

**Summary of Proceedings at the Meeting of the
Board of Trustees
October 9, 2012
5:00 p.m.
North Hudson Higher Education Center
4800 Kennedy Boulevard
Union City, New Jersey**

Trustees present were: Karen Fahrenholz; James Fife; Dr. Glen Gabert (ex officio); Roberta Kenny; Joanne Kosakowski; William Netchert (Chairman); Jeanette Peña; Adrienne Sires; and Alfred Zampella

Trustees not present were: Bakari Gerald Lee, (Vice Chair); Katia Stack, Secretary/Treasurer

Call to order: The meeting was called to order by Chairman Netchert at 5:00 p.m.

Comments from the Public:

- Chairman Netchert congratulated President Gabert and Jennifer Oakley for winning two prestigious regional awards from the Association of Community College Trustees (ACCT). The College will receive the Charles Kennedy Equity Award recognizing not only the diversity at HCCC but also the College's success in making this diversity an institutional strength. Jennifer Oakley will be presented with the ACCT Professional Board Staff Award at the Leadership Congress in Boston in October. Jennifer has been at the College for 33 years.
- Dr. Lloyd Kahn, Professor of Life Science and President of the Professional Association spoke about the need for a higher starting salary for faculty. Faculty members Cathy Seidman, Michael Ferlise, Joseph Colicchio, Nancy Booth, Denise Phillips and Qamar Raza each addressed the Board of Trustees and made personal statements related to issues being negotiated.

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- James Dobles, a student at the College, spoke about the importance of attracting the right teachers.
- Dr. Lloyd Kahn asked everyone to vote for the Educational Bond Issue at the November election.

Awards, Recognitions and Special Reports:

- Dr. Richard Voorhees, consultant, gave a presentation on the project in process to update the College Mission Statement.

Minutes of previous meeting September 11, 2012 – **none** – cancelled due to lack of a quorum.

Approval of all resolutions distributed for the **September 11, 2012** Board of Trustees Meeting which was cancelled due to lack of a quorum. **(See Attachment.)**

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration:

- The award of shuttle services for FY 13 and FY 14 was awarded to Amity Bus Company of Jersey City, NJ for a total estimated cost of \$175,000.00
- The purchase of Dell Storage Area Network was awarded to Dell Storage Area Network of Round Rock, TX at a cost not to exceed \$52,824.52.
- Authorization to enter into an agreement and exercise the month-to-month option of the existing contract with Ellucian (DATATEL) of Fairfax, VA. to provide campus software support at a cost not to exceed \$80,000.00 for FY13.
- The Employee Health Care Waiver Policy was approved.

The following actions were taken concerning **personnel recommendations** brought forward by the Administration:

- The resignation of an Associate Dean of Humanities and Social Sciences was accepted.

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- The appointments to positions for: Secretary, Non-Traditional Programs; Student Financial Assistant, Student Affairs; Executive Administrative Assistant, VP of Student Affairs/NHC; and Assistant CIO, Information Technology Services were approved.
- The appointment of temporary assignments was approved.
- The appointment of additional new & continuing part-time hires: September 12 – June 30, 2013 was approved.
- The appointment of Adjunct Faculty & Overload Pool for Academic Year 2012-2013 was approved.
- A revised staffing table for fiscal year 2013 was approved.

The **meeting was adjourned** at 5:55 p.m.

The minutes of the Board of Trustees, upon approval, are available in the College Library, the President's Office and on the College website.