

Summary of Proceedings at the  
Meeting of the Board of Trustees

October 14, 2014

5:00 p.m.

North Hudson Higher Education Center  
4800 Kennedy Boulevard, Union City, New Jersey

**Trustees present were:** Kevin Callahan; Karen A. Fahrenholz (Secretary/Treasurer); Dr. Glen Gabert (ex officio); Joanne Kosakowski; Bakari Gerald Lee (Vice Chair); William Netchert (Chairman); Jeanette Peña; Harold Stahl

**Trustees absent:** Roberta Kenny; Adrienne Sires; Ramsey Olivencia, Student Alumni Representative

**Comments from the Public: None**

**Awards, Recognitions and Special Reports:**

President Gabert reminded Trustees of some future events: December 4<sup>th</sup> – Foundation Gala; December 5<sup>th</sup> – New Faculty/Staff Reception; and December 10<sup>th</sup> – Stakeholders Reception.

He also described a Cultural Affairs Task Force that is in the process of being formed.

Trustee Lee reported that the ACCT Annual Leadership Congress is scheduled for October 22-25, 2014 in Chicago.

The trustees **approved the minutes** of the Regular Meeting of September 9, 2014.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

1. The award of acrylic frame vendor for the new Library was awarded to Davinic Displays, LLC. of Brick, New Jersey at a cost not to exceed \$28,972.89.

(continued...)

2. The award of Professional Project Management Services for FY 15 (as amended) was awarded to MAST Construction of Little Falls, NJ at a cost not to exceed \$220,000.00.
3. The Change Orders for Hall Building Corporation regarding construction at 71 Sip Avenue (Library project) for a contract amendment to increase the contract in the amount of \$493,506.60 was approved.
4. The purchase of four (4) new vehicles for the College fleet was approved at a cost not to exceed \$178,000.00.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

1. The resignations of a Safety & Security Coordinator and Executive Director of Operations were accepted.
2. The retirement of a Maintenance Manager was accepted.
3. Staff were appointed to the following full-time job titles: Chief Information Officer; Director, EOF; Counselor, CASS; PC Technician; and Secretary, Student Activities.
4. Persons were approved for inclusion on the list of those authorized for appointment of new & continuing part-time assignments for FY 2015.
5. The settlement agreement, as amended, with a former HCCC employee was approved.
6. The Staffing Authorization Table for FY 2015, as amended, was approved.
7. The salary adjustment for full-time regular confidential employees, as amended, was approved.

The **meeting** was **adjourned** at 5:50 p.m.

*The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office and on the College website.*