arena. There is an emphasis by funding agencies on increasing the numbers of women and other minorities in STEM. The STEM Division is poised to respond to that challenge. One of the overarching goals of this grant is to encourage and support women and other minorities to enter and remain in the construction management field.

Large and important grants like this only happen with the support of a great team. I would especially like to thank staff in the Offices of Business and Finance, Continuing Education and Workforce Development (CEWD), Grants, the President's office, Academic Affairs, MAST Construction and other external partners. This team effort is a hallmark of HCCC. Thank you for your time.

Dr. Azhar Mahmood offered the following remarks.

Good evening. The project has four goals.

Goal 1: Address Skilled Workforce Demand in Construction Management. The project will better address the need to increase skilled sub-bachelor degree construction managers (middle-skill STEM professionals) to address needs of the workforce in Hudson County, Metropolitan New York, and neighboring states.

Goal 2: Industry Exposure and Workforce Connections Through Internships. Student participation in industry outreach programs to improve career knowledge, understanding and development of career pathways.

Goal 3: Professional and Entrepreneurial Skill Development. Development of professional and entrepreneurship skills in technicians by engaging them in problem-based learning using projects of interest to local industry and working with local economic investment organizations that provide experience for students to interact with entrepreneurs.

Goal 4: Professional Development of Faculty and Annual Alignment of Curricula with Industry Needs, Including Stackable Certificates. Professional development promotes faculty responsibility for continuous, career-long growth based not only upon the trial and error of experience, but also theory, research, and professional collaborations with colleagues.

Catherina Mirasol offered the following remarks.

The Division of Continuing Education and Workforce Development is an exciting and entrepreneurial office within the College, which offers a wide variety of non-credit classes, courses, seminars and training sessions for the community. These offerings are focused on revitalizing careers, upgrading skills and credentials, growing businesses and pursuing pastimes and passions. The HCCC Center for Business and Industry (CBI) delivers educational classes and programs for Hudson County's businesses, organizations and individuals.

Our Division will work with the Construction Management Program team to develop the Industry-Education Advisory Board by actively recruiting industry employer partners. Our Division will also coordinate events involving industry stakeholders and assist with student experiential learning and employment opportunities.

President Reber resumed his remarks.

Thanks so much, Burl, Azhar and Catherina. We look forward to supporting, and observing the outcomes, of this exciting project.

We were delighted to learn last week that Hudson County Community College has been awarded \$2.7 million through the *Securing Our Children's Future* Bond Act, which requires a 25% match by the College, to fund technology upgrades in the STEM Building and Culinary Conference Center. The funding will be used to add and enhance HCCC's Immersive Telepresence Video, or ITV, classroom

technology. This technology provides a superior, live, collaborative experience for remote students in courses that blend on-campus and remote teaching and learning, and for students attending courses simultaneously at both the Journal Square and North Hudson campuses.

ITV allows faculty and students to share lessons and assignments in multiple ways, utilizing classroom computers or wireless student devices. Maximum movement and superior in-room experiences come from hands-free microphones and ceiling-mounted speakers. Voice tracking technology focuses tightly on the person speaking. This focus creates a personal conversation rather than a wide-angle, distant experience.

The new, grant-funded and enhanced technology in the Culinary Conference Center, and STEM Building's high-touch labs, will include a third camera in the classrooms to focus on the tactile experience. For example, a ceiling shot showing hands kneading bread, chopping vegetables, or icing a cake; or capturing experiment techniques to ready students for their in-lab experiences. Stations such as spectrometers, microphones, vented areas, anatomy, and the like will allow a focused view for remote students to become technologically immersed into a class.

This ITV technology that has been employed and expanded throughout the College during the pandemic will serve our students and staff exceedingly well going forward and into our "new normal." Through this technology, we have been able to add nine full program offerings at the North Hudson Campus, bringing total full program offerings there to 19. The technology will also be used to facilitate meeting and event attendance by students, faculty, staff and others on both campuses and at other locations.

I thank Vice President Nicholas Chiaravalloti, Chief Information Officer Trisha Clay, staff in our Grants Office, and other colleagues for preparing and submitting our successful application for this new funding.

Trustees, this concludes my report.

As always, I would be happy to entertain any questions or comments you might have.

Regular Monthly Reports and Recommendations

- 1. The Minutes of the Regular Meeting of May 11, 2021 were approved.***
- 2. Gifts, Grants, and Contracts Report***

Hudson County Community College has been informed of our approved allocation for the following grant:

Title: Securing Our Children's Future Bond Act

Agency: New Jersey Department of Education

Purpose of Grant: The grant will fund technological facilities and enhancements in the College's STEM Building and Culinary Conference Center.

College Administrator: Lori Margolin

Award Amount: \$2,737,317.00

College Contribution: \$684,329.00

Total Cost of Project: \$3,421,646.00

*Summary of Proceedings of the Board of Trustees Meeting
June 8, 2021*

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee.

1. Resolution Authorizing Renewal of License from Labster, Inc. of New York, New York, to be funded by the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Grant at a cost not to exceed \$100,000.00, was approved.
2. Resolution Authorizing Purchase of Accuplacer Exams from Board of New York, New York, at a cost of \$1.95 per unit, was approved.
3. Resolution Authorizing Purchase of Multilingual Support from CareerAmerica of Boulder, Colorado, at a cost not to exceed \$20,834.00, was approved.
4. Resolution Authorizing Renewal of Canvas Cloud Software from Instructure, Inc. of Salt Lake City, Utah, at a cost not to exceed \$160,620.00, was approved.
5. Resolution Authorizing Renewal of College-Wide Telephone System Services to Verizon was approved.
6. Resolution Authorizing Renewal of Cisco Unified Communications Telephone System Service to Aspire Technology Partners of Eatontown, New Jersey, at a cost not to exceed \$137,280.00, was approved.
7. Resolution Authorizing Renewal of Maintenance and Repair Services for Fire Alarms to Johnson Controls, Inc. of Rockaway, New Jersey, at a cost not to exceed \$55,000.00, was approved.
8. Resolution Authorizing Renewal of Contract for Dental Insurance to Delta Dental of New Jersey, Parsippany, New Jersey, at a cost not to exceed \$317,555.00, was approved.
9. Resolution Authorizing Renewal of Achieving the Dream Contract to Achieving the Dream Organization of Silver Springs, Maryland, at a total cost of \$75,000.00, was approved.
10. Resolution Authorizing Renewal of Media Services Contract (Altice) for Cable Advertisements for Fiscal Year 2022 to Altice of Hoboken, New Jersey, at a cost not to exceed \$61,124.00, was approved.
11. Resolution Authorizing Renewal of Media Services Contract (News 12) for Cable Advertisements for Fiscal Year 2022 to News 12 New Jersey of Edison, New Jersey, at a cost not to exceed \$28,860.00, was approved.
12. Resolution Authorizing Renewal of Media Services for Cable Advertisements for Fiscal Year 2022 to Effectv of New York, New York, at a cost not to exceed \$50,089.00, was approved.
13. Resolution Authorizing Renewal of Liability and Casualty Insurance for Fiscal Year 2022 to Borden Perlman Salisbury & Kelly Agency of Lawrenceville, New Jersey, at a cost not to exceed \$502,043.00, was approved.

Summary of Proceedings of the Board of Trustees Meeting
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The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee.

1. The retirements of a Librarian; a College Lecturer in Radiography; and a Coordinator of Continuing Education and Workforce Development, were approved.
2. Staff appointed to the following full-time positions were approved: Director, Hudson Helps Resource Center (Grant-funded); Director of Library Instruction.
3. Appointments of Temporary Full-time Staff were approved.
4. Appointment of Temporary Full-time Faculty, Fall 2021, was approved.
5. Reappointments of Full-time Tenure-track Faculty, Academic Year 2021-22, were approved.
6. Reappointments of Full-time Lecturers, Academic Year 2021-22, were approved.
7. Authorizations of Part-time Staff Through June 2022, as needed, were approved.
8. Modifications to the Staffing Table were approved.

North Hudson Campus

Current Approved Title	New Title/ Deleted Title (if applicable)	Incumbent (If applicable)	Salary Adjustment (If applicable)	Effective Date
Assistant Director, NHC	Associate Director, NHC	Jason Figueroa	From: \$55,161.60 To: \$60,000.00	July 1, 2021
Coordinator, NHC	Associate Director, NHC	Amaalah Ogburn	From: \$43,680.00 To: \$55,000.00	July 1, 2021
Student Development Associate	Assistant Director, NHC	Diana Galvez	From: \$43,680.00 To: \$50,000.00	July 1, 2021

Student Affairs and Enrollment

Current Approved Title	New Title/ Deleted Title (if applicable)	Incumbent (If applicable)	Salary Adjustment (If applicable)	Effective Date
N/A	Director, Transfer Pathways, Student Affairs and Enrollment	N/A	N/A	June 9, 2021

Perkins Grant-funded Positions

Current Approved Title	New Title/ Deleted Title (if applicable)	Incumbent (If applicable)	Salary Adjustment (If applicable)	Effective Date
Perkins Grant Coordinator	CTE Academic Advisor/ Counselor	Connie Silletti-Cafaro	From: \$46,800 To: \$49,920	July 1, 2021
N/A	CTE Career Coach, Career Services	N/A	N/A	June 9, 2021
N/A	CTE Academic Advisor / Counselor (2)	N/A	N/A	June 9, 2021
N/A	CTE Academic Mentor, Academic Development and Support Services	N/A	N/A	June 9, 2021

Stimulus Grant-funded Temporary Positions

Current Approved Title	New Temporary Title/ Deleted Title (if applicable)	Incumbent (If applicable)	Salary Adjustment (If applicable)	Effective Date	Anticipated End Date
N/A	Academic Counselor (3)	N/A	N/A	June 9, 2021	May 12, 2022
N/A	Licensed Clinical Social Worker, North Hudson Campus	N/A	N/A	June 9, 2021	May 12, 2022

9. Resolution to Approve Policies for Accounting, Finance and Information Technology Services, was approved.
10. Resolution Authorizing Consultant to Review Proposal for an Associate of Science in Data Science Degree Program for Hudson County Community College, was approved.
11. Resolution Authorizing Consultant to Review Proposal for an Associate of Science in Music Degree Program for Hudson County Community College, was approved.
12. Resolution Authorizing Consultant to Facilitate Hudson County Community College Board of Trustees Retreat, at a cost not to exceed \$3,280.00, was approved.
13. Resolution Authorizing a 3% Increase in Base Salary for Full-time Confidential Employees was approved.

The following actions were taken regarding **academic and student affairs** as brought forward by the Academic and Student Affairs Committee.

1. Resolution Authorizing Mentorship Program Agreement Between Hudson County Community College and Redeemer Jersey City, was approved.
2. Resolution Approving Option in Pre-Nursing to Existing Associate of Science in Medical Sciences Pre-Professional Degree Program [CIP: 51.1105], was approved.
3. Resolution Authorizing Renewal of Articulation Agreement with Fairleigh Dickinson University for the Academic Pathway in Radiography, was approved.
4. Resolution Authorizing Articulation Agreement with International Union of Operating Engineers Local 825, was approved.
5. Resolution Approving Agreement with the Hudson County Department of Housing and Reintegration to Create and Implement the Academic Workforce Pathway Program on Behalf of the Department of Housing and Community Reintegration, was approved.
6. Resolution Authorizing Articulation Agreement with the Hudson County Public Safety Training Center, was approved.
7. Resolution Authorizing Articulation Agreement with City University of New York College of Staten Island for the Academic Pathway in Human Services, was approved.
8. Resolution Authorizing Articulation Agreement with Rutgers University Newark for the Academic Pathway in Human Services, was approved.

9. Resolution Authorizing Renewal of Agreement with Year Up New York New Jersey was approved.
10. Resolution Approving “3+1” Agreement Between Hudson County Community College and Ramapo College of New Jersey, was approved.

The following action was taken concerning **new business**:

1. Resolution of the Board of Trustees of Hudson County Community College Authorizing Purchase of Equipment and Services Necessary for Technology Upgrades funded by *Securing Our Children’s Future* Bond Act at a cost not to exceed \$2.7 million, was approved.
2. Resolution of the Board of Trustees of Hudson County Community College Authorizing the Hiring of Temporary Academic Counselors and a Social Worker with the Goal of Increasing Student Graduation Rates, was approved.
3. Resolution Authorizing the Negotiation and Signing of Memorandum of Understanding with the Jersey City Redevelopment Agency for Purposes of Real Estate Transaction, was approved.
4. Graduation Walk

Chairman Netchert offered the following remarks.

I had the opportunity to watch, on live stream, a couple of the on-ground Graduation Walks held at the Culinary Conference Center. I thought that it was special for the families that were able to participate in a close-up fashion. I’m sure we are all looking forward to getting back to a large graduation, but this one was personal and special.

President Reber offered the following remarks.

Mr. Chairman, thank you for watching some of the Graduation Walks. I agree with you that the personal nature of the Graduation Walks was special for many people. Going forward, we are going to consider whether this kind of ceremony should continue to be offered in the future. I want to take this opportunity to thank and commend Assistant Dean Veronica Gerosimo, Dr. David Clark and so many others for planning and executing these phenomenal events. They did stellar work to make the Graduation Walks come to such a beautiful conclusion.

Trustee Fahrenholz offered the following remarks.

The Graduation Walks were intimate and so impressive. I do believe that there is a place for this in subsequent commencement ceremonies.

The **meeting was adjourned** at 5:40 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President’s Office, and on the College website.