

Summary of Proceedings
Meeting of the Board of Trustees
Tuesday, September 10, 2024
5:00 p.m., Mary T. Norton Board Room and via Zoom

Trustees Present: Edward DeFazio (Secretary/Treasurer); Sally Elwir (Student Alumni Representative); Pamela Gardner (Vice Chair); Frank Gargiulo; Roberta Kenny; Vincent Lombardo; Jeanette Peña (Chair); Christopher Reber; and Harold Stahl.

Trustees Absent: Joseph Doria; Stacy Gemma; and Silvia Rodriguez

Comments from the Public: There were no comments from the public.

Report:

1. Student Government Association President's Report

Student Government Association President Nina Maria Ressureccion offered the following report.

Good day, Trustees, faculty, staff, and guests. My name is Nina Resurrection, and I am president of the Student Government Association (SGA). Throughout the summer, the Executive Board members and I have been working to bring the clubs together, as we need to build a strong community among our student leaders.

I'd like to highlight our summer events. Blood drives sponsored by Phi Theta Kappa (PTK) were held with the Nursing Club, the American Chemical Society, and SGA. We hosted three blood drives with a goal of 18 donors per drive and surpassed our goals at each event. On February 14 we had 35 donors, on June 25, 23 donors, and August 28, 22 donors.

Next was the annual Diversity, Equity and Inclusion (DEI) Summer Retreat held July 31 to August 1 at the Courtyard by Marriott in Edgewater, which was well attended. We had an insightful interaction with speaker Loretta J. Ross and learned various techniques for addressing issues. We also discussed various programs on campus that would help students, student leaders, staff, and faculty voice their concerns.

On August 8, we had a very productive All College Council (ACC) Retreat where each council committee shared their goals for the upcoming year. Students and student leaders also had the opportunity to suggest minor changes they'd like to see in various offices.

This year's New Student Convocation, held on August 27, was attended by approximately 250 students across both campuses. The event was enhanced with the support of the Office of Mental Health Counseling and Wellness, and Office of Student Life and Leadership. Flik also did an amazing job organizing the barbecue.

Our fall campus events are already in full swing. We kicked off the fall semester with a Build-A-Bear event for National Teddy Bear Day, and today we introduced a breakfast bar on both campuses. Altogether, we have engaged more than 400 students during the first two weeks of the semester.

The Involvement Fair is scheduled for Wednesday, September 18 at the Journal Square Campus (JSQ) and on September 23 at the North Hudson Campus (NHC). We are optimistic about student attendance. Clubs are planning their first general meetings, with SGA meeting on September 23 as our first official event. The SGA Fall Kickoff will be held at Liberty State Park on September 20, and the Kultura Club is organizing the "Finders Keepers" event on October 21. This event is a mixer in collaboration with St. Peter's University SPARKS and NJIT's FINEST, which aims to upcycle used clothes and help students connect with potential transfer schools.

Lastly, I'd like to introduce my E-Board members who are here today: our Director of Community Service, Albania Cruz; our Director of Inter-Club Council, Cayla Rojas; and our Director of DEI, Ashley Medrano.

That concludes this month's update. I look forward to working with all of you. Thank you and have a wonderful evening.

2. All College Council Chair's Report

All College Council Chair, Dr. Christopher Cody, offered the following report.

Good evening, Trustees.

It's great to see you all, as we are now fully underway with the fall semester.

We'll begin by highlighting some upcoming events, and then I will provide updates on the work of the ACC committees. Tomorrow marks 23 years since the 9/11 terror attacks, and there will be a memorial event here at Hudson beginning at 9:30 a.m. with a flag-raising outside 81 Sip Avenue. This will be followed by a 9/11 Memorial at 10 a.m., where we will hear from Chris Hoff, a wounded warrior, and John J. Farmer, the former Attorney General of New Jersey. I hope to see you all there tomorrow.

Another event to keep on your radar is the 3rd Annual Aspiring Student Leadership Conference and STEM Science Fair, which will take place at the North Hudson Campus on November 18 in the Multipurpose Room (N203). Hispanic Heritage Month runs from September 15 to October 15, and, one of the most interesting events will be an open discussion with Trustee Chair Jeannette Peña, to be held on October 10 at noon in the NHC Multipurpose Room.

Finally, September is also National Student Parent Month, and here at Hudson, we deeply care about our large population of student parents. We want to see them succeed at every level. Let's continue to support them and all of our students during this important first month of the fall semester and throughout their journeys ahead.

Now, let's proceed with the committee reports:

- Academic Senate continues its collaboration with the Online Learning Advisory Council (OLAC), working to create faculty guidelines for teaching online asynchronous courses and creating syllabus templates that address the ethical use of AI. The committee is also reviewing the college's incomplete policy and welcomes former ACC Chair Dr. Peter Cronrath to their team.
- The Student Affairs Committee welcomed three new members this semester, and we are delighted to observe this high level of volunteerism. The committee met to discuss organizing new initiatives focused on continuing education and non-traditional students. They began drafting a survey to

consider how to best engage Continuing Education and Workforce Development (CEWD) students in the college community.

- The Development and Planning Committee is planning for a presence at all community-wide events this semester. They will focus on raising awareness of the importance of giving and work to generate testimonials highlighting the profound impact donations have on scholarships, Hudson Helps, and other vital student success services. The committee also reports a need for new volunteers, and we encourage the community to answer this call to service.
- The College Life Committee is preparing for another semester of "Steps for Wellness," which is open to the entire Hudson community. They have formed a subcommittee to plan the holiday party, tentatively scheduled for early December. The committee continues to promote the "Out of the Darkness" Walk in Hoboken, NJ, and they are exploring the idea of hosting "TED Talk" like events under the working title of "HudsonHuddles."
- The Technology Committee is making progress with their important work on the digital wayfinding project. They are also creating a webpage that consolidates all the apps used throughout the college in one convenient location.
- The Space and Facilities Committee is continuing its collaboration with Ilya Ashmyan as the college navigates ongoing construction projects around JSQ. They are also considering potential sites for lactation pods at both campuses.

That concludes the ACC committee reports. We would like to extend our thanks to the trustees for their dedication and service to the community. I also want to thank everyone who made this report possible, including ACC Vice Chair Raffi Manjikian, ACC Secretary Sarah Teichman, all the ACC committee members, President Reber, Cabinet, and the entire Hudson community. I look forward to providing more updates in October. Thank you.

3. *President's Report*

President Reber offered the following report.

Good evening, Trustees and members of the HCCC family.

Before I begin, I ask you to join me in a moment of silence for victims of war and violence in the Middle East, Ukraine, Russia, Africa, and throughout the world.

I also ask you to remember our valued colleague, Associate Director of Continuing Education and Workforce Development Laurice Dukes, who passed away last week.

Please keep Laurice and her family and loved ones in your thoughts and prayers.

Moment of Silence

Thank you.

We grieve Laurice's passing, which has deeply affected our HCCC family.

And we condemn violence and hatred of all kinds, including anti-semitism and Islamophobia.

Nina, thank you for your report, and welcome to your role as President of the HCCC Student Government Association! We look forward to your monthly reports at these meetings of the Board of Trustees, and to another exceptional year of student engagement and leadership in SGA and the life of our College!

Dr. Cody, thanks also for your report and your continued leadership and support of the inspirational opportunities and outcomes of this great College. It is a pleasure working with you and your colleagues!

I just returned from Washington, DC – a day early due to a change in schedules that allows me to attend this evening’s meeting in person after all, rather than joining remotely as I had expected. I was honored to meet yesterday with Hispanic Association of Colleges and Universities President Dr. Antonio Flores to discuss the priorities of our nation’s Hispanic-Serving Institutions and HCCC’s growing engagement in HACU.

During several upcoming meetings, we will be discussing the CHIPS and Science Act; the nation’s need for semiconductor education and training in addition to programs and credentials in other areas of STEM education; and an appeal for federal funding for our HSI’s for leadership in addressing these and other national priorities.

Trustees, our fall semester is fully up and running, and there is energy and excitement throughout the College!

At your seats this evening is a printed copy of my Annual Report to the Board of Trustees and the HCCC Community, which you also received previously in electronic form; and a hot-off-the-press publication of the Association of Community College Trustees, entitled *Trusteeship in Community Colleges: A Guide for Effective Governance*. This publication offers very current and helpful information about roles, responsibilities, and best practices in board governance. We will mail these documents to all trustees who are not here in the board room this evening.

Tomorrow, we will commemorate the horrific events of September 11, 2001. Our College will host a memorial to remember the thousands of innocent people lost on 9/11, including the heroic first responders who demonstrated the best of humanity in a moment of extreme chaos and brutality. Retired U.S. Army Staff Sergeant and Wounded Warrior Project Peer Leader Chris Hoff will offer the keynote, and former New Jersey Attorney General John Farmer, who served as Attorney General at the time of the 9-11 attacks, will speak in addition to students, faculty, and staff. The Commemoration will begin with a flag raising in front of the Gabert Library at 9:30 a.m., followed at 10:00 a.m. by the program in the Gabert Library Sixth Floor Atrium and terrace. The event is open to everyone.

Today, I am pleased to introduce Executive Director of the Center for Online Learning, Matthew LaBrake, who has been leading critical initiatives to build Artificial Intelligence literacy across the college. I am pleased to share that HCCC’s Generative AI Professional Learning Community was featured in the *Chronicle of Higher Education* in May 2024 and has received national attention. Matt and CIO Patricia Clay, who spoke at last month’s board meeting, have presented on this topic individually and collaboratively at many state and national conferences, and they’ve most recently been invited to present at the upcoming data summit of Achieving the Dream on September 17. Today, Matt will discuss “Building AI Literacy Across the College Community.”

Matt, thank you for joining us!

Matthew LaBrake presented “[Building AI Literacy Across the College Community](#)”

Good evening, Trustees. Thank you for the opportunity to speak tonight about our efforts to build AI literacy across the college. As the Executive Director of the Center for Online Learning, my position is largely focused on serving our online students and faculty, but AI impacts students, faculty, and staff across the entire college, regardless of department or discipline.

It’s hard to believe that ChatGPT was introduced to us less than two years ago. Back in May 2023, I had the pleasure of presenting to this audience with Tricia Clay, CIO and Associate Vice President.

Another program, the four E's framework, was created to present how the college responded to the emergence of this new and somewhat scary technology.

The first two E's are reactive, and focus on promoting academic integrity in an age of artificial intelligence, while the latter two E's are proactive and focus on preparing our students for success in their future careers, where Generative AI promises to be commonplace. Initially, we were reactive as we focused on stopping students from cheating using these tools.

While academic integrity remains a concern, seeing the conversation shift from reactive to proactive is exciting. It's now more widely accepted that Gen AI is not going anywhere, and our faculty are more receptive to conversations about integrating it into the curriculum to best serve our students.

The first E is for Empowerment – empowering our faculty with tools to make informed decisions. While academic dishonesty remains a concern in the age of AI, as it has been for decades, those determined to cheat will find a way, regardless of the technologies we implement. However, it is still our responsibility to empower faculty with a technological infrastructure that enables them to securely facilitate major exams and assignments.

At Hudson, we use a technology called Auto Lock to create a remotely proctored environment and lock down browsers. We also use Turnitin to evaluate the originality of students' writing. These tools are available to all faculty, and we draw students' attention to the fact that they may be used in classes in the student handbook and syllabus statements.

There are many different opinions on the use of these technologies, and they can be seen as a band-aid to address the problem. This brings me to my next point: Enhancement – the need to enhance or rethink our traditional assessments. Instead of relying on invasive technology to catch students, the focus should be on a more sustainable route to preventing cheating and rethinking our curriculum, creating engaging and personalized assignments.

As the Center for Online Learning, we work with faculty across the college to reimagine curricula by updating our assignments that require active learning, original research, hands-on projects, and localized knowledge rather than traditional tests or essays. We can ask students to record video presentations, create infographics, or even podcasts. We can focus more on the process rather than the product.

These strategies will vary across disciplines but ultimately help develop these creative and authentic assessments and deepen student learning and understanding, while also discouraging academic misconduct.

Faculty professional development is crucial to supporting these changes. Last fall, we collaborated with the Online Learning Consortium to offer a workshop titled "Inclusive Assessment in the Age of AI," and we continue to offer professional development in this area.

Moving from reactive to proactive, the third E is for Educating – educating faculty and students on the ethical and appropriate use of AI.

The rapid development of AI has led to speculation that the world is entering a new major evolutionary phase, suggesting that AI is next in kin to paradigm-shifting inventions like the printing press, mass production, electricity, and the Internet. The data clearly show that Generative AI skills will soon be a requirement across industries; and in many sectors, they already are.

The 2023 World Economic Forum Jobs Report tells us that 23% of jobs will change in the next five years, with 13% of jobs being eliminated but replaced by new ones. Additionally, 44% of workers' core

skills will change in the next five years, and as employers look to upskill their workforce, AI is a priority in company training strategies.

The 2024 Microsoft Work Trends Index Report states that 71% of leaders are more likely to hire someone with less experience, but with AI skills, and 66% would not hire someone without basic AI skills.

Moreover, a recent Amazon Web Services report highlights that 93% of employers expect to use AI in the next five years in the workplace, and it also shows that a whopping 73% of employers currently state that hiring for AI skills is a priority and struggle to find the necessary talent to fill those jobs. So these data clearly tell us that AI competency is a priority in the workforce, and as we consider how to best educate our students, we need to pay close attention.

With this in mind, we've been working hard to provide professional development opportunities to the college community. As far back as February 2023, we have been bringing in guest speakers, hosting workshops, and facilitating discussions on AI in the classroom. One notable opportunity was a self-paced course licensed from Auburn University, which saw 98 faculty and staff from across our college participate, with some earning their AI Pioneer badge.

We also established a Generative AI Professional Learning Community, bringing stakeholders from across the college together to share ideas and best practices through lightning talks, hands-on exercises, and group activities.

Next week, a guest presenter from Hostos Community College in the Bronx will share their efforts to build AI literacy by integrating it into their curriculum and syllabi.

We were also featured in the *Chronicle of Higher Education* last May, which has led to a speaking engagement at the ATD Data Summit in a few weeks.

It is important that we put policies in place to make clear what we expect from students regarding AI use. One of the first things we did was update our academic integrity policy to set the expectation that students use AI ethically.

This provides faculty with a framework they can adapt for their courses and not concentrating on broad institutional priorities that could quickly become outdated in the coming months and years. A working group has been established to create an array of syllabus statement templates for the fall 2024 semester, offering guidance on AI use, ranging from full to limited to non-use. This initiative will be a collaborative effort between the Online Learning Advisory Council and the Academic Senate, and we're excited to see it come to fruition.

The final E is for Embracing AI – embracing generative AI in teaching and boosting productivity across the college. Several instructors and staff are innovating and experimenting in this area to give students opportunities to use AI as they will in future jobs. For example, in a marketing class, a student might be tasked with using ChatGPT to generate five communication plans, analyze the results, identify the best elements from each plan, and synthesize them into a final product that incorporates their own insights, exactly what future employers will be seeking. This approach saves time and develops higher-level thinking skills like evaluation, analysis, and synthesis.

In closing, I recommend that as educators we lead by example in ethically embracing Generative AI to save time and improve our workflows. My team has been using AI to get creative inspiration for curriculum development and course design. One of our favorite productivity hacks is using ChatGPT to create the first draft of a rubric, which even formats it into a table, saving hours of work.

Additionally, under the leadership of Tricia Clay, Information Technology Services and the Center for Online Learning are piloting a new Microsoft tool called Copilot, which integrates AI into Microsoft Office applications. Copilot for Hudson offers a secure platform that will allow us to access our files and emails using the power of ChatGPT. AI integration like this is rapidly becoming global and will be everywhere in the near future.

In closing, Gen AI will soon be built into every aspect of our lives, from the operating systems on our phones to the tools we use daily. Industry understands the power of these tools to enhance productivity and creativity, and students will be expected to use them in their future jobs. Academic integrity will remain a concern, with or without AI, but our best approach is to teach students to be AI-literate and provide opportunities to use these tools responsibly in the classroom. Thank you.

President Reber resumed his remarks.

Matt, thank you for your presentation, and thanks and kudos to you, Patricia Clay, and many other colleagues for your and their strong leadership.

Trustees, this concludes my report.

Chair Peña offered the following questions.

I have a question, Matt. I've been following this with a kind of awe. Looking at AI in that way, it's a little scary. We're nowhere near the singularity, but that's always the question. Where is the singularity? When will AI become sentient? When will we have a droid or robot as our assistant? AI is growing exponentially, and I'm looking at all the different types like Copilot, Grok, ChatGPT. What would you recommend? How can we keep up with it, especially since it's growing so fast? It's hard to stay up to date. But what do you see happening? What's a good recommendation on how we can stay ahead of it?

Matthew LaBrake responded.

Great question. The first thing that comes to mind is professional development through national organizations we're members of, like the Online Learning Consortium and Achieving the Dream. These organizations bring in professionals from various institutions across the nation to present on what they're doing in their individual institutions. For example, ATD reached out to President Reber and invited us to share our experiences in a couple of weeks. It's really about learning from what others are doing hands-on. There's no set list of best practices yet. There are a few good books that have come out recently, but it's ultimately about learning from what's happening right now.

Chair Peña offered final remarks.

Thank you. This is great and very interesting.

Regular Monthly Reports and Recommendations

- 1. The Minutes of the Regular Meeting of August 13, 2024 were approved.**
- 2. Gifts, Grants, and Contracts Report**

Hudson County Community College has received the following grant:

Title: College-Based Center for Adult Transition

Agency: Office of the New Jersey Secretary of Higher Education

Purpose of Grant: Continuation of Funding for HCCC's Adult Transitions Center.

College Administrator: Lori Margolin

College Contribution: \$0

Award Amount: \$202,570

The following actions were taken concerning **Fiscal, Administrative, Lease, and Capital Recommendations** brought forward by the Administration and endorsed by the Finance Committee.

1. Resolution Awarding HVAC Contract Maintenance and Repairs, to be funded from the operating budget at a cost not to exceed \$625,000, was approved.
2. Resolution Awarding Contract for Electrical Services and Installations, to be funded from the operating budget at a cost not to exceed \$481,790, was approved.
3. Resolution Authorizing Renewal of Siteimprove for Website Support, to be funded from the operating budget at a cost not to exceed \$54,215, was approved.
4. Resolution Authorizing Renewal of Marketing, Advertising, and Community Media Relations Services, to be funded from the operating budget at a cost not to exceed \$114,996, was approved.
5. Resolution Authorizing Renewal of Digital Advertisement Services, to be funded from the operating budget at a cost not to exceed \$51,320, was approved.
6. Resolution Authorizing Renewal of Student Services and Advising Platform, to be funded from the operating budget at a cost not to exceed \$243,867, was approved.
7. Resolution Authorizing Renewal for Fundraising and Engagement Platform, to be funded from the operating budget at a cost not to exceed \$137,984, was approved.
8. Resolution Authorizing Bookkeeping Services for the Foundation, to be funded from the operating budget at a cost not to exceed \$76,800, was approved.
9. Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Baldor Specialty Foods, Inc., to be funded from the operating budget at a cost not to exceed \$80,000, was approved.
10. Resolution Authorizing Purchase of Specialty Food Products for Culinary Conference Center from Driscoll Foods, to be funded from the operating budget at a cost not to exceed \$50,000, was approved.
11. Resolution Authorizing Purchase of Seafood Products for Culinary Conference Center, to be funded from the operating budget at a cost not to exceed \$50,000, was approved.
12. Resolution Authorizing Purchase of Dairy Products for Culinary Conference Center, to be funded from the operating budget at a cost not to exceed \$80,000, was approved.
13. Resolution Authorizing Purchase of Meat Products for Culinary Conference Center, to be funded from the operating budget at a cost not to exceed \$60,000, was approved.
14. Resolution Rejecting Proposal for Pest Control Services was approved.

The following actions were taken regarding **Personnel Recommendations** brought forward by the Administration and endorsed by the Personnel Committee.

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1. The resignations of a Clinical Site Coordinator, a Career Advisor, an EOF Counselor, and two Nursing Instructors were accepted.
2. Appointment of Full-time Faculty was approved.
3. Appointments of Temporary Full-time Faculty were approved.
4. Appointments of Temporary Full-time Staff were approved.
5. Authorizations of Part-time Staff through September 2025, as needed, were approved.
6. Appointments of New Hire Adjunct Instructors were approved.
7. The following Modifications to the Staffing Table were approved:

Continuing Education and Workforce Development

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Coordinator I	Coordinator II	Joyce Alvarez	109	112	\$ 48,903.89	\$ 53,125.72	September 16, 2024
Student Success Coach	Student Success Manager (Grant-funded)	Karina Arango	109	113	\$ 48,903.90	\$ 56,247.32	September 16, 2024
Coordinator I	Coordinator II	Dalisay Bacal	109	112	\$ 48,628.36	\$ 53,548.71	September 16, 2024
Director II	Assistant Vice President (Partially Grant- funded)	Anita Belle	119	120	\$ 87,418.16	\$ 100,000.00	September 16, 2024
Student Success Coach	Coordinator II (Grant-funded)	Marian Betancourt	109	112	\$ 48,903.08	\$ 53,721.78	September 16, 2024
Business Developer	Associate Director (Partially Grant-funded)	Dan Brookes	114	115	\$ 73,868.35	\$ 75,345.71	September 16, 2024
Internship Coordinator	Coordinator II (Grant-funded)	Natalie Brown	109	112	\$ 53,177.05	\$ 54,772.36	September 16, 2024
Coordinator I	Coordinator II (Grant-funded)	Denisse Carrasco	109	112	\$ 48,903.89	\$ 53,474.77	September 16, 2024
Associate Director	Director II (Grant- funded)	Laurice Dukes	115	119	\$ 63,654.00	\$ 80,000.00	September 16, 2024
Director I	Assistant Vice President	Chastity Farrell	117	120	\$ 85,232.71	\$ 100,000.00	September 16, 2024
Student Success Coach	Coordinator II (Grant-funded)	Evani Greene	109	112	\$ 48,903.90	\$ 53,466.36	September 16, 2024
Coordinator I	Coordinator II	Carmen Guerra	109	112	\$ 47,479.51	\$ 54,097.64	September 16, 2024
Coordinator I	Coordinator II	Brianna Heim	109	112	\$ 48,903.89	\$ 55,309.73	September 16, 2024
Student Success Coach	Assistant Director (Partially Grant- funded)	Machli Joseph	109	113	\$ 50,963.90	\$ 65,000.00	September 16, 2024
Associate Director	Associate Director	Sean Kerwick	115	115	\$ 82,152.91	\$ 82,974.44	September 16, 2024
Advisor	Manager (Grant- funded)	N/A	109	113	N/A	\$ 56,247.32	September 16, 2024
Coordinator I	Coordinator II	N/A	109	112	\$ 48,903.89	\$ 52,619.46	September 16, 2024
Director I	Director II	N/A	117	119	N/A	\$ 77,000.00	September 16, 2024
Coordinator I	Coordinator II	Alex Muniz	109	112	\$ 50,144.41	\$ 54,580.90	September 16, 2024

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Student Success Coach	Student Success Manager (Grant- funded)	Fabiola Occean	109	113	\$ 48,903.90	\$ 56,247.32	September 16, 2024
Coordinator I	Coordinator II	Priscilla Ochoa	109	112	\$ 54,518.75	\$ 56,097.56	September 16, 2024
Bookkeeper	Administrative Assistant	Prachi Patel	105	108	\$ 40,233.36	\$ 45,831.30	September 16, 2024
Coordinator I	Coordinator II	Qua'fayshia Ransom	109	112	\$ 50,753.46	\$ 55,309.73	September 16, 2024
Associate Director	Director II (Grant- funded)	Maritza Reyes	115	119	\$ 79,567.50	\$ 85,000.00	September 16, 2024
Coordinator I	Coordinator II	Laura Riano Mendez	109	112	\$ 48,903.89	\$ 53,125.72	September 16, 2024
Alumni Manager	Career Services Manager (Grant- funded)	Maria Lita Sarmiento	112	113	\$ 59,501.64	\$ 61,050.50	September 16, 2024
Coordinator I	Assistant Director	N/A	109	113	\$ 48,903.89	\$ 55,250.44	September 16, 2024
Coordinator I	Coordinator II (Partially Grant- funded)	Albert Williams	109	112	\$ 50,536.99	\$ 54,870.74	September 16, 2024
Assistant Director	Associate Director	Samaya Yashayeva	113	115	\$ 64,817.83	\$ 70,905.19	September 16, 2024

Miscellaneous

Current Approved Title	New Title/Classification	Incumbent	Current Salary Grade	New Salary Grade	Current Salary	New Salary	Effective Date
Safety and Security Manager	Associate Director, Safety and Security	Gregory Burns	113	115	\$ 71,742.22	\$ 74,574.21	September 16, 2024
Mental Health Counselor	Senior Assistant Director, Mental Health Counseling	N/A	113	114	N/A	N/A	September 11, 2024

The following actions were taken regarding **Academic and Student Affairs Recommendations** brought forward by the Administration and endorsed by the Academic and Student Affairs Committee.

1. Resolution Authorizing Articulation Agreement Between Hudson County Community College (HCCC) and Rowan University for Academic Pathways in Construction Management was approved.
2. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and Pinnacle Health and Fitness was approved.
3. Resolution Authorizing Affiliation Agreement Between Hudson County Community College (HCCC) and the Department of Health, City of Bayonne, was approved.
4. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Cliffside Park Library was approved.
5. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Accessible Community Empowerments LLC was approved.
6. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hoboken Public School District was approved.
7. Resolution Authorizing Renewal of Affiliation Agreement Between Hudson County Community College (HCCC) and Alaris Health at Hamilton Park was approved.

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8. Resolution Authorizing Memorandum of Understanding (MOU) Between Hudson County Community College (HCCC) and Hudson County Latin American Chamber of Commerce (HCLACC) was approved.
9. Resolution Authorizing Letter of Agreement Between Hudson County Community College (HCCC) and Brookdale Community College was approved.
10. Resolution Authorizing Agreement with the County of Hudson for a Second Extension of the Skills Training Academy, to be paid by Hudson County Department of Family Services and Reintegration at a cost of \$62,549.16, was approved.

There was no **New Business**.

The **meeting was adjourned** at 5:33 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office, and on the College website.